

COMMUNITY RELATIONS

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COMMUNITY RELATIONS GOALS

The Guthrie Board of Education invites discussions and suggestions on educational policies, and establishes the following school-community relations goals.

To develop citizen understanding of our school system.

To determine the community's desires and goals regarding their school system.

To develop citizen understanding of the need for adequate financial support for a sound educational program.

To encourage acceptance of community responsibility for the quality of education that the school system seeks to provide.

To earn the good will, respect, and confidence of the community in the personnel and services of the school system.

To bring about citizen understanding of the continuing need for improvement and growth.

To involve citizens in the work of the board and the solution of educational problems.

To invite assistance, cooperation, and understanding of the elected and appointed community officials and committees
in the development of educational programs and facilities.

To promote a genuine spirit of cooperation between the school board and the community.

PRODUCTION OF PUBLIC RECORDS POLICY

The Board of Education of the Guthrie School District adopts this following Policy Statement in connection with the Oklahoma Open Records Act (the "Act").

District's Philosophy

The school district, as a tax supported institution, recognizes that the public has a right to be fully informed concerning its operation. The School District strongly believes that informed citizens are vital to the successful functioning of the democratic government process which this school district desires to exemplify to its students.

In order to achieve these goals, the board of education hereby states that all records of the school district, except those records designated as confidential in this Policy Statement, or, otherwise, as required by federal or state law, shall be open to any person for inspection, copying and/or mechanical reproduction during regular business hours. All persons requesting the right to inspect non-confidential records of the school district shall be accorded prompt access to those records.

Confidential Records Not Available for Inspection

As permitted by the Act, the school district hereby designates the following records as confidential and not open for public inspection:

1. Records which can be kept confidential under federal or state law.
2. Personnel records which relate to internal personnel investigations including examination and selection material for employment, hiring, appointment, promotion, demotion, discipline or resignation.
3. Personnel records where disclosure would constitute a clearly unwarranted invasion of personal privacy such as employee evaluations, payroll deductions, and employment applications submitted by persons not hired, and transcripts from institutions of higher education.
4. If disclosure would give an unfair advantage to competitors or bidders, the following: bid specifications for competitive bidding prior to publication, contents of sealed bids prior to bid opening; computer programs or software (but not the data thereon); and appraisals relating to the sale or acquisition of real estate prior to the award of a contract.
5. Except for the fact that a communication has been received and that it is or is not a complaint, personal communications received from a person exercising rights secured by the Oklahoma or United States Constitutions. Any response to such personal communications shall be confidential only to the extent necessary to protect the identity of the person exercising the right.
6. Individual student records, except for:
 - A. Statistical information not identified with a particular student if such information is maintained in a composite form, and
 - B. Directory information as defined in the Act, if pursuant to the Family Educational Rights and Privacy Act that information (1) has been designated by the school district as directory information and (2) parents have been notified of and have not exercised their non-release rights.

7. Teacher lesson plans, tests and other teaching materials.
8. Personal communications concerning individual students.
9. Personal notes and personally created materials, when made prior to taking action, making a recommendation or issuing a report. Confidentiality does not extend to departmental budget requests prepared as an aid to memory or research leading to the adoption of a public policy or the implementation of a public project.
10. The home address of any person employed or formerly employed by the School District.
11. The home telephone number of any person employed or formerly employed by the School District, where disclosure would constitute a clearly unwarranted invasion of personal privacy.

Records Reproduction

The district does not consider publication in a newspaper or broadcast by news media as resale or use of data for trade or commercial purpose. However, the district shall charge the news media and others the direct cost of copying electronic data.

A search fee shall not be charged when the release of documents is in the public interest, including, but not limited to, release to the news media, scholars, authors and taxpayers seeking to determine whether those entrusted with the affairs of the government are honestly, faithfully, and competently performing their duties as public servants.

