

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
SEPTEMBER 10, 2018
7:00 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Comments to the Board by:**
 - A. Citizens registered to speak to the Board**
 - B. Board Members**
- 7. Superintendent's Reports**
- 8. Consent Agenda:.....Pages 5-58**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:

 - A. Minutes of regular meeting held on August 13, 2018**
 - B. Minutes of special meeting held on August 29, 2018**
 - C. Treasurer's Report**
 - D. Activity Fund Fundraisers as per attached list**
 - E. Encumbrances for General Fund #'s 311-483, Building Fund #'s 87-131, Building Bond 2017 Fund #'s 10-14 and listed change orders and Activity Fund Reports**
 - F. Out-of-State Trip Requests:**

Rob Blackburn, Bill Perring, Parker Snell, Aubrey Ross, Michael Way and GHS Band and Choir Students-San Antonio Band and Choir Trip/Performance-San Antonio, TX-May 2-5, 2019

Kaitlyn Williams and FFA Students-American Royal Livestock Show-Kansas City, MO-October 18-21, 2018

9. Business Agenda:

- A. Recommendation, consideration and action upon Gifted and Talented Committee for 2018-2019.....Page 59**

Commentary:

The list of recommendations is in your packet. This is required to be brought before the Board each year. **Carmen Walters will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- B. Recommendation, consideration and action upon Professional Development Committee for 2018-2019.....Page 60**

Commentary:

The list of recommendations is in your packet. This is brought before the Board each year. **Carmen Walters will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- C. Recommendation, consideration and action on agreement with Supplemental Health Care to provide an Educational Interpreter for 2018-2019.....Pages 61-68**

Commentary:

This is an agreement to provide interpreter services for one of our students for the 2018-2019 school year. The fee for these services will be \$54.00 per hour. **Angie Smedley will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- D. Recommendation, consideration and action upon contract with The Stacy Group, Inc. for architectural services for 2018-2019.....Pages 69-78**

Commentary:

This is our annual renewal of the contract with our architectural firm. The Stacy Group, Inc. was chosen in 2013 as the District's architect. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- E. Recommendation, consideration and action upon Faver Alternative School Handbook for 2018-2019.....Pages 79-112**

Commentary:

Deletions are noted with a strike through and changes or additions are noted in red.

Doug Ogle will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

- F. Recommendation, consideration and action upon 2018-2019 Estimate of Needs as prepared by Putnam & Company, PLLC and 2017-2018 Financial Statement and the authority to publish the same.....Pages 113-161**

Commentary:

We are required to adopt the Estimate of Needs each year at this time. **Michelle**

Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

- G. Recommendation, consideration and action upon revision to District Policy:
• F-6 Guthrie Public Schools Wellness Policy.....Pages 162-168**

Commentary:

This change complies with the TSET guidelines for full compliance with tobacco provisions as it relates to donations. **Michelle Chapple will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- H. Recommendation, consideration and action upon \$.10 decrease for 4th grade student lunch meals.....Page 169**

Commentary:

Due to our reconfiguration to neighborhood schools, our 4th grade students are now able to pay the same price as our PreK through 3rd graders. **Michelle Chapple will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- I. Consideration and vote to approve or not to approve installation of a corner stone by the Grand Lodge on the northeast corner of Charter Oak Elementary**

- 10. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position**

requests all as set out on the Personnel Reports, discussing and considering the matter of Student A, periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools and extra-duty assignments as listed for 2018-2019, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25

OKLA. STAT. Section 307 (B) 1 and 7

- A. Vote to go into executive session**
- B. Acknowledge Board's return to open session**
- C. Statement of minutes of executive session**

- 11. Vote on action as set out on the Personnel Reports.....Page 170**
- 12. Recommendation, consideration and vote to grant or not to grant Student A an exception to District Policy F-2**
- 13. Action upon recommendation of extra-duty assignments as listed for 2018-2019...Page 171**
- 14. Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
- 15. Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
- 16. Adjourn**

**Dr. Mike Simpson
Superintendent**

jf

Posted by:_____

Date:_____ Time:_____

Place:_____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
AUGUST 13, 2018**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON AUGUST 13, 2018

Board Members Present:

**Jennifer Bennett-Johnson, Gina Davis,
Terry Pennington, Janna Pierson, Travis
Sallee, Tina Smedley and Sharon Watts**

District Level School Officials Present:

**Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of
Federal Programs/Elementary Ed
Michelle Chapple, Chief Financial Officer
Angie Smedley, Director of Special
Education
Cody Thompson, Director of Operations
Dee Benson, Director of Technology
Kary Jarred, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Sallee.**
- 2. Members Jennifer Bennett-Johnson, Gina Davis, Terry Pennington, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts were present for roll call.**
- 3. A quorum was established.**
- 4. President Sallee asked everyone present to stand and join him in the Pledge of Allegiance.**
- 5. President Sallee asked everyone present to join him in a Moment of Silence.**
- 6A. President Sallee asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there were no citizens registered to speak to the board.

- 6B. President Sallee called for any comments to the Board by Board members.**

Member Pennington announced that September 10th would be his last board meeting. He will be resigning due to severe medical issues.

7. President Sallee called for the Superintendent's Reports.

Superintendent Simpson reported on the following:

Thanked Cody Thompson and his staff for all of the hard work that has been put in over the summer in regards to getting buildings cleaned, dealing with new construction as well as reconfiguring district wide transportation.

Gave a construction update on Charter Oak Elementary.

Reminded everyone of District Centralized Enrollment this Wednesday and Thursday at GHS.

Announced that the Transportation Department will be notifying parents of bus assignments on August 23rd either by email or text message.

Invited the board members to New Teacher Orientation on August 24th at 8:00 a.m. at the board office as well as the All-School Convocation on Tuesday, August 28th at 8:00 a.m. at GJHS.

Announced we will have a special board meeting on Wednesday, August 29th to handle any last minute personnel issues.

Updated the Board on upcoming dates:

Elementary Meet the Teacher-Thursday, August 30th from 3:00-7:00 p.m.

Junior High Open House is Thursday, August 30th from 4:00-7:00 p.m.

High School Freshman Orientation is Thursday, August 30th from 6:30-8:00 p.m.

First Day of School-September 4th

Gave an update on the state budget. We have received our initial allocation but will be waiting for midterm allocations later in the fall.

Reminded board members that the OSSBA/CCOSA Conference is August 24-26th in OKC. See Jana to register. We have two board members going at this time.

Had board members recognize that their board member credits were on a spreadsheet in front of them. Let Jana know if there are any concerns/questions.

8. President Sallee called for action on the Consent Agenda.

Member Watts requested Item 8B be removed from the Consent Agenda for consideration.

A motion was made by Watts and seconded by Bennett-Johnson to approve the Consent Agenda excluding Item 8B.

The motion carried with 7 ayes and 0 nays.

A motion was made by Smedley and seconded by Pierson to approve Item 8B, minutes of special meeting held on August 8, 2018.

The motion carried with 6 ayes and 1 abstention-member Pennington abstaining.

- 9A. President Sallee called for recommendation, consideration and action to calculate the 2018-2019 school year by instructional hours.**

A motion was made by Watts and seconded by Pennington to calculate the 2018-2019 school year by instructional hours.

The motion carried with 7 ayes and 0 nays.

- 9B. President Sallee called for recommendation, consideration and action upon renewal agreement with Coca-Cola Southwest Beverages LLC for 2018-2019.**

Discussion followed.

A motion was made by Watts and seconded by Smedley to approve the renewal agreement with Coca-Cola Southwest Beverages LLC for 2018-2019 including the red-lined changes made to the contract.

The motion carried with 7 ayes and 0 nays.

- 9C. President Sallee called for recommendation, consideration and action upon authorizing Ms. Jana Wanzer as Authorized representative for the Child Nutrition Program.**

A motion was made by Smedley and seconded by Watts to authorize Ms. Jana Wanzer as Authorized representative for the Child Nutrition Program.

The motion carried with 7 ayes and 0 nays.

- 9D. President Sallee called for agreement with Today's Therapy Solutions to provide Occupational Therapy for Guthrie Public Schools during the 2018-2019 school year.**

A motion was made by Watts and seconded by Davis to approve the agreement with Today's Therapy Solutions to provide Occupational Therapy for Guthrie Public Schools during the 2018-2019 school year.

The motion carried with 7 ayes and 0 nays.

9E. President Sallee called for recommendation, consideration and action to suspend for one year Board Policy:

- F-48 *Foreign Exchange Students*

A motion was made by Pierson and seconded by Smedley to suspend for one year Board Policy:

- F-48 *Foreign Exchange Students*

Discussion followed.

The motion carried with 7 ayes and 0 nays.

9F. President Sallee called for recommendation, consideration and action upon revision to District Policy:

- F-6 *District Wellness Policy*

A motion was made by Smedley and seconded by Pierson to approve the revision to District Policy:

- F-6 *District Wellness Policy*

The motion carried with 7 ayes and 0 nays.

9G. President Sallee called for recommendation, consideration and action upon revision to District Policy:

- D-45 *Felony Record Search*

A motion was made by Watts and seconded by Bennett-Johnson to approve the revision to District Policy:

- D-45 *Felony Record Search*

The motion carried with 7 ayes and 0 nays.

9H. President Sallee called for recommendation, consideration and action upon revision to District Policy:

- D-15 *Military Leave*

A motion was made by Smedley and seconded by Watts to approve the revision to District Policy:

- D-15 *Military Leave*

The motion carried with 7 ayes and 0 nays.

10. President Sallee called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussing teacher negotiations for 2018-2019 and discussing plans for deterrence or prevention of or protection from an act(s) of terrorism, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2, 7 and 9.

10A. A motion was made by Smedley and seconded by Watts to go into executive session.

The motion carried with 7 ayes and 0 nays. Executive session began at 7:23 p.m.

Member Pennington left the meeting at 7:23 p.m.

10B. President Sallee acknowledged the Board's return to open session at 8:16 p.m.

10C. President Sallee stated that in executive session only those items listed in Agenda Item 10 were discussed and no votes were taken.

11. President Sallee called for a vote on action as set out on the Personnel Reports.

A motion was made by Watts and seconded by Bennett-Johnson to approve action as set out on the Personnel Reports.

The motion carried with 6 ayes and 0 nays.

12. President Sallee called for recommendation, consideration and action for Statutory Waiver/Deregulation which allows Mrs. Shana Fields to be employed as Library Media Specialist at Guthrie Upper Elementary School.

A motion was made by Smedley and seconded by Pierson to approve the Statutory Waiver/Deregulation which allows Mrs. Shana Fields to be employed as Library Media Specialist at Guthrie Upper Elementary School.

The motion carried with 6 ayes and 0 nays.

13. President Sallee called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.

Superintendent Simpson stated we received the resignation of Christine Hayes, Speech Pathologist, effective immediately.

A motion was made by Pierson and seconded by Watts to accept the resignation of Christine Hayes, Speech Pathologist, effective immediately.

The motion carried with 6 ayes and 0 nays.

- 14. President Sallee called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

- 15. A motion was made by Watts and seconded by Smedley to adjourn the meeting.**

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 8:19 p.m.

Jana Frey, Minutes Clerk

Travis Sallee, Board President

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
SPECIAL MEETING
AUGUST 29, 2018**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION SPECIAL MEETING HELD AT 7:30 A.M. IN THE OFFICE OF THE BOARD, 802 E. VILAS, GUTHRIE, OKLAHOMA ON AUGUST 29, 2018

Board Members Present: Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Tina Smedley and Sharon Watts

Board Member Absent: Terry Pennington and Travis Sallee

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of Federal Programs/Elementary Ed
Michelle Chapple, Chief Financial Officer
Angie Smedley, Director of Special Education
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by Vice President Smedley.
2. Members Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, and Sharon Watts were present for roll call.

Members Terry Pennington and Travis Sallee were not present for roll call.

3. A quorum was established.
4. Vice President Smedley asked everyone present to stand and join her in the Pledge of Allegiance.
5. Vice President Smedley asked everyone present to join her in a Moment of Silence.
6. Vice President Smedley called for recommendation, consideration and action upon agreement with the City of Guthrie for School Resource Officers for 2018-2019.

A motion was made by Watts and seconded by Bennett-Johnson to approve the agreement with the City of Guthrie for School Resource Officers for 2018-2019.

The motion carried with 5 ayes and 0 nays.

7. Vice President Smedley called for recommendation, consideration and action upon agreement with the Board of County Commissioners of Logan County for School Resource Officer provided by Logan County Sheriff's Office for 2018-2019.

A motion was made by Davis and seconded by Pierson to approve the agreement with the Board of County Commissioners of Logan County for School Resource Officer provided by Logan County Sheriff's Office for 2018-2019.

Discussion followed.

The motion carried with 5 ayes and 0 nays.

8. Vice President Smedley called for recommendation, consideration and action upon revision to District Policy:

- *F-7 Contagious and Life Threatening Disease Policy*

A motion was made by Watts and seconded by Bennett-Johnson to approve revision to District Policy:

- *F-7 Contagious and Life Threatening Disease Policy*

The motion carried with 5 ayes and 0 nays.

9. Vice President Smedley called for discussion and possible action to rescind District Policy:

- *F-14 Nursing Services*

A motion was made by Watts and seconded by Pierson to rescind District Policy:

- *F-14 Nursing Services*

The motion carried with 5 ayes and 0 nays.

10. Vice President Smedley called for discussion and possible action to rescind District Policy:

- *F-15 Nursing Services (Regulation)*

A motion was made by Watts and seconded by Bennett-Johnson to approve revision to District Policy:

- *F-15 Nursing Services (Regulation)*

The motion carried with 5 ayes and 0 nays.

11. Vice President Smedley called for recommendation, consideration and action upon revision to District Policy:

- *E-41A Social Media*

A motion was made by Davis and seconded by Watts to approve revision to District Policy:

- **E-41A *Social Media***

The motion carried with 5 ayes and 0 nays.

- 12. Vice President Smedley called for recommendation, consideration and action upon agreement with Blue Cloud Staffing to provide Speech Language Services for 2018-2019.**

A motion was made by Watts and seconded by Davis to approve agreement with Blue Cloud Staffing to provide Speech Language Services for 2018-2019.

The motion carried with 5 ayes and 0 nays.

- 13. Vice President Smedley called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, teacher negotiations for 2018-2019 and extra-duty assignments as listed for 2018-2019, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2 and 7.**

There was no motion made for a proposed executive session.

- 14. Vice President Smedley called for vote on action as set out on the Personnel Reports.**

A motion was made by Watts and seconded by Davis to approve the Personnel Reports.

The motion carried with 5 ayes and 0 nays.

- 15. Vice President Smedley called for recommendation, consideration and action upon Negotiated Agreement between the Guthrie Association of Classroom Teachers and the Guthrie Board of Education for 2018-2019.**

A motion was made by Watts and seconded by Bennett-Johnson to approve the Negotiated Agreement between the Guthrie Association of Classroom Teachers and the Guthrie Board of Education for 2018-2019.

The motion carried with 5 ayes and 0 nays.

- 16. Vice President Smedley called for action upon recommendation of extra-duty assignments as listed for 2018-2019.**

A motion was made by Watts and seconded by Bennett-Johnson to approve the extra-duty assignments as listed for 2018-2019.

The motion carried with 5 ayes and 0 nays.

- 17. A motion was made by Watts and seconded by Davis to adjourn the meeting.**

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 7:45 a.m.

Jana Frey, Minutes Clerk

Tina Smedley, Board Vice President

TREASURER'S REPORT
August 31, 2018

BANK BALANCES

FARMERS & MERCHANTS

General Fund	\$ 4,522,499.23
Building Fund	766,102.77
Sinking Fund	60,017.79
ILR Fund	64,662.17
G&E Fund	750.00
Child Nutrition Fund	220,648.96
Activity Fund	502,826.60
School Age-Care Fund	75,619.14
Bond Fund	3,076,629.86

TOTAL \$ 9,289,756.52

RECEIPTS

GENERAL FUND:

Logan County	\$ 80,975.37
State of Oklahoma	36,862.00
Okla. Tax Comm.	215,479.54
School Land Earn.	24,501.78
R.O.T.C.	3,862.56
Federal Programs	1,015,585.3

Misc Receipts	9,986.39
Correcting Entry(-)	

General Acct. Int.	2,416.87
Minus (-)Bank Fees	<u>123.51</u>
TOTAL	1,389,546.30

BUILDING FUND

Logan County	\$ 7,580.99
Bldg. for Champs	<u>20.00</u>
TOTAL	\$ 7,600.99

SINKING FUND:

Logan County	\$ 17,446.58
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CHILD NUTRITION FUND:

Local	
State	
Federal	<u>3,173.37</u>
TOTAL	\$3,173.37

INS.LOSS RECOVERY FUND:

\$

BOND FUND:

Interest	\$ 405.66
Bank Fees	(-) <u>12.82</u>
TOTAL	\$ 392.84

WARRANTS PAID

GENERAL FUND:

2017-2018 \$ 247,336.36
2018-2019 \$ 690,899.98

GIFTS & ENDOWMENTS FUND:

2017-2018
2018-2019

BUILDING FUND:

2017-2018 \$ 1,116.08
2018-2019 \$ 58,178.83

INS. LOSS RECOVERY FUND:

2017-2018
2018-2019

CHILD NUTRITION FUND:

2017-2018 \$ 21,296.09
2018-2019 \$ 4,487.24

BOND FUND:

2017-2018 \$770,961.30
2018-2019 \$152,807.98

CD/INVESTMENTS:

Farmers and Merchants Bank -Bond CD \$4,500,000.00
InterBank -Bond CD \$1,500,000.00

TOTAL MONIES IN F&M BANK \$9,289,756.52
PLEDGED -FDIC \$ 250,000.00
PLEDGED -F&M BANK \$13,178,000.00

**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
As of 8/31/2018**

- a. Band, 859 JH Band dues
- b. HS FCCLA, 878 Water bottles with packages of crystal light
- c. HS FCCLA, 878 Valentine's Day flower sales
- d. Foreign Lang., 879 Spanish Club dues
- e. Lady Jays BB, 881 T-shirt sales (Basketball fan shirt designs)
- f. Lady Jays BB, 881 Fan Yard sign sales
- g. Lady Jays BB, 881 Free throw-a thon
- h. Lady Jays BB, 881 Dine-Out options
- i. Lady Jays BB, 881 Butter Braid Bread sales
- j. Lady Jays BB, 881 Gift wrapping for donations
- k. HS Yearbook, 904 Yearbook dues
- l. HS Yearbook, 904 Yearbook index sponsors
- m. HS Yearbook, 904 Yearbook Ad sales
- n. HS Yearbook, 904 Yearbook sales
- o. English Club, 869 Donors Choose
- p. HS Stuco, 899 Pink Game (Softball)



RECEIVED
6-29-18



RECEIVED
8-9-18

a.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5-23-18 Site: Band- JH Unobligated Account Balance: \$4771.36 \$3,664.87
Account Name: Band Account Number: 859

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) JH Band dues

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: Dues

Purpose for which funds will be used: Band T Shirt, Transportation, Band Binder, Music Book, Page Protectors and any unforeseen expenses

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser:

Estimated INCOME: 3000.00 Fundraiser start date: August 1st, 2018 9/11/2018
Less Estimated EXPENSES: 0
Estimated PROFIT: 3000.00 Fundraiser end date: May 24th, 2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Are

school district facilities required? NO if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 6-22-18

Principal's Signature: [Signature] Date: 6-25-18

Athletic Director's Signature (if applicable): Date:

Board of Education Approval Date: AF Fundraiser Request 12/2017

[Signature]



RECEIVED
8-30-18

b.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-20-18 Site: GHS Unobligated Account Balance: 120

110⁶⁰ / 88

Account Name: FCCLA Account Number: 878

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Waterbottleswithapackageofcrystallight

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Waterbottleandpackageofcrystallight

Manufacturer: SamsClubandCrystalLight

Purpose for which funds will be used: ActivitiesforFCCLA,foodduringmeetings,and transportationcoststoevents

Name/Address of Vendor: SamsClub;Edmond,Ok

Items to be purchased in order to conduct the fundraiser: WaterbottlesandCrystallightpackages

Estimated INCOME: 500 Fundraiser start date: 10-25-18
 Less Estimated EXPENSES: 100
 Estimated PROFIT: 400 Fundraiser end date: 5/25/18

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? keptforthefollowingyear Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: Jessie Males Date: 8-30-18

Principal's Signature: Chris Grande Date: 8-30-18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Handwritten signature]



RECEIVED
8-30-18

C.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-20-18 Site: GHS Unobligated Account Balance: 120 110⁶⁰/₉₈

Account Name: FCCLA Account Number: 878

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) ValentinesDayFlowers

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: SamsClub

Purpose for which funds will be used: ActivitiesforFCCLA, foodduringmeetings, and transportationcoststoevents

Name/Address of Vendor: SamsClub;Edmond,Ok

Items to be purchased in order to conduct the fundraiser: Flowers,balloons,smallvalentinesdayitems

Estimated INCOME: <u>700</u>	Fundraiser start date: <u>2/4/19</u>
Less Estimated EXPENSES: <u>300</u>	
Estimated PROFIT: <u>400</u>	Fundraiser end date: <u>2/14/18</u>

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Donatedtoanursinghome Are school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: Jessie Malen Date: 8-30-18

Principal's Signature: Cheri Blank Date: 8-30-18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

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8-30-18

d.



GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 06/05/18 Site: High Scholl Unobligated Account Balance: 4,201.¹⁴ 03

Account Name: Foreign Language #879 Account Number: _____

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) _____

Spanish club dues \$25

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: Guthrie Public Schools

Purpose for which funds will be used: _____

Name/Address of Vendor: Guthrie Public Schools Foreign Language club 200 Crooks Drive Guthrie

Items to be purchased in order to conduct the fundraiser: _____

Estimated INCOME: 25.00 2990.00 Fundraiser start date: Summer 2018 9/11/18
 Less Estimated EXPENSES: 1900.00
 Estimated PROFIT: 990.00 Fundraiser end date: May 2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: Gloria de la Cruz Date: 06/05/18

Principal's Signature: [Signature] Date: 6-11-18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



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BY: _____

e.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/30/18 Site: HS-705 Unobligated Account Balance: \$1975.31

Account Name: Lady Jay Basketball Account Number: 881

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) T-Shirts
Basketball fan shirt designs

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: Infinite Design and/or Shelton's photography & Design

Purpose for which funds will be used: as needed- uniforms, practice shirts, hotel, meals, equipment and other items as needed

Name/Address of Vendor: Infinite Design and/or Shelton's photography & Design

Items to be purchased in order to conduct the fundraiser: custom design shirts

Estimated INCOME: <u>ind \$12</u> <u>3000</u> <u>est total</u>	Fundraiser start date: <u>Sept 11, 2018</u>
Less Estimated EXPENSES: <u>\$6</u> <u>1800</u>	
Estimated PROFIT: <u>\$6</u> <u>\$1800</u>	Fundraiser end date: <u>April 12, 2019</u>

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? (thrown to crowd at games)
will not be given as 'spirit wear'

school district facilities required? NO if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: _____

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 8/30/18

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



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AUG 31 2018

f.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/30/18 Site: HS-705 Unobligated Account Balance: \$1975.31

Account Name: Lady Jays Basketball Account Number: 881

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Fan Yard Signs - 18x24 w/ Bluejay and specific sport/activity graphic + ind name/number

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: Signs to Go + One-Stop-Copy-Shop

Purpose for which funds will be used: as needed - uniforms, practice shirts, hotel stays, meals, equip, ~~other~~ other items as needed

Name/Address of Vendor: Signs to Go, 3130 S. Blvd Edmond OK 73013

Items to be purchased in order to conduct the fundraiser: order forms; signs

Estimated INCOME:	<u>per sign \$25</u>	<u>2500</u>	<u>est Total</u>	Fundraiser start date:	<u>Sept 11, 2018</u>
Less Estimated EXPENSES:	<u>\$9</u>	<u>900</u>			
Estimated PROFIT:	<u>\$16</u>	<u>\$1600</u>		Fundraiser end date:	<u>April 12, 2019</u>

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A (pre-order item) Are

school district facilities required? NO if yes a facility use permit must be completed.

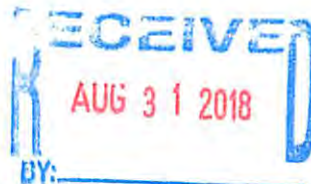
Sponsor Signature: [Signature] Date: _____

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 8/30/18

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
23



GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/30/18 Site: HS-705 Unobligated Account Balance: \$1975.31

Account Name: Lady Jays Basketball Account Number: 881

Select One: Soliciting in School Only [X] Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Freethrow-a-thon and sponsor a player for # of freethrows made out of 100

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [X] If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen (14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: as needed - uni-forms, shoes, practice shirts, hotels, meals, equipment and other items as needed.

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser: none

Estimated INCOME: \$5,700.00 Fundraiser start date: Sept 11, 2018
Less Estimated EXPENSES: 0
Estimated PROFIT: \$5,700.00 Fundraiser end date: April 12, 2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A Are

school district facilities required? Yes if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date:

Principal's Signature: Date:

Athletic Director's Signature (if applicable): [Signature] Date: 8/30/18

Board of Education Approval Date: AF Fundraiser Request 12/2017

[Handwritten signature]



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BY:

h.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/30/18 Site: HS-705 Unobligated Account Balance: \$1975.00

Account Name: Lady Jays Basketball Account Number: 881

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Dine-out Options
ask local eateries to donate % of sales from a specific date

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: One Stop Copy Shop

Purpose for which funds will be used: uniforms, practice shirts, water, hotels, meals, equipment & other items as needed

Name/Address of Vendor: One Stop Copy Shop

Items to be purchased in order to conduct the fundraiser: advertisement flyer

Estimated INCOME: \$1000 Fundraiser start date: Sept 11, 2018
 Less Estimated EXPENSES: 50
 Estimated PROFIT: \$950 Fundraiser end date: April 12, 2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A (no items purchased) Are

school district facilities required? NO if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: _____

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 8/30/18

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



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BY: _____

i.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/30/18 Site: HS-705 Unobligated Account Balance: \$1,975.31

Account Name: Lady Jays Basketball Account Number: 881

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Butter Braid Bread
various flavors sold frozen; pre-sale then deliver

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Butter Braid Bread

Manufacturer: _____

Purpose for which funds will be used: as needed - uniforms, practice shirts, shoes, hotels, meals, equipment & other items as needed

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: pre-sold bread

Estimated INCOME: <u>ind \$14</u>	<u>2100</u>	<u>est total</u>	Fundraiser start date: <u>Oct 15, 2018</u>
Less Estimated EXPENSES: <u>\$8</u>	<u>1200</u>		
Estimated PROFIT: <u>\$6</u>	<u>\$900</u>		Fundraiser end date: <u>Nov 2, 2019</u>

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A (pre-order item) Are school district facilities required? NO if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: _____

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 8/30/18

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
26



RECEIVED
AUG 31 2018
BY: _____

J.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/30/18 Site: HS-705 Unobligated Account Balance: \$1975.31

Account Name: Lady Jay Basketball Account Number: 881

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Gift wrapping by donation

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: as needed- uniforms, practice shirts, hotels, meals, equipment & other items as needed

Name/Address of Vendor: Sam's/Wal-Mart

Items to be purchased in order to conduct the fundraiser: wrapping paper, tape, labels, ribbons + ~~other~~ gift bags

Estimated INCOME: \$1000 Fundraiser start date: Sept 11, 2018
Less Estimated EXPENSES: 0

Estimated PROFIT: \$1000 Fundraiser end date: Jan 10, 2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A (no item purchased) Are

school district facilities required? NO if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: _____

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 8/30/18

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
27



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8-24-18



k.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: June 4, 2018 Site: High School Unobligated Account Balance: ~~4954.92~~ 5369.92

Account Name: Yearbook Account Number: 904

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Yearbook Dues

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen (14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: Yearbook funds will be used to pay for yearbook printing costs and other expenses to include, but are not limited to training, equipment, supplies, etc.

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser: Offset the cost of yearbooks, equipment, supplies, training

Estimated INCOME: 500.00 Fundraiser start date: ~~August 1, 2018~~ 9-11-18
Less Estimated EXPENSES: 500.00
Estimated PROFIT: 0 Fundraiser end date: June 30, 2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: June 7, 2018

Principal's Signature: [Signature] Date: 6-11-18

Athletic Director's Signature (if applicable): Date:

Board of Education Approval Date:
AF Fundraiser Request 12/2017

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4954.92 5369.92
af



GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: June 4, 2018 Site: High School Unobligated Account Balance: 4954.92 5369.92

Account Name: Yearbook Account Number: 904

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Yearbook Index Sponsors

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Yearbook funds will be used to pay for yearbook printing costs and other expenses to include, but are not limited to training, equipment, supplies, etc.

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: Offset the cost of yearbooks, equipment, supplies, training

Estimated INCOME: 700.00 Fundraiser start date: August 1, 2018 9-11-18
 Less Estimated EXPENSES: 0
 Estimated PROFIT: 700.00 Fundraiser end date: June 30, 2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A Are _____

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: June 7, 2018

Principal's Signature: [Signature] Date: 6-11-18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



M.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: June 4, 2018 Site: High School Unobligated Account Balance: ~~4954.92~~ 5369.92
Account Name: Yearbook Account Number: 904

af

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Yearbook Ads

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Yearbook funds will be used to pay for yearbook printing costs and other expenses to include, but are not limited to training, equipment, supplies, etc.

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: Offset the cost of yearbooks, equipment, supplies, training

Estimated INCOME: 10,000.00 Fundraiser start date: ~~August 1, 2018~~ 9-11-18
 Less Estimated EXPENSES: 0
 Estimated PROFIT: 10,000.00 Fundraiser end date: June 30, 2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: June 7, 2018

Principal's Signature: [Signature] Date: 6-11-18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



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01/24/18



M.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: June 4, 2018 Site: High School Unobligated Account Balance: 4954.925369.92 904 *af*

Account Name: Yearbook Account Number: 904

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Yearbook Sales

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Yearbook funds will be used to pay for yearbook printing costs and other expenses to include, but are not limited to training, equipment, supplies, etc.

