AGENDA WITH COMMENTARY

GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA

MONDAY
MAY 8, 2023
6:30 P.M.

AGENDA:

1. **Call to Order**

2. **Roll Call**

3. **Establish a Quorum**

4. **Pledge of Allegiance**

5. **Moment of Silence**

6. **Presentation of Employees and Student of the Month**

7. **Student Recognition**

8. **Comments to the Board by:**
   - **A. Citizens registered to speak to the Board**
   - **B. Board Members**

9. **Superintendent's Reports**

10. **Consent Agenda:**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:……..…Pages 8-76

A. Minutes of regular meeting held on April 10, 2023

B. Minutes of special meeting held on May 1, 2023

C. Treasurer's Report

D. Activity Fund Transfers as per attached list

E. Activity Fund Fundraiser as per attached list

F. Encumbrances for General Fund #'s 1136-1285, Building Fund #'s 425-472, Gift Fund PO# 4, and listed change orders and Activity Fund Reports-the full register is available online

G. Declare listed items as surplus

H. Out of State Employee Trip Request: Ashley Darsow, World Pork Expo- The Exposition Junior Show- Des Moines, Iowa, June 5- June 20, 2023.

I. Transportation request from First Southern Baptist Church for May 31 and June 3, 5 and 10, July 10 and 15, 2023 to and from Falls Creek Camp in Davis, Oklahoma for 1 bus and 1 driver.

J. Contracts/Agreements under $10,000

1. Renewal agreement with Oklahoma State School Boards Association for membership dues for 2023-2024……..…Pages 50-51

Commentary:
We have been a member of OSSBA for many years. They provide great service to the District and to the Board. There is no increase in cost.
Dr. Simpson will answer any questions.

RECOMMENDED ACTION:
The Superintendent recommends approval.

2. Agreement with the State of Oklahoma, Department of Rehabilitation Services for Transition School-to-Work for 2023-2024……..…Pages 52-71

Commentary:
The transition school-to-work program is for eligible students with disabilities. The purpose of the agreement is to provide work-readiness training and work experiences for the students. They will receive school credit for participation and will be paid a stipend based on the federal minimum wage. The Department of Rehabilitation will reimburse the District for stipends paid to the students in the school work study program. **Angie Young will answer any questions.**

RECOMMENDED ACTION:
The Superintendent recommends approval

3. **Agreement with Oklahoma Therapy Consultants, Inc. to provide Occupational Therapy during Extended School Year Services (ESY) for the months of June and July 2023……Pages 72-72**

Commentary:
Oklahoma Therapy Consultants have agreed to provide this service for $80 per hour (OTR) or $65 per hour (COTA). The approximate cost of this service will be $2,800.00 for the length of ESY (June/July).
Angie Young will answer any questions.

RECOMMENDED ACTION:
The Superintendent recommends approval

4. **Agreement with Tina Ramey to provide Speech Therapy Services for Extended School Year Services (ESY) for the months of June and July 2023 ……..……..……...Pages 75-76**

Commentary:
We are required to continue special education services as a part of ESY for certain students who meet eligibility requirements. The cost of this service for June and July will be approximately $5,000.00.
Angie Young will answer any questions.

RECOMMENDED ACTION:
The Superintendent recommends approval

11. <u>Business Agenda:</u>

A. Recommendation, consideration and action to approve teachers, aides and administrator as listed for 2023 K-6 Remedial Summer School..….Page 77

Commentary:
Included in your packet is the list of employees recommended for the Remedial Summer School Program which was Board Approved on March 6, 2023.
Carmen Walters will answer any questions.

RECOMMENDED ACTION:
The Superintendent recommends approval

B. Recommendation, consideration and action upon renewal with National Purchasing Cooperative Interlocal Participation Agreement with BuyBoard National Purchasing Cooperative for 2023-2024……..…Pages 78-84

Commentary:
This purchasing cooperative allows schools to streamline the purchasing process and take advantage of bulk pricing. It is a free program that saves time and money. **Dr. Chapple will answer any questions**

RECOMMENDED ACTION:
The Superintendent recommends approval

C. Recommendation, consideration and action upon contract with Sodexo, Inc. for 2023-2024 for Child Nutrition Services…….Pages 85-86

Commentary:
This is the second year we will use Sodexo Operations, LLC. as our food service management. We have been pleased with the services provided.
Dr. Chapple will answer any questions.

RECOMMENDED ACTION:
The Superintendent recommends approval.

D. Recommendation, consideration and action upon agreement with Quality Choice Testing, LCC, formerly Quality Care Labs, LLC, for student drug testing services for 2023-2024…….Pages 87-88

Commentary: This agreement will provide drug testing services for our students for 2023-2024. The cost is $25 per test for students.
Doug Ogle will answer any questions.

RECOMMENDED ACTION:
The Superintendent recommends approval.

E. Discussion, consideration and vote to approve an Agreement with Oklahoma Natural Gas Company for relocation of the gas main at the District's Cotteral Elementary site and to grant an Easement to Oklahoma Natural Gas Company for placement of the relocated gas main subject to approval of the form of the Easement by District counsel……..Pages 89-101

Commentary:
This agreement will allow Oklahoma Natural Gas (ONG) to relocate the gas line currently located in an easement running along where 20th street was originally platted which currently serves as the playground for Cotteral Elementary. Moving this line is necessary as the new school will also dedicate an easement to ONG for the line under the current driveway between the school and playground.
Dr. Simpson will answer any questions.

RECOMMENDED ACTION:
The Superintendent recommends approval.

F. Recommendation, consideration and action upon amendment to renew agreement with Clearwater Enterprises for the purchase of third party natural gas for 2023-2024……..…….Page 102-105

Commentary: This agreement would extend our contract with Clearwater Enterprises and lock in our natural gas price for the 2023-2024 school year. We have contracted with Clearwater for several years and have saved significant costs by doing so.
Dr. Chapple will answer any questions.

RECOMMENDED ACTION:
The Superintendent recommends approval

G. Recommendation, consideration and action to award the contract for High School Custom Band Uniforms to Fred J Miller, Inc. (FJM)……Page 106

Commentary:
Quotes have been received for High School Custom Band Uniforms. A bid tabulation is in your packet. **Dr. Chapple will answer any questions.**

RECOMMENDED ACTION:
The Superintendent recommends approval.

H. Recommendation, consideration and action to accept each bid as listed for lawn services for Guthrie Public Schools for 2023-2024……Page 107

Commentary:
Quotes have been received for lawn services for Guthrie Public Schools. The tabulation form attached specifies the quote from each company. The lowest bids are highlighted on the tabulation sheet. **Cody Thompson will answer any questions.**

RECOMMENDED ACTION:
The Superintendent recommends approval

I. Recommendation, consideration and action to accept each bid as listed for spraying for weed control services for Guthrie Public Schools for 2023-2024 ……..……..Page 108

Commentary:
Quotes have been received for spraying for weed control services. The lowest bid is highlighted on the tabulation sheet. **Cody Thompson will answer any questions.**

RECOMMENDED ACTION:
The Superintendent recommends approval

J. Recommendation, consideration and action upon Temporary Appropriations for 2023-2024 for the General Fund, Building Fund, Child Nutrition Fund, Gifts and Endowments Fund and Insurance/Casualty Fund……..…Page 109

Commentary:
Temporary Appropriations allows the school district to function until the final appropriations can be prepared and brought before the Board in the fall. Every public school district in the state must take this action to continue to operate.
Dr. Chapple will answer any questions.

RECOMMENDED ACTION:
The Superintendent recommends approval.

K. Recommendation, consideration and action upon agreement with Oklahoma State Department of Education for the 2023 Summer Food Service Program…Page 110

Commentary:
The summer feeding program consists of breakfast and lunch during the month of June and is available to students age eighteen and younger. There is no cost to the student. The District receives federal reimbursement from the USDA for participating in the program. **Dr. Chapple will answer any questions.**

RECOMMENDED ACTION:
The Superintendent recommends approval.

L. Motion, discussion and vote to approve or disapprove the assignment of Mrs. Jeana Bateson, RN and current Meridian Technology Center Health Careers Instructor, as an adjunct instructor for the purpose of teaching Anatomy and Physiology for academic credit…….....Pages 111-112

Commentary:
The letter of explanation is in your packet. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:
The Superintendent recommends approval

12. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignations/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignment as listed for 2022-2023, rehiring of support personnel as listed for 2023-2024, employment of temporary contract teachers as listed for 2023-2024, employment of probationary teachers as listed for 2023-2024, discussion of teacher negotiations for 2023-2024, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA.STAT. Section 307 (B) 1, 2, and 7

A. Vote to go into executive session
B. Acknowledge Board's return to open session
C. Statement of minutes of executive session

13. Vote on action as set out on the Personnel Reports……....Pages 113-114

14. Action upon recommendation of extra-duty assignment as listed for 2022-2023…Page 115

15. Action upon recommendation to rehire support personnel as listed for 2023-2024 …….…Pages 116-119

16. Action upon recommendation to rehire temporary contract teachers as listed for the first semester of 2023-2024…….…….….Page 120

17. Action upon recommendation to rehire probationary contract teachers as listed for the first semester of 2023-2024…….……..…Page 121

18. Recommendation, consideration and action to accept any resignations offered since the posting of the agenda.

19. Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.

20. Adjourn

Dr. Mike Simpson
Superintendent

ss

Posted by:_____

Date:_____ Time:_____

Place:_____

GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
APRIL 10, 2023

MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON APRIL 10, 2023.

Board Members Present:	**S. Janna Pierson, Gail Davis, Tina Smedley, Matt Girard, Chris Schroder, Ron Plagg and Travis Sallee**
District Level School Officials Present:	**Dr. Mike Simpson, Superintendent** **Doug Ogle, Assistant Superintendent** **Carmen Walters, Executive Director of Federal Programs** **Dr. Michelle Chapple, CFO** **Angie Young, Director of Special Services** **Dee Benson, Director of Technology** **Cody Thompson, Director of Operations,** **Kary Jarred, Deputy Minutes Clerk**

1. The meeting was called to order by President Sallee at 6:30 p.m.

2. Members Gail Davis, S. Janna Pierson, Matt Girard, Ron Plagg, Tina Smedley, Chris Schroder and Travis Sallee were present for roll call.

3. A quorum was established.

4. President Sallee asked everyone to stand and join him in the Pledge of Allegiance.

5. President Sallee asked everyone to join him in a Moment of Silence.

6. President Sallee called for recommendation, consideration and vote on reorganization of the Board including:

A. Election of President
B. Election of First Vice-President
C. Election of Second Vice-President
D. Election of Board Clerk
E. Election of Deputy Board Clerk

A motion was made by Pierson and seconded by Plagg to reorganize the Board as follows:

President: Ron Plagg
First Vice-President: Chris Schroder
Second Vice-President: Tina Smedley
Board Clerk: Janna Pierson
Deputy Board Clerk: Gail Davis

The motion carried with 7 ayes and 0 nays.

Board Members assumed their new positions.

7. President Plagg called for presentation from Guthrie Educational Foundation.

Dr. Simpson called Mr. Hanna the president of Guthrie Educational Foundation for the presentation.

Mr. Hanna spoke about the teacher grants they just gifted to 43 educators. It totaled just right at $30,000. They received another $7,000 after the teacher's grants were gifted. As a foundation they decided to award each school site a $1000 to use as they please.

8. President Plagg called for Student Recognition of Kiwanis Club Sophomore of the Year.

Dr. Simpson called for Kelly Hoyt and Jamie Newton the president and treasurer of Kiwanis to present their award.

Bella White wrote an essay for the scholarship and received $$$ and now her essay can go to the state and national level for another $600 scholarship.

9. President Plagg called for presentation of Employee and Student Recognition.

Mr. Ogle gave a presentation of the Employee of the Month. The April 2023 Support Employee of the Month was Joyce Power and she was nominated by Patricia Kliewer. The April 2023 Certified Employee of the Month was Deanna Davenport and she was nominated by Christy Gilbert. Nominated for April 2023 Student of the Month by Rebecca Creed was Nicolas Zamora, a 2nd grader at Central Elementary. Blake Wimsey from Foundation Insurance presented Zane with a $50 Walmart Gift Card.

10A. President Plagg asked the Superintendent if there were any citizens registered to speak to the Board.

Superintendent Simpson stated there were no citizens registered to speak to the board.

10B. President Plagg called for any comments to the Board by Board members.

There were no comments to the Board by Board members.

11. President Plagg called for Superintendent's Reports.

Superintendent Simpson reported on the following:

Dr. Simpson wants to thank all staff and our first responders for their service on Friday, March 31st. It was a day where he thinks we shined more than normal in taking care of our students during some very stressful conditions.

On Wednesday, the Guthrie Educational Foundation distributed 43 gratns to teachers in our district totaling almost $30,000. Also, each building teacher of the year received a $100 gift card.

Last Thursday, we had the inaugural A.C.T. Day at the High School. The absences were reduced and it seemed to run very smooth. Great job by our High School staff.

Thanks to our ability to have distance learning during our weather events, we were not in session last Friday and it appears barring no surprises, also, for Friday, April 21st.

12. President Plagg called for action on the Consent Agenda.

A motion was made by Davis and seconded by Smedley to approve the Consent Agenda.

The motion carried with 7 ayes and 0 nays.

13. President Plagg called for minutes of regular board meeting on March 6, 2023.

A motion was made by Pierson and seconded by Schroder to approve the regular board meeting on March 6, 2023.

The motion carried with 6 ayes and 1 abstention from Girard.

14. President Plagg called for presentation of Cenergistic, LLC Report.

Dr. Simpson introduced Ashley Whitley, Cody Thompson and Ronnie Fields to give the presentation.

Discussion followed.

15A. President Plagg called for recommendation, consideration and action upon agreement with BSN Sports, LLC for purchasing and supplying athletic apparel and footwear to Guthrie Public Schools for 2023-2024.

A motion was made by Smedley and seconded by Girard to approve agreement with BSN Sports, LLC for purchasing and supplying athletic apparel and footwear to Guthrie Public Schools for 2023-2024.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

15B. President Plagg called for recommendation, consideration and action upon contract with Imagine Learning for school year 2023-2024.

Discussion followed.

A motion was made by Schroder and seconded by Davis to approve the contract with Imagine Learning for school year 2023-2024.

The motion carried with 7 ayes and 0 nays.

15C. President Plagg called for recommendation, consideration and action upon agreement between Guthrie Public Schools and Oklahoma Department of Human Services to provide School-Based Specialists for 2023-2024.

A motion was made by Smedley and seconded by Pierson to approve the agreement between Guthrie Public Schools and Oklahoma Department of Human Services to provide School-Based Specialists for 2023-2024

The motion carried with 7 ayes and 0 nays.

15D. President Plagg called for recommendation, consideration and action upon contract with S&B CPA's Associates, PLLC for auditing services for 2023-2024 for fiscal year 2022-2023.

A motion was made by Pierson and seconded by Sallee to approve the contract with S&B CPA's Associates, PLLC for auditing services for 2023-2024 for fiscal year 2022-2023.

The motion carried with 7 ayes and 0 nays.

15E. President Plagg called for recommendation, consideration and action upon Growth and Development presentation by Logan County Health Department for 5th grade students at Guthrie Upper Elementary.

A motion was made by Smedley and seconded by Girard to approve the Growth and Development presentation by Logan County Health Department for 5th grade students at Guthrie Upper Elementary.

The motion carried with 7 ayes and 0 nays.

15F. President Plagg called for recommendation, consideration and action upon request for Special Education students to attend State Special Olympics Summer Games May 17-19, 2023.

A motion was made by Schroder and seconded by Davis to approve the request for the Special Education students to attend State Special Olympics Summer Games May 17-19, 2023.

The motion carried with 7 ayes and 0 nays.

15G. President Plagg called for recommendation, consideration and action to approve Change Order #12 for Lambert Construction Company.

A motion was made by Sallee and seconded by Girard to approve Change Order #12 for Lambert Construction Company.

The motion carried with 7 ayes and 0 nays.

16. President Plagg called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, employment of career and probationary contract teachers as listed for 2023-2024 and discussion of teacher negotiations for 2023-2024 disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2 and 7

16A. A motion was made by Sallee and seconded by Girard to go into executive session.

The motion carried with 7 ayes and 0 nays. Executive session began at 7:09 p.m.

16B. President Plagg acknowledged the Board's return to open session at 8:04 p.m.

16C. President Plagg stated that in executive session only those items listed in Agenda Item 16 were discussed and no votes were taken.

17. President Plagg called for vote on action as set out on the Personnel Reports.

A motion was made by Smedley and seconded by Davis to approve the Personnel Reports.

The motion carried with 7 ayes and 0 nays.

18. President Plagg called for recommendation to employ career contract teachers as listed on Schedule A for 2023-2024.

A motion was made by Schroder and seconded by Girard to approve to employ career contract teachers as listed on Schedule A for 2023-2024

The motion carried with 7 ayes and 0 nays.

19. President Plagg called for recommendation to employ probation to career contract teachers as listed on Schedule B for 2023-2024.

A motion was made by Smedley and seconded by Pierson to approve to employ probation to career contract teachers as listed on Schedule B for 2023-2024.

The motion carried with 7 ayes and 0 nays.

20. President Plagg called for recommendation to employ probationary contract teachers as listed on Schedule C for 2023-2024.

A motion was made by Schroder and seconded by Girard to approve to employ probationary contract teachers as listed on Schedule C for 2023-2024.

The motion carried with 7 ayes and 0 nays.

21 President Plagg called for recommendation, consideration and action to name a principal for Cotteral Elementary School.

A motion was made by Smedley and seconded by Pierson to name Lesley Cotton as principal for Cotteral Elementary School.

The motion carried with 7 ayes and 0 nays.

22. President Plagg called for recommendation, consideration and action to name a principal for Guthrie Upper Elementary School.

A motion was made by Pierson and seconded by Girard to name Jeff Ball as principal for Guthrie Upper Elementary School.

The motion carried with 7 ayes and 0 nays.

23. President Plagg called for recommendation, consideration and action to name a principal for Guthrie High School.

A motion was made by Sallee and seconded by Pierson to name Dusty Throckmorton as principal for Guthrie High School.

The motion carried with 7 ayes and 0 nays.

24. President Plagg called for recommendation, consideration and action to accept any resignation offered since the posting of the agenda.

Superintendent Simpson stated there were none.

25. President Plagg called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.

Superintendent Simpson stated there was no new business.

26. President Plagg called for the meeting to be adjourned.

A motion was made by Schroder and seconded by Smedley to adjourn the meeting.

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 8:09 p.m.

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Samantha Stewart, Minutes Clerk

_____

Ron Plagg, President

GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
SPECIAL MEETING
MAY 1, 2023

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION SPECIAL MEETING HELD AT 6:00 P.M. IN THE ADMINISTRATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON MAY 1, 2023

Board Members Present:	**Janna Pierson, Gail Davis, Chris Schroder, Tina Smedley, Matt Girard, Travis Sallee and Ron Plagg**
District Level School Officials Present:	**Dr. Mike Simpson, Superintendent** **Doug Ogle, Assistant Superintendent** **Carmen Walters, Executive Director of Federal Programs/Elementary Ed** **Dr. Michelle Chapple, CFO** **Angie Young, Director of Special Services** **Cody Thompson, Director of Operations**

1. **The meeting was called to order by President Plagg at 6:00 p.m.**

2. **Members Tina Smedley, Janna Pierson , Gail Davis, Chris Schroder, Matt Girard, Travis Sallee and Ron Plagg were present for roll call.**

3. **A quorum was established.**

4. **President Plagg asked everyone to stand and join him in the Pledge of Allegiance.**

5. **President Plagg asked everyone to join him in a Moment of Silence.**

6. **President Plagg called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to Okla. Stat. tit. 25, §§ 307 (B) 1 and 7; and for the purpose of having confidential communications between the Board and its attorney concerning an investigation and possible legal action against Centennial Contractors Enterprises, Inc. ("Centennial") regarding performance of services under a Construction Management Contract ("Contract") between the District and Centennial dated August 16, 2022 as authorized by Okla. Stat. tit. 25, § 307(b)(4). The Board has been advised by its attorney that public disclosure of such**

communications will seriously impair the Board's ability to investigate and prosecute any such legal action.

6A. A motion was made by Schroder and seconded by Smedley to into executive session.

The motion carried with 7 ayes and 0 nays. Executive session began at 6:02 p.m.

6B. President Plagg acknowledged the Board's return to open session at 7:18 p.m.

6C. President Plagg stated that in executive session only those items listed in Agenda Item 6 were discussed and no votes were taken.

7. President Plagg called for vote on action as set out on the Personnel Reports.

A motion was made by Pierson and seconded by Davis to approve the Personnel Reports.

The motion carried with 7 ayes and 0 nays.

8. President Plagg called for recommendation, consideration and action to name a principal for Charter Oak Elementary.

A motion was made by Schroder and seconded by Smedley to name Emily Carpenter as principal for Charter Oak Elementary.

The motion carried with 7 ayes and 0 nays.

9. President Plagg called for recommendation, consideration and action to name an assistant principal and/or Dean of Students at Guthrie High School.

A motion was made by Pierson and seconded by Girard to name Jeanne Ambriz as assistant principal and Justin Stevens as Dean of Students at Guthrie High School.

The motion carried with 7 ayes and 0 nays.

10. President Plagg called for discussion and vote to take any action deemed necessary by the Board with regard to the investigation and possible legal action against Centennial involving claims arising under the Contract.

A motion was made by Smedley and seconded by Schroder that the Board authorizes the Superintendent the authority to sever the contract with Centennial.

The motion carried with 7 ayes and 0 nays.

11. President Plagg called for the meeting to be adjourned.

A motion was made by Smedley and seconded by Schroder to adjourn the meeting.

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 7:22 p.m.

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Samantha Stewart, Minutes Clerk

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Ron Plagg, President

TREASURER'S REPORT
April 30, 2023

BANK BALANCES

FARMERS & MERCHANTS

General Fund	6,997,963.13
Building Fund	811,144.28
Sinking Fund	3,097,975.33
ILR Fund	44,148.45
G&E Fund	54,164.64
Child Nutrition Fund	1,061,359.87
Activity Fund	823,549.47
School Age-Care Fund	75,619.14
Bond Fund	13,836,862.95
TOTAL	$ 26,802,787.26

RECEIPTS

GENERAL FUND:

Logan County	650,181.89
State of Oklahoma	1,261,729.55
Okla. Tax Comm.	216,053.72
School Land Earn.	42,421.39
R.O.T.C.	6,294.48
Federal Programs	118,242.55
Misc Receipts	11,784.23
Correcting Entry(-)	0.00
General Acct. Int.	13,537.24
Minus (-) Bank Fees	25.00
TOTAL	$ 2,320,220.05

BUILDING FUND

Local	
Logan County	76,837.28
Bldg. for Champs	20.00
TOTAL	$ 76,857.28

SINKING FUND:

Logan County	$237,848.98

CHILD NUTRITION FUND:

Local	39,002.61
State	13,943.74
Federal	127,764.30
TOTAL	$ 180,710.65

INS.LOSS RECOVERY FUND:

MISC	$ 0.00

BOND FUND:

Interest	2,705.59
Bank Fees	(-)0.00
TOTAL	$2,705.59

18

WARRANTS PAID

GENERAL FUND:
2021-2022 $
2022-2023 $2,119,196.79

BUILDING FUND:
2021-2022 $
2022-2023 $50,139.52

CHILD NUTRITION FUND:
2021-2022 $
2022-2023 $128,332.38

GIFTS & ENDOWMENTS FUND:
2021-2022 $
2022-2023 $

INS. LOSS RECOVERY FUND:
2021-2022
2022-2023 $157,000.00

BOND FUND:
2021-2022 $
2022-2023 $59,264.15

TOTAL MONIES IN F&M BANK $ 26,802,787.26
PLEDGED – FDIC $ 250,000.00
PLEDGED – F&M BANK $ 30,451,000.00

ACTIVITY FUND TRANSFER REQUESTS
AS OF 5/01/2023

TO	FROM	AMOUNT	REASON
Student Support, 885	Yearbook, 904	$1,200.00	Sr's in need

RECEIVED
MAR 31 2023
BY:

GPS

Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)

RECEIVED
APR 04 2023
BY:

Amount 1,200.00 Date Requested 3/29/2023

Transfer to: Student Support #885
Account Name & Number

Transfer from: Yearbook #904
Account Name & Number

State Reason for Transfer Below

Buying 20 yearbooks for seniors that can't afford them.

Sponsor's Signature: Wendy Jones

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Chris LeGrande

Transfer # _____

Board Approved _____

AF Request for Fund Transfer 8-06

GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
As of 5/1/2023

1.	GUES Activity, 812	Spring School Dance w/concessions
2.	Key Club, 889	Bluejay T-shirt & sticker sales
3.	HS Speech, 890	Talent Show

RECEIVED
APR 27 2023
BY:

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 4/26/2023 Site: GUES Unobligated Account Balance: $21,527.00

Account Name & Number: Activity 812

Select One: ☒ Soliciting in School Only ○ Soliciting in school & community ○ Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Spring School Dance - After School with Concessions

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country july 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes ☒ No ○

** If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:*

- ***This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.***
- ***This fundraiser will not operate for more than fourteen(14) days in total.***
- ***The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.***

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) SOFT DRINKS, WATER, CHIPS, CANDY BARS, NACHOS (TORTILLA CHIPS W/CHEESE SAUCE), OTHER ASSORTED CONCESSION ITEMS.

Manufacturer: N/A

Purpose for which funds will be used: INSTRUCTIONAL ITEMS AND /OR TEACHER/CLASSROOM SUPPLIES, STUDENT INCENTIVES (THIS WILL BE AFTER SCHOOL HOURS)

Name/Address of Vendor: WALMART, AMAZON, SAM'S

Items to be purchased in order to conduct the fundraiser: CONCESSION ITEMS INCLUDING PAPER GOODS, UTENSILS, NOVELTY ITEMS, DECORATIONS

a. Estimated INCOME: $3000.00
b. Less Estimated EXPENSES: $1500.00
c. Estimated PROFIT: $1500.00

NOTES:

First day Fundraiser : 5/9/2023 Last Day of Fundraiser: 5/19/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? PUT WITH SNACK SHACK

Are school district facilities required? No *If yes, a facility use permit form must be completed.*

Sponsor Signature: Emily Carpenter *Date:* 4/26/2023

Principal's Signature: Susan Dawson *Date:* 4/26/2023

Athletic Director's Signature (if applicable): _____ *Date:* _____

Child Nutrition Director's Signature (if applicable): Janette Hayes *Date:* 4/27/23

Does not meet Smart snack

Form: AF Fundraiser Request 3/5/2021 (Revised)

M Chapple

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APR 26 2023
BY

2

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 4/123 Site: GHS Unobligated Account Balance: $100.00 107.80

Account Name & Number: Key Club #889

Select One: ○ Soliciting in School Only ☒ Soliciting in school & community ○ Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) T-SHIRT & STICKER SALES SEE ATTACHED PICTURE
(THIS IS SEPARATE FROM THE KC MEMBER SHIRT & DUES)

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country july 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes ○ No ☒

**** If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:***

- ***This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.***
- ***This fundraiser will not operate for more than fourteen(14) days in total.***
- ***The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.***

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: FUNDING FOR COMMUNITY INITIATIVES THROUGHOUT THE YEAR & TO PAY FOR MEMBERS TO GO TO THE DISTRICT CONVENTION IN APRIL 2024

Name/Address of Vendor: BODY BILLBOARDS 2403 S. DIVIVSION STREET, GUTHRIE OK 73044

Items to be purchased in order to conduct the fundraiser: STICKER: IT'S A GREAT DAY TO BE A BLUEJAY. T-SHIRT: BLUEJAY ON LEFT BREAST IT'S A GREAT DAY TO BE A BLUEJAY! ON BACK

a. Estimated INCOME: $900
b. Less Estimated EXPENSES: $525
c. Estimated PROFIT: $375

NOTES: T-SHIRTS WILL BE PRE-ORDER $20
STICKERS ARE $2

First day Fundraiser : 8/1/23 (Freshman Orientation) Last Day of Fundraiser: 10/1/23

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? NO *If yes, a facility use permit form must be completed.*

Sponsor Signature: [signature] *Date:* 4/19/23

Principal's Signature: [signature] *Date:* 4-25-23

Athletic Director's Signature (if applicable): _____ *Date:* _____

Child Nutrition Director's Signature (if applicable): _____ *Date:* _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[signature]

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BY:

3

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 04-02-23 Site: HIGH SCHOOL Unobligated Account Balance: $780.39

Account Name & Number: 890 HS SPEECH

Select One: ✓ Soliciting in School Only ○ Soliciting in school & community ○ Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) TALENT SHOW FOR GHS DRAMA

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country july 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes ○ No ✓

** If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:*

- ***This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.***
- ***This fundraiser will not operate for more than fourteen(14) days in total.***
- ***The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.***

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: THE FUNDS WILL BE USED FOR DRAMA & SPEECH CLASSES SUCH AS (PERFORMANCE PROPS, COSTUMES, TRAVEL EXPENSES SUCH AS TRAVEL & FUEL, PODCAST EQUIPMENT, STAGE LIGHTING AND SOUND EQUIPMENT, ETC...)