Records Custodian

The Board of Education hereby designates the superintendent or if such person is not available during regular business hours, then the superintendent's designee as the person authorized to release non-confidential public records for inspection, copying, or mechanical reproduction.

Under Oklahoma law, the board clerk is the custodian of the district's copy of required school board election related filings. Copies of these documents can be obtained by making a request through the clerk's designee, Samantha Stewart.

OPEN RECORDS ACT (REGULATION)

In accordance with the policy of the board of education the following regulation shall govern public access to school records.

Request for Records

Requests for public records shall be made to the attention of the Superintendent of Schools or the District's Records Custodian. The request shall identify with specificity the record or records sought. Where the request for records is unclear or confusing the Records Custodian may request that the requestor provide a more precise explanation or description of the records requested. The District shall produce records requested promptly, taking into consideration the accessibility of the record, the number and type of records requested, and the press of school district business.

An individual requesting public records, pursuant to the Act, is requested to use the District's Request Form to expedite the processing of the request.

Appeal of Denial of Records

If inspection of documents designated as confidential is denied, the person requesting access to such documents shall have a right to appeal the denial to the Superintendent of Schools.

GUTHRIE PUBLIC SCHOOLS
PUBLIC RECORD ACCESS REQUEST
OKLAHOMA OPEN RECORDS ACT

TO: GUTHRIE SCHOOL DISTRICT

1. Pursuant to the Oklahoma Open Records Act, the undersigned hereby requests access to the following School District records:

[Describe records as specifically as possible; attach additional sheets if necessary.]

2. The undersigned requests access to the foregoing records for the following purpose:

3. If paper copies of the documents are requested, the undersigned agrees to pay \$.25 per page for copies. If a search is necessary to furnish the documents, if this request is solely for commercial purposes, or if this request would cause excessive disruption of the District's essential functions, the undersigned agrees to pay a search fee of \$25.00 per hour.

4. If electronic data is requested, the undersigned agrees to pay \$100.00 per hour for document searches and \$.25 per page for each converted document (TIFF or PDF) produced. The undersigned also agrees to pay any direct costs the district incurs in order to respond to the requestor's request for electronic information.

5. The undersigned is acting as representative or agent for _____

**TO BE COMPLETED BY
REQUESTOR:**

(Print name)

(Signature)

(Address)

(Phone Number)

(Date)

**TO BE COMPLETED BY
SCHOOL DISTRICT:**

Received by Guthrie School District

(Employee Name)

(Date)

Record Request No. _____

OPEN RECORDS ACT SCHEDULE OF FEES

Black & white copy (not exceeding 8.5 x 14" in size)	<i>.25 per page</i>
Color copy (not exceeding 8.5 x 14" in size)	<i>Actual cost</i>
Certified copy	<i>\$1.00 per page</i>
Oversized copy (exceeding 8.5 x 14")	<i>Actual cost</i>
Video tape or DVD copy ¹	<i>\$10.00 per tape</i>
Audio tape or CD copy ²	<i>\$10.00 per tape</i>
Mailing fee (if mail delivery is requested)	<i>Actual cost</i>
Research fee (for research of paper documents exceeding 15 minutes)	<i>\$25.00 per hour</i>
Research fee (for research of electronic records exceeding 15 minutes)	<i>\$100.00 per hour</i>
Electronic data conversion (TIFF or PDF)	<i>\$.25 per page</i>

- 1) For each video tape or DVD copy requested, requestor must supply a new, blank standard VHS tape or DVD.
- 2) For each audio tape copy requested, requestor must supply a new, blank standard audio cassette tape(s) or CD. No mini-audio cassette tapes will be accepted.

PUBLIC COMPLAINTS

The Guthrie Board of Education welcomes comments and suggestions for improvement from the patrons whom it serves.