Name/Address of Vendor: Jostens 21336 Network Place Chicago, IL 60673-1213

Items to be purchased in order to conduct the fundraiser: Yearbooks

Estimated INCOME: <u>30,000.00</u>	Fundraiser start date: <u>August 1, 2018</u> <u>9-11-18</u>
Less Estimated EXPENSES: <u>24,000.000</u>	
Estimated PROFIT: <u>6,000.00</u>	Fundraiser end date: <u>June 30, 2019</u>

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Yearbooks will be inventoried and sold to alumni or others Are school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: June 7, 2018

Principal's Signature: [Signature] Date: 6-11-18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
31



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9-4-18

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GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/31/18 Site: GHS Unobligated Account Balance: \$1,423.83 ap

Account Name: English Club Fund Account Number: 869

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Donors Choose (for two class sets of Purple Hibiscus by Chimamanda Ngozi Adichie for English II)

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: Amazon, BookPal, Ebay, Bulk Books, etc.

Purpose for which funds will be used: To purchase Purple Hibiscus with the goal of updating the current sophomore English curriculum

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser: Novels

Estimated INCOME: \$600 Fundraiser start date: 10/9/18
Less Estimated EXPENSES: _____

Estimated PROFIT: _____ Fundraiser end date: 11/27/18

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A Are _____

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: Rachel Copeland Date: 8/31/18

Principal's Signature: Chris Grande Date: 8-31-18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

Y. M. Chapple



RECEIVED
9-4-18

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GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/29/18 Site: HS Unobligated Account Balance: 2,846.44
Account Name: Student Council Account Number: 899

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Pink Game (Softball)

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) n/a

Manufacturer: Party Galaxy, Party City, Gandy Ink

Purpose for which funds will be used: Donated to selected recipient.

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser: eye black, wrist-bands, hats

Estimated INCOME:	300	Fundraiser start date:	Sept. 18, 2018
Less Estimated EXPENSES:	100		
Estimated PROFIT:	200	Fundraiser end date:	Sept. 25, 2018

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Used at a later pink event. Are

school district facilities required? Yes if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 8/29/2018

Principal's Signature: [Signature] Date: 8-29-18

Athletic Director's Signature (if applicable): Date:

Board of Education Approval Date: AF Fundraiser Request 12/2017

[Signature]

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 311 - 483

PO No	Date	Vendor No	Vendor	Description	Amount
311	08/07/2018	10142	BANCFIRST	2017 BOND PAYING AGENT FEE	350.00
312	08/07/2018	44196	PDQ.COM CORPORATION	SOFTWARE/TECHNOLOGY	1,800.00
313	08/07/2018	43240	ENGHOUSE INTERACTIVE, INC	QMS CALL RECORDING ON DEMAND/TECHNOLOGY	590.00
314	08/07/2018	44198	KENNETH WOODS	MARCHING PERCUSSION CLINICIAN/BAND	800.00
315	08/07/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/T. KURIGER/HS	150.00
316	08/07/2018	12967	OKLAHOMA HOME CENTERS, INC.	BLANKET FOR SUPPLIES/BAND/HS	900.00
317	08/07/2018	10583	OKLAHOMA FFA ASSOCIATION	AFFILIATE DUES/AG/HS	2,480.00
318	08/07/2018	43792	DEREK JOHNSON	MARCHING PERCUSSION CLINICIAN/BAND	1,000.00
319	08/07/2018	42261	ASHTON CALVERT	COLORGUARD DESIGN & INSTRUCTION/BAND	1,600.00
320	08/07/2018	44093	CORY JOHNSON	MARCHING BAND TRUMPET CLINICIAN/BAND	450.00
321	08/07/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/J. RICE/HS	149.06
322	08/07/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/J. STRAHORN/HS	150.00
323	08/08/2018	17940	PROSPERITY BANK	OUT OF TOWN FUEL/EMERGENCY REPAIRS/TRANSPORTATION	500.00
324	08/08/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	CALIBERS PER QUOTE/TRANSPORTATION	313.84
325	08/08/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	ABS SENSORS PER QUOTE/TRANSPORTATION	372.90
326	08/08/2018	10924	DEMCO, INC	\$150 CLASSROOM SUPPLY/K. JENSEN/COTTERAL	149.24
327	08/09/2018	16669	EDMENTUM, INC	DISTRICT SOFTWARE LICENSING/STUDY ISLAND	3,699.60
328	08/09/2018	12796	NAT'L FFA ORG	CLASS MATERIALS/AG/HS	124.00
329	08/09/2018	12910	OFFICE DEPOT, INC.	\$150 CLASSROOM SUPPLIES/S. RENNICK/HS	150.00
330	08/09/2018	42550	PATTERSON MEDICAL SUPPLY	HS- MEDICAL SUPPLIES (ALL SPORTS)/ATHLETICS	3,026.65
331	08/09/2018	13646	CAROLYN BLACK HALLER	SIGNS FOR ATHLETICS FIELDS	800.00
332	08/09/2018	13704	BSN SPORTS, INC.	SOFTBALL UNIFORMS/HS/ATHLETICS	1,025.00
333	08/09/2018	40887	LISA M HOEL	FLUTE CLINICIAN/MARCHING BAND/HS	500.00
334	08/09/2018	14207	WALMART COMMUNITY	\$100 CLASSROOM SUPPLIES/D. DAVENPORT/FOGARTY	100.00
335	08/09/2018	12447	MARDEL, INC.	\$50 CLASSROOM SUPPLIES/D. DAVENPORT	50.00
336	08/09/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/C. SANDERS/HS	146.61
337	08/13/2018	15926	DELL MARKETING L.P.	INK CARTRIDGES/ATHLETICS/HS	216.58
338	08/13/2018	10064	SEAN'S TIRE LLC	SUPPLIES FOR ATHLETIC FIELDS/HS	100.00

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 311 - 483

PO No	Date	Vendor No	Vendor	Description	Amount
339	08/13/2018	14207	WALMART COMMUNITY	QUICKEN SOFTWARE/CHARTER OAK	50.00
340	08/13/2018	14207	WALMART COMMUNITY	SUPPLIES: OFFICE/FIRST AID/CLEANING - CHARTER OAK	500.00
341	08/13/2018	13229	QUILL CORPORATION	POLY ENVELOPES/CHARTER OAK	30.00
342	08/13/2018	12930	OKLAHOMA CORRECTIONAL INDUSTRIES	PEDESTAL TABLES FOR CLASSROOM/JH	857.40
343	08/13/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/T. OGLE/JH	150.00
344	08/13/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/T. LAUSEN/HS	150.00
345	08/13/2018	17907	TEACHER INNOVATIONS, INC	PLANBOOKS FOR 2018-2019/JH	418.50
346	08/13/2018	14207	WALMART COMMUNITY	CLASSROOM SUPPLIES & MATERIALS/AG/HS	100.00
347	08/13/2018	84137	LINDSAY MAE MAYS	MILEAGE REIMBURSEMENT/MAYS/HS	500.00
348	08/13/2018	16261	ANNA COFFIN	LUNCH CARDS/CHARTER OAK	25.00
349	08/13/2018	17598	KRANOS CORPORATION	FOOTBALL HELMETS/UNIFORMS/ATHLETICS/HS	2,319.46
350	08/13/2018	12967	OKLAHOMA HOME CENTERS, INC.	MISC PARTS AND SUPPLIES/TRANSPORTATION	500.00
351	08/13/2018	15890	BERNARD LEE SHORT	A/C REPAIR TO BUS #46/TRANSPORTATION	1,000.00
352	08/13/2018	42234	CHALK'S TRUCK PARTS, INC.	RESERVOIR CAPS/DOOR SLIDERS PER QUOTE/TRANSP.	1,081.11
353	08/13/2018	42234	CHALK'S TRUCK PARTS, INC.	SEAT CUSHION COVERS PER QUOTE/TRANSPORTATION	298.20
354	08/13/2018	42234	CHALK'S TRUCK PARTS, INC.	HINGE KITS PER QUOTE/TRANSPORTATION	156.90
355	08/13/2018	17261	OKLAHOMA SCHOOLS INSURANCE GROUP	DEDUCTIBLE FOR 2013 AG TRUCK/TRANSPORTATION	1,000.00
356	08/13/2018	13438	ROSS TRANSPORTATION, INC.	REPAIRS TO BUS 54/TRANSPORTATION	1,453.15
357	08/13/2018	42077	DESHIELDS TRUCK SERVICE, INC.	REPAIRS TO BUS/TRANSPORTATION	11,659.84
358	08/13/2018	12682	MIDWEST BUS SALES, INC.	REPAIRS TO BUS 5 PER ESTIMATE/TRANSPORTATION	17,070.50
359	08/13/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	REPAIRS TO BUS #55 PER ESTIMATE/TRANSPORTATION	6,293.36
360	08/13/2018	17992	WESTERN GLASS & ATV, INC.	WINDSHIELD FOR #37/TRANSPORTATION	265.00
361	08/13/2018	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	WATER SEP PER QUOTE/TRANSPORTATION	145.17
362	08/13/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	ALTERNATORS PER QUOTE/TRANSPORTATION	523.94
363	08/13/2018	17552	ULINE, INC.	COLORLED TYVEK TAGS/TRANSPORTATION	695.26

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 311 - 483

PO No	Date	Vendor No	Vendor	Description	Amount
364	08/14/2018	12899	O'REILLY AUTOMOTIVE STORES, INC.	BUS AND VEHICLE PARTS/TRANSPORTATION	1,000.00
365	08/14/2018	44159	STATE OF OKLAHOMA OBESPA	RENEWAL OF LICENSE/SPEECH/SPEC ED	100.00
366	08/15/2018	84173	ROGER ALAN DAWSON	REIMBURSEMENT FOR MILD/MOD. DISABILITY TEST	135.00
367	08/15/2018	44186	DOUBLE T ENTERPRISES, LLC	FLEET BATTERIES/TRANSPORTATION	1,000.00
368	08/15/2018	10707	COUNTRY FORD MERCURY, INC.	FRONT END ALIGNMENT ON VAN/TRANSPORTATION	0.00
369	08/16/2018	17797	TALK RADIO, LLC	ANNUAL RADIO TOWER AND SERVICE/TRANSPORTATION	9,750.00
370	08/20/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/B. WORKMAN/HS	150.00
371	08/20/2018	10802	PEARISON INC.	MARCHING BAND FLAGS/BLACKBURN/HS	1,239.80
372	08/20/2018	16105	GUITAR CENTER STORES, INC.	HANDHELD WIRELESS SYSTEM/COTTERAL	349.00
373	08/20/2018	15571	STAPLES CONTRACT & COMMERCIAL, INC.	\$150 CLASSROOM SUPPLIES/D. METZ/HS	149.72
374	08/20/2018	14207	WALMART COMMUNITY	\$150 SUPPLIES/K. BLAKEMORE/HS	150.00
375	08/20/2018	15994	AMAZON CAPITAL SERVICES	\$150 SUPPLIES/A. DEVEREAUX/NURSE	150.00
376	08/20/2018	44184	MAXIS TECHNOLOGIES INC.	HARDWARE/TECHNOLOGY	3,973.00
377	08/21/2018	15618	WEST MUSIC CO, INC.	MUSIC CLASS SUPPLIES/ART ESCAPE GRANT	3,691.64
378	08/21/2018	12173	LAMPTON WELDING SUPPLY COMPANY, INC	SHOP MATERIALS/AG/HS	450.00
379	08/21/2018	16819	CEV MULTIMEDIA, LTD.	ONLINE CURRICULUM/AG/HS	1,000.00
380	08/21/2018	15994	AMAZON CAPITAL SERVICES	REFLECTIVE TAPE/AG/HS	126.28
381	08/21/2018	14207	WALMART COMMUNITY	\$100 CLASSROOM SUPPLIES/D. RICE/COTTERAL	100.00
382	08/21/2018	12447	MARDEL, INC.	\$50 CLASSROOM SUPPLIES/D. RICE/FOGARTY	50.00
383	08/21/2018	14207	WALMART COMMUNITY	\$150 SUPPLIES/M. WADE/HS	150.00
384	08/21/2018	14207	WALMART COMMUNITY	\$150 SUPPLIES/A. CHADD/HS	150.00
385	08/21/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/J. O'NEILL/HS	150.00
386	08/22/2018	14207	WALMART COMMUNITY	MISC OFFICE SUPPLIES	1,000.00
387	08/22/2018	12682	MIDWEST BUS SALES, INC.	REPAIRS TO BUS #23 PER QUOTE	3,870.23
388	08/22/2018	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	FRONT DRUMS PER QUOTE #173141	198.00
389	08/22/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	ROTORS PER QUOTE 47117	262.56
390	08/22/2018	41894	D & M FRIDAY ENTERPRISES	CLEAN OUT SHOP PIT	400.00
391	08/22/2018	10707	COUNTRY FORD MERCURY, INC.	REPAIRS TO VAN #78	1,029.00
392	08/22/2018	44200	SCOTT SINGLETON	BEHAVIORAL SERVICES/SPEC ED	5,000.00
393	08/22/2018	43918	TODAY'S THERAPY SOLUTIONS	OCCUPATIONAL THERAPY SERVICES/SPEC ED	54,000.00

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Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 311 - 483

PO No	Date	Vendor No	Vendor	Description	Amount
394	08/22/2018	42687	CRISIS PREVENTION INSTITUTE, INC.	INSTRUCTOR RENEWAL FEE/SPEC ED	150.00
395	08/22/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/A. SIMONTON/HS	150.00
396	08/22/2018	12447	MARDEL, INC.	\$50.00 CLASS SUPPLIES/L. COTTON/CENTRAL	50.00
397	08/22/2018	14207	WALMART COMMUNITY	\$100.00 CLASSROOM SUPPLIES/L. COTTON/CENTRAL	100.00
398	08/22/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/A. MOORE/FOGARTY	150.00
399	08/22/2018	13181	PITNEY BOWES CREDIT CORP.	DM400C DIGITAL MAILING SYSTEM	3,766.51
400	08/22/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/A. DABLEMONT/JH	150.00
401	08/22/2018	14207	WALMART COMMUNITY	BLANKET FOR CLASS SUPPLIES/FACS/MAKER/HS	1,250.00
402	08/22/2018	11631	HAC, INC.	BLANKET FOR CLASS SUPPLIES/FACS/MAKER/HS	1,000.00
403	08/23/2018	13181	PITNEY BOWES CREDIT CORP.	POSTAGE METER FEE/MAINTENANCE 2018-19	980.68
404	08/23/2018	12447	MARDEL, INC.	\$150 CLASSROOM SUPPLIES/J. MAKER/HS	150.00
405	08/23/2018	12910	OFFICE DEPOT, INC.	\$150 CLASSROOM SUPPLIES/R. MESHEW/HS	150.00
406	08/23/2018	84165	MICHAYLA ANNE CAMPBELL	MILEAGE REIMBURSEMENT/SPEECH/SPED	500.00
407	08/23/2018	84183	CATHRYN HOLLIMAN MCLENDON	MILEAGE REIMBURSEMENT/SPEECH/SPED	500.00
408	08/23/2018	12387	LOWE'S COMPANIES, INC.	COUNTERTOP MATERIALS FOR AG OFFICE/HS	265.00
409	08/23/2018	12387	LOWE'S COMPANIES, INC.	SHOP SUPPLIES/AG/HS	400.00
410	08/23/2018	40767	NEW ACADEMY HOLDING CO. LLC	WATER JUGS & COOLERS FOR AG PROGRAM/HS	229.98
411	08/23/2018	14207	WALMART COMMUNITY	MICROWAVE FOR AG OFFICE/DRAKE/HS	50.00
412	08/23/2018	13130	BETROLD ENTERPRISES, INC.	SUPPLIES/BAND/HS	700.00
413	08/24/2018	41416	SCHOOL SPECIALTY, INC	\$150 SUPPLIES/B. CREED/CENTRAL	149.74
414	08/24/2018	83017	SHAILAH MARIA ATCHISON	MILEAGE REIMB. FOR MAS TRAINING	100.00
415	08/24/2018	42459	BECKY JONES	MILEAGE REIMB. FOR MAS TRAINING	100.00
416	08/24/2018	84069	STACEY LYNE JOHNSTON	MILEAGE REIMB. FOR MAS TRAINING	100.00
417	08/24/2018	84184	BRANDI JOLENE YEAROUT	MILEAGE REIMB. FOR MAS TRAINING	100.00
418	08/24/2018	12682	MIDWEST BUS SALES, INC.	AIR CONNECTORS PER QUOTE #7752	50.00

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 311 - 483

PO No	Date	Vendor No	Vendor	Description	Amount
419	08/24/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/A. BRANSON/GUES	150.00
420	08/24/2018	12899	O'REILLY AUTOMOTIVE STORES, INC.	DRUM OF ANTIFREEZE	1,099.99
421	08/24/2018	12447	MARDEL, INC.	\$150 CLASSROOM SUPPLIES/R. CARROLL/GUES	150.00
422	08/24/2018	44202	QUAVERMUSIC.COM LLC	MUSIC CURRICULUM/CENTRAL	1,560.00
423	08/24/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/A. MCCOY/GUES	150.00
424	08/24/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/L. GOOD/CHARTER OAK	150.00
425	08/24/2018	42234	CHALK'S TRUCK PARTS, INC.	SENSORS AND STOP SIGN MOTORS/TRANSPORTATION	1,065.24
426	08/24/2018	42234	CHALK'S TRUCK PARTS, INC.	FAN CLUTCH PER QUOTE/TRANSPORTATION	677.26
427	08/24/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	FAN CLUTCH PER QUOTE/TRANSPORTATION	526.80
428	08/24/2018	83768	ALLISON DYANE YOUNG	MILEAGE REIMB. FOR MAS TRAINING	100.00
429	08/24/2018	44203	OK COUNCIL FOR INDIAN EDUCATION	REGISTRATION FOR SUMMIT/TITLE VI	215.24
430	08/27/2018	13704	BSN SPORTS, INC.	GIRLS BB UNIFORMS/HS/ATHLETICS	2,380.00
431	08/27/2018	16978	ATHLON II ENTERPRISES, INC.	BOYS BB UNIFORMS/HS/ATHLETICS	1,820.00
432	08/28/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/S. ANDREWS/HS	150.00
433	08/28/2018	40354	FAMILY CAREER & COMMUNITY	FCCLA MEMBER DUES/MAKER/HS	168.00
434	08/28/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/R. COPELAND/HS	150.00
435	08/28/2018	12171	LAKESHORE LEARNING MATERIALS	\$150 CLASSROOM SUPPLIES/C. DURHAM/COTTERAL	150.00
436	08/28/2018	13272	REALLY GOOD STUFF, INC.	\$150.00 CLASSROOM SUPPLIES/K. PITTS/CENTRAL	149.83
437	08/28/2018	12171	LAKESHORE LEARNING MATERIALS	\$150 CLASSROOM SUPPLIES/J. BENSON/COTTERAL	150.00
438	08/28/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASS SUPPLIES/BLACKBURN, SNELL, & WAY	450.00
439	08/29/2018	13229	QUILL CORPORATION	OFFICE SUPPLIES/CHARTER OAK	150.00
440	08/29/2018	14207	WALMART COMMUNITY	\$75 CLASSROOM SUPPLIES/S. STEVENSON/GUES	75.00
441	08/29/2018	12447	MARDEL, INC.	\$75 CLASSROOM SUPPLIES/S. STEVENSON/GUES	75.00
442	08/29/2018	42234	CHALK'S TRUCK PARTS, INC.	STOP SIGN & T-STAT PER QUOTE/TRANSPORTATION	1,077.74
443	08/29/2018	12899	O'REILLY AUTOMOTIVE STORES, INC.	MISC PARTS AND SUPPLIES/TRANSPORTATION	1,000.00
444	08/29/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	BUS SHOCKS PER QUOTE/TRANSPORTATION	163.66

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 311 - 483

PO No	Date	Vendor No	Vendor	Description	Amount
445	08/29/2018	12899	O'REILLY AUTOMOTIVE STORES, INC.	MISC PARTS AND SUPPLIES/TRANSPORTATION	1,000.00
446	08/29/2018	44147	OUTBACK LABS, LLC	MEDICINE FOR SCHOOL FARM/DRAKE/AG	100.00
447	08/29/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/M. FIELDS/HS	150.00
448	08/29/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/M. MYERS/HS	150.00
449	08/29/2018	15994	AMAZON CAPITAL SERVICES	\$60 CLASSROOM SUPPLIES/M. PERRING/HS	60.00
450	08/29/2018	14207	WALMART COMMUNITY	\$90 CLASSROOM SUPPLIES/M. PERRING/HS	90.00
451	08/29/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/L. NELSON/HS	150.00
452	08/29/2018	44186	DOUBLE T ENTERPRISES, LLC	BUS AND MISC BATTERIES/TRANSPORTATION	1,000.00
453	08/30/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/V. GODDARD/GUES	150.00
454	08/30/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/C. LYONS/FOGARTY	150.00
455	08/30/2018	14207	WALMART COMMUNITY	\$56 CLASSROOM SUPPLIES/L. BEEBY/FOGARTY	56.00
456	08/30/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/M. PAUL/FOGARTY	149.76
457	08/30/2018	15994	AMAZON CAPITAL SERVICES	\$94 CLASSROOM SUPPLIES/L. BEEBY/FOGARTY	93.27
458	08/30/2018	12447	MARDEL, INC.	\$150 CLASSROOM SUPPLIES/K. KNAPP/FOGARTY	148.84
459	08/30/2018	83866	BETHANY LAINE KNIGHT	MILEAGE REIMBURSEMENT/COUNSELOR TRAINING	100.00
460	08/30/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/A. MOORE/JH	150.00
461	08/30/2018	12910	OFFICE DEPOT, INC.	CALCULATORS & HEADPHONES/BENSON/FAVER	230.00
462	08/30/2018	10105	SWEETWATER SOUND, INC	MICROPHONES FOR VOCAL MUSIC/B. PERRING/HS	850.00
463	08/30/2018	14207	WALMART COMMUNITY	\$150.00 CLASSROOM SUPPLIES/L. KROTH/HS	150.00
464	08/30/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/D. EDWARDS/HS	150.00
465	08/30/2018	12967	OKLAHOMA HOME CENTERS, INC.	SHOP EQUIPMENT FOR AG PROGRAM/DRAKE/HS	250.00
466	08/30/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/K. TARRANT/HS	150.00
467	08/30/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/B. BLAKLEY/HS	150.00
468	08/30/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/A. LEE/HS	150.00

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 311 - 483

PO No	Date	Vendor No	Vendor	Description	Amount
469	08/30/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/S. MORGAN/HS	150.00
470	08/30/2018	44147	OUTBACK LABS, LLC	MUZZLES FOR SCHOOL FARM/AG/DRAKE/HS	98.00
471	08/31/2018	43843	WIRELESS TECHNOLOGIES, INC	5 MOBILE RADIOS & INSTALLATION/TRANSPORTATION	5,315.00
472	08/31/2018	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	\$150 CLASSROOM SUPPLIES/S. WILSON/HS	150.00
473	08/31/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/S. PETERMAN/JH	149.76
474	08/31/2018	44087	GOOLSBEE TIRE SERVICE INC	REAR BUS TIRES/TRANSPORTATION	1,750.00
475	08/31/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/S. VAUGHAN/JH	150.00
476	08/31/2018	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	EMERGENCY WINDOW CLIPS/TRANSPORTATION	89.64
477	08/31/2018	10954	BLICK ART MATERIALS, LLC	ART SUPPLIES FOR CLASSROOM/HOWARD/JH	379.34
478	08/31/2018	14117	UNITED SYSTEMS CABLING, INC.	NETWORK SUPPORT/TECHNOLOGY	2,000.00
479	08/31/2018	13497	EDMOND SAM'S CLUB #6267	\$105 CLASSROOM SUPPLIES/L. REECE/HS	105.00
480	08/31/2018	14207	WALMART COMMUNITY	\$45 CLASSROOM SUPPLIES/L. REECE/HS	45.00
481	08/31/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/P. KINZIE/HS	150.00
482	08/31/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLY/M. CAMPBELL/CENTRAL	143.67
483	08/31/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/J. PRIVETTE/CENTRAL	96.78
Non-Payroll Total:					\$200,506.23
Payroll Total:					\$0.00
Report Total:					\$200,506.23

Purchase Order Register

Options: Year: 2018-2019, Fund: Building, Date Range: 7/1/2018 - 6/30/2019, PO Range: 87 - 131

PO No	Date	Vendor No	Vendor	Description	Amount
87	08/08/2018	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING SUPPLIES	221.92
88	08/08/2018	13646	CAROLYN BLACK HALLER	NUMBER STICKERS FOR DOORS	40.00
89	08/13/2018	11453	W. W. GRAINGER	DISTRICT PARTS AND SUPPLIES	1,000.00
90	08/13/2018	16370	QUICK SERVICE STEEL	STEEL MATERIAL BRACKETS AND REPAIRS	300.00
91	08/13/2018	44013	CENTRAL OKLAHOMA WINNELSON	PLUMBING SUPPLIES	105.34
92	08/13/2018	15969	SOUTHWEST PAPER, INC - OKC	CONCENTRATED HAND SOAP	1,827.24
93	08/14/2018	84135	FRED W CAUSLEY JR	MECHANICAL AND CONTRACTORS LICENSE RENEWALS	500.00
94	08/14/2018	15994	AMAZON CAPITAL SERVICES	TOOL BOXES AND GUARDS FOR TRUCK	1,493.76
95	08/15/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE ALARM REPAIRS AT FOGARTY	4,553.80
96	08/15/2018	44013	CENTRAL OKLAHOMA WINNELSON	PLUMBING SUPPLIES	135.93
97	08/15/2018	12326	LOGAN COUNTY ASPHALT CO.,INC.	COLD PATCH FOR ASPHALT REPAIRS	60.00
98	08/16/2018	17491	ENGINEERED EQUIPMENT, INC.	DISTRICT FILTERS	820.00
99	08/22/2018	17387	BRADFORD INDUSTRIAL SUPPLY CORP	HVAC PARTS AND SUPPLIES	1,000.00
100	08/22/2018	17277	EDMOND SAFE & LOCK, INC.	KEYS AND CUT KEYS	200.00
101	08/22/2018	15969	SOUTHWEST PAPER, INC - OKC	CUSTODIAL SUPPLIES	4,507.37
102	08/22/2018	15969	SOUTHWEST PAPER, INC - OKC	CUSTODIAL SUPPLIES	518.37
103	08/22/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	MONITORING SERVICES EQUIPMENT & PROGRAMMING	1,015.00
104	08/22/2018	42241	SETON IDENTIFICATION PRODUCTS	SDS BINDERS FOR DISTRICT	549.18
105	08/22/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	SPRINKLER REPAIRS AT GUES	638.68
106	08/22/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	DISTRICT FIRE EXTINGUISHER TESTING & REPLACEMENT	4,000.00
107	08/22/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE SPRINKLER REPAIRS AT GUES	638.68
108	08/22/2018	40596	JAMES C. MCGEE	SAND FOR DISTRICT	1,000.00
109	08/22/2018	17387	BRADFORD INDUSTRIAL SUPPLY CORP	COMPRESSOR FOR HS RM #8	1,000.00
110	08/22/2018	44129	OKLAHOMA FLOORING AND	REFINISH FOGARTY GYM FLOOR	940.00
111	08/22/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE MONITORING FOR CHARTER OAK	370.00
112	08/23/2018	12967	OKLAHOMA HOME CENTERS, INC.	REPAIRS/SUPPLIES FOR CHILD NUTRITION 2018-19	500.00
113	08/24/2018	43749	TREAT'S SOLUTIONS, LLC	JR JUMBO TISSUE AND ROLL TOWELS	2,194.64
114	08/24/2018	17491	ENGINEERED EQUIPMENT, INC.	MAGIC AIRE UNIT FOR FOG SOUTH OFFICE	2,900.00
115	08/24/2018	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
116	08/24/2018	17249	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS	2,500.00
117	08/29/2018	16766	CONSTRUCTION BUILDING SPECIALTIES, I	DOOR HINGE FOR FFA FARM BUILDING	200.00
118	08/29/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	MONITORING SERV EQUIP & PRGNG FOR FOGARTY	1,015.00
119	08/29/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	ANNUAL MONITORING FEE FOR FOGARTY	360.00
120	08/29/2018	44204	PREVENTIVE / PREDICTIVE MAINT SVCS	BOILER WATER TREATING	820.00

Purchase Order Register

Options: Year: 2018-2019, Fund: Building, Date Range: 7/1/2018 - 6/30/2019, PO Range: 87 - 131

PO No	Date	Vendor No	Vendor	Description	Amount
121	08/29/2018	17491	ENGINEERED EQUIPMENT, INC.	MCQUAY PARTS FOR JR HIGH CHILLER	2,036.00
122	08/29/2018	11619	HOME DEPOT CREDIT SERVICES	SIGN POST FOR CHARTER OAK	1,000.00
123	08/29/2018	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
124	08/31/2018	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
125	08/31/2018	11619	HOME DEPOT CREDIT SERVICES	COUNTER TOP FOR COTTERAL CAFE	500.00
126	08/31/2018	43749	TREAT'S SOLUTIONS, LLC	CUSTODIAL SUPPLIES	1,245.43
127	08/31/2018	15969	SOUTHWEST PAPER, INC - OKC	DISTRICT CUSTODIAL SUPPLIES	210.88
128	08/31/2018	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING SUPPLIES	839.24
129	08/31/2018	15994	AMAZON CAPITAL SERVICES	FUSES FOR JR HIGH CHILLER	65.40
130	08/31/2018	13646	CAROLYN BLACK HALLER	SIGN FOR CHARTER OAK LAGOON	42.00
131	08/31/2018	17277	EDMOND SAFE & LOCK, INC.	KEYS FOR CHARTER OAK	600.00
Non-Payroll Total:					\$47,463.86
Payroll Total:					\$0.00
Report Total:					\$47,463.86

Purchase Order Register

Options: Year: 2018-2019, Fund: Building Bond 2017, Date Range: 7/1/2018 - 6/30/2019, PO Range: 10 - 14

PO No	Date	Vendor No	Vendor	Description	Amount
10	08/07/2018	43580	DIGI SECURITY SYSTEMS LLC	SECURITY CAMERAS/TECHNOLOGY	4,969.50
11	08/07/2018	41912	OKC SAMS CLUB, # 8117	TV'S FOR CHARTER OAK/TECHNOLOGY	782.09
12	08/13/2018	15571	STAPLES CONTRACT & COMMERCIAL, INC.	OTTERBOX CASES FOR IPADS/TECHNOLOGY	11,575.98
13	08/14/2018	44197	ALL HOURS LOCKSMITH, INC.	OUTSIDE DOOR/COTTERAL/TECHNOLOGY	2,031.00
14	08/22/2018	43580	DIGI SECURITY SYSTEMS LLC	COTTERAL DOOR/TECHNOLOGY	1,762.24
Non-Payroll Total:					\$21,120.81
Payroll Total:					\$0.00
Report Total:					\$21,120.81

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 8/7/2018 - 8/31/2018, PO Range: 1 - 310, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
75	07/01/2018	44181	JAMES VAN ALLAN	KEYNOTE SPEAKER FEE AND EXPENSE REIMBURSEMENT	-997.29
98	07/01/2018	17549	SCHOOLDUDE.COM, INC.	FEES AND SUPPORT 2018-2019/TECHNOLOGY	280.00
138	07/01/2018	14207	WALMART COMMUNITY	SUPPLIES FOR ESY	-91.76
152	07/01/2018	17797	TALK RADIO, LLC	TOWER USAGE/TRANSPORTATION	-7,050.00
168	07/02/2018	44172	MOBILE SHRED, INC	SHREDDING OF EXPIRED CONFIDENTIAL FILES/SPED	-223.22
Non-Payroll Total:					(\$8,082.27)
Payroll Total:					\$0.00
Report Total:					(\$8,082.27)

Change Order Listing

Options: Fund: Building, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 8/7/2018 - 8/31/2018, PO Range: 1 - 86, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2018	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-58.59
12	07/01/2018	10110	HENKE & WANG PLUMBING	INSTALL TOILETS AND URINALS FOR TRANSITION	-550.00
19	07/01/2018	11619	HOME DEPOT CREDIT SERVICES	CEILING TILES	38.20
27	07/01/2018	44013	CENTRAL OKLAHOMA WINNELSON	EYE WASH VALVE & FAUCET FOR HS	-48.09
Non-Payroll Total:					(\$618.48)
Payroll Total:					\$0.00
Report Total:					(\$618.48)

Change Order Listing

Options: Fund: Building Bond 2017, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 8/7/2018 - 8/31/2018, PO Range: 1 - 9, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/02/2018	44157	POPE CONTRACTING, INC.	CHANGE ORDER/JH RENOVATION PROJECT	6,180.10
Non-Payroll Total:					\$6,180.10
Payroll Total:					\$0.00
Report Total:					\$6,180.10

ACTIVITY FUND – FUND 60
BANK RECONCILIATION – FARMERS & MERCHANTS BANK
 As of 8/31/2018

GENERAL LEDGER ACCOUNT

Balance (8/01/18)	\$462,799.03
Add Receipts	\$ 73,361.58
Less Checks Written	\$ 31,680.18
Adjustments	\$
Balance per Ledger	\$504,480.43

BANK RECONCILIATION

Balance per bank statement As of (8/31/18)	\$502,826.60
Add Deposits in Transit	\$ 15,339.45
less O/S Checks	\$ 13,685.62
*Adjustments	\$
Bank correction	\$
Balance per Ledger	\$504,480.43

Adjustment/Correction explanations:

This information is accurate and correct to the best of my knowledge.