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser: NONE

a. Estimated INCOME: $1000 NOTES:
b. Less Estimated EXPENSES: 0
c. Estimated PROFIT: $1000

First day Fundraiser : 05-11-23 Last Day of Fundraiser: 05-11-23

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? NO *If yes, a facility use permit form must be completed.*

Sponsor Signature: *Date:* 04-02--23

Principal's Signature: Chris LeBrande *Date:* 04-02-23

Athletic Director's Signature (if applicable): *Date:*

Child Nutrition Director's Signature (if applicable): *Date:*

Form: AF Fundraiser Request 3/5/2021 (Revised)

MLKapple

Guthrie Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1136 - 1285, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1136	04/03/2023	15994	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES/JH	1,000.00
11	1137	04/03/2023	12387	LOWE'S COMPANIES, INC.	NEW OVEN FOR FACS CLASS	635.54
11	1138	04/03/2023	14207	WALMART COMMUNITY	FACS CLASSROOM SUPPLIES	800.00
11	1139	04/03/2023	13183	PITSCO, LLC	ROCKET FUEL PACK	306.63
11	1140	04/04/2023	15994	AMAZON CAPITAL SERVICES	CALCULATORS FOR MATH CLASSES/JH	966.64
11	1141	04/04/2023	17940	PROSPERITY BANK	PURCHASE QUERY'S FROM FMCSA	62.50
11	1142	04/05/2023	14207	WALMART COMMUNITY	FOUNDATION GRANT: EQUIPMENT	466.41
11	1143	04/05/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT: EQUIPMENT	438.62
11	1144	04/05/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/ J MCKNIGHT/FOGARTY	236.97
11	1145	04/05/2023	14693	SCHOLASTIC, INC.	FOUNDATION GRANT	484.80
11	1146	04/05/2023	13229	QUILL CORPORATION	OFFICE SUPPLIE FOR HIGH SCHOOL	400.00
11	1147	04/05/2023	12171	LAKESHORE LEARNING MATERIALS	EDUCATION FOUNDATION GRANT	600.97
11	1148	04/05/2023	44966	RIVER SPIRIT CASINO RESORT	“WISL” CONFERENCE STAY - CHAPPLE & WALTERS	300.00
11	1149	04/06/2023	15994	AMAZON CAPITAL SERVICES	GEF GRANT - GRAPHING WHITEBOARDS	160.00
11	1150	04/06/2023	12171	LAKESHORE LEARNING MATERIALS	FOUNDATION GRANT	305.99
11	1151	04/06/2023	12387	LOWE'S COMPANIES, INC.	SUPPLIES FOR AG PROGRAM	100.00
11	1152	04/06/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/SEISS/CENTRAL	504.00
11	1153	04/05/2023	14377	FOLLETT SCHOOL SOLUTIONS, INC	GEF GRANT: NON FICTION BOOKS	900.00
11	1154	04/05/2023	14693	SCHOLASTIC, INC.	FOUNDATION GRANT	1,049.94
11	1155	04/10/2023	15707	ETA/CUISENAIR	FOUNDATION GRANT/K FITE/FOGARTY	719.97
11	1156	04/10/2023	17992	WESTERN GLASS & ATV, INC.	WINDSHIELD FOR BUS 8 AND CHIP REPAIR FOR BUS 66	852.00
11	1157	04/10/2023	44110	CDW LLC	SUPPLIES	10,000.00
11	1158	04/06/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/C GILBERT/FOGARTY	25.00
11	1159	04/10/2023	40775	APPLE STORE	SUPPLIES	3,200.00
11	1160	04/10/2023	15926	DELL MARKETING L.P.	SUPPLIES	18,200.00
11	1161	04/06/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/T WILDA/FOGARTY	329.92
11	1162	04/10/2023	43489	PIRAINO CONSULTING, INC.	SUPPLIES	1,974.00
11	1163	04/06/2023	80050	TERRY M BENNETT	REIMBURSE FOR DEF	20.00
11	1164	04/11/2023	12171	LAKESHORE LEARNING MATERIALS	FOUNDATION GRANT	621.97
11	1165	04/11/2023	15994	AMAZON CAPITAL SERVICES	DESK CHAIR/CHILD SIZE PULSE OX	122.13
11	1166	04/11/2023	41416	SCHOOL SPECIALTY, INC	PAPER	275.77
11	1167	04/10/2023	12635	MERIDIAN TECHNOLOGY CENTER	SPANISH CLASS	150.00
11	1168	04/07/2023	41926	ERIC ARMIN INC.	FOUNDATION GRANT - WELLS	698.09

Guthrie Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1136 - 1285, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1169	04/10/2023	13789	SULLIVAN SUPPLY INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	250.00
11	1170	04/10/2023	83736	CLAYTON R DRAKE	WASH FOR TRUCK AND TRAILER	85.00
11	1171	04/07/2023	44258	FIRST BOOK	FOUNDATION GRANT - BOOKS FOR WELLS	99.90
11	1172	04/06/2023	15994	AMAZON CAPITAL SERVICES	ELL SUPPORT GRANT FROM EDUCATION FOUNDATION	348.98
11	1173	04/11/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/B BLEWETT/CENTRAL	351.22
11	1175	04/11/2023	45026	THE CREATIVE COMPANY	FOUNDATION GRANT/M CAMPBELL/CENTRAL	570.00
11	1176	04/11/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/CHRISTIANSON/CENTRAL	104.49
11	1177	04/11/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT: SITE TEACHER OF THE YEAR	100.00
11	1178	04/11/2023	44610	SOUTHWEST BUS SALES, INC.	BLOWER MOTOR FOR 66 A/C	207.00
11	1179	04/11/2023	12171	LAKESHORE LEARNING MATERIALS	FOUNDATION GRANT	417.99
11	1180	04/11/2023	11933	JOHN VANCE MOTORS, INC.	REPAIRS TO TRUCK 64	2,500.00
11	1181	04/11/2023	12682	MIDWEST BUS SALES, INC.	DOOR SWITCH	151.20
11	1182	04/06/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/ C GILBERT/FOGARTY	450.00
11	1183	04/12/2023	13183	PITSCO, LLC	LAUNCH COMMANDER - ROCKET	192.50
11	1184	04/12/2023	17034	LAMINATION DEPOT, INC.	LAMINATING MACHINE	2,099.00
11	1185	04/11/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/PRIVETTE/CENTRAL	307.02
11	1186	04/11/2023	41416	SCHOOL SPECIALTY, INC	FOUNDATION GRANT/CHRISTIANSON/CENTRAL	1,045.01
11	1187	04/11/2023	44610	SOUTHWEST BUS SALES, INC.	RED LEDS AND CLEAR BACK UP LEDS	911.52
11	1188	04/11/2023	12682	MIDWEST BUS SALES, INC.	HEADER DEF	1,252.80
11	1189	04/11/2023	12682	MIDWEST BUS SALES, INC.	SLIDERS KIT RT/ MASTER	66.88
11	1190	04/11/2023	12682	MIDWEST BUS SALES, INC.	SPEAKER ASSY COAXIAL	74.38
11	1191	04/10/2023	12171	LAKESHORE LEARNING MATERIALS	FOUNDATION GRANT/PRIVETTE/CENTRAL	580.80
11	1192	04/04/2023	14207	WALMART COMMUNITY	SUPPLIES FOR HOMELESS 797	2.00
11	1193	04/12/2023	17034	LAMINATION DEPOT, INC.	LAMINATING FILM	100.00
11	1194	04/12/2023	45028	SYNERGY 1 GROUP INC	FOUNDATION GRANT/S GREEN/FOGARTY	117.98
11	1195	04/12/2023	13138	HERTZBERT-NEW METHOD, INC	FOUNDATION GRANT	937.20
11	1196	04/12/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT - TEACHER OF THE YEAR	100.00
11	1197	04/12/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/S GREEN/FOGARTY	97.35
11	1198	04/12/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT FOR G.MYERS TOY	100.00
11	1199	04/12/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/CARPENTER/HS	175.33
11	1200	04/13/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/CAMPBELL/CENTRAL	499.61

Guthrie Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1136 - 1285, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1201	04/13/2023	12387	LOWE'S COMPANIES, INC.	NEW TABLES	3,300.00
11	1202	04/13/2023	15994	AMAZON CAPITAL SERVICES	NEW FOLDING CHAIRS	1,500.00
11	1203	04/06/2023	14377	FOLLETT SCHOOL SOLUTIONS, INC	AUDIOBOOKS - BOOKS	2,124.66
11	1204	04/12/2023	14201	WALKER TIRE DTR LLC	TOYO CROSS COUNTRY 235-8-17 X2	613.80
11	1205	04/12/2023	44926	QUALITY CHOICE TESTING LLC	DRUG TESTING FOR DRIVERS	1,800.00
11	1206	04/13/2023	44142	MYSTERY SCIENCE INC.	FOUNDATION GRANT/K HINKLE/FOGARTY	1,290.00
11	1207	04/14/2023	43925	THE HOUSE OF CLAY	GEF GRANT-CLAY FOR POTTERY CLASS	710.00
11	1208	04/14/2023	43821	TEACHER SYNERGY, LLC	INTERVENTION BUNDLE - EDUCATION FUND GRANT	100.00
11	1209	04/14/2023	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/JH	750.00
11	1210	04/14/2023	15994	AMAZON CAPITAL SERVICES	JH LIBRARY SUPPLIES	545.00
11	1211	04/11/2023	15994	AMAZON CAPITAL SERVICES	PROJECT 061-FOUNDATION GRANT-$1000	995.96
11	1212	04/12/2023	15994	AMAZON CAPITAL SERVICES	ADMIN SUPPLIES	300.00
11	1213	04/13/2023	15994	AMAZON CAPITAL SERVICES	ED FOUNDATION GRANT	455.87
11	1214	04/13/2023	13183	PITSCO, LLC	ED FOUNDATION GRANT	365.09
11	1215	04/14/2023	12682	MIDWEST BUS SALES, INC.	ROTOR DISC BRAKES X 4	523.72
11	1216	04/14/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/COTTON/CENTRAL	599.90
11	1217	04/14/2023	45029	OKLAHOMA ENVELOPE COMPANY LLC	ADMIN TSHIRTS	200.00
11	1218	04/14/2023	15994	AMAZON CAPITAL SERVICES	CLOTHES FOR WE SHAKE HANDS	1,000.00
11	1219	04/14/2023	15994	AMAZON CAPITAL SERVICES	SITE TOY $100 GRANT	88.99
11	1220	04/12/2023	15994	AMAZON CAPITAL SERVICES	GUTHRIE EDUCATION FOUNDATION GRANT	608.06
11	1221	04/12/2023	15994	AMAZON CAPITAL SERVICES	FINE MOTOR PROMOTERS-FOUNDATION GRANT	986.79
11	1222	04/14/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT	1,200.00
11	1223	04/17/2023	45032	TSC GROUP LLC	FOUNDATION GRANT - DRESS FORMS	479.00
11	1224	04/17/2023	15994	AMAZON CAPITAL SERVICES	STEM 3 SUPPLIES	296.18
11	1225	04/17/2023	44610	SOUTHWEST BUS SALES, INC.	BLOWER MOTOR (CARRIER26-19902)	207.00
11	1226	04/17/2023	12682	MIDWEST BUS SALES, INC.	MIRROR SWITCH X 2	132.06
11	1228	04/19/2023	15994	AMAZON CAPITAL SERVICES	CLASSROOM EQUIPMENT	605.00
11	1229	04/19/2023	14207	WALMART COMMUNITY	FCCLA OFFICIAL DRESS/JH	300.00
11	1230	04/18/2023	15994	AMAZON CAPITAL SERVICES	STEM SUPPLIES/JH	707.20
11	1231	04/12/2023	44915	GEO DATA INTELLIGENCE CORPORATION	EZ ROUTING SUBSCRIPTION	1,725.00
11	1232	04/17/2023	40354	FAMILY CAREER & COMMUNITY	NATIONAL REGISTRATION; DENVER, CO	160.00
11	1233	04/17/2023	17024	OKLAHOMA ASSOC OF FAMILY CAREER &	NATIONAL'S REG. TO STATE ASSOC.	95.00
11	1234	04/18/2023	15994	AMAZON CAPITAL SERVICES	BOOKS	48.07

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1136 - 1285, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1235	04/18/2023	15994	AMAZON CAPITAL SERVICES	GUTHRIE EDUCATIONAL FOUNDATION GRANT	700.00
11	1236	04/19/2023	43510	HOOTEN OIL COMPANY, INC	DIESEL EMMISSIONS FLUID	731.18
11	1237	04/19/2023	44853	KENT DISPLAYS, INC	FOUNDATION GRANT/M WHITE/CENTRAL	569.70
11	1238	04/19/2023	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	DIAGNOSE BUS 22	1,250.00
11	1239	04/19/2023	11933	JOHN VANCE MOTORS, INC.	ALIGNMENT FOR TRUCK 93	120.00
11	1240	04/20/2023	45031	95 PERCENT GROUP LLC	SUPPLIES	660.00
11	1241	04/19/2023	17405	WISCONSIN CENTER FOR EDUCATION	WIDA K SCREENER KIT FOR ELL STUDENTS	252.00
11	1242	04/20/2023	44545	PASCO SCIENTIFIC A CA CORPORATION	PHYSICS AND PHYSICAL SUPPLIES	2,550.00
11	1243	04/20/2023	10436	CAROLINA BIOLOGICAL SUPPLY CO	FORENSICS SUPPLIES/ HS SCIENCE	1,050.00
11	1244	04/20/2023	15994	AMAZON CAPITAL SERVICES	FORENSICS SUPPLIES/HS SCIENCE	250.00
11	1245	04/20/2023	15994	AMAZON CAPITAL SERVICES	CARI GROCE - FOUNDATION EDUCATIONAL GRANT	747.70
11	1246	04/24/2023	10954	BLICK ART MATERIALS, LLC	ART SUPPLIES FOR KILN/JH	215.65
11	1247	04/24/2023	17961	NCS PEARSON, INC.	TESTING SUPPLIES	250.00
11	1248	04/24/2023	15994	AMAZON CAPITAL SERVICES	JH LIBRARY BOOKS	824.47
11	1249	04/25/2023	45048	LIMINEX INC	PEAR DECK SOFTWARE	150.00
11	1250	04/24/2023	43821	TEACHER SYNERGY, LLC	LIBRARY CURRICULUM	887.01
11	1251	04/24/2023	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT	208.89
11	1252	04/20/2023	15994	AMAZON CAPITAL SERVICES	GUTHRIE EDUCATION FOUNDATION GRANT	543.77
11	1253	04/20/2023	12171	LAKESHORE LEARNING MATERIALS	FOUNDATION GRANT/STANSBURY/COTTERAL	749.87
11	1254	04/24/2023	41956	MARRIOTT HOTEL & MARINA	HOTEL FOR VEX TRAINING JUNE 6 & 7	350.00
11	1255	04/27/2023	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/JH	26.36
11	1256	04/25/2023	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	REPAIRS TO BUS 105	1,250.00
11	1257	04/27/2023	15994	AMAZON CAPITAL SERVICES	STEM 3 SUPPLIES	80.97
11	1258	04/26/2023	12783	ARISTOTLE CORPORATION	CLASSROOM SUPPLIES	480.00
11	1259	04/27/2023	15994	AMAZON CAPITAL SERVICES	HS- RETRACTABLE BARRIERS (ATHLETIC FIELDS)	676.84
11	1260	04/27/2023	10107	STEPHEN N TONEY	HS- DOOR RAPS (ATHLETIC GYM-LOBBY)	3,120.00
11	1261	04/27/2023	15994	AMAZON CAPITAL SERVICES	HS- FOLDING TROLLY DOLLEY (ATHLETIC FIELDS)	116.99
11	1262	04/28/2023	45051	MMI-CPR SCHOOL TECH REPAIR LLC	CPU's	21,460.50
11	1263	04/28/2023	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	150.00
11	1264	04/28/2023	10312	ALL AMERICAN SPORTS CORP.	HS- HELMETS (FB)	1,267.14
11	1265	04/27/2023	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	2 X 55 GALLON DRUMS +1 5 GAL BUCKET TRAN FLUID	4,140.00
11	1266	05/01/2023	45027	WOODALL EQUIPMENT COMPANY	LIFT JACK ASSESSMENT	2,000.00

Guthrie Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1136 - 1285, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1267	05/01/2023	83904	JESSICA NICOLE MAKER	CAREER TECH PD 5/1/23 MILEAGE REIMBURSEMENT	35.00
11	1268	05/01/2023	16975	GENERAL FUND	OUT OF DISTRICT PER DIEM - MEALS - TRAVEL -	165.24
11	1269	05/01/2023	16669	EDMENTUM, INC	STUDY ISLAND FOR STUDENTS-SPLITTING PAYMENT	2,862.09
11	1270	04/28/2023	44610	SOUTHWEST BUS SALES, INC.	HEATED HAWKEYE MIRROR X 6	509.70
11	1271	04/28/2023	12899	O'REILLY AUTOMOTIVE STORES, INC.	CRANK FILTERSX 5 AIR FILTERS X35	2,819.20
11	1272	04/28/2023	12682	MIDWEST BUS SALES, INC.	FUEL SENDING UNIT	104.51
11	1273	04/26/2023	44110	CDW LLC	1 MICROSOFT SURFACE PRO 9 WITH CASE/HS PRINCIPLES	1,450.00
11	1274	04/24/2023	42884	LOYAL SUPPLY, INC.	NYLON UNION BARB AND REDUCING UNION BARB	163.58
11	1275	04/18/2023	44087	GOOLSBEE TIRE SERVICE INC	TIRES FOR BUSES	3,450.00
11	1276	05/01/2023	44269	VIVACITY TECH PBC	CHROMEBOOK PARTS	3,000.00
11	1277	05/02/2023	12682	MIDWEST BUS SALES, INC.	CABLE HOOD STOP;TURN SIGNAL HOOD CLEAR	140.08
11	1278	05/02/2023	42607	OKLAHOMA TECHNOLOGY STUDENT ASSOC	TINA OLGE - CHAPTER ADVISOR - TSU STATE	50.00
11	1279	05/01/2023	11933	JOHN VANCE MOTORS, INC.	AG- TRUCK 83 DIAGNOSE FOR DEF HEADER	165.00
11	1280	05/01/2023	45053	NATIONAL ASSOC FOR PUPIL TRANSP	MEMBERSHIP FEE	115.00
11	1281	05/01/2023	17398	EDMOND MUSIC, INC.	BAND EQUIPMENT	1,134.45
11	1282	05/02/2023	43966	TINA RAMEY	SPEECH CONTRACT FOR ESY 2023	2,500.00
11	1283	05/01/2023	13497	EDMOND SAM'S CLUB #6267	BLANKET PO	315.00
11	1284	05/01/2023	15994	AMAZON CAPITAL SERVICES	BLANKET PO	505.00
11	1285	05/02/2023	12936	OKLA. ASSOC. FOR PUPIL TRANS.	REGISTRATION FEES FOR STAFF OAPT CONFRENCE	625.00

Non-Payroll Total:	**$153,953.26**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$153,953.26**

Guthrie Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 425 - 472, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	425	04/04/2023	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING SUPPLIES	1,165.54
21	426	04/04/2023	10110	HENKE & WANG PLUMBING	INSTALL CLEANOUT AT HS	1,830.00
21	427	04/05/2023	44013	CENTRAL OKLAHOMA WINNELSON	TOILET SEATS	585.36
21	428	04/05/2023	43973	CHRISTOPHER CODY HAYES	CUT DOWN TREE, HAUL OFF, GRIND STUMP AT ADMIN BLDG	500.00
21	429	04/05/2023	44719	MSE, INC.	12 HAND HELD RADIOS (PROPRIETARY SYSTEM)	11,940.00
21	430	04/06/2023	15994	AMAZON CAPITAL SERVICES	VALVES FOR HOG BARN	260.00
21	431	04/06/2023	17596	PROPANE SALES INC.	PROPANE TANKS	500.00
21	432	04/06/2023	43749	TREAT'S SOLUTIONS, LLC	TRASH CART WHEELS	109.20
21	433	04/10/2023	42501	EARTHSMART CONTROLS, LLC	HVAC CONTROLS SERVICE AND REPAIRS	2,500.00
21	434	04/10/2023	17249	S. T. BOLDING III	INSTALL POWER FOR SOFTBALL UNITS	1,648.05
21	435	04/11/2023	44867	ALLIED ELEVATOR SERVICES INC	LIFT REPAIRS AT FOGARTY	1,000.00
21	436	04/12/2023	11163	H-I-S PAINT MFG. CO, LLC	DISTRICT PAINT	800.00
21	437	04/12/2023	11655	HUNZICKER BROTHERS, INC	LED DRIVERS FOR CO CAFE LIGHTS	960.00
21	438	04/13/2023	43914	HUGG AND HALL EQUIPMENT COMPANY	EVALUATE HYDRRAULIC LEAK ON GENIE LIFT	1,100.60
21	439	04/13/2023	43914	HUGG AND HALL EQUIPMENT COMPANY	REPAIRS TO TOYOTA FORKLIFT	1,051.29
21	440	04/13/2023	43883	UNITED REFRIGERATION, INC.	FREON	3,300.00
21	441	04/12/2023	43881	MINICK MATERIALS COMPANY, INC.	RED PRIMER DIRT FOR SOFTBALL FIELD	1,600.00
21	442	04/14/2023	14946	MCPHAIL'S MOWER & MAGNETO, INC.	HS- LAWNMOWER EQUIPMENT (ATHLETIC)	400.00
21	443	04/14/2023	43749	TREAT'S SOLUTIONS, LLC	CLEANING CLOTH RAGS	76.30
21	444	04/14/2023	44635	WAXIE'S ENTERPISES, LLC	TRASH RECEPTACLES FOR HS GYM RESTROOMS	2,601.92
21	445	04/14/2023	44635	WAXIE'S ENTERPISES, LLC	TRASH RECEPTACLES FOR HS NORTH & CENTER RESTROOMS	2,911.92
21	447	04/17/2023	15994	AMAZON CAPITAL SERVICES	CLEANING TABS FOR STEAMERS	200.00
21	448	04/17/2023	43749	TREAT'S SOLUTIONS, LLC	CLASSROOM FLOOR FINISH	2,700.00
21	449	04/17/2023	44635	WAXIE'S ENTERPISES, LLC	ROLL TOWELS FOR DISTRICT	3,540.40
21	450	04/17/2023	44614	IDN-GLOABL, INC	DOOR HARDWARE FOR JR HIGH	320.00
21	451	04/18/2023	15994	AMAZON CAPITAL SERVICES	EXHAUST FAN MOTORS	520.00
21	452	04/18/2023	41790	THE SHERWIN WILLIAMS CO.	EXTERIOR PAINT FOR JR HIGH	120.00
21	453	04/19/2023	43749	TREAT'S SOLUTIONS, LLC	HALLWAY FLOOR FINISH	2,478.00
21	454	04/19/2023	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	455	04/18/2023	12324	LOCKE SUPPLY CO.	PARTS AND SUPPLIES	1,000.00
21	456	04/20/2023	15994	AMAZON CAPITAL SERVICES	DISTRICT PARTS AND SUPPLIES	500.00
21	457	04/19/2023	17921	SCHOOL HEALTH CORPORATION	AED BATTERY AND PADS FOR HIGH SCHOOL	649.56
21	458	04/20/2023	44013	CENTRAL OKLAHOMA WINNELSON	URINAL REPAIR KITS	120.87
21	459	04/24/2023	44186	DOUBLE T ENTERPRISES, LLC	BATTERY FOR CHARTER OAK C3 MACHINE	65.00

Guthrie Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 425 - 472, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	460	04/24/2023	10129	NORTHUP AUTO PARTS & MACHINE	BATTERIES FOR CHARTER OAK FLOOR MACHINE	1,050.00
21	461	04/24/2023	17734	PATCO ELECTRIC SERVICES, INC.	INSTALL LIGHTING AT SOFTBALL BATTING ROOM	3,200.00
21	462	04/25/2023	44635	WAXIE'S ENTERPISES, LLC	CANLINERS, HAND SOAP, CLEANER	4,065.80
21	463	04/28/2023	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
21	464	04/28/2023	44013	CENTRAL OKLAHOMA WINNELSON	URINAL REPAIR KITS	327.24
21	465	04/28/2023	42456	STILLWATER MILLING COMPANY	HS- FERTILIZER, CHEMICALS, ETC.	600.00
21	466	05/01/2023	44507	JACK CHAPMAN	INSTALL 3 EXTERIOR DOORS AT INDOOR BB COMPLEX	4,900.00
21	467	04/28/2023	44065	FIRETROL PROTECTION SYSTEMS, INC.	DISTRICT FIRE SYSTEM REPAIRS AND SERVICE	1,000.00
21	468	05/01/2023	11619	HOME DEPOT CREDIT SERVICES	PAVERS FOR TRANSPORTATION WALKWAY	150.00
21	469	05/02/2023	44092	INNOVATIVE MECHANICAL LLC	SE PACKAGE UNIT FOR FAVER ANNEX BUILDING	7,060.50
21	470	05/02/2023	44092	INNOVATIVE MECHANICAL LLC	WEST UNIT FOR SOFTBALL	3,360.00
21	471	05/02/2023	44635	WAXIE'S ENTERPISES, LLC	CUSTODIAL SUPPLIES	2,788.44
21	472	05/03/2023	15994	AMAZON CAPITAL SERVICES	HEATER FOR TRANSPORTATION SHOP	600.00

Non-Payroll Total:	**$80,155.99**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$80,155.99**

Guthrie Public Schools

Purchase Order Register

Options: Year: 2022-2023, Fund: GIFTS FUND, Date Range: 5/1/2023 - 5/31/2023, PO Range: 4 - 4

PO No	Date	Vendor No	Vendor	Description	Amount
4	05/01/2023	17398	EDMOND MUSIC, INC.	BAND EQUIPMENT	4,820.00
				Non-Payroll Total:	**$4,820.00**
				Payroll Total:	**$0.00**
				Report Total:	**$4,820.00**

Guthrie Public Schools

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 4/1/2023 - 4/30/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
6	07/01/2022	44400	CELLCO PARTNERSHIP	EQUIPMENT & SERVICES	2,450.82
20	07/01/2022	84509	ANA LUISA SALAS-OCAMPO	MILEAGE REIMBURSEMENT 2022-2023	375.00
79	07/07/2022	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES FOR HIGH SCHOOL	-240.19
81	07/07/2022	14207	WALMART COMMUNITY	OFFICE SUPPLIES FOR HIGH SCHOOL	-500.00
82	07/07/2022	12910	OFFICE DEPOT, INC.	OFFICE SUPPLIES FOR HIGH SCHOOL	-500.00
85	07/07/2022	16261	ANNA COFFIN	PRINTING SERVICES FOR HIGH SCHOOL	-1,000.00
133	07/15/2022	13704	BSN SPORTS, INC.	SOFTBALLS	-16.50
382	08/29/2022	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	-46.42
463	09/13/2022	13789	SULLIVAN SUPPLY INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	76.67
605	10/17/2022	13704	BSN SPORTS, INC.	HS- UNIFORMS (MBB)	0.01
678	11/07/2022	15124	COOPERATIVE COUNCIL FOR OKLAHOMA	CONFERENCE REGISTRATION 2-8 AND 2-9 FOR HS STAFF	-155.00
689	11/11/2022	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/JH	-11.80
762	12/02/2022	11849	JERRY D. JONES	TOWING SERVICE	350.00
841	12/28/2022	44915	GEO DATA INTELLIGENCE CORPORATION	ROUTING SOFTWARE USAGE	-325.00
862	01/17/2023	11272	LOGAN COUNTY HISTORICAL SOCIETY, IN	STUDENT TRANSPORTATION	96.00
917	02/08/2023	44100	ENID HOSPITALITY LLC	HOTEL ROOM FOR ENID LIVESTOCK SHOW	-35.00
935	07/01/2022	44805	ROTARY CLUB OF GUTHRIE	QUARTERLY TRAINING MEETINGS	-7.00
946	07/01/2022	15994	AMAZON CAPITAL SERVICES	BLANKET FOR SUPPLIES	-3,000.00
977	07/01/2022	12967	OKLAHOMA HOME CENTERS, INC.	BLANKET FOR SUPPLIES-TECHNOLOGY	-565.52
989	07/01/2022	16371	TWOTREES TECHNOLOGIES, LLC	SOPHOS XG FIREWALL UPGRADE	-0.04
1044	12/16/2022	15994	AMAZON CAPITAL SERVICES	$150 TEACHER SUPPLY/PARKS/HS	-0.85
1054	02/15/2023	15994	AMAZON CAPITAL SERVICES	FACS CLASSROOM SUPPLIES/JH	-59.39
1077	02/24/2023	17290	FLEETPRIDE, INC.	BUS 22 REPAIRS FOR CRANK CASE PRESSURE CODE&OTHERS	-270.00
1083	03/01/2023	15994	AMAZON CAPITAL SERVICES	HOSE REEL FOR WASH TRAILER	38.48
1084	02/28/2023	15994	AMAZON CAPITAL SERVICES	TSU DRONE COURSE SUPPLIES/JH	-68.48
1089	03/03/2023	15994	AMAZON CAPITAL SERVICES	GRINDING AND CUTTING DISKS	-3.95
1099	03/09/2023	17962	NASP, INC	ARCHERY ORDER/JH	-77.94
1105	03/20/2023	44258	FIRST BOOK	BOOKS	-1.27
1106	03/20/2023	14112	UNITED HOLDINGS LLC.	RETRANS REPAIR LABOR	-2.39
1111	03/21/2023	44148	FLITE TEST	FLITE TEST SERVOS & PROPS/JH	9.72
1116	03/23/2023	43821	TEACHER SYNERGY, LLC	SCIENCE CURRICULUM	2.99
1117	03/24/2023	17152	TIME SPENT LLC	DRY CLEAN JACKETS	-66.00
1119	03/24/2023	17473	HYDROTEX PARTNERS LTD.	5W30 OIL 55 GALLON DRUM	75.00
1123	03/24/2023	12899	O'REILLY AUTOMOTIVE STORES, INC.	VARIOUS PARTS PADS FILTERS	-795.36
1124	03/23/2023	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	-1.96