Should a patron wish to complain about the action of an employee, teacher, or support staff, the complaints should be directed to the individual involved. If the complaint cannot be resolved at that level, the patron is encouraged to bring the matter to the attention of the individual's immediate supervisor. If the issue is still not resolved, an appeal process is outlined as follows:

1. Additional supervisor/administrative personnel in the chain of responsibility;
2. The superintendent of schools;
3. The board of education.

No appeal will be heard by the board and no charges or accusations against an employee, will be investigated or acted upon unless the accusations are reduced to writing, signed by the party making the complaint, and presented to the board through the superintendent.

In addition to the above, the board will be provided written reports prior to the meeting from the following:

1. The person against whom the complaint is made,
2. The principal of the school involved,
3. The superintendent, and
4. The complainant.

***INTERFERENCE WITH THE PEACEFUL CONDUCT
OF SCHOOL DISTRICT ACTIVITIES***

I. Interfering with Peaceful Conduct

The Superintendent of Schools or anyone designated by the Superintendent or the Board of Education to maintain order in the School District shall have the authority and power to direct any person to leave School District property who is not a student, officer or employee thereof, and who:

1. Interferes with the peaceful conduct of activities on School District property;
2. Interferes with the peaceful conduct of school activities off school district property when students are present;
3. Commits an act that interferes with the peaceful conduct of activities on School District property;
or
4. Commits an act that interferes with the peaceful conduct of school activities off school district property when students are present;
5. Enters School District property for the purpose of committing an act that may interfere with the peaceful conduct of activities on School District property;
6. Enters non-school district property when students are present for the purpose of committing an act that may interfere with the peaceful conduct of school activities.

For purposes Section I of this policy, conduct that “interferes with the peaceful conduct of activities on school district property” includes, but is not limited to, actions that directly interfere with classes, study, student or faculty safety, housing or parking areas or extracurricular activities; threatening or stalking any person; damaging or causing waste to any property belonging to another person or the School District; or direct interference with administration, maintenance or security of property belonging to the School District.

Any person to whom this policy applies, who fails to leave School District property as directed or returns within six (6) months thereafter, without first obtaining written permission from the Superintendent or anyone designated by the Superintendent or the Board of Education, shall be guilty of a misdemeanor.

Appeal Process

After receiving a directive to leave School District property under this policy, the person issued the directive may request reconsideration by taking the following steps:

Appeal Process:

The person may request review of the initial decision by letter to the Superintendent. If no written request is received within five (5) calendar days of the person’s receipt of written notification of the directive to leave School District property, the directive will be final and non-appealable. If the Superintendent issued the initial directive to leave School District property, the Superintendent will appoint another administrator to review his/her decision. The decision of the Superintendent or his/her designee will be final and non-appealable.

The Superintendent or person who issues the directive to leave School District property will give the person to whom the directive is issued a copy of this policy along with the directive to leave District property. During any

appeal process, the person given the directive to leave school property must remain off school property unless the Superintendent, in writing, instructs that the directive is to be stayed pending the appeal process.

II. Disturbing, Interfering, or Disrupting School District Business

- A. **Disturbing, interfering or disrupting.** Any person, alone or in concert with others and without authorization, who willfully disturbs, interferes or disrupts 1) school district business, including any publicly posted meetings; or 2) school district operations; or 3) any school district employee, agent, official, or representative, shall be guilty of a misdemeanor.
- B. **Refusing to leave property.** Any person who is without authority or who is causing any disturbance, interference or disruption who willfully refuses to disperse or leave any property, building, or structure 1) owned, leased, or occupied by the school district or its employees, agents or representatives; or 2) used in any manner to conduct school district business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel, shall be guilty of a misdemeanor.

Definition of “disturb, interfere or disrupt.” For purposes of Section II of this policy, the term “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

III. School District Power to Petition the District Court Regarding Workplace Harassment and Violence

Workplace harassment and violence are unacceptable and should not be tolerated. Pursuant to Okla. Stat. tit. 12 § 1398, the board of education of the school district may authorize the initiation of an action in a District Court of Oklahoma seeking injunctive and other available relief to address workplace harassment and/or violence. Seeking an injunction pursuant to Section 1398 shall not limit any other action or recourse the Superintendent and school district may have under law and school district policy.