 Activity Fund Clerk

9-4-18
 Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 8/1/2018 - 8/31/2018

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$92.40	\$0.00	\$0.00	\$0.00	\$92.40	\$0.00	\$92.40
802 CENTRAL ACTIVITY	\$15,999.50	\$500.00	\$0.00	\$54.99	\$16,444.51	\$2,386.89	\$14,057.62
803 CENTRAL PTO	\$11,159.88	\$0.00	\$0.00	\$314.00	\$10,845.88	\$1,247.92	\$9,597.96
804 COTTERAL PTO	\$10,101.68	\$0.00	\$0.00	\$255.50	\$9,846.18	\$433.50	\$9,412.68
805 COTTERAL ACTIVITY	\$22,966.52	\$200.00	\$0.00	\$473.09	\$22,693.43	\$4,481.82	\$18,211.61
806 COTTERAL FACULTY	\$451.97	\$0.00	\$0.00	\$0.00	\$451.97	\$0.00	\$451.97
808 FOGARTY PARENTS ORG.	\$12,795.25	\$0.00	\$0.00	\$0.00	\$12,795.25	\$0.00	\$12,795.25
809 FOGARTY ACTIVITY	\$23,901.82	\$501.28	\$0.00	\$1,515.52	\$22,887.58	\$4,462.44	\$18,425.14
810 FOGARTY FACULTY	\$629.27	\$0.00	\$0.00	\$0.00	\$629.27	\$0.00	\$629.27
811 Elem Snack Grant	\$1,505.89	\$0.00	\$0.00	\$0.00	\$1,505.89	\$0.00	\$1,505.89
812 GUES ACTIVITY	\$25,409.98	\$0.00	\$0.00	\$0.00	\$25,409.98	\$12,819.25	\$12,590.73
813 GUES FACULTY	\$1,322.45	\$67.75	\$0.00	\$0.00	\$1,390.20	\$125.00	\$1,265.20
814 GUES HONOR CHOIR	\$462.93	\$0.00	\$0.00	\$0.00	\$462.93	\$0.00	\$462.93
815 GUES PARENTS ORG.	\$14,912.45	\$0.00	\$0.00	\$1,381.41	\$13,531.04	\$2,850.00	\$10,681.04
816 GHS SPECIAL KIDS	\$361.01	\$0.00	\$0.00	\$0.00	\$361.01	\$0.00	\$361.01
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$317.10	\$0.00	\$0.00	\$0.00	\$317.10	\$0.00	\$317.10
819 ATHLETICS JUNIOR HIGH	\$12,889.75	\$200.00	\$0.00	\$2,490.00	\$10,599.75	\$8,175.30	\$2,424.45
820 GOLF JUNIOR HIGH	\$2,483.49	\$0.00	\$0.00	\$0.00	\$2,483.49	\$0.00	\$2,483.49
821 FHA JUNIOR HIGH	\$1,915.20	\$0.00	\$0.00	\$0.00	\$1,915.20	\$0.00	\$1,915.20
822 HONOR SOCIETY JR HIGH	\$2,791.36	\$0.00	\$0.00	\$0.00	\$2,791.36	\$0.00	\$2,791.36
823 JR HIGH ACCOUNT	\$3,608.77	\$0.00	\$0.00	\$0.00	\$3,608.77	\$0.00	\$3,608.77
824 JR HIGH FACULTY	\$2,363.17	\$0.00	\$0.00	\$104.20	\$2,258.97	\$215.83	\$2,043.14
825 LIBRARY JR HIGH	\$2,532.02	\$0.00	\$0.00	\$0.00	\$2,532.02	\$0.00	\$2,532.02
826 LEARN 2 LOVE	\$19,400.35	\$110.00	\$0.00	\$0.00	\$19,510.35	\$0.00	\$19,510.35
827 CHEERLEADERS JR HIGH	\$2,803.32	\$100.00	\$0.00	\$0.00	\$2,903.32	\$0.00	\$2,903.32
830 STUCO JH	\$4,924.59	\$0.00	\$0.00	\$0.00	\$4,924.59	\$0.00	\$4,924.59
831 T.S.A. JR HIGH	\$1,481.46	\$0.00	\$0.00	\$0.00	\$1,481.46	\$0.00	\$1,481.46
832 YEARBOOK JR HIGH	\$2,978.92	\$0.00	\$0.00	\$0.00	\$2,978.92	\$0.00	\$2,978.92
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$0.00	\$6,337.36	\$0.00	\$0.00	\$6,337.36	\$1,337.36	\$5,000.00
850 ACADEMIC TEAM HS	\$47.70	\$0.00	\$0.00	\$0.00	\$47.70	\$0.00	\$47.70
851 ART CLUB HS	\$7,510.59	\$670.00	\$0.00	\$0.00	\$8,180.59	\$0.00	\$8,180.59
852 ATHLETICS HS	\$44,824.59	\$36,601.68	\$0.00	\$12,061.93	\$69,364.34	\$74,929.78	(\$5,565.44)
853 HS CHEER	\$5,168.82	\$0.00	\$0.00	\$1,900.00	\$3,268.82	\$2,275.00	\$993.82
854 FOOTBALL CAMP	\$4,391.83	\$0.00	\$0.00	\$0.00	\$4,391.83	\$0.00	\$4,391.83
855 TENNIS HS	\$10,802.56	\$0.00	\$0.00	\$0.00	\$10,802.56	\$0.00	\$10,802.56
856 GHS LIBRARY	\$1,532.01	\$0.00	\$0.00	\$0.00	\$1,532.01	\$0.00	\$1,532.01
858 GHS LINK CREW	\$613.99	\$60.00	\$0.00	\$400.40	\$273.59	\$0.00	\$273.59
859 BAND (OPERATING) HS	\$7,613.13	\$3,817.00	\$0.00	\$2,013.26	\$9,416.87	\$12,151.00	(\$2,734.13)
860 CLASS OF 2021 HS	\$531.24	\$35.00	\$0.00	\$0.00	\$566.24	\$0.00	\$566.24
861 CLASS OF 2017 HS	\$1,959.85	\$0.00	(\$1,959.85)	\$0.00	\$0.00	\$0.00	\$0.00
862 CLASS OF 2018 HS	\$2,112.72	\$0.00	(\$2,112.72)	\$0.00	\$0.00	\$0.00	\$0.00
863 CLASS OF 2019 HS	\$6,783.47	\$4,100.00	\$0.00	\$0.00	\$10,883.47	\$2,080.00	\$8,803.47
864 GHS ALUMNI ACCOUNT	\$2,499.32	\$0.00	\$4,072.57	\$0.00	\$6,571.89	\$0.00	\$6,571.89
865 CLASS OF 2022 HS	\$0.00	\$1,205.00	\$0.00	\$0.00	\$1,205.00	\$0.00	\$1,205.00
869 ENGLISH CLUB	\$1,423.83	\$0.00	\$0.00	\$0.00	\$1,423.83	\$0.00	\$1,423.83
870 HS FACULTY/COURTESY ACCOUNT	\$1,202.31	\$300.00	\$0.00	\$28.00	\$1,474.31	\$547.00	\$927.31
871 HS STUDENT PANTRY	\$11,173.48	\$0.00	\$0.00	\$0.00	\$11,173.48	\$1,327.39	\$9,846.09
872 CLASS OF 2020	\$2,204.30	\$800.00	\$0.00	\$0.00	\$3,004.30	\$925.60	\$2,078.70
873 SPEECH HS	\$503.25	\$0.00	\$0.00	\$0.00	\$503.25	\$0.00	\$503.25
876 FFA 4H BOOSTER CLUB HS	\$27,109.66	\$210.00	\$0.00	\$594.80	\$26,724.86	\$7,500.00	\$19,224.86
877 FFA HS	\$9,905.62	\$3,041.00	\$0.00	\$2,596.57	\$10,350.05	\$10,264.41	\$85.64
878 FCCLA (FHA) HS	\$110.60	\$0.00	\$0.00	\$0.00	\$110.60	\$0.00	\$110.60

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 8/1/2018 - 8/31/2018

	Begin Balance	Recelpts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
879 FOREIGN LANGUAGE SPAN HS	\$4,201.14	\$0.00	\$0.00	\$0.00	\$4,201.14	\$0.00	\$4,201.14
880 XC Bluecrew	\$12.05	\$1,750.00	\$0.00	\$0.00	\$1,762.05	\$817.26	\$944.79
881 Lady Jays Basketball	\$1,975.31	\$0.00	\$0.00	\$0.00	\$1,975.31	\$0.00	\$1,975.31
882 GUTHRIE RUNNING CLUB HS	\$966.09	\$0.00	\$0.00	\$0.00	\$966.09	\$0.00	\$966.09
883 HERITAGE CLUB HS	\$1,450.22	\$0.00	\$0.00	\$0.00	\$1,450.22	\$0.00	\$1,450.22
884 HIGH SCHOOL ACCOUNT	\$13,438.79	\$264.22	\$0.00	\$400.83	\$13,302.18	\$3,593.49	\$9,708.69
885 STUDENT SUPPORT HS	\$2,418.75	\$0.00	\$0.00	\$0.00	\$2,418.75	\$35.00	\$2,383.75
886 HONOR SOCIETY HS	\$2,351.95	\$0.00	\$0.00	\$0.00	\$2,351.95	\$0.00	\$2,351.95
888 JOURNALISM HS	\$387.30	\$0.00	\$0.00	\$0.00	\$387.30	\$0.00	\$387.30
889 KEY CLUB HS	\$434.28	\$0.00	\$0.00	\$0.00	\$434.28	\$0.00	\$434.28
892 MATH OF FINANCE	\$43.58	\$0.00	\$0.00	\$0.00	\$43.58	\$0.00	\$43.58
893 MU ALPHA THETA HS	\$1,011.22	\$0.00	\$0.00	\$0.00	\$1,011.22	\$0.00	\$1,011.22
895 JROTC HS	\$5,400.52	\$38.80	\$0.00	\$0.00	\$5,439.32	\$0.00	\$5,439.32
897 SOCCER CLUB HS	\$761.87	\$0.00	\$0.00	\$0.00	\$761.87	\$0.00	\$761.87
898 SCIENCE CLUB HS	\$6,603.43	\$925.00	\$0.00	\$0.00	\$7,528.43	\$0.00	\$7,528.43
899 STUDENT COUNCIL HS	\$4,467.34	\$0.00	\$0.00	\$783.80	\$3,683.54	\$837.10	\$2,846.44
900 CAMPUS BEAUTIFICATION HS	\$5,143.19	\$4,396.05	\$0.00	\$831.00	\$8,708.24	\$0.00	\$8,708.24
902 VOCAL HS	\$3,508.28	\$25.00	\$0.00	\$481.00	\$3,052.28	\$1,849.00	\$1,203.28
904 YEARBOOK HS	\$5,094.92	\$385.00	\$0.00	\$0.00	\$5,479.92	\$0.00	\$5,479.92
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$3,335.38	\$0.00	\$0.00	\$0.00	\$3,335.38	\$140.00	\$3,195.38
913 DRAMA HS	\$1,997.60	\$0.00	\$0.00	\$0.00	\$1,997.60	\$0.00	\$1,997.60
922 COURTESY COMMITTEE ADMIN	\$79.53	\$0.00	\$0.00	\$0.00	\$79.53	\$75.00	\$4.53
925 GENERAL FUND REFUND	\$575.93	\$1,983.37	\$0.00	\$89.95	\$2,469.35	\$0.00	\$2,469.35
927 HALL OF FAME BANQUET	\$891.17	\$2,190.00	\$0.00	\$250.00	\$2,831.17	\$0.00	\$2,831.17
929 DISTRICT SPECIAL OLYMPICS	\$29,444.89	\$1,000.00	\$0.00	\$75.65	\$30,369.24	\$0.00	\$30,369.24
932 SUMMER SCHOOL HS	\$1,565.00	\$0.00	\$0.00	\$50.00	\$1,515.00	\$0.00	\$1,515.00
933 FAVER C&C	\$216.78	\$0.00	\$0.00	\$0.00	\$216.78	\$0.00	\$216.78
934 TRANSPORTATION C&C	\$2,961.09	\$556.10	\$0.00	\$1,213.37	\$2,303.82	\$645.53	\$1,658.29
935 VENDING MACHINE ADMIN	\$625.28	\$27.55	\$0.00	\$55.05	\$597.78	\$544.95	\$52.83
937 FAVER ACTIVITY	\$72.27	\$0.00	\$0.00	\$0.00	\$72.27	\$0.00	\$72.27
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$8,147.39	\$155.92	\$0.00	\$365.36	\$7,937.95	\$566.26	\$7,371.69
942 C.N. CLEARING ACCT	\$92.00	\$808.50	\$0.00	\$900.50	\$0.00	\$19,099.50	(\$19,099.50)
Total	\$462,799.03	\$73,361.58	\$0.00	\$31,680.18	\$504,480.43	\$178,738.58	\$325,741.85



**GUTHRIE PUBLIC SCHOOLS
FIELD TRIP REQUEST
Effective 2-08**

Today's Date 8-31-18 Date of Activity May 2-5, 2019

Destination San Antonio, TX

Class & Grade Level 9th-12th Grades

Teacher(s) Blackburn, B. Perring, Snell, Ross, Way

Names of teacher assistants or other adults attending:

TBA

Number of students 150 Number of sponsors 20

Leave Time 6:30am Return Time 8:00pm

Event Beginning Time if different _____ Event Ending Time if different _____

Emergency Phone Contact Number 405-306-3990, 405-820-9365

Cost to be paid per student \$450.00 Due when? 3/15/19 Cost to district 0

Paid for by Activity Fund Yes No
 Sub needed? Yes No (If yes, please complete sub request.)
 Transportation request completed? Yes No

Chris Perring
Principal Signature

9-5-18
Date

If special needs students are involved, the Special Education Director must approve.

Special Education Director

Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:

For Concert Performance and adjudication. Also for recruitment and retainment and displaying knowledge of music learned.



EMPLOYEE TRIP REQUEST

Check if Out of State

Rob Blackburn
Name of Employee

8-31-18
Date

Employee's Current Assignment HS Band Director

Title of Conference or Activity San Antonio Band and Choir Trip/performance

Location San Antonio, TX Date(s) of Conference May 2-5, 2019

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass

Departure Date _____ AM PM (check one) Return Date _____ AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

For concert performance and adjudication. Trips like this are beneficial for recruitment and retainment. Gives us chance to showcase Guthrie and Oklahoma.

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

Costs are covered by which fund?
BE SPECIFIC PLEASE.
General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$	80.00	(mileage, air, ground, parking & toll) see below	Activity Fund
Registration	\$	80.00		Activity Fund
Lodging	\$	150.00		Activity Fund
Meals	\$	150.00	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)	Activity Fund
Substitute	\$	130.00	(calculate @ \$65 per day)	Activity Fund
Total	\$	590.00		

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Chris [Signature] 9-5-18
Signature Date

Program Director's Approval _____
Signature Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.



EMPLOYEE TRIP REQUEST

Check if Out of State

Michael Way
Name of Employee

8-31-18
Date

Employee's Current Assignment Assitant Band Director

Title of Conference or Activity San Antonio Band and Choir Trip/performance

Location San Antonio, TX Date(s) of Conference May 2-5, 2019

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass

Departure Date _____ AM PM (check one) Return Date _____ AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

For concert performance and adjudication. Trips like this are beneficial for recruitment and retainment. Gives us chance to showcase Guthrie and Oklahoma.

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

Costs are covered by which fund?
BE SPECIFIC PLEASE.
General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$ 80.00	(mileage, air, ground, parking & toll) see below	Activity Fund
Registration	\$ 80.00		Activity Fund
Lodging	\$ 150.00		Activity Fund
Meals	\$ 150.00	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)	Activity Fund
Substitute	\$ 130.00	(calculate @ \$65 per day)	Activity Fund
Total	\$ 590.00		

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Chris [Signature] 9-5-18
Signature Date

Program Director's Approval _____
Signature Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.



EMPLOYEE TRIP REQUEST

Check if Out of State

Parker Snell
Name of Employee

8-31-18
Date

Employee's Current Assignment Assitant Band Director

Title of Conference or Activity San Antonio Band and Choir Trip/performance

Location San Antonio, TX Date(s) of Conference May 2-5, 2019

Full Legal Name (for air travel) _____

Submit copy of Driver's License for flights - it must match the boarding pass

Departure Date _____ AM PM (check one) Return Date _____ AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

For concert performance and adjudication. Trips like this are beneficial for recruitment and retainment. Gives us chance to showcase Guthrie and Oklahoma.

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

*Costs are covered by which fund?
BE SPECIFIC PLEASE.
General Fund, Title I, Staff Development,
Activity Fund, etc.*

Travel*	\$ 80.00	(mileage, air, ground, parking & toll) see below	Activity Fund
Registration	\$ 80.00		Activity Fund
Lodging	\$ 150.00		Activity Fund
Meals	\$ 150.00	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)	Activity Fund
Substitute	\$ 130.00	(calculate @ \$65 per day)	Activity Fund
Total	\$ 590.00		

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Chris [Signature] 9-5-18
Signature Date

Program Director's Approval _____
Signature Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.



EMPLOYEE TRIP REQUEST

Check if Out of State

Aubrey Ross
Name of Employee

8-31-18
Date

Employee's Current Assignment Assitant Choir Director

Title of Conference or Activity San Antonio Band and Choir Trip/performance

Location San Antonio, TX Date(s) of Conference May 2-5, 2019

Full Legal Name (for air travel) _____

Submit copy of Driver's License for flights - it must match the boarding pass

Departure Date _____ AM PM (check one) Return Date _____ AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

For concert performance and adjudication. Trips like this are beneficial for recruitment and retainment. Gives us chance to showcase Guthrie and Oklahoma.

Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund? BE SPECIFIC PLEASE. General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$ 80.00	(mileage, air, ground, parking & toll) see below	Activity Fund
Registration	\$ 80.00		Activity Fund
Lodging	\$ 150.00		Activity Fund
Meals	\$ 150.00	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)	Activity Fund
Substitute	\$ 130.00	(calculate @ \$65 per day)	Activity Fund
Total	\$ 590.00		

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Chris [Signature] 9-5-18
Signature Date

Program Director's Approval _____
Signature Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.



EMPLOYEE TRIP REQUEST

Check if Out of State

Bill Perring
Name of Employee

8-31-18
Date

Employee's Current Assignment HS Choir Director

Title of Conference or Activity San Antonio Band and Choir Trip/performance

Location San Antonio, TX Date(s) of Conference May 2-5, 2019

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass

Departure Date _____ AM PM (check one) Return Date _____ AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

For concert performance and adjudication. Trips like this are beneficial for recruitment and retainment. Gives us chance to showcase Guthrie and Oklahoma.

Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund? BE SPECIFIC PLEASE.

General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$	80.00	(mileage, air, ground, parking & toll) see below
Registration	\$	80.00	
Lodging	\$	150.00	
Meals	\$	150.00	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)
Substitute	\$	130.00	(calculate @ \$65 per day)
Total	\$	590.00	

Activity Fund

Activity Fund

Activity Fund

Activity Fund

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Chris [Signature] 9-5-18
Signature Date

Program Director's Approval _____
Signature Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.

Band and Choir Proposal for a San Antonio Trip

Information Sheet

Tour Company: Super Holiday Tours

We are planning on using the same company we used on the previous trips.

Dates

We will be leaving Guthrie on May 2, 2019 and traveling to San Antonio for a 3 night stay, returning on May 5, 2019

Chaperones: 20-25 depending on the number of students.

We typically travel with at least 1 chaperone for every 10 students. The parents who go as chaperones are required to pay for the trip.

Cost: approximately \$450 (based on quad occupancy)

This includes charter bus, hotel in Texas, park entrances and some meals.

Trip Payments:

We will be setting up trip ledgers for the chaperones and students after Board approval.. There will be a series of due dates starting in the fall. We will use a combination of fundraisers and personal contributions to pay for each individual.

Conclusion:

The band and choir have successfully engaged in several trips in the past 10 years, including 3 trips to Florida. We feel this is a wonderful opportunity to showcase our students and expose them to performances from schools in other states as well as a chance to promote enrollment in our programs here in Guthrie.



**GUTHRIE PUBLIC SCHOOLS
FIELD TRIP REQUEST
Effective 2-08**

Today's Date 8/8/2018 Date of Activity Oct. 18-21, 2018
 Destination Kansas City, MO (American Royal Livestock Show)
 Class & Grade Level 11 & 12
 Teacher(s) K. Williams

Names of teacher assistants or other adults attending:

Brent Williams

Number of students 3 Number of sponsors 2
 Leave Time 4:30 am Return Time 10 pm
 Event Beginning Time if different 10:30am Event Ending Time if different 5pm

Emergency Phone Contact Number (918) 809-4913

Cost to be paid per student 0 Due when? NA Cost to district NA

Paid for by Activity Fund Yes No
 Sub needed? Yes No (If yes, please complete sub request.)
 Transportation request completed? Yes No


Principal Signature

8-8-18
Date

If special needs students are involved, the Special Education Director must approve.

Special Education Director

Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:



EMPLOYEE TRIP REQUEST

Check if Out of State

Kaitlyn Williams
Name of Employee

8/8/2018
Date

Employee's Current Assignment Agricultural Education Instructor/ FFA Advisor

Title of Conference or Activity American Royal Livestock Show

Location Kansas City MO Date(s) of Conference Oct 18-21

Full Legal Name (for air travel) Kaitlyn Nicole Williams

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 10/18/18 AM PM (check one) Return Date 10/21/18 AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes
(See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

As an FFA Advisor, I help to support and coach our students in the livestock arena. My attendance will ensure students are adequately prepared for success in the show ring.

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

Costs are covered by which fund?
BE SPECIFIC PLEASE.
General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$	<u>300.00</u>	(mileage, air, ground, parking & toll) see below
Registration	\$	<u>0.00</u>	
Lodging	\$	<u>630.00</u>	
Meals	\$	<u>200.00</u>	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)
Substitute	\$	<u>0.00</u>	(calculate @ \$65 per day)
Total	\$	<u>1,130.00</u>	

Activity Fund

NA

Activity Fund

Activity Fund

NA (Fall Break)

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Chris [Signature] 8-8-18
Signature Date

Program Director's Approval _____
Signature Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.



Guthrie Public Schools

Memo

To: Dr. Simpson and Guthrie Board of Education
From: Carmen Walters, Executive Director of Federal Programs/Elementary Education
Date: August 28, 2018
Re: Gifted and Talented Committee for 2018– 2019

I recommend the following persons to serve on the Gifted and Talented Committee for this current school year:

Tessa Wallraven	3rd Grade Teacher	Fogarty	1
Audra Branson	5th/6th Grade Teacher	GUES	1
Belinda Stone	Counselor	GUES	1
Karen Allen	Parent/Community Member	GHS	2
Monte Myers	Pre AP Calc/Geometry Teacher	GHS	2
Milyanda Eichler	Parent	JH	2
Robbie Rainwater	Administrator	JH	2
Shurlyn Maltz	Math Teacher	JH	2
Cheryl Pratt	GT Teacher	GUES	
Carmen Walters	GT Coordinator	Admin	



Guthrie Public Schools

Memo

To: Dr. Simpson and Guthrie Board of Education
From: Carmen Walters, Executive Director of Federal Programs/Elementary Education
Date: August 28, 2018
Re: Professional Development Committee for 2018– 2019

I recommend the following persons to serve on the Professional Development Committee for this current school year:

Lesley Cotton (Committee Chair)	Teacher	Central	3
Julie Chambers	Teacher	Cotteral	1
Mandi Paul	Teacher	Fogarty	1
Lacey Hudson	Parent	Fogarty	1
Teacher	Elizabeth Davis	Charter Oak	1
Emily Carpenter	Teacher	GUES	2
Bryan Dearing	Teacher	JH	3
Tiffany Dement	Teacher	GHS	2
Kristi Blakemore	School Counselor	GHS	1
Scot Graham	Administrator	Cotteral	1
Carmen Walters	Administrator	Admin.	

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Smedley, Director of Special Education

SUBJECT: Contractual Agreement with Supplemental Health Care to provide
Educational Interpreting for a student

DATE: September 4, 2018

Attached is an agreement with Supplemental Health Care to provide an Educational Interpreter for a student with a Hearing Impairment for the 2018-2019 school year. The fee for these services will be \$54.00 per hour. The cost of this service will be approximately \$68,000.00.

Additional Quotes received:

Sign Language Resource Services, Inc: \$53/hour plus mileage

ProCare Therapy: \$74/hour



SCHOOL STAFFING SERVICES AGREEMENT

This agreement ("Agreement") is made and entered into this 10th day of September, 2018, by and between SHC Services, Inc. d/b/a Supplemental Health Care, (hereinafter "SHC"), with principle offices located at 1640 W. Redstone Center Drive, Suite 200, Park City, Utah 84098 and Guthrie Public Schools, on behalf of itself, its facilities, divisions, and subsidiaries (hereinafter collectively referred to as the "Client") with its principle offices located at 802 E. Vilas, Guthrie, OK 73044. SHC and Client are sometimes referred to as a "party" or collectively as the "Parties".