Guthrie Public Schools

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 4/1/2023 - 4/30/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
1127	03/28/2023	13286	RED ROCK DISTRIBUTING CO.	1000 GAL UNLEADED 6000 GAL DIESEL	50.56
1135	03/30/2023	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	321.00
				Non-Payroll Total:	**($3,903.81)**
				Payroll Total:	**$63,755.67**
				Report Total:	**$59,851.86**

Guthrie Public Schools

Change Order Listing

Options: Fund: Building, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 4/1/2023 - 4/30/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
210	09/26/2022	14280	WILLOBY'S FEED AND OUTFITTERS, LLC	DISTRICT WEED KILLER	-458.07
239	10/17/2022	12173	LAMPTON WELDING SUPPLY COMPANY, INC	WELDING SUPPLIES	-57.38
274	11/14/2022	17491	ENGINEERED EQUIPMENT, INC.	HVAC PARTS AND SUPPLIES	-142.20
326	01/10/2023	15994	AMAZON CAPITAL SERVICES	DISTRICT PARTS AND SUPPLIES	-21.89
331	01/12/2023	16261	ANNA COFFIN	ENLARGE PRINTS	-484.80
333	01/13/2023	44614	IDN-GLOABL, INC	EXIT DEVICE KIT FOR JH GATE	-700.00
345	01/24/2023	14189	VOSS ELECTRIC CO.	LIGHT GLOBES AND DRIVERS	-136.00
349	01/26/2023	44092	INNOVATIVE MECHANICAL LLC	DISTRICT HVAC REPAIRS AND SERVICE	-218.95
364	02/16/2023	12324	LOCKE SUPPLY CO.	DISTRICT PARTS AND SUPPLIES	-294.74
367	02/20/2023	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-4.75
382	02/28/2023	44614	IDN-GLOABL, INC	KEY BLANKS	-2.78
391	03/06/2023	44624	STAPLES, INC	ID BADGE HOLDERS	-45.10
393	03/06/2023	10838	POSITIVE PROMOTIONS, INC	EMPLOYEE APPRECIATION	-46.72
395	03/06/2023	11619	HOME DEPOT CREDIT SERVICES	PVC OUTSIDE CORNER FOR BB INDOOR COMPLEX	-1.44
396	03/07/2023	10110	HENKE & WANG PLUMBING	INSTANT WATER HEATER REPAIRS AT CHARTER OAK	-69.21
397	03/06/2023	42501	EARTHSMART CONTROLS, LLC	HVAC CONTROLS SERVICE AND REPAIRS	-100.75
402	03/10/2023	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	-82.73
404	03/20/2023	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	WINCH FOR HS NORTH GYM	-147.88
408	03/23/2023	15994	AMAZON CAPITAL SERVICES	HEATERS FOR CHARTER OAK CLASSROOMS	-18.92
409	03/23/2023	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER IN ROOM 603 AT GUES	-69.24
410	03/23/2023	10110	HENKE & WANG PLUMBING	CHECK DRAINS AT HIGH SCHOOL	-832.50
411	03/23/2023	11655	HUNZICKER BROTHERS, INC	LED DRIVERS FOR INDOOR BASEBALL COMPLEX	-20.00
414	03/24/2023	11655	HUNZICKER BROTHERS, INC	LIGHTING FOR CHARTER OAK	-9.01
420	03/30/2023	15994	AMAZON CAPITAL SERVICES	FAN MOTOR FOR SOFTBALL	-1.56
422	03/31/2023	15718	OVERHEAD DOOR COMPANY OF OKC, INC.	CAFE OVERHEAD DOOR REPAIRS	-260.00
847	02/07/2023	44771	TOUCAN PRODUCTIONS, INC.	STAGE LIGHTING REPAIRS AT FOGARTY	-160.01
				Non-Payroll Total:	**($4,386.63)**
				Payroll Total:	**$0.00**
				Report Total:	**($4,386.63)**

ACTIVITY FUND - FUND 60
BANK RECONCILIATION - FARMERS & MERCHANTS BANK
As of 5//01/2023

GENERAL LEDGER ACCOUNT		BANK RECONCILIATION	
Balance(4/01/23)	$701,205.06	Balance per bank statement As of (4/30/23)	$823,549.47
Add Receipts	$166,732.67	Add Deposits in Transit	$ 850.60
Less Checks Written	$100,579.78	Less O/S Checks	$ -57,042.12
Adjustments	$	*Adjustments	$
		Bank correction	$
Balance per Ledger	$767,357.95	Balance per Ledger	$767,357.95

Adjustment/Correction explanations:

This information is accurate and correct to the best of my knowledge.

Activity Fund Clerk

5-1-2023
Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 4/1/2023 - 4/30/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	$116.19	$0.00	$0.00	$0.00	$116.19	$0.00	$116.19
802 CENTRAL ACTIVITY	$30,405.51	$39,348.79	$0.00	$15,377.36	$54,376.94	$23,629.74	$30,747.20
803 CENTRAL PTO	$12,364.95	$186.00	$0.00	$0.00	$12,550.95	$1,635.00	$10,915.95
804 COTTERAL PTO	$14,261.24	$1,057.95	$0.00	$1,406.04	$13,913.15	$2,408.00	$11,505.15
805 COTTERAL ACTIVITY	$13,316.72	$1,710.60	$0.00	$422.73	$14,604.59	$2,660.80	$11,943.79
806 COTTERAL FACULTY	$624.36	$108.95	$0.00	$0.00	$733.31	$160.00	$573.31
808 FOGARTY PARENTS ORG.	$10,667.26	$468.00	$0.00	$1,405.71	$9,729.55	$3,745.00	$5,984.55
809 FOGARTY ACTIVITY	$21,192.91	$5,610.00	$0.00	$4,621.87	$22,181.04	$7,560.43	$14,620.61
810 FOGARTY FACULTY	$208.11	$0.00	$0.00	$0.00	$208.11	$0.00	$208.11
811 ELEM SNACK GRANT	$1,248.19	$0.00	$0.00	$0.00	$1,248.19	$256.50	$991.69
812 GUES ACTIVITY	$25,878.77	$7,455.95	$0.00	$2,050.38	$31,284.34	$8,116.68	$23,167.66
813 GUES FACULTY	$863.83	$51.85	$0.00	$0.00	$915.68	$0.00	$915.68
814 GUES HONOR CHOIR	$525.83	$0.00	$0.00	$0.00	$525.83	$0.00	$525.83
815 GUES PARENTS ORG.	$12,352.08	$0.00	$0.00	$1,598.67	$10,753.41	$4,932.71	$5,820.70
816 GHS SPECIAL KIDS	$9,039.35	$0.00	$0.00	$0.00	$9,039.35	$39.00	$9,000.35
817 ART JUNIOR HIGH	$28.60	$0.00	$0.00	$0.00	$28.60	$0.00	$28.60
818 JH BUILDERS CLUB	$163.56	$0.00	$0.00	$0.00	$163.56	$0.00	$163.56
819 ATHLETICS JUNIOR HIGH	$6,260.70	$1,900.00	$0.00	$3,708.74	$4,451.96	$2,850.00	$1,601.96
820 GOLF JUNIOR HIGH	$3,793.44	$2,700.00	$0.00	$2,095.00	$4,398.44	$788.75	$3,609.69
821 FHA JUNIOR HIGH	$1,711.06	$0.00	$0.00	$111.99	$1,599.07	$200.00	$1,399.07
822 HONOR SOCIETY JR HIGH	$3,267.72	$0.00	$0.00	$0.00	$3,267.72	$130.00	$3,137.72
823 JR HIGH ACCOUNT	$400.07	$1,000.00	$0.00	$0.00	$1,400.07	$0.00	$1,400.07
824 JR HIGH FACULTY	$2,014.65	$397.30	$0.00	$31.27	$2,380.68	$1,004.65	$1,376.03
825 LIBRARY JR HIGH	$4,122.17	$0.00	$0.00	$2,376.34	$1,745.83	$0.00	$1,745.83
826 LEARN 2 LOVE	$13,957.64	$0.00	$0.00	$269.72	$13,687.92	$680.00	$13,007.92
827 CHEERLEADERS JR HIGH	$2,181.88	$80.00	$0.00	$0.00	$2,261.88	$0.00	$2,261.88
830 STUCO JH	$2,572.68	$0.00	$0.00	$288.16	$2,284.52	$0.00	$2,284.52
831 T.S.A. JR HIGH	$1,083.89	$379.20	$0.00	$49.74	$1,413.35	$1,059.22	$354.13
832 YEARBOOK JR HIGH	$7,655.53	$0.00	$0.00	$525.00	$7,130.53	$2,900.00	$4,230.53
834 JR HIGH ACADEMIC TEAM	$170.74	$0.00	$0.00	$0.00	$170.74	$0.00	$170.74
840 CHARTER OAK ACTIVITY	$49,106.61	$3,510.40	$0.00	$2,028.83	$50,588.18	$24,975.83	$25,612.35
841 CHARTER OAK PTO	$17,173.94	$274.00	$0.00	$1,573.15	$15,874.79	$4,101.54	$11,773.25
842 CHARTER OAK FACULTY	$287.91	$0.00	$0.00	$55.00	$232.91	$75.00	$157.91
850 ACADEMIC TEAM HS	$75.50	$0.00	$0.00	$0.00	$75.50	$0.00	$75.50
851 ART CLUB HS	$6,514.28	$0.00	$0.00	$107.59	$6,406.69	$500.00	$5,906.69
852 ATHLETICS HS	$63,200.51	$8,305.72	$0.00	$22,498.99	$49,007.24	$28,114.44	$20,892.80
853 HS CHEER	$4,082.96	$0.00	$0.00	$421.05	$3,661.91	$1,650.00	$2,011.91
854 FOOTBALL CAMP	$7,119.96	$3,770.00	$0.00	$0.00	$10,889.96	$1,239.00	$9,650.96
855 TENNIS HS	$26,883.02	$6,926.16	$0.00	$6,874.32	$26,934.86	$4,690.00	$22,244.86
856 GHS LIBRARY	$238.57	$0.00	$0.00	$0.00	$238.57	$0.00	$238.57
858 GHS LINK CREW	$186.67	$0.00	$0.00	$0.00	$186.67	$0.00	$186.67
859 BAND (OPERATING) HS	$26,871.98	$14,525.02	$0.00	$11,466.87	$29,930.13	$20,302.98	$9,627.15
861 CLASS OF 2023 HS	$5,724.70	$50.00	$0.00	$0.00	$5,774.70	$5,550.00	$224.70
864 GHS ALUMNI ACCOUNT	$13,928.44	$0.00	$1,377.85	$0.00	$15,306.29	$0.00	$15,306.29
865 CLASS OF 2022 HS	$1,377.85	$0.00	($1,377.85)	$0.00	$0.00	$0.00	$0.00
866 CLASS OF 2024 HS	$3,194.71	$0.00	$0.00	$0.00	$3,194.71	$0.00	$3,194.71
867 CLASS OF 2025 HS	$2,678.17	$0.00	$0.00	$0.00	$2,678.17	$0.00	$2,678.17
868 CLASS OF 2026 HS	$3,430.05	$0.00	$0.00	$0.00	$3,430.05	$1,770.00	$1,660.05
869 ENGLISH CLUB	$736.83	$0.00	$0.00	$0.00	$736.83	$0.00	$736.83
870 HS FACULTY/COURTESY ACCOUNT	$249.55	$10.55	$0.00	$0.00	$260.10	$150.00	$110.10
871 HS STUDENT PANTRY	$11,333.13	$0.00	($457.00)	$0.00	$10,876.13	$1,816.02	$9,060.11
876 FFA 4H BOOSTER CLUB HS	$31,184.42	$5,946.87	$0.00	$424.99	$36,706.30	$1,705.42	$35,000.88
877 FFA HS	$10,661.69	$12,028.00	$0.00	$5,344.61	$17,345.08	$15,225.87	$2,119.21
878 FCCLA (FHA) HS	$5,102.59	$786.00	$0.00	$114.92	$5,773.67	$4,285.00	$1,488.67
879 FOREIGN LANGUAGE SPAN HS	$5,710.18	$1,959.00	$0.00	$276.84	$7,392.34	$4,963.16	$2,429.18
880 XC BLUECREW	$3,882.38	$2,732.50	$0.00	$1,933.82	$4,681.06	$179.91	$4,501.15
881 LADY JAYS BASKETBALL	$432.96	$0.00	$0.00	$0.00	$432.96	$50.00	$382.96

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 4/1/2023 - 4/30/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	$2,881.80	$0.00	$0.00	$0.00	$2,881.80	$2,372.25	$509.55
883 HERITAGE CLUB HS	$338.14	$0.00	$0.00	$0.00	$338.14	$180.00	$158.14
884 HIGH SCHOOL ACCOUNT	$13,457.64	$1,022.96	($25.00)	$231.78	$14,223.82	$1,764.94	$12,458.88
885 STUDENT SUPPORT HS	$3,221.74	$281.00	$0.00	$0.00	$3,502.74	$250.00	$3,252.74
886 HONOR SOCIETY HS	$5,346.43	$1,605.00	$0.00	$0.00	$6,951.43	$888.00	$6,063.43
889 KEY CLUB HS	$253.12	$13.00	$0.00	$158.32	$107.80	$0.00	$107.80
890 SPEECH HS	$780.39	$0.00	$0.00	$0.00	$780.39	$565.00	$215.39
891 STEM CLUB	$4.85	$0.00	$0.00	$0.00	$4.85	$0.00	$4.85
893 MU ALPHA THETA HS	$10,967.01	$64.00	$157.00	$0.00	$11,188.01	$2,200.00	$8,988.01
894 HS PROM ACCOUNT	$10,357.85	$11,760.00	$0.00	$346.90	$21,770.95	$6,611.49	$15,159.46
895 JROTC HS	$3,642.68	$1,856.00	$0.00	$2,612.25	$2,886.43	$305.00	$2,581.43
897 SOCCER CLUB HS	$16,226.72	$5,249.09	$0.00	$689.69	$20,786.12	$5,789.11	$14,997.01
898 SCIENCE CLUB HS	$6,850.92	$490.00	$0.00	$653.93	$6,686.99	$2,023.31	$4,663.68
899 STUDENT COUNCIL HS	$10,503.85	$10,425.44	$0.00	$1,694.00	$19,235.29	$1,250.00	$17,985.29
900 CAMPUS BEAUTIFICATION HS	$4,191.14	$35.00	$0.00	$1,011.68	$3,214.46	$0.00	$3,214.46
902 VOCAL HS	$7,284.03	$5,881.00	$0.00	$1,614.48	$11,550.55	$4,565.33	$6,985.22
904 YEARBOOK HS	$39,585.33	$1,515.00	$300.00	$0.00	$41,400.33	$24,000.00	$17,400.33
905 GPS eSPORTS	$0.00	$0.00	$25.00	$0.00	$25.00	$0.00	$25.00
907 HS MEMORIAL FUND	$73.92	$0.00	$0.00	$0.00	$73.92	$0.00	$73.92
908 VOCAL TRIP ACCOUNT HS	$58.14	$0.00	$0.00	$0.00	$58.14	$0.00	$58.14
911 FFA BUILDING FUND	$2,428.23	$0.00	$0.00	$0.00	$2,428.23	$550.00	$1,878.23
913 DRAMA HS	$1,564.89	$0.00	$0.00	$75.54	$1,489.35	$814.94	$674.41
922 COURTESY COMMITTEE ADMIN	$224.53	$0.00	$0.00	$0.00	$224.53	$100.00	$124.53
925 GENERAL FUND REFUND	$767.03	$13.80	$0.00	$0.00	$780.83	$0.00	$780.83
927 HALL OF FAME BANQUET	$112.07	$0.00	$0.00	$0.00	$112.07	$0.00	$112.07
929 DISTRICT SPECIAL OLYMPICS	$28,473.51	$2,200.00	$0.00	$1,323.64	$29,349.87	$10,104.90	$19,244.97
931 TECHNOLOGY INSURANCE ACCOUNT	$1,346.94	$50.00	$0.00	$99.95	$1,296.99	$0.00	$1,296.99
932 SUMMER SCHOOL HS	$4,390.00	$415.00	$0.00	$0.00	$4,805.00	$0.00	$4,805.00
933 FAVER C&C	$419.85	$16.05	$0.00	$0.00	$435.90	$0.00	$435.90
934 TRANSPORTATION C&C	$2,233.06	$296.95	$0.00	$29.98	$2,500.03	$1,851.00	$649.03
935 VENDING MACHINE ADMIN	$679.28	$0.00	$0.00	$0.00	$679.28	$271.72	$407.56
937 FAVER ACTIVITY	$86.27	$0.00	$0.00	$0.00	$86.27	$0.00	$86.27
940 ADMINISTRATION MISC	$18,634.51	$264.57	$0.00	$577.94	$18,321.14	$4,727.31	$13,593.83
Total	**$701,205.06**	**$166,732.67**	**$0.00**	**$100,579.78**	**$767,357.95**	**$257,284.95**	**$510,073.00**

GPS

Staking A Claim in Our Students' Future

Cody Thompson
Director of Operations

Phone 405-282-5944
cody.thompson@guthrieps.net

To: Dr. Mike Simpson and
Board of Education

Date: April 28, 2023

We would like to declare as surplus the used metal at High School FFA Dept.

Thank you,

Cody Thompson

Guthrie Public Schools

Linda Skinner <linda.skinner@guthrieps.net>

Surplus metal

2 messages

Clayton Drake <clay.drake@guthrieps.net> Fri, Apr 28, 2023 at 8:55 AM
To: Linda Skinner <linda.skinner@guthrieps.net>

Could you ask to declare our used metal surplus so we can sell it?

Linda Skinner <linda.skinner@guthrieps.net> Fri, Apr 28, 2023 at 9:10 AM
To: Clayton Drake <clay.drake@guthrieps.net>

Will do!
[Quoted text hidden]
--
Linda Skinner
Administrative Assistant
Dept. of Operations
Guthrie Public Schools
802 E. Vilas
405-282-5944 office
405-282-5949 fax

GPS

EMPLOYEE TRIP REQUEST

Check if Out of State ☑

Ashley Darsow — Name of Employee

4-12-23 — Date

Employee's Current Assignment: Agricultural Instructor

Title of Conference or Activity: World Pork Expo- The Exposition Junior Show

Location: Des Moines, Iowa

Date(s) of Conference: June 5 - June 20

Full Legal Name (for air travel):

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date: June 5 ☑ AM ☐ PM (check one)

Return Date: June 20 ☐ AM ☑ PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: ☑ Yes
(See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

In the ag ed department, one of my roles is to supervise the swine show students. We have 4 students planning to attend and participate in this huge show and have requested help in hauling animals, show day prep, and moral support. Attending this show will allow me to ensure that our school and FFA chapter are being represented to the highest degree and that students feel supported and valued by Guthrie Public Schools.

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

Travel*	$ 500	(mileage, air, ground, parking & toll) *see below*
Registration	$ 0	
Lodging	$ 1200	
Meals	$ 336	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	$ 0	(calculate @ $65 per day)
Total	$ 2,006	

Costs are covered by which fund?
BE SPECIFIC PLEASE.
General Fund, Title I, Staff Development, Activity Fund, etc.

All funds are way over estimated due to uncertainty of leave date
Funded by either 412 and/or 877

Will a substitute be needed? ☐ Yes ☑ No (Remember to complete your sub request)

Principal's Approval: [signature] — Signature — 4-13-23 — Date

Program Director's Approval: Signature — Date

Board of Education Approval: Date

*Refund for toll fees, parking and ground travel requires receipt.

Employee Trip Request Mar 2020

GUTHRIE PUBLIC SCHOOLS
FIELD TRIP REQUEST
Effective 2-08

Today's Date 4-13-23 Date of Activity June 5- 20

Destination Des Moines, Iowa

Class & Grade Level 9th, 12th, 12th

Teacher(s) Ashley Darsow

Names of teacher assistants or other adults attending:
James Sanders, Amber Sanders, Claudia Garrett

Number of students 4 Number of sponsors 4

Leave Time June 5 AM Return Time June 20 PM

Event Beginning Time if different _____ Event Ending Time if different _____

Emergency Phone Contact Number (405) 471-1154

Cost to be paid per student n/a Due when? n/a Cost to district Possible $200

Paid for by Activity Fund ✔ Yes ✔ No

Sub needed? ____ Yes ✔ No (If yes, please complete sub request.)

Transportation request completed? ✔ Yes ____ No

Principal Signature 4-13-23 Date

If special needs students are involved, the Special Education Director must approve.

Special Education Director Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:
Attached in a separate document

To whom it may concern,

The purpose of this letter is to explain why the date range is very broad on my Employee Trip Request. The adults, myself included, going on this trip have not confirmed the best date to leave the state yet. The reason to leave so far in advance is to allow time for the show pigs we are hauling to acclimate to the change in weather and altitude. Even the slightest changes in temperature and other environmental factors can affect how a pig eats and drinks. To be competitive at this large show ,it is vital to keep a pig eating and drinking constantly, and to try to keep the show animals from getting sick from the long trailer ride.

Thank you for taking the time to read!

Best,
Ashley Darsow

State Curricular Objectives and the educational objective to be addressed by this field trip:

AS.06.03.02.c. Choose, implement and evaluate sustainable and efficient procedures (e.g., selection, housing, nutrition and management) to produce consistently high-quality animals that are well suited for their intended purposes.

ABS.03.01.02.a. Research and summarize factors that impact management of cash budgets in AFNR businesses (changes in price of inputs/outputs, financial investment performance, capital purchases)

The Exposition Schedule
Iowa State Fairgrounds
Des Moines, IA
June 11-17, 2023

Saturday, June 10

10:00 p.m.: Gates open

Sunday, June 11

MIDNIGHT: Unloading begins

NOON-6 p.m.: Check-In - Beef Barn

2:00 p.m.: All junior animals must be on the grounds

Monday, June 12

8:00 – 10:00 a.m.: Check-In - Beef Barn

10:00 a.m.: Crossbred barrow and gilt weight cards due at Check-In Area

3:00 p.m.: Showmanship – Swine Barn

- Ring A: Novice, Intermediate
- Ring B: Junior, Senior

Tuesday, June 13

8:00 a.m.: Purebred barrow weight cards due – Sheep Barn Open Office

8:00 a.m.: Crossbred Gilt Show – Swine Barn

- Ring A – Swine Barn
- Ring B – Swine Barn

* Class and Division locations determined at the show*

NOON, or following Crossbred Gilt: Crossbred Barrow Show

- Ring C- Sheep Barn

4:00-8:00 p.m.: Purebred gilt weighing and breed eligibility check

Wednesday, June 14

8:00 a.m.: Purebred Barrow Show

- Ring A: Berkshire, Duroc, Hampshire, Landrace, Yorkshire
- Ring B: Chester, Hereford, Poland, Spotted, Tamworth

***30 Minutes after conclusion of the Barrow Show* - Ray Perryman Inspirational Service – Swine Barn Showring**

Thursday, June 15

8:00 a.m.: Purebred Gilt Show

- Ring A: Berkshire and Duroc
- Ring B: Hampshire, Landrace and Yorkshire
- Ring C (Sheep Barn): Chester, Hereford, Poland, Spotted, Tamworth

8:00 – NOON: Open Show Check-In – **SHEEP BARN** – Open Office

10:00 a.m.: All open show entries MUST be on grounds

NOON: Weigh Crossbred Boars and Open Crossbred Gilts

7:00 p.m.: **Night of Champions- Pavilion**

Grand Champion Purebred Gilt, Bred and Owned Gilt, and Barrow Selection

Friday, June 16

7:30 a.m.: Judging Contest Registration all age divisions – Swine Barn

8:00 a.m.: Open Breeding Stock Shows – SHEEP BARN

- **Ring C:** Hampshire, Duroc, Landrace, Yorkshire
- **Ring D:** Berkshire and Crossbred

9:00 a.m.: Judging Contest (Junior, Intermediate, Senior) – Swine Barn

Reasons in the Pavilion

11:30 a.m.: Novice Judging Contest – Swine Barn

Saturday, June 17

9:00 a.m.: Open Breeding Stock Sale – SHEEP BARN

- Ring C: Hampshire, Duroc, Berkshire, Landrace, Yorkshire and Crossbred

ADDITIONAL INFORMATION:

- **Contests**: Judging Contest, Showmanship, Sweepstakes
- **Limit per Exhibitor:** 6 gilts with a maximum of 2 crossbred gilts. 6 barrows with a maximum of 2 crossbred barrows. You must show one purebred for every one crossbred.
- **Restriction:** 1 Purebred (NSR, CPS, and ABA Breeds) animal must be exhibited for every 1 Crossbred, regardless of gender. Exhibitors may show Purebred Influenced Crossbred animals without showing a purebred animal. Purebred Influenced Crossbred animals count towards the total number of crossbreds an exhibitor shows.
- **Purebred Eligible Farrowing Date**: November 1, 2022 or after
- **Entry Deadline:** May 03, 2023
- **Junior Ownership Deadline**: April 14, 2023
- **Barrow Weights:** Declared weight, 215-290 lbs. with 15 lbs. weigh-back
- **Crossbred Gilt Weights:** Maximum weight 375 lbs. with 15 lbs. weigh-back

Guthrie Public Schools

Samantha Stewart <samantha.stewart@guthrieps.net>

FW: First Southern Baptist Bus requests for Falls Creek

1 message

Mike Simpson <mike.simpson@guthrieps.net>
To: Samantha Stewart <samantha.stewart@guthrieps.net>

Mon, Apr 17, 2023 at 1:47 PM

From: Mary Hudson <mary.hudson@guthrieps.net>
Sent: Monday, April 17, 2023 1:26 PM
To: Mike Simpson <mike.simpson@guthrieps.net>
Subject: First Southern Baptist Bus requests for Falls Creek

Dear Dr.Simpson,

First Southern Baptist Church would like to request Bus Transportation and drivers for the following Falls Creek Weeks.

Children's Camp May 31 - June 3

Jr. High Camp June 5-10

High School Camp July 10-15

We sure appreciate the help and support of the Guthrie Public Schools Transportation Department!

Sincerely,

Mary Hudson

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	19336
Date	7/15/2023
Page	1
Amount Due	$3,856.00
Customer #	6860

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Guthrie Public Schools
802 East Vilas
Guthrie OK 73044

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
6860	Guthrie Public Schools			7/15/2023	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
1000	School Membership Dues 2023-2024	1	$0.00	$3,856.00	$3,856.00

RECEIVED
APR 17 2023
BY: _____

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of eduction. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school offiicals and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs

Subtotal	$3,856.00
Tax	$0.00
Total	$3,856.00

Questions? Contact accounting@ossba.org

Membership Renewal

To renew your membership online, please visit: www.ossba.org/membership

To renew your membership via email, please complete the information below and email this form to: **jenniferp@ossba.org.**

Please continue _____ Public School's
(School Name)
membership with OSSBA for 2023-2024.
The school board voted to join OSSBA on _____, 2023.

PO Number: _____

Is the Superintendent new this year? ☐ YES ☐ NO
First Year Superintendent? ☐ YES ☐ NO

Superintendent Name: _____
Superintendent Email: _____
Superintendent Start Date: _____
Minutes Clerk Name: _____
Minutes Clerk Email: _____

_____
Board Clerk Signature

Date: _____ Pages (with cover): _____

If your board membership has changed since the election, please provide an updated list with this form. Please include name, election status, email, seat number and date seated.