References: Okla. Stat. tit. 21 §§ 1375, 1376
 Okla. Stat. tit. 70 §§ 24-131, 24-131.1
 Okla. Stat. tit. 12 § 1398
 Okla. Stat. tit. 21, § 2011

CLASSROOM VISITATION

In order to provide school children with a reasonable opportunity to study and learn, it is the policy of the Guthrie Board of Education to restrict classroom visitation to a minimum.

Any person who needs to visit a classroom or other school facility must obtain permission from the building principal's office. Visitors on school property without permission may be asked to leave the premises.

The building principal is directed to establish appropriate procedures to insure compliance with this policy. Such procedures will include posting notices at the entrance to each school building. The notices will require visitors to report to the principal's office before visiting any classroom or other facility.

The principal is authorized discretion in permitting visitation for instructional and safety reasons.

USE OF SCHOOL PROPERTY

The Guthrie School District will permit use of school property by educational, political, literary, cultural, religious, scientific, civic or recreational community organizations provided that:

1. The intended use of the facility by the organization meets certain established criteria; and
2. When required, a previously established fee is paid by the organization.

Providing every student with the best education possible is the primary function and responsibility of the board. Therefore, school-related functions will be given priority when it is necessary to use school property. However, the board is also vitally interested in helping out-of-school activities which support and supplement the efforts of this school district.

School property is often useful in carrying on the activities of various non-school organizations. Since many constructive educational activities take place outside the classroom, the administration should do as much as possible to encourage and aid the commendable efforts of many parents and citizens who work with youth to attain objectives which are similar to the goals of this school district.

USE OF SCHOOL PROPERTY (REGULATIONS)

In accordance with the policy of the board of education, the following regulation shall govern the use of school facilities.

Application

All organizations must make application in writing on a provided application form to the superintendent's office at least ten days prior to the date of the meeting requested.

If the organization's request is one with regularly occurring dates, approval may be given for the entire schedule. Should a conflict develop with a school activity, the school district reserves the right to cancel the permission granted or to suggest a change to a mutually satisfactory date and time.

Although application by a minor is not acceptable, this does not prohibit the use of school property by them, provided the application is made by a competent adult who will supervise and be responsible for the group.

Permitted Use

Permission for use of school property belonging to this school district may be granted to educational, political, literary, cultural, religious, scientific, cultural or recreational organizations for purposes and programs which:

1. Are beneficial to the youth of the community and to the programs of this school district;
2. Are acceptable to the superintendent; and
3. Do not result in an increased tax burden on the citizens of the school district.

Priority Use

The superintendent or designee is to determine whether the proposed use of the property will conflict with scheduled school programs and is to monitor the property for signs of misuse or abuse.

Prohibited Use

School property will not be used for:

1. Meetings which promote subversive teachings and doctrines contrary to the spirit of American institutions;
2. Activities tending to cause unrest in the community or which reflect upon or promote discrimination against citizens of the United States because of race, color, national origin, handicap, creed or sex;
3. Any activity that may violate the patterns of good taste, manners, or morals, or be destructive or injurious to the buildings, grounds or equipment; or
4. Any purpose in conflict with school objectives or not approved by the superintendent.

Payment in Advance

All payments for the use of school property must be received at the office of the superintendent at least 72 hours in advance of the meeting time.

Responsibility of Applicant

The applicant and his/her organization will be held responsible for the proper use of the building, for the conduct of persons attending the meeting, and will see to it that activities are confined to the areas requested and to the hours agreed upon in the application. The applicant will indemnify the school district for any theft, loss or damage to school property over and above normal wear which might be expected from use, and will make prompt payment for such theft, loss, or damage. An indemnity bond or a deposit may be required if circumstances warrant. It is required that users of school property will see that the activities are conducted at all times under competent adult supervision. The superintendent or designee will be the judge of unwarranted damages to the school property.