RECITALS

WHEREAS, SHC a Delaware corporation provides supplemental staffing referral services to clients on an as needed basis;

WHEREAS, the Client is a school district with the need to provide health care services to identified students served by the Client;

WHEREAS, Client requests SHC to make available licensed and qualified health care professionals by acting as a referral agent of Nurses, Therapists, Technicians, and/or other ancillary medical personnel ("Health Care Personnel") to supplement Client's staff; and

WHEREAS, SHC is willing to use its best efforts to recruit Health Care Personnel to work shifts at specified locations as requested from time to time by Client.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, Client and SHC agree as follows:

1. SHC OBLIGATIONS:

- a. SHC, as requested by Client, will use its best efforts to locate, recruit and refer Health Care Personnel to Client to supplement Client's existing staff.
- b. SHC shall provide Health Care Personnel with the experience, education and training requested by Client.
- c. SHC shall maintain a Health Care Personnel file, containing the following:
 - i. A completed application, which includes skills, specialties, and preferences.
 - ii. Documentation of special education or training.
 - iii. A minimum of two references, which reflect satisfactory performance within the job category.
 - iv. Verification of identity, credentials, and authority to work.
 - v. Copy of current license, Basic Life Support/CPR, registration or certification as required by position.
 - vi. Evidence of health status, including evidence of a current physical (within one year), MMR, PPD, Hepatitis B, and any other immunizations required by Client.
 - vii. Dates of employment and performance evaluations.
 - viii. Confirmation of completing criminal background investigation and pre-employment drug screen.
 - ix. Office of Inspector General's List of Excluded Individuals/Entities Search.
- d. SHC shall provide SHC orientation for all new Health Care Personnel, SHC's orientation includes but is not limited to, child and dependent adult abuse reporting obligations and procedures, and which may include Client-specific information upon Client's request.
- e. Health Care Personnel, who are assigned to the Client for the first time, shall report to the designated Client contact before commencing work at Client's facility or student locations.
- f. SHC shall maintain commercial general liability and medical professional liability insurance for SHC and Health Care Personnel with a liability limit of not less than \$1 million per occurrence and \$3 million aggregate.
- g. SHC will use its best efforts to refer Health Care Personnel who will follow Client policies provided to SHC, to protect the health and welfare of the Client's students.
- h. SHC will notify Client via written correspondence, fax, email or phone, of the initiation of any action, of which it becomes aware, commenced for the purpose of suspending, revoking or limiting any Health Care Personnel's license then providing services to Client. Written description of SHC Quality Assurance process is available upon request.

- i. SHC will comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Federal Rehabilitation Act of 1973, and all other State and Federal Statutory and constitutional non-discrimination provisions which prohibit discrimination on the basis of sex, age, race, color, national origin, religion, veteran status, sexual orientation, or handicap and/or marital status.
- j. SHC will comply with applicable Health Insurance Portability and Accountability Act (HIPAA) requirements.
- k. If services provided under this Agreement have an aggregate value of ten thousand dollars (\$10,000) or more, during a twelve (12) month period, SHC shall make its books, documents, records, etc., pertaining to this Agreement, available to the Secretary of Health and Human Services and/or the United States Comptroller General for four (4) years after furnishing services to Client.
- l. SHC shall use its best efforts to comply with the guidelines of The Joint Commission and OSHA standards regarding the use of supplemental staffing services.
- m. All Health Care Personnel providing services pursuant to this Agreement shall be considered employees of SHC, unless otherwise specified. This Agreement also applies to an independent contractor or subcontractor referred for service and accepted by Client.
- n. SHC assumes sole and exclusive responsibility for compensating Health Care Personnel for services performed for Client. SHC is responsible for withholding federal and state taxes, maintaining worker's compensation insurance coverage as required by state law, and reimbursing meal and lodging expenses as applicable under the Agreement.

2. CLIENT OBLIGATIONS:

- a. Client shall provide sufficient specific information (job order or job profile) to enable SHC to match the job requirements to the skills and experience of Health Care Personnel. Clinical competency will be determined by the appropriate Client administrator which may be communicated to SHC via written correspondence, fax, email or phone. Notwithstanding the foregoing, the parties agree that Client, in its sole discretion, shall determine the suitability of Health Care Personnel to provide services for Client.
- b. Client acknowledges that SHC's ability to fill jobs or shifts is subject to the availability of qualified Health Care Personnel. Client further acknowledges that the ability to attract and retain qualified Health Care Personnel to fill the positions required by Client is a competitive advantage belonging to SHC, and that SHC's database of Health Care Professionals constitute an asset of SHC, which is confidential, proprietary and not disclosable to Client.
- c. Client shall provide clinical direction, supervision, management, and productivity expectations to Health Care Personnel while providing professional services under this Agreement. To the extent that Health Care Personnel provide health-related services to Client's students, Client will ensure such services comply with all treatment plans and is consistent with Client's students' best interests, as determined by Client. Client agrees that SHC is not responsible for Health Care Personnel's productivity while on assignment; therefore, Client will pay invoiced amounts in full without regard to productivity requirements placed on Health Care personnel by Client.
- d. Client shall be responsible for educating the Health Care Personnel regarding Client's policies and procedures concerning its operations and student care, and communicating its expectations regarding the professional services to be rendered by Health Care Personnel pursuant to this Agreement.
- e. Client will not require Health Care Personnel to perform in a manner other than that which is reasonable and customary within their profession. Health Care Personnel shall not be requested to perform services outside the general job description provided by Client and/or the education, licensing, certification, skills or clinical competence of the Health Care Personnel. Prior to providing services, Client shall ensure that Health Care Personnel receive proper orientation to the Client's policies and procedures related to the student care area to which they are assigned, floated or reassigned.
- f. Client shall provide SHC information and copies of Client policies to orient Health Care Personnel, as requested by client.
- g. Client agrees that it shall not either, directly or indirectly, employ or attempt to employ, a Health Care Professional (i) referred by SHC to Client for one year from the date of the referral; or, (ii) if the Health Care Professional provides services through SHC to the Client, during the assignment and one year after its termination. Notwithstanding the foregoing in this Section 2.g., Client may hire the Health Care Professional with written consent of SHC or by complying with Schedule A ("Billable Employment Conversion Costs").
- h. Client will immediately notify SHC via written correspondence, fax, email or phone, of the initiation of any licensing issues, clinical and student care issues, unexpected incidents and errors, suspicious behaviors and any complaints regarding SHC Health Care Personnel. The notification should include, but are not limited to: risk management actions or concerns; occupational/safety hazards, events or injuries; events or sentinel events of which Client is aware regarding Health Care Personnel. Written description of SHC Quality

Assurance process is available upon request. Client will make available an appropriate panel for peer review as necessary.

- i. Client agrees that Health Care Personnel who are required to travel away from home to fill an assignment will be retained for full time positions for a period of 13 weeks ("Travel Assignments"), unless otherwise agreed by the parties in a signed Confirmation of Assignment ("COA"), which is incorporated herein by reference. Full time is defined as a minimum of 36 hours per week.
- j. Client will not discriminate in employment or referral of Health Care Personnel on the basis of sex, age, race, color, national origin, religion, veteran status, sexual orientation, or handicap.
- k. Client will maintain in clean and good working order its facilities, machines and equipment; provide currently and appropriately trained staff and supervisory personnel; and provide an acceptable working environment. Client will not entrust Health Care Personnel with access to cash, credit cards or negotiable instruments.
- l. Client represents that it is neither currently being investigated nor has been previously indicted by any state or federal agency for violations of the Social Security Act, Medicare or Medicaid laws, or any other programs administered by, through or under any state or federal agency.
- m. Client may request that SHC terminate any Health Care Personnel providing services under this Agreement, who is insubordinate, lacks appropriate licensure, training and experience; fails to follow Client's policies and procedures, or fails to engage in commonly accepted standards of care. Client agrees that it will pay for all services performed up to the date of termination. Client will provide specific basis for the request for termination, in writing, which will be referred to the Health Care Personnel and reported, as required, to state professional licensing standards and SHC's Quality Assurance.
- n. Client will not give access to Health Care Personnel confidential medical records in violation of HIPAA.
- o. Client acknowledges that SHC provides a valuable service to Client for which it will, pursuant to the terms of this Agreement and/or industry standards or practice, compensate SHC.
- p. In the event Health Care Personnel are injured in performing duties for Client, Client shall cooperate with SHC's investigation and response to such injury, including any need for light duty assignments.

3. COMPENSATION AND BILLING:

- a. SHC will bill Client weekly for its services in accordance with the rate schedule attached as Schedule "A" (Rate Schedule). SHC reserves the unilateral right to increase the stated rates, due to increased employment costs, upon thirty (30) days written notice to the Client.
- b. The Rate Schedule will remain in effect for the term of the Agreement unless SHC provides Client a written notice of rate increase as set forth in paragraph 3.a above.
- c. Mileage costs will be invoiced by SHC and paid by Client, unless stated in the Rate Schedule.
- d. The Rate Schedule is inclusive of all costs associated with the specific assignment, such as wages, payroll taxes, insurance, and meals and lodging costs for travel assignments authorized by Client, unless otherwise stated. SHC and Client have entered into a reimbursable arrangement requiring SHC to maintain adequate records or other sufficient evidence to satisfy the substantiation requirements of Internal Revenue Code Section 274(d), which will be provided to the Client by invoice.
- e. Invoices are due upon receipt. Each invoice, or portion thereof, which remains unpaid for thirty (30) days after the invoice date, will bear interest at the rate of 1.5% per month. Client agrees to pay all attorneys' fees and costs incurred by SHC in collecting past due invoices. If Client disputes an invoice for services provided by SHC, Client must notify SHC in writing within fourteen (14) days of the date of the disputed invoice. All invoices that are not disputed in writing within 14 days of receipt are conclusively presumed to be valid and accepted by Client.
- f. Client is obligated to timely pay SHC invoices regardless of Client's ability to bill or collect from third party payors for professional services rendered by Health Care Personnel under this Agreement, which includes any of Client's billing issues based on Health Care Personnel's productivity requirements as defined by Client.

4. TERM: The term of this Agreement, is twelve (12) months from the date first stated above, unless sooner terminated by either party under this Section. Either party may terminate this Agreement without cause upon thirty (30) days written notice to the other party. However, scheduled assignments then occurring shall be completed and compensation paid to SHC. In the case of a breach of this Agreement, the non-breaching or non-defaulting party may immediately terminate this Agreement in writing upon the occurrence of any of the following events: failure to timely pay invoices, voluntary or involuntary filing for bankruptcy protection, or any material breach of the Agreement.

5. RELATIONSHIP OF PARTIES: Neither party is the agent of the other. Neither party is authorized to bind the other to any responsibility or obligation, without the written consent of the other. SHC and Client are

independent contracting entities and do not create a joint venture, partnership or association under federal or state law. Client shall not make any payment to Health Care Personnel, unless authorized in writing by SHC.

6. **INDEMNIFICATION:** Each party to this Agreement agrees that they shall hold harmless, indemnify and defend the other party, its shareholders, directors, officers, agents and employees against any and all claims, causes of action, injuries and damages including, but not limited to, personal injury and property damage, including reasonable attorney's fees and court costs to the extent caused by any act or omission on the part of the other party, its agents, contractors or employees. SHC shall indemnify and defend Client against any claims by its Health Care Personnel for unpaid wages or workers' compensation, subject to SHC's right of subrogation.
7. **LIMITATION OF LIABILITY: NEITHER PARTY SHALL BE LIABLE FOR OR BE REQUIRED TO INDEMNIFY THE OTHER PARTY FOR ANY INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, SPECIAL, PUNITIVE, OR LOST PROFIT DAMAGES THAT ARISE IN CONNECTION WITH THIS AGREEMENT, REGARDLESS OF THE FORM OF ACTION (WHETHER IN CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE) AND REGARDLESS OF HOW CHARACTERIZED, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EACH PARTY SHALL NOT BE LIABLE TO THE OTHER PARTY FOR ANY INDEMNIFICATION OR DEFENSE, OR ANY AND ALL CLAIMS, LOSSES, EXPENSES, INJURIES, DAMAGES, COSTS, INCLUDING ATTORNEY'S FEES AND EXPENSES, ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT BY REASON OF ANY ACT OR OMISSION OF A PARTY, INCLUDING BREACH OF CONTRACT OR NEGLIGENCE, IN AN AMOUNT WHICH EXCEEDS THE TERMS AND CONDITIONS OF A PARTY'S THEN EXISTING AVAILABLE AND APPLICABLE INSURANCE COVERAGE.**
8. **MAINTENANCE OF BOOKS AND RECORDS:** SHC shall keep and maintain records relating to services rendered hereunder as may be required by Client or by any fiscal intermediary, federal, state, or local government agency, or other party to whom billings for SHC's services are submitted which shall not be less than five (5) years from dates of services. Upon reasonable notice to SHC, Client shall have the right to inspect SHC's records, relating to services rendered under this Agreement, upon not less than fifteen (15) business days' written notice. Client shall pay all costs of requested copying.
9. **COMPLIANCE:** Performance under the Agreement shall be: (a) in substantial compliance with all applicable federal, state, and local laws, rules, ordinances and regulation; and (b) consistent with the reasonable and lawful policies and procedures of the Client. SHC shall not knowingly jeopardize the licensure of the Client or its participation in the Medicare and/or Medicaid programs.
10. **NON-APPROPRIATION OF FUNDS:** It is understood and agreed between the parties hereto that Client shall be bound and obligated hereunder only to the extent that funds shall have been appropriated and budgeted for the purposes of this agreement. In the event funds are not appropriated and budgeted in any fiscal year for payments due under this agreement, Client shall immediately notify SHC of such occurrence and this agreement shall terminate on the last day of the fiscal year for which an appropriation was received without penalty or expense to Client of any kind whatsoever.
11. **OWNERSHIP OF DOCUMENTS.** All data, specifications, calculations, estimates, plans, drawings, construction documents, photographs, summaries, reports, memoranda, and other documents, instruments, information and material prepared or accumulated by the Health Care Personnel in rendering services hereunder shall be the sole property of the Client who shall have the sole responsibility for maintaining all original documentation. Provided, that the SHC or the Health Care Personnel shall in no way be liable or legally responsible to anyone for the Client's use of any such materials, or following termination.
12. **CONTINGENT FEES PROHIBITED.** The SHC warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the SHC, to solicit or secure this Agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the SHC any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. In the event of a breach of this provision, the SCHOOL BOARD shall have the right to terminate this Agreement without further liability, and at its discretion, deduct from the contract price, or otherwise recover, the full amount of any such fee, commission, percentage, gift, or consideration paid in breach of this Agreement.
13. **SUSPENSION AND DEBARMENT:** Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. By signature below the parties certify that they nor any principal of the entity is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

14. NOTICES: Unless otherwise provided in this Agreement, Notice provided under this Agreement shall be deemed to have been delivered, when sent through US mail, postage pre-paid, certified, return receipt requested, five (5) days after mailing; or, by overnight mail, upon receipt, to the address of a party stated below.

Client:	Guthrie Public Schools 802 E. Vilas Guthrie, OK 73044 Attn: Contracting Department
SHC:	SHC Services Inc. 1640 W. Redstone Center Drive, Suite 200 Park City, Utah 84098 Attn: Contracting Department

The address for Notice may be changed in writing by providing the other party a new address for serving the Notice. In the event of a critical situation, service of a Notice by facsimile or email will accomplish delivery of a Notice, if the noticing party provides proof of receipt.

15. CONFLICT OF INTEREST. SHC hereby certifies and represents that none of the Client's officials, employees or agents has any significant financial or other pecuniary interest in the SHC's business enterprise or in the performance of this Agreement or any Assignment, and that no inducements of monetary or other value were offered or given to any officer, employee or agent of the Client.

16. MISCELLANEOUS:

- a. The laws of the State of Oklahoma govern the interpretation and construction of this Agreement to the exclusion of the law of any other forum, without regard to the jurisdiction in which any action or special proceeding may be instituted.
- b. Neither party may assign this Agreement without the prior, written approval of the other.
- c. This Agreement shall constitute the entire Agreement of the parties. This Agreement also supersedes any and all other agreements or contracts, written or oral, between the parties with respect to the matters addressed herein. This Agreement may be amended at any time by mutual agreement of the parties, providing that such amendment is in writing and executed by both parties hereto, with the exception of the Rate Schedule which can be unilaterally updated by SHC as provided for in Section 3.a above.
- d. In the event that any clause in this Agreement is found to be invalid or unenforceable, all other clauses are severable and will remain in full force and effect.
- e. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which taken together shall constitute one and the same agreement. Furthermore, this Agreement may be executed and delivered by electronic transmission showing the signatures of the parties hereto.
- f. The parties agree that the terms and conditions of this Agreement are confidential. Neither party shall distribute this Agreement, or any part thereof, to third persons unless required by law or court or administrative order.
- g. Waiver of a term or condition of this Agreement is not enforceable, unless in writing, signed by the party against whom waiver is advanced. Any waiver shall only constitute waiver of a specific condition and will not operate to waive any other term or condition of the Agreement, or as a continuing waiver of the same condition.
- h. The undersigned represents that he/she is duly authorized by the Client to enter into this Agreement and bind the principal to performing the terms and conditions of this Agreement.
- i. Subsections 1.k., 2.g., 2.p. and Sections 6 and 7 shall survive termination of this Agreement.

IN WITNESS WHEREOF, the parties have signed and entered into this Agreement as of the Effective Date set forth above.

**SHC SERVICES, INC. dba
SUPPLEMENTAL HEALTH CARE**

GUTHRIE PUBLIC SCHOOLS

By: _____
Name: Marty Welp
Title: Senior Market Manager

By: _____
Name: _____
Title: _____

SCHEDULE A

Bill Rates:

Specialty	Hourly Rate
Sign Language Interpreter	\$54.00

***All rates are all-inclusive of payroll costs, employee benefits, workers' compensation insurance, malpractice insurance, and travel expenses if required.**

Confirmation of Assignment. The rates above are the minimum base rates for this Agreement; however, the parties acknowledge that depending on the length of the job assignment, specific credentialing requirements, and/or the availability of staff, there may be times that the actual bill rate will exceed the rates set forth above. Therefore, the parties have/will execute a Confirmation of Assignment (COA) that will set out the specific requirements for the assignment as well as the applicable bill rate.

Minimum Guarantee. Client agrees to schedule all Health Care Personnel confirmed for either a Travel Contract period and/or Local Contract for the weekly minimum hours of forty (40) for all eight (8), ten (10) or any combination of eight (8) or ten (10) hours shifts; and a minimum of thirty-six (36) hours for all twelve (12) hour shifts ("Minimum Hours") and to guarantee the total assignment hours ("Minimum Assignment Hours") for the assignment as specified on the COA. The calculation of the guaranteed minimum work week includes regular, call back and overtime hours worked, but does not include any "on-call" time. Client may place such Health Care Personnel in normal rotation to transfer/float in accordance with section 2.e of this Agreement, if necessary, in order to meet the Minimum Assignment Hours requirement. Notwithstanding the foregoing, the Minimum Hours or Minimum Assignment Hours shall not apply to Health Care Personnel who are assigned to the Client on a per diem basis.

Breaks/Meal Periods. Client shall provide Health Care Personnel all breaks and meal periods required pursuant to state and federal law. It is the Client's responsibility to ensure that such break/meal period is identified on the Health Care Personnel's time sheets prior to approving such time sheet.

Mileage Costs: Client shall be invoiced and shall pay the then-current IRS Standards, for all local mileage for Health Care Personnel while traveling between Client's facilities.

Meals and Lodging Costs: All rates set forth herein are inclusive of meals and lodging costs, if incurred.

Workweek: SHC's workweek is defined as Sunday – Saturday.

Cancellations:

- **Contract Assignments:** If Client wishes to cancel a contract assignment before such assignment begins, Client must provide SHC at least fourteen (14) days prior written notice of the scheduled commencement date of that assignment. If less than fourteen (14) days' notice is provided, then Client shall be invoiced a penalty equal to three (3) shifts of said assignment.
- **Travel Assignments:** If Client wishes to cancel a travel assignment that has begun, Client shall provide SHC with a minimum of thirty (30) days prior written notice and SHC shall invoice Client for any costs incurred for travel and lodging that could not be cancelled. If less than thirty (30) days' notice is provided, Client shall pay the total contracted amount for such travel assignment as if the Health Care Personnel had worked the full assignment as well as any costs incurred for travel and lodging that could not be cancelled due to the short notice.
- **Per Diem Assignments:** If Client wished to cancel a per diem assignment prior to assignment begins, Client must provide SHC with twenty-four (24) hours prior notice of cancellation; otherwise a four (4) hour minimum billing will be assessed.

Billable Employment Conversion Costs: A Health Care Personnel may be employed by the Client after the completion of 1,040 hours of service as an SHC employee at the Client facility and Client pays to SHC a fee of \$7,000 for the positions of PT/OT/SLP/RN and \$5,000 for the positions of PTA/COTA/LPN/LVP and \$2,500 for CNA. As clarification of Section 2.g., any Health Care Personnel, whose application has been submitted to Client by SHC, may not be employed at Client either directly, or through another staffing referral company, for one year following the submission of the application.

Direct Placement Fee: In the event the Client wishes to have SHC to conduct a search for qualified candidates to be hired by Client ("Candidate"), Client agrees to pay SHC a recruitment fee of 20% of the Candidate's first year salary, for any Candidate presented to Client by SHC who accepts a position with any clinic, group or organization owned, operated, subcontracted with or otherwise affiliated with Client whether or not in Client's actual community. This recruitment fee shall apply to each Candidate introduced by SHC for a permanent position, whether the Candidate has actually performed medical services through SHC. The fee will be due when an employment agreement, either written or verbal, is reached between the Client and the Candidate, or on the first day that the Candidate begins work for Client, whichever comes first.

Increase of Bill Rates: SHC reserves the right to unilaterally amend this Schedule A to increase the rates set forth above: (1) in the event there is an increase in SHC's burden costs as a result of any governmental mandate; and/or (2) at the beginning of each calendar year if there is an increase in the health care index., provided that SHC sends Client a written notice thirty (30) days in advance of such increase.



AIA[®] Document B102[™] – 2007

Standard Form of Agreement Between Owner and Architect without a Predefined Scope of Architect's Services

AGREEMENT made as of the 1st day of September in the year 2018
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Guthrie Public Schools
802 East Vilas Avenue
Guthrie, Oklahoma 73044
Phone: 405-282-8900
Fax: 405-282-5904

and the Architect:
(Name, legal status, address and other information)

The Stacy Group, Inc.
222 E 10th Street Plaza
Edmond, Oklahoma 73034
Phone: 405-330-8292
Fax: 405-330-8293

for the following Project:
(Name, location and detailed description)

Guthrie Public Schools
2018/2019 Bond Programs

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

TABLE OF ARTICLES

1 ARCHITECT'S RESPONSIBILITIES

2 OWNER'S RESPONSIBILITIES

3 COPYRIGHTS AND LICENSES

4 CLAIMS AND DISPUTES

5 TERMINATION OR SUSPENSION

6 COMPENSATION

7 MISCELLANEOUS PROVISIONS

8 SPECIAL TERMS AND CONDITIONS

9 SCOPE OF THE AGREEMENT

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

§ 1.1 The Architect shall provide the following professional services:
(Describe the scope of the Architect's services or identify an exhibit or scope of services document setting forth the Architect's services and incorporated into this document in Section 9.2)

§ 1.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 1.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 1.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 1.5 The Architect shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost:
(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

- .1 General Liability
2,000,000
- .2 Automobile Liability
1,000,000
- .3 Workers' Compensation
500,000

4 Professional Liability

2,000,000

ARTICLE 2 OWNER'S RESPONSIBILITIES

§ 2.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 2.2 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 2.3 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of consulting services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided.

§ 2.4 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 2.5 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

ARTICLE 3 COPYRIGHTS AND LICENSES

§ 3.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 3.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 3.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Sections 5.3 and 5.4, the license granted in this Section 3.3 shall terminate.

§ 3.3.1 In the event the Owner uses the Instruments of Service without retaining the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes

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of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 3.3.1.

§ 3.4 Except for the licenses granted in this Article 3, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

ARTICLE 4 CLAIMS AND DISPUTES

§ 4.1 GENERAL

§ 4.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 4.1.1.

§ 4.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2007, General Conditions of the Contract for Construction, if applicable. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 4.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 5.7.

§ 4.2 MEDIATION

§ 4.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 4.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this Section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 4.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 4.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 4.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

Arbitration pursuant to Section 4.3 of this Agreement

Litigation in a court of competent jurisdiction

Other (Specify)

§ 4.3 ARBITRATION

§ 4.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration, which unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 4.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 4.3.2 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 4.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 4.3.4 CONSOLIDATION OR JOINDER

§ 4.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 4.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 4.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 4.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

ARTICLE 5 TERMINATION OR SUSPENSION

§ 5.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 5.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the

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interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 5.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 5.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 5.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 5.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 5.7.

§ 5.7 Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.

§ 5.8 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 3 and Section 6.3.

ARTICLE 6 COMPENSATION

§ 6.1 The Owner shall compensate the Architect for services described in Section 1.1 as set forth below, or in the attached exhibit or scope document incorporated into this Agreement in Section 9.2.

(Insert amount of, or basis for, compensation or indicate the exhibit or scope document in which compensation is provided for.)

See Supplemental Schedule No. 1

§ 6.2 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 6.2.1 Reimbursable Expenses are in addition to compensation for the Architect's professional services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, standard form documents;
- .5 Postage, handling and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;
- .8 Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 6.2.2 For Reimbursable Expenses, the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus an administrative fee of Ten percent (10 %) of the expenses incurred.

Init.

§ 6.3 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

If the Owner terminates the Architect for its convenience under Section 5.5, or the Architect terminates this Agreement under Section 5.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of the Project as follows:

§ 6.4 PAYMENTS TO THE ARCHITECT

§ 6.4.1 An initial payment of zero (\$ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 6.4.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

%

§ 6.4.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 6.4.4 Records of Reimbursable Expenses and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 7 MISCELLANEOUS PROVISIONS

§ 7.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 4.3.

§ 7.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201-2007, General Conditions of the Contract for Construction.

§ 7.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 7.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 7.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 7.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 7.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific

information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 7.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

ARTICLE 8 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

N/A

ARTICLE 9 SCOPE OF THE AGREEMENT

§ 9.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 9.2 This Agreement is comprised of the following documents listed below:

- .1 AIA Document B102-2007, Standard Form Agreement Between Owner and Architect
- .2 AIA Document E201-2007, Digital Data Protocol Exhibit, if completed, or the following:
- .3 Other documents:
(List other documents, including the Architect's scope of services document, hereby incorporated into the Agreement.)

Supplemental Schedule No. 1
Stacy Group Hourly Rate Schedule

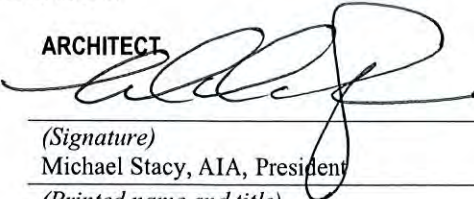
This Agreement entered into as of the day and year first written above.

OWNER

ARCHITECT

(Signature)
Mike Simpson, Superintendent

(Printed name and title)



(Signature)
Michael Stacy, AIA, President

(Printed name and title)

Supplemental Schedule No. 1

**To Master Agreement between Guthrie Public Schools
("Owner") and The Stacy Group, Inc. ("Architect")
dated September 1, 2018 (the "Master Agreement").**

This Supplemental Schedule is executed and delivered pursuant to the terms and conditions contained in the Master Agreement between Owner and Architect. This Supplemental Schedule reaffirms and incorporates each of the terms and conditions of the Master Agreement and sets forth the understanding of the Owner and Architect with respect to the specific services to be performed on the project described herein. Terms described in the Master Agreement shall have their defined meanings when used in this Supplemental Schedule.

Description of Project:

**Guthrie Public Schools 2018/2019 Bond Programs
Areas to be included but not limited to; To Be Determined**

Project Parameters:

The preliminary budget for this project including architectural fees is \$To be Determined. The projected time parameter for completion of construction and occupancy is by To be Determined. The proposed procurement method for this project is conventional competitive bid.

Project Team:

As provided in the Master Agreement for the design, bidding and contract administration for the construction project.

Architects Services:

As provided in the Master Agreement for the design, bidding and contract administration for the construction project.

Compensation:

The Architect shall be paid a fee for services To Be Determined.

Special Terms:

DATED this September 1, 2018

By: _____
Mike Simpson, Superintendent
"Owner"

By:  _____
Michael Stacy, President
"Architect"

the.stacy.group

2018/19 hourly rates

<u>classification</u>	<u>hourly rate</u>
president / owner	\$ 200.00
studio director	\$ 165.00
interior director	\$ 135.00
project architect	\$ 100.00
project engineer	\$ 95.00
project coordinator	\$ 85.00
interior designer	\$ 85.00
cad technician	\$ 75.00
administrative assistant	\$ 60.00

consultant rates available upon request.

Architect Fee for New Projects	6%
Architect Fee for Renovations	6 ½%



FAVER ALTERNATIVE SCHOOL

1002 EAST PERKINS

Home of the Bluejays



2018-2019 Student-Parent Handbook

Index page

ADMINISTRATION
BOARD OF EDUCATION

Jennifer Bennett-Johnson
Travis Sallee
Tina Smedley
Janna Pierson
E. Sharon Watts
Gina Davis
Terry Pennington

DISTRICT OFFICE: 282-8900

Dr. Mike Simpson, Superintendent of Schools
Mrs. Michelle Chapple, Chief Financial Officer
Mr. Doug Ogle, Assistant Superintendent
Ms. Carmen Walters, Director of Federal Programs / Elementary Education

HIGH SCHOOL OFFICES

Main & South Office	282-5906
North Office (Attendance)	282-5913
Chris LeGrande, Principal	282-5906
Bret Stone, Assistant Principal	282-5906
Juana Benson, Director of Alternative Education	282-5941
Jon Chappell, Athletic Director	282-5906
Kristi Blakemore, Freshman Counselor	282-5913
Annie Chadd, Senior Class & Sophomore A-K Counselor	282-5913
Maggie Wade, Junior Class & Sophomore M-Z Counselor	282-5913

GUTHRIE PUBLIC SCHOOLS' MISSION STATEMENT

It is the mission of the Guthrie Public Schools to empower all students with the tools necessary to become productive members of society through a cooperative effort between student, home, school, and community

EXIT OUTCOMES

Our Vision of a Well-Educated Student:

Have positive self-esteem.	Be effective communicators.
Have a strong knowledge base.	Be creative and complex thinkers.
Show concern for the welfare of others.	Be problem solvers.
Be self-directed, lifelong learners.	Be cooperative learners and workers.
Be productive members of society.	