Oklahoma State School Boards Association
2801 N. Lincoln Blvd., Suite 125 • Oklahoma City, OK 73105
405.528.3571 • 888.528.3571 • www.ossba.org

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson, Superintendent

FROM: Angie Young, Director of Special Education

SUBJECT: Transition School-to-Work Agreement with the State of Oklahoma Department of Rehabilitation Services

DATE: May 1, 2023

Attached is an agreement with the State of Oklahoma Department of Rehabilitation Services to continue the transition school-to-work program for eligible students with disabilities during the 2023-2024 school year. The purpose of this agreement is to provide work-readiness training and work experiences for students with disabilities. Through this agreement, students with disabilities may be employed by the school or a private employer not more than 15 hours a week during the school year or not more than 20 hours a week during the summer break. The student will receive school credit for participation in the school work study program. The school district will pay the student a stipend for their work based on the federal minimum wage. The Department of Rehabilitation will reimbursement the school district for stipends of students in the school work study program. Also, The Department of Rehabilitation will participate in IEP transition services meetings, confer with teachers and parents, and complete vocational evaluations.

Thank you.

To: School Work Study (SWS) Schools (The contact person for your school)

It is time for all the school districts that have a Transition School-to-Work: School Work Study contract to sign a new contract for fiscal year 2024 (July 1, 2023 – June 30, 2024).

You are receiving this email with a new contract and the Vendor Information Form attached. **You will need to complete the "eSign", which will automatically send them back to us for our signatures.** The forms will be tracked electronically from that point.

Please complete the entire eSign. Then please review the **entire contract** and find the indicated signature block for your eSignature. Follow the instructions.

Optional: If this email has been sent to someone other than the proper signatory, you may click the hyperlink that allows you to have someone else sign, or you may download a copy of the vendor form and contract then sign and email it back in its entirety to klowry@okdrs.gov.

We must receive the completed contract and Vendor Information Form before we can process your contract. Please submit as soon as possible so there are no delays in the processing of your contract.

Remember, the "EIN number" is your Federal ID Number.

Services beginning July 1, 2023 or after may not be provided until the Award of Contract has been issued.

If you have questions about signing the contract, please communicate with Jim Kettler and cc: Chris Compton at the Oklahoma Department of Rehabilitation Services. Their email addresses are jkettler@okdrs.gov at (405) 523-4812 and ccompton@okdrs.gov at (405) 605-9651. For SWS contract content and service questions, contact Renee Sansom Briscoe at rsansom@okdrs.gov or (405) 951-3488.

If there are planned personnel changes that affect this contract, please also provide the new information to Jim, Chris, and Renee at the above email addresses.

Thank you for your help in this matter.

OKLAHOMA Rehabilitation Services

OKLAHOMA Education

The Workforce Innovation and Opportunity Act (WIOA) requires the Department of Rehabilitation Services (DRS) to collect and report Measurable Skill Gains for Youth.

In order to document these Measurable Gains, Vocational Rehabilitation Counselors need to obtain copies of students' secondary transcripts with parent or student consent if student is 18.

The Oklahoma State Department of Education Special Education Services (OSDE-SES) and the Oklahoma Department of Rehabilitation Services (ODRS) are requesting that LEAs collaborate with their local VR counselors to establish procedures to assist VR Counselors with obtaining students' secondary transcripts and/or report cards in order for them to meet compliance under the WIOA.

Here are some examples of effective procedures that VR Counselors have shared:

1. The VR Counselor obtains DRS signed releases from parents (see example) and provides the school with copies of them. Then the VR Counselor gets the students' transcripts from the counselor's office or special education teacher.
2. The VR Counselor obtains DRS signed releases from parents and provides the school with copies of them. The special education teacher sends students' transcripts to the VR Counselor at the end of each semester with the Student Work Student (SWS) time sheets.
3. The VR Counselor sends out the following letter to students each semester and encloses a self-addressed stamped envelope:

   Dear [Client},

   The first (second) semester of this school year is almost over and I hope it has been a good semester for you! I am required to document in your vocational rehabilitation file the close of this semester. To do so, I need you to provide me with this semester's grades. Please return either a high school transcript for (insert the fall or spring semester and the year) or report card in the self-addressed stamped envelope that I've enclosed with this letter or email me at (insert counselor's email address). Please call me if you have any questions at all! Thank you so much!!!

Thanks for your support as we work to improve outcomes for students with disabilities.

Renee Sansom Briscoe
Transition Coordinator
405-212-7789
rsansom@okdrs.gov

Lori Chesnut
Program Specialist
405-521-4802
lori.chesnut@sde.ok.gov

STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
TRANSITION SCHOOL-TO-WORK: WORK STUDY

This agreement, consisting of sixteen (16) pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

Guthrie Public Schools
802 E. Vilas
Guthrie OK 73044-5228

("Contractor" or "School"), and constitutes the entire agreement between the DRS and the Contractor, and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties, and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child's movement from school to post-school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized by rules promulgated by the Oklahoma Commission for Rehabilitation Services at Subchapter 7 of Chapter 10 of Title 612 of the Oklahoma Administrative Code to implement the Transition from School-to- Work Program; and

WHEREAS, in the School-to-Work program, there are many services needed. Some of these services are provided by the school under the individualized education plan (IEP) and some are provided by the Oklahoma Department of Rehabilitation Services under the individualized plan for employment (IPE). Other services may be provided by the parents, Career Tech, and others. A major component of the Transition School-to-Work program is work-readiness training and work experience. The work experience can be provided through Work Adjustment Training or the three types of Work Study Programs.

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties or July 1, 2023, whichever is the latter, through June 30, 2024. The Contract may be renewed for two additional one-year periods upon written agreement of the DRS and the Contractor.

II. Contract Services

Students eligible to participate in Work Study (School Work Study, Worksite Learning, Employer Work Study) include those:

- with documented disabilities (includes IEP, 504 Plan, or other documents), who have been determined eligible for DRS services or are on a trial work plan, as determined by the DRS counselor;
- with an approved DRS case;
- with an individualized plan for employment (IPE) in place;
- with School Work Study (SWS) as a line of service on the IPE;
- who are at least 16 years of age; and
- who are attending high school.

All students participating in Work Study shall be DRS clients.

Students participating in Work Study may do so for **no more than 24 cumulative months**, as pre-authorized in the form of Authorization(s) for Purchase(s) provided by the DRS counselors prior to the students starting work. In order for the School to be reimbursed for wages paid to a student participating in School Work Study and/or Worksite Learning, the School must have received pre-authorization in the form of an Authorization for Purchase from the DRS counselor prior to the student starting work.

The months do not need to be consecutive. Based on individual needs and barriers due to disability, there may be exceptions where the student requires more time to make additional progress. In that instance, the DRS counselor may authorize additional time. Summer months spent in Work Study count in the 24 cumulative months. Transportation, scheduling, administrative or family convenience, or family/individual income needs are not acceptable reasons to extend Work Study beyond 24 cumulative months.

Participating students may work **no more than 15 cumulative hours per week during the school year** (i.e., during the day, evenings, weekends, or holidays). In each of the cases described above, the students **must** be given school credit for their participation during the school day, and the School staff and the DRS counselor will provide important guidance and instructional help around the work experience. If the student works after school hours, in the evening or on weekends, the School may also choose to give the student school credit and is encouraged to do so to support earning elective credits. The School will provide staff to work with the DRS counselor in the area of transition. The School will have at least one person designated to serve as the "teacher/transition coordinator". Paraprofessionals could serve as

transition coordinator or could also be assigned to help with the process and documentation. The School agrees to provide designated staff time for performing the needed duties related to transition. The School agrees to fully inform the staff responsible for carrying out the duties set forth in the Contract. This includes providing all necessary staff with a copy of the Contract.

Students wishing to continue working through the summer as part of Transition School-To-Work: Work Study may do so if the School's current contract, which expires June 30, is renewed for the following fiscal year that begins July 1st.

During the school year - The maximum number of hours worked per student that is reimbursable by the DRS **cannot** exceed 15 cumulative hours per week during the school year. The DRS will reimburse 100% of the wages paid by the School for a maximum 15 cumulative hours per week

During the summer months - The maximum number of hours worked may exceed 15 cumulative hours and no more than 20 per week for summer work only when pre-approved by the DRS counselor. The DRS will reimburse 100% of the wages paid by the School for a maximum 20 cumulative hours per week. Students may work a maximum 20 cumulative hours per week beginning with the first day of summer break. However, upon the first day back to school, the students must go back to working no more than a maximum 15 cumulative hours per week. All Child Labor Laws apply and must be adhered to.

https://www.dol.gov/general/topic/youthlabor

The School is required to continue supervising, monitoring, and reporting on students working in the School or in the community during the summer.

Paid work positions must reflect **real work/jobs** and include tasks that would normally be a function of that position. The students must be learning skills that will transfer to competitive, integrated employment in the community. Classroom instructional time does not count as work. The School must ensure that students have access to a wide variety of work/job types and must also ensure the School has enough work to cover the number of students intended to participate in the program. Examples of work/jobs within the School include, but are not limited to, the following:

- office assistant/mail clerk - deliver mail/messages, stamping, sealing, organizing, cleaning, stocking, inventory, ordering, shredding, answering phones, making ID badges, laminating, taking messages, greeting visitors;
- transportation assistant - cleaning buses inside and out, light vehicle maintenance, checking fluids, tire pressure, assisting with trip tickets, cleaning bus barn;
- teacher's aide - reading to groups/individuals, cleaning, organizing, light grading, bulletin boards, listening to students read, engage students in activities, shredding, making copies;

- custodial -operating electric floor cleaning machines, simple maintenance, taking out trash, cleaning classrooms, sanitizing, dusting lockers and trophy cases, cleaning windows, restocking bathrooms, vacuuming rugs;
- manager of sports team - scorekeeping, ordering, inventory, hauling/moving equipment, washing towels, preparing water jugs and equipment for practices and games;
- information tech assistant - use compressed air to clean computers and keyboards, replacing batteries, mice, and keyboards, cleaning monitors, deliveries to students and/or teachers, organizing order tickets;
- clerk in school store or coffee/snack cart - greeting, stocking, inventory, organizing, ordering, taking orders, filling orders, taking money and making change, cleaning, making displays;
- cafeteria assistant - wiping down tables, taking out trash, loading dishes, preparing food and utensils, stocking, serving, organizing;
- library aide - greeting, accepting books, checking books out, shelving books, research, cleaning, organizing, doing displays, answering phones; and
- landscaping/maintenance - mowing, weed eating, edging, pulling weeds, cleaning up flower beds, planting flower beds, selecting flowers/plants, planting in flower beds, trimming trees/shrubs, raking and bagging leaves, picking up trash from parking lot or around school grounds, light repairs on school properties, such as replacing light bulbs, painting, exterminating pests, etc.

The same guidelines should be adhered to when selecting community placements for paid work experiences.

Unless approved by the DRS counselor in special circumstances, the final 9 months of the student's Work Study (School Work Study, Worksite Learning, Employer Work Study) must be in the community with an employer other than the School or school district.

Students may not work in their family-owned business unless approved by the DRS counselor. This includes farms and other businesses.

Students who are completing high school at the end of the school year and who are participating in services through the Contract must cease work upon their last day of school/graduation. They may not continue to work through School Work Study and/or Worksite Learning beyond their last day of high school.

A. Work Study Program

There are two types of Work Study through DRS:

1. School Work Study (SWS) allows students with disabilities to **work on the School campus**. The students are supervised or closely monitored by School personnel and the School pays the students a wage, with the **DRS making reimbursement to the School** for that payment. The **School maintains liability** for the students while working on campus.

2. Worksite Learning allows students with disabilities to **work in the community**. The students are supervised or closely monitored by School personnel and the School pays the students a wage, with the **DRS making reimbursement to the School** for that payment. The **School maintains liability** for the students while working off campus.

B. Other Work Opportunities

This is not a Work Study through DRS:

1. Employer Work Study allows students with disabilities employment experience in **part-time jobs in the community,** with the employers paying the wages/salary(ies). In this instance, the students are employees of the community employers, **employers maintain liability**, and **the DRS does not reimburse the employers for the wages/salary(ies).**

C. Contractor's/School's Obligations

The Contractor's/School's designated teacher/transition coordinator shall:

1. be knowledgeable about the contents and requirements of the Contract;
2. obtain written pre-authorizations from the DRS counselors **before** initiating services for students (i.e., not starting a student to work before DRS has approved in writing);
3. serve as a member of the IEP team and make decisions for job placement as a team;
4. provide information regarding the program to School personnel, students, and parents;
5. provide job readiness instruction and assistance to the students in the program prior to starting their jobs (e.g., helping them prepare for interviewing for the potential position) through transition services or five core pre-employment transition services:
    a. job exploration counseling;
    b. work-based learning experiences;
    c. counseling on opportunities for enrollment in postsecondary education (college, CareerTech, trade education, professional certification, etc.);
    d. workplace readiness, including social and independent living skills; and
    e. self-advocacy, including peer mentoring.
6. support students' job placement efforts, including tracking and regular follow up with students on their progress;
7. collaborate with the DRS counselor to keep track of all students who are taking

part in the program, their place of employment, job title, and the skills they are learning or practicing, at least once per semester or whenever new students join or job duties change;

8. assist with the coordination of the individualized education program (IEP) and the individualized plan for employment (IPE) to reflect the SWS services provided by DRS, including, but not limited to, present levels of performance, services, and annual education/training or employment goals on the IEP;
9. document such transition services or pre-employment transition services provided and completed by participating students;
10. provide such documentation to the DRS counselor at the end of each semester;
11. submit (at the same time and by the 15th of the following month or whenever payroll is run by the School for their payment cycle) monthly invoices/pay stubs, time sheets, progress reports, and proof of payment to students for reimbursement of the wages paid for students participating in School Work Study and/or Worksite Learning; and
12. ensure the electronic copy of the contract is routed to the appropriate person for signature and returned electronically to the DRS.

If claiming mileage reimbursement for the School's teacher/transition coordinator's travel to and from the job sites of participating Work Study students, the School shall submit monthly itineraries and travel claims that have been signed and verified by the School's designated signer.

D. DRS's Obligations

The DRS counselor shall:

1. provide pre-authorization in the form of an Authorization for Purchase to the School's teacher/transition coordinator prior to the School initiating services for each student participating in School Work Study and/or Worksite Learning;
2. provide a written/emailed approval to the School's teacher/transition coordinator prior to the initiation of a student's participation in Employer Work Study;
3. accept referrals, process applications, and help to organize the individualized education program (IEP) and the individualized plan for employment (IPE);
4. provide input on the IEP's employment goals, serve as a member of the IEP team, and make decisions for job placement as a team;
5. arrange work schedules to allow for meetings with School staff, the student in the program, parents, employers, and other people involved in the process;
6. organize and provide necessary services, such as, but not limited to vocational assessment & counseling and guidance;
7. provide the School's teacher/transition coordinator with updated information as it becomes available, upon request;
8. support students' job placement efforts, including tracking and regular follow up with students on their progress;
9. collaborate with the School's teacher/transition coordinator to keep track of all students who are taking part in the program, their place of employment, job title,

and the skills they are learning or practicing, at least once per semester or whenever new students join or job duties change;

10. monitor students progress at job sites;
11. ensure that the School or school district is submitting monthly timesheets, progress reports, proof of payments to students, and documentation of transition services or pre-employment transition services (as completed) on a regular basis;
12. provide reimbursement to the School for wages paid to students participating in School Work Study and/or Work Site Learning;
13. provide mileage reimbursement at the state rate for the School's teacher/transition coordinator's travel to and from job sites of students participating in School Work Study and/or Worksite Learning; and
14. provide support in assisting students graduating into Employer Work Study.

E. Student Wage

1. The DRS and the School agree that students who are employed by the School as part of a training program are not independent contractors, but employees of the School. **The** School **agrees to deduct state and federal income tax from wages paid to the student**. The School is responsible for costs incurred for workers' compensation or other expenses not included in the minimum wage reimbursed by the DRS, as part of its contribution toward providing coordinated transition services outlined in the Individuals with Disabilities Education Act (IDEA) and the Workforce Innovation and Opportunity Act (WIOA).

2. The DRS and the School further agree that **IRS regulations provide that services performed by a student who is employed by the School in which the student is enrolled are not considered "employment" for purposes of FICA (Federal Insurance Contribution Act—Social Security and Medicare) and FUTA (Federal Unemployment Tax Act—employment tax)** payroll deductions. 26 C.F.R. § 31.3121(b)(10)-2(a)(1) and § 31.3306(c)(10)-2(b). The rules provide that the services performed by the student must be incident to and for the purposes of pursuing a course of study at the School. Section 31.3121(b)(10)-2(c). **The DRS and the** School **agree that students who are employed by the School as part of a training program are not subject to FICA or FUTA**. The employee/student must be enrolled and regularly attending classes at the School where they are employed to have the status of a student within the meaning of the regulations. This exemption does not apply if the student is working for a private employer through Employer Work Study, rather than the School, as part of an internship program. *The student must be employed by the School in order for the exception to apply.* The Oklahoma Employment Security Act provides that employment as part of a work-training program is exempt from the definition of "employment" and, therefore, not subject to the Act and, therefore, should not be documented as wages paid in quarterly submissions to the OESC. 40 O.S. §1-210 (15)(l). **At the end of the calendar year, students are to be provided a W-2 (Wage and Tax Statement), and <u>not</u> a 1099-Misc Form for Independent Contractors.**

3. In order for the School to be reimbursed for wages paid to a student participating in School Work Study and/or Worksite Learning, the School must have received pre-authorization in

the form of an Authorization for Purchase from the DRS counselor prior to the student starting work.

III. Compensation

A. Contract Amount

The DRS shall reimburse the Contractor as follows:

- school months –the current federal minimum wage. EXEMPT from FICA and FUTA, thus should not be taken out of the student's check.
- summer months –the current federal minimum wage, plus FICA and FUTA, as summer months are NOT exempt due to the student not being enrolled at least half-time in school.

Payment shall be made upon receipt of properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services. By law the **DRS cannot pay** in advance. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the Contract, or otherwise, as a guaranty, warranty, or any other promise of receipt or payment of that amount, except for those goods and/or services provided to and accepted by the DRS pursuant to the Contract.

The **DRS will cancel the Contract if procedures are not followed** (e.g., putting students to work before authorized, inappropriate job placements, delayed billing, not submitting proper documentation as outlined in the contract). If a settlement/ratification agreement .
must be reached between the Contractor and the DRS, the Contractor will receive only 50% of the funds for which it is seeking reimbursement.

The Oklahoma State Constitution, Article 10, Section 23 states, "Balanced Budget - Procedures. The state shall never create or authorize the creation of any debt or obligation, or fund or pay any deficit, against the state, or any department, institution, or agency thereof, regardless of its form or the source of money from which it is to be paid, except as may be provided in this section and in Sections 24 and 25 of Article X of the Constitution of the State of Oklahoma."

An express or written contract is a document evidencing, among other things, the mutual consent of the contracting parties. The written document becomes effective when the parties have signified their mutual consent by the act of signing it. The act of signing occurs when it occurs and applies only to events in the future.

To ensure you stay within the law and that you receive full compensation for services provided, please wait for official written documentation from your DRS counselors as to when a service may actually begin for an approved DRS client. The DRS CAN NOT backdate in order to pay for services for any youth with disabilities.

According to 70 O.S. § 5-142 school districts must conduct national criminal record background searches and fingerprinting on prospective employees. Therefore, the DRS will reimburse the school district up to $45.00 per DRS client who:

* is going to participate in School Work Study and/or Worksite Learning.
* is at least 18 years of age. and
* has not previously had a criminal background check completed by the school district or any other school district in Oklahoma.

This reimbursement will occur upon request and submission of properly completed documentation to the DRS counselor. If the Contractor chooses to request the expedited background check ($58.00) from the Oklahoma State Department of Education, the Contractor will be responsible for any additional fees beyond the $45.00.

B. Payment

The State of Oklahoma has forty-five (45) days from receipt of properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services to make payment to the Contractor. Invoices/pay stubs, timesheets, progress reports, and claims shall be sent to the DRS counselor who authorized services for each DRS client. **DRS cannot reimburse wages for School Work Study and/or Worksite Learning hours that were not pre-authorized in the form of an Authorization for Purchase provided by the DRS counselor prior to the student starting work.** The DRS counselor's name, address, and telephone number are shown on each DRS client's Authorization for Purchase. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest.

C. Lapse Of Invoices/Claims

Properly completed and approved invoices/pay stubs, timesheets, and progress reports documenting the provision of services and/or proper claims for reimbursement of travel expenses pursuant to the contract for services shall be submitted within ninety (90) calendar days of the provision of those services and/or incurrence of those travel expenses. Supporting encumbrances may be cancelled upon a lapse of six (6) months from the actual provision of services and/or incurrence of travel expenses pursuant to the contract for services, unless specified otherwise in the Contract.

IV. Standard Terms

A. Equal Opportunity/Non-Discrimination

The Contractor shall at all times comply with all federal laws relating to nondiscrimination, including but not limited to, Presidential Executive Order 11246 as amended and the Civil

Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.;* Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.* and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, age, or handicap.

B. Lobbying Activities

The Contractor certifies the following:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment or modification of any federal grant, or cooperative agreement;

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. Debarment And Suspension

In accordance with Presidential Executive Orders 12549 and 12689, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise disqualified for participation in federal assistance programs. Such certification is a material representation of fact upon which reliance is being placed when entering into the Contract. A determination that the Contractor knowingly rendered an erroneous certification, in addition to other available remedies, may result in whole or partial termination of the Contract for the Contractor's default. Additionally, the Contractor shall promptly provide written notice to the Oklahoma state purchasing director if the certification becomes erroneous due to changed circumstances.

D. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988.

E. Modification

The Contract may only be modified by mutual consent of the parties in writing.

F. Cancellation

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the Contract or fails to provide services in accordance with the provisions of the Contract, the DRS may upon written notice of default transmitted via Certified Mail to Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such decision as provided by the rules and regulations promulgated by the State of Oklahoma, Office of Management and Enterprise Services.

2. Without Cause: It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

G. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract in order to audit, examine, make excerpts and/or transcripts.

The Contractor is required to retain records relative to the Contract for the duration of the Contract and for a period of seven (7) years following completion or termination of the Contract, unless otherwise indicated in the Contract terms. If a claim, audit, litigation or other action involving such records is started before the end of the seven-year period, the records are required to be maintained for two (2) years from the date that all issues arising out of the action are resolved or until the end of the seven-year retention period, whichever is later.

H. Subcontracting

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

I. Compliance With State And Federal Laws

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

J. Travel

The travel expenses to be incurred by the Contractor pursuant to the Contract shall be included in the total amount of the contract award. The DRS will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, 74 O.S. § 500.1-37. The Contractor shall be responsible for all travel arrangements, and provide supporting documentation for reimbursement.

K. Client Confidentiality

The Contractor assures compliance with DRS requirements pertaining to the protection, use, and release of personal information. The Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the DRS client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

L. Unallowable Costs

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that the Contractor has expended DRS funds on unallowable costs on this or any previous contract, the Contractor shall reimburse the DRS in full for all such costs on demand. The DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

M. Audit

1. **Federal Funds**
   Organizations that expend $750,000 or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with 2 C.F.R. Part 200.

2. **State Funds**
   Corporations both for-profit and non-profit, and governmental entities that receive $50,000 or more in a year in State funds from DRS shall have a certified independent audit of its operations conducted in accordance with Government Auditing Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles, and the report

shall include a supplementary schedule of awards listing all state and federal funds by funding source.

3. **Auditor Approval and Audit Distribution**

The audit shall be performed by a certified public accountant or public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma, and who is approved by the Oklahoma Accountancy Board to perform audits according to Government Auditing Standards. The Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control review report prior to the audit being conducted. DRS retains the right to examine the work papers of said auditor.

The Contractor shall submit two copies of the annual audit report to the Department of Rehabilitation Services - Contracts Unit 3535 N.W. 58th Street, Suite 300, Oklahoma City, Oklahoma 73112, plus a copy of the management letter, if applicable, and corrective action plan to all audit findings, and the auditor's latest external quality control review report within 120 days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request to the address listed above for an extension citing the reason for delay. DRS reserves the right to suspend payment to the Contractor for costs owed pursuant to this Contract if DRS has not received the prior year audit.

N. Clean Air Act

The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.* The Contractor agrees to report each violation to DRS and understands and agrees that DRS will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

O. Employment Relationship

The Contract does not create an employment relationship. Individuals performing services required by the Contract are not considered employees of the State of Oklahoma or the DRS for any purpose, and as such shall not be eligible for benefits accruing to state employees. The Contractor shall comply with all applicable laws regarding workers' compensation insurance.

P. Insurance

If the Contractor is not a self-insured governmental entity, the Contractor is hereby required to carry liability insurance adequate to compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents or employees. Said policy must provide that the carrier may not cancel or transfer the policy

without giving the DRS thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the Contract, and provide the DRS with evidence of such insurance and renewals upon request.

Q. Punitive Actions

The Contractor understands that payment for services to DRS clients pursuant to the Contract shall be made by the DRS. Accordingly, the Contractor shall not restrict or refuse services under the Contract to DRS clients based on nonpayment by the DRS. No actions shall be taken against the DRS client, including collection actions for any service covered under the Contract, or for any late payment for which the DRS has responsibility. In addition, the Contractor agrees that no punitive actions will be taken against any client of the DRS for late payment of any tuition, fees, books, supplies, etc. for which the DRS has responsibility. This includes, but is not limited to, withholding grades, Pell or other financial aids, or delaying enrollment.

R. Prior DRS/State Employment

The Contractor hereby certifies that at the start of the contract period neither he/she nor, if applicable, any member of its board or officers are former DRS employees who were employed by the DRS during the prior twelve (12) months. Pursuant to 74 O.S. § 85.42(B), the Contractor also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the Contractor to fulfill any of the services provided for under said contract. This term shall not apply when the Contractor is a State of Oklahoma governmental entity.

S. Legal Employment Status Verification System

The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time the Contract is executed or awarded, are in compliance with the Oklahoma Taxpayer and Citizen Protection Act of 2007 (25 O.S. §§ 1312 and 1313) and all applicable federal immigration laws and are registered and participate in the Status Verification System. The Status Verification System is defined at 25 O.S. §1312, and includes but is not limited to the free Employment Verification Program (E-Verify) through the Department of Homeland Security and is available at www.dhs.gov/E-Verify.

T. Contract Jurisdiction

The Contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the DRS or the Contractor to enforce or to interpret provisions of the Contract.

U. Severability

If any provision under the Contract, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Contract or its application that can be given effect without the invalid provision or application.

V. TikTok Ban

Pursuant to State of Oklahoma Governor's Executive Order 2022-33, no person or entity who contracts with the State of Oklahoma, including but not limited to any State agency, board, commission, or authority and agents thereof, shall download or use the TikTok application or visit the TikTok website on government networks or other State-owned or State-leased equipment.

W. Certification For Non-Boycott Of Israel Goods Or Services

Pursuant to 74 O.S. § 582, in contracts of more than $100,000, the Contractor certifies that it is not currently engaged in a boycott of goods or services from Israel that constitutes an integral part of business conducted or sought to be conducted with the State of Oklahoma, and that it will not boycott Israel during the term of the Contract.

X. Certification For Non-Boycott Of Fossil Fuel Energy Companies

In contracts of $100,000 or more and where the Contractor has 10 or more employees, the Contractor certifies that it does not currently boycott energy companies in violation of the Energy Discrimination Elimination Act of 2022 (74 O.S. § 12001 et seq.). The Contractor further certifies that it will not boycott energy companies in violation of the Act during the term of the Contract.

Y. Force Majeure

A party is not liable for failure to perform the party's obligations if such failure is a result of Acts of God (including fire, flood, earthquake, storm, or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), strikes or labor disputes, embargoes, government orders, epidemics, pandemics or other similar events beyond the reasonable control of the party. If a party asserts Force Majeure as an excuse for failure to perform the party's obligation, then the nonperforming party must prove that the party took reasonable steps to minimize delay or damages caused by foreseeable events, that the party substantially fulfilled all non-excused obligations, and that the other party was timely notified of the likelihood or actual occurrence of an event described in this clause.

If an event of Force Majeure occurs, the party injured by the other's inability to perform may elect one of the following remedies:

- to terminate the Contract in whole or in part; or
- to suspend the Contract, in whole or part, for the duration of the Force Majeure circumstances.

The party experiencing the Force Majeure circumstances shall cooperate with and assist the injured party in all reasonable ways to minimize the impact of Force Majeure on the injured party.

Z. Termination For Funding Insufficiency

Notwithstanding anything to the contrary in any Contract document, the DRS may terminate the Contract in whole or in part if funds sufficient to pay obligations under the Contract are not appropriated or received from an intended third-party funding source. In the event of such insufficiency, the Contractor shall be provided at least fifteen (15) calendar days' written notice of termination. Any partial termination of the Contract under this section shall not be construed as a waiver of, and shall not affect, the rights and obligations of any party regarding portions of the Contract that are not terminated. The determination by the DRS of insufficient funding shall be accepted by and shall be final and binding on the Contractor.

V. Signatures

For the faithful performance of the terms of the Contract, the parties hereto, in their official capacities stated, affix their signatures.