All rooms or areas will be left in as good condition as they were found, except for the usual accumulation resulting from normal building use. No applicant may sublet any part of the building area named in the application request. All applications for repetitious use of the school property will be renewed at the beginning of each school year and are subject to review by the superintendent.

Users of school property must assume responsibility for the safety and protection of the audience, workmen and participants to the extent required by law. The superintendent has the right to require minimum limits of public liability and property damage insurance for all groups using any school property, and to require that there be evidence presented to the superintendent in the form of a certificate of insurance, showing Independent School District Number 1 of Logan County as an additional named insured.

Time Limits

The superintendent of schools shall approve times for all meetings on school property.

Cancellations

Requests for cancellation of the use of school facilities must be received at least 24 hours in advance of the meeting time. Failure to do so will obligate the applicant and the organization to pay for all custodial and such other expenses as are incurred in opening the building for use.

Cancellation of permission may be ordered whenever such action is deemed in the best interest of the school district. However, such cancellations will not be made except when unforeseen emergencies arise, and then with as much advance notice as possible. Permission may be canceled by the superintendent if conduct or infraction of regulations warrant.

Holidays

As a general rule, school properties will not be available for use by outside organizations on school or national holidays. Should one or more meetings approved as a series of meetings fall on such days, such meeting dates will be automatically canceled for these days only. The superintendent may, in his or her best judgment, authorize limited exceptions to this rule for good cause shown.

Non-school Days

School property will be available on non-school days, such as weekends and summer months, provided proper application is made and approved by the superintendent and provided such use is not a conflict with use of the property by school organizations or students.

Facility Use Fees

Except as specifically provided herein, any individual/organization that obtains permission to make use of school district property pursuant to this policy, including organizations dedicated to non-profit educational, political,

literary, cultural, religious, scientific, cultural or recreational purposes, shall be charged a reasonable facility use fee to cover the school district's operating expenses associated with such use of school property.

The facility use fee assessed for use of school property shall be set by the superintendent and reviewed by the board of education, and shall be based upon the cost of operating expenses associated with the use of school facilities that would not otherwise have been incurred, such as utilities, supplies, maintenance of facilities, custodial and cafeteria services, as well as clerical services necessary to process each application. The amount of the facility use fee shall be subject to change as the superintendent may deem necessary.

Fees Associated with For-Profit Use of School Property

With prior permission of the board of education, a fee in excess of operating expenses may be charged to a property user if such user is using school property as a part of a profit-making operation. The amount of such fee will be set by the board of education upon the recommendation of the superintendent.

Waiver of Facility Use Fees

The following organizations shall be entitled to a waiver of the usual facility use fee pursuant to the terms and conditions outlined below:

1. Student organizations, school board organizations, and school employee groups and educational organizations shall be allowed the use of school property without charge as long as such use does not conflict with regular school sessions.
2. Parent-teacher associations, booster clubs, and band parents' organizations shall be granted a waiver of the facility use fee for their regularly scheduled monthly meetings, provided that if these organizations should elect to hold additional meetings in a given month, they will be charged for custodial services and/or cafeteria employee services as required, according to the regular fee as determined by the superintendent.
3. Law enforcement and firefighting organizations based in Logan County, Oklahoma, including the Guthrie Police Department, the Logan County Sheriff's Office, and the City of Guthrie Fire Department, shall be granted a waiver of facility use fee for their use of school facilities for training purposes.

Any waiver of the facility use fee pursuant to this policy, and all terms and conditions related to such waiver, are subject to change and may be revoked without notice as the superintendent and/or board of education may deem necessary.