SCHOOL INFORMATION

CLASS: 5A

CONFERENCE: Suburban

NICKNAME: Bluejays

COLORS: Royal Blue & White

LOCATION: 200 Crooks Drive
Guthrie, OK 73044

WEBSITE: www.guthrieips.net

PHONE NUMBERS

Attendance / North Office — 282-5913	Registrar / North Office FAX — 282-8823
Transcripts & Records Office — 282-5913	
Discipline / Main Office — 282-5906	Main Office FAX — 282-5909
Transportation — 282-5919	
Child Nutrition — 282-5952	

Bell Schedule — Standard

8:10	—	8:58	1st Hour
9:03	—	9:51	2nd Hour
9:56	—	10:44	3rd Hour
10:49	—	11:38	4th Hour
11:38	—	12:36	Power Hour / Lunch
12:41	—	1:29	5th Hour
1:34	—	2:22	6th Hour
2:27	—	3:15	7th Hour

Bell Schedule — Assembly

8:10	—	8:53	1st Hour
8:58	—	9:41	2nd Hour
9:46	—	10:29	3rd Hour
10:34	—	11:18	4th Hour
11:18	—	11:52	Assembly
11:53	—	12:51	Power Hour / Lunch
12:56	—	1:39	5th Hour
1:44	—	2:27	6th Hour
2:32	—	3:15	7th Hour

HIGH SCHOOL PARENT TEACHER CONFERENCES

OCTOBER 16 & 23 — 4 p.m. — 7 p.m.

MARCH 12 & 14 — 4 p.m. — 7 p.m.

Guthrie Public Schools

School Calendar 2018-2019

August

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST
28-29-30-31 Teacher In-Service

January

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER
3 - Labor Day
4 - First Day of Classes
28 - Homecoming (1:10 PM Dismissal)

September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER
16 - P/T Conf (All Schools)
17 - End of First Quarter
18 and 19 Fall Break
23 - P/T Conf (GHS and GJHS)
25 - P/T Conf (Elementaries)

February

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

NOVEMBER
19-23 Thanksgiving Break

October

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

DECEMBER
21 - End of 2nd Quarter
Dec 24 - Jan 4 Winter Break

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY
7 - Classes Resume
21 - Martin Luther King Day
29 and 31- P/T Conf (Elementaries)

November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

FEBRUARY
18 - Professional Day

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MARCH
12 and 14- P/T Conf (GHS and GJHS)
15 - End of 3rd Quarter
18-22 Spring Break

December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MAY
24 - Last Day of Classes
27 - Memorial Day
28 - Snow Make-Up Day #1*
29 - Snow Make-Up Day #2*

May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1st Quarter **32+4**
2nd Quarter **41**
3rd Quarter **49+1**
4th Quarter **45**
167 Days Taught
5 Professional Days
172 Days Total

*School will be dismissed if not used for bad weather

Administration - 282-8900
High School - 282-5906
Faver Alternative - 282-5941
Junior High - 282-5936
Upper Elementary - 282-5924
Fogarty Elementary - 282-5932
Cotteral Elementary - 282-5928
Central Elementary - 282-0352
Child Nutrition - 282-5952
Maintenance - 282-5944
Technology - 282-5959
Transportation - 282-5919

- Professional Day
- Vacation Day
- Parent/Teacher Conferences
(4:00 p.m. - 7:00 p.m.)
- Snow Make-Up Day
(To be used in numbered order if days are needed)

NOTE: Any additional inclement weather days will be made up at the end of the school year

Board Approved 5/14/2018

GUTHRIE HIGH SCHOOL PARENT-STUDENT-TEACHER COMPACT

We at Guthrie High School are committed to providing the best education possible for each of our students. It is our goal to give every child the opportunity to reach his/her full potential in intellectual, emotional, and physical growth. We know that learning can take place if there is a combination of effort, interest, and motivation on the part of the school, the home, and the community working toward that end. This compact is a voluntary agreement and a promise of commitment to help *your student* progress in school, promoting his/her achievement. We believe that this agreement can be fulfilled through our team effort.

AS A STUDENT I AGREE TO:

- Come to school ready to learn and work hard.
- Bring necessary materials, completed assignments, and homework.
- Know and follow the school and class rules.
- Communicate regularly with my parents and teachers about my school experiences so that they can help me be successful in school.
- Respect the school, classmates, staff, and families.

AS A PARENT I AGREE TO:

- Provide a quiet time and place for homework and monitor TV viewing.
- Ensure that my child attends school every day, gets adequate sleep, regular medical attention, and proper nutrition.
- Regularly monitor my child's progress in school.
- Participate at school in activities such as decision making, volunteering, and/or attending parent-teacher conferences.
- Communicate the importance of education and learning to my child.
- Respect the school, staff, students, and families.

AS A TEACHER I AGREE TO:

- Teach classes through interesting and challenging lessons that promote student achievement.
- Endeavor to motivate my students to learn.
- Have high expectations and help every child to develop a love of learning.
- Communicate regularly with families about student progress.
- Provide a warm, safe, and caring learning environment.
- Provide meaningful assignments to reinforce and extend learning.
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and communities.
- Actively participate in collaborative decision making and consistently work with families and my school colleagues to make schools accessible and welcoming places for families which help each student achieve the school's high academic standards.

AS A TEAM, WE CAN WORK TOGETHER TO CARRY THIS OUT!

Dear Parents and Guardians:

In accordance with the *Every Student Succeeds Act* PARENTS' RIGHT-TO-KNOW, this is a notification from Guthrie Public Schools to every parent of a student in a Title I school that you have the right to request and receive in a timely manner:

- a) information regarding the professional qualifications of your student's classroom teachers. The information regarding the professional qualifications of your student's classroom teachers shall include the following:
 - If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
 - If the teacher is teaching under emergency or temporary status in which the state qualifications and licensing criteria are waived;
 - The teachers baccalaureate degree major, graduate certification, and field of discipline; and
 - Whether the student is provided services by paraprofessionals, and if so, their qualifications [ESSA 1112(e)(1)(A)(i)-(ii)]
- b) information regarding any State or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the State or local educational agency, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable. [ESSA 1112(e)(2)(A)]
- c) In addition to the above information you will be notified if your student has been taught for four or more consecutive weeks by a teacher who does not meet the applicable state certification for licensure requirements at the grade level and subject area in which the teacher has been assigned. [ESSA 1112(e)(1)(B)(ii)]

If you have questions or concerns, please feel free to contact your student's Principal.

Sincerely,

Mike Simpson, Ed. D.
Superintendent of Schools

ACTIVITIES / SPORTS

Numerous extra-curricular activities are offered at Guthrie High School.

Requirements for membership in these organizations can be obtained from the sponsors / coaches. Students are encouraged to participate in activities in which they can excel because of special interests, talent, and/or ability.

The maximum number of absences for activities, whether sponsored by the school or an outside agency / organization, which removes the student from the classroom shall be ten (10) for any one class period of each school year. Excluded from this number are state and national levels of school sponsored contests. State and national contests are those for which students must earn the right to compete. Students participating in school activities will not be allowed to participate in these activities after missing class, or a portion of class, during the day of the activity except for documented reasons.

ANNOUNCEMENTS

A daily bulletin will be read at the end of the fourth hour on a regular basis. The announcements are available on the HS website for parents and also for students who are absent. Announcements must be approved by the sponsor of an organization and must be submitted via the website.

ASSIGNMENTS WHEN ABSENT

When a student is absent from class for more than three (3) days, homework assignments may be requested by calling the Main Office (282-5906) in the morning. The assignments will be ready for pick up at 3:00 p.m. in the appropriate office.

ATTENDANCE

There is a close relationship between academic success and school attendance. Good attendance habits learned and developed in school will be carried over into the world of work. The rewards for good attendance at GHS are increased learning and an increased probability that students will be successful. Of equal importance is the development and practice of dependability and punctuality (two essential skills in the world of work.) Most important is the need to attend in order to learn from both teacher and classmates. To our knowledge, no student who had perfect attendance has ever failed in learning.

Parents can monitor a student's attendance through the District's online gradebook portal.

Definition of an absence:

An absence is defined as any time a student misses a class period during the school day.

Notification of an absence by parents:

By state statute, it is the duty of the parent or guardian of a student to notify the school concerning the cause of any absence. This should be done as early as possible on the day the student misses school. School personnel will make every reasonable effort to notify the parent or guardian via an automatic calling system of an absence for any part of the school day unless the parent or guardian notifies the school of such absence. It is important for a student to accept responsibility for his/her behavior. Accordingly, if a student is out of school without his/her parent's permission, he/she may receive a zero for all work missed. An absence of this nature is known as an UNEXCUSED absence.

Unexcused absence:

Examples of but not limited to:

- Leaving campus and not checking out and receiving an early dismissal slip;
- Presenting an unacceptable verification or note for an excused absence; (see Excused Absence)
- Failing to have parent/guardian authorization;
- Oversleeping;
- Missing the bus or having car trouble.

Any unexcused absence becomes an Unexcused Truancy if it is not cleared within 48 hours by parent or documentation.

Absences for Extracurricular Activity:

An absence for a student who has to miss school for a Guthrie High School activity will be counted as an activity absence. This absence will not count toward administrative failure. Students should pay close attention to the state's ten-day activity absence policy.

College Visits:

Guthrie High School seniors are given two days per year to visit a college of their choice, which could include residual ACT dates or college enrollment. This absence does not count against the ten-day rule, administrative failure, or semester test exemptions. Documentation from the school visited may be required upon the student's return.

Parent-Verified Absence:

- A parent must make contact by phone or in person to the Attendance office.
- A parent notifying the office does not make the absence a documented absence (see below).

Documented Absence

A documented absence is necessary to keep the student out of administrative failure. A documented absence can be defined as:

- a doctor's note (document must be original; faxes must be received directly from the doctor's office);
- a court document;
- funeral information (immediate family).

The Attendance Office must have this documentation; if not, the absence will count as an unexcused absence, which counts towards administrative failure.

- Documentation must be turned in within five days of the absence or it will not count as a documented absence. The principal will make the determination if circumstances prevented the absence from being cleared within the time limit.
- The principal will make the final determination as to whether or not an absence is excused or unexcused and the acceptability of documentation.

Administrative Failure

~~To implement the school policy of administrative failure and encourage attendance in school, the following procedures and guidelines shall be used:~~

- ~~● No student shall be absent more than nine (9) times in any one semester without proper documentation (see Documented Absence.)~~
- ~~● Any student who has more than nine (9) absences (without proper documentation) may not receive a passing grade in the appropriate subjects or grade level for that semester.~~
- ~~● If a student has an unexcused absence, the student will receive a zero for all work missed. The student is still expected to make up the work. Also, the student should expect disciplinary action.~~
- ~~● In the event a student has exceeded the allowable number of absences, the following is the appeal process that will be utilized: a written request must be made by the parent/guardian within 10 days of receipt of the appeal letter. An appeal committee will consider extenuating circumstances on an individual basis.~~

~~Periodic attendance letters will be mailed throughout each semester. Students who accumulate more than nine (9) undocumented absences for the semester will be in danger of receiving No Credit for the classes in which excessive absences occur.~~

Attendance Reports:

High School students may request an attendance report from the Attendance Office. A parent may come in and pick up an attendance report at any time in the Attendance Office.

Attendance Codes:

The following is a list of attendance codes as they pertain to student absences.

- AB – personal business. If appropriate documentation is submitted, this will be changed to an AD.
- AC – college day. Seniors may use two college days per year.
- AD – documented absence. This does not count against the student's nine (9) allowable absences.
- AM – medical. If appropriate documentation is submitted, this will be changed to an AD.
- AR – vo-tech absence. Attendance taken at vo-tech is turned in to GHS for attendance recording.
- AU – unaccounted for. Student is absent and was not called in by a parent.
- EG – testing. This is not counted as an absence.
- EI – in school suspension. This is not counted as an absence.
- TU – tardy.

EC, ED, EE, EF, EL, EN, EO, ES, EX – these codes are on- or off-campus student activities and are not counted as an absence.

BEFORE AND AFTER SCHOOL

~~No student will be in the building before 7:00 a.m. or after 3:45 p.m. unless requested by a teacher or participating in a supervised activity.~~
Building hours will be posted outside the Office. No student will be in the building before or after these hours unless requested by a teacher or participating in a supervised activity

CAFETERIA

Students are expected to behave in an appropriate manner while in the cafeteria. Students are responsible for maintaining their table, the area around their table, and for disposing all trays, plates, and trash in the designated cans.

Cafeteria Guidelines:

- Students will be required to present ID numbers to purchase meals.
- There will be no charging of meals in the cafeteria.
- Students may deposit additional money to their account balance any morning before school.
- Checks will be accepted for the full amount only. No change can be given.
- Payment can be made anytime online via the PaySchools link on the Guthrie Public Schools' website.
- Free or reduced accounts cannot be used more than once per day and can only be used by the appropriate owner.
- Ala Carte is CASH only.
- Extra items are CASH only.
- Cashiers are not allowed to make change without a purchase.
- Federal and state laws govern reimbursable meals to the following:
 - Breakfast must be 3 or 4 items.
 - Lunch must be 3 to 5 items.
- Infractions of cafeteria rules (i.e., cutting in line, leaving your tray/plate on the table, leaving your table dirty, throwing objects, etc.) will result in cafeteria duty clean up or lunch detentions.
- No food deliveries will be allowed on campus during the school day with the exception of parents bringing food to their own student.

Cafeteria Offenses:

~~Cutting in line, leaving a tray or dirty table, not following instruction of a staff member, and other minor offenses during lunch will result in three (3) lunch detentions per offense. Major infractions will be handled as outlined elsewhere in this handbook.~~

CELL PHONES / STUDENT POSSESSION OF WIRELESS COMMUNICATION DEVICES

Students may possess a cellular telephone while on school premises and while in transit under the authority of the school. The term "cell phone" includes but is not limited to cellular phones, mobile phones, VoIP, iPhones, smart phones, smart watches, internet phones, or similar devices.

Students will keep cellular telephones turned off and out of sight during scheduled class time and during all school or school-related activities. During these times, students shall be restricted from text or picture messaging, calling, electronic mailing, instant messaging, uploading, downloading, gaming, web surfing, accessing social networking sites, or using any features or applications installed on communication devices.

Students may only use cellular telephones before and after school and at lunch or during break periods. Likewise, students may use cellular telephones while attending a function sponsored or authorized by the school, subject to the same restrictions applicable to instructional periods.

Due to safety concerns, the use or display of earbuds or headphones while on campus, with the exception of use during online coursework, is prohibited. The use of earbuds or headphones during extra-curricular activities is up to the discretion of the activity sponsor.

Disciplinary Actions:

- ~~1st Offense: phone or ear device is confiscated AND Saturday School. The phone will be returned at the END of the day.~~
- ~~Subsequent Offenses: device confiscated AND two days ISS.~~
- 1st Offense: phone or ear device is confiscated. The phone will be returned at the END of the session.
- Subsequent Offenses: device confiscated and the Office will administer additional discipline ranging from community service to out-of-school suspension.

Failure to surrender a device upon request will result in a three (3) day out-of-school suspension.

CHANGE OF ADDRESS

Any change of address or telephone number should be reported to the Attendance Office. Any phone number changes for the School Messenger system should be turned in immediately to the North Office.

CHEATING / PLAGIARISM

Cheating will be considered the act or intent of giving or gaining knowledge for an assignment or test or to answer by fraudulent means.

Consequences:

18-19 Faver Parent Student Handbook for Board Approval.

The penalty for cheating will be a zero for the assignment or test. Frequent acts of cheating will require further consequences as per teacher discretion.

Plagiarism is the intention or accidental use of another's ideas, words, or writing as one's own without appropriate documentation or relying too heavily on outside resources for the completion of an assignment.

Disciplinary Action:

- ~~1st Offense: parents will be notified and a grade of "0" for the assignment or test will be given.~~
- ~~2nd Offense: above consequences apply plus a Saturday School will be assigned.~~
- ~~3rd Offense: 3 day suspension~~
- ~~4th Offense: loss of credit in the respective class for the semester.~~

Disciplinary Action:

- 1st Offense: parents will be notified and a grade of "0" for the assignment or test will be given.
- 2nd Offense: above consequences apply plus a 1-day suspension
- 3rd Offense: grade of "0" for assignment or test plus a 3-day suspension
- 4th Offense: loss of credit in the respective class for the semester.

CHECKING OUT PROCEDURE

If it is necessary for a student to leave school, notification to the Attendance Office by the parent/guardian is required before the student will be allowed to check out. Students must sign out in the Attendance Office before leaving campus. Upon returning to school, the student is required to check back in at the Attendance Office. Failure to comply with this procedure may result in disciplinary actions. Students are only allowed to use the office telephone in case of illness or emergency.

Guthrie High School operates under a closed campus policy. Leaving campus without permission during lunch will result in disciplinary action from the Attendance Office. A student cannot check out during the lunch period UNLESS:

1. A parent guardian comes to the Office and checks the student out.
or
2. The student is leaving for the remainder of the day.

CLASS OFFICERS AND QUEENS

~~It is the policy of the Guthrie Public Schools for every student to have an opportunity for leadership. With this in mind, no student can be elected or appointed to more than three (3) offices during the school year and may be president of only one (1) organization or class per year. This rule applies to the editor(s) of the yearbook and the editor(s) of the school newspaper.~~

~~During the course of the school year, a girl may be elected queen of one (1) team or organization and attendant of any two (2) organizations. No girl may be queen twice in one year.~~

~~This rule will be enforced through the mutual cooperation of faculty and students. If any student is elected to too many offices, he/she will be allowed to make a choice as to which office to keep. Any problems concerning the enforcement of this rule will be reported to the building principal for action.~~

~~Candidates for any office (including queens or attendants) must meet the following qualifications:~~

- ~~Meet the eligibility requirements of the OSSAA.~~
- ~~Be in regular attendance.~~
- ~~Be free of recent disciplinary reports of a serious or chronic nature.~~
- ~~Not be president of any other organization or activity.~~
- ~~Not be president and queen of the same organization.~~

CONCURRENT ENROLLMENT

~~A junior or senior enrolled at Guthrie High School is eligible to participate in enrollment at high school and college simultaneously. Permission must be obtained by the principal and is subject to current Oklahoma State Department of Education regulations. See the Course Selection Handbook for complete information.~~

DANCES

~~Dances will held periodically during the school year under the direction of various Guthrie High School organizations. Only those students enrolled at Guthrie High School are eligible to attend; junior high school age students will not be allowed to attend. All students wanting to attend prom who do not attend Guthrie Schools must be pre approved by the Principal.~~

~~Any student attending a school sponsored dance, including the Junior Senior Prom, will be subject to a BAC (Breath Alcohol Content) Test. 18-19 Faver Parent Student Handbook for Board Approval.~~

~~Students are not allowed to gather in the parking lot or cars or drive around the parking lot during a dance. Once students leave the dance, they are to leave the school grounds / dance site. No readmission is allowed once students leave the dance site.~~

DETENTION

~~Students assigned detention by an administrator are to report to the assigned detention area. The following rules apply to all administrator-assigned detentions.~~

- ~~● In order to be counted present you must be in the detention class no later than 5 minutes after the first lunch bell.~~
- ~~● If a student is on campus, they must show up for detention.~~

~~Failure to show for detention will result in the following disciplinary action: **two (2) days of ISS.**~~

~~Detentions assigned by a teacher will be served with that teacher. Failure to serve such detentions will result in the following actions:~~

- ~~● Detentions will double when given to the Discipline Office.~~
- ~~● Failure to serve detentions assigned by the office will result in two days of ISS.~~

DRESS CODE AND APPEARANCE

The educational process includes preparing students to deal with rules and laws outside the school setting. By recognizing that appropriate dress is an issue which is addressed in the "real world" by workplace requirements or professional standards and expectations, students have an opportunity to learn that what is acceptable and appropriate in one situation is not acceptable in other situations. Clothing that may be fun or appropriate on the weekend may not be appropriate for school. Standards of dress are provided so clothing does not distract from the educational process. It is hoped that a minimum amount of time and effort is spent on enforcement; however, it is the responsibility of the student and parent to adhere to these guidelines.

APPEARANCE:

- All students are required to wear shoes. House shoes, house slippers, cleated shoes, or wheeled shoes are not permissible in the school building.
- Skirts, dresses, and shorts should be no shorter than the longest fingertip when held at sides. The length of these items must be the appropriate length all the way around the body.
- Leggings and other stretchy clothing are allowed but should be covered by an outer garment that reaches the longest fingertip when held at sides. The length of these items must be the appropriate length all the way around the body.
- Headwear is not to be worn in the building. This includes, but is not limited to, hats, bandanas, earmuffs, and hair picks.
- The principal may make exceptions for spirit days or special activities.

Examples of inappropriate attire are, but are not limited to:

1. Clothing that inappropriately exposes the body.
 - a. Clothing that allows undergarments to be visible.
 - b. Pants with holes/rips/tears above the longest fingertip point of the thigh.
 - c. Clothing that exposes the midriff.
 - d. Shirts not long enough to be tucked in or to drop two (2) inches below the waistline without tugging or stretching the shirt.
 - e. Sleeveless shirts, blouses, and dresses whose straps are not at least one dollar bill's width.
 - f. Sleeveless shirts, blouses, and dresses not fitted under the arm.
 - g. Shirts not worn on both shoulders.
 - h. Mesh jersey or fishnet type clothing unless a t-shirt or other appropriate lining is underneath.
 - i. Pants below the waistline. Pants, sweats, skirts, or shorts rolled at the waist.
2. Sunglasses (including when worn as headwear.)
3. Bandanas.
4. Gang related attire or paraphernalia.
5. Clothing, badges, jewelry, or other items advertising drugs, alcohol, tobacco products or practices. Clothing, badges, jewelry, or other items reflecting messages of a suggestive, immoral, derogatory, hateful, or vulgar nature.
6. Apparel identifying a student as "security," "staff," "police," or comparable position.
7. Onesie pajamas.
8. Blankets used as coats.
9. Chains or "spikes" on clothing, attached to wallets, or worn as a necklace or bracelet.
10. Clothing not worn in accordance with the design (such as both straps being worn on overalls, or legs on pants being worn at their full length.)
11. Clothing that is excessively baggy or long, including trench coats.

Any clothing that disrupts the learning atmosphere of the school is prohibited. Clothing with possible implied meanings, intended or not, may be offensive and will fall under this policy.

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DRESS CODE POLICY:

When a student has worn inappropriate clothing to school, the parent(s) of the student will be contacted. The student will be sent home to change clothing, or parents may be requested to bring appropriate clothing to school. If parent(s) are unavailable, the student will be assigned to in-school supervision. Time missed in procuring appropriate clothing will count as an unexcused tardy or absence in accordance with the attendance policy.

DRIVER'S LICENSE VERIFICATION.

The Department of Public Safety requires all high school age applicants to obtain from their school a verification of attendance. These can be picked up in the Attendance Office. Students must allow 24 hours' notice for processing. If a student is testing in the summer, it is recommended the request for school attendance verification be made before the end of the school year. The same rule will apply in verifying Reading Proficiency.

DRUGS AND ALCOHOL

It is the policy of the Guthrie Public Schools that no student shall possess, use, transmit, share, provide, sell, conspire to sell or possess, be in the chain of sale or distribution or be under the influence of any prohibited or controlled substance including a/an narcotic drug, illicit drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or any other controlled substances, alcoholic beverage or non-intoxicating beverage (defined by law, i.e. 3.2 beer). Counterfeit drugs (turkey drugs), drug paraphernalia and chemicals which provide a mood-altering effect are included as controlled substances. Illicit drugs include steroids, and prescription and over-the-counter medications being used for an abusive purpose. This prohibition applies to competitions, on school transportation, on school premises, at school functions, school-sponsored activities, performances, contests, athletics competitions, during lunch, or while under the supervision of school personnel. This policy is adopted in compliance with the Drug-Free Schools and Communities Act Amendments of 1989.

It is the responsibility of all school personnel to report suspected violations of this policy to an administrator. The administrator will notify the parents, impose appropriate consequences according to the discipline policy, and report the incident to the local authorities. School discipline will be imposed independent of any court action. A confidential drug/alcohol report, completed by the administrator, will be sent to the Superintendent or his/her designee and to the Drug Free Schools office.

Any student violating this policy and his/her parents will be provided a list of resources and encouraged to obtain drug/alcohol education, counseling, and/or chemical dependence treatment as appropriate and at the parent's expense.

Copies of this Policy shall be provided to all students and their parents at the beginning of each school year.

CONSEQUENCES FOR STUDENT VIOLATION OF DRUG/ALCOHOL POLICY

- A. Conspiracy/Chain/Sale/Distribution/Delivery of Drugs or Alcohol (for personal gain, monetary privilege or gain): Student will be suspended out of school for the remainder of the current semester and all of the succeeding semester.
- B. Possession/Use/Sharing/Being Under the Influence of Drugs or Alcohol: Students suspected of being under the influence may be subject to a field sobriety test conducted by a member of law enforcement. Failure to comply will result in first offense disciplinary action.
 - 1. **First Offense:** Ninety (90) day out-of-school suspension (1 semester equivalency)
 - A. A thirty (30)-day suspension may be granted if the student and the parents/guardians agree to the following:
 - (1) to meet with the District Counseling Service representative;
 - (2) to obtain, from a licensed practitioner, an alcohol/drug use assessment which may recommend counseling, education, treatment, and/or drug testing. The cost of any assessment or recommended counseling, education, treatment, etc. will be the sole responsibility of the student's parent or guardian.
 - 1. **Second Offense:** Suspension out-of-school for the remainder of the current semester and all of the succeeding semester.

Nothing in this policy is intended to limit or restrict the ability of the School District to take other disciplinary action against a student in a particular case in accordance with other policies governing student discipline. A school principal or the principal's designees may devise an appropriate disciplinary plan for an individual student relating to the substance abuse in question and may submit that plan to the Superintendent, Superintendent's designee, or principal for approval. If such disciplinary plan is approved by the Superintendent, Superintendent's designee, or Principal it may be implemented for the student in question.

NOTE: Procedural Due Process Rights: For ALL out-of-school suspensions, the due process steps outlined in the GPS Policy Manual and this handbook will govern administrative procedures to be followed in the enforcement of this policy.

REPORTING STUDENT SUBSTANCE ABUSE

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- A. The Board recognizes the complexity of problems which may be associated with student substance abuse. The concern is for the well-being and best interests of students at all times. Therefore, the following procedure will be utilized by teachers and administrators in reporting students who appear to be under the influence, as defined by law, of: low-point beer, alcoholic beverages, or controlled dangerous substances. This policy is adopted in compliance with Oklahoma Statute tit. 70§24-138.
- B. When it appears to a teacher or administrator that a student may be under the influence of low-point beer, alcoholic beverages, or controlled substances (drugs), the teacher or administrator will report the matter in writing to the school principal or his/her designee. Whenever possible, the teacher or administrator should attempt to obtain a corroborative observation from another teacher or administrator.
- C. The report of the teacher or administrator will state the date, time, and place of the incident. It will also describe the actions of the student or other circumstances from which the teacher or administrator concluded that the student appeared to be under the influence of low-point beer, alcoholic beverages, or controlled substances.

DUE PROCESS

A. SUSPENSION OF TEN DAYS OR LESS

1. An appeal to the building level Appeals Committee can be requested, by letter, to the school principal within five (5) calendar days after the principal's out-of-school suspension decision is received by the student and/or his or her parent. The out-of-school decision becomes final and non-appealable if a request for appeal is not received within the time frame described above.
2. Upon receipt of the appeal request, the principal shall confirm that the student's out-of-school suspension falls within the category out-of-school suspensions for which an appeal to the Appeals Committee is authorized to hear. If for any reason the short-term out-of-school suspension is extended beyond ten (10) school days prior to the committee hearing, the procedures applicable to the long-term out-of-school suspension must be followed.
3. The Appeals Committee will conduct an investigation, in an informal manner, and make a decision (by majority vote) as to the guilt or innocence of the student and the reasonableness of the term of the out-of-school suspension. **The Appeals Committee reserves the right to amend, rescind, or alter the length of suspension based on its findings.**
4. The decision of the Appeals Committee shall be final and non-appealable.

B. SUSPENSION IN EXCESS OF TEN DAYS:

1. A parent or student may appeal the out-of-school suspension decision of the principal to the Superintendent of Schools.
2. An appeal must be submitted to the Superintendent of Schools, or designee, at 802 East Vilas, Guthrie, OK.
3. If no appeal is received within five (5) calendar days from the parent or student, the principal's decision will be final.
4. The Superintendent reserves the right to amend, rescind, or alter the length of suspension based on the findings of the investigation.

EARLY GRADUATION

Guthrie High School affords an early graduation opportunity to highly motivated and high achieving students. To apply for early graduation, a student must have:

- Completed a credit check with the Senior Counselor.
- Completed a meeting with the student, the parent/guardian, and the principal.
- Maintained a current grade point average of 3.5 (non-weighted.)
- Achieved an ACT score of 25 or above.
- Obtained a written recommendation from a previous instructor.
- Placed an application on file with the building principal before October 1 of the student's senior year, with documentation of all the above criteria.

Applicants will be notified in writing when a decision is made.