Oklahoma Department of Rehabilitation Services

_____
Signature Date

Kathy Lowry, CPO
Print Name

Manager/Compliance Officer
Title

Contractor

Signature:

Email: angie.young@guthrieps.net

_____
Signature Date

_____
Print Name

_____
Title

_____
Contact Person Telephone

_____
Contractor's Email Address

Signature:

Email: contracts@okdrs.gov

STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
WORK PLAN

Guthrie Public Schools
VENDOR

_____
Contract Number

Porsheana Brown has been appointed contract monitor for the above stated contract and assumes responsibility for the monitoring of all programmatic aspects of the contract, including the periodic and ongoing review of reports or other valid indications of performance. The contract monitor also assumes oversight responsibility for fiscal monitoring of said contract.

The contract monitor has been assigned the following duties:

1. monitoring services provided through the contract;
2. periodically reviewing interim reports or other indications of past contract performance;
3. monitoring contractor compliance to the requirements and specifications of the contract;
4. monitoring pre-authorization of contract services in AWARE;
5. monitoring the Oklahoma Department of Rehabilitation Services (DRS) authorizing authority's approvals for services provided through the contract;
6. monitoring the DRS authorizing authority's receiving, reviewing, approving, and submitting of invoices/claims for payment to DRS Finance – Accounts Payables (State Office);
7. If the contract number begins with 805, the contract monitor shall submit requests for additional funding to the DRS Contracts Section prior to the expenditure of funds.

All information pertinent to this contract (i.e., original contract copies, addendums, revisions, vendor correspondence, evaluations, reports, audits, compliance reviews and staff comments regarding service provision) shall be maintained in the central repository located in the DRS Contracts Section. Documentation shall be made available for review upon request by the Office of Management and Enterprise Services (OMES). Copies of invoices/claims shall be maintained in the DRS Finance Unit. Confidential DRS client information shall be maintained in the DRS client's case service file.

The services to be performed through the contract are necessary for DRS to carry out its policies, rules, and regulations regarding the provision of indicated and appropriate rehabilitation services in a timely manner leading to employment of eligible disabled individuals, per the Code of Federal Regulations (CFR), Section 261.42(a)(4).

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson, Superintendent

FROM: Angie Young, Director of Special Education

SUBJECT: Agreement with Oklahoma Therapy Consultants, Inc. to provide Occupational Therapy during ESY

DATE: May 1, 2023

Attached is an agreement with Oklahoma Therapy Consultants, Inc. to provide Occupational Therapy services in June and July 2023 for Extended School Year Services (ESY). Oklahoma Therapy Consultants have agreed to provide this service for $80 per hour (OTR) or $65 per hour (COTA), including drive time, and a daily trip charge of $35.00. The approximate cost of this service will be $2,800.00 for the length of ESY (June/July).

AGREEMENT FOR OCCUPATIONAL THERAPY SERVICES

THIS AGREEMENT is entered into this 28 day of April, 2023 by and between GUTHRIE SCHOOLS of Guthrie, Oklahoma {hereinafter referred to as GPS}, and OKLAHOMA THERAPY CONSULTANTS, INC. of Oklahoma City, Oklahoma {hereinafter referred to as Consultant}, wherein Consultant shall provide Occupational Therapy services to GPS.

TERM: The term of this employment contract shall be for a period from the 1 day of June, 2023 to the 30 day of June, 2023 and considered for renewal. However, it is specifically agreed by the parties that said agreement may be terminated by either party thirty {30} days after delivery of written notice of intent to terminate.

COMPENSATION AND HOURS: Consultant agrees to provide a Registered Occupational Therapist (OTR) as consultant for GPS for as many hours per week as necessary to fulfill IEP requirements including time necessary to travel to and from the school. GPS agrees to compensate Consultant for the services rendered at a rate of eighty dollars ($80.00) per hour for a Registered Occupational therapist (OTR), and sixty-five dollars ($65.00) per hour for a Certified Occupational Therapy assistant (COTA). In addition, a $35.00 trip charge will be charged for each day to cover partial cost of gasoline and auto expense. Compensation shall be paid on a monthly basis upon submitting an itemized statement of receipt of said statement from Consultant, but in no event should statement be paid more than thirty (30) days thereafter.

RESPONSIBILITIES: All Consultant personnel shall be fully certified and registered and agree to assume the following responsibilities in the role of Consultant:

1. Consult with the Principal and Teachers of GPS in the area of Occupational Therapy.
2. Evaluate and treat each client deemed necessary by IEP.
3. Attend team conferences when appropriate.
4. Provide written documentation of all services and activities.

GPS agrees to provide Consultants with the following, to assist them in performing their responsibilities:

1. Ancillary staff to assist in carrying out plans and goals established by the IEP's.
2. Necessary supplies and equipment, in good repair, as needed to carry out treatment and evaluation procedures.
3. Adequate space for treatment of clients, storage and general maintenance services.
4. GPS agrees that it will not enter into any employment agreement with any Consultant therapist for the purpose of providing GPS the services provided by Consultant.

GENERAL PROVISIONS: Consultant shall be responsible for the acts of its Therapists while providing consulting to GPS. GPS shall indemnify Consultant from liability arising from the acts of the other agents, employees or servants of the school in which consulting is provided. GPS assumes professional and administrative responsibility for the services rendered by Consultants. Consultants shall be under the general direction and supervision of the Special Service Director of GPS and will follow the Ethics as set forth by the American Occupational Therapy Association.

OKLAHOMA THERAPY CONSULTANTS, INC.

BY: Sonja Mangrum MOT, OTR/L
Sonja Mangrum, President

GUTHRIE PUBLIC SCHOOLS

BY: _____
Superintendent

AGREEMENT FOR OCCUPATIONAL THERAPY SERVICES

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TERM: The term of this employment contract shall be for a period from the 1 day of July, 2023 to the 31 day of July, 2023 and considered for renewal. However, it is specifically agreed by the parties that said agreement may be terminated by either party thirty {30} days after delivery of written notice of intent to terminate.

COMPENSATION AND HOURS: Consultant agrees to provide a Registered Occupational Therapist (OTR) as consultant for GPS for as many hours per week as necessary to fulfill IEP requirements including time necessary to travel to and from the school. GPS agrees to compensate Consultant for the services rendered at a rate of eighty dollars ($80.00) per hour for a Registered Occupational therapist (OTR), and sixty-five dollars ($65.00) per hour for a Certified Occupational Therapy assistant (COTA). In addition, a $35.00 trip charge will be charged for each day to cover partial cost of gasoline and auto expense. Compensation shall be paid on a monthly basis upon submitting an itemized statement of receipt of said statement from Consultant, but in no event should statement be paid more than thirty (30) days thereafter.

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2. Necessary supplies and equipment, in good repair, as needed to carry out treatment and evaluation procedures.
3. Adequate space for treatment of clients, storage and general maintenance services.
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GENERAL PROVISIONS: Consultant shall be responsible for the acts of its Therapists while providing consulting to GPS. GPS shall indemnify Consultant from liability arising from the acts of the other agents, employees or servants of the school in which consulting is provided. GPS assumes professional and administrative responsibility for the services rendered by Consultants. Consultants shall be under the general direction and supervision of the Special Service Director of GPS and will follow the Ethics as set forth by the American Occupational Therapy Association.

OKLAHOMA THERAPY CONSULTANTS, INC.

BY: Sonja Mangrum MOT, OTR/L
Sonja Mangrum, President

GUTHRIE PUBLIC SCHOOLS

BY: _____
Superintendent

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson, Superintendent

FROM: Angie Young, Director of Special Education

SUBJECT: Agreement with Tina Ramey to provide Speech Therapy Services during ESY

DATE: May 1, 2023

Attached is an agreement with Tina Ramey to provide Speech Therapy services during June and July 2023 for Extended School Year Services (ESY). Ms. Ramey has agreed to provide this service for $70 per hour. The approximate cost of this service will be $5,000.00.

Agreement for Speech Pathology Consulting Services

Consultant Name: Tina Ramey L.L.C.

Consultant Address: PO Box 119, Macomb, OK 74852

Consultant Phone: 405-598-8889

Consultant License: Oklahoma Licensed Speech-Language Pathologist

School Term: ESY Summer 2023

This agreement is entered into between Guthrie Public Schools ("District") and Tina Ramey L.L.C. Speech-Language Pathologist ("Consultant"), for good and valuable consideration. It is agreed that Consultant being duly licensed agrees to provide speech services and assessment data results to District according to the following terms and conditions:

General Terms and Conditions

1. Descriptions of services to be provided: Consultant will provide services to District on an as needed basis for the school term identified above.

2. Consultant is an independent contractor and is not an agent or employee of the District. Consultant is not entitled to any benefits provided by District to its employees.

3. During the term of this agreement, Consultant agrees to maintain professional liability/malpractice insurance. Consultant acknowledges that she has full control over her own actions, and District shall not be responsible for any losses or liabilities sustained as a result of her independent malfeasance or negligence.

4. District shall take all necessary steps to assure provision of and complete access by Consultant to all District records, necessary for the performance of services described in Agreement. District designates that Consultant has a need to access and review all education records of students who are to be served and or evaluated by Consultant.

5. Consultant shall maintain the confidentiality of all information obtained during the course of a student's evaluation/treatment in accordance with the Family Educational Right to Privacy Act (FERPA). Consultant agrees to retain confidential all information relating to policies, procedures, and records of District which are provided by District: however Consultant reserves the right to act as a consultant to any other school or related institution during the term of this Agreement or subsequent thereto.

6. Description of services to include by not be limited to: Direct evaluations/screenings, direct intervention as defined by the IEP, any and all required documentation and/or report writing, instruction/consultation to school staff and/or parents, and any other duties required to complete the job of Speech-Language Pathologist.

7. Consultant's hourly rate will be $70 per hour to include drive time to/from District.

8. Consultant shall provide District with invoicing data for fee collection purposes as deemed necessary by the District. Monthly invoicing documentation to District as specified by District will be provided by Consultant to District's Director of Special Services for the purpose of calculating compensation for each month.

The Undersigned, intending to be legally bound, do hereby affix their signatures:

Approved this _____day of _____2023

Tina Ramey LLC

_____ _____

Speech-Language Pathologist Superintendent

Staking A Claim in Our Students' Future

Memo

To: Dr. Mike Simpson, Guthrie Board of Education

From: Carmen Walters, Executive Director

Date: April 18, 2023

Re: K-6 Remedial Summer School Program

The following teachers, aides and administrator are recommended for Summer School 2023. Teachers and aides will report Friday, June 2, 2023 from 8:00 AM - 12:00 PM and Monday-Thursday, June 5-29, 2023 for a total of 17 days. The Summer School Administrator will report Friday, June 2, 2023 from 7:30 AM - 12:30 PM and Monday-Thursday, June 5-29, 2023 for a total of 17 days.

K: Heather Sarmiento, Barbara Christianson
1st: Deanna Davenport, Tonya Stansbury
2nd: Kendra McNew, Laura Beeby
3rd: Patti Bohlman, Jennifer Privette
4th: Susan Gates, Cindy Crawford
5th: Eric Vaughn - Reading, Michele Roach - Math
6th : Eric Vaughn - Reading, Michele Roach - Math

Aide: Joyce Powell (June 5th - June 12th)
Aide: Michele Bufford (June 13th - June 29th)

Administrator: Jeff Ball

NATIONAL PURCHASING COOPERATIVE
INTERLOCAL PARTICIPATION AGREEMENT

This Interlocal Participation Agreement ("Agreement") is made and entered into on the date indicated below by and between The National Purchasing Cooperative ("Cooperative"), an administrative agency of cooperating local governments, acting on its own behalf and the behalf of all participating local governments, and the undersigned local government ("Cooperative Member").

I. RECITALS

WHEREAS, the National Purchasing Cooperative was formed on May 26, 2010, pursuant to MD. CODE ANN., STATE FIN. & PROC. § 13-110 (West 2009), and R.I.GEN.LAWS § 16-2-9.2 (2009); and

WHEREAS, the purpose of this Agreement is to facilitate compliance with state procurement requirements, to identify qualified vendors of commodities, goods and services, to relieve the burdens of the governmental purchasing function, and to realize the various potential economies, including administrative cost savings, for Cooperative Members;

NOW THEREFORE, in consideration of the mutual covenants, promises and obligations contained herein, the undersigned Cooperative Member and the Cooperative agree as follows.

II. TERMS AND CONDITIONS

1. **Adopt Organizational Interlocal Cooperation Agreement**. The Cooperative Member by the execution or acceptance of this Agreement hereby adopts and approves the Organizational Interlocal Agreement dated May 26, 2010, which agreement is incorporated herein by reference (and is available from the Cooperative upon request). The Organizational Interlocal Agreement established the Cooperative as an administrative agency of its collective participants, and Cooperative Member agrees to become a participant or additional party to that Organizational Interlocal Agreement.

2. **Term**. The initial term of this Agreement shall commence on the date it is executed by both parties and shall automatically renew for successive one-year terms unless sooner terminated in accordance with the provisions of this Agreement.

3. **Termination.**

   (a) **By the Cooperative Member**. This Agreement may be terminated by the Cooperative Member at any time by thirty (30) days prior written notice to the Cooperative, provided any amounts owed to any vendor have been fully paid.

(b) **By the Cooperative.** The Cooperative may terminate this Agreement by:

(1) Giving ten (10) days notice by certified mail to the Cooperative Member if the Cooperative Member breaches this Agreement; or

(2) Giving thirty (30) days notice by certified mail to the Cooperative Member with or without cause.

(c) **Termination Procedure.** If the Cooperative Member terminates its participation under this Agreement or breaches this Agreement, or if the Cooperative terminates participation of the Cooperative Member, the Cooperative Member shall bear the full financial responsibility for all of its purchases made from vendors under or through this Agreement. The Cooperative may seek the whole amount due, if any, from the terminated Cooperative Member. In addition, the Cooperative Member agrees it will not be entitled to a distribution which may occur after the Cooperative Member terminates from the Cooperative.

4. **Payments by Cooperative Member.** The Cooperative Member will make timely payments to the vendor for the goods, materials and services received in accordance with the terms and conditions of the bid invitation, instructions, and all other applicable procurement documents. Payment for goods, materials and services and inspections and acceptance of goods, materials and services ordered by the procuring Cooperative Member shall be the exclusive obligation of the procuring Cooperative Member, and not the Cooperative. Furthermore, the Cooperative Member is solely responsible for negotiating and securing ancillary agreements from the vendor on such other terms and conditions, including provisions relating to insurance or bonding, that the Cooperative Member deems necessary or desirable under federal, state or local law, local policy or rule, or within its business judgment.

5. **Payments by Vendors.** The parties agree that the Cooperative will require payment from vendors which are selected to provide goods, materials or services to Cooperative Members. Such payment (hereafter "Vendor Fees") may be up to two percent (2%) of the purchase price paid by Cooperative Members or a flat fee amount that may be set from time to time by the Cooperative Board of Directors. Cooperative Member agrees that these Vendor Fees fairly compensate the Cooperative for the services and functions performed under this Agreement and that these Vendor Fees enable the Cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in successfully operating a program of electronic commerce for the Cooperative Members. Further, Cooperative Member affirmatively disclaims any rights to such Vendor Fees, acknowledging all such fees are the property of the Cooperative. Similarly, in no event shall a Cooperative Member be responsible for payment of Vendor Fees.

6. **Distribution.** From time to time, and at the sole discretion of the Cooperative Board of Directors, the Cooperative may issue a distribution to Cooperative Members under a plan developed by the Cooperative Board of Directors. The Cooperative Member acknowledges that a distribution is never guaranteed and will depend on the overall financial condition of the Cooperative at the time of the distribution and the purchases made by the Cooperative Member.

7. **Administration.** The Cooperative may enter into contracts with others, including non-profit associations, for the administration, operation and sponsorship of the purchasing program provided by this Agreement. The Cooperative will provide reports, at least annually, to the Cooperative Member electronically or by

mail. Cooperative Member will report purchase orders generated under this Agreement to the Cooperative or its designee, in accordance with instructions of the Cooperative.

8. **BuyBoard®.** Cooperative Member will have a non-exclusive license to use the BuyBoard electronic purchasing application (BuyBoard) during the term of this Agreement. Cooperative Member acknowledges and agrees that the BuyBoard electronic application and trade name are owned by the Texas Association of School Boards, Inc., and that neither the Cooperative nor the Cooperative Member has any proprietary rights in the BuyBoard electronic application or trade name. The Cooperative Member will not attempt to resell, rent, or otherwise distribute any part of BuyBoard to any other party; nor will it attempt to modify the BuyBoard programs on the server or acquire the programming code. The Cooperative Member may not attempt to modify, adapt, translate, distribute, reverse engineer, decompile, or disassemble any component of the application. The Cooperative Member will use BuyBoard in accordance with instructions from the Cooperative (or its designee) and will discontinue use upon termination of participation in the Cooperative. The Cooperative Member will maintain equipment, software and conduct testing to operate the BuyBoard system at its own expense.

III. GENERAL PROVISIONS

1. **Amendment by Notice.** The Board may amend this Agreement, provided that prior written notice is sent to the Cooperative Member at least 60 days prior to the effective date of any change described in such amendment and provided that the Cooperative Member does not terminate its participation in the Cooperative before the expiration of said 60 days.

2. **Authorization to Participate and Compliance with Local Policies.** Each Cooperative Member represents that its governing body has duly authorized its participation in the Cooperative and that the Cooperative Member will comply with all state and local laws and policies pertaining to purchasing of goods and services through its membership in the Cooperative.

3. **Bylaws.** The Cooperative Member agrees to abide by the Bylaws of the Cooperative, as they may be amended, and any and all written policies and procedures established by the Cooperative. Notwithstanding the foregoing, the Cooperative shall provide written notice to the Cooperative Member of any amendment to the Bylaws of the Cooperative and any written policy or procedure of the Cooperative that is intended to be binding on the Cooperative Member. The Cooperative shall promptly notify all Cooperative Members in writing of any Bylaw amendment, policy or procedure change.

4. **Cooperation and Access.** The Cooperative Member agrees that it will cooperate in compliance with any reasonable requests for information and/or records made by the Cooperative. The Cooperative reserves the right to audit the relevant records of any Cooperative Member. Any breach of this provision shall be considered material and shall make the Agreement subject to termination on ten (10) days written notice to the Cooperative Member.

5. **Coordinator.** The Cooperative Member agrees to appoint a program coordinator who shall have express authority to represent and bind the Cooperative Member, and the Cooperative will not be required to contact any other individual regarding program matters. Any notice to or any agreements with the coordinator shall be binding upon the Cooperative Member. The Cooperative Member reserves the right to change the coordinator as needed by giving written notice to the Cooperative. Such notice is not effective until actually received by the Cooperative.

6. **Current Revenue.** The Cooperative Member hereby represents that all payments, fees, and disbursements required of it hereunder shall be made from current revenues budgeted and available to the Cooperative Member.

7. **Defense and Prosecution of Claims.** The Cooperative Member authorizes the Cooperative to regulate the commencement, defense, intervention, or participation in a judicial, administrative, or other governmental proceeding or in an arbitration, mediation, or any other form of alternative dispute resolution, or other appearances of the Cooperative in any litigation, claim or dispute which arises from the services provided by the Cooperative on behalf of its members, collectively or individually. Neither this provision nor any other provision in this Agreement will create a legal duty for the Cooperative to provide a defense or prosecute a claim; rather, the Cooperative may exercise this right in its sole discretion and to the extent permitted or authorized by law. The Cooperative Member shall reasonably cooperate and supply any information necessary or helpful in such prosecution or defense. Subject to specific revocation, the Cooperative Member hereby designates the Cooperative to act as a class representative on its behalf in matters arising out of this Agreement.

8. **Governance.** The Board of Directors (Board) will govern the Cooperative in accordance with the Bylaws.

9. **Legal Authority.** The Cooperative Member represents to the Cooperative the following:
   a) The Cooperative Member has conferred with legal counsel and determined it is duly authorized by the laws of the jurisdiction in which the Cooperative Member lies to participate in cooperative purchasing, and specifically, the National Purchasing Cooperative.
   b) The Cooperative Member possesses the legal authority to enter into this Agreement and can allow this Agreement to automatically renew without subsequent action of its governing body.
   c) Purchases made under this Agreement will satisfy all procedural procurement requirements that the Cooperative Member must meet under all applicable local policy, regulation, or state law.
   d) All requirements—local or state–for a third party to approve, record or authorize the Agreement have been met.

10. **Disclaimer.** THE COOPERATIVE, ITS ENDORSERS, SPONSORS AND SERVICING CONTRACTORS, INCLUDING THE NATIONAL SCHOOL BOARDS ASSOCIATION (NSBA) AND THE TEXAS ASSOCIATION OF SCHOOL BOARDS, INC. (TASB), DO NOT WARRANT THAT THE OPERATION OR USE OF COOPERATIVE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE.

    THE COOPERATIVE, ITS ENDORSERS, SPONSORS AND SERVICING CONTRACTORS, HEREBY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

11. **Limitation of Liability.** Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties agree that:
    (a) Neither party waives any immunity from liability afforded under law;

(b) In regard to any lawsuit or formal adjudication arising out of or relating to this Agreement, neither party shall be liable to the other under any circumstance for special, incidental, consequential, or exemplary damages;
(c) The maximum amount of damages recoverable will be limited to the amount of fees which the Cooperative received as a direct result of the Cooperative Member's purchase activity, within 12 months of when the lawsuit or action was filed; and
(d) In the event of a lawsuit or formal adjudication the prevailing party will be entitled to recover reasonable attorney's fees.

Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties further agree to limit the liability of the Cooperative's Endorsers, Sponsors and Servicing Contractors (defined in Paragraph 11, above) up to the maximum amount each received from or through the Cooperative, as a direct result of the undersigned Cooperative Member's purchase activity, within 12 months of the filing of any lawsuit or action.

12. **Limitation of Rights.** Except as otherwise expressly provided in this Agreement, nothing in this Agreement is intended to confer upon any person, other than the parties hereto, any benefits, rights, or remedies under or by reason of this Agreement.

13. **Merger/Entirety.** This Agreement, together with the Cooperative's Bylaws and Organizational Interlocal Agreement, represents the complete understanding of the Cooperative and Cooperative Member. To the extent there exists any conflict between the terms of this Agreement and that of prior agreements, the terms of this Agreement shall control and take precedence over all prior participation agreements.

14. **Notice.** Any written notice to the Cooperative may be given by e-mail to NSBA at BuyBoard@nsba.org; by U.S. mail, postage prepaid, and delivered to the National Purchasing Cooperative, 1680 Duke Street FL2, Alexandria, VA, 22314; or other mode of delivery typically used in commerce and accessible to the intended recipient. Notices to Cooperative Member may be given by e-mail to the Cooperative Member's Coordinator or other e-mail address of record provided by the Cooperative Member; by U.S. mail, postage prepaid, and delivered to the Cooperative Member's Coordinator or chief executive officer (e.g., superintendent, city manager, county judge or mayor); or other mode of delivery typically used in commerce and accessible to the intended recipient.

15. **Severability.** If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect.

16. **Signatures/Counterparts.** The failure of a party to provide an original, manually executed signature to the other party will not affect the validity, enforceability or binding effect of this Agreement because either party may rely upon an electronic or facsimile signature as if it were an original. Furthermore, this Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

17. **Authority.** By the execution and delivery of this Agreement, each undersigned individual represents that he or she is authorized to bind the entity that is a party to this Agreement.

IN WITNESS WHEREOF, the parties, acting through their duly authorized representatives, accept this Agreement.

TO BE COMPLETED BY THE NATIONAL PURCHASING COOPERATIVE:

By: _____ Date: _____
Deputy Associate Executive Director, Member & Leadership Services
National School Boards Association
On behalf of the National Purchasing Cooperative

TO BE COMPLETED BY COOPERATIVE MEMBER:
[Signature required unless accepted as an Amendment by Notice as described in the Agreement.]

Guthrie Public Schools
(Name of Local Government)

By: _____ Date: _____
Signature of authorized representative of Cooperative Member

Dr. Mike Simpson, Superintendent
Printed name and title of authorized representative

Coordinator for the
Cooperative Member is:

Tamie Jones & Anita Paul
Name

Encumbrance Clerk/Activity Fund Clerk
Title

802 East Vilas
Mailing Address

Guthrie
City

Oklahoma — 73044
State — Zip Code

405-282-8900
Telephone

405-282-5967
Fax

tamie.jones@guthrieps.net/
anita.paul@guthrieps.net
Email

BOARD RESOLUTION
Authorizing
Participation in the National Purchasing Cooperative

WHEREAS, the SCHOOL BOARD OF Logan I-001 COUNTY, OK ("Board" or "District") has elected to join the National Purchasing Cooperative (the "Cooperative" operating as "National BuyBoard," a program created for the benefit of school districts and other governmental entities nationwide; and

WHEREAS, the District is authorized to enter into the National Purchasing Cooperative by executing the National Purchasing Cooperative Organizational Interlocal Agreement (which is incorporated herein by reference) pursuant to OSSBA regulation; and

WHEREAS, the District desires to participate and join with other governmental entities in the discharge of their respective public and governmental purposes, objectives, needs, programs, functions and services relative to purchasing;

NOW, THEREFORE, BE IT RESOLVED, that the SCHOOL BOARD OF Logan I-001 COUNTY, OK, hereby authorizes its president, or designee, to execute the National Purchasing Cooperative Organizational Interlocal Agreement.

BE IT FURTHER RESOLVED, that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

Adopted and approved this _____day of _____, 2023.

By: _____
School Board President or Designee

Attest: _____
Superintendent or other Official

OKLAHOMA Education

AMENDENT TO RENEW THE FOOD SERVICE MANAGEMENT COMPANY CONTRACT RENEWAL FOR 2023-2024 SCHOOL YEAR

District Name: Guthrie Public Schools County/District Code: 42-I001

Fixed-Price Per Meal/Lunch Equivalency (LE) rate for SY2023: $2.02

This amendment is between Guthrie Public Schools (district) and Sodexo Operations, LLC (FSMC). The parties desire to amend the Contract on July 1, 2023 (date). The term of this contract shall be for one (1) year beginning on July 1, 2023, and continuing until June 30th, 2024, unless terminated by either party.

The Fixed-Priced per Meal/Lunch Equivalency rate for the 2023-2024 school year is $2.20.

The rate listed above shall not go over the March CPI of 8.8% and will remain unchanged for the 2024 school year. The FSMC will not and cannot change the rate before June 30, 2024, or directly bill the district. Any other changes to the original contract or amendments to the contract will need to be sent to the State Agency on school letterhead. If applicable, a transition plan will be sent to the State Agency each time the FSMC takes a new employee.

The price of the lunch equivalency rate on page 12 of the original contract and the labor rate cannot be increased during the entire duration of the 5-year contract.

District Name: Guthrie Public Schools
Print Name: Dr. Michelle Chapple
Signature: _____
Title: Chief Financial Officer
Date: _____

FSMC Name: Sodexo Operations, LLC
Print Name: Allan Collins
Signature: _____
Title: Vice President
Date: _____

Fax or email this form to Karen Davis or Becky Gray by June 1, 2023. Fax: 405-521-2239; Karen.Davis@sde.ok.gov or Becky.Gray@sde.ok.gov

(State Use Only)

Approved by: _____

Fixed-Priced Per Meal Rate:

FY2023 Rate: $_____

X (CPI rate of 8.8%) =

FY2024 LE Rate: $_____

CPI for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUSR0000SEFV
Seasonally Adjusted
Series Title: Food away from home in U.S. city average, all urban
Area: U.S. city average
Item: Food away from home
Base Period: 1982-84=100
Years: 2013 to 2023

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2013	240.713	240.930	241.409	242.236	242.642	243.016	243.409	243.811	244.036	244.350	244.970	245.300		
2014	245.481	246.187	246.878	247.534	247.952	248.445	249.210	249.801	250.570	251.100	251.987	252.628		
2015	253.037	253.719	254.108	254.727	255.322	255.846	255.905	256.449	257.830	258.363	258.805	259.097		
2016	259.958	260.319	260.883	261.517	262.074	262.529	263.051	263.649	264.102	264.459	264.699	265.104		
2017	266.079	266.626	267.055	267.652	268.128	268.225	268.649	269.522	270.353	270.658	271.152	271.811		
2018	272.772	273.435	273.733	274.393	275.307	275.808	276.125	276.648	277.258	277.513	278.306	279.419		
2019	280.380	281.373	281.887	282.798	283.394	284.316	284.891	285.507	286.246	286.791	287.255	288.078		
2020	289.137	289.781	290.216	290.639	291.709	293.219	294.599	295.437	297.080	297.893	298.253	299.369		
2021	300.382	300.540	300.897	301.819	303.481	305.634	308.023	309.336	310.996	313.592	315.481	317.372		
2022	319.471	320.880	321.689	323.559	325.952	329.033	331.342	334.212	337.369	340.532	342.266	343.559		
2023	345.677	347.869	349.944											

8.8%

Guthrie Public Schools	
Current Fixed Price	$2.02
CPI Increase	*8.8%*
Increase Per Meal	$0.18
Proposed Fixed Price	**$2.20**

DRUG AND ALCOHOL TESTING SERVICE AGREEMENT

This Agreement is the contract between Quality Choice Testing, LLC, an Oklahoma limited liability company and _____ Public Schools, here in after referred to as the "Client" under which the following terms and conditions apply:

Scope of Services:

Quality Choice Testing to provide lab staff to do on-site urine/saliva sample collection and transport for screening.