Custodial Care

A school custodian is assigned for continuous duty during the time the group will be using the school property. The custodian will return to open the building prior to the time set for the meeting, arrange the requested property and serve as the official representative of the school district. No one except the qualified custodian will be allowed to operate or adjust equipment in the building. Upon conclusion of the meeting, the custodian will clean, properly arrange the property and carefully inspect the premises before locking the building. For situations in which the meeting does not materialize and has not been previously canceled, the custodian will remain on duty for one hour after the requested starting time of the meeting and, if no word is received within that period indicating a later starting time, the custodian will lock the building.

Custodians are instructed not to open any areas other than those required in the application. Additional space may be arranged by filing an additional application. Emergency needs may be requested by telephone.

Police Guards

Uniformed officers must be on duty when so directed by the superintendent.

Alcohol, Drugs, Tobacco and Dangerous Weapons

The use or possession of alcoholic beverages or controlled substances (drugs) will not be permitted on school property. Organizations using school property for any purpose are expected to comply with district policy concerning the use of tobacco.

Dangerous weapons, including but not limited to firearms, are prohibited on school property, although non-student individuals who are either (a) over the age of twenty-one or (b) over the age of eighteen (18) who is a member or veteran of the U.S Military, may possess a firearm in the parking lot and may store that weapon in their vehicle in accordance with Oklahoma law. If the firearm is left unattended in parking lot, it must be hidden from view in a locked vehicle.

Individuals who have received prior permission from the principal may possess an inoperable weapon on the premises for participation in a school program, as long as the weapon remains inoperable while at school and the individual uses the weapon in accordance with the permission granted.

Athletic Activities

Permission for athletic activities involving the use of school property by non-school groups will be granted. Such use does not include permission to use the apparatus and other special athletic equipment belonging to the school. Practice sessions will be allowed to non-school groups provided such sessions do not involve the presence of spectators.

In those instances where team competition is involved, it must be clearly understood that no team sponsored by an organization other than the schools will be identified by name as representing any school in this district.

Apparatus and Equipment

Requests to use public address systems, projection equipment and screens, spotlights, stage sceneries, pianos and so forth will be included in the application. The costs of transparencies, gelatins, special scenery, and special lighting effects are to be paid by the using groups. All such equipment and properties, will be operated, moved and controlled only by persons specifically designated by the principal.

As a precaution against fire, no request will be granted for the use of lighted candles or other actual flame equipment in connection with building usage.

Classroom apparatus, such as shop, science, physical education, home-making, music, business education, art laboratory, data processing equipment and athletic equipment which is regularly used for school instruction will not be available for use by non-school groups.

School equipment is not available for use off school premises unless it is beneficial to the district in carrying forward its programs.

Cafeterias

Use of cafeterias will be granted with or without use of kitchen facilities. No organization will have access to the cafeteria kitchen area unless the cafeteria manager is present and in charge, together with such additional paid help from the cafeteria manager's staff as may be required. In planning an event which will use the cafeteria kitchen equipment, the area dietitian, the cafeteria manager, and whatever number of helpers they deem necessary, must all

be involved in the planning, operation and supervision of such project. Because of the food supplies and expensive equipment, and because of the rigid requirements of health and sanitation authorities, the use of cafeteria facilities must be under the direct control of the cafeteria department. Refreshments will be served only in cafeterias, unless other areas have been approved by the principal,

Parking Lots

Parking lots are provided ,with the use of most school buildings. If use of only a parking lot is desired, application will be made as for use of any school property. Parking areas are not reserved exclusively for groups using school buildings. Playgrounds will not be used for parking.

Use of School Buses

School buses may be used for "summer youth activities" as approved by the State Department of Education, whenever such equipment is not available from commercial firms in the area, and whenever such use is beneficial to the youth of the district, provided such youth groups are adequately supervised by adults and provided further that all costs for such operations, including any damages to equipment and usual wear and tear, are defrayed by the using group. Only legally qualified drivers may drive school buses.