ELECTIONS

~~There will be a number of elections at Guthrie High School. Before an election is held, sponsors must submit qualifications, rules, and dates to the principal for approval. A copy of the written rules shall be posted on the student or class bulletin board for at least one week before students file for office or before they are nominated.~~

~~Written ballots must be prepared for all elections, and all ballots for any elections will be counted in the office of the Principal/Activities Coordinator where they will be tabulated and results will be determined. The sponsor and representatives of the organizations are responsible for this tabulation. No student can be elected president of two school organizations during the same year. Candidates for any office (including queens or attendants) must meet the following qualifications:~~

- ~~● Meet the eligibility requirements of the OSSAA.~~
- ~~● Be in regular attendance.~~
- ~~● Be free of recent disciplinary reports of a serious or chronic nature.~~
- ~~● Not be president of any other organization or activity.~~

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- ~~Not be president and queen of the same organization.~~

FIELD TRIPS

It is a privilege and honor for Guthrie Public School students to attend and represent our school at various activities through the course of the year. Students must be academically eligible to participate in any school activity. School dress code standards apply to all field trip activities. Inappropriate behavior on these trips may warrant severe disciplinary action. Students must ride the school bus to and from the activity. During any trip, major inappropriate behavior (such as curfew being broken) may result in the student:

- Being sent home at his/her own expense.
- Suspension from school for an appropriate amount of time.
- Loss of the privilege to go on any future school trips.

FIGHTING / ASSAULT

Fighting will not be tolerated at Guthrie Public Schools due to a chance of injury and/or property damage. Fighting is defined as any situation in which there is participation in an incident involving physical violence. Assault is defined as a physical act and/or an act, criminal or tortuous, that threatens physical harm to a person, whether or not actual harm is done. Disciplinary action will be taken by the administrator if either persons involved fit the above definition. Parents of a student that has been suspended out of school must attend a conference with the principal before the student is allowed to return to his/her regular classes. If a student participates in a fight, the following may apply, and Administration reserves the right to modify any discipline consequences.

Disciplinary Action

FIGHTING

- 1st Offense: suspension from school for five (5) consecutive days. (See Suspension Policy.)
- 2nd Offense: suspension from school for ten (10) consecutive days. (See Suspension Policy.)
- 3rd Offense: suspension from school for the remainder of the semester.

ASSAULT

- 1st Offense: suspension from school for fifteen (15) days. (See Suspension Policy.)
- 2nd Offense: suspension from school for forty-five (45) days. (See Suspension Policy.)
- 3rd Offense: suspension from school for the remainder of the year. (See Suspension Policy.)

Students who film a fight at school and promote the video online may be disciplined under both policies as the administrator deems appropriate.

Any student who engages in a fight may be subject to review and/or fine by the District Attorney's Office.

FINANCIAL OBLIGATION

It is the policy of the Guthrie Public Schools to not charge fees for classes. However, students may be expected to pay for special projects, materials, and activities (i.e., art, science lab fees, elective classes, etc.)

FIREWORKS

Fireworks are not permitted while students are attending school, on school premises, or at school-sponsored activities. Any student in violation of said policy will face immediate disciplinary actions.

FOOD AND DRINK

No glass bottles are allowed in the building at any time. ~~Only water bottles are allowed in the library and library lab/annex. No food or drink is allowed at or near any computer station.~~ **Only water bottles are allowed at or near any computer station.**

GAMBLING

No gambling in any form will be allowed at Guthrie High School at any time.

GANG CODE / NON-SCHOOL SANCTIONED ORGANIZATIONS

The following are prohibited at Guthrie High School during the school day and at all school events (home and away):

- Possession, wearing, use, distribution or displaying of any sign, symbol, badge, color, or other item that is evidence of affiliation with, or membership in, an organization that is a gang or an organization that is not sanctioned (approved of) by the school administration.
- Students will not be permitted to wear pants below the waistline (sagging and bagging.)
- The wearing of headgear that would associate a student with an organization that is not sanctioned by the school. This includes caps, bandanas, handkerchiefs, shoestrings, or any other item associated with gang-related behavior.
- Participation in any act, either verbal or non-verbal, to include gestures, expressions, handshakes, signs, etc., that may indicate an affiliation with, or membership in, an unsponsored, unacknowledged organization.

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- Participation in any act that may further the interest of such an organization, including but not limited to, membership, writing or inscribing graffiti, messages, symbols or signs on school property.

Violation of this policy will result in disciplinary actions up to and including the suspension for the current semester and the following semester and filing of criminal charges, depending on the severity of the infraction.

GRADE CLASSIFICATION

Students who are enrolled as regular high school students are classified as follows:

Freshmen: have completed less than 4 units/credits

Sophomores: must have successfully completed four (4) units/credits

Juniors: must have successfully completed eleven (11) units

Seniors: must have successfully completed seventeen (17) units and have attended high school for six semesters.

Classification requirements must be met by the first day of classes for the fall semester. Students not meeting the required number of credits will be reclassified to the lower grade level at the beginning of the school year and may remain at that level for the entire year.

GRADING SYSTEM

Progress reports will be given to students periodically throughout the school year. Parents and students are also encouraged to monitor grades through the District's online gradebook system. Final report cards may be picked up at the high school beginning the first week of June. The report cards contain an academic grade and an attendance summary. Please check each area carefully to determine progress.

A: 90-100

B: 80-89

C: 70-79

D: 60-69

F: 59 or Below

NC – No Credit (attendance non-compliance)

Pre AP, AP, and College Concurrent courses will be weighted on a 5.0 scale.

Mid-term and semester finals will not count for more than 20% of a student's grade.

GUIDANCE SERVICES

~~Guidance services will be available for all students. The principals, counselors, and teachers are ready to provide personal, educational, and vocational counseling and guidance whenever it is needed. The counselors are available to help with problems. Students are assigned to the following counselors:~~

~~Mrs. Annie Chadd: Senior Class and Sophomores A-L~~

~~Ms. Maggie Wade: Junior Class and Sophomores M-Z~~

~~Mrs. Kristi Blakemore: Freshman Class~~

~~While every effort will be made to keep parents and students informed of progress, programs, scholarships, units of credit, or records of attendance and academics, it is the responsibility of the student to acquire this information.~~

HALL PASSES

Students are not permitted in the halls during class periods unless they are accompanied by a teacher or have hall pass from an authorized staff member. The pass must contain the student's name, the date, destination, time, and staff member's signature.

HEALTH & MEDICATION

If a student is injured or becomes ill at school, he/she should report to the North Office and a parent/guardian will be notified.

It is the policy of the Guthrie Public Schools that NO drugs or medication of any kind (including aspirin and similar products) except those prescribed by a physician, will be given to a student by school employees.

ILLNESS AND MEDICATION

We request you adjust your student's schedule to eliminate the need to take medication during the school day. In the event it is necessary for a student to use medication during the school day, the following procedure will be followed:

- All medication, appropriately labeled by the pharmacy or physician as to the name of the medication, dosage instructions, doctor's name, and prescription date, is to be brought to the Main Office secretary upon arrival at school.

- A Medication Authorization form dated and signed by the parent/guardian, must accompany the medication giving the student's name, dosage amounts, specific dosage times, and other instructions if necessary. This form is available on the district's website in the Parent Backpack or at the school's office.
- Confirmed asthmatic patients with a notes from the physician may keep their inhalers with them.
- If you do not wish to send a large bottle of medication to school, we suggest you ask your pharmacist to label an additional, smaller container for use at school.
- A log of the student's medication will be kept at the school office.

NON-PRESCRIPTION MEDICATION is NOT allowed at school. If a student needs to take a non-prescription medication, a parent/guardian must come to the Main Office to administer the medication.

HOMEBOUND POLICY

Teachers are responsible for assigning adequate homework for their respective subjects. It is the student's responsibility to acquire the assignment and make up any work that is missed. Work being sent will be contingent upon work being returned weekly.

HONOR ROLLS

Each semester those students making a 4.0 (+) will be placed on the Superintendent's Honor Roll. Those students having no grade(s) below a "C" and with a 3.5 – 3.99 average or better will be placed on the Principal's Honor Roll. Students must receive credit in all classes enrolled in to be eligible for an Honor Roll.

IN-SCHOOL SUPERVISION (ISS)

In-School Supervision (ISS), if offered, will not apply to the following offenses:

- ~~Fighting~~
- ~~Crimes under Oklahoma Statutes~~
- ~~Drug Offenses~~
- ~~Weapon Violations~~
- ~~Theft~~
- ~~Sexual Harassment~~

~~If a student is placed in ISS and breaks the rules, he/she will be suspended pending review of the offense. When the suspended student returns, he/she will complete the original ISS placement. Students assigned to ISS will participate in mandatory community service at the high school. Students will not be able to participate in, or attend, any school activities while they are assigned to ISS.~~

~~All ISS assignments must be completed in a satisfactory manner and cleared by the ISS instructor before the student will be allowed to return to the regular classroom.~~

INTERSCHOLASTIC SPORTS

~~Guthrie High School participates in a wide variety of varsity sports for both men and women as a Class 5A school. Students who wish to participate on a varsity team must make the squad and comply with the requirements set by the Oklahoma Secondary School Activities Association. Varsity sports include baseball, basketball, cheerleading, cross country, golf, football, soccer, softball, tennis, track, and wrestling. Physicals and insurance or insurance waivers are required.~~

INTIMIDATION / HARASSMENT (No-Bully Law)

Intimidation, threats, or harassment directed toward other students will not be tolerated. All students are expected to treat others with respect at school, at school activities, and at other extracurricular activities.

Bullying will not be tolerated.

Please refer to the GPS Policy Manual Section F-31: Policy Prohibiting Harassment, Intimidation and Bullying Procedures for Combating These Behaviors.

Disciplinary Action:

- 1st Offense: parent conference/phone contact and suspension from school for three (3) consecutive days. (See Suspension Policy.)
- 2nd Offense: parent conference/phone contact and suspension from school for five (5) consecutive days. (See Suspension Policy.)
- 3rd Offense: Suspension for the remainder of the semester and the following semester. (See Suspension Policy.)

LEWD AND/OR IMMORAL BEHAVIOR

Immoral and/or lewd behavior will not be tolerated. Infractions will result in administrative disciplinary action.

Examples of inappropriate behavior are, but are not limited to:

- Writings

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- Drawings
- Pictures
- Magazines
- Internet / Computer / System Peripherals

LOCKERS

Lockers will be assigned upon student request. STUDENTS, DO NOT GIVE YOUR LOCKER COMBINATION TO ANOTHER STUDENT. Each student is responsible for keeping his/her locker clean and neat. Any vandalism, including stickers or writing on lockers, is prohibited. Violations will result in paying replacement costs and administrative disciplinary action.

Pursuant to Title 70 O.S. 1987 §24-102, students have no reasonable expectation for privacy rights from school officials in regard to school lockers, desks, or other school property.

LUNCH

We operate a CLOSED CAMPUS. Students must stay in a supervised location from the time they arrive until dismissed. The cafeteria offers many choices. Milk may be purchased in the cafeteria. Snacks (i.e. chips and drinks) are available at the vending machines.

Food deliveries will be allowed on campus only if delivered by a parent or guardian through the Main Office. All persons delivering food must check in at the Main Office. In addition, a parent may pre-coordinate with the administration for a special occasion arrangement. The Main Office will call the student to the office to pick up his/her lunch during the student's lunch period.

Leaving campus without permission during lunch will result in disciplinary action from the Attendance Office. A student cannot check out during the lunch period unless:

- A parent/guardian comes to the North Office and checks the student out.
or
- The student is leaving for the remainder of the day.

~~MAKE UP WORK~~

~~Students, upon returning from an absence, will have the total number of days missed plus one additional day to make up work. Major assignments that were assigned earlier in the semester will be due on the designated day whether the student is in attendance or not. IT IS THE RESPONSIBILITY OF EACH STUDENT TO MAKE ARRANGEMENTS FOR MAKE UP WORK.~~

~~MEDIA CENTER~~

~~The school has a well equipped media center with a full time librarian. Instruction in media usage is given to all students. Students are encouraged to use the media center regularly. The media center will be open for students thirty (30) minutes before and after school. Teachers may issue hall passes for students to visit the media center during class. Prior authorization from the librarian is required before students are allowed to work in the library computer lab.~~

MERIDIAN TECHNOLOGY CENTER

Juniors and seniors (and sophomores for qualifying programs) may enroll at Meridian Technology Center. Students enrolled at Meridian Tech will receive a maximum of four (4) units of credit through Guthrie High School for that work. Four (4) hour blocks accomplish this in the a.m. and p.m. classes. Students who drop classes at Meridian Tech will lose those credits.

High School students attending Meridian Technology Center are provided transportation. Students will not be allowed to drive private vehicles to and from Meridian Technology Center.

NATIONAL HONOR SOCIETY

To be a member of the National Honor Society, a student's grade point average must be 3.5 or higher on a 4.0, unweighted, scale. For the high school NHS, averages are based on all grades received, including those during the freshman year. High school eligibility begins the second semester of the sophomore year (as per National Honor Society guidelines) and with a teacher recommendation required for prospective members. All students are expected to meet other criteria, including leadership, service, and character.

OFF LIMITS AREAS

~~The following areas are off limits during the school day, including before school, during the lunch hour, and during passing periods.~~

- ~~Crooks Drive (south of the building).~~
- ~~The tennis courts and greenhouse area.~~
- ~~The parking lot except to load and unload before and after school. NO LOITERING IN CARS.~~
- ~~The area east of the annex (outback) buildings.~~
- ~~The area west of the vocal room including pond and outdoor classroom, unless under teacher supervision.~~

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~~Infractions will be dealt with in the Attendance Office.~~

~~Off limits areas will be outlined during a student's first day of class. Infractions will be dealt with in the Office.~~

OKLAHOMA STATUTES

Action(s) defined as crimes under OKLAHOMA STATUTES may result in suspension if the student commits the acts while in attendance at school, en route to / from school, on school premises, or at school-sponsored activities. Students may also be suspended with said suspension for the remainder of the semester and for the following semester on the first offense for the following:

1. Assault and battery of a school official.
2. Possession of a dangerous weapon or facsimile (with or without intent to do bodily harm.)

For example:

- a. Knives
 - b. Firearms and/or facsimiles (including cap guns)
 - c. Explosives
 - d. Metal objects (chains, brass knuckles, etc.)
 - e. Clubs
 - f. Sharp or pointed instruments
3. Participation in an illegal demonstration on school property.

Students will be suspended for three (3) to five (5) days for the first offense and may be suspended from school for the remainder of the semester and for the following semester on the second offense for the following:

- Verbal assault directed toward a school official.
- Defying, or failure to comply with, a school official.
- Inciting a fight.
- Failure to identify oneself.

ORGANIZATIONS

~~The following organizations are sponsored by Guthrie High School: Academic Team, Art Club, BPA, Cheerleading, Drama Club, English Club, FCCLA, FFA, Foreign Language Club, Heritage Club, Humanities, Key Club, LINK Crew, Mu Alpha Theta, National Honor Society, JROTC Teams, Science/Environmental Club, Student Council, Vocal, Yearbook, and Youth in Government.~~

~~Sponsors must approve all club and class meetings. The president should contact the sponsor to obtain permission for a meeting. The sponsor is responsible for obtaining final approval from the Principal/Activities Coordinator for a calendar date, etc., and to place the activity on the official school calendar. Sponsors must attend all functions of their group.~~

~~No students will be allowed to drive themselves to any school sponsored activity held out of town.~~

PARENT CONFERENCES WITH TEACHERS

Parent-Teacher Conferences are arranged through a teacher, counselor or administrator. Parents should phone or email to avoid conflicting appointments.

PLEDGE OF ALLEGIANCE / NATIONAL ANTHEM

The Pledge of Allegiance and the National Anthem of the United States of America will be given at various times during the school year. It is the student's right not to participate, but the student MUST remain quiet, attentive, and respectful to the rights of others during the ceremony.

PROFANITY

~~Profanity and/or obscene gestures will not be tolerated while attending school, on school premises, or at school-sponsored activities.~~

~~Disciplinary Action:~~

- ~~● 1st Offense: One (1) Saturday School~~
- ~~● 2nd & Subsequent Offenses: Two (2) days ISS~~

~~Profanity used while in conversation with a staff member will result in two days of ISS.~~

PROFANITY

Profanity and/or obscene gestures will not be tolerated while attending school, on school premises, or at school-sponsored activities.

Disciplinary Action:

- 1st Offense: before or after school community service

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- **2nd & Subsequent Offenses:** parent contact and possible student suspension

Profanity used while in conversation with a staff member will result in community service assignment.

If the profanity is directed toward a staff member, it will be classified as a verbal assault. (See Oklahoma Statutes in Policy Section.)

PROFICIENCY-BASED PROMOTION

All K-12 students are eligible to advance one or more levels in designated curriculum areas if they perform at 90% or higher on assessments designated by the Guthrie Public School District. This type of curriculum advancement is proficiency-based promotion.

Upon request of a student, parent, or educator, a student will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum as identified in Title 70 O.S. §11-103.6

Core areas are as follows:

Social Studies, Language Arts, Mathematics, Science, Languages, and the Arts.

Proficiency will be demonstrated by testing with the Oklahoma Proficiency Tests by Riverside, Edgenuity online final exams, or with district approved, teacher-created criterion referenced tests. In addition, a performance demonstration will be required in language arts, foreign language, and the arts. Lab sciences at the high school will require performance of relevant laboratory techniques.

More details can be obtained from the district policy on Proficiency-Based Promotion E-22A found on the district's website or from the site principal.

PROGRESS REPORTS

Progress reports are sent home at various times throughout the year. Parents are encouraged to regularly monitor student progress via the online grading portal.

PUBLIC / PERSONAL DISPLAY OF AFFECTION

Personal Displays of Affection will not be tolerated. Infractions will result in disciplinary action and counseling.

RACIAL SLURS

It makes no difference if the racial slurs are in jest or in earnest. "Flag words" are also considered racial slurs.

Disciplinary Action:

- 1st Offense: Three (3) consecutive days suspension. (See Suspension Section.)
- 2nd Offense: Five (5) consecutive days suspension. (See Suspension Section.)
- 3rd Offense: Five (5) consecutive days to one (1) year suspension. (See Suspension Section.)

SATURDAY SCHOOL

Saturday School will be held from 8:00 to 11:30 a.m. A Saturday School placement will take precedence over any other extracurricular activity.

Failure to arrive by 8 a.m. will result in the student not being admitted to Saturday School. Students should bring enough classroom assignments or reading materials to fill the entire time frame. No electronic devices are allowed. No food or drinks are allowed, though a 10-minute break for the vending machines is given.

Failure to attend Saturday School will result in the following disciplinary action:

- 1st Offense: Two (2) days ISS
- 2nd and Subsequent Offenses: One (1) day suspension

SCHEDULE CHANGES

~~Students are expected to honor their enrollment schedule.~~

~~Class changes or any type of schedule change will be made by the counselor only after thorough counseling, a very good reason established, and parent notification.~~

~~All AP schedule changes must have principal approval.~~

~~Schedule changes may only be made for the following reasons:~~

- ~~● The course has been completed in summer school.~~
- ~~● The course was completed during a prior school year.~~

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- ~~The course level is incorrect or an enrollment error is evident.~~
- ~~The subject is repeated on the schedule.~~
- ~~The student wishes to attempt, under a different teacher, a course previously failed.~~
- ~~A particular course is required to graduate.~~

~~Any other changes must be with administrative approval based upon sound educational evaluation and in compliance with the 90% attendance policy. Students will not be allowed to make schedule changes to change instructors. ALL STUDENT CLASS CHANGES MUST BE WITHIN THE FIRST FIVE DAYS OF EACH SEMESTER TO RECEIVE CREDIT.~~

SCHOOL ACTIVITIES

Students who misbehave (i.e., run, roam, harass, fail to cooperate with school officials) at school activities will be dismissed from the activity without a refund and can face additional administrative action.

SECURITY

While every attempt will be made to protect property, all cars should be locked and valuables left at home.

SEMESTER TEST EXEMPTIONS

~~Students may be exempt from semester exams if they have at least a "C" in the course at the time of the test, have no more than three absences, and no tardies. School related absences do not count against the three absence total.~~

SEXUAL HARASSMENT

Sexual harassment is any type of verbal / physical abuse of a sexual nature. Suggestive comments, unwanted touching, obscene hand / body gestures, suggestive notes, etc., would be considered sexual harassment. Since this covers a wide degree of offenses, the punishment on the first offense will range from three (3) days suspension to suspension for the remainder of the semester and the following semester. Also see Unwanted Touching section.

SIGNS

All signs posted in Guthrie High Faver School must be approved by the Administration. Any signs posted improperly will be removed.

SOLICITING

No soliciting or selling may be done in the school without approval of the building principal. Only fundraising activities approved by the Board of Education are allowed.

STUDENT ID BADGES

Student ID badges will be issued upon request. If a student loses his/her badge, a replacement cost of \$5 will be incurred, and the student will be responsible for making arrangements through the Main Office to have a replacement badge made.

STUDENT SEARCH

School personnel have the authority to detain and search, or authorize the search of, any student upon suspicion the student is in violation of District policy.

STUDENT WELFARE / CHILD ABUSE

Employees of the Guthrie Public Schools are required by law to report suspected child abuse victims to the Department of Human Services. In suspected cases of physical and sexual abuse, local authorities may question the victim at the school site without the principal obtaining permission from the victim's parent/guardian.

SUBSTITUTE TEACHER POLICY

Failure to comply with school rules while under the direct supervision of a substitute will result in immediate administrative disciplinary action.

SUSPENSIONS

It is the philosophy of the Guthrie Public Schools that no student be permanently suspended from school unless every means has been exhausted in trying to teach the student respect for policies and guidelines of the school.

However, when it is evident a student has no interest in an education, is a behavior problem, or is a chronic truant, the Administration must take action suspending said student in the best interest of the school as a whole.

Out-of-school suspensions shall be served on consecutive school days until completed.

A student will not be allowed to participate in any school activity during the time of the suspension and until the day following the last day of the suspension.

Any student who has accumulated in excess of three (3) suspensions for attendance or disciplinary action may be suspended for the remainder of the semester, for the following semester, or longer if allowed by law in extreme cases.

While serving a suspension, a student will not be allowed on campus or allowed to attend or participate in any school-sponsored activity. If this policy is violated, a suspension of three (3) days, the remainder of the current semester, and/or the following semester will be added to the current suspension.

While suspended or in "In-School Supervision" (ISS) a student may not take part in any school activity including extracurricular practices.

TARDIES

Criteria for tardies:

- A tardy is defined as not being in the classroom when the tardy bell rings.
- The counting of tardies for attendance purposes will be by individual class period.

Disciplinary Action:

- 12 tardies in a class: One Saturday School
- 18 tardies in a class: Two days ISS
- 24 tardies in a class: Three days ISS

Any time missed from class is to be made up.

TELEPHONE USAGE

Classroom phones are not to be used by students. Messages will be delivered to students as necessary.

TESTING FOR INITIAL PLACEMENT OF HOME SCHOOLED / NON-STATE ACCREDITED SCHOOL STUDENTS

When a student transfers in from home or non-state accredited schools, they will be placed at the last level reached in an accredited high school. If proof is presented that home or non-state accredited private courses have been taken, testing will be given to that level.

The following rules apply:

- Testing is by appointment only.
- Passing scores on the test(s) will be 90%. If the test(s) is (are) passed by at least that score, credit will be given on the high school transcript.
- If the test(s) is (are) not passed, the student will be placed at the level last attained in a state accredited school.
- Placement testing is given only once per subject.
- If no testing is requested, the student will be placed at the ninth grade entry level or at the level indicated by their last state accredited school transcript.
- Testing will be scheduled through a guidance counselor.

TESTING OUT OF CLASSES

Upon the request of the student, parent, guardian, or educator, a student will be given opportunity to demonstrate proficiency in one or more areas of the core curriculum.

1. Tests will be by appointment only. The contact point for testing will be in the Guidance Counselor's Office.
2. Qualifying students are those who are legally enrolled in Guthrie High School.
3. The passing scores will be 90% with no retest during the same testing period.
4. Tests will cover:
 - a. the entire course content.
 - b. Oklahoma Academic Standards
 - c. the subject matter taught at Guthrie High School.
5. No one will be allowed to test out of any class for which they have already taken a more advanced class in the same subject area.
6. A passing grade will result in the course being put on the transcript for credit but with no letter grade. Credit for graduation will be given as a class passed.
7. Failure to demonstrate proficiency will not be noted on the transcript.

TEXTBOOKS

Textbooks will be issued through the teacher in your classes. Textbooks are provided to the school through state funding, which means books must be utilized by the school for multiple years. Therefore, it is your responsibility to treat books with care. Once you have been given books to use, you will be responsible for the books assigned specifically to you until you complete the school term or until you withdraw from school. A textbook which is lost or damaged will be your responsibility. You must take care of replacement or damage costs before you receive your final grades. The school may hold grades and records if fines or replacement costs are not resolved.

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THEFT

Theft will not be tolerated.

- 1st Offense: Parent conference, suspension from school for three (3) days, and replacement / reimbursement by student / parent, or charges may be filed.
- 2nd Offense: Parent conference, suspension from school for five (5) days, and replacement / reimbursement by student / parent, or charges may be filed.
- 3rd Offense: Suspension for the remainder of the semester and for the following semester, and replacement / reimbursement by student / parent, or charges may be filed.

THROWING OBJECTS

Due to obvious danger, throwing of any objects (including snowballs and ice balls) will not be tolerated. If an item is thrown that could cause damage or injury, the penalty will be the same as fighting; the exception is if a serious injury is caused then the student may be suspended for the remainder of the semester and/or for the following semester.

TOBACCO

In compliance with State Laws of Oklahoma, it shall be the policy of the Guthrie Board of Education that the use of, or possession of, tobacco products (including smokeless tobacco), including paraphernalia, synthetic cigarettes (Vapes, electronic) in any form, by students while attending school, in/on school premises, and at school-sponsored activities is prohibited.

Any student in violation of said policy will face immediate disciplinary action and a possible citation from the Oklahoma ABLE Commission.

- 1st Offense: Parent conference / phone contact and suspension from school for five (5) consecutive days. (See Suspension Policy.)
- 2nd Offense: Parent conference / phone contact and suspension from school for ten (10) consecutive days. (See Suspension Policy.)
- 3rd Offense: Suspension for the remainder of the semester, or suspension for the remainder of the school year. (See Suspension Policy.)

TRANSCRIPTS

Transcripts will be provided free of charge to transferring students and yearly graduates. **Official transcripts are processed at the Guthrie High School Registrar's Office.** Please allow twenty-four (24) hours working time to process. Transcripts will reflect all classes attempted. If a class is repeated, both grades will be represented on the transcript. Final transcripts will not be available until approximately two weeks after the close of the school year.

TRANSPORTATION

All bus-riding students must complete a Bus Rider Registration form and adhere to the Bus Rider Guidelines as set forth by the Guthrie Public Schools Transportation Department. Since the bus driver is fully responsible for matters of safety, he/she is given full authority over all students on his/her bus. Students are to ride only the bus assigned to them. The Transportation Department must approve any changes. Misbehavior endangers the safety of the riders and the driver.

Since school transportation is a PRIVILEGE, a student may be required to walk or provide their own transportation.

TRUANCY

After the 10th consecutive day of unauthorized absence, students are truant and dropped from attendance rolls.

TRUANCY LAW

Parents can be fined if they allow students to remain absent from school. Under the State Truancy Law, the district must report truancy to the District Attorney. Penalties may be assessed by the Logan County District Court.

UNAUTHORIZED ABSENCE

A student who fails to check out when leaving school anytime during the school day, leaves class without permission, or does not report to a specific location is subject to disciplinary action.

Disciplinary action will include, but not be limited to:

- ~~1st Offense: one (1) Saturday School~~
- ~~2nd Offense: two (2) days ISS~~
- ~~3rd Offense: three (3) days ISS~~
- ~~4th Offense: three (3) day suspension~~
- ~~5th Offense: five (5) day suspension~~

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- 1st Offense: Parent Contact
- 2nd Offense: Parent Contact & 1-day suspension
- 3rd Offense: Parent Contact & 3-day suspension
- 4th Offense: Parent Contact & 5-day suspension

Any further offenses may result in suspension for the remainder of the semester and possibly the following semester.

UNWANTED TOUCHING

Any situation in which one student makes aggressive contact in any manner on another student.

- 1st Offense: three (3) day suspension
- 2nd Offense: five (5) day suspension
- 3rd Offense: ten (10) day suspension

Also see Sexual Harassment Section.

UNWRITTEN REGULATIONS

Each year, there are a few things including some “fads” that appear on our campus. We are not listing these, nor are we making a regulation to cover all of the problems that may arise. When a fad begins on the campus and a “nuisance” develops, we shall immediately eliminate the nuisance.

VALEDICTORIAN AND RANK IN CLASS

A valedictorian is defined as a student who has achieved the highest degree of academic excellence in school. To be considered for valedictorian status, students must be enrolled at Guthrie High School at the beginning of their senior year.

Candidates for Valedictorian must be students of good character. Therefore, they must not have had any disciplinary record of suspension and must not have earned any NC's (No Credit) on their transcript.

In order to be considered for Valedictorian, students must have taken at least one AP or college concurrent enrollment course, or the highest level core class for which they are eligible, from each of the four core subject areas (English, Math, Science, and Social Studies.)

Coursework to be considered must be transcribed before second semester of a student's senior year, unless exception has been granted in advance by the high school principal.

PreAP, AP, and approved college concurrent enrollment courses will be scored on a 5.0 grading scale. Students maintaining a 4.0 GPA will be recognized as a valedictorian for scholarship purposes. The students with the highest and second highest GPAs in the graduating class will speak at commencement exercises.

If any of the aforementioned regulations are compromised between May 1st and the date of graduation, the Valedictorian candidate may forfeit his/her recognition of said academic distinction.

VANDALISM AND OTHER OFFENSES

Any student committing an act of vandalism, theft, or forgery is subject to suspension. Damaged or stolen school property must be paid for or replaced by the offending student. The use or possession of stink bombs and/or any other object that would be detrimental to the educational process or that might disrupt any event, class, etc., will also be considered vandalism. Offenses listed above may result in more severe penalties of suspension. Suspensions may range from ten (10) days to the remainder of the semester and the following semester, and/or appropriate civil action.