Laboratory Analysis:

All samples, unless otherwise arranged, be tested on CLC machine with positives confirmed on LC/MS machines. Results will be sent to authorized staff. Results will be provided no later than 1 week from testing date. All positive confirmations will be reviewed by Lab Director.

Fees for Services

$55 per test Bus drivers if we test students also
$75 per test for drivers only (minimum of 5 drivers per visit)
$25 per test for student test minimum of 10 students
$20 for big test at begin of school year (70or more)
$20 confirmation fee for all positive tests

Term of Agreement:

The Agreement shall be for a term of one (1) year beginning on July 1, 2023 and will automatically renew for an additional year upon each anniversary date. Either party can terminate this Agreement with thirty (30) days written notice with or without cause.

Indemnification:

By signing this Agreement, the Client acknowledges and agrees to the utilization of Quality Choice Testing drug/breath collection services per the Quality Choice Testing protocol and agrees to hold harmless Quality Choice Testing from any and all claims, including but not limited to losses, damages, injuries to persons, or act of negligence, arising out of Quality Choice Testing use of said procedures on behalf of the Client. However, no indemnification or hold harmless shall apply to Quality Choice Testing own negligence in not reasonably following said procedures/protocols for workplace drug testing programs as such may be amended from time to time.

Attorney's Fees:

If any contested action is brought to enforce, modify, interpret or void the provisions of this Agreement, then the prevailing party shall be entitled to reasonable attorneys' fees as well as appropriate relief.

Entire Agreement:

This Agreement constitutes the entire Agreement between the Parties with respect to Services and supersedes any and all prior agreements and understandings, whether written or oral, between the Parties.

Amendment:

This Agreement may not be amended or modified in any respect except by an agreement in writing executed by both Parties.

Severability:

In the event that any of the provisions of this Agreement are deemed invalid or unenforceable, the remaining provisions shall be construed and enforced as if the invalid or unenforceable provisions were not contained herein.

Governing Law and Venue:

This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Oklahoma without reference to conflicts of law principles. Venue shall lie exclusively in Oklahoma County, State of Oklahoma.

Waiver of Breach:

Non-action by any Party in response to a breach of any provision of this Agreement shall not operate or be construed as a waiver of any rights hereunder or acceptance of any subsequent breach of any provision of this Agreement. Any waiver must be in writing and signed by the applicable Party.

Change of Information:

Each Party agrees to notify the other, in writing, of any changes in address, hours of service, phone number, or other contact information.

The undersigned understands and agrees to the terms and services outlined in this agreement.

Client:_____ High School

By: _____

Printed Name:

Its:

Quality Choice Testing

By: _____

Printed Name: Terry Middleton

Its: Business Development Specialist

AGREEMENT FOR GAS INSTALLATION
BY OKLAHOMA NATURAL GAS COMPANY

This Agreement for Gas Installation by Oklahoma Natural Gas Company (the "Agreement") is made effective as of _May_3_, 2023__ (the "Effective Date"), by and between Oklahoma Natural Gas Company, a division of ONE Gas, Inc., an Oklahoma corporation ("ONG"), and the following named "Applicant:"

Applicant's Name:	Guthrie Public Schools
Applicant's Address:	2001 W Noble, Guthrie
Service Site/Extension Area:	2001 W Noble, Guthrie
Facilities Requested:	The installation of 715ft of 6in PE and abandonment of 345ft of 6in CS.

WHEREAS, Applicant desires that ONG provide natural gas utility service to the Service Site or Extension Area (as described above); and

WHEREAS, the provision of gas service to the Service Site or Extension Area will require the installation of the "Facilities Requested" (as described above) within public utility rights of way and/or private rights of way, along with service pre stubs at each delivery site within the Service Site or Extension Area as further described on the Design Plans attached hereto as Exhibit A and incorporated herein by reference (gas service lines, main lines, meter loops and service stubs described above are collectively referred to as the "Facilities");

NOW, THEREFORE, in order to induce ONG to extend natural gas utility service to the Service Site or Extension Area, it is agreed as follows.

1. <u>Commencement Date</u>. After receipt of (i) this Agreement executed by Applicant and (ii) any Applicant Co-Payment, then installation, relocation, or replacement of the Facilities shall be commenced and completed as soon as is practicable. Any applicable Co-Payment shall be as set forth in Addendum 2 attached hereto and incorporated herein.

2. <u>Delays in Construction; Termination</u>. ONG shall not be responsible for delays in construction or installation of any Facilities caused by ONG's inability to obtain access or rights of way, inclement weather, strikes, government actions or any other cause beyond ONG's reasonable control.

If for any reason beyond ONG's control (including without limitation the delays mentioned in the first paragraph of this Section 2), ONG has not commenced construction of the gas service facilities within 60 days after ONG's execution hereof, ONG may at its sole option: (1) cancel this Agreement by giving Applicant 15 days' notice; or (2) re-determine the cost of the facility installation and adjust the amount of the Co-Payment to be made by Applicant in accordance with such cost; or (3) install the Facilities pursuant to the terms and conditions set forth herein. In the event ONG cancels this Agreement pursuant to this paragraph, ONG shall immediately refund to Applicant all funds paid to ONG pursuant to this Agreement.

3. Ownership of Gas Lines and Equipment. All Facilities constructed and/or installed by ONG and or its contractor(s) pursuant to this Agreement shall be the sole property of ONG, and Applicant shall have no lien or other property interest therein.

4. Additional Terms and Conditions. This Agreement shall contain the terms and conditions set forth in the following attachments, which are incorporated herein by reference:

Exhibit A: ONG Design Map
Exhibit B: Customer Site Plans and Plat, as required by ONG
Addendum 1: Construction
Addendum 2: Applicant Costs

5. Miscellaneous. The parties further agree as follows:

5.1 No Waiver by Failure to Act. Any failure or any delay on the part of ONG in exercising any right under this Agreement shall not operate as a waiver of that right; nor shall any single or partial exercise of any right hereunder preclude any other or further exercise of that right or the exercise of any other right by ONG. Payment of any sum by ONG to Applicant with or without knowledge of a breach shall not be deemed a waiver of that breach or any other breach.

5.2 Assignment. Applicant shall not assign this Agreement, or any part hereof, without the written consent of ONG, or subcontract any part of the work except in accordance with the terms of this Agreement. This Agreement shall be binding upon the respective successors, legal representatives and assigns of the parties.

5.3 Entire Agreement. This Agreement, together with the Addenda and Exhibits attached hereto, constitutes the entire agreement between the parties and supersedes all previous agreements, promises, and representations, whether written or oral, between the parties with respect to the subject matter of the Agreement. No modification, amendment, supplement to or waiver of this Agreement or any of its provisions shall be

binding upon the parties unless made in writing and duly signed by authorized representatives of both parties. ONG EXPRESSLY DISCLAIMS ANY REPRESENTATIONS, AGREEMENTS OR WARRANTIES NOT EXPRESSLY SET FORTH HEREIN.

5.4 Severability. If any paragraph or provision of this Agreement is illegal, invalid or unenforceable under present or future laws effective during the term of this Agreement, then, to the extent permitted by law, such provision shall be replaced by similar terms deemed legal, valid and enforceable. If any illegal, invalid or unenforceable paragraph or provision of this Agreement cannot be so cured, that paragraph or provision shall be severed from the remaining portion of this Agreement, which shall otherwise remain legal, valid and enforceable.

5.5 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma, excluding any conflicts of law rule or principle that would otherwise refer construction or interpretation of this Agreement to the substantive law of another jurisdiction.

5.7 Attorneys' Fees. In the event either ONG or Applicant institutes an action or other proceeding to enforce any rights arising under this Agreement, the prevailing party shall be paid all reasonable costs and attorneys' fees by the other party, such fees to be set by court and not by jury.

5.8 Headings; Interpretation. The headings used herein are for convenience and reference only and are not intended to define, limit or describe the scope or intent of any provision of this Agreement. When used in this Agreement, the term "including" shall mean without limitation by reason of enumeration.

5.9 Counterparts. This Agreement may be executed in counterparts, each of which for all purposes shall be deemed an original, and all of which shall constitute collectively one agreement. Delivery of an executed counterpart to this Agreement by telecopy, e-mail or other electronic means (e.g., "pdf" or "rtf") shall be effective as an original.

5.10 Authority to Execute Agreement. Each party warrants that it has the full right and authority to enter into this Agreement. All necessary approvals and authority to enter into this Agreement have been obtained and the person executing this Agreement on behalf of each party has the express authority to do so and in so doing, to bind such party hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be effective as of the date first written above, notwithstanding any later dates of execution appearing below.

OKLAHOMA NATURAL GAS COMPANY,
a division of ONE Gas, Inc.

By: _____

_____
Printed name Title

Date Signed: _____

APPLICANT

By: _____
Authorized Signatory

_____
Printed name Title

Date Signed: _____

ADDENDUM 1

CONSTRUCTION

1. <u>Coordination of Construction Activities - Applicant</u>. Applicant shall perform or cause to be performed the following, and shall provide evidence of completion to ONG as requested by ONG:

1.1 <u>Property Rights/Access</u>. Applicant shall provide a suitable right of way or easement for placement of the natural gas pipeline, facilities, appurtenances and access deemed necessary by ONG for installation and maintenance of the main extension. The right of way or easement shall be free from known environmental conditions and of sufficient width and rights of ingress and egress for the natural gas facilities. Said right of way shall be granted on forms provided by ONG, and shall be fully executed and delivered to ONG prior to ONG commencing construction. Applicant understands that construction will not begin until all grants of right of way are delivered, and Applicant agrees to pay all costs associated with any delay in such delivery, including the cost of acquiring right of way, within thirty days of being billed for such costs by ONG. Applicant agrees to provide ONG with a written legal description and drawing prepared by a licensed surveyor, or plat, that describes said right-of-way. At the discretion of ONG, applicant may be responsible for staking said right of way at the required intervals immediately preceding pipeline construction. In addition, in the case of a new development, Applicant agrees to cause to be stated in the covenants and restrictions, or file a plat containing the following language under the section heading "Gas Service":

1.1.1 The supplier of gas service through its agents and employees, shall at all times have the right of access to all utility easements shown on the plat or as otherwise provided for in this deed of dedication for the purpose of installing, removing, repairing, or replacing any portion of the facilities installed by the supplier of gas service.

1.1.2 The owner of any lot shall be responsible for the protection of the underground gas facilities located within the lot and shall prevent the alteration of grade or any other construction activity which would interfere with gas service. The supplier of gas service shall be responsible for the ordinary maintenance of its facilities, but the owner shall pay for damage or relocation of facilities caused or necessitated by acts of the owner, or the owner's agents or contractors.

1.1.3 The covenants set forth in this subsection shall be enforceable by the supplier of the gas service and the owner of the lot agrees to be bound by these covenants.

1.2 Notice. Execution of this Agreement by Applicant and payment of Co-Payment shall serve as notice that Applicant desires to have ONG commence installation of the gas distribution facilities described in the Facilities Requested. Notwithstanding the foregoing, Applicant must notify ONG when it believes it has achieved Site Readiness (defined below). ONG will confirm Site Readiness within 15 calendar days from such notice by Applicant.

1.3 Site Readiness: ONG cannot construct facilities until "Site Readiness" is achieved. A construction site for a new facility (i.e. new building) is ready when: Site development permit with limits of construction inclusive of gas installation per the ONG Design Map (Exhibit A) is obtained from appropriate agency; grading and staking are complete; water and wastewater systems, and all dry utilities have been installed; and area for gas installation per the ONG Design Map is clear and accessible. A construction site for an existing facility that requires relocation, replacement, or a new service is ready when: staking is complete; area for the gas installation per the ONG Design Map is clear and accessible; owner has notified tenants of work; and traffic control has been coordinated, if applicable. If applicable for commercial sites, the external plumbing kick out must be installed and desired riser location marked.

1.4 Customer Site Plans. Applicant has provided to ONG a site plan of the subject Service Site reflecting the location of any structures thereon, along with the location at which the service line is to be connected to the internal piping of such structures (the "Customer Site Plans"), a copy of which is attached hereto as Exhibit B and incorporated hereby reference. Applicant acknowledges that ONG designed the Facilities based on the Customer Site Plans provided by Applicant, and Applicant is responsible for additional costs associated with construction changes during installation.

1.5 Grading and Staking. Prior to commencement of installation of the Facilities Requested, Applicant shall grade to subgrade ± .50 feet (6 inches) all streets, alleys, roadways or easements in which the services shall be installed.

In the event that the Applicant must grade after the installation of gas infrastructure, ONG must be notified to ensure minimum cover is maintained. If grading activities after gas installation cause the installation to not meet standards, Applicant is fully responsible for all costs associated with lowering and/or relocation required.

1.6 Water/Wastewater Systems. All water, wastewater and sewer construction shall be completed and tested prior to commencement of work on the Requested Facilities by ONG.

1.7 Other Installations. Applicant shall complete the installation of any underground electrical, telephone, cable television or other wiring or conduit systems within the area to be used for the Facilities Requested prior to Facilities Requested have been installed and tested.

1.8 Coordination of Trenching. All required pre-blasting of utility trenches, including natural gas trenches, shall be coordinated by Applicant prior to the

commencement of installation of any underground utility systems. Should blasting be required within 200 feet of any natural gas facilities which are active and gas carrying or under installation, Applicant shall provide ONG a detailed blasting plan which requires ONG engineering approval prior to the commencement of blasting.

1.9 **Soil Density**. Applicant shall be responsible for all testing of soil densities and required compactions.

1.10 **Path Staking**. At the discretion of ONG, applicant may be responsible for accurate staking prior to installation of Facilities Requested. **In the event that the Facilities must be relocated after installation, due to no fault of ONG, the Applicant shall be responsible for all costs incurred by ONG for the relocation of facilities. Relocation will be performed under a new agreement.**

1.11 **Additional Depth.** Cover in excess of twenty-four inches (24") to thirty-six inches (36") may be required. Applicant is responsible for costs associated with extra depth, if necessary, to achieve proper cover.

1.12 **Casing for Main Crossings.** When required by ONG, Applicant agrees to install suitably sized and placed PVC casings under proposed streets and sidewalks for the installation of gas mains and service lines. Schedule 40 PVC casings shall be installed at the locations in the development designated by ONG. The sizes of the casings will be dependent on the size of the proposed gas main: 12-inch PVC for a 6-inch gas main; 8-inch PVC for a 4-inch gas main; 4-inch PVC for a 2-inch gas main;

1.13 **Casing for Service Crossings.** When required by ONG, Applicant will install 2-inch PVC for residential development service lines. PVC casings shall be 3 to 4-feet below finish grade of the road (Depending on city or county being installed in) and shall extend 3-feet beyond the R-O-W line. Casing sizes for service lines on commercial developments or other residential projects will be coordinated with the ONG representative.

2. **Move In/Move Out**. In the event ONG is required to remove its equipment and crews from the work site after commencement of work and prior to completion thereof due to an act or omission of Applicant, Applicant shall reimburse ONG for the associated costs of same. This fee shall be paid by Applicant for each additional move in/move out required of ONG.

3. **Initiation of Gas Service**. ONG may refuse to initiate gas service to the Service Site until Applicant has reimbursed ONG for any additional expenses as set forth in Sections 1.5, 1.11 and 2 above.

4. **Riser/Meter Location Requirements**. If required by ONG, Customer will include a diagram of the riser/meter location requirements are attached hereto and incorporated in Exhibit B.

ADDENDUM 2

Applicant Co-Payment

Mainline Relocations

1. **Applicant Co-Payment.** Applicant shall be responsible for co-payment prior to installation of the Facilities Requested:
   1.1. Relocation of Company's Facilities: The relocation necessary to furnish service to the Service Site or Extension Area, as requested by Customer and described herein, is at the financial expense of the Customer as described in the Oklahoma Natural Gas Company Rate Schedule 1051, authorized by the Oklahoma Corporation Commission (the "Rate Schedule") and Oklahoma Administrative Code 165:45-3-4. Accordingly, the Applicant shall be responsible for the co-payment described in Section 1.3 below (the "Co-Payment").
   1.2. Calculation of Co-payment. Applicant Co-Payment is calculated in accordance with the Rate Schedule and Oklahoma Administrative Code 165:45-3-4.
   1.3. Co-Payment.

Description	2001 W Noble, Guthrie
Estimated Cost of Line Extension	$122,050.00
Applicant Co-Payment	$122,050.00
Total due to ONG	**$122,050.00**

Following the completion of the work, ONG will determine the actual cost of the construction expenses. Should the actual cost be less than the estimate, a refund of the difference will be forwarded to Applicant. ONG agrees to pay Applicant within sixty (60) days after project is unitized and billing is final.

Upon execution, please return signed agreement and payment to:

Oklahoma Natural Gas
4901 N Santa Fe Ave. Oklahoma City, OK 73118
Attn: Adalyn Vernon-Lester

For ONG Accounting use only:
Project Name:_053- 2001 W NOBLE, GUTHERIE SCHOOLS -PRIVATE RELOCATION_____
Project /Banner Number:__ 2023-1000718271_____

2001 W Noble, Guthrie Schools
PWO 2023-1000718271
CUE 38080

Exhibit A

W NOBLE
W WARNER
W CLEVELAND
W OKLAHOMA
W HARRISON
N 20TH
N 19TH
N 18TH
N 17TH
N 16TH
N 15TH
S 20TH
S 18TH
S 17TH
S 16TH
SW 19TH

4 1/2" - APCS - 204 - 52 PSI 565-15-48
4 1/2" - APCS - 439' - 52 PSI 565-15-48
6" - APCS - 669' - 52 PSI 525-40-23
6" - APCS - 229' - 52 PSI 525-40-23
2" - PE - 208' - 52 PSI 17-2560066
4" - PE - 580' - 52 PSI 17-2560066
4" - PE - 570' - 52 PSI 17-2560066
2" - PE - 119' - 52 PSI 17-2560066
4" - PE - 493' - 52 PSI 17-2560066
4" - PE - 443' - 52 PSI 17-2560066
6" - APCS - 108' - 52 PSI 525-40-23
6" - APCS - 145' - 52 PSI 525-53-51
2" - PE - 404' - 52 PSI 2018-1001126655
2" - PE - 252' - 52 PSI 2018-1001126655
2" - PE - 126' - 52 PSI 2018-1001126655
2" - PE - 485' - 52 PSI 2018-1001126655
2" - PE - 481' - 52 PSI 2018-1001126655
2" - PE - 382' - 52 PSI 2018-1001126655
2" - PE - 271' - 52 PSI 2018-1001126655
2" - PE - 326' - 52 PSI 2018-1001126655
2" - PE - 292' - 52 PSI 2018-1001126655
2" - PE - 173' - 52 PSI 2018-1001126655
2" - PE - 404' - 52 PSI 2018-1001126655
4" - PE - 1993' - 52 PSI 21-54-24-5081
6" - APCS - 520' - 52 PSI 525-40-23
2" - PE - 214' - 52 PSI 21-54-24-5081
2" - PE - 110' - 52 PSI 21-54-24-5081
6" - APCS - 193' - 52 PSI 525-72-70
2" - PE - 300' - 52 PSI 21-54-24-5081
6" - APCS - 201' - 52 PSI 525-72-70
2" - PE - 560' - 52 PSI 21-54-24-5133
2" - PE - 360' - 52 PSI 21-54-24-5133
2" - PE - 340' - 52 PSI 21-54-24-5133
2" - PE - 243' - 52 PSI 21-54-24-5133
2" - PE - 400' - 52 PSI 21-54-24-5133
6" - APCS - 184' - 52 PSI 525-72-70
2" - PE - 417 - 52 PSI 21-54-24-5081
2" - PE - 125' - 52 PSI 2020-1000047854
2" - PE - 330' 2020-1000047854
2" - PE - 412' - 52 PSI 21-54-24-5133
2" - PE - 354' - 52 PSI 21-54-24-5133
6" - APCS - 117 - 52 PSI 525-72-70
6" Plastic PE
2" Plastic PE

ID: 17379
ID: 14086
ID: 135
ID: 137
ID: 29757

To Whom It Concerns:

ATLAS MAPS:
We are pleased to supply information for your project. However, these maps are for information purposes only and are not to be used for accurate location of pipelines for construction purposes.

Should construction be planned, please call the Oklahoma One-Call System at 840-5032 or 1-800-522-6543 at least 48 hours prior to any excavation.

Alexandria Marshall
Supervisor - GIS Mapping Department
Phone No: (405) 551-6889
General Office

Legend
- Bare Steel
- Coated Steel
- PE
- PVC
- Transmission Main
- Service Line

ONG is currently in the early stages of mapping all service lines.

Boxes drawn around an area in red contain under construction gas mains and boxes in green contain gas mains that have been proposed.

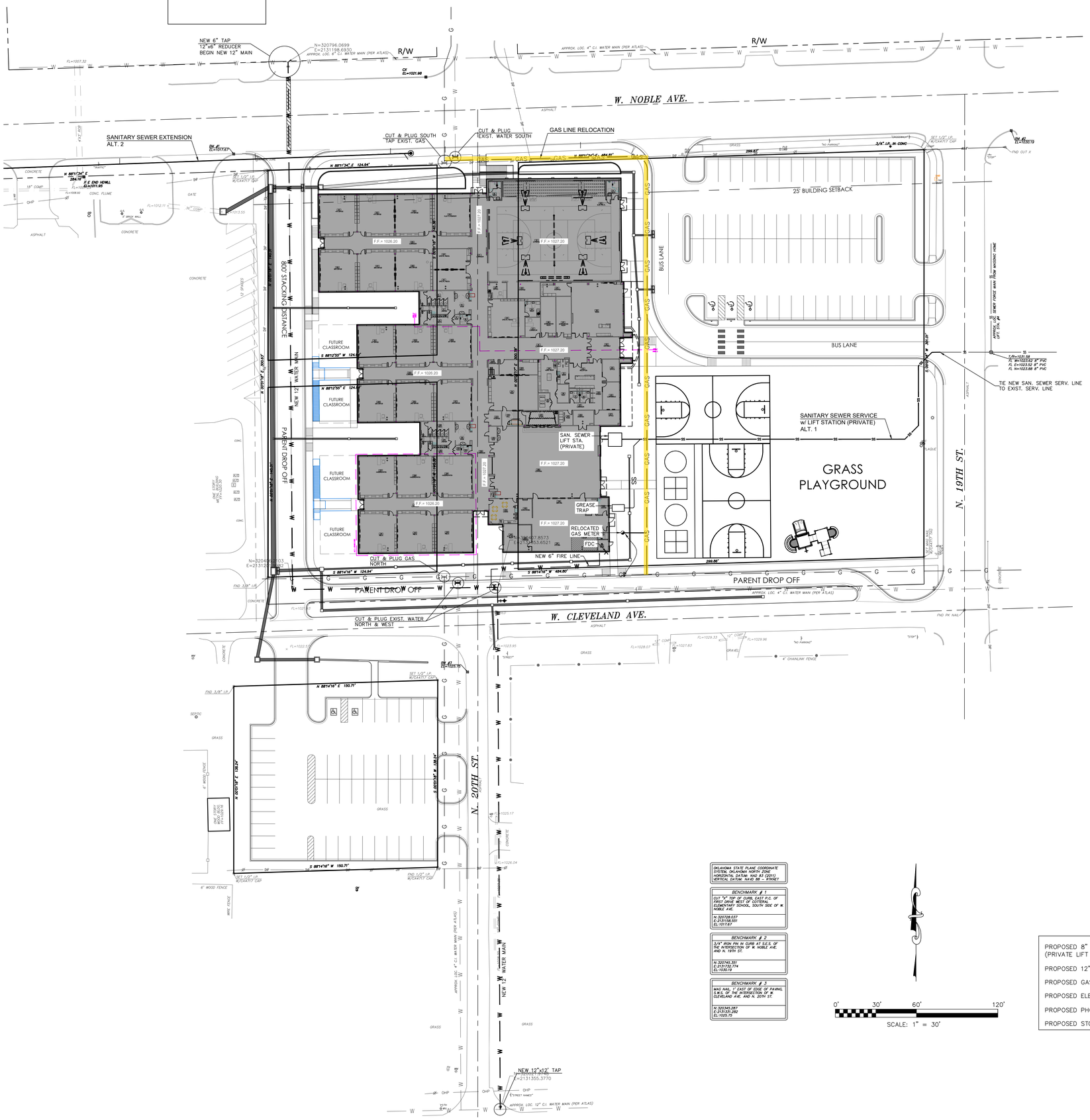
Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), OpenStreetMap contributors, and the GIS User Community, © 2023 Microsoft Corporation © 2023 Maxar

Oklahoma Natural Gas™
A Division of ONE Gas

Title:	MAOP MAP	
Requesting Engineering Firm: Company Name	By: oke12693	Date: 4/21/2023

"For use only by authorized ONE Gas personnel and contractor/consultants doing work for ONE Gas requiring use of the information in these documents."

Exhibit B



OKLAHOMA STATE PLANE COORDINATE SYSTEM, OKLAHOMA NORTH ZONE
HORIZONTAL DATUM: NAD 83 (2011)
VERTICAL DATUM: NAVD 88 – RTKNET

BENCHMARK # 1
CUT "X" TOP OF CURB, EAST P.C. OF FIRST DRIVE WEST OF COTTERAL ELEMENTARY SCHOOL, SOUTH SIDE OF W. NOBLE AVE.
N: 320728.037
E: 2131158.551
EL: 1017.67

BENCHMARK # 2
3/4" IRON PIN IN CURB AT S.E.S. OF THE INTERSECTION OF W. NOBLE AVE. AND N. 19TH ST.
N: 320745.351
E: 2131732.774
EL: 1030.19

BENCHMARK # 3
MAG NAIL, 1' EAST OF EDGE OF PAVING, S.W.S. OF THE INTERSECTION OF W. CLEVELAND AVE. AND N. 20TH ST.
N: 320345.287
E: 2131331.282
EL: 1025.75

0' 30' 60' 120'
SCALE: 1" = 30'

LEGEND

PROPOSED 8" SANITARY SEWER (PRIVATE LIFT STA. SERV.)	SS
PROPOSED 12" WATER LINE	W
PROPOSED GAS LINE	G
PROPOSED ELECTRIC	UGE
PROPOSED PHONE/COMM LINE	COM
PROPOSED STORM SEWER LINE	

the.stacy.group
architecture. interiors
222 east 10th street plaza
Edmond, Oklahoma 73034
phone: 405.330.8292
web: stacy-group.com

PRELIMINARY NOT FOR CONSTRUCTION
90% SUBMITTAL
CHECK SET

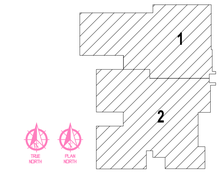
Copyright © the.stacy.group

RED PLAINS PROFESSIONAL INC.
2933 S. Bryant Avenue, Edmond, Oklahoma 73013
Telephone: 405-341-4031, Fax: 405-341-4037
Certificate of Authorization No. 2926 June 30, 2023

COTTERAL ELEMENTARY PHASE 1

GUTHRIE PUBLIC SCHOOLS
GUTHRIE, OK
2023

PROJECT



KEY PLAN

REVISIONS

2.13.2023

ISSUE DATE

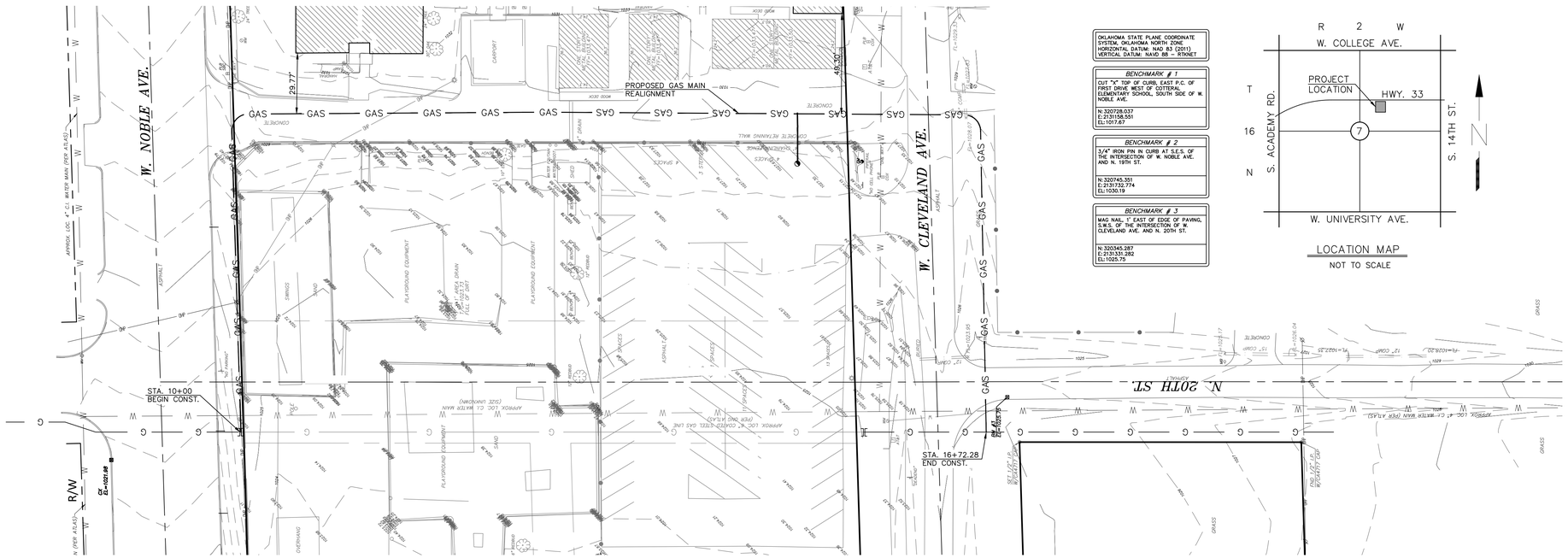
2212 | PROJECT NO
DRAWN BY
CHK'D BY

SITE UTILITY PLAN

C6.0

SHEET TITLE

These drawings are subject to copyright protection as an "architectural work" under Section 102 of the Copyright Act, 17 U.S.C., as amended on December 1, 1990. The work includes the overall form as well as the arrangement and composition of spaces and elements in the design. These documents are not to be reproduced without the written concent of **the.stacy.group**.