Use of School Grounds and Recreational Facilities

School grounds will be made available to the general public at times when they are not being used for school purposes. The general public has a responsibility not to cause damage to the property or become a nuisance to adjoining property owners and others in the neighborhood.

The board realizes that each case should be dealt with separately. However, the following regulations will serve as a guide:

1. School playgrounds may be used by organized athletic leagues when not in conflict with school programs, upon approval of application to use such property;
2. Approval of such application does not include uses of any building facilities. Application for use of restrooms may be made subject to advance payment of a standard charge;
3. No automobiles, motor scooters, motorbikes or other such licensed vehicles are to be driven on the playgrounds;
4. Baseball and other such sport activities will be permitted as long as there is no damage to neighboring or school property; and
5. No organized athletic leagues will be permitted on school grounds on Sundays.

Church Services

Church services by established religious groups may be scheduled on school property on a temporary basis due to emergency situations or to early organizational efforts of such groups to build or expand a church facility.

Concessions

Concession rights at all school facilities are reserved for this school district. These may be assigned to school organizations upon request or may be contracted by outside vendors.

Interpretation of the Policy and Regulations

The superintendent shall interpret and enforce all provisions of the school's policy and regulations. The superintendent's interpretation shall be final unless at least two board members direct that the issue be brought to the board of education for review.

RELEASING STUDENTS TO POLICE

It is the policy of the Guthrie Board of Education that students must be released to police officers who have proper arrest authority and a valid arrest warrant. Identification of the arresting officers shall be recorded. The parents or legal guardian shall be notified as soon as possible of the arrest.

Questioning of students at school by police officers or law enforcement authorities is within the authority of law enforcement agencies. School administrators may not deny access to students by law enforcement agencies or officers. NO school personnel should be present during questioning of a student by a law enforcement official.

If a student is taken into custody, the arresting officer will be requested to complete a "Form for Signature of Arresting Officer."

STATE SCHOOL BOARDS ASSOCIATION

It is the policy of the Guthrie Board of Education to support the Oklahoma State School Boards Association by maintaining membership in that organization and by accepting any responsibility possible toward carrying out its policies.

RESTRICTIONS ON PRESENCE OF SEX OFFENDERS ON DISTRICT PREMISES

A safe learning environment promotes academic and social growth. The District desires to protect students at school from those who might expose students to inappropriate acts of a sexual nature. Those required to register with the State as sex offenders have committed acts totally incompatible with a safe learning environment. Accordingly, registered sex offenders are prohibited from being on any District property or attending District-sponsored activities at all times, and administrators are authorized to direct such offenders off District property and to notify law enforcement for noncompliance with that directive.

Limited Exception for Parent/Guardian: If the registered sex offender is the custodial parent or legal guardian of a child who is enrolled at the District, the registered sex offender may only enter District grounds to: (1) enroll their child, after prior notice to the site principal); (2) deliver or retrieve their child during normal school hours; or (3) deliver or retrieve their child from a District-sponsored extracurricular activity. While performing these delivery/retrieval functions, the registered sex offender may not exit his/her vehicle (unless prior approval has been granted by the site principal). The registered sex offender, who is the parent or legal guardian of a child who is enrolled at the District, may not be on District property or at a District function at any other time. Registered sex offenders who are custodial parents or legal guardians of a child who is enrolled at the District will receive communications about their child by phone, letter or e-mail instead of in-person communication with District personnel.

DISTRIBUTION OF SURVEYS

It is the policy of the Guthrie Board of Education that surveys in any form shall not be distributed to students without first being approved by the Board of Education at a Regular or Special Board of Education Meeting.

ADVERTISING

Purpose

The Board of Education has adopted this policy to help align advertising in District publications with the District's educational mission. Advertising revenue from businesses and individuals shall be used to advance the educational mission of the District.

The District reserves the right to deny advertising space to any business and/or individual who seeks to promote activities or products contrary to the District's mission. Advertising is prohibited in classrooms and on buses.