VEHICLES

~~CAMPUS SPEED LIMIT IS 15 M.P.H.~~

~~Every vehicle must be parked inside the designated area and not be moved or used from arrival until departure at the end of the school day. The school will accept no responsibility for theft or vandalism of vehicles; all cars should be locked and valuables removed upon arrival at school. All student drivers must have a valid driver's license. No one is to be parked in any fire lane.~~

~~The first row (both sides) of the parking lot nearest the school is reserved for the staff or for other vehicles as marked. The parking places next to the building are reserved for adult visitors and handicapped individuals. Parking will be on a first come, first serve basis, and students must park in the lot west of the main building. Failure to comply may result in disciplinary action.~~

~~Students should not block traffic by double parking on the end of the rows; these are emergency exits for fire and police vehicles. Vehicles may be towed if drivers do not abide by the parking regulations, and/or loss of parking/driving privileges may result.~~

Students leaving their cars in the parking lot when going on a field trip, school-sponsored event, or overnight will follow parking regulations. However, the school will not assume or accept any responsibility for the vehicle.

If a student drives on a dirt/grassed area, parks somewhere other than the student area in the front parking lot, parks in a fire lane (marked by a red line), or parks in an area that is not marked as a parking spot, he/she may be subject to the following discipline:

- 1st Offense: Saturday School
- 2nd Offense: Two (2) days ISS
- 3rd Offense: Three (3) days ISS

Students are not allowed in the parking lot or in parked cars during the school day.

Each vehicle is to be registered with the Main Office by the student and obtain a parking permit at enrollment. Parking permits may be purchased for \$20. Students who do not get their license until second semester may purchase a permit for \$15 if purchased within 30 days of the issue date of their license. Failure to acquire a decal, improper parking, or any driving infraction may result in your vehicle being towed at the owner's expense. **Any towing fee will be at the car owner's expense.**

CAMPUS SPEED LIMIT IS 5 M.P.H.

Every vehicle must be parked inside the designated area and not be moved or used from arrival until departure at the end of the school day. The school will accept no responsibility for theft or vandalism of vehicles; all cars should be locked and valuables removed upon arrival at school. All student drivers must have a valid driver's license. No one is to be parked in any fire lane.

Parking will be on a first come, first serve basis, and students must park in the lot west of the main building. Failure to comply may result in disciplinary action.

Vehicles may be towed if drivers do not abide by the parking regulations, and/or loss of parking/driving privileges may result.

Students leaving their cars in the parking lot when going on a field trip, school-sponsored event, or overnight will follow parking regulations. However, the school will not assume or accept any responsibility for the vehicle.

If a student drives on a dirt/grassed area, parks somewhere other than the student parking lot, parks in a fire lane (marked by a red line), or parks in an area that is not marked as a parking spot, he/she may be subject disciplinary measures.

Students are not allowed in the parking lot or in parked cars during the school day.

Each vehicle is to be registered with the Main Office by the student and obtain a parking permit at enrollment. Parking permits may be purchased for \$20. Students who do not get their license until second semester may purchase a permit for \$15 if purchased within 30 days of the issue date of their license. Failure to acquire a decal, improper parking, or any driving infraction may result in your vehicle being towed at the owner's expense.

Any towing fee will be at the car owner's expense.

VENDING MACHINES

Vending machines are provided for your convenience. They are to be used only at the appropriate times and not during class time. All vending machines are "use at your own risk."

VISITORS

All visitors must report to the ~~Main Office or North Office~~, sign in, and wear a visitor badge in the building. We cannot accommodate student visitors during the school day. Parents, if you need to talk with your student, report to the ~~Main Office~~ for assistance. Visitors with infants must remain in the ~~Main Office~~.

WEAPONS

Students should not bring any type of instrument to school that can be used as a weapon or tool which could be used to deface or vandalize school property.

The following instruments may be considered weapons:

- Knives
- Firearms and/or facsimiles including cap guns, etc.
- Explosives and/or facsimiles
- Metal Objects (chains, brass knuckles, etc.)

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- Clubs
- Sharp or pointed instruments
- Stun guns
- Chemical sprays

Violations of this policy will result in administrative action. See the Oklahoma State Statutes section. Students may be suspended for up to one (1) calendar year for violation of this policy.

WEATHER

In the event school is closed or starting late due to inclement weather, parents are asked to listen to local radio and television stations. When possible, the District's website will also be updated to include the newest information.

If weather conditions deteriorate during the school day and it becomes necessary to dismiss school early, the Superintendent will notify the local radio and television stations. When possible, the update will also be included on the District's website. Please remember to not phone the school to ask about closing or dismissal information. This will keep our telephone lines open in case of an emergency.

WITHDRAWAL FROM SCHOOL

When a student must withdraw from Guthrie Public Schools during the term, he/she must report to the **Faver Office then to the GHS Registrar** on the morning of the day he/she leaves to begin formal withdrawal from school. There will be a 24-hour turnaround time to receive grades and clearance from teachers. Students will not be cleared for withdrawal until a parent or guardian has made contact with the registrar and all textbooks and school property have been returned. Once records have been received with grades and clearance from each teacher, the library, and the cafeteria the student will be cleared for withdrawal. A transcript of the student's work will be forwarded, upon request, to the new school.

DISTRICT, STATE, & FEDERAL POLICIES

AIDS PREVENTION EDUCATION

- A. Acquired Immune Deficiency Syndrome (AIDS) prevention education shall be taught in the public schools of this state. AIDS prevention education shall be limited to the discussion of the disease AIDS and its spread and prevention. Students shall receive such education at the option of the local school district:
1. a minimum of once during the period from grade five through grade six;
 2. a minimum of once during the period from grade seven through grade nine; and
 3. a minimum of once during the period from grade ten through grade twelve.
- B. The State Department of Education shall develop curriculum and materials for AIDS prevention education in conjunction with the State Department of Health. A school district may also develop its own AIDS prevention education curriculum and materials. Any curriculum and materials developed for use in the public schools shall be approved for medical accuracy by the State Department of Health. A school district may use any curriculum and material which have been developed and approved pursuant to this subsection.
- C. School districts shall make the curriculum and materials that will be used to teach AIDS prevention available for inspection by the parents and guardians of the students that will be involved with the curriculum and materials. Furthermore, the curriculum must be limited in time frame to deal only with the factual medical information for AIDS prevention. The school districts, at least one (1) month prior to teaching AIDS prevention education in any classroom, shall conduct for the parents and guardians of the students involved during weekend and evening hours at least one presentation concerning the curriculum and materials that will be used for such education. No student shall be required to participate in AIDS prevention education if a parent or guardian of the student objects in writing to such participation.
- D. AIDS prevention education shall specifically teach students that:
1. engaging in homosexual activity, promiscuous sexual activity, intravenous drug use, or contact with contaminated blood products is now known to be primarily responsible for contact with the AIDS virus;
 2. avoiding the activities specified in paragraph 1 of this subsection is the only method of preventing the spread of the virus;
 3. sexual intercourse, with or without condoms, with any person testing positive for human immunodeficiency virus (HIV) antibodies, or any other person infected with HIV, places that individual in a high risk category for developing AIDS.
- E. The program of AIDS prevention education shall teach that abstinence from sexual activity is the only certain means for the prevention of the spread or contraction of the AIDS virus through sexual contact. It shall also teach that artificial means of birth control are not a certain means of preventing the spread of the AIDS virus and reliance on such methods puts a person at risk for exposure to the disease.
- F. The State Department of Health and the State Department of Education shall update AIDS education curriculum material as newly discovered medical facts make it necessary.

ASBESTOS MANAGEMENT PLAN

In accordance with federal law, Guthrie Public Schools has been inspected and approved for asbestos management. Asbestos plans are available for viewing during regular school hours, Monday through Friday, by contacting the Director of Operations at the Maintenance Department, located at 200 Crooks Drive, Bldg #4, Guthrie, OK.

CELEBRATE FREEDOM WEEK

Act 682 of 2003 created "Celebrate Freedom week" in public schools the week in which November 11 falls. This law was created to educate students about the sacrifices made for freedom in the founding of this country and the values on which this country was founded. During "Celebrate Freedom Week" all social studies classes shall include instruction to help students focus on the freedoms offered in the United States of America. Suggested topics of study are included in the text of Act 682 of 2003, but the instruction is left up to the individual school district. In an effort to assist educators and curriculum coordinators with program and lesson plans for Celebrate Freedom Week, ADE has compiled the following ideas. These are only suggestions, and school are encouraged to select their own creative ideas for "Celebrate Freedom Week." To view the wording of the law, please refer teachers in your district to: <http://arkedu.state.ar.us/commemos/customer.cig>.

CIVIL RIGHTS COMPLIANCE AND ASSURANCES NOTICE OF NON-DISCRIMINATION

Guthrie Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or disability in its program and activities and provides equal access to the Boy Scouts and other designated youth groups. The Guthrie Public School System also does not discriminate in its hiring or employment practices.

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This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator.

Procedural Requirements

Title VI, Title IX, Section 504, ADA July 2000.

AVISO DE DECLARACION NO-DESCRIMINATORIA

Escuela Pública de Guthrie no discrimina raza, color, nacionalidad, genero, edad o incapacidad de admision a sus programas, servicios, o actividades, en acceso a ellas, en el tratamiento a individuos, o en ningun aspecto de sus operaciones. El Escuela Publica de Guthrie tampoco discrimina en sus contrators o practicas de empleados.

Esta noticia es provista y requerida por el Titulo VI del Acto de Derechos Civiles de 1964, Seccion 504 del Acto de Rehabilitacion de 1973, Titulo IX de la Enmienda Educativa de 1972, en el Acto de Era de Discriminacion de 1975, y el Acto de los Estadounidenses con Habilidades Diferenciadas de 1990. Preguntas, quejas, o para mas informacion con respecto a estas leyes pueden ser recibidas por el coordinador de quejas.

Nombre / Titulo: Superintendente de las Escuelas
Publicas de Guthrie

Direccion de Oficina: 802 E. Vilas, Guthrie, OK 73044

Numero Telefono (correo de voz / TDD) (405) 282-8900

M-F 8:00 – 12:00 & 1:00 – 4:30

Procedural Requirements

Title VI, Title IX, Section 504, ADA July 2000

COMPUTER AND INTERNET ACCEPTABLE USE POLICY

1. Internet-related systems (including but not limited to: computer equipment, software, operating systems, network accounts providing electronic mail, World Wide Web browsing software, File Transfer Protocol, network and intranet systems, etc.) are the property of Guthrie Public Schools. They are to be used for educational purposes, which service the interests of the school district, our students, and patrons during the course of normal operations.
2. Communications on these systems are not private. While the school administration desires to provide a reasonable level of privacy, users should be aware that the data they create on the District system remains the property of the District. Despite security precautions, there is no absolutely fail-safe way to prevent an unauthorized user from accessing stored files.
3. Monitoring: the district reserves the right to monitor all employee and student use to ensure proper working order, appropriate use by students and employees, the security of school data, and the retrieval of the contents of any user communications on these systems. Management may access user files, including archived material of present and former users, without the user's consent, for any purpose related to maintaining the integrity of the network, or the rights of the District or other users, or for any other reasonable purpose.
4. Personal use: personal use of the systems is authorized within reasonable limits as long as it does not interfere with or conflict with educational purposes. Employees are responsible for exercising good judgment regarding the reasonableness of personal use. School equipment may not be used for commercial purposes.
5. E-mail is the property of the school district. There should be no expectations of privacy where e-mail is concerned. E-mail is subject to disclosure under the Open Records Act, subpoena, or court order.
6. Users are responsible for backing up data on a daily basis. This is an important function designed to maintain records of communications and activity which replaced (or supplements) maintaining files containing memoranda, correspondence, etc.
7. Any attempt to violate the guidelines, terms and conditions for use of technology, the network, or the internet may result in revocation of user privileges, other disciplinary actions consistent with Board of Education Policy and existing practice regarding inappropriate language or behavior including suspension, expulsion, dismissal, or appropriate legal action.
8. No student or employee of the district may maintain a web presence on behalf of the school or related to the school other than that authorized by the school district. Any employee who wishes to publish a web page on behalf of the school or a school organization must attend the web page training provided by the district.
9. School equipment may not be used to access or post to any material that is illegal, offensive, abusive, or slanderous, either in text or graphic format.
10. All software installed on school equipment must be properly licensed to the school district. Software that is not properly licensed may not be installed on district-owned equipment.
11. District software may not be copied for personal use except where explicitly provided for by the manufacturer's license agreements.
12. Users may not access or tamper with another users account.
13. The network may not be used for political activities.

18-19 Faver Parent Student Handbook for Board Approval.

14. The use of chain letters, "spam" or "letter bombs" is prohibited.
15. All copyright laws must be observed at all times.
16. Every user of the network must have a signed Acceptable Use Policy document on file in the principal's office of their respective school.
17. The District makes no warranties of any kind, neither expressed nor implied, for the internet access it is providing. The District will not be responsible for any damages users suffer, including but not limited to loss of data resulting from delays or interruptions in service, for the accuracy, nature or quality of information stored on District diskettes, hard drives or servers, nor for the accuracy, nature or quality of information gathered through district-provided internet access.
18. The District will not be responsible for unauthorized financial obligations resulting from district provided access to the internet.
19. Access is a privilege, not a right. All users of the district's network and other technological resources are responsible for respecting and adhering to local, state, federal and international laws and guidelines governing use of information and the available technologies.
20. Personal computers are the responsibility of the owner.
21. Any item being purchased with District funds must be approved by the Director of Technology. This includes hardware, software, and Professional Development training.

DIABETES MANAGEMENT

Guthrie Public Schools provides nursing services that promote a student's ability to learn. Our goals are to:

- assist students in learning how to take care of their health.
- ensure a safe school environment.
- promote good control of a student's health condition so they are ready to learn.

Diabetes can affect a student's ability to learn if it is not under good control. To help us meet these goals, Guthrie Public Schools has a nurse who is a certified diabetes educator. She works with school, personnel, individual students with diabetes and their families, and the student's health care provider.

As a reminder, each year we need to have the following information for your child:

- written diabetes management plan from your health care provider.
- signed authorization by parent/guardian for medication and treatment at school.
- completed Diabetes Questionnaire filled out by parent/guardian/student.

In addition, adequate supplies, as listed in the student's diabetes management plan, must be provided at school:

- snacks or glucose tablets to treat low blood sugar
- medications
- blood glucose meter, strips, and supplies
- ketone testing strips and equipment
- Glucagon

We are looking forward to helping your child with diabetes be successful in school. Please feel free to contact us with any questions or concerns.

ELIGIBILITY

When co-curricular and/or interscholastic programs are scheduled during the school day, a student must be eligible according to the following guidelines of the Oklahoma Secondary Schools Activities Association:

A. ATTENDANCE REGULATIONS

1. School Activity: These are extracurricular activities, whether sponsored by the school or outside agency, which remove the student from class for more than half a class period.
2. The total number of student activity absences allowed for one class period per student shall be ten (10).
3. Once a student has had ten student activity absences (per school year) from any one class period, the student must be reported to the principal's office for consideration for further absences for student activities.
4. A student is expected to attend classes 90% of the time in order to participate in school-sponsored activities.

B. SCHOLASTIC ELIGIBILITY

(Information taken from OSSAA RULES AND REGULATIONS)

Section 1: Semester Grades

- a) A student must have received a passing grade in all subjects counted for graduation that he/she was enrolled in during the last semester he/she attended fifteen or more days. If a student does not meet minimum scholastic standard he/she will not be eligible to participate during the first six weeks of the next semester he/she attends.

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- b) A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades in all subjects he/she is enrolled in at the end of a six-week period.
- c) Pupils enrolled for the first time must comply with the same requirements of scholarship. The passing grades required for the preceding semester should be obtained from the records in the school last attended.

Section 2: Student Eligibility during a Semester

- a) Scholastic eligibility for students will be checked at the end of the third week of a semester and each succeeding week thereafter.
- b) A student must be passing in all subjects he/she is enrolled in during a semester. If a student is not passing all subjects enrolled in at the end of a week, he/she will be placed on probation for the next one-week period. If a student is still failing one or more classes at the end of his/her probationary one-week period, he/she will be ineligible to participate during the next one-week period. The eligibility periods will begin Monday and end on Sunday.
- c) A student who has lost eligibility under this provision must be passing all subjects in order to regain eligibility. A student regains eligibility under Rule 3 with the first class of the new one-week period (Monday through Sunday).
- d) "Passing grade" means work of such character that credit would be entered on the records were the semester to close at that time.

Section 3. Special Provisions

- a) An ineligible student who changes schools during a semester will not be eligible at the new school for a minimum period of three (3) weeks. A student may regain his/her eligibility by achieving the scholastic standard in Rule 3, Section 2-b at the end of a three (3) week period.
- b) Incomplete grades will be considered to be the same as failing grades in determining scholastic eligibility. School administrators are authorized to make an exception to this provision Rule 3, Section 3-c, if the incomplete grade was caused by an unavoidable hardship. (Example of such hardships would be illness, injury, death in family, and natural disaster.) (Board policy allows a maximum of two (2) weeks to apply this exception.)
- c) Schools may choose to run eligibility checks on any day of the week. The period of ineligibility will always begin the Monday following the day eligibility is checked.

Section 4. Special Education Students

- a) Students who are enrolled in special education class, have an Individual Educational Plan, and have been certified by the principal as doing a quality of work which may, with the approval of the Board of Directors, be accepted as eligible under this rule.

ENROLLMENT REGULATIONS

All students must be enrolled in seven hours per day. The only exception to this rule is a student on an IEP or those enrolled through the counselors' office in concurrent enrollment.

All students **MUST PROVIDE** two Proofs of Residence. These can be in the form of a copy of a current utility bill, renter's agreement, or real estate contract.

A **new resident student** is one that has established a legal residence within the school district and is living with custodial parent or court-appointed guardian. New resident students **MUST PROVIDE**:

1. Two Proofs of Residence
 - a) A copy of a current utility bill, renter's agreement, real estate contract, etc.
 - b) An Enrollment Declaration form certified by the Guthrie Public Schools' Transportation Department.
2. Immunizations Records
3. Copy of Birth Certificate
4. The name, address, phone and fax number of the previous school attended
5. CDIB (Certified Degree of Indian Blood), if applicable
6. Official withdrawal form from previous school if enrolling after the start of school
7. Transcripts from previous school attended (high school students only)
8. Social Security Number, if available
9. Special Education Records or Gifted/Talented Records, if applicable, are helpful in ensuring the proper placement of student.

Other information that may be required:

Proof of custody / guardianship – court appointed papers (signed by a judge) denoting custody for students not living with both parents listed on the birth certificate.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's educational records within 45 days of the day the District receives a request for access. Parents of eligible students should submit to the school principal (or appropriate school official) a written request that identifies the

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- record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education record that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
 3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate education interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
 4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:
 Family Policy Compliance Office
 U.S. Department of Education
 600 Independence Avenue SW
 Washington, D.C. 20202-4605

FIRE, TORNADO, AND EMERGENCY SITUATIONS

All emergency drills will be performed in accordance with the State Department of Education accreditation regulations.

FIRE --- The alert for fire will be the fire alarm.

TORNADO--The alert for a tornado will be a continuous long ringing of the bells.

EARTHQUAKE – The alert for earthquake will be an announcement via intercom.

LOCK IN-- The alert for Lock In will be a series of long, short, long, short ringing of the bells.

LOCK OUT– The alert for Lock Out will be an announcement via the intercom.

TRAIN DERAILMENT – The alert for Train Derailment will be an announcement via the intercom.

Periodic drills will be held to familiarize the students with emergency procedures. All students are to remain with their teacher for roll to be taken once safely away from, or in secure area of, the building.

GRADUATION POLICY

Guthrie High School recognizes that graduation ceremonies are important events for our students, parents, guests, and the community.

Note: Twenty-four units (credits) are required to participate in graduation exercises.

To insure that graduation exercises are enjoyable and dignified for all participants and spectators, the Board of Education has approved the following requirements:

1. A student shall be a graduate of Guthrie High School and entitled to a high school diploma whenever that student has:
 - a. Successfully completed the minimum number of credits established by the District for graduation;
 - and
 - b. if the student elects to participate in graduation ceremonies, completes such exercises in accordance with this policy.
2. Any student who elects to participate in graduation exercises will still be considered a student of this District until such ceremonies have been completed. The graduation process is "completed" after the graduation program and the last student has exited the premises.
3. Any student who elects to participate in graduation and other related senior activities will be required to be in good disciplinary standing with Guthrie Public Schools, Meridian Technology Center, and any other concurrent enrollment institution.
4. All students participating in graduation ceremonies will be required to abide by school relations as outlined in the Student-Parent Handbook.

In addition, students shall not engage in the following conduct during graduation exercises:

- a. throwing objects into the air;
- b. engaging in any disruptive activity which substantially interferes with the graduation process or the rights of other individuals;
- c. using or possessing air horns and similar items;
- d. wearing decorated mortar boards or clothing outside of academic recognition.

Please refer to the Graduation Compliance Letter issued in May for graduation dress code specifics.

5. The administration shall have the power to impose discipline on any student who commits any act referred to above. It is recommended the administration take necessary steps to impose discipline as soon as it is convenient after completion of graduation exercises.
6. Students who are found, after an informal hearing process conducted by the administration, to have committed any of the acts described above shall be subject to discipline. Such discipline may include, but is not limited to, suspension from school for the remainder of the semester if the graduation ceremony is held prior to the end of school.

GRADUATION: STATE, LOCAL, and NCAA REQUIREMENTS

This section is for general information only. Each individual is responsible for working with his/her counselor in progressing towards meeting the requirements set forth by the State Board of Education and Guthrie Public Schools.

NCAA requirements change yearly, and students should meet with the athletic director's office or senior counselor to receive information concerning athletic eligibility through the NCAA Clearinghouse. This should begin during the student's freshman year and should be checked yearly for changes.

To receive senior status, a student must have successfully completed seventeen (17) units/credits and have a reasonable expectation of completing the twenty-five (25) units/credits required for graduation by the end of the summer term immediately following the current school year.

The Guthrie Board of Education recognizes that a 12-year course of study in certain specific subject areas has proven to be beneficial in assisting students to become productive citizens and to prepare for advanced study. Therefore, it is policy of the Board of Education that a minimum of twenty-five (25) units of credit be earned in the subject areas listed below to be eligible for graduation. Twenty-one (21) of the twenty-five (25) credits must be earned in the 10th, 11th, and 12th grades.

- Seniors are required to be enrolled in a full schedule, although this may include a combination of college and local hours if local requirements are met.
- A student may not be enrolled in more than two English classes in a semester.
- At least three of the last five units completed must be in attendance at Guthrie High School.
- Correspondence courses may be applied toward graduation in compliance with Oklahoma State Law and must be completed by April 15 to be eligible for graduation exercises.
- Students who need more than one credit unit for graduation SHALL NOT be permitted to participate in graduation exercises as per Oklahoma State Law.
- Concurrent college enrollment will be available for Guthrie High School students as per state regulations.
- Students may not enroll in more than two like electives in any one semester without permission of all teachers involved and the principal's approval. (Example: two art classes, two drama classes, two ag classes, etc.)

IMMUNIZATION

Oklahoma State Health Department requires all students to be immunized. Guthrie Public Schools, in accordance with these laws, requires every student enrolling to have proof of immunization. Students will not be allowed to enroll without necessary immunizations. Parents or students may check the school website for immunization guidelines.

Free Clinics

Many insurance companies will pay for the required immunizations. If not covered by your insurance, there are free clinics available.

<u>Site</u>	<u>Hours</u>
Logan County Health Dept. 215 Fairgrounds Road Guthrie, OK 73044 405-282-3485	Daily Monday thru Friday 8:00 a.m. – 11:00 a.m. & 1:00 p.m. – 4:00 p.m.

INSURANCE

Insurance is required for all students participating in extracurricular activities before they take part in any practice, scheduled contest, or class. Students already covered by a family insurance policy may have a parent sign a waiver to this requirement. **THE SCHOOL ASSUMES NO RESPONSIBILITY FOR THE SETTLEMENT OF CLAIMS.** *The school must have proof of insurance by the start of the eighth day of class or the student will be dropped from that class and assigned another class/subject.* **NO EXCEPTIONS!**

TITLE IX

The Guthrie Public School system hereby agrees that it will comply with Title IX of the Educational Amendments of 1972 which states that no person in the United States shall, on the basis of sex, be excluded from participation in, denied benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance. The School District is an equal opportunity employer.

It is, therefore, the policy of the Guthrie Independent School District No. I-1, Logan County, to provide equal opportunities without regard to race, color, national origin, sex, age, qualified handicap, or veteran status in its educational programs and activities. This includes, but is not

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limited to, admissions, educational services, financial aid, and employment. Inquiries concerning application of this policy may be referred to the Title IX Coordinator, Guthrie Public Schools Administration Building, 802 East Vilas, Guthrie, OK, 73044; telephone (405) 282-8900.

DISCLAIMER

The preceding discipline steps are meant as a guide only. In severe or unusual cases, the judgment of the Administrator will take precedence. The Guthrie Public School Policy Manual will also be used in regard to school-student relationships. A copy of this policy can be viewed on the Guthrie Public Schools website at www.guthriepls.net.

**I-1 LOGAN COUNTY
GUTHRIE PUBLIC SCHOOLS
BUDGET COMPARISONS
FYE 6-30-18**

	CURRENT YEAR	PRIOR YEAR	DIFFERENCE
GENERAL FUND			
carry-over	\$2,921,917.48	\$2,414,721.95	\$507,195.53
miscellaneous revenue estimates	17,408,449.02	15,451,198.58	1,957,250.44
ad valorem tax estimates	4,995,556.87	4,756,859.41	238,697.46
total budget	<u><u>\$25,325,923.37</u></u>	<u><u>\$22,622,779.94</u></u>	<u><u>\$2,703,143.43</u></u>
BUILDING FUND			
carry-over	\$773,186.37	\$607,513.54	\$165,672.83
ad valorem tax estimates	713,650.98	679,551.35	34,099.63
total budget	<u><u>\$1,486,837.35</u></u>	<u><u>\$1,287,064.89</u></u>	<u><u>\$199,772.46</u></u>
CHILD NUTRITION FUND			
carry-over	\$187,823.13	\$199,238.03	(\$11,414.90)
miscellaneous revenue estimates	1,304,120.48	1,423,625.18	(119,504.70)
supplementals			0.00
total budget	<u><u>\$1,491,943.61</u></u>	<u><u>\$1,622,863.21</u></u>	<u><u>(\$130,919.60)</u></u>
SCHOOL AGE CARE FUND			
carry-over	\$75,619.14	\$75,619.14	\$0.00
miscellaneous revenue estimates	0.00	0.00	0.00
total budget	<u><u>\$75,619.14</u></u>	<u><u>\$75,619.14</u></u>	<u><u>\$0.00</u></u>
SINKING FUND			
millage levy	<u><u>14.12</u></u>	<u><u>12.47</u></u>	<u><u>1.65</u></u>

**School District
2018-2019 Estimate of Needs
and
Financial Statement of the Fiscal Year 2017-2018**

**Board of Education of Guthrie Public Schools
District No. I-1
County of Logan
State of Oklahoma**

To the Excise Board of said County and State, Greetings:

Pursuant to the requirements of 68 O. S. 2001 Section 3002, we submit herewith, for your consideration the within statement of the financial condition of the Board of Education of Guthrie Public Schools, District No. I-1, County of Logan, State of Oklahoma for the fiscal year beginning July 1, 2018, and ending June 30, 2019, together with an itemized statement of the estimated Income and Probable Needs of said School District for the ensuing fiscal year. We have separately prepared, executed and submit Financial Statements for the Fiscal Year so terminated, and Estimate of Requirements for the ensuing Fiscal Year, for such Sinking Fund, if any, as pertains to this District for the Bond, Coupon, and Judgment indebtedness, if any, outstanding and unpaid as of June 30, 2019, and also for the Sinking Fund of any disorganized District whose area or the major portion thereof is now embraced within the boundaries of this District; and this Certificate is as applicable thereto as if fully embodied therein. The same have been prepared in conformity with Statute.

Two copies of this Financial Statement and Estimate of Needs should be filed with the County Clerk not later than September 30 for all School Districts. One complete signed copy must be sent to the State Auditor and Inspector, 2300 N. Lincoln Blvd Room 100, Oklahoma City, OK 73105-4801 and one copy will be retained by the County Clerk. If publication may not be had by date required for filing, affidavit and proof of publication are required to be attached within five days after date of filing.

Prepared by: Putnam & Company, PLLC

Submitted to the Logan County Excise Board

This _____ Day of _____, 2018

School Board Member's Signatures

Chairman: _____

Clerk: _____

Member: _____

Member: _____

Member: _____

Member: _____

Member: _____

Member: _____

Member: _____

Member: _____

Treasurer _____

In addition,

1. We, the undersigned, duly elected, qualified and acting officers of the Board of Education of the aforesaid School District located wholly or in major area in the County and State aforesaid, do hereby certify that, at regular session begun at the time provided by law, we carefully considered the reports submitted by the several officers and employees as required by 68 O. S. 2001 Section 3004, carefully considered the statements and estimate of needs heretofore prepared for the purpose of ascertaining any additional or emergency levy necessary for the ensuing fiscal year and revised, corrected or amended the same to disclose the true fiscal condition as of June 30, 2018, and to provide for the needs of the District for the ensuing fiscal year as now ascertained; and we do hereby certify that the within statement of the financial condition is true and correct, and that the within estimates for all purposes for the ensuing fiscal year are reasonably necessary for the proper conduct of the affairs of said School District, and that the statement of Estimated Income from sources other than ad valorem taxes is not in excess of the lawfully authorized ratio of the actual collections from such sources during the previous fiscal year.

2. We further certify that any cash fund balance reported in our Building Fund is required for immediate or cumulative program of construction unless there be attached within a verified copy of a resolution signed by a majority of the members of this Board to the effect the program of building has been completed or abandoned. If attached, then the Excise Board is directed to apply said Balance to reduce Levies in accordance with 62 O. S. 2001, Section 333.