OKLAHOMA STATE PLANE COORDINATE SYSTEM, OKLAHOMA NORTH ZONE
HORIZONTAL DATUM: NAD 83 (2011)
VERTICAL DATUM: NAVD 88 – RTKNET

BENCHMARK # 1
CUT "X" TOP OF CURB, EAST P.C. OF FIRST DRIVE WEST OF COTTERAL ELEMENTARY SCHOOL, SOUTH SIDE OF W. NOBLE AVE.
N: 320728.037
E: 2131158.551
EL: 1017.67

BENCHMARK # 2
3/4" IRON PIN IN CURB AT S.E.S. OF THE INTERSECTION OF W. NOBLE AVE. AND N. 19TH ST.
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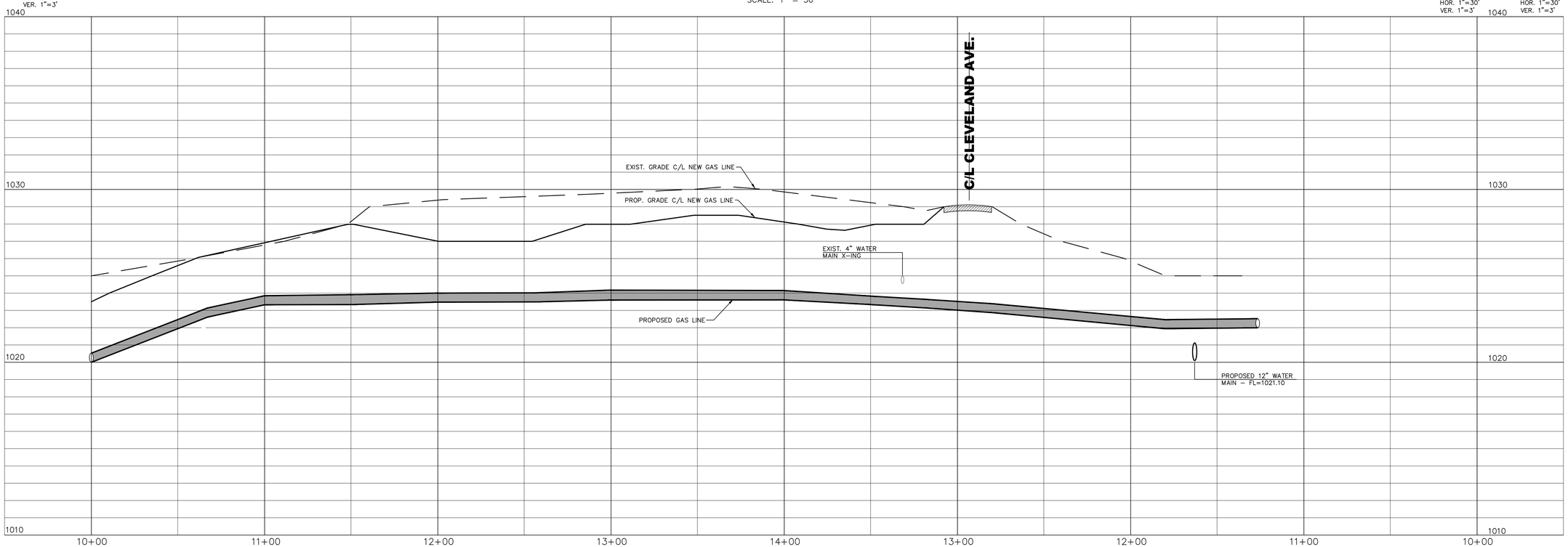
EL: 1030.19

BENCHMARK # 3
MAG NAIL, 1' EAST OF EDGE OF PAVING, S.W.S. OF THE INTERSECTION OF W. CLEVELAND AVE. AND N. 20TH ST.
N: 320345.287
E: 2131331.282
EL: 1025.75

LOCATION MAP
NOT TO SCALE

EXISTING DEVELOPMENT CONDITION

0' 30' 60' 120'
SCALE: 1" = 30'



COTTERAL ELEMENTARY SCHOOL

2001 W. NOBLE AVE.
GUTHRIE, OKLAHOMA

NATURAL GAS LINE REALIGNMENT PLAN

RED PLAINS
PROFESSIONAL, INC.
CIVIL ENGINEERING • GIS • PLANNING • CONSTRUCTION MANAGEMENT
www.red-plains.com

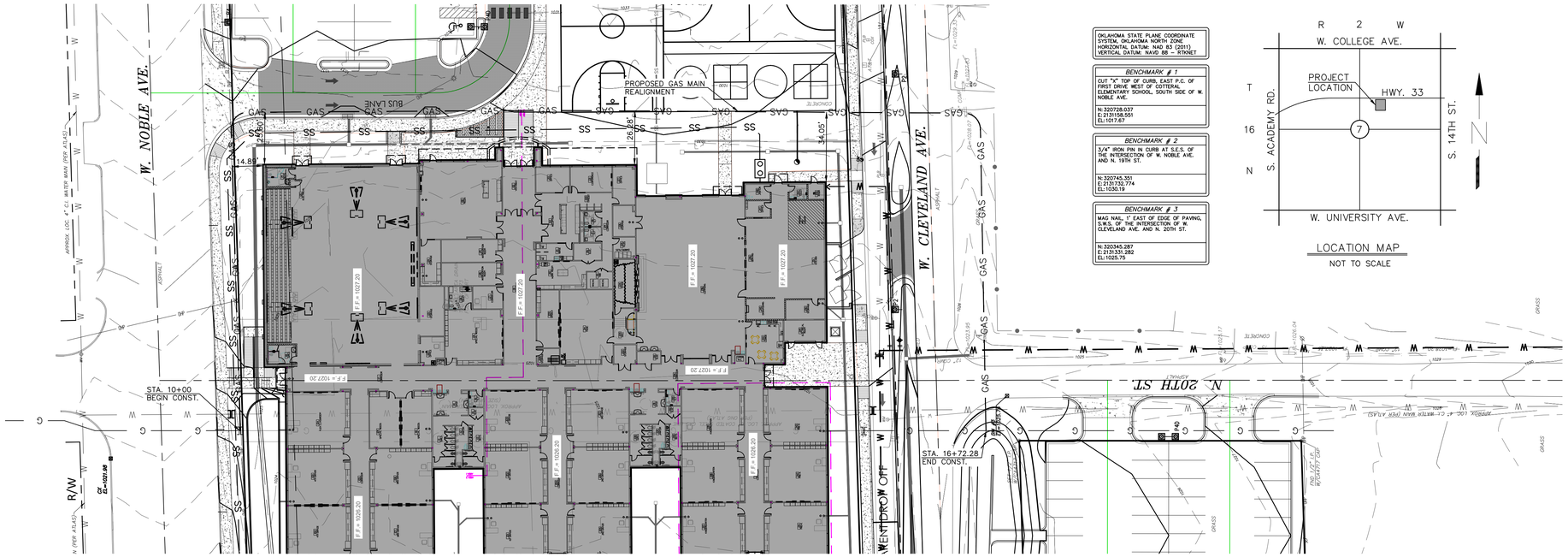
FOR INFORMATION ONLY

Red Plains Professional, Inc.
2933 South Bryant Ave.
Edmond, Oklahoma, 73013
Telephone: (405) 341-4031
FAX: (405) 341-4037

CERTIFICATE OF AUTHORIZATION
NO. 2926
JUNE 30, 2023

REVISIONS		
NO.	DATE	DESCRIPTION

Proj. 21515
SHT. 5

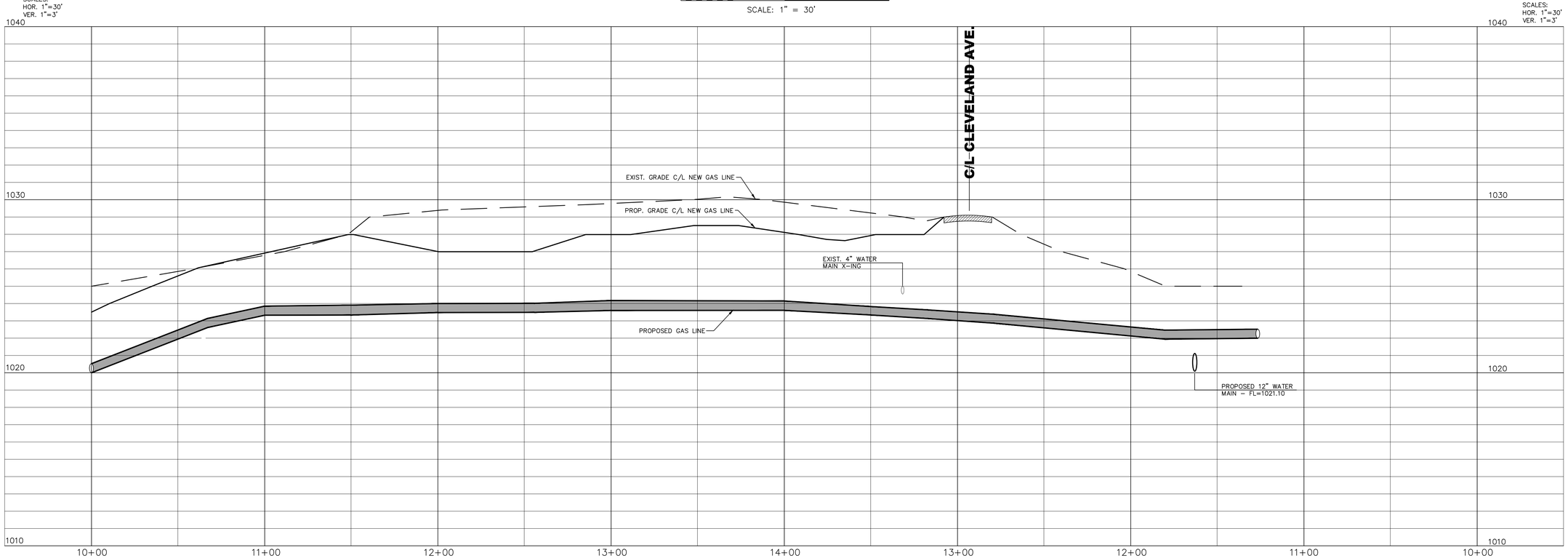


PROPOSED DEVELOPMENT CONDITION

0' 30' 60' 120'

SCALE: 1" = 30'

SCALES:
HOR. 1"=30'
VER. 1"=3'



COTTERAL ELEMENTARY SCHOOL

2001 W. NOBLE AVE.
GUTHRIE, OKLAHOMA

NATURAL GAS LINE REALIGNMENT PLAN

RED PLAINS PROFESSIONAL, INC.
CIVIL ENGINEERING • GIS • PLANNING • CONSTRUCTION MANAGEMENT
www.red-plains.com

FOR INFORMATION ONLY

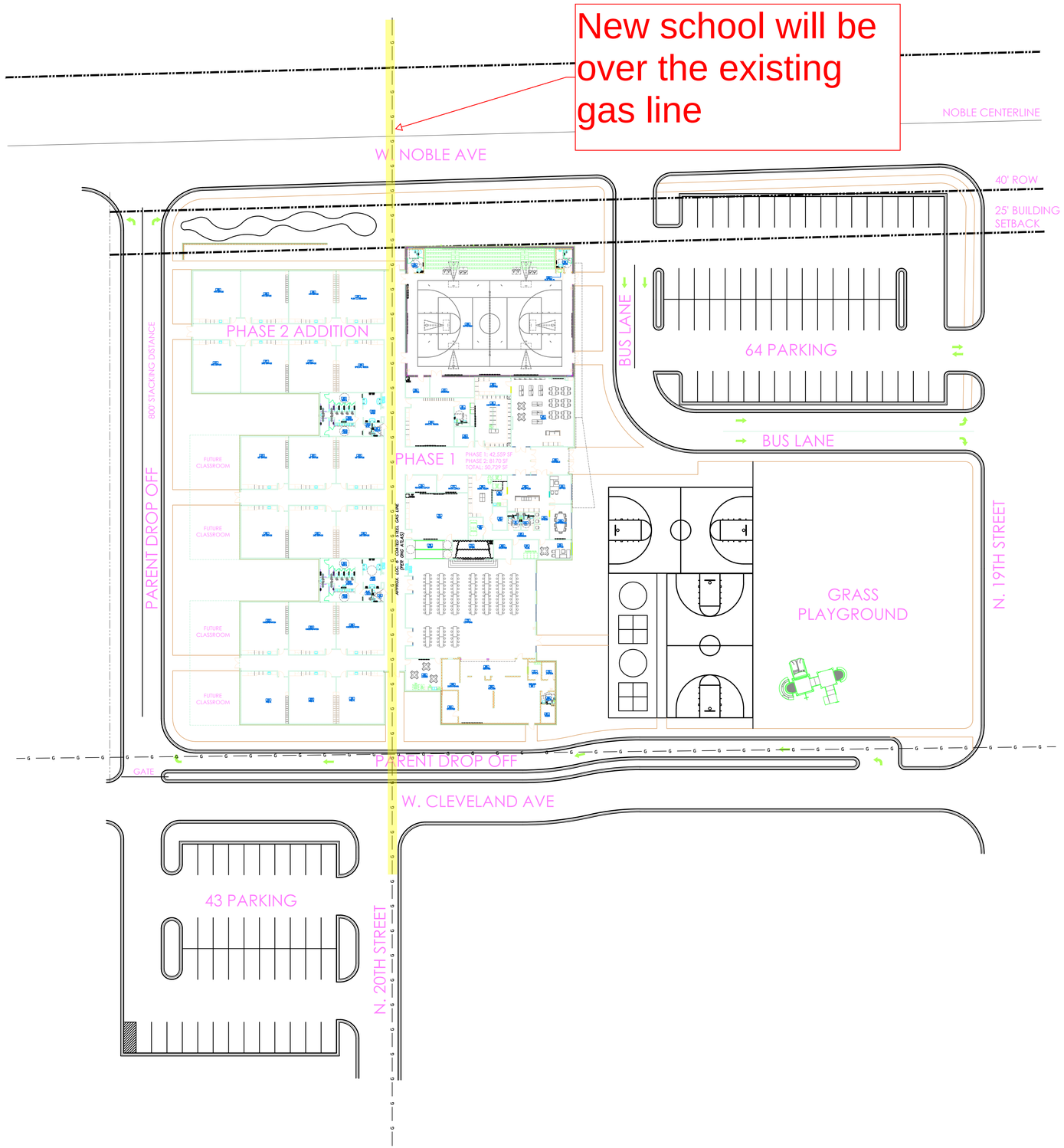
Red Plains Professional, Inc.
2933 South Bryant Ave.
Edmond, Oklahoma, 73013
Telephone: (405) 341-4031
FAX: (405) 341-4037

CERTIFICATE OF AUTHORIZATION
NO. 2926
JUNE 30, 2023

REVISIONS		
NO.	DATE	DESCRIPTION

Proj. 21515

SHT. 5


New school will be over the existing gas line
NOBLE CENTERLINE
W. NOBLE AVE
40' ROW
25' BUILDING SETBACK
PHASE 2 ADDITION
BUS LANE
64 PARKING
BUS LANE
PHASE 1
PHASE 1: 42,559 SF
PHASE 2: 8170 SF
TOTAL: 50,729 SF
FUTURE CLASSROOM
FUTURE CLASSROOM
FUTURE CLASSROOM
FUTURE CLASSROOM
800' STACKING DISTANCE
PARENT DROP OFF
GRASS PLAYGROUND
N. 19TH STREET
GATE
PARENT DROP OFF
W. CLEVELAND AVE
43 PARKING
N. 20TH STREET

5637 N. Classen Blvd. ▪ Oklahoma City, OK 73118
(405) 842-9200 ▪ (405) 842-9213 Fax

Via Email: michelle.chapple@guthrieps.net
If no email, Via Fax: 405-282-5967

April 1, 2023

Guthrie Public Schools
Attn: Michelle Chapple

Re: Amendment to Gas Sales Agreement (Contract #20069)

Thank you for choosing Clearwater Enterprises, L.L.C. as your natural gas supplier. We would like to renew our services and offer you an Amendment to extend the term of your Agreement. In lieu of your contract automatically extending per the existing Exhibit A-2, we would like to offer an extension through June 30, 2024. This letter shall serve as the required forty-five (45) day notice that we will not extend the existing Exhibit A-2 past June 30, 2023.

Enclosed is one (1) unexecuted original of the above referenced Amendment which covers July 1, 2023 through June 30, 2024. Should you require duplicate originals to be sent via mail, please let me know and I will send originals to you.

Please return one partially executed original to the undersigned by April 30, 2023. Once fully executed, we will provide you with a copy for your files. If we do not receive a signed Amendment by June 30, 2023, we will operate under the provisions of the attached Amendment as of July 1, 2023.

We appreciate this opportunity to do business with you. If you have any questions, please contact me at (405) 842-9200 x201.

Sincerely,

Regina Fort

Regina Fort
Vice President of Retail Sales
rfort@cwegas.com

AMENDMENT

This Amendment is made and entered into as of July 1, 2023 by and between **Clearwater Enterprises, L.L.C.** ("Seller") and **Guthrie Public Schools** ("Buyer").

WITNESSETH:

WHEREAS, Seller and Buyer made and entered into that certain Gas Sales Agreement dated July 1, 2020 (the "Agreement"), Contract #20069; and

WHEREAS, Seller and Buyer wish to amend the Agreement in the manner specified below;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements herein provided, the Parties hereby agree to amend the Agreement in the following respects only:

- Exhibit A-2 is hereby replaced in its entirety and the attached Exhibit A-3 is substituted therefore. All references in the Agreement to Exhibit A-2 shall be amended to reference Exhibit A-3.

- Schedule 3 is hereby replaced in its entirety and the attached Schedule 4 is substituted therefore. All references in the Agreement to Schedule 3 shall be amended to reference Schedule 4.

- Section 7 shall be amended by adding the following after the first sentence: Seller's obligations hereunder are conditioned upon the Local Distribution Company's approval or authorization of Seller to act as Buyer's agent or supplier for deliveries of gas to Buyer's applicable Facility site via the Local Distribution Company's facilities.

This Amendment is effective July 1, 2023. Except as expressly amended hereby, all terms, conditions, and provisions of the Agreement, as amended, shall remain in full force and effect.

As evidence of the Parties' agreement to the terms and conditions set forth above, this Amendment is hereby executed by an authorized representative of each Party on the dates shown below.

Seller **Clearwater Enterprises, L.L.C.**		**Buyer** **Guthrie Public Schools**	
By:		By:	
Name:	Maria Olivares	Name:	
Title:	Vice President - Commodity Operations and Contracts	Title:	
Date:		Date:	

SIGN HERE

EXHIBIT A-3
TRANSACTION CONFIRMATION

Clearwater Enterprises, L.L.C. ("Seller") and **Guthrie Public Schools** ("Buyer") agree to the purchase and sale of natural gas pursuant to this Transaction Confirmation and the general terms and conditions contained in the Gas Sales Agreement dated July 1, 2020 between Buyer and Seller ("Agreement"):

Term: July 1, 2023 through June 30, 2024 and automatically renewed year to year thereafter unless either Party notifies the other Party in writing at least forty-five (45) days prior to the expiration of the stated term or the then current renewal period that this Transaction Confirmation shall not be renewed, subject to early termination under Sections 11 and 20 of the Agreement.

Facility: As listed on Schedule 4 attached hereto

Quantity: Full Facility Requirements, the monthly quantity of which is estimated on Schedule 4 attached hereto.

Nature of Quantity Obligation: Firm

Price: For all gas delivered by Seller the price Buyer shall pay Seller shall be calculated by adding $0.12/MMBtu to the Inside FERC's Gas Market Report first of the month index posting for Oneok Gas Transportation LLC, Oklahoma plus a monthly administrative fee of $25.00/month per Facility. Buyer shall have the option to fix a price for a quantity of gas throughout the term of this Transaction Confirmation at a price which is mutually agreeable to the Parties hereto.

Delivery Point/Point(s) of Sale: Oklahoma Natural Gas Company distribution system receipt point for delivery to the Facility listed above.

Local Distribution Company: Oklahoma Natural Gas Company

EVIDENCE OF AGREEMENT: This Transaction Confirmation documents an oral agreement previously reached by representatives of the Parties. Therefore, although Clearwater Enterprises, L.L.C. would prefer that this Transaction Confirmation be signed and returned by facsimile transmission, or that written confirmation of this Transaction Confirmation be provided in some other manner, this Transaction Confirmation will be deemed accepted if Clearwater Enterprises, L.L.C. receives no objections within two (2) business days of Clearwater's execution date shown below.

Seller **Clearwater Enterprises, L.L.C.**		**Buyer** **Guthrie Public Schools**	
By:		By:	
Name:	Maria Olivares	Name:	
Title:	Vice President - Commodity Operations and Contracts	Title:	
Date:		Date:	

SIGN HERE

SCHEDULE 4 to TRANSACTION CONFIRMATION

Facility Listing and Estimated Monthly Usage

Facility(ies)

ONG Contract #	Current ONG Regional Receipt Location	Account Name	ONG Account #	Address
4154	OGT-OKC	GUTHRIE PS COTTERAL ELEMENTARY	210185565	2001 W Noble Ave; Guthrie, OK 73044-2171
4155	OGT-OKC	GUTHRIE PS FOGARTY ELEMENTARY	211183566	902 N Wentz St; Guthrie, OK 73044-1882
4156	OGT-OKC	GUTHRIE PS UPPER ELEMENTARY	210186651	1615 N Walnut St; Guthrie, OK 73044-3910
4157	OGT-OKC	GUTHRIE PS JR HIGH	211184786	705 E Oklahoma Ave; Guthrie, OK 73044-3746
4158	OGT-OKC	GUTHRIE PS HIGH SCHOOL	211185109	1602 Crooks Dr; Guthrie, OK 73044-1803
9605	OGT-OKC	GUTHRIE PS CHARTER OAK ELEMENTARY	213532963	4900 E Charter Oak Rd; Guthrie, OK 73044

Estimated Monthly Usage (MMBtus)

Facility	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
4154	333	326	109	52	18	7	7	10	14	32	129	215	1252
4155	437	443	155	77	17	5	4	6	12	67	200	294	1717
4156	378	361	162	122	33	13	10	14	19	73	224	367	1776
4157	292	313	109	55	8	4	1	6	11	51	133	201	1184
4158	1319	1279	654	384	155	43	22	38	91	392	746	982	6105
9605	325	344	125	88	35	18	6	13	23	71	152	205	1405

Estimated Monthly Usage is for informational purposes and based on historical consumption as represented by Buyer's Local Distribution Company or upon information supplied by Buyer.

GUTHRIE HIGH SCHOOL CUSTOM BAND UNIFORMS
BID TAB SHEET APRIL 11, 2023
10:00AM

VENDOR	FRED J MILLER (FJM)
BAND UNIFORM QTY: 140	$73,500
SHIPPING	$1,820
TOTAL COST	**$75,320**

VENDOR	FRUHAUF UNIFORMS, INC.
BAND UNIFORM QTY: 140	$88,285.40
SHIPPING	INCLUDED
TOTAL COST	**$88,285.40**

VENDOR	DEMOULIN
BAND UNIFORM QTY: 140	$99,641.60
SHIPPING	INCLUDED
TOTAL COST	**$99,641.60**

BID TABULATION

GPS District Mowing

4/24/2023

COMPANY	High School	Jr High & Old Mnt	GUES	Fogarty	Central	Cotteral	Faver	Opnts & NIT	Trans	Admin	Baseball Complex	Charter Oak	Ag Farm
Hudson Lawn Care	$379.00	$119.00	$379.00	$148.00	$98.00	$138.00	$179.00	$195.00	$195.00	$98.00	$75.00	$398.00	$199.00
Swift Creek Lawn Care	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Guthrie Lawn Care	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Christian & Son Lawn	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Nature's Truth	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Turf Surfers	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

Guthrie Public Schools **BID TABULATION** 4/24/2023

District Pre-Emergent & Post-Emergent Weed Control Services

COMPANY	HIGH SCHOOL	JR Hi & Old Maint	GUES	FOG	CENTRAL	Charter Oak	COTT	FAVER	OPTN & CNIT	TRANS	ADMIN	BASE BALL	TOTAL
Swift Creek Lawn Care	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Nature's Truth	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Christian & Son	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Turf Surfers													$5,000.00

APPLICATION FOR APPROVAL
OF TEMPORARY APPROPRIATIONS
FOR THE FISCAL YEAR OF 2023-24

BE IT RESOLVED: that, in accordance with the provisions of 68 O.S., Section 3020, the County Excise Board is respectfully requested to approve the temporary appropriations listed below for the funds of the hereinafter named school district. It is certified that the amounts so requested do not exceed 100% of the School's Estimate of Needs for 2023-24:

General Fund	
Current Expense	$ 27,000,000
Building Fund	
Erecting, remodeling or repairing school buildings and purchase of furniture	$ 1,150,000
Child Nutrition Fund	
Current Expense	$ 1,250,000
School Age Care Fund	
Current Expense	$ 65,000
Insurance/Casualty Fund	
Current Expense	$ 25,000

Approved this _____ day of _____, 2023.

BOARD OF EDUCATION OF GUTHRIE, #I-1, LOGAN COUNTY, OKLAHOMA

ATTEST:

_____ _____

CLERK PRESIDENT

COUNTY EXCISE BOARD

APPROVED BY THE _____ COUNTY EXCISE BOARD

THIS _____ DAY OF _____, 2023.

ATTEST:

_____

CHAIRMAN

_____

MEMBER

_____ _____

SECRETARY OF COUNTY EXCISE BOARD MEMBER

GUTHRIE PULIC SCHOOLS is participating in the Summer Food Service Program, which provides nutritious meals at NO CHARGE to children during the summer vacation. Children aged 18 and under are eligible to receive meals. A person 19 years of age and over who has a mental or physcial disability and who participates during the school year in a public or private nonprofit school program for the disabled is also eligible to receive FREE meals.

2023 SUMMER FOOD SERVICE PROGRAM BY LOCATION

Operating Dates: JUNE 5 - 29, 2023

4 Sites Participating

Meals will be provided as follows:

Site	Week Days	Breakfast	Lunch
Guthrie Upper Elementary 702 N. Crooks Drive	M-TH	7:30am - 8:00am	11:30am - 12:30pm

Mobile Sites - Route 1	Week Days	Lunch Meal Only
Mineral Wells Park (819 S. Division Street)	M-TH	11:00am - 11:20am
Banner Park (11th & WQ Warner Avenue)	M-TH	11:30am - 11:50am
Harvest Rd & Winter Wheat Drive (New housing by Silver Valley Addition)	M-TH	12:00pm - 12:20pm

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, it Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave., SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

MERIDIAN TECHNOLOGY CENTER

April 5, 2023

Dr. Mike Simpson
Guthrie Public Schools
802 East Vilas Avenue
Guthrie, OK 73044

Dear Mike:

Thank you for your continued support of Meridian Technology Center. We appreciate the opportunity to work with you and your students as they explore and prepare for their future careers.

Over the past few years, we have recognized a trend upward in the number of students applying to attend programs at Meridian. This is a trend we are excited about and, at the same time, provides a new challenge for us on how to expand capacity in existing programs and/or how to add new programs that meet the changing needs of students and industry.

In the last three years, we have added programs in Criminal Justice and Energy and Power (powerline technology and industrial technology). At our Board meeting yesterday, the addition of an Underground Utility Locating program was approved for the 2023-24 school year.