In the event of any dispute the Superintendent shall make the final decision.

Advertising in District Publications

District publications include all school-sponsored publications such as, but not limited to, school newspapers, news-magazines, yearbooks, handbooks, and athletic and fine arts event programs. The purposes for accepting commercial advertising in school-sponsored publications are to raise revenue in order to help finance the publications and to teach students journalistic management skills.

Television Advertising

The District shall not allow advertising on its public TV channel or offer its TV channel to third parties for commercial purposes unless specifically approved by the Board of Education.

No Public Forum

School-sponsored and District-sponsored publications do not create a public forum or a designated public forum available to anyone as an advertising or speech forum. It is the intention of the Board of Education to maintain advertising space in District-sponsored publications as nonpublic forums.

All advertising intended for inclusion in a District publication must be approved by the supervising District administrator prior to its inclusion in, and the printing of, the publication. In the event of a dispute the Superintendent or the Superintendent's designee shall have the final decision-making authority.

The following advertisements will NOT be accepted for District publications:

1. Advertisements which are contrary to or inconsistent with the educational mission of the District.
2. Advertisements which can reasonably be construed as pornographic, as defined by local community standards or that are obscene, vulgar, or lewd.
3. Advertisements which are libelous, racially offensive, religiously offensive, or discriminatory, demeaning or harassing on the basis of sex or any other protected category.
4. Advertisements which promote hostility, disorder, or violence.
5. Advertisements which promote, favor, or oppose controversial political or societal issues.
6. Advertisements which promote a partisan position on a candidate for public office or promote a partisan position on a bond or budget issue or any public question to be submitted at any election.
7. Advertisements which proselytize or espouse religious beliefs or exhort affiliation with any religious organization or religious belief. This restriction does not prohibit religious organizations from advertising their name, address and non-proselytizing messages.
8. Advertisements which use any District or school logo without prior approval.
9. Advertisements which are inconsistent with existing District marketing programs, contracts or policies.

Advertisements for any of the following will NOT be accepted:

- a. X-or R-rated movies.
- b. Tobacco products.
- c. Alcoholic beverage products.
- d. Drugs or drug paraphernalia.
- e. Firearms or other dangerous weapons.
- f. Birth control products or information.
- g. Gambling.
- h. Tattoos and body piercings.
- i. Medical marijuana products, dispensaries, processors, growers, or other marijuana-related businesses.

Fees

Fees to be charged for commercial advertising in District publications shall be determined by the supervising District administrator.

***ATHLETIC EVENTS
BROADCASTING AND STREAMING RIGHTS***

Beginning with the 2021-2022 school year and notwithstanding any policy of a school athletic association, in all of the district's regular season high school athletic competitions in this state, the visiting team shall have the same rights to radio broadcast, video stream, and provide telegraphic play-by-play accounts as the district (home team), as long as the visiting team has either of the following:

1. A valid agreement to broadcast, video stream and/or provide telegraphic play-by-play accounts between a media organization and the school's board of education; or
2. The visiting team has a curricular program for students that typically provides streaming for the team's home games.

Pursuant to Okla. Stat. tit. 70, § 27-102, a school athletic association is any private organization or association which charges the school or school district a membership fee, retains a portion of revenue generated by the interscholastic activities or contests of the member schools, and provides the coordination, supervision and regulation of the interscholastic activities and contests of the member schools.

The provisions of this policy shall apply to contracts for the rights to radio broadcast, video stream, and provide telegraphic play-by-play accounts entered into or renewed on or after July 1, 2021.

A school athletic association is defined as any private organization or association which charges the school or school district a membership fee, retains a portion of revenue generated by the interscholastic activities or contests of the member schools, and provides the coordination, supervision and regulation of the interscholastic activities and contests of the member schools.

Reference: Okla. Stat. tit. 70, § 27-105; Okla. Stat. tit. 70, § 27-102