3. We also certify that a levy of 15.000 Mills over and above the number of mills allocated by the County Excise Board will be reasonably necessary for the proper conduct of the affairs of said school district during the fiscal year 2018-2019.

4. We also certify that, after due and legal notice of an election thereon, an emergency levy of 5.000 Mills, over and above the number of mills provided by Law and allocated by the County Excise Board in addition thereto for school purposes, were made permanent by election.

5. We also certify that, after due and legal notice of an election thereon, a local support levy of 10.000 Mills, in addition to the levies hereinbefore provided, were made permanent by election.

6. We also certify that, after due and legal notice of an election thereon, pursuant to Article 10, Section 10, of the Constitution of Oklahoma, an additional levy of 5.000 Mills, were made permanent by election.

Clerk of Board of Education

President of Board of Education

Treasurer of Board of Education

Subscribed and sworn to before me this _____ day of _____, 2018.

Notary Public

My Commission Expires

Affidavit of Publication

State of Oklahoma, County of Logan

I, _____, the undersigned duly qualified and acting Clerk of the Board of Education of Guthrie Public Schools, School District No. I-1, County and State aforesaid, being first duly sworn according to law, hereby depose and say:

- 1. That I complied with 68 O. S. 2001 Section 3002, (both independent and dependent) by having the within Financial Statement and Estimate of Needs which was prepared at the time and in the manner provided by law, published as required by law, in a legally-qualified newspaper of general circulation in the district, there being no legally-qualified newspaper published in the school district, as evidenced by a copy of such published statement and estimate together with proof of publication thereof attached hereto marked Exhibit No. 1 and made a part hereof (strike inapplicable phrases).
- 2. That I complied with currently effective statutes, by having the Notice of Emergency Levy Election and the call for such Election on the date hereinbefore certified by the Governing Board, the Itemized Statements and the Itemized Estimate of the amount necessary for the ensuing fiscal year requiring such emergency levy for the current expense purposes as prepared by the Board of Education duly published or posted, as the case may be, in full compliance with law for this class of school district, and as provided by law duly made public in the manner and at the time provided by law, for this class of district and in all respects according to law, in relation to said election on such emergency levy as hereinbefore certified by said Governing Board.
- 3. That I complied with the statute by having published or posted (if required for this class of district) the notice of local support levy election, and the call for such election on the date hereinbefore certified by the Board of Education. That the Estimate of Needs as prepared by the Board of Education required such local support levy in addition to other tax levies, to fully meet the current expense purposes of the school district for the ensuing year.
- 4. That in conformity to resolution by said Board of Education, I caused Notice of Building Fund Levy Election under the provisions of Article 10, Section 10, Oklahoma Constitution, and the Call of such Election on the date hereinbefore certified by the Governing Board, together with Itemized Statements and an Estimate of the amount necessary for the ensuing fiscal year requiring such levy for the purpose of erecting, remodeling or repairing school buildings, and for purchasing school furniture, in said District, published or posted to contain such Notice and Call, fixing the number of voting places and particularly describing each and every such place or places, and fixing the day on which such election should be had after the expiration of such notice, duly published or posted as is required by law for this class of district.

Clerk, Board of Education
Subscribed and sworn to before me this ____ day of _____, 2018.

Notary Public

My Commission Expires

Secretary and Clerk of Excise Board
Logan County, Oklahoma

**Putnam & Company, PLLC
Certified Public Accountants
169 E. 32nd Street
Edmond, Oklahoma 73013**

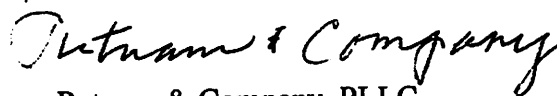
Independent Accountant's Compilation Letter

Board of Education
Guthrie Public Schools

Management is responsible for the accompanying financial statements of Guthrie Public Schools, as of and for the year ended June 30, 2018, the Estimate of Needs (SA&I Form 2661R06) for the fiscal year ended June 30, 2019, and the related Publication Sheet (SA&I Form 2662R06, Exhibit Z) included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements of Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these prescribed financial statements.

These financial statements and information included in the accompanying prescribed form are presented in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 O.S. 3003.B and as further defined by rules promulgated by the Oklahoma State Department of Education per 70 O.S. 5-134.I.D., and are not intended to be a complete presentation of the School's assets and liabilities.

This report is intended solely for the information and use of the Oklahoma State Department of Education, the School District, the County Excise Board, and for filing with the State Auditor and Inspector and is not intended to be and should not be used by anyone other than these specified parties.


Putnam & Company, PLLC
Certified Public Accountants

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GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'A'

Schedule 1: Current Balance Sheet for June 30, 2018	
	Amount
ASSETS:	
Cash Balances	\$4,671,105.72
Investments	\$0.00
TOTAL ASSETS	\$4,671,105.72
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$904,754.99
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$844,433.25
TOTAL LIABILITIES AND RESERVES	\$1,749,188.24
CASH FUND BALANCE JUNE 30, 2018	\$2,921,917.48
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$4,671,105.72

Schedule 2: Revenue and Requirements, 2017-2018		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$22,622,779.94	\$23,689,017.24
LESS: REQUIREMENTS:		
Expenditures (Schedule 8)	\$22,622,779.94	\$20,767,099.76
CASH FUND BALANCE JUNE 30, 2018	\$0.00	\$2,921,917.48

Schedule 3: General Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2017-18	2016-17	PRE-2016	Total
Cash Balance Reported to Excise Board 6-30-17	\$0.00	\$2,982,027.52	\$0.00	\$2,982,027.52
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$21,272,943.31	\$0.00	\$0.00	\$21,272,943.31
Cash Balances Transferred (Sch 6 Source Code 6110)	\$2,414,721.95	-\$2,414,721.95	\$0.00	\$0.00
Prior Year Lapsed Apprpr (Sch 6 Source Code 6130)	\$603.90	-\$603.90	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$748.08	-\$748.08	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES, NON-REVENUE RECEIPTS & CASH BALAN	\$23,689,017.24	-\$2,416,073.93	\$0.00	\$21,272,943.31
Warrants Paid of Year in Caption	\$19,017,911.52	\$565,953.59	\$0.00	\$19,583,865.11
TOTAL DISBURSEMENTS	\$19,017,911.52	\$565,953.59	\$0.00	\$19,583,865.11
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$4,671,105.72	\$0.00	\$0.00	\$4,671,105.72
Reserve for Warrants Outstanding (Schedule 4)	\$904,754.99	\$0.00	\$0.00	\$904,754.99
Reserve for Encumbrances (Schedule 8)	\$844,433.25	\$0.00	\$0.00	\$844,433.25
TOTAL LIABILITIES AND RESERVE	\$1,749,188.24	\$0.00	\$0.00	\$1,749,188.24
DEFICIT:	\$0.00	\$0.00	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$2,921,917.48	\$0.00	\$0.00	\$2,921,917.48

Schedule 4: General Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2017-18	2016-17	PRE-2016	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$476,619.28	\$0.00	\$476,619.28
Warrants Registered During Year	\$19,922,666.51	\$90,082.39	\$0.00	\$20,012,748.90
TOTAL	\$19,922,666.51	\$566,701.67	\$0.00	\$20,489,368.18
Warrants Paid During Year	\$19,017,911.52	\$565,953.59	\$0.00	\$19,583,865.11
Warrants Covered to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$748.08	\$0.00	\$748.08
TOTAL WARRANTS RETIRED	\$19,017,911.52	\$566,701.67	\$0.00	\$19,584,613.19
BALANCE WARRANTS OUTSTANDING JUNE 30, 2018	\$904,754.99	\$0.00	\$0.00	\$904,754.99

Schedule 5: 2017 Ad Valorem Tax Account		
ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018	35.840 Mills	Amount
2017 Net Valuation Certified to County Excise Board		\$145,997,359.00
Total Proceeds of Levy as Certified		\$5,232,545.35
Additions:		\$0.00
Deductions:		\$0.00
Gross Balance Tax		\$5,232,545.35
Less Reserve for Delinquent Tax		\$475,685.94
Reserve for Protests Pending		\$0.00
Balance Available Tax		\$4,756,859.41
Deduct 2017 Tax Apportioned		\$5,042,210.43
Net Balance 2017 Tax in Process of Collection		\$0.00
Excess Collections		\$285,351.02

See Accountant's Compilation Report
GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'A'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2017-18 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$4,756,859.41	\$5,042,210.43
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$116,135.22
1130 Revenue In Lieu Of Taxes	\$0.00	\$17,052.20
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$4,756,859.41	\$5,175,397.85
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$31,817.55
1400 Rental, Disposals and Commissions	\$0.00	\$54,991.39
1500 Reimbursements	\$0.00	\$16,455.51
1600 Other Local Sources of Revenue	\$0.00	\$107,696.33
1700 Child Nutrition Programs	\$0.00	\$0.00
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$4,756,859.41	\$5,386,358.63
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	\$596,772.00	\$665,206.60
2200 County Apportionment (Mortgage Tax)	\$215,497.85	\$248,125.24
2300 Resale of Property Fund Distribution	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$812,269.85	\$913,331.84
3000 STATE SOURCES OF REVENUE:		
3100 STATE DEDICATED SOURCES OF REVENUE		
3110 Gross Production Tax	\$472,782.33	\$870,017.77
3120 Motor Vehicle Collections	\$1,229,711.05	\$1,282,842.87
3130 Rural Electric Cooperative Tax	\$82,912.06	\$85,780.57
3140 State School Land Earnings	\$505,980.13	\$521,593.19
3150 Vehicle Tax Stamps	\$6,911.69	\$9,530.04
3160 Farm Implement Tax Stamps	\$1,709.08	\$1,398.95
3170 Trailers and Mobile Homes	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$2,300,006.34	\$2,771,163.39
3200 STATE AID - NONCATEGORICAL		
3210 Foundation and Salary Incentive Aid	\$8,398,170.00	\$8,041,469.00
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$2,254,844.04	\$2,142,469.56
TOTAL STATE AID - NONCATEGORICAL	\$10,653,014.04	\$10,183,938.56
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$74,079.60
3400 State - Categorical	\$0.00	\$55,168.43
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$92.06
3700 Child Nutrition Program	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$90,441.00	\$112,332.65
TOTAL STATE SOURCES OF REVENUE	\$13,043,461.38	\$13,196,774.69
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$53,013.00	\$119,553.94
4200 Disadvantaged Students	\$842,582.59	\$851,370.70
4300 Individuals With Disabilities	\$656,544.76	\$578,805.00
4400 No Child Left Behind	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	\$0.00
4800 Federal Vocational Education	\$43,327.00	\$11,118.24
TOTAL FEDERAL SOURCES OF REVENUE	\$1,595,467.35	\$1,560,847.88
5000 NON-REVENUE RECEIPTS:	\$0.00	\$215,630.27
TOTAL NON-REVENUE RECEIPTS	\$0.00	\$215,630.27
6000 BALANCE SHEET ACCOUNTS:		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$2,414,721.95	\$2,414,721.95
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$603.90
6140 Estopped Warrants by Statute	\$0.00	\$748.08
TOTAL CASH ACCOUNTS	\$2,414,721.95	\$2,416,073.93
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$2,414,721.95	\$2,416,073.93
GRAND TOTAL	\$22,622,779.94	\$23,689,017.24

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'A'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2017-18 Account	BASIS AND LIMIT OF ENSUING ESTIMATE	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
1000 DISTRICT SOURCES OF REVENUE:				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$285,351.02	99.07%	\$4,995,556.87	\$4,995,556.87
1120 Ad Valorem Tax Levy (Prior Years)	\$116,135.22	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$17,052.20	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$418,538.44		\$4,995,556.87	\$4,995,556.87
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$31,817.55	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$54,991.39	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$16,455.51	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$107,696.33	0.00%	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$629,499.22		\$4,995,556.87	\$4,995,556.87
2000 INTERMEDIATE SOURCES OF REVENUE:				
2100 County 4 Mill Ad Valorem Tax	\$68,434.60	90.00%	\$598,685.94	\$598,685.94
2200 County Apportionment (Mortgage Tax)	\$32,627.39	90.00%	\$223,312.72	\$223,312.72
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$101,061.99		\$821,998.66	\$821,998.66
3000 STATE SOURCES OF REVENUE:				
3100 STATE DEDICATED SOURCES OF REVENUE:				
3110 Gross Production Tax	\$397,235.44	90.00%	\$783,015.99	\$783,015.99
3120 Motor Vehicle Collections	\$53,131.82	90.00%	\$1,154,558.58	\$1,154,558.58
3130 Rural Electric Cooperative Tax	\$2,868.51	90.00%	\$77,202.51	\$77,202.51
3140 State School Land Earnings	\$15,613.06	90.00%	\$469,433.87	\$469,433.87
3150 Vehicle Tax Stamps	\$2,618.35	90.00%	\$8,577.04	\$8,577.04
3160 Farm Implement Tax Stamps	-\$310.13	90.00%	\$1,259.06	\$1,259.06
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$471,157.05		\$2,494,047.05	\$2,494,047.05
3200 STATE AID - NONCATEGORICAL				
3210 Foundation and Salary Incentive Aid	-\$356,701.00	121.70%	\$9,786,614.00	\$9,786,614.00
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00
3250 Flexible Benefit Allowance	-\$112,374.48	101.45%	\$2,173,479.00	\$2,173,479.00
TOTAL STATE AID - NONCATEGORICAL	-\$469,075.48		\$11,960,093.00	\$11,960,093.00
3300 State Aid - Competitive Grants - Categorical	\$74,079.60	0.00%	\$0.00	\$0.00
3400 State - Categorical	\$55,168.43	288.18%	\$158,982.18	\$158,982.18
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$92.06	0.00%	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$21,891.65	0.00%	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$153,313.31		\$14,613,122.23	\$14,613,122.23
4000 FEDERAL SOURCES OF REVENUE:				
4100 Grants-In-Aid Direct From The Federal Government	\$66,540.94	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$8,788.11	131.50%	\$1,119,578.04	\$1,119,578.04
4300 Individuals With Disabilities	-\$77,739.76	141.67%	\$819,980.82	\$819,980.82
4400 No Child Left Behind	\$0.00	0.00%	\$33,769.27	\$33,769.27
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
4800 Federal Vocational Education	-\$32,208.76	0.00%	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	-\$34,619.47		\$1,973,328.13	\$1,973,328.13
5000 NON-REVENUE RECEIPTS:				
TOTAL NON-REVENUE RECEIPTS	\$215,630.27	0.00%	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS:				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	121.00%	\$2,921,917.48	\$2,921,917.48
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$603.90	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$748.08	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$1,351.98		\$2,921,917.48	\$2,921,917.48
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$1,351.98		\$2,921,917.48	\$2,921,917.48
GRAND TOTAL	\$1,066,237.30		\$25,325,923.37	\$25,325,923.37

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'A'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2017			
	RESERVES 06-30-2017	WARRANTS ISSUED SINCE	BALANCE LAPSED
TOTAL PRIOR YEAR RESERVES	\$90,686.29	\$90,082.39	\$603.90

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2018		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
1000 INSTRUCTION	\$11,894,696.34	\$0.00	\$11,894,696.34
2000 SUPPORT SERVICES:			
2100 Support Services - Students	\$1,361,216.45	\$0.00	\$1,361,216.45
2200 Support Services - Instructional Staff	\$1,063,050.55	\$0.00	\$1,063,050.55
2300 Support Services - General Administration	\$793,565.34	\$0.00	\$793,565.34
2400 Support Services - School Administration	\$1,370,334.86	\$0.00	\$1,370,334.86
2500 Support Services - Business	\$1,633,250.57	\$0.00	\$1,633,250.57
2600 Operations And Maintenance of Plant Services	\$2,035,537.68	\$0.00	\$2,035,537.68
2700 Student Transportation Services	\$2,181,572.28	\$0.00	\$2,181,572.28
TOTAL SUPPORT SERVICES	\$10,438,527.73	\$0.00	\$10,438,527.73
3000 OPERATION OF NON-INSTRUCTION SERVICES:			
3100 Child Nutrition Programs Operations	\$145,333.15	\$0.00	\$145,333.15
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$145,333.15	\$0.00	\$145,333.15
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$110.89	\$0.00	\$110.89
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$104,989.44	\$0.00	\$104,989.44
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$105,100.33	\$0.00	\$105,100.33
5000 OTHER OUTLAYS:			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$37,772.59	\$0.00	\$37,772.59
5600 Correcting Entry	\$1,349.80	\$0.00	\$1,349.80
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$39,122.39	\$0.00	\$39,122.39
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00
TOTAL GENERAL FUND 2017-18 FISCAL YEAR	\$22,622,779.94	\$0.00	\$22,622,779.94

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'A'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2018				2017-2018
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	EXPENDITURES FOR CURRENT EXPENSE PURPOSES
1000 INSTRUCTION:	\$11,046,462.27	\$376,481.00	\$471,753.07	\$11,422,943.27
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$1,265,975.10	\$5,350.25	\$89,891.10	\$1,271,325.35
2200 Support Services - Instructional Staff	\$994,913.32	\$3,458.57	\$64,678.66	\$998,371.89
2300 Support Services - General Administration	\$716,487.06	\$16,479.72	\$60,598.56	\$732,966.78
2400 Support Services - School Administration	\$1,370,317.73	\$317.07	-\$299.94	\$1,370,634.80
2500 Support Services - Business	\$545,805.95	\$1,488.07	\$1,085,956.55	\$547,294.02
2600 Operations And Maintenance of Plant Services	\$1,886,305.92	\$96,012.28	\$53,219.48	\$1,982,318.20
2700 Student Transportation Services	\$1,830,358.99	\$344,846.29	\$6,367.00	\$2,175,205.28
TOTAL SUPPORT SERVICES	\$8,610,164.07	\$467,952.25	\$1,360,411.41	\$9,078,116.32
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$130,398.30	\$0.00	\$14,934.85	\$130,398.30
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$130,398.30	\$0.00	\$14,934.85	\$130,398.30
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$110.89	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$104,989.44	\$0.00	\$0.00	\$104,989.44
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$104,989.44	\$0.00	\$110.89	\$104,989.44
5000 OTHER OUTLAYS:				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$29,277.43	\$0.00	\$8,495.16	\$29,277.43
5600 Correcting Entry	\$1,375.00	\$0.00	-\$25.20	\$1,375.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$30,652.43	\$0.00	\$8,469.96	\$30,652.43
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL GENERAL FUND 2017-18 FISCAL YEAR	\$19,922,666.51	\$844,433.25	\$1,855,680.18	\$20,767,099.76

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2018-19		Estimate of Needs by	Approved by
PURPOSE:		Governing Board	County Excise Board
Current Expense		\$25,325,923.37	\$25,325,923.37
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
GRAND TOTAL - Home School		\$25,325,923.37	\$25,325,923.37

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'B'

Schedule 1: Current Balance Sheet for June 30, 2018		Amount
ASSETS:		
Cash Balances		\$75,619.14
Investments		\$0.00
TOTAL ASSETS		\$75,619.14
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2018		\$75,619.14
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$75,619.14

Schedule 2: Revenue and Requirements, 2017-2018		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$75,619.14	\$75,619.14
LESS: REQUIREMENTS:		
Expenditures (Schedule 8)	\$75,619.14	\$0.00
CASH FUND BALANCE JUNE 30, 2018	\$0.00	\$75,619.14

Schedule 3: Co-op Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2017-18	2016-17	PRE-2016	Total
Cash Balance Reported to Excise Board 6-30--2	\$0.00	\$75,619.14	\$0.00	\$75,619.14
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$0.00	\$0.00	\$0.00	\$0.00
Cash Balances Transferred (Sch 6 Source Code 6110)	\$75,619.14	-\$75,619.14	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$0.00	\$0.00	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE	\$75,619.14	-\$75,619.14	\$0.00	\$0.00
Warrants Paid of Year in Caption	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DISBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, -1	\$75,619.14	\$0.00	\$0.00	\$75,619.14
Reserve for Warrants Outstanding (Schedule 4)	\$0.00	\$0.00	\$0.00	\$0.00
Reserve for Encumbrances (Schedule 8)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
DEFICIT:	\$0.00	\$0.00	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$75,619.14	\$0.00	\$0.00	\$75,619.14

Schedule 4: Co-op Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2017-18	2016-17	PRE-2016	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Registered During Year	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Paid During Year	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Covered to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WARRANTS RETIRED	\$0.00	\$0.00	\$0.00	\$0.00
BALANCE WARRANTS OUTSTANDING JUNE 30, 2018	\$0.00	\$0.00	\$0.00	\$0.00

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'B'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances			
SOURCE	2017-18 Account		
	AMOUNT ESTIMATED	ACTUALLY COLLECTED	
1000 DISTRICT SOURCES OF REVENUE:			
1100 TAXES LEVIED/ASSESSED			
1110 Ad Valorem Tax Levy (Current Year)		\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)		\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes		\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas		\$0.00	\$0.00
1190 Other Taxes		\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED		\$0.00	\$0.00
1200 Tuition & Fees		\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales		\$0.00	\$0.00
1400 Rental, Disposals and Commissions		\$0.00	\$0.00
1500 Reimbursements		\$0.00	\$0.00
1600 Other Local Sources of Revenue		\$0.00	\$0.00
1700 Child Nutrition Programs		\$0.00	\$0.00
1800 Athletics		\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE		\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE			
2100 County 4 Mill Ad Valorem Tax		\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)		\$0.00	\$0.00
2300 Resale of Property Fund Distribution		\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue		\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE		\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:			
3100 STATE DEDICATED SOURCES OF REVENUE			
3110 Gross Production Tax		\$0.00	\$0.00
3120 Motor Vehicle Collections		\$0.00	\$0.00
3130 Rural Electric Cooperative Tax		\$0.00	\$0.00
3140 State School Land Earnings		\$0.00	\$0.00
3150 Vehicle Tax Stamps		\$0.00	\$0.00
3160 Farm Implement Tax Stamps		\$0.00	\$0.00
3170 Trailers and Mobile Homes		\$0.00	\$0.00
3190 Other Dedicated Revenue		\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE		\$0.00	\$0.00
3200 STATE AID - NONCATEGORICAL			
3210 Foundation and Salary Incentive Aid		\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance		\$0.00	\$0.00
3230 Teacher Consultant Stipend		\$0.00	\$0.00
3240 Disaster Assistance		\$0.00	\$0.00
3250 Flexible Benefit Allowance		\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL		\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical		\$0.00	\$0.00
3400 State - Categorical		\$0.00	\$0.00
3500 Special Programs		\$0.00	\$0.00
3600 Other State Sources of Revenue		\$0.00	\$0.00
3700 Child Nutrition Program		\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source		\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE		\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE:			
4100 Grants-In-Aid Direct From The Federal Government		\$0.00	\$0.00
4200 Disadvantaged Students		\$0.00	\$0.00
4300 Individuals With Disabilities		\$0.00	\$0.00
4400 No Child Left Behind		\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources		\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education		\$0.00	\$0.00
4700 Child Nutrition Programs		\$0.00	\$0.00
4800 Federal Vocational Education		\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE		\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS:			
TOTAL NON-REVENUE RECEIPTS		\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS			
6100 CASH ACCOUNTS			
6110 Cash Forward		\$75,619.14	\$75,619.14
6130 Prior-Year Lapsed Appropriations (Schedule 6)		\$0.00	\$0.00
6140 Estopped Warrants by Statute		\$0.00	\$0.00
TOTAL CASH ACCOUNTS		\$75,619.14	\$75,619.14
6200 Interfund Transfers		\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS		\$75,619.14	\$75,619.14
GRAND TOTAL		\$75,619.14	\$75,619.14

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'B'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)					
SOURCE	2017-18 Account	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD	
	OVER/UNDER				
1000 DISTRICT SOURCES OF REVENUE:					
1100 TAXES LEVIED/ASSESSED					
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00		\$0.00	\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1500 Reimbursements	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE					
2100 County 4 Mill Ad Valorem Tax	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:					
3100 STATE DEDICATED SOURCES OF REVENUE:					
3110 Gross Production Tax	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00	\$0.00
3200 STATE AID - NONCATEGORICAL					
3210 Foundation and Salary Incentive Aid	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00		\$0.00	\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3400 State - Categorical	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE:					
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS:					
TOTAL NON-REVENUE RECEIPTS	\$0.00		\$0.00	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS:					
6100 CASH ACCOUNTS					
6110 Cash Forward	\$0.00	100.00%	\$75,619.14	\$75,619.14	\$75,619.14
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$0.00		\$75,619.14	\$75,619.14	\$75,619.14
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$0.00		\$75,619.14	\$75,619.14	\$75,619.14
GRAND TOTAL	\$0.00		\$75,619.14	\$75,619.14	\$75,619.14

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'B'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2017			
	RESERVES 06-30-2017	WARRANTS ISSUED SINCE	BALANCE LAPSED
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2018		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
1000 INSTRUCTION:	\$75,619.14	\$0.00	\$75,619.14
2000 SUPPORT SERVICES:			
2100 Support Services - Students	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$0.00	\$0.00	\$0.00
2600 Operations And Maintenance of Plant Services	\$0.00	\$0.00	\$0.00
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:			
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$0.00	\$0.00	\$0.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00
TOTAL CO-OP FUND 2017-18 FISCAL YEAR	\$75,619.14	\$0.00	\$75,619.14

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'B'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2018				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2017-2018 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
1000 INSTRUCTION:	\$0.00	\$0.00	\$75,619.14	\$0.00
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$0.00	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$0.00	\$0.00	\$0.00	\$0.00
2600 Operations And Maintenance of Plant Services	\$0.00	\$0.00	\$0.00	\$0.00
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$0.00	\$0.00	\$0.00	\$0.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CO-OP FUND 2017-18 FISCAL YEAR	\$0.00	\$0.00	\$75,619.14	\$0.00

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2018-19		Estimate of Needs by Governing Board	Approved by County Excise Board
PURPOSE:			
Current Expense		\$75,619.14	\$75,619.14
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
GRAND TOTAL - Home School		\$75,619.14	\$75,619.14

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'C'

Schedule 1: Current Balance Sheet for June 30, 2018		Amount
ASSETS:		
Cash Balances		\$808,128.83
Investments		\$0.00
TOTAL ASSETS		\$808,128.83
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$25,941.81
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$9,000.65
TOTAL LIABILITIES AND RESERVES		\$34,942.46
CASH FUND BALANCE JUNE 30, 2018		\$773,186.37
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$808,128.83

Schedule 2: Revenue and Requirements, 2017-2018		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$1,287,064.89	\$1,360,301.03
LESS: REQUIREMENTS:		
Expenditures (Schedule 8)	\$1,287,064.89	\$587,114.66
CASH FUND BALANCE JUNE 30, 2018	\$0.00	\$773,186.37

Schedule 3: Building Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2017-18	2016-17	PRE-2016	Total
Cash Balance Reported to Excise Board 6-30-17	\$0.00	\$650,372.82	\$0.00	\$650,372.82
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$752,746.49	\$0.00	\$0.00	\$752,746.49
Cash Balances Transferred (Sch 6 Source Code 6110)	\$607,513.54	-\$607,513.54	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$41.00	-\$41.00	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE	\$1,360,301.03	-\$607,554.54	\$0.00	\$752,746.49
Warrants Paid of Year in Caption	\$552,172.20	\$42,818.28	\$0.00	\$594,990.48
TOTAL DISBURSEMENTS	\$552,172.20	\$42,818.28	\$0.00	\$594,990.48
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$808,128.83	\$0.00	\$0.00	\$808,128.83
Reserve for Warrants Outstanding (Schedule 4)	\$25,941.81	\$0.00	\$0.00	\$25,941.81
Reserve for Encumbrances (Schedule 8)	\$9,000.65	\$0.00	\$0.00	\$9,000.65
TOTAL LIABILITIES AND RESERVE	\$34,942.46	\$0.00	\$0.00	\$34,942.46
DEFICIT:	\$0.00	\$0.00	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$773,186.37	\$0.00	\$0.00	\$773,186.37

Schedule 4: Building Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2017-18	2016-17	PRE-2016	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$23,052.28	\$0.00	\$23,052.28
Warrants Registered During Year	\$578,114.01	\$19,766.00	\$0.00	\$597,880.01
TOTAL	\$578,114.01	\$42,818.28	\$0.00	\$620,932.29
Warrants Paid During Year	\$552,172.20	\$42,818.28	\$0.00	\$594,990.48
Warrants Covered to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WARRANTS RETIRED	\$552,172.20	\$42,818.28	\$0.00	\$594,990.48
BALANCE WARRANTS OUTSTANDING JUNE 30, 2018	\$25,941.81	\$0.00	\$0.00	\$25,941.81

Schedule 5: 2017 Ad Valorem Tax Account		
ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018	5.120 Mills	Amount
2017 Net Valuation Certified to County Excise Board		\$145,997,359.00
Total Proceeds of Levy as Certified		\$747,506.48
Additions:		\$0.00
Deductions:		\$0.00
Gross Balance Tax		\$747,506.48
Less Reserve for Delinquent Tax		\$67,955.13
Reserve for Protests Pending		\$0.00
Balance Available Tax		\$679,551.35
Deduct 2017 Tax Apportioned		\$720,315.79
Net Balance 2017 Tax in Process of Collection		\$0.00
Excess Collections		\$40,764.44

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'C'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2017-18 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$679,551.35	\$720,315.79
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$16,590.69
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$679,551.35	\$736,906.48
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	\$0.00
1500 Reimbursements	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	\$15,627.00
1700 Child Nutrition Programs	\$0.00	\$0.00
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$679,551.35	\$752,533.48
2000 INTERMEDIATE SOURCES OF REVENUE		
2100 County 4 Mill Ad Valorem Tax	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:		
3100 STATE DEDICATED SOURCES OF REVENUE		
3110 Gross Production Tax	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	\$199.86
3170 Trailers and