In terms of expanding opportunities in existing high demand programs, we will be adding teaching assistants in both Electrical Technology and Heating, Ventilation and Air-Conditioning which will allow us to add additional students to those two programs. We have also implemented registered and nonregistered apprenticeships in many of our programs that should allow us to serve more secondary students by shifting some of our current adult enrollments to a different instructional delivery system.

Another area we would like to change *will require your assistance*. We are looking at options for expanding opportunities in our Health Careers Program. This change would require realigning the curriculum taught by each of our instructors. Currently, we have only one faculty member who is certified in Biological Sciences which limits options for students who need academic credit for anatomy and physiology (A&P). Having a second instructor who could offer A&P for academic credit would greatly increase our flexibility.

1312 South Sangre Road
Stillwater, Oklahoma 74074-1899

Tel: (405) 377-3333
Fax: (405) 377-9604

www.meridiantech.edu

Jeana Bateson, another Health Careers faculty member, is a Registered Nurse, and holds a Bachelor's degree in Health Occupations Education from the University of Central Oklahoma. She also holds a secondary teaching certificate in the area of CareerTech Health Occupations. In reviewing the guidance provided by the State Department of Education in regard to the provisions of SB1119 (FAQ attached), we believe that Ms. Bateson meets the "distinguished qualifications in their field" provisions of SB1119 to qualify as an adjunct to teach A&P. In order to register her, however, we need your Board's approval.

As part of the registration process, we are required to submit approved board minutes reflecting that your Board approved the assignment. We are requesting that you add this item to an upcoming Board agenda so that we can initiate the process. It is not necessary for each of our sending schools to register Ms. Bateson (we will do that), we just need copies of the minutes to submit.

If you have questions or need additional information, please feel free to contact me (dougm@meridiantech.edu or 405-564-3002).

Thank you for your consideration of this request as we continue to look at additional ways to serve your students.

Sincerely,

Douglas R. Major, Ed.D.
Superintendent/CEO

Board of Education Personnel Reports
May 8, 2023

Employment Request

Classification Certified **Name**	**Site**	**Teaching Assignment**	**First Work Day**	**Hrs. Per Day**	**Replacing**
Cady, Lauren	Charter Oak	3rd Grade	08-11-23	6	Courtney Sund
Hanna, Morgan	Charter Oak	Kindergarten	08-11-23	6	Shana Downs
Mick, Jeri	Fogarty	3rd Grade	08-11-23	6	JJ McKnight
Wallraven, Tessa	Cotteral	3rd Grade	08-11-23	6	Laura Boyd
Ward, Franklin	JH	US History	08-11-23	6	Bryan Dearing

Classification Support **Name**	**Site**	**Assignment**	**First Work Day**	**Pay Grade**	**Hrs. Per Day**	**Replacing**
Stokes, Crystal	Central	Pre-K para	08-11-23	3	7.5	Meghan Frey

FMLA Requests

Certified:

Support:

Transfer of Position Report

Classification Certified **Name**	**Transferred From**	**Transferred To**	**Replacing**
Benson, Jay	Cotteral – Pre-K	GUES – Asst. Princ. Intern	Emily Carpenter
Blackston, Keith	GUES – Interventionist	District – RTI/Assess. Coord.	Shurlyn Maltz
Creed, Rebecca	Central – Library Media Spec.	Central- Interventionist	Lesley Cotton

Classification Classified **Name**	**Transferred From**	**Transferred To**	**Replacing**

Board of Education Personnel Reports
May 8, 2023

Separation of Employment

Classification Certified **Name**	**Site**	**Teaching Assignment**	**Reason for Separation**	**Effective Date**
Ball, Tanner	JH	Geography	resignation	05-26-23
Carpenter, Paul	HS	Spanish	resignation	05-26-23
Hurst, Leticia	GUES	SpEd. – Sev./Prof.	resignation	05-26-23
Wells, Kelly	Cotteral	3rd Grade	resignation	05-26-23

Classification Classified **Name**	**Site**	**Position**	**Reason for Separation**	**Effective Date**
Bard, Edward	Transportation	Rte. Driver	resignation	05-26-23
Chavez, Rebecca	HS	Registrar	resignation	06-09-23
Paul, Anita	Admin.	Activity Fund Clerk	resignation	05-19-23

Extra Duties

Walters, Carmen	Textbook Coordinator	$6,000.00

Employee Name	Site	Contract Type
CAMPBELL, LINDA	ADMINISTRATION	SUPPORT
JARRED, KARY	ADMINISTRATION	SUPPORT
JONES, TAMIE	ADMINISTRATION	SUPPORT
JORDAN, REBECCA	ADMINISTRATION	SUPPORT
ROBLES, EDWARD	ADMINISTRATION	SUPPORT
STEWART, SAMANTHA	ADMINISTRATION	SUPPORT
WANZER, JANA	ADMINISTRATION	SUPPORT
WOODS, LISA	ADMINISTRATION	SUPPORT
WRIGHT, GINA	ADMINISTRATION	SUPPORT
BEAUCHAMP ANDERSON, STEPHANIE	CENTRAL	SUPPORT
BEUTLER, AMANDA	CENTRAL	SUPPORT
BOYSTER, VALERIE	CENTRAL	SUPPORT
COFFEE, STACEY	CENTRAL	SUPPORT
DODGION, SHANE	CENTRAL	SUPPORT
FOSHEE, STACY	CENTRAL	SUPPORT
LEWELLYN, CODY	CENTRAL	SUPPORT
NEETHER, ANGIE	CENTRAL	SUPPORT
STEVENSON, MELVA	CENTRAL	SUPPORT
THOMPSON, JEANIE	CENTRAL	SUPPORT
ANDERSON, CASEY	CHARTER OAK ELEMENTARY	SUPPORT
DANIEL, ANDRA	CHARTER OAK ELEMENTARY	SUPPORT
DRAKE, TARA	CHARTER OAK ELEMENTARY	SUPPORT
GREEN, DANA	CHARTER OAK ELEMENTARY	SUPPORT
HINES, IRIS	CHARTER OAK ELEMENTARY	SUPPORT
JOHNSON, KATY	CHARTER OAK ELEMENTARY	SUPPORT
MCBRIDE, MICHELE	CHARTER OAK ELEMENTARY	SUPPORT
MCKINLEY, STACEY	CHARTER OAK ELEMENTARY	SUPPORT
MYRICK, CHRIS	CHARTER OAK ELEMENTARY	SUPPORT
POWELL, JOYCE	CHARTER OAK ELEMENTARY	SUPPORT
RATLIFF, SUZANNE	CHARTER OAK ELEMENTARY	SUPPORT
TANABE, ALEE	CHARTER OAK ELEMENTARY	SUPPORT
YOSELOW, CLAUDIA	CHARTER OAK ELEMENTARY	SUPPORT
BICKELL, DANIQUA	CHILD NUTRITION	SUPPORT
KING, TONY	CHILD NUTRITION	SUPPORT
BRYANT, ASHLEY	COTTERAL	SUPPORT
CHAMBERS, WALTER	COTTERAL	SUPPORT
COOK, JAMI	COTTERAL	SUPPORT
EVANS, RINDY	COTTERAL	SUPPORT
JOHNSON, SALLY	COTTERAL	SUPPORT
OWEN, LEISA	COTTERAL	SUPPORT
PHOENIX, LAWRENCE	COTTERAL	SUPPORT
PURVIANCE, SHERANA	COTTERAL	SUPPORT
STOUT, TAMARA	COTTERAL	SUPPORT
WEST, HALLIE	COTTERAL	SUPPORT
PHILLIPS, RONNIE	DISTRICT WIDE	SUPPORT
WILLIAMS, JW	DISTRICT WIDE	SUPPORT
BARKER, ROBERT	FOGARTY	SUPPORT
BEAUCHAMP, MISTY	FOGARTY	SUPPORT
BRIAN, SEGRID	FOGARTY	SUPPORT
BUFFORD, MICHELE	FOGARTY	SUPPORT
FIELDS, JACIE	FOGARTY	SUPPORT
HUGHES, SHAY	FOGARTY	SUPPORT
KEY, MICHAEL	FOGARTY	SUPPORT
LOPEZ, MARTHA	FOGARTY	SUPPORT
RAYAS, TONYA	FOGARTY	SUPPORT

SMITH, TONYA	FOGARTY	SUPPORT
STENGEL, MELISSA	FOGARTY	SUPPORT
TYSON, DUNCAN	FOGARTY	SUPPORT
AITKEN, SUZANNE	GUES	SUPPORT
AXTELL-HESTER, HEIDI	GUES	SUPPORT
BOWDEN, VICTORIA	GUES	SUPPORT
DAVIS, ADELE	GUES	SUPPORT
EATON, AMANDA	GUES	SUPPORT
FOX, PAMELA	GUES	SUPPORT
FREUDENBERGER, ROXY	GUES	SUPPORT
GREEN, MAESYN	GUES	SUPPORT
HAMM, CORI	GUES	SUPPORT
HOLCOMB, JOY	GUES	SUPPORT
HURLEY, AMY	GUES	SUPPORT
JONES, TRACY	GUES	SUPPORT
LAVENDER, JANICE	GUES	SUPPORT
LYNN, WHITNEY	GUES	SUPPORT
MILLER, CORIN	GUES	SUPPORT
MORROW, RUBY	GUES	SUPPORT
OLIVER, GARY	GUES	SUPPORT
SAENZ, CHARLIE	GUES	SUPPORT
SALAS-OCAMPO, ANA	GUES	SUPPORT
SANFORD, HANNAH	GUES	SUPPORT
SCOTT, JOE	GUES	SUPPORT
TUCKER, LINDA	GUES	SUPPORT
TURNER, MELISSA	GUES	SUPPORT
WOHLDMANN, DENISE	GUES	SUPPORT
ADAMS, SUZANNE	HIGH SCHOOL	SUPPORT
ARNOLD, GLENDA	HIGH SCHOOL	SUPPORT
BOLLINGER, RAY	HIGH SCHOOL	SUPPORT
BOYCE, SONATA	HIGH SCHOOL	SUPPORT
BREDE, KYLE	HIGH SCHOOL	SUPPORT
BURKS, SABREENA	HIGH SCHOOL	SUPPORT
CAMPBELL, CAMERON	HIGH SCHOOL	SUPPORT
CANALES, MARTHA	HIGH SCHOOL	SUPPORT
CLYMER, ZAC	HIGH SCHOOL	SUPPORT
FREEMAN, STACEY	HIGH SCHOOL	SUPPORT
HIBBLER, JANETTA	HIGH SCHOOL	SUPPORT
JONES, WENDY	HIGH SCHOOL	SUPPORT
LAWSON, CAMRYN	HIGH SCHOOL	SUPPORT
LIJEWSKI, JOHN	HIGH SCHOOL	SUPPORT
LYNN, EVELYN	HIGH SCHOOL	SUPPORT
MARQUEZ, MARIA ELENA	HIGH SCHOOL	SUPPORT
MCDONALD, HEATHER	HIGH SCHOOL	SUPPORT
MENDOZA DE CRUZ, MARIA	HIGH SCHOOL	SUPPORT
PATMON, DENISE	HIGH SCHOOL	SUPPORT
RODGERS, KELSEY	HIGH SCHOOL	SUPPORT
STOVALL, TERI	HIGH SCHOOL	SUPPORT
VAZQUEZ RODRIGUEZ, GLORIA	HIGH SCHOOL	SUPPORT
VOLKERT, TRISTIN	HIGH SCHOOL	SUPPORT
WHITAKER, TEARA	HIGH SCHOOL	SUPPORT
WILLIAMS, MARGARET	HIGH SCHOOL	SUPPORT
YOUNG, KATIE	HIGH SCHOOL	SUPPORT
CARROLL, TERI	JUNIOR HIGH	SUPPORT
HAGGARD, MELISSA	JUNIOR HIGH	SUPPORT
MENDOZA, BEATRIZ	JUNIOR HIGH	SUPPORT
PARKER, CALVIN	JUNIOR HIGH	SUPPORT

ROBLES, JUAN	JUNIOR HIGH	SUPPORT
SCAMMAN, SARA	JUNIOR HIGH	SUPPORT
SMALLEY, JULIE	JUNIOR HIGH	SUPPORT
SMITH, PATRICIA	JUNIOR HIGH	SUPPORT
TRASK, LISA	JUNIOR HIGH	SUPPORT
WELLS, CHRISTY	JUNIOR HIGH	SUPPORT
WILSON, SUMMER	JUNIOR HIGH	SUPPORT
BRONK, MARK	MAINTENANCE	SUPPORT
BURLISON, DAN	MAINTENANCE	SUPPORT
CHENNAULT, DAVID	MAINTENANCE	SUPPORT
EAST, HAROLD	MAINTENANCE	SUPPORT
KERN, LYDIA	MAINTENANCE	SUPPORT
SKINNER, LINDA	MAINTENANCE	SUPPORT
WEEKS, BRIAN	MAINTENANCE	SUPPORT
WOHLDMANN, LAWRENCE	MAINTENANCE	SUPPORT
HEARN, MARLEE	TECHNOLOGY	SUPPORT
MOWDY, TREVOR	TECHNOLOGY	SUPPORT
SARASUA, LYN	TECHNOLOGY	SUPPORT
SULLAWAY, GREGORY	TECHNOLOGY	SUPPORT
WEBB, JOHN	TECHNOLOGY	SUPPORT
BACA, DON	TRANSPORTATION	SUPPORT
BENSON, GREG	TRANSPORTATION	SUPPORT
BIRDWELL, SUSAN	TRANSPORTATION	SUPPORT
BIRT, CHERYL	TRANSPORTATION	SUPPORT
BOALDIN, STEVE	TRANSPORTATION	SUPPORT
BROWN, MELISSA	TRANSPORTATION	SUPPORT
CARLILE, REBECCA	TRANSPORTATION	SUPPORT
CHRISTIAN, RUSSELL	TRANSPORTATION	SUPPORT
DEATON, GERALD	TRANSPORTATION	SUPPORT
EAKS-STEPP, ANN	TRANSPORTATION	SUPPORT
GARINGER, SANDY	TRANSPORTATION	SUPPORT
GILSTRAP, LEOLA	TRANSPORTATION	SUPPORT
GRAVES, DENISA	TRANSPORTATION	SUPPORT
HARVEY, MANWANA	TRANSPORTATION	SUPPORT
HUDIBURGH, DON	TRANSPORTATION	SUPPORT
HUNTEMAN, JOHN	TRANSPORTATION	SUPPORT
JOHNSON, BOBBY	TRANSPORTATION	SUPPORT
JOHNSON, HAILEY	TRANSPORTATION	SUPPORT
JORDAN, JEFFREY	TRANSPORTATION	SUPPORT
LEE, TAMMY	TRANSPORTATION	SUPPORT
MAIN, DAVID	TRANSPORTATION	SUPPORT
MANNING, CHARLOTTE	TRANSPORTATION	SUPPORT
MARTIN, PAUL	TRANSPORTATION	SUPPORT
MCGUIRE, WHITNEY	TRANSPORTATION	SUPPORT
MCKEEVER, LORA	TRANSPORTATION	SUPPORT
METCALF, BONNIE	TRANSPORTATION	SUPPORT
METCALF, GLENN	TRANSPORTATION	SUPPORT
RADOE, NICHOLAS	TRANSPORTATION	SUPPORT
SCOTT, HENRY	TRANSPORTATION	SUPPORT
SHORT, DAVID	TRANSPORTATION	SUPPORT
THOMASON, BRANDI	TRANSPORTATION	SUPPORT
THOMPSON, DIANE	TRANSPORTATION	SUPPORT
TODD, BRIDGET	TRANSPORTATION	SUPPORT
TOON-DAVES, SHELLEY	TRANSPORTATION	SUPPORT
VINCILIONE, VINCE	TRANSPORTATION	SUPPORT
WAINSCOTT, JOSH	TRANSPORTATION	SUPPORT
WAINSCOTT, NITA	TRANSPORTATION	SUPPORT

WAINSCOTT, SABRINA	TRANSPORTATION	SUPPORT
WEBB, DOYLE	TRANSPORTATION	SUPPORT
WELCH JR, CHESTER	TRANSPORTATION	SUPPORT
WILLIAMS, JANE	TRANSPORTATION	SUPPORT
WILLIAMS, LARRY	TRANSPORTATION	SUPPORT

Contract Type

Options: Filter: Active = True And ContractStatus = 'TEMPORARY'

Employee Name	Site	Contract Type	Hire Date
VAUGHAN, SHAYNA	ADMINISTRATION	TEMPORARY	8/15/2022
CAMPBELL, KATHERINE	CENTRAL	TEMPORARY	8/15/2022
HEFNER, FONDA	CENTRAL	TEMPORARY	8/15/2022
WOMACK, SARA	CENTRAL	TEMPORARY	1/3/2022
BENDER, TRISTEN	CHARTER OAK ELEMENTARY	TEMPORARY	8/15/2022
CAMPBELL, MICHAYLA	CHARTER OAK ELEMENTARY	TEMPORARY	8/15/2022
ENSIGN, RACHELLE	CHARTER OAK ELEMENTARY	TEMPORARY	8/15/2022
MCMILLAN, HAILEY	CHARTER OAK ELEMENTARY	TEMPORARY	4/27/2022
TODD, KENZI	CHARTER OAK ELEMENTARY	TEMPORARY	1/3/2022
MEDLOCK, DEBORAH	COTTERAL	TEMPORARY	12/10/2021
DEHART, CASEY	FOGARTY	TEMPORARY	8/15/2022
DUNWOODY, LAURA	FOGARTY	TEMPORARY	1/3/2022
FARRIS, TONYA	FOGARTY	TEMPORARY	9/15/2022
LASENBERRY, ALLISON	FOGARTY	TEMPORARY	2/18/2022
MCKNIGHT, JJ	FOGARTY	TEMPORARY	8/15/2022
GROCE, CARI	GUES	TEMPORARY	8/15/2022
GUIN, BRENDA	GUES	TEMPORARY	1/3/2022
MCNEW, KENDRA	GUES	TEMPORARY	8/15/2022
PARMER, LISA	GUES	TEMPORARY	8/15/2022
ROACH, MICHELE	GUES	TEMPORARY	8/15/2022
ROBERTS, CAROLINE	GUES	TEMPORARY	8/15/2022
WOODS, MELODI	GUES	TEMPORARY	8/15/2022
BALENSEIFEN, BRYCE	HIGH SCHOOL	TEMPORARY	8/15/2022
BURNETT, MADISON	HIGH SCHOOL	TEMPORARY	8/15/2022
CLARK, BRECK	HIGH SCHOOL	TEMPORARY	8/15/2022
DAVENPORT, JADON	HIGH SCHOOL	TEMPORARY	8/15/2019
GRAFF, KIMBERLY	HIGH SCHOOL	TEMPORARY	8/15/2022
HUTCHISON, MEGAN	HIGH SCHOOL	TEMPORARY	8/15/2022
MELSSEN, ABIGAIL	HIGH SCHOOL	TEMPORARY	8/15/2022
PIERCE, PARISH	HIGH SCHOOL	TEMPORARY	1/3/2022
SMITH, JOSHUA	HIGH SCHOOL	TEMPORARY	8/15/2022
STONE, BRAYDEN	HIGH SCHOOL	TEMPORARY	1/3/2022
TREDAWAY, TRISTA	HIGH SCHOOL	TEMPORARY	8/15/2022
BLAKE, STACEY	JUNIOR HIGH	TEMPORARY	8/15/2022
BURNS, JONAS	JUNIOR HIGH	TEMPORARY	8/15/2022
BURROUGHS, BLAKE	JUNIOR HIGH	TEMPORARY	8/15/2022
CHAMBERS, JESSIE	JUNIOR HIGH	TEMPORARY	8/15/2022
DAVENPORT, JEROMY	JUNIOR HIGH	TEMPORARY	8/15/2022
GATES, SUSAN	JUNIOR HIGH	TEMPORARY	7/27/2022
ORCUTT, BROOKLYN	JUNIOR HIGH	TEMPORARY	8/15/2022
WOODS, BRYAN	JUNIOR HIGH	TEMPORARY	8/15/2022

Contract Type

Options: Filter: Active = True And ContractStatus = 'TEMPORARY TO PROBATIONARY'

Employee Name	Site	Contract Type	Hire Date
WHITE, MELISSA	CENTRAL	TEMPORARY TO PROBATIONARY	8/16/2021
WHITE, TINA	CENTRAL	TEMPORARY TO PROBATIONARY	8/17/2021
ALBEE, BRENDA	CHARTER OAK ELEMENTARY	TEMPORARY TO PROBATIONARY	8/16/2021
WOOD, KAITLYN	CHARTER OAK ELEMENTARY	TEMPORARY TO PROBATIONARY	8/16/2021
SIMPSON, KELLY	COTTERAL	TEMPORARY TO PROBATIONARY	8/17/2021
WILDA, TAMMIE	FOGARTY	TEMPORARY TO PROBATIONARY	8/16/2021
BLACKSTON, KEITH	GUES	TEMPORARY TO PROBATIONARY	8/16/2021
CYPHERS, JENNIFER	GUES	TEMPORARY TO PROBATIONARY	5/14/2021
METZ, DUSTEN	GUES	TEMPORARY TO PROBATIONARY	8/16/2021
PRIVETTE, COLTON	GUES	TEMPORARY TO PROBATIONARY	8/16/2021
VAUGHN, ERIC	GUES	TEMPORARY TO PROBATIONARY	8/16/2021
DAVIS, LUKE	HIGH SCHOOL	TEMPORARY TO PROBATIONARY	8/16/2021
ENGLE, MATHEW	HIGH SCHOOL	TEMPORARY TO PROBATIONARY	8/16/2021
HORN, MICHAEL	HIGH SCHOOL	TEMPORARY TO PROBATIONARY	8/16/2021
BURAL, SHANNON	JUNIOR HIGH	TEMPORARY TO PROBATIONARY	8/16/2021
CARROLL, STEVE	JUNIOR HIGH	TEMPORARY TO PROBATIONARY	8/2/2021
LAHR, MACY	JUNIOR HIGH	TEMPORARY TO PROBATIONARY	8/17/2021
RICHARDSON, BILLY	JUNIOR HIGH	TEMPORARY TO PROBATIONARY	8/16/2021
RUHL, STACY	JUNIOR HIGH	TEMPORARY TO PROBATIONARY	8/15/2022
STEVENSON, SHERI	JUNIOR HIGH	TEMPORARY TO PROBATIONARY	8/16/2021
ZAHIRI, SHERRY	JUNIOR HIGH	TEMPORARY TO PROBATIONARY	8/16/2021

Guthrie Public Schools
Property Committee Meeting
May 1, 2023 5:00 p.m.

Attending Members: Dr. Mike Simpson, Doug Ogle, Dr. Michelle Chapple, Cody Thompson, Ron Plagg, Janna Pierson, Travis Sallee, and Linda Skinner.

Cody Thompson spoke on the following items:

Expenditure Reports:

- Summarized April expenses for Maintenance and Transportation
- Comparison of 2022/23 expenditures to 2021/22
- Total combined expenses comparisons this year to last year

Completed Projects:

- Completed 219 Maintenance work orders, 50 Transportation work orders and handled 122 Activity trips work orders for the month.
- Filled 4 openings in the custodial department for Cotteral, GUES, HS & JH
- RFQ's for Lawn Care and Pre/Post Emergent were submitted. Lawn Care increased only slightly from last year and pre/post emergent is the same.
- OG&E replaced an electrical transformer at the Jr. High
- Lawn contractor has started our mowing season. We are reseeding and laying sod where it is needed around the district.
- Turned water back on at the Stadium and Clay Tarter Field.
- Have 3 buses at repair shops. Ridership averaged 1695 for this month and continues to go up.

Future Projects:

- Continue the floor work at the HS to the north and south part of the building and the floor work at GUES to the main and gym hallways
- Install more efficient HVAC units in the Press Box at Jelsma Stadium
- Replace the sidewalk from the parking lot to the building at Fogarty
- Replace carpet in 2 Administration offices and the 2 main offices at the HS
- Make major repairs to the roof drain system on the north side of the HS
- Install plumbing shut-off valves at strategic areas at each school site
- Several HVAC projects:
  - New unit and electrical service for the Press Box
  - Replace unit for the Faver BOC building
  - Install new unit for the Server room at Central
  - Replace units to the HS main stage and south café unit
  - Replace one compressor on GUES chiller
- Replace carpet in the office areas at GUES
- Make needed upgrades to the indoor baseball batting complex including the restroom area, painting, covering windows, and adding heat to the restroom
- Replace the worn-out carpet at Softball with LVT in the main area, coaches office and restroom hallway
- Remove the carpet in the HS Wrestling dressing room and replace it with tile, repair the walls and repaint the dressing and restroom areas
- Landscape work in front of the HS parking lot and between the main building and annex buildings

District Property Projects:

Bond Project – New Cotteral Elementary – discussing our options on how to proceed with Centennial Construction Group for this project

Bond Projects – ESSER/ARPA Funds

JH Tuckpointing to the exterior of the main building – **southside brick on the 3rd level needs to be completed**
Outside window installation – **Installation of windows is completed. Repairs and upgrades on the fire escape stairwell breezeway between the main building and annex have been completed. Lambert Construction is working on punch list issues**

HS Restroom Renovations – **Gym foyer restrooms – complete**
Gym foyer project – **in progress – 98% complete**
North Restrooms – **completed**
Center hall restrooms are being renovated.
East Restrooms by kitchen/café renovation will begin in May
South wing restrooms scheduled for this summer
Main Administration restrooms scheduled for this summer

JH HVAC Classroom projects – **Innovative Mechanical will continue through the summer and plan to be completed and ready for the start of the school year in August.**

Mr. Thompson discussed the new Lawn Care and Pre/Post Emergent RFQ's for the coming fiscal year.

Dr. Simpson discussed the changes Meridian Technology Center is looking at in the Health Careers Program.
Dr. Simpson also discussed the need to upgrade the Athletic fields lighting to LED and will start this summer.

Guthrie Public Schools

Finance Committee Meeting

May 3, 2023

In attendance: Ms. Tina Smedley, Ms. Gail Davis, Mr. Chris Schroder, Dr. Mike Simpson, Mr. Doug Ogle, Ms. Carmen Walters, Dr. Michelle Chapple, Ms. Angie Young, Ms. Tamie Jones

Dr. Chapple opened the meeting by welcoming all in attendance, and then presented the following:

Monthly Revenues and Expenditures for General, Building and Child Nutrition Funds as of April 30, 2023

Information was presented

Approval of Temporary Appropriations for 2023-2024

Information was presented

Approval of Renewal Agreement with BuyBoard Purchasing COOP for 2023-2024

Information was presented

Approval of Summer Food Program by Location for June 2023

Information was presented

Approval of Renewal with Clearwater for Natural Gas Services for 2023-2024

Information was presented

Approval of Renewal of Amendment with Sodexo Operation, LLC for Food Service for 2023-2024

Information was presented

Approval of Agreement with Fred J Miller, Inc for Band Uniform Purchase

Information was presented

Mr. Ogle presented the following:

Approval of Renewal Agreement with Quality Choice Testing, LLC for Student Drug Testing Services for 2023-2024

Information was presented

Approval of Agreement with Meridian Technology Center for Adjunct Teaching for 2023-2024

Information was presented

Ms. Walters presented the following:

Approval of the K-6 Remedial Summer School Program Staff for June 2023

Ms. Young presented the following:

Approval of Renewal Agreement with Tina Ramey to provide Speech Therapy Services during ESY for 2023-2024

Information was presented

Approval of New Agreement with OK Therapy Consultants, Inc to provide Occupational Therapy during ESY for 2023-2024

Information was presented

Approval of Letter of Support between GPS and Dr. Candace Schell, OSU Research Team Director

Information was presented

Dr. Simpson presented the following:

Discussion – Plan for LED Lighting on Athletic Fields

Information was discussed

Discussion – ONG Gas Line Easement at Cotteral Elementary School

Information was discussed

Discussion – Centennial Construction Management at Cotteral Elementary School

Information was discussed

Curriculum Committee Meeting

Agenda May 3, 2023

5:00 p.m.

Ms. Walters:

- Went over K-6 Remedial Summer School Program staffing for June

Mr. Ogle:

- Discussed that Meridian Technology has asked each partnering district for approval of an Adjunct Teacher in the Nursing Program – Will be a board agenda item asking for approval
- Went over the three quotes and compared the pricing – Quality Choice is his recommendation
- Update on OK THRIVE Program – Oklahoma State University is adding another cohort of graduates to provide professional development and support during entry year teaching with us
- Testing is wrapping up. Ms. Holderman has another week of make-up test and then will be complete
- As of this afternoon, Guthrie Public Schools has 22 open certified positions. Mr. Ogle informed board of concerns of filling these positions with teacher shortage

Ms. Young:

- Discussed interest of GPS partnering with Oklahoma State University Research for some Special Education side by side training – possibility of bringing a Letter of Support to June Board Meeting for approval

Dr. Simpson:

- Gave the committee district updates