

**AGENDA WITH COMMENTARY**

**GUTHRIE PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
802 EAST VILAS  
GUTHRIE, OKLAHOMA**

**MONDAY  
MARCH 11, 2024  
6:30 P.M.**

**AGENDA:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Presentation of Employee and Student Recognition**
- 7. Presentation of State Champion Wrestlers**
- 8. Comments to the Board by:**
  - A. Citizens registered to speak to the Board**
  - B. Board Members**
- 9. Superintendent's Reports**
- 10. Cotteral Elementary Construction Update**
- 11. Presentation of Long Range Planning Committee priorities**
- 12. Consent Agenda**

**All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items: .....pages 7-39**

  - A. Minutes of regular board meeting held on February 12, 2024**
  - B. Treasurer's Report**
  - C. Activity Fund Fundraisers as per attached list**
  - D. Fuel bid as recommended by bid committee**

- E. Encumbrances for General Fund #'s 1002-1066, Building Fund #'s 350-356, 373-397 & 658, Child Nutrition # 15 and listed change orders and Activity Fund Reports-the full register is available online**
- F. Recommendation, consideration and action upon renewal contract with FMX for 2024-2025.....pages 38-39**

Commentary:

FMX software offers a calendar-based solution that covers all planned maintenance, building schedule requests, inventory management, and bus discipline. There is an increase of \$460.84 this year.

**Dee Benson and Cody Thompson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

**13. Business Agenda:**

- A. Recommendation, consideration and action upon Contingency Modification #2 for Crossland Construction.....pages 40-41**

Commentary:

The Contingency Modification #2 refers to the switchgear local build, gymnasium subgrade correction, remove allowance for glass and glazing, crystal structures, remove allowance for food service equipment, hotel and restaurant supply, remove allowance for A/V systems, AVL systems, added transitional piers and northwest subgrade correction. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

- B. Recommendation, consideration and action upon contract renewal with SylogistEd, Inc. formally known as Municipal Accounting Systems, Inc. for accounting applications for 2024-2025.....pages 42-45**

Commentary:

The District has utilized Municipal Accounting Systems now SylogistEd, Inc. for over 20 years. We utilize it for providing software and support for financial accounting, personnel and child nutrition. There is an increase of \$1,071.71 from last year. **Dr. Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

- C. **Recommendation, consideration and action upon contract with S & B CPA’s Associates, PLLC for auditing services for 2024-2025 for fiscal year 2023-2024 .....page 46**

Commentary:

This will be the second year we utilize S & B CPA’s & Associates, PLLC for auditing services. Dr. Michelle Chapple recommends the contract.

**Dr. Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- D. **Recommendation, consideration and action upon K-6 Remedial Summer School Program .....page 47**

Commentary:

This is a request to provide our annual Remedial Summer School Program for students in Kindergarten through 6<sup>th</sup> grade. The program is funded through Title I funds and RSA funds. There is no cost to the student. Teacher recommendations will be submitted for your approval at the May 2024 Board meeting.

**Carmen Walters will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- E. **Recommendation, consideration and action on District Policy F-5 Transfers Exhibit A.....page 48**

Commentary:

The following capacity determinations will be reviewed and approved by the Guthrie Board of Education before the first of January, April, July and October.

**Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- 14. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignment as listed for 2023-2024, discussion of all building level administrator’s contracts as listed for 2024-2025, and periodic evaluation of Dr. Michael Simpson, Superintendent of Schools, discussion of the resignation of Lyn Steffens, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7 and 70 OKLA. STAT. Section 5-118.**

- A. **Vote to go into executive session**
- B. **Acknowledge Board’s return to open session**
- C. **Statement of minutes of executive session**

- 15. **Vote on action as set out on the Personnel Report.....pages 49-50**

- 16. **Action upon recommendation of extra-duty assignment as listed for 2023-2024**  
.....page 51
- 17. **Recommendation, consideration and action upon building level administrator’s contracts as listed for 2024-2025 without specification for salary or assignment**  
.....page 52
- 18. **Recommendation, discussion and vote to enter into the Resignation Agreement with Ms. Steffens to accept Lyn Steffens' resignation from her employment with the Guthrie Public Schools.**
- 19. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
- 20. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
- 21. **Adjourn**

**Dr. Mike Simpson  
Superintendent**

ss

Posted by: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Place: \_\_\_\_\_



## Staking A Claim in Our Students' Future

Mike Simpson, Ed.D.  
Superintendent

Phone 405-282-8900

March 8, 2024

To the Guthrie Public Schools Board of Education:

At your direction, a Long Range Planning Committee was formed to provide capitol improvement recommendations for Guthrie Public Schools. The committee consisted of twelve members of our community. Five members served on a previous committee which met during the Fall of 2018. Three members also served on the inaugural committee that was convened in the Spring of 2013. The committee met six times touring all facilities in the district. Key GPS staff members with specific knowledge of each facility were available throughout the process to provide information regarding specific infrastructure needs and assist the committee.

Given the success of previous committee recommendations and the current residential growth our school district is experiencing, the committee chose to take a bold long-term approach in their recommendations. We propose a comprehensive conceptual long range plan that allows for future growth of our student population while being good stewards of the funds our community has entrusted to the district. The long range plan includes addressing immediate needs considering our district is currently at 88% of capacity in our buildings with over 900 new homes platted in the city limits alone. We concluded increasing student capacity within our buildings is vital to provide a quality learning environment.

We propose the following steps as funding is available:

1. Increase elementary capacity to accommodate moving 5<sup>th</sup> grade students to the elementary buildings
2. Move 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> grade students to the current Upper Elementary Building
3. Move 6<sup>th</sup> grade students to the current Junior High Building

In order to achieve these steps, the following priorities have been identified.

### Priority #1

Increase the capacity of Charter Oak and Cottoral to address the immediate capacity needs within the district.

### Priority #2

Continue to maintain the mechanical and infrastructure needs of current buildings through maintenance with bond and building funds.

Priority #3

Construct a new elementary school on the 38 acres owned by the district on the east side of town. This building would likely be constructed in phases due to the cost and available bonding capacity.

Priority #4

Continue to maintain and enhance our technology and security needs districtwide.

Priority #5

Athletic facility updates to address gender equity needs with the wrestling program.

Priority #6

Address the needs of failing parking lots across the district.

Priority #7

Add a science wing and competition gymnasium to the current Upper Elementary building so it could effectively serve our Junior High students.

Priority #8

Reduce the student population in the current Junior High building to only one grade (6<sup>th</sup> grade) so a phased renovation of the interior could begin and then allow for future student population growth.

The committee is mindful of many factors with this bold plan. We believe it addresses capacity issues the district is facing as well as providing a continued environment of equity among elementary sites.

Respectfully submitted by the GPS Long Range Planning Committee


Tyler Calvert

  
\_\_\_\_\_

Eddie Faulkner

JESSICA FAULKNER FOR  
  
\_\_\_\_\_

Andrew Hardin

 Andrew Hardin  
\_\_\_\_\_

Beaul Haynes

  
\_\_\_\_\_


Katie Hudson

Katie A. Hudson  
\_\_\_\_\_

Eddie Lynn

  
\_\_\_\_\_

Peggy Momsen

  
\_\_\_\_\_

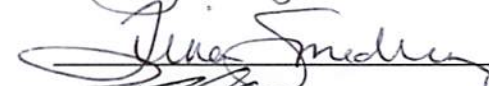
Gentrie Morrison

  
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Zach Robbins

  
\_\_\_\_\_

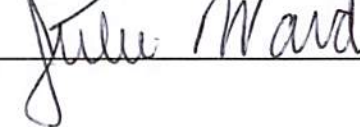
Tina Smedley

  
\_\_\_\_\_

Filemon Vasquez

  
\_\_\_\_\_

Julie Ward

  
\_\_\_\_\_

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
FEBRUARY 12, 2024**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. AT GUTHRIE HIGH SCHOOL, 200 NORTH CROOKS DRIVE, GUTHRIE, OKLAHOMA ON FEBRUARY 12, 2024.**

**Board Members Present:** Gail Davis, Tina Smedley, Matt Girard, Chris Schroder, Travis Sallee, S. Janna Pierson and Ron Plagg

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Carmen Walters, Assistant Superintendent  
John Hancock, Executive Director of Personnel and Secondary Ed.  
Dr. Michelle Chapple, CFO  
Angie Young, Director of Special Services  
Cody Thompson, Director of Operations  
Dee Benson, Director of Technology  
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by President Plagg at 6:30 p.m.
2. Members Gail Davis, Matt Girard, Tina Smedley, Chris Schroder, Travis Salle, S. Janna Pierson and Ron Plagg were present for roll call.
3. A quorum was established.
4. President Plagg asked everyone to stand and join him in the Pledge of Allegiance.
5. President Plagg asked everyone to join him in a Moment of Silence.
6. President Plagg called for Presentation of Mr. Brian Billings from Sonic of East Guthrie

Mr. Brian Billings presented a check to Fogarty Elementary for \$8,000 Principal Marsha Todd accepted the check. This is an annual donation made by Mr. Billings and this was the 15<sup>th</sup> year. Every year, a site is randomly drawn and one large donation is made to that site.

7. President Plagg called for Employee and Student of the Month recognition.

Mr. Hancock gave a PowerPoint presentation of the Employee of the Month. The February 2024 Support Employee of the Month was Frank Sanchez nominated by Marsha Todd. The February 2024 Certified Employee of the Month was Susan Whitehead nominated by Tina Ogle. The Student of the Month was absent we will honor them next month.

**8. President Plagg called for Presentation of Guthrie Public Schools' Site Teachers of the Year and District Teacher of the Year for 2023-2024**

**Carmen Walters, Assistant Superintendent and Director of Elementary Education introduced the following Site Teachers of the Year: JJ McKnight, Denise Raney, Cynthia Hedge, and Jo Ewy. The 2024 Elementary Teacher of the Year was announced as Ms. Jo Ewy. John Hancock, Director of Personnel and Secondary Elementary introduced the following Site Teachers of the Year: Sarah Schlueter, Chris Raney, Kyle Brede, and Megan Hutchison. The 2024 Secondary Teacher of the Year was announced as Ms. Sarah Schlueter.**

**Dr. Simpson then announced the 2024 District Teacher of the Year as Ms. Jo Ewy.**

**9A. President Plagg asked the Superintendent if there were any citizens registered to speak to the Board.**

**Superintendent Simpson stated there were no citizens registered to speak to the Board.**

**9B. President Plagg called for any comments to the Board by Board Members.**

**There were no comments to the Board from Board Members.**

**10. President Plagg called for Superintendent's Reports:**

**Superintendent Simpson reported on the following:**

**We will have Professional Development next Monday, February 19<sup>th</sup>.**

**The current legislative session has begun. Given last years record investment in education, there is further discussion of increasing teacher pay by the legislature but not by the Governor.**

**The Long Range Planning Committee is down to their last meeting and we are planning to provide a list of priorities to the board in March.**

**11. Cotteral Elementary Construction Update**

**Lane McMillian with Crossland Construction gave a newsletter containing updates of their progress on Cotteral Elementary.**

**12. President Plagg called for action on the Consent Agenda**

- A. Minutes of regular meeting held on January 8, 2024**
- B. Treasurer's Report**
- C. Activity Fund Fundraisers as per attached list**
- D. New Activity Fund Account Request**
- E. Fuel Bid as recommended by bid committee**



- F. Encumbrances for General Fund #'s 916-1001 Building Fund #'s 299-349, 365-372, and 655-657, and listed change orders and Activity Fund Reports-the full register is available online**
- G. Declare listed items as surplus**
- H. Out of State Trip Request:**
  - Cameron Campbell, Kyle Brede and students—Northside “Grizzly” Invitational, Fort Chaffe, AR, 2/16/2024-2/17/2024**
  - Jake Jensen, Bryce Balenseifen, and students—Track meet at Washburn University, Topeka, KS, 2/16/2024-2/17/2024**
- I. Contracts/Agreements under \$10,000**
  - 1. Renewal Agreement with Frontline Education for data comparison services for 2024-2025.**

**A motion was made by Pierson and seconded by Davis to approve the Consent Agenda.**

**The motion carried with 7 ayes and 0 nays.**

- 13A. President Plagg called for recommendation, consideration and action upon Guthrie High School Driver’s Education Summer School 2024.**

**A motion was made by Smedley and seconded by Girard to approve Guthrie High School Driver’s Education Summer School 2024.**

**The motion carried with 7 ayes and 0 nays**

- 13B. President Plagg called for recommendation, consideration and action to modify 2023-2024 School Calendar to move Distance Learning Day for Guthrie High School.**

**A motion was made by Schroder and seconded by Pierson to approve to modify 2023-2024 School Calendar to move Distance Learning Day for Guthrie High School.**

**The motion carried with 7 ayes and 0 nays.**

- 13C. President Plagg called for recommendation, consideration and action upon Contingency Modification for Crossland Construction.**

**A motion was made by Schroder and seconded by Sallee to approve Contingency Modification for Crossland Construction.**

**The motion carried with 7 ayes and 0 nays.**

- 13D. President Plagg called for recommendation, consideration and action upon Interlocal Cooperation Agreement for Public Infrastructure Improvements.**

**A motion was made by Smedley and seconded by Davis to approve Interlocal Cooperation Agreement for Public Infrastructure Improvements.**

**The motion carried with 7 ayes and 0 nays.**

- 13E. President Plagg called for recommendation, consideration, and action upon renewal agreement with Frontline Technologies for Absence & Time Solution services for 2024-2025.**

**A motion was made by Pierson and seconded by Girard to approve renewal agreement with Frontline Technologies for Absence & Time Solution services for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 13F. President Plagg called for recommendation, consideration and action upon renewal Sophos End Point Protection.**

**A motion was made by Girard and seconded by Smedley to approve Sophos End Point Protection.**

**The motion carried with 7 ayes and 0 nays.**

- 13G. President Plagg called for recommendation, consideration and action to approve E-rate Technology Plan for 2024-2027.**

**A motion was made by Davis and seconded by Sallee to approve E-rate Technology Plan for 2024-2026**

**The motion carried with 7 ayes and 0 nays.**

- 13H. President Plagg called for recommendation, consideration and action to approve Category 1 E-rate contract with Cox and Onenet as the service provider for Internet and WAN service on a month to month basis for 2024-2025.**

**A motion was made by Schroder and seconded by Girard to approve Category 1 E-rate contract with Cox and Onenet as the service provider for Internet and WAN service on a month to month basis for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 14. President Plagg called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra duty assignment as listed for 2023-2024, discussion of all district level administrator's contracts as listed for 2024-2025, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7 and 70 OKLA. STAT. Section 5-118**

**14A. A motion was made by Schroder and seconded by Sallee to go into executive session.**

**The motion carried with 7 ayes and 0 nays. Executive session began at 7:14 p.m.**

**14B. President Plagg acknowledged the Board's return to open session at 7:36 p.m.**

**14C. President Plagg stated that in executive session only those items listed in Agenda Item 14 were discussed and no votes were taken.**

**15. President Plagg called for vote on action as set out on the Personnel Reports.**

**A motion was made by Schroder and seconded by Sallee to approve the Personnel Reports.**

**The motion carried with 7 ayes and 0 nays.**

**16. President Plagg called for action upon recommendation of extra-duty assignment for 2023-2024.**

**A motion was made by Davis and seconded by Smedley to approve extra-duty assignments for 2023-2024.**

**The motion carried with 7 ayes and 0 nays.**

**17. President Plagg called for recommendation, consideration and action upon district level administrator's contracts as listed for 2024-2025 without specification for salary or assignment.**

**A motion was made by Smedley and seconded by Pierson approve district level administrator's contract as listed for 2024-2025 without specification for salary or assignment.**

**The motion carried with 7 ayes and 0 nays.**

**18. President Plagg called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

**Superintendent Simpson stated there were none.**

**19. President Plagg called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

**Superintendent Simpson stated there was no new business.**

**20. President Plagg called for the meeting to be adjourned.**

**A motion was made by Schroder and seconded by Smedley to adjourn the meeting.**

**The motion carried with 7 ayes and 0 nays.**

**The meeting adjourned at 7:39 p.m.**

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**Samantha Stewart, Minutes Clerk**

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**Ron Plagg, President**

The agenda was posted at the Guthrie Public School's Administrative Office, 802 E. Vilas, Guthrie, OK on February 9, 2024 at 11:00 a.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Logan County Clerk, prior to December 15, 2023. The agenda is also on our website.

Samantha Stewart  
Board Clerk and Minutes Clerk

# TREASURER'S REPORT

February 29, 2024

## BANK BALANCES

### FARMERS & MERCHANTS

General Fund	6,503,264.22
Building Fund	918,171.11
Sinking Fund	3,189,071.34
ILR Fund	30,448.45
G&E Fund	38,423.24
Child Nutrition Fund	1,380,024.65
Activity Fund	857,570.81
School Age-Care Fund	75,619.14
Bond Fund	<u>12,097,281.12</u>

TOTAL \$ 25,089,874.08

## RECEIPTS

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### GENERAL FUND:

Logan County	263,286.84
State of Oklahoma	1,398,801.22
Okla. Tax Comm.	163,449.65
School Land Earn.	60,413.85
R.O.T.C.	6,675.80
Federal Programs	35,234.68
Misc Receipts	54,053.90
Correcting Entry(-)	0.00
General Acct. Int.	13,518.22
Minus (-) Bank Fees	<u>25.00</u>
TOTAL	\$1,995,409.16

### SINKING FUND:

Logan County \$89,292.38

### CHILD NUTRITION FUND:

Local	35,718.52
State	82,585.42
Federal	<u>119,183.91</u>
TOTAL	\$ 237,487.85

### INS.LOSS RECOVERY FUND:

MISC \$ 0.00

### BUILDING FUND

Local	
Logan County	28,894.06
Bldg. for Champs	<u>20.00</u>
TOTAL	\$ 28,914.06

### BOND FUND:

Interest	1,417.14
Bank Fees	<u>(-)0.00</u>
TOTAL	\$1,417.14

**WARRANTS PAID**

**GENERAL FUND:**

2022-2023     \$     168.65  
2023-2024     \$3,008,594.05

**GIFTS & ENDOWMENTS FUND:**

2022-2023     \$  
2023-2024     \$ 1,500.00

**BUILDING FUND:**

2022-2023     \$  
2023-2024     \$133,543.68

**INS. LOSS RECOVERY FUND:**

2022-2023     \$  
2023-2024     \$

**CHILD NUTRITION FUND:**

2022-2023     \$  
2023-2024     \$ 132,830.86

**BOND FUND:**

2022-2023     \$  
2023-2024     \$ 272,559.64

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**TOTAL MONIES IN F&M BANK \$25,089,874.08**

**PLEGGED – FDIC                   \$    250,000.00**

**PLEGGED – F&M BANK           \$  31,019,000.00**

**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND FUNDRAISER REQUESTS  
AS OF MARCH 1, 2024**



<b>CLUB</b>	<b>EVENT</b>
1. FOGARTY, ACTIVITY #809	FIELD DAY CONCESSIONS
2 HS, ART CLUB #851	MOTHER'S DAY CARDS
3 HS, HERITAGE CLUB #883	SNACK SALE MARCH
4 HS, HERITAGE CLUB #883	SNACK SALE APRIL
5 HS, XC BLUECREW #880	TRAEGER RAFFLE
6 HS, XC BLUECREW #880	PROFESSIONAL RECYCLERS
7 HS, SOCCER BOOSTER #897	SOUTHERN LIGHT CANDLE
8 HS, SOCCER BOOSTER #897	BILLY SIMS NIGHT



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 02-21-24 Site: Fogarty Unobligated Account Balance: ~~13,192.00~~ 16,698.29

Account Name & Number: Fogarty 809

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Field Day concession stand and volleyball game concession stand

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) pickles, popcorn, chips, water, candy and fruit snacks

Manufacturer: SAM'S wholesale club 1117 WI-35 Frontage Rd, Edmond, Oklahoma 73034

Purpose for which funds will be used: technology and teacher online subscriptions

Name/Address of Vendor: SAM'S Club

Items to be purchased in order to conduct the fundraiser: pickles, popcorn, chips, water and fruit snacks

a. Estimated INCOME: 600.00 NOTES:
b. Less Estimated EXPENSES: 100.00
c. Estimated PROFIT: 1,500.00

First day Fundraiser: May 8, 24 Last Day of Fundraiser: May 17, 24

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: Marsha Good Date: 2/21/24

Principal's Signature: Date: 2/21/24

Athletic Director's Signature (if applicable): Date: 2/21/24

Child Nutrition Director's Signature (if applicable): Date: 2/21/24

Handwritten signature: Sholchapple 16

Handwritten note: does not meet



2.)



RECEIVED  
FEB 28 2024  
BY: [Signature]

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2/23/24 Site: High School Unobligated Account Balance: \$4510.69

4671.00

Account Name & Number: ART CLUB - 851

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Art Club will design cards for people to buy for Mother's Day, and students and those in the community will be given the opportunity to purchase them before Mother's Day.

**If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>**

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: \_\_\_\_\_

Name/Address of Vendor: OFFICE DEPOT

Items to be purchased in order to conduct the fundraiser: Personalized Cards

- a. Estimated INCOME: \$100
- b. Less Estimated EXPENSES: \$50
- c. Estimated PROFIT: \$50

NOTES: Depending on the price of cards we could potentially make more than this. Basing this on Valentine Card Orders.

First day Fundraiser : 4/1/24 Last Day of Fundraiser: 5/24/24

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? We will hold onto them until next year.

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 2/23/24

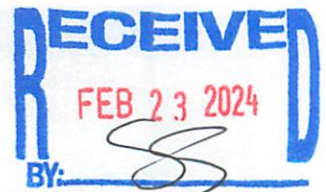
Principal's Signature: [Signature] Date: 2/24/2024

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

[Signature]

3.)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 02/19/24 Site: 705 Unobligated Account Balance: 565.67

Account Name & Number: Heritage Club # 883

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Snack Sale

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Does not meet

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Candy, Cookies, etc

Manufacturer: N/A

Purpose for which funds will be used: Field Trips

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser: All items will be donated

a. Estimated INCOME: 500.00  
 b. Less Estimated EXPENSES: 0.00  
 c. Estimated PROFIT: 500.00

NOTES: \* No sales will be conducted during Spring Break 3-18-24-3-22-24

First day Fundraiser: 3-12-24 Last Day of Fundraiser: 3-30-24

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? All items should sell.

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: Sam Johnson Fullea Date: 2/19/24

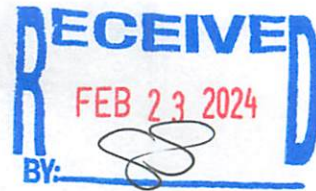
Principal's Signature: [Signature] Date: 2/21/2024

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): [Signature] Date: 2/23/24

[Signature]

4.)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 02/19/24 Site: 705 Unobligated Account Balance: 565.67

Account Name & Number: Heritage Club # 883

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Snack Sale

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Candy, Cookies, etc

Manufacturer: N/A

Purpose for which funds will be used: Field Trips

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser: All items will be donated

a. Estimated INCOME: 500.00
b. Less Estimated EXPENSES: 0.00
c. Estimated PROFIT: 500.00
NOTES:

First day Fundraiser: 3-31-24 Last Day of Fundraiser: 4-13-24

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? All items should sell.

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: Sam Johnson Fields Date: 2/19/24

Principal's Signature: [Signature] Date: 2/21/2024

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): [Signature] Date: 2/23/24

[Handwritten signature]

does not meet

5.)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2/15/2024 Site: HIGH SCHOOL Unobligated Account Balance: -1498.92 2,265.92

Account Name & Number: XC BLUECREW

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) RAFFLE A TRAEGER GRILL, A TRAEGER GRILL OVER, AND WOODEN PELLETS FOR SAID GRILL

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No
\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) NA

Manufacturer: AMAZON - TRAEGER

Purpose for which funds will be used: FUNDS WILL BE USED FOR UNIFORMS, GEAR, EQUIPMENT, TOOLS, ETC

Name/Address of Vendor: AMAZON

Items to be purchased in order to conduct the fundraiser: TRAEGER GRILL, GRILL COVER, BAG OF WOODEN PELLETS

Table with 2 columns: Description, Amount, NOTES. Row 1: Estimated INCOME: 2500. Row 2: Less Estimated EXPENSES: 581.45. Row 3: Estimated PROFIT: 1918.55.

First day Fundraiser: 4/1/2024 Last Day of Fundraiser: 4/30/2024

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? NA

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Buyer Bally Date: 2/15/24

Principal's Signature: Date:

Athletic Director's Signature (if applicable): Date: 2/15/24

Child Nutrition Director's Signature (if applicable): Date:

Handwritten signature and number 20

b)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2/14/2024 Site: HIGH SCHOOL Unobligated Account Balance: 2828.16 - 2,265.92

Account Name & Number: XC Bluecrew 880

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) CLOTHES WILL BE DONATED TO PROFESSIONAL RECYCLERS INC AND THEY GIVE OUR PROGRAM MONEY FOR EVERY BIN OF CLOTHING ITEMS WE DONATE

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) NA

Manufacturer: PROFESSIONAL RECYCLERS INC

Purpose for which funds will be used: EQUIPMENT, UNIFORMS, TOOLS AND OTHER ITEMS ESSENTIAL FOR TRACK AND FIELD

Name/Address of Vendor: PROFESSIONAL RECYCLERS INC 4525 SOUTH PENNSYLVANIA AVE OKLAHOMA CITY OK 73119

Items to be purchased in order to conduct the fundraiser: NONE REQUIRED

a. Estimated INCOME: 1000 b. Less Estimated EXPENSES: 0 c. Estimated PROFIT: 1000 NOTES: BINS ARE ALREADY SET UP TO COLLECT CLOTHERS. NO SETUP FEES NECESSARY

First day Fundraiser: 3/15/2024 Last Day of Fundraiser: 3/15/2025

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? NA- NO ITEMS SOLD

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 2/14/2024

Principal's Signature: [Signature] Date:

Athletic Director's Signature (if applicable): [Signature] Date: 2-14-24

Child Nutrition Director's Signature (if applicable): Date:

[Handwritten signature]



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2/28/2024 Site: HS/JH Unobligated Account Balance: 15,000

11,223.25

Account Name & Number: 897 SOCCER BOOSTER

Select One: Soliciting in School Only [X] Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Southern Light Candle Sales

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [ ] No [X]
\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) NONE

Manufacturer: Southern Lights

Purpose for which funds will be used: SOCCER EQUIPMENT

Name/Address of Vendor: NA

Items to be purchased in order to conduct the fundraiser: NONE

a. Estimated INCOME: 600 NOTES:
b. Less Estimated EXPENSES: NA
c. Estimated PROFIT: 600

First day Fundraiser : April 7th Last Day of Fundraiser: April 19th

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? NA

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Michael Kern Date: 2/28/24
Principal's Signature: [Signature] Date: 2/28/24
Athletic Director's Signature (if applicable): [Signature] Date: 2/28/24
Child Nutrition Director's Signature (if applicable): Date:

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2/28/2024 Site: HS/JH Unobligated Account Balance: 15,000\*

11,223.25

Account Name & Number: 897 SOCCER BOOSTER

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) BILLY SIMS NIGHT

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) NONE

Manufacturer: BILLY SIMS

Purpose for which funds will be used: SOCCER EQUIPMENT

Name/Address of Vendor: BILLY SIMS 1624 S Division St Ste C, Guthrie, OK 73044

Items to be purchased in order to conduct the fundraiser: NONE

a. Estimated INCOME: 600 NOTES:
b. Less Estimated EXPENSES: NA
c. Estimated PROFIT: 600

First day Fundraiser: MARCH 27TH Last Day of Fundraiser: MARCH 27TH

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? NA

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Michael Horn Date: 2/28/24
Principal's Signature: [Signature] Date: 02/28/24
Athletic Director's Signature (if applicable): [Signature] Date: 2/28/24
Child Nutrition Director's Signature (if applicable): Date:

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]

**Transportation Department  
Fuel Bids**

DATE: 2/20/24 PO#: 2024-11-1030	TIME BIDS BEGAN: 2/19/24 9:00 am TIME BIDS CLOSED: 2/20/24 9:00 am	AMOUNT NEEDED: DIESEL: 7000 gal UNLEADED: 1000 gal
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COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	Tanner KIT, BRIAN, CODY or HARDIN	1-866-455-3835	2.407	2.803
PENLEY OIL COMPANY	Alan MIKE, SCOTT or GEORGEANN	235-7553	No	Bid
RED ROCK	Trisha JOANIE or TRICHA	677-3373	2.3819	2.7449
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	No	Bid

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: Red Rock Dist.
---------------------------	---

UNLEADED FUEL: 1000 gal	PRICE PER GALLON: 2.3819	TOTAL AMT: 2,381.90
DIESEL FUEL: 7000 gal	PRICE PER GALLON: 2.7449	TOTAL AMT: 19,214.30
		TOTAL PURCHASE: 21,596.20

PER EMAIL BIDS RECEIVED BY:

*[Signature]*  
*[Signature]*

COMMENTS:



## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1002 - 1066, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1002	02/08/2024	42120	PROFESSIONAL OKLAHOMA EDUCATORS	SPRING FINANCE WORKSHOP	400.00
11	1003	02/07/2024	44610	SOUTHWEST BUS SALES, INC.	BACK UP LED LED LIGHTS X 6	586.80
11	1004	02/07/2024	12682	MIDWEST BUS SALES, INC.	BUS REPAIRS TO 45 AND 49	3,000.00
11	1005	02/07/2024	11933	JOHN VANCE MOTORS, INC.	OIL AND FUEL FILTER CHANGE ON TRUCK 98	600.00
11	1006	02/08/2024	13497	EDMOND SAM'S CLUB #6267	SNACKS FOR 4TH GRADE HIGH DOSAGE TUTORING	600.00
11	1007	02/12/2024	15994	AMAZON CAPITAL SERVICES	CLASSROOM HEADPHONES	79.97
11	1008	02/13/2024	12682	MIDWEST BUS SALES, INC.	REPAIR BUS 58	3,000.00
11	1009	02/12/2024	45107	ARVEST BANK OPERATIONS, INC.	PURCHASE QUERIES FOR THE FMSCA CLEARING HOUSE	187.50
11	1010	02/08/2024	45193	REALLY GREAT READING COMPANY INC	READING PROGRAM ONLINE	2,032.80
11	1011	02/13/2024	45027	WOODALL EQUIPMENT COMPANY	LIFT INSPECTION, SERVICE AND REPAIR FOR BUS LIFT	600.00
11	1012	02/14/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	NOX SENSOR FOR BUS 51	526.63
11	1013	02/14/2024	12682	MIDWEST BUS SALES, INC.	PNEUMATIC CYL SERVICE KIT C2 Z020015286	396.54
11	1014	02/14/2024	12682	MIDWEST BUS SALES, INC.	Z020015289 "SENDER/SENSOR-FLUID LEVEL,COO	191.96
11	1015	02/13/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	PARTS AND SUPPLIES	1,000.00
11	1016	02/14/2024	17836	MULTI-HEALTH SYSTEMS, INC.	TESTING SUPPLIES	850.00
11	1017	02/14/2024	44610	SOUTHWEST BUS SALES, INC.	THOMAS STT LIGHT INCANDESCENT X6	158.70
11	1018	02/13/2024	17961	NCS PEARSON, INC.	TESTING SUPPLIES	964.40
11	1019	02/15/2024	13123	KATHERYNE B PAYNE EDUCATION CENTER	STAFF CONTINUING EDUCATION	400.00
11	1020	02/14/2024	15707	ETA/CUISENAIR	MANIPULATIVES FOR TUTORING	940.00
11	1021	02/15/2024	12682	MIDWEST BUS SALES, INC.	DRUM, 50/50 NITIRITE FREE CLNT	1,215.92
11	1022	02/15/2024	44624	STAPLES, INC	BLANKET FOR SUPPLIES	1,000.00
11	1023	02/16/2024	44380	SCHOOL SAFE ID, LLC	LABELS FOR SCHOOL SAFE PRINTER	352.95
11	1024	02/16/2024	17736	IXL LEARNING, INC.	CURRICULUM	595.00
11	1025	02/14/2024	14280	WILLOBY'S FEED AND OUTFITTERS, LLC	BEDDING FOR LIVESTOCK TRAILERS AND BARN	300.00
11	1026	02/14/2024	45120	VENTRIS LEARNING	UFLI FOUNDATINOS TEACHER MANUALS	140.00
11	1027	02/13/2024	13183	PITSCO, LLC	CONSUMABLES FOR STEM 2 CLASSES	553.50
11	1028	02/15/2024	17961	NCS PEARSON, INC.	TESTING SUPPLIES	500.00
11	1029	02/19/2024	41260	AUTO ZONE, ALLDATA & AAZ COMMERCIAL	VARIOUS PARTS	1,000.00
11	1030	02/20/2024	13286	RED ROCK DISTRIBUTING CO.	1000 GALLONS UNLEADED 7000 GALLONS DIESEL	21,596.20

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1002 - 1066, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1031	02/20/2024	44087	GOOLSBEE TIRE SERVICE INC	11R225 DR43 CAP & CASING - 388DR4FC x6	1,260.00
11	1032	02/20/2024	17961	NCS PEARSON, INC.	TESTING SUPPLIES SPEECH	98.25
11	1033	02/21/2024	42347	SCOTT L. CROUSE	TESTING	99.00
11	1034	02/21/2024	12682	MIDWEST BUS SALES, INC.	PRESSURE SENSORS	352.02
11	1035	02/21/2024	16309	PETROLEUM MARKETERS EQUIPMENT CO.	GRACO PUMP #204254	1,640.00
11	1036	02/21/2024	10924	DEMCO, INC	LIBRARY SUPPLIES	200.00
11	1037	02/22/2024	45199	SOPHOS PAY RES/LEAF CAP FUND LLC	VIRUS SOFTWARE	11,087.36
11	1038	02/22/2024	45198	CELL EXPERTS EDMOND LLC	DEVICE REPAIRS	2,000.00
11	1039	02/21/2024	45120	VENTRIS LEARNING	UFLI TEACHER MANUALS - #3	230.00
11	1040	02/21/2024	44100	ENID HOSPITALITY LLC	HOTEL ROOM FOR NW DISTRICT	408.00
11	1041	02/21/2024	14207	WALMART COMMUNITY	SUPPLIES AND MATERIALS FOR AG PROGRAM	300.00
11	1042	02/05/2024	15994	AMAZON CAPITAL SERVICES	LIBRARY BOOKS AND STEM SUPPLIES	390.04
11	1043	02/26/2024	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR AG PROGRAM	200.00
11	1044	02/26/2024	42884	LOYAL SUPPLY, INC.	VARIOUS PARTS	425.60
11	1045	02/28/2024	12682	MIDWEST BUS SALES, INC.	BUS 51 REPAIRS	1,800.00
11	1046	02/28/2024	42235	OKLAHOMA KENWORTH, INC	CLEAN DPF FILTER EXHAUST	250.00
11	1047	02/28/2024	44888	IMPERIAL SUPPLIES HOLDINGS INC	VARIOUS PARTS	100.90
11	1048	02/28/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	REAR SEALS FOR BUSES	244.32
11	1049	02/27/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	BRAKE PADS MKD785FM X10	706.00
11	1050	02/29/2024	12744	SYLOGISTED INC	W-2 FORMS	75.00
11	1051	02/29/2024	14201	WALKER TIRE DTR LLC	245 75R 17 TIRES FOR AG TRUCK 83	578.00
11	1052	02/29/2024	11933	JOHN VANCE MOTORS, INC.	ALIGNMENT FOR TRUCK 83	200.00
11	1053	02/29/2024	13704	BSN SPORTS, INC.	HS- COACHES SHOES (FB)	718.50
11	1054	02/29/2024	12682	MIDWEST BUS SALES, INC.	DISC BRAKE ROTOR X4	855.48
11	1055	02/29/2024	12682	MIDWEST BUS SALES, INC.	ARM ASSY PASSENGER COMPLETE	197.60
11	1056	03/01/2024	17961	NCS PEARSON, INC.	TESTING SUPPLIES	750.00
11	1057	02/29/2024	12387	LOWES COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	400.00
11	1058	03/04/2024	14207	WALMART COMMUNITY	SUPPLIES	275.00
11	1059	03/04/2024	10954	BLICK ART MATERIALS, LLC	GLAZES AND TOOLS FOR ART CLASSES	105.75
11	1060	03/01/2024	17992	WESTERN GLASS & ATV, INC.	WINDSHIELD FOR TRUCK 93	335.00
11	1061	03/04/2024	45210	MURRAY SUSAN K	CONTRACT	2,062.50
11	1062	03/05/2024	42607	OKLAHOMA TECHNOLOGY STUDENT ASSOC	TSA STATE CONFERENCE ADVISOR REGISTRATION ON 4/18	120.00
11	1063	03/04/2024	44610	SOUTHWEST BUS SALES, INC.	HEATED HAWKEYE MIRRORS	679.60
11	1064	03/04/2024	44610	SOUTHWEST BUS SALES, INC.	VARIOUS PARTS PR2403-1770	395.28
11	1065	03/04/2024	43510	HOOTEN OIL COMPANY, INC	250 GALLONS OF DEF	547.80
11	1066	03/04/2024	45027	WOODALL EQUIPMENT COMPANY	REPAIRS TO MECHANICS LIFT	600.00

### Guthrie Public Schools Encumbrance Register

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1002 - 1066, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
					<b>Non-Payroll Total:</b>	<b>\$74,455.87</b>
					<b>Payroll Total:</b>	<b>\$0.00</b>
					<b>Balance Forward:</b>	<b>\$0.00</b>
					<b>Report Total:</b>	<b>\$74,455.87</b>

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 350 - 356, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	350	02/07/2024	12967	OKLAHOMA HOME CENTERS, INC.	DOORS AND HARDWARE FOR FAVER LOCKER ROOM	421.80
21	351	02/09/2024	44635	WAXIE'S ENTERPISES, LLC	ADVANCE ES400 SELF CONTAINED EXTRACTOR	4,639.66
21	352	02/09/2024	44635	WAXIE'S ENTERPISES, LLC	DISTRICT CUSTODIAL SUPPLIES	7,360.87
21	353	02/13/2024	44013	CENTRAL OKLAHOMA WINNELSON	M12 TRAPSKAKER AUGER	133.15
21	354	02/13/2024	12910	OFFICE DEPOT, INC.	OFFICE DESK CHAIR	200.00
21	355	02/14/2024	10110	HENKE & WANG PLUMBING	REPLACE CENTRAL WATER HEATER	1,000.00
21	356	02/14/2024	43749	TREAT'S SOLUTIONS, LLC	DISTRICT CUSTODIAL SUPPLIES	1,575.92
<b>Non-Payroll Total:</b>						<b>\$15,331.40</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$15,331.40</b>

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 373 - 397, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	373	02/15/2024	44407	ASPEN CUSTOM ELECTRONICS, INC.	AUDIOVISUAL EQUIPMENT/INSTALLATION - SW1021A	24,928.21
21	374	02/15/2024	44870	REECE SAMUEL WILLIAM	CONCRETE RAMP FOR BOC	4,800.00
21	375	02/15/2024	44870	REECE SAMUEL WILLIAM	CONCRETE RETAINING WALL AT HIGH SCHOOL	4,700.00
21	376	02/15/2024	44635	WAXIE'S ENTERPRISES, LLC	LI -ION FLOOR SCRUBBER FOR HS	13,667.63
21	377	02/16/2024	44772	ELECTRICAL SURPLUS, INC.	BREAKERS FOR HIGH SCHOOL	500.00
21	378	02/16/2024	17249	S. T. BOLDING III	DISTRICT ELECTRICAL SERVICE AND REPAIRS	1,000.00
21	379	02/02/2024	44092	INNOVATIVE MECHANICAL LLC	ADD CHILLER PUMP AT HIGH SCHOOL	12,500.00
21	380	02/20/2024	10110	HENKE & WANG PLUMBING	INSTALL NEW WATER HEATER IN CENTRAL KITCHEN	4,800.00
21	381	02/20/2024	44013	CENTRAL OKLAHOMA WINNELSON	WATER HEATER AND PLUMBING SUPPLIES FOR CENTRAL	3,814.32
21	382	02/21/2024	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	383	02/20/2024	17890	JOHNSON CONTROLS, INC	REPLACE CHILLER MICROBOARD AT GUES	8,994.00
21	384	02/22/2024	11619	HOME DEPOT CREDIT SERVICES	CEILING TILES FOR DISTRICT	1,094.00
21	385	02/22/2024	42501	EARTHSMART CONTROLS, LLC	HVAC CONTROLS REPAIRS AND SERVICE	1,000.00
21	386	02/26/2024	44684	PROF. SPRINKLER INSPECTIONS, LLC	DISTRICT FIRE SYSTEM REPAIRS AND SERVICE	1,000.00
21	387	02/26/2024	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
21	388	02/27/2024	44614	IDN-GLOABL, INC	DOOR HARDWARE FOR 211 E VILAS HOUSE	140.00
21	389	02/26/2024	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT CUSTODIAL SUPPLIES	8,389.64
21	390	02/28/2024	11165	EMSCO ELECTRIC SUPPLY CO., INC.	DISTRICT ELECTRICAL SUPPLIES	500.00
21	391	02/28/2024	11442	GOOCH SMITH ELECTRIC, INC.	ELECTRICAL SERVICES AND REPAIRS	700.00
21	392	02/27/2024	15994	AMAZON CAPITAL SERVICES	DISTRICT WIFI T-STATS	800.00
21	393	03/06/2024	45116	NOVALCO INC	HS DOOR REPAIRS	1,000.00
21	394	03/05/2024	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS AND SERVICE	1,000.00
21	395	03/05/2024	15994	AMAZON CAPITAL SERVICES	DISTRICT PARTS AND SUPPLIES	1,000.00
21	396	03/05/2024	10110	HENKE & WANG PLUMBING	PLUMBING REPAIRS TO EAST SIDE OF STADIUM	3,500.00
21	397	03/05/2024	43749	TREAT'S SOLUTIONS, LLC	GAMEDAY MOPS	848.16
<b>Non-Payroll Total:</b>						<b>\$102,675.96</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$102,675.96</b>

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 658 - 658, Fund Codes: 21

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
21	658	02/08/2024	17249	S. T. BOLDING III	ADD POWER FOR HEATER IN GUES WASH ROOM	1,000.00
<b>Non-Payroll Total:</b>						<b>\$1,000.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$1,000.00</b>

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 15 - 15, Fund Codes: 22

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
22	15	02/01/2024	45209	DUNAGAN-FARMS	3571 POUNDS OF GROUND BEEF (AG BEEF GRANT)	25,000.00
<b>Non-Payroll Total:</b>						<b>\$25,000.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$25,000.00</b>

## Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 2/1/2024 - 2/29/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
170	07/01/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES	21.28
410	08/11/2023	15994	AMAZON CAPITAL SERVICES	TEACHER 150/VAUGHAN/JH	-4.73
422	08/15/2023	14207	WALMART COMMUNITY	CLASSROOM SUPPLIES	-31.87
533	09/01/2023	17960	THE OKLAHOMA OBSERVER	SUBSCRIPTION FOR 2023-2024	10.00
567	09/07/2023	14207	WALMART COMMUNITY	TEACHER \$150\M HUDSON\HS LIBRARY	-1.32
681	10/08/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/GIBSON/GUES	-1.41
682	10/11/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/CAMPBELL/CENTRAL	-5.72
690	10/18/2023	12967	OKLAHOMA HOME CENTERS, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	-3.52
743	11/01/2023	13130	BETROLD ENTERPRISES, INC.	MUSIC FOR CHOIRS	-125.55
802	11/15/2023	14207	WALMART COMMUNITY	TEACHER \$150\T. DEMENT\HS	-0.19
818	11/28/2023	15994	AMAZON CAPITAL SERVICES	PARENTAL INVOLVEMENT: SPANISH/ENGLISH WORKBOOKS	-15.99
828	11/26/2023	42456	STILLWATER MILLING COMPANY	SUPPLIES AND MATERIALS FOR AG PROGRAM	-32.90
832	11/29/2023	12899	O'REILLY AUTOMOTIVE STORES, INC.	VARIOUS PARTS	10.85
836	11/30/2023	12744	SYLOGISTED INC	W2 & 1095-C FORMS	63.50
856	12/05/2023	14207	WALMART COMMUNITY	TEACHER \$150/BOYD/GUES	-2.71
873	12/06/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150\B.STONE\HS	-15.39
882	12/07/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/MCCLENDON/GUES	-0.40
884	12/08/2023	15994	AMAZON CAPITAL SERVICES	HOMELESS SET ASIDE / CLOTHING / TITLE I	-191.37
887	12/05/2023	14207	WALMART COMMUNITY	TITLE I HOMELESS 511/2199/600	191.37
888	12/08/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/ H BRALY/FOGARTY	-4.43
901	12/12/2023	43947	COURTYARD MANAGEMENT CORPORATION	HOTEL ROOM FOR CATTLE CONGRESS	-1.98
904	12/13/2023	14207	WALMART COMMUNITY	\$150/DEHNHARDT/COTTERAL	-15.24
909	01/03/2024	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	-9.92
910	01/03/2024	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	-47.26
911	01/03/2024	15994	AMAZON CAPITAL SERVICES	TEACHER\$150/ K ABBOTT/FOGARTY	-12.16
912	01/03/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/M KEY/FOGARTY	-1.08
918	01/03/2024	15994	AMAZON CAPITAL SERVICES	STEM SUPPLIES	-30.32
922	01/04/2024	15994	AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES	-70.35
923	01/04/2024	15994	AMAZON CAPITAL SERVICES	LIBRARY BOOKS	-0.83
935	01/11/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	BATTERY FOR GENERATOR FOR AG	-24.95
939	01/12/2024	13286	RED ROCK DISTRIBUTING CO.	900 GALLONS UNLEADED 7000 GALLONS DIESEL	120.35
940	01/10/2024	10135	MIDAMERICA BOOKS	LIBRARY BOOKS	14.47
942	01/12/2024	44280	MARTIN AUTOMOTIVE	REPLACEMENT ENGINE AND INSTALL FOR TRUCK 63	920.60
943	01/12/2024	11933	JOHN VANCE MOTORS, INC.	REPAIRS TO TRUCK 93	-594.97
948	01/18/2024	42235	OKLAHOMA KENWORTH, INC	JUMP PACK 10000 AMP	1.53



## Change Order Listing

**Options:** Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 2/1/2024 - 2/29/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
949	01/18/2024	10129	NORTHUP AUTO PARTS & MACHINE	60' 20DD CABLE	-23.40
951	01/17/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	-22.04
954	01/12/2024	17078	READ NATURALLY, INC.	WORD WARM-UPS	50.70
955	01/19/2024	15994	AMAZON CAPITAL SERVICES	SUPPLIES	-33.46
956	01/19/2024	15994	AMAZON CAPITAL SERVICES	STEM 3 SUPPLIES	-44.28
957	01/17/2024	15994	AMAZON CAPITAL SERVICES	TEACHER 150/O'HARA/JH	-5.54
959	01/19/2024	44170	THOMAS BRENTON MALOY	BUS SEAT REPAIRS	-3,433.50
973	01/19/2024	15994	AMAZON CAPITAL SERVICES	LIBRARY - BOOKS AND ORGANIZERS	-49.93
980	01/30/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	TURBO SPEED SENSOR	0.10
984	01/25/2024	15994	AMAZON CAPITAL SERVICES	ELL TESTING SUPPLIES	-8.10
988	01/31/2024	13138	HERTZBERT-NEW METHOD, INC	BOOKS	638.79
989	01/30/2024	45120	VENTRIS LEARNING	UFLI FOUNDATIONS BOOKS	-22.25
992	01/31/2024	17078	READ NATURALLY, INC.	HIGH DOSAGE LITERACY TUTORING MATERIALS	8,365.50
998	01/31/2024	42442	PRENTKE ROMICH COMPANY	PROFESSIONAL DEVELOPMENT	495.00
<b>Non-Payroll Total:</b>					<b>\$6,014.98</b>
<b>Payroll Total:</b>					<b>\$104,561.50</b>
<b>Report Total:</b>					<b>\$110,576.48</b>

**Change Order Listing**

**Options:** Fund: Building, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 2/1/2024 - 2/29/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
9	07/05/2023	10129	NORTHUP AUTO PARTS & MACHINE	DISTRICT PARTS AND SUPPLIES	-27.30
87	07/19/2023	44065	FIRETROL PROTECTION SYSTEMS, INC.	DISTRICT FIRE SYSTEM REPAIRS	187.50
99	07/27/2023	40596	JAMES C. MCGEE	SAND AND ROAD MATERIAL FOR DISTRICT	-135.09
105	08/01/2023	12173	LAMPTON WELDING SUPPLY COMPANY, INC	BOTTLE RENTAL	-165.05
122	08/11/2023	11254	FEDERAL CORPORATION	HVAC PARTS AND SUPPLIES	-206.25
212	10/03/2023	14189	VOSS ELECTRIC CO.	LIGHT BULBS AND ELECTRICAL SUPPLIES	-857.00
229	10/18/2023	12324	LOCKE SUPPLY CO.	DISTRICT PARTS AND SUPPLIES	-1.52
249	11/06/2023	11655	HUNZICKER BROTHERS, INC	LIGHT FIXTURE FOR CO FLAG POLE	18.42
285	12/08/2023	43965	CRAFCO, INC.	TRAFFIC PAINT FOR COTTERAL	-704.05
286	12/08/2023	13646	CAROLYN BLACK HALLER	TRAFFIC SIGNS FOR COTTERAL	-90.00
287	12/08/2023	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	12.19
291	12/13/2023	14207	WALMART COMMUNITY	75" SMART LED TVS	110.00
292	12/14/2023	14189	VOSS ELECTRIC CO.	LIGHT FIXTURES	-43.20
300	01/04/2024	15994	AMAZON CAPITAL SERVICES	SALTDogg SAND/SALT SPREADER	-11.50
305	01/08/2024	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER IN FOG STAFF RESTROOM	-208.91
308	01/09/2024	43749	TREAT'S SOLUTIONS, LLC	HAND SOAP AND JR JUMBO BATH TISSUE	-18.90
312	01/10/2024	10110	HENKE & WANG PLUMBING	INSTALL ICE MACHINE AT BASEBALL	-895.73
315	01/11/2024	44693	LAMBERT CONSTRUCTION COMPANY	REPAIR HANDRAIL AT THE HIGH SCHOOL	-134.00
319	01/18/2024	11619	HOME DEPOT CREDIT SERVICES	CEILING TILE, WIRE & GRID	5.30
320	01/18/2024	44635	WAXIE'S ENTERPRISES, LLC	VIP SHOVELNOSE WET/DRY VAC FOR HS	-853.20
321	01/23/2024	44684	PROF. SPRINKLER INSPECTIONS, LLC	FIRE SYSTEM REPAIRS AT CHARTER OAK	-150.00
324	01/19/2024	15994	AMAZON CAPITAL SERVICES	WIFI T-STATS FOR DISTRICT	-0.06
327	01/23/2024	44013	CENTRAL OKLAHOMA WINNELSON	REPLACEMENT CABLE FOR MILWAUKEE SNAKE	2.62
328	01/23/2024	17491	ENGINEERED EQUIPMENT, INC.	DISTRICT HVAC FILTERS	-100.45
330	01/24/2024	12967	OKLAHOMA HOME CENTERS, INC.	HS- PAINT (ATHLETIC FILEDS)	-5.05
331	01/24/2024	15994	AMAZON CAPITAL SERVICES	WATER FOUNTAIN SOLENOIDS	-17.28
338	01/30/2024	10129	NORTHUP AUTO PARTS & MACHINE	HOSE REEL	-21.68
339	01/30/2024	44614	IDN-GLOABL, INC	DISTRICT DOOR HARDWARE	-39.85
369	01/17/2024	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-6.18
654	12/15/2023	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	-44.01

**Non-Payroll Total:** (\$4,400.23)

**Payroll Total:** \$0.00

**Report Total:** (\$4,400.23)

**ACTIVITY FUND - FUND 60**  
**BANK RECONCILIATION - FARMERS & MERCHANT BANK**  
**AS OF 3/01/2024**

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (2/1/2024)	\$ 798,905.05	Balance per bank statement (2/29/2024)	\$ 857,570.81
Add Receipts	\$ 122,639.50	Add Deposits in Transit	\$ -
Less Checks Written	\$ (125,992.84)	Less O/S Checks	\$ (61,351.68)
Adjustments	\$ 667.42	Adjustments	\$ -
Balance per Ledger	\$ <b>796,219.13</b>	Balance per Ledger	\$ <b>796,219.13</b>

Ledger Adjustment details: Credit to Account 815 GUES PTO

Bank Adjustment details:

This information is accurate and correct to the best of my knowledge.

*Stephanie Simmons*

Stephanie Simmons, Activity Fund Clerk

3/1/2024

Date

# Guthrie Public Schools

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2024 - 2/29/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$212.94	\$0.00	\$0.00	\$0.00	\$212.94	\$0.00	\$212.94
802 CENTRAL ACTIVITY	\$15,856.75	\$6,935.00	\$0.00	\$1,953.18	\$20,838.57	\$7,296.77	\$13,541.80
803 CENTRAL PTO	\$15,287.50	\$783.09	\$0.00	\$2,226.11	\$13,844.48	\$2,191.24	\$11,653.24
804 COTTERAL PTO	\$16,701.49	\$1,003.40	\$0.00	\$878.79	\$16,826.10	\$1,704.54	\$15,121.56
805 COTTERAL ACTIVITY	\$22,443.88	\$8,084.00	\$0.00	\$1,818.07	\$28,709.81	\$25,342.59	\$3,367.22
806 COTTERAL FACULTY	\$753.66	\$36.95	\$0.00	\$0.00	\$790.61	\$0.00	\$790.61
808 FOGARTY PARENTS ORG.	\$8,459.70	\$425.00	\$0.00	\$782.17	\$8,102.53	\$2,779.96	\$5,322.57
809 FOGARTY ACTIVITY	\$13,213.20	\$9,368.00	\$0.00	\$1,269.97	\$21,311.23	\$4,562.94	\$16,748.29
810 FOGARTY FACULTY	\$251.61	\$0.00	\$0.00	\$0.00	\$251.61	\$0.00	\$251.61
811 ELEM SNACK GRANT	\$903.69	\$0.00	\$0.00	\$0.00	\$903.69	\$0.00	\$903.69
812 GUES ACTIVITY	\$42,753.81	\$2,142.08	\$0.00	\$5,851.75	\$39,044.14	\$5,011.06	\$34,033.08
813 GUES FACULTY	\$799.68	\$72.20	\$0.00	\$0.00	\$871.88	\$279.99	\$591.89
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$0.00	\$525.83
815 GUES PARENTS ORG.	\$3,291.87	\$9,486.65	\$0.00	\$803.38	\$11,975.14	\$1,354.76	\$10,620.38
816 GHS SPECIAL KIDS	\$9,024.74	\$0.00	\$0.00	\$0.00	\$9,024.74	\$0.00	\$9,024.74
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$163.56	\$0.00	\$0.00	\$0.00	\$163.56	\$0.00	\$163.56
819 ATHLETICS JUNIOR HIGH	\$5,495.07	\$0.00	\$0.00	\$0.00	\$5,495.07	\$1,060.00	\$4,435.07
820 GOLF JUNIOR HIGH	\$4,398.44	\$0.00	\$0.00	\$0.00	\$4,398.44	\$3,025.00	\$1,373.44
821 FHA JUNIOR HIGH	\$3,197.44	\$294.00	\$0.00	\$579.59	\$2,911.85	\$1,563.94	\$1,347.91
822 HONOR SOCIETY JR HIGH	\$3,918.54	\$795.00	\$0.00	\$0.00	\$4,713.54	\$1,441.00	\$3,272.54
823 JR HIGH ACCOUNT	\$1,023.28	\$0.00	\$0.00	\$0.00	\$1,023.28	\$370.00	\$653.28
824 JR HIGH FACULTY	\$2,210.18	\$515.00	\$0.00	\$469.50	\$2,255.68	\$242.88	\$2,012.80
825 LIBRARY JR HIGH	\$1,745.83	\$1,952.90	\$0.00	\$1,952.99	\$1,745.74	\$0.00	\$1,745.74
826 LEARN 2 LOVE	\$11,807.22	\$0.00	\$0.00	\$531.32	\$11,275.90	\$1,117.17	\$10,158.73
827 CHEERLEADERS JR HIGH	\$1,730.16	\$0.00	\$0.00	\$0.00	\$1,730.16	\$0.00	\$1,730.16
830 STUCO JH	\$2,754.87	\$350.00	\$0.00	\$60.00	\$3,044.87	\$140.00	\$2,904.87
831 T.S.A. JR HIGH	\$1,597.17	\$90.00	\$0.00	\$0.00	\$1,687.17	\$356.00	\$1,331.17
832 YEARBOOK JR HIGH	\$7,355.13	\$0.00	\$0.00	\$28.00	\$7,327.13	\$1,153.13	\$6,174.00
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$39,805.69	\$18,848.98	\$0.00	\$12,207.38	\$46,447.29	\$22,570.12	\$23,877.17
841 CHARTER OAK PTO	\$21,063.42	\$2,597.46	\$0.00	\$1,780.15	\$21,880.73	\$2,402.40	\$19,478.33
842 CHARTER OAK FACULTY	\$352.57	\$45.56	\$0.00	\$0.00	\$398.13	\$0.00	\$398.13
850 ACADEMIC TEAM HS	\$176.50	\$0.00	\$0.00	\$50.80	\$125.70	\$0.00	\$125.70
851 ART CLUB HS	\$4,865.68	\$111.00	\$0.00	\$105.64	\$4,871.04	\$200.00	\$4,671.04
852 ATHLETICS HS	\$119,818.81	\$22,193.54	\$0.00	\$32,433.03	\$109,579.32	\$66,846.87	\$42,732.45
853 HS CHEER	\$6,261.62	\$0.00	\$0.00	\$100.89	\$6,160.73	\$650.00	\$5,510.73
854 FOOTBALL CAMP	\$7,614.71	\$0.00	\$0.00	\$1,498.25	\$6,116.46	\$771.50	\$5,344.96
855 TENNIS HS	\$9,000.17	\$1,742.00	\$0.00	\$1,276.31	\$9,465.86	\$4,519.47	\$4,946.39
856 GHS LIBRARY	\$86.59	\$0.00	\$0.00	\$0.00	\$86.59	\$0.00	\$86.59
858 GHS LINK CREW	\$295.84	\$0.00	\$0.00	\$0.00	\$295.84	\$0.00	\$295.84
859 BAND (OPERATING) HS	\$11,538.55	\$1,156.00	\$0.00	\$3,129.93	\$9,564.62	\$5,546.61	\$4,018.01
861 CLASS OF 2023 HS	\$109.12	\$0.00	\$0.00	\$0.00	\$109.12	\$0.00	\$109.12
862 CLASS OF 2027 HS	\$1,816.67	\$30.00	\$0.00	\$0.00	\$1,846.67	\$0.00	\$1,846.67
864 GHS ALUMNI ACCOUNT	\$15,256.29	\$0.00	\$0.00	\$0.00	\$15,256.29	\$0.00	\$15,256.29
866 CLASS OF 2024 HS	\$8,369.12	\$0.00	\$0.00	\$0.00	\$8,369.12	\$300.00	\$8,069.12
867 CLASS OF 2025 HS	\$2,697.72	\$0.00	\$0.00	\$0.00	\$2,697.72	\$22.00	\$2,675.72
868 CLASS OF 2026 HS	\$2,173.85	\$0.00	\$0.00	\$0.00	\$2,173.85	\$0.00	\$2,173.85
869 ENGLISH CLUB	\$736.83	\$0.00	\$0.00	\$0.00	\$736.83	\$0.00	\$736.83
870 HS FACULTY/COURTESY ACCOUNT	\$915.15	\$44.15	\$0.00	\$0.00	\$959.30	\$150.00	\$809.30
871 HS STUDENT PANTRY	\$11,363.30	\$0.00	\$0.00	\$0.00	\$11,363.30	\$2,100.00	\$9,263.30
876 FFA 4H BOOSTER CLUB HS	\$65,945.22	\$3,716.00	\$0.00	\$3,629.66	\$66,031.56	\$32,503.94	\$33,527.62
877 FFA HS	\$37,847.85	\$9,939.00	\$0.00	\$33,993.29	\$13,793.56	\$8,773.49	\$5,020.07
878 FCCLA (FHA) HS	\$6,036.30	\$450.00	\$0.00	\$561.00	\$5,925.30	\$1,705.00	\$4,220.30
879 FOREIGN LANGUAGE SPAN HS	\$3,826.37	\$535.00	\$0.00	\$0.00	\$4,361.37	\$1,570.83	\$2,790.54
880 XC BLUECREW	\$5,051.16	\$767.00	\$0.00	\$632.24	\$5,185.92	\$2,950.00	\$2,235.92
881 LADY JAYS BASKETBALL	\$432.96	\$0.00	\$0.00	\$0.00	\$432.96	\$0.00	\$432.96

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2024 - 2/29/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$894.04	\$0.00	\$0.00	\$0.00	\$894.04	\$210.00	\$684.04
883 HERITAGE CLUB HS	\$630.26	\$0.00	\$0.00	\$64.59	\$565.67	\$0.00	\$565.67
884 HIGH SCHOOL ACCOUNT	\$11,193.27	\$198.44	\$0.00	\$677.57	\$10,714.14	\$6,167.90	\$4,546.24
885 STUDENT SUPPORT HS	\$4,787.36	\$411.41	\$0.00	\$459.00	\$4,739.77	\$0.00	\$4,739.77
886 HONOR SOCIETY HS	\$6,560.46	\$180.00	\$0.00	\$0.00	\$6,740.46	\$1,273.00	\$5,467.46
889 KEY CLUB HS	\$107.80	\$120.00	\$0.00	\$0.00	\$227.80	\$0.00	\$227.80
890 SPEECH HS	\$1,230.63	\$0.00	\$0.00	\$558.00	\$672.63	\$507.82	\$164.81
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$13,328.11	\$287.50	\$0.00	\$67.20	\$13,548.41	\$903.52	\$12,644.89
894 HS PROM ACCOUNT	\$17,744.60	\$0.00	\$0.00	\$62.50	\$17,682.10	\$142.50	\$17,539.60
895 JROTC HS	\$5,549.26	\$4,694.00	\$0.00	\$2,097.60	\$8,145.66	\$1,410.00	\$6,735.66
897 SOCCER CLUB HS	\$19,911.76	\$7,829.60	\$0.00	\$6,154.40	\$21,586.96	\$9,163.71	\$12,423.25
898 SCIENCE CLUB HS	\$8,322.97	\$125.00	\$0.00	\$1,223.90	\$7,224.07	\$381.94	\$6,842.13
899 STUDENT COUNCIL HS	\$8,380.56	\$0.00	\$0.00	\$120.40	\$8,260.16	\$1,024.19	\$7,235.97
900 CAMPUS BEAUTIFICATION HS	\$5,823.79	\$100.00	\$0.00	\$0.00	\$5,923.79	\$35.40	\$5,888.39
902 VOCAL HS	\$4,216.41	\$2,221.00	\$0.00	\$1,342.27	\$5,095.14	\$3,474.14	\$1,621.00
904 YEARBOOK HS	\$43,240.68	\$1,436.00	\$0.00	\$129.18	\$44,547.50	\$470.82	\$44,076.68
905 GPS eSPORTS	\$179.73	\$0.00	\$0.00	\$0.00	\$179.73	\$0.00	\$179.73
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,122.73	\$0.00	\$0.00	\$300.03	\$1,822.70	\$344.47	\$1,478.23
913 DRAMA HS	\$2,015.89	\$25.00	\$0.00	\$742.60	\$1,298.29	\$350.00	\$948.29
922 COURTESY COMMITTEE ADMIN	\$64.53	\$0.00	\$0.00	\$0.00	\$64.53	\$64.53	\$0.00
925 GENERAL FUND REFUND	\$2,092.14	\$7.00	\$0.00	\$0.00	\$2,099.14	\$0.00	\$2,099.14
927 HALL OF FAME BANQUET	(\$137.93)	\$0.00	\$0.00	\$0.00	(\$137.93)	\$0.00	(\$137.93)
929 DISTRICT SPECIAL OLYMPICS	\$29,717.36	\$0.00	\$0.00	\$399.35	\$29,318.01	\$593.80	\$28,724.21
931 TECHNOLOGY INSURANCE ACCOUNT	\$571.99	\$150.00	\$0.00	\$25.00	\$696.99	\$0.00	\$696.99
932 SUMMER SCHOOL HS	\$10,798.55	\$0.00	\$0.00	\$0.00	\$10,798.55	\$0.00	\$10,798.55
933 FAVER C&C	\$129.63	\$0.00	\$0.00	\$0.00	\$129.63	\$0.00	\$129.63
934 TRANSPORTATION C&C	\$1,404.21	\$120.00	\$0.00	\$0.00	\$1,524.21	\$134.50	\$1,389.71
935 VENDING MACHINE ADMIN	\$779.64	\$0.00	\$0.00	\$0.00	\$779.64	\$365.00	\$414.64
937 FAVER ACTIVITY	\$511.27	\$0.00	\$0.00	\$0.00	\$511.27	\$0.00	\$511.27
940 ADMINISTRATION MISC	\$15,729.22	\$225.59	\$0.00	\$965.86	\$14,988.95	\$935.61	\$14,053.34
<b>Total</b>	<b>\$799,572.47</b>	<b>\$122,639.50</b>	<b>\$0.00</b>	<b>\$125,992.84</b>	<b>\$796,219.13</b>	<b>\$242,528.05</b>	<b>\$553,691.08</b>



www.gofmx.com  
 1 (844) 664-4400  
 800 Yard St., Suite 115  
 Columbus, OH 43212

### FMX Quote Summary

#### Address Information

Account Name Guthrie Public Schools  
 Billing Address 802 E Vilas  
 Guthrie, Oklahoma 73044  
 United States  
 Phone (405) 282-8900

#### Quote Information

Quote Number 00011108  
 Expiration Date 7/1/2024  
 Prepared By Leah Whited  
 Email leah.whited@gofmx.com

Product	Line Item Description	Sales Price	Quantity	Total Price
FMX Subscription Fee	Modules Included Listed Below	\$9,677.74	1.00	\$9,677.74
Grand Total:				\$9,677.74

Price Includes: Maintenance Requests, Planned Maintenance, Technology Requests, Schedule Requests, Transportation Requests, Inventory Management, Single Sign On, Arbiter Schedule Request Integration, Standard Dashboards, Inventory Requests, HR Forms, Bus Repair Requests, Bus Conduct Reports

Contract Start Date 7/1/2024

Contract End Date 6/30/2025

See below for more detailed information on your Subscription Summary and Implementation Process.

### Quote Acceptance Information

#### Term

The Initial Term for the subscription shall be from the date of execution of this agreement (signature date) for one (1) calendar year, unless otherwise specified in your subscription agreement.

#### Billing

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the Invoice if necessary. If you are exempt from sales tax, please send the required tax exemption documents to [billing@gofmx.com](mailto:billing@gofmx.com). Invoices for this order will be emailed automatically from [billing@gofmx.com](mailto:billing@gofmx.com).

#### Renewal

The subscription term will automatically renew for successive periods equal to the initial term unless either party notifies the other in writing at least thirty (30) days prior to expiration of the then current term.

By signing this Sales Order, you are agreeing to the [FMX Terms of Use](#) as incorporated herein.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Subscription Summary

- Unlimited users (administrators, technicians, requesters, etc.)
- Data imports from provided templates
- Site customization (custom fields, approval processes, email notifications, etc.)



www.gofmx.com  
1 (844) 664-4400  
800 Yard St., Suite 115  
Columbus, OH 43212

- Site specific branding (URL and Logo)
- Mobile Access
- Basic reporting
- Full access to asset management and reporting
- Premier support and training
  - Dedicated Customer Success Manager
  - Remote-training
  - Access to online FMX Learning Center
  - Live email and telephone support (Monday – Friday 8:00am-6:00pm EST)

Learn more about our [Post Launch Implementation Requirements](#).

**New Cotteral Elementary - 23OK61-MLA**

**23OK61-MLA**

2001 W. Noble Ave.  
Guthrie, OK 73044

**Date:** 2/9/2024

**Number:** C-MOD 02

**Subject:** Contingency Modification 02

**Source of Funding:** Allowance / Contingency

**Description**

- PCO#4 - Cost to build the MDP for the school locally to avoid extensive lead times.
- PCO#5 - Cost for correction of the subgrade underneath the new gymnasium.
- PCO#6 - Cost to contingency for buyout of the 08C - Glass and Glazing scope in Bid Package #2.
- PCO#7 - Credit to contingency for buyout of the 11A - Food Service Equipment scope in Bid Package #2.
- PCO#8 - Credit to contingency for buyout of the 27B - A/V Systems scope in Bid Package #2.
- PCO#9 - Cost to add transitional aggregate piers to improve the foundation of the new gymnasium.
- PCO#10 - Cost for correction of the subgrade in the northwest area of the building pad.

**Days Requested:** 0

**Change Total:** \$0.00

Item Number	Description	Amount
01	Contingency Modification 02	\$280,250.00
02	PCO 04: Switchgear Local Build	\$23,253.00
03	PCO 05: Gymnasium Subgrade Correction	\$7,500.00
04	PCO 06: Remove Allowance for 08C - Glass and Glazing	\$(250,000.00)
05	PCO 06: Crystal Structures	\$252,800.00
06	PCO 07: Remove Allowance for 11A - Food Service Equipment	\$(825,000.00)
07	PCO 07: Hotel & Restaurant Supply	\$590,000.00
08	PCO 08: Remove Allowance for 27B - A/V Systems	\$(300,000.00)
09	PCO 08: AVL Systems	\$199,997.00
10	PCO 09: Added Transitional Piers	\$15,000.00
11	PCO 10: Northwest Subgrade Correction	\$6,200.00

The Stacy Group, Inc.

Crossland Construction Company, Inc.

Guthrie Public Schools

ARCHITECT

CONTRACTOR

OWNER

By Sean Willis

By Lane McMillan

By Mike Simpson

Signature \_\_\_\_\_

Signature *Lane McMillan* \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date 03/01/2024 \_\_\_\_\_

Date \_\_\_\_\_





**Guthrie Cotteral Elementary**  
**Contingency Change Log**

CC	PCO #	Description	Reason for CC	Sent Date	Amount	Status	Approved	Pending	Anticipated	ARCHITECTURAL APPROVAL DATE	OWNER APPROVAL DATE
1	1	COX Fiber Reroute	Existing Conditions		\$ 1,578.44	Approved	\$ 1,578.44	\$ -	\$ -		
1	2	Buyout for Wheelchair Lift	Buyout		\$ (7,205.00)	Approved	\$ (7,205.00)	\$ -	\$ -		
1	3	Parking Lot Correction	Existing Conditions		\$ 31,880.00	Approved	\$ 31,880.00	\$ -	\$ -		
2	4	Switchgear	Expedite		\$ 23,253.00	Pending	\$ -	\$ 23,253.00	\$ -		
2	5	Gym Subgrade Correction	Existing Conditions		\$ 7,500.00	Pending	\$ -	\$ 7,500.00	\$ -		
2	6	08C - Glass and Glazing Buyout	Buyout		\$ 2,800.00	Pending	\$ -	\$ 2,800.00	\$ -		
2	7	11A - Food Service Equipment Buyout	Buyout		\$ (235,000.00)	Pending	\$ -	\$ (235,000.00)	\$ -		
2	8	27B - A/V Systems Buyout	Buyout		\$ (100,003.00)	Pending	\$ -	\$ (100,003.00)	\$ -		
2	9	Added Transitional Piers	Project Add		\$ 15,000.00	Pending	\$ -	\$ 15,000.00	\$ -		
2	10	Northwest Subgrade Correction	Existing Conditions		\$ 6,200.00	Pending	\$ -	\$ 6,200.00	\$ -		
							\$ -	\$ -	\$ -		

Potential/Forthcoming CC's								
XX					Anticipated	\$ -	\$ -	\$ -
XX					Anticipated	\$ -	\$ -	\$ -
XX					Anticipated	\$ -	\$ -	\$ -
<b>Totals</b>						\$ 26,253.44	\$ (280,250.00)	\$ -

- CM getting pricing
- Pricing Received
- Architectural Hold / Looking for Options

\*Approval - Wet signature received by all parties for CC approval  
 \*Pending - CC sent out but is awaiting signatures  
 \*Anticipated - Item is being priced but is not official

<b>Original Contingency</b>	<b>\$ 430,152.00</b>
<b>Total</b>	<b>\$ 430,152.00</b>
<b>Approved</b>	<b>\$ 26,253.44</b>
<b>Current Contingency</b>	<b>\$ 403,898.56</b>
<b>Pending Costs</b>	<b>\$ (280,250.00)</b>
<b>Anticipated Costs</b>	<b>\$ -</b>
<b>Projected Contingency</b>	<b>\$ 684,148.56</b>



# Software Service Order Agreement

Term of Agreement: 2024-2025 Fiscal Year

**Customer:** GUTHRIE PUBLIC SCHOOLS

**Addr:** 802 EAST VILAS  
GUTHRIE OK 73044

**October Membership:** 3441

SYLOGISTED, INC.

**Addr:** 908 EAST 35TH STREET  
SHAWNEE, OK 74804

**Phone:** (800)749-5691 **Email:** accounts@sylogist.com

Re-Occurring Fiscal Year Charges	
Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.	
Description	Total
Appropriated Funds	\$11,050.00
Payroll	NA
- Usage Fee Included In Appropriated Funds	
Treasurer	\$1,926.96
Activity Funds	\$929.07
Personnel	\$1,926.96
Purchase Requisition	\$1,926.96
Fixed Assets	NA
Document Management	NA
Accounting Query Designer	NA
Business Manager	NA
-Additional Contact(s): 1 - Amount: \$0.00	

**Total 2024-2025 Fiscal Year Charges:** \$17,759.95

## Terms and Conditions

- The software charge includes phone support for one (1) designated contact per application, excluding Document Management. Additional contacts can be added at an additional cost. SylogistEd, Inc. shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. SylogistEd, Inc. shall have full and free access to the Customer equipment and software to provide support.
- The software charge includes interactive online training via training videos and webinars.
- On-site training (by appointment only) will be charged \$1000.00 per day from 9:30 a.m. through 3:30 p.m. CST and round-trip mileage at the current IRS mileage rate. Additional time is \$165.00 per hour.
- For each renewal, the fees may, at SylogistEd's discretion, increase by an amount not to exceed 5%, no more than one time per annum.
- Customer agrees that SylogistEd, Inc. shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
- The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.

7. This agreement shall be governed by the Laws of the State of Oklahoma.

## Software as a Service

1. Definitions.
  - (a) Application means the software and other material used by SylogistEd, Inc. to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
  - (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
  - (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
  - (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
  - (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
  - (f) Privacy Policy and Terms of Service means the SylogistEd, Inc. Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
  - (g) Service shall have the meaning set forth in the SylogistEd, Inc. Privacy Policy and Terms of Service.
  - (h) Service Order Agreement means the Software Service Order Agreement delivered by SylogistEd, Inc. to Customer which sets forth the service and fees for the current fiscal year.
  - (i) Usage Data means any data that SylogistEd, Inc. collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
  - (a) SylogistEd, Inc. Obligations. SylogistEd, Inc. hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service; and (iv) to notify customer promptly of any such unauthorized access to, or use of, the Service that SylogistEd, Inc. becomes aware of (provided SylogistEd, Inc. is not required to actively monitor the Customer's account access).
  - (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify SylogistEd, Inc. promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require SylogistEd, Inc. to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii) to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and SylogistEd, Inc. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
  - (a) Customer Accounts. Customer must provide SylogistEd, Inc. with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
  - (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
5. Availability, Maintenance, and Technical Support.
  - (a) Availability & Maintenance. SylogistEd, Inc. will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
  - (b) Technical Support. Unless otherwise provided in the Service Order Agreement, SylogistEd, Inc. will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. SylogistEd, Inc. will provide software as part of the Service that will allow the Customer to share data with third-party applications.
  - (a) It is understood and agreed that SylogistEd, Inc. is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.
  - (b) It is understood and agreed that SylogistEd, Inc. is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall SylogistEd, Inc. be deemed to be a direct or indirect transferor of information/data to any third party. SylogistEd, Inc. is only providing software that will allow the Customer to share data with third-party applications.
  - (c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
  - (d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act

(FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, SylogistEd, Inc. for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that SylogistEd, Inc. could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) SylogistEd, Inc. Intellectual Property. SylogistEd, Inc. and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no SylogistEd, Inc. Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants SylogistEd, Inc. a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by SylogistEd, Inc. and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information. (a) SylogistEd, Inc.'s Privacy Policy. SylogistEd, Inc.'s Privacy Policy and Terms of Service, made a part hereof, is available at <https://www.sylogist.com/privacy-policy>.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or SylogistEd, Inc.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. SylogistEd, Inc. may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. SylogistEd, Inc. may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of SylogistEd, Inc.'s notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to SylogistEd, Inc. or its third-party licensor (as appropriate), and SylogistEd, Inc. hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information").

Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

- 11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from SylogistEd, Inc. to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.
- 12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.
- 13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.
- 14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. SylogistEd, Inc. reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

**Prepared By:**           *Amanda Bunkerfield*          

**Date Prepared:**           2/23/2024          

**Accepted By (please circle one): Superintendent / Board President**

**Signature:** \_\_\_\_\_

**Date Accepted:** \_\_\_\_\_

**Ryan Walters**  
**State Superintendent of Public Instruction**  
**Oklahoma State Department of Education**  
**2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599**

**CONTRACT FOR AUDIT OF PUBLIC SCHOOLS**  
**2023-2024 SCHOOL YEAR**

The Audit reports are to be made in accordance with Oklahoma Statutes and the Rules and Regulations of the State Board of Education. The contracting auditing firm stipulates that the audit will include a financial and compliance examination in accordance with the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; when applicable, the provisions of the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards, also known as 2 C.F.R Part 200. The contracting auditing firm is currently included on the State Board of Education's list of approved public school auditors.

We, the undersigned, do hereby further stipulate that we have entered into an agreement to provide an annual audit of the financial affairs and transactions of all funds and activities of the school district specified below. The audit period shall cover the 2023-2024 fiscal year beginning July 1, 2023 and ending June 30, 2024.

This audit contract was approved by the Board of Education and entered in the minutes of its meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

_____ <b>Clerk</b>	_____ <b>President</b>
<b>Guthrie Public Schools</b>	<b>Logan                      42/1001</b>
_____ <b>District</b>	_____ <b>County                      County/District Number</b>
Approved this _____	Day of _____ 2024.

**S & B CPAs & Associates, PLLC**

\_\_\_\_\_  
**AUDITING FIRM**



\_\_\_\_\_  
**SIGNATURE OF AUTHORIZED REPRESENTATIVE OF AUDITING FIRM**

**PLEASE EXECUTE THIS FORM IN TRIPLICATE:**

- (1) copy for the school file
- (1) copy for the contracting auditing firm
- (1) copy to be submitted to the State Department of Education

**EMAIL A SIGNED CONTRACT TO [KATHERINE.BLACK@SDE.OK.GOV](mailto:KATHERINE.BLACK@SDE.OK.GOV) OR MAIL A**

**COPY TO:** Katherine Black, Executive Director, Financial Accounting  
Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Suite 420  
Oklahoma City, Oklahoma 73105-4599

**MUST BE FILED NO LATER THAN JUNE 30, 2024**  
Contracts dated prior to January 20, 2024, will **not** be accepted.  
Contracts which do not contain **all** of the above provisions **will not** be accepted.



Guthrie Public Schools

**Memo**

**To:** Dr. Simpson, Guthrie School Board  
**From:** Carmen Walters, Assistant Superintendent  
**Date:** February 28, 2024  
**Re:** K-6 Remedial Summer School Program

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Guthrie Public Schools request your consideration and approval for the K-6 Remedial Summer School Program.

- Instruction will include reading for Kindergarten through 6th grade and mathematics for Kindergarten through 2<sup>nd</sup> grade and 4<sup>th</sup> through 6<sup>th</sup> grade.
- Students qualify based on STAR Early Literacy, STAR Reading, STAR Math, Measures of Academic Progress (MAP) assessments, Oklahoma School Testing Program (OSTP), scores, benchmark assessments and other informal assessments.
- The program is offered at no cost to the students. However, transportation is the responsibility of the parent or guardian.
- Funding for the program will be through Title I and RSA (Reading Sufficiency Act) funds at a total projected cost of \$25,000.
- The staff will include approximately 12 teachers, 2 paraprofessionals and 1 administrator.
- Teacher pay is \$25.00 per hour plus up to 5 hours for scheduling and parent contact prior to the beginning and after summer school. Paraprofessional pay is at a rate of \$15.00 per hour. Summer School Administrator pay is \$30.00 per hour, plus \$500 for preparation.
- All sessions will be held at Guthrie Upper Elementary School.
- Students will attend Monday - Thursday June 3-27, 2024 from 8:30 - 11:30 AM for a total of 16 days. Teachers will report Friday May 31, 2024 from 8:00 AM - 12:00 PM and Monday - Thursday June 3-27, 2024 for a total of 17 days. The Summer School Administrator will report Friday May 31, 2024 from 7:30 AM - 12:30 PM and Monday - Thursday June 3-27, 2024 for a total of 17 days.
- Teacher recommendations will be submitted for your approval at the May 2024 board meeting.

**EXHIBIT A****CAPACITIES TO ACCEPT TRANSFER STUDENTS BY GRADE**

The following capacity determinations will be reviewed and approved by the Guthrie Board of Education prior to the first day of January, April, July and October of each school year, published on the district website and reported to the Oklahoma State Department of Education.

For grades PK through grade 6, student capacity is set at 20 students per classroom. These class size limits are set in accordance with 70 O.S. § 18-113.1. The district will multiply those limits times the number of regular classroom teachers employed by the school district at each grade level for each school site. If classroom space is not sufficient to accommodate that number of students due to a classroom being disproportionately sized, the district's capacity numbers will reflect a lesser amount based upon that classroom size.

For grades 7-12, capacity is set based on the total number of students who are enrolled for in-person and virtual instruction. To be able to plan for in-district growth, provide adequate staffing, and ensure that teachers do not exceed class size limits set forth in 70 O.S. § 18-113.3, the current capacity of students per grade level is set at 250 students.





**Board of Education Personnel Reports  
March 11, 2024**

**Employment Request**

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
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<u>Classification Support</u> Name	Site	Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
Brown, Terra	Central	SpEd Para	02-26-24	6	7.5	Stacey Coffee
Chesher, Tanya	Fogarty	Site Secretary	03-11-24	4	7.5	Shay Hughes
Cruz-Charqueño	Cotteral	Custodian	03-11-24	4	8	Sandra Fox
Valdez, Monica	Fogarty	Custodian	02-12-24	3	8	Malachi Taylor
Vazquez, Eduardo	Cotteral	Custodian	01-22-24	3	8	Lawrence Phoenix

**FMLA Requests**

**Certified: 1**

**Support:**

**Transfer of Position Report**

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
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<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
Coffee, Stacey	Central – SpEd Para	GUES – SpEd Para	Janice Lavender
Lavender, Janice	GUES – SpEd Para	GUES – Severe/Prof. Para	Melissa Haggard



**Board of Education Personnel Reports  
March 11, 2024**

**Separation of Employment**

<u>Classification Certified</u>		Teaching Assignment	Reason for Separation	Effective Date
Name	Site			
Fields, Shana	Cotteral	Librarian	resignation	05-24-24

<u>Classification Classified</u>		Position	Reason for Separation	Effective Date
Name	Site			
Avis, Lysie	HS	Cafeteria – 7.5 hrs	resignation	03-01-24
Brothers, Trina	Charter Oak	Cafeteria – 6.5 hrs	resignation	02-12-24
Fox, Sandra	Cotteral	Custodian	resignation	02-15-24
Haggard, Melissa	GUES	SpEd Para	resignation	01-08-24
Saenz, Charlie	GUES	Site Secretary	resignation	03-15-24
Woods, Brenna	Fogarty	SpEd Para	resignation	05-24-24



Staking A Claim in Our Students' Future

Telephone: 405-282-8900

**REQUEST FOR EXTRA-DUTY POSITION**

Dr. Simpson & Guthrie Board of Education:

Recommendation for the following employee for an extra-duty position with the Guthrie Public School District:

Erbar    Christi  
\_\_\_\_\_  
Last Name    First Name    Middle Initial

JH ELL Cordinator - 287                                  GJHS  
\_\_\_\_\_  
Extra-Duty Position    Site

If hired by the Board of Education, would this be a replacement?  Yes  No

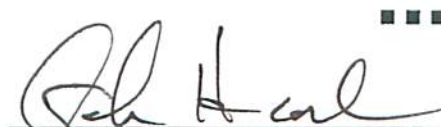
If yes, whom would this employee replace? \_\_\_\_\_

If this is an extra-duty position for athletics, has this person had *Care and Prevention of Athletic Injuries*?  Yes  No

Start Date 8-16-23    Extra-Duty Compensation \$500

Submitted By:  \_\_\_\_\_                                  12-13-23  
Principal or Program Director    Date

.....

 \_\_\_\_\_                                  2/15/24  
John Hancock, Executive Director    Date  
Personnel/Secondary Education

**Contract Type****Options:** Filter: Active = True And ContractStatus = 'ADMINISTRATOR'

<b>Employee Name</b>	<b>Site</b>	<b>Contract Type</b>
WATSON, DANI	CENTRAL	ADMINISTRATOR
CARPENTER, EMILY	CHARTER OAK ELEMENTARY	ADMINISTRATOR
COTTON, LESLEY	COTTERAL	ADMINISTRATOR
TODD, MARSHA	FOGARTY	ADMINISTRATOR
BALL, JEFF	GUES	ADMINISTRATOR
AMBRIZ, JEANNE	HIGH SCHOOL	ADMINISTRATOR
STEVENS, JUSTIN	HIGH SCHOOL	ADMINISTRATOR
THROCKMORTON, DUSTY	HIGH SCHOOL	ADMINISTRATOR
BRAMWELL, TODD	JUNIOR HIGH	ADMINISTRATOR
ROBINSON, SHANE	JUNIOR HIGH	ADMINISTRATOR

Guthrie Public Schools  
Property Committee Meeting  
March 4, 2024 5:00 p.m.

Attending Members: Dr. Mike Simpson, Carmen Walters, John Hancock, Dr. Michelle Chapple, Cody Thompson, Ron Plagg, Janna Pierson, Travis Sallee, Ben Huskey, and Linda Skinner. Lane McMillan of Crossland Construction was also in attendance.

**Cody Thompson spoke on the following items:**

**Expenditure Reports:**

- Summarized February expenses for Maintenance and Transportation
- Comparison of 2023/24 expenditures to 2022/23

**Current Projects:**

- Completed 219 Maintenance work orders, 74 Transportation work orders and handled 46 Activity trips work orders for the month.
- Replaced the water heater, piping, valves, and exhaust pipes in the kitchen at Central.
- Called Lambert Construction after having 4 plumbing issues in the north section at the High School. Found another cap in the drain which was causing the sewer backups to both north restrooms.
- Turned the water back on to the softball and soccer/track complexes for the start of the season.
- Removed and installed a new stove in the Fogarty kitchen.
- Innovative Mechanical was able to install the new parts to the remaining 2 boilers at the HS so all 5 are now operating.
- Additional playground equipment, handicap ramp, and wood chips were installed at Charter Oak. A handicap ramp and woods chips were installed at Central and GUES received their new soccer goals and netting.
- Current open positions in our Operations Dept.: 10 bus driver positions, 3 drivers on IR, 1 bus monitor position, and 1 maintenance position. We did fill the last vacant custodial position. All 3 drivers in training failed their driving test this past week, but we will try again before Spring Break.

**Future Projects:**

- Replace existing bus communications to include radios, base stations, and and GPS tracking system.
- Replacing stage curtains at Fogarty
- Install and move the sound and new projector to the back of the Auditorium at Fogarty
- Continue floor work to the north and south part of the HS and to the gym and café hallway along with the 3 classroom hallways at GUES
- Do extensive floor work in Fogarty classrooms and gym
- Replace sidewalk from Fogarty parking to the main building
- Make major repairs to the roof drain system on the north side of the HS
- Install plumbing shut-off valves at strategic areas of each school
- HVAC projects:
  - Replace units as needed
  - Replace unit for the Faver BOC building
  - Install new unit for Central server room

- Replace units to the main stage & south café unit at the HS
- Add heaters to areas that we currently place portable heaters
- Replace carpet in GUES office areas, SRO office at the Jr High, the Library computer room at the HS, the Library and Special Needs room at Fogarty, and the treasury's office at the Administration Building.
- Replace current carpet in the HS wrestling dressing room with tile, repair the walls, and repaint the dressing room and restroom areas
- Prepare to move the portable buildings at Cotteral once the construction of the new school is completed.

**District Property Projects:**

**Bond Project – New Cotteral Elementary – The main construction of the new Cotteral Elementary began January 3<sup>rd</sup>, 2024. Crossland's job site and landing area for supplies and materials has been established where our new teacher parking lot will be located on the SW corner of Cleveland and 20<sup>th</sup> Street. The old playground and parking lot have been removed and the dirt contractor is now forming the new site ground for the sub grade of the new school building, moving a lot of dirt and testing the dirt to meet mandatory requirements. Utility work has also started west of the Glam405 building, contractors are putting in water lines for the storm, sewer, and fresh water lines and are working their way to the school site.**

**Bond Project – ESSER/ARPA Funds**

- JH        Tuckpointing to the exterior of the main building – **Completed**  
              Outside window installation – **Completed**  
              HVAC Classroom projects – **Completed** – need to do a punch list
  
- HS        Restroom Renovations – **Lambert Construction needs to call for a final punch list inspection.**

Mr. McMillan discussed the good progress that has been made at the Cotteral ES building site over the month of February as well as the contingency change log.

Mr. Thompson discussed the software annual renewal with FMX for our work order program.

Dr. Simpson discussed the Long Range Planning Committee's list of recommendations for the District along with the next bond project.

Dr. Simpson, Cody Thompson, and John Hancock discussed the meeting they had regarding purchasing electric buses and the rebates and grants available.

**Guthrie Public Schools**  
**Finance Committee Meeting**  
**March 5, 2024**

In attendance: Mr. Chris Schroder, Ms. Gail Davis, Ms. Tina Smedley, Mr. Ben Huskey, Dr. Mike Simpson, Ms. Carmen Walters, Dr. Michelle Chapple, Mr. John Hancock, Ms. Angie Young, Mr. Dee Benson, Ms. Tamie Jones

**Dr. Chapple** greeted everyone in attendance, and then presented the following:

**Revenues and Expenditures for General, Building and Child Nutrition Funds as of February 29, 2024**

Information was presented

**Fund Balance Projections as of February 29, 2024**

Information was presented

**Discussion – Child Nutrition \$25,000 Ag Beef Grant**

Information was discussed

**Discussion – New Oven and Coolers Installed in the District**

Information was discussed

**Approval of Renewal Agreement with S & B CPAs & Associates, PLLC for Audit Contract Services for 2024-2025**

Information was presented

**Approval of Renewal Agreement with Sylogist for Accounting Software Only, for 2024-2025**

Information was presented

**Ms. Walters** presented the following:

**Approval of K-6 Remedial Summer School Program at GUES 2024-2025**

Information was presented

**Mr. Benson** presented the following:

**Approval of Renewal Agreement with FMX, Inventory Management & Maintenance Request Software for 2024-2025**

Information was presented

**Dr. Simpson** presented the following:

**Discussion - Change Order #2 – Cotteral Elementary School**

Information was discussed

**Discussion – Long Range Planning Committee Goals**

Information was discussed

**Discussion – EPA Grants to Fund Electric Busses**

Information was discussed

**Curriculum Committee Meeting Minutes**  
**March 5, 2024**  
**5:00 PM**  
**GPS Administration Board Room**

**In Attendance:**

Dr. Mike Simpson, Carmen Walters, John Hancock, Angie Young, Gina Wright, Gail Davis, Matt Girard, Tima Smedley and Ben Huskey

**Agenda Items Discussed:**

**Ms. Walters**

Ms. Walters covered the K-6 Remedial Summer School Program stating that instruction will include Reading for Kindergarten through 6th grade, Mathematics for Kindergarten through 2nd grade and 4th through 6th grade. 3rd grade students concentrate on Reading only to prepare them for passing the OSTP state testing to meet RSA requirements. Students will attend Monday - Thursday June 3-27, 2024 from 8:30 - 11:30 AM for a total of 16 days. Teachers will report Friday May 31, 2024 from 8:00 AM - 12:00 PM and Monday - Thursday June 3-27, 2024 for a total of 17 days. The Summer School Administrator will report Friday May 31, 2024 from 7:30 AM - 12:30 PM and Monday - Thursday June 3-27, 2024 for a total of 17 days. Administrator pay will be \$30.00 per hour, Certified teacher pay will be \$25.00 per hour and support staff will be paid \$15.00 per hour. The staff will include 1 administrator, approximately 12 teachers and 2 paraprofessionals.

District EL Referrals for Translation and Communication were explained by Ms. Walters next. She showed the differences in which site has the highest number of referrals and which site has the least amount of referrals. The total number of referrals to date is 119. These referrals are due to needing to provide communication to non-English speaking families.

Ms. Walters then explained the current number of DHS Referrals to date by site, and shared the number of referrals by grade for the last several years. DHS referrals are when someone has reported such things as abuse or neglect. Charter Oak Elementary currently has the highest number at 11. DHS referrals broken down by grade, showed 3rd grade has the highest number of referrals at 52.

An Opioid Abatement Grant was written and submitted by Ms. Walters and our school nurse Shayna Vaughan where they requested \$115,000.00. The purpose for this grant is to continue employing our 3 School Based Service Specialists with a focus on training and prevention for opioid usage.

Ms. Walters then went over the High Dosage Tutoring Grant that she wrote and they recently received. This grant is aimed at 4th grade students needing additional reading support to strengthen their reading skills and prepare them to achieve a passing score on the OSTP state testing. We were awarded \$48,209.00. The grant funds the pay for site supervisors, bus drivers, fuel for buses, manipulatives, reading materials and snacks for the students being tutored.

Lastly, Ms. Walters discussed the upcoming Foundation Fundraiser "Are You Smarter Than a GPS 5th Grader?". This fundraiser is the largest one that the Guthrie Education Foundation holds that funds teacher grants for Guthrie Public Schools. The fundraiser will take place March 26, 2024 at Meridian Technology Center South starting at 5:45 p.m..

**Dr. Simpson**

Dr. Simpson shared with the committee district updates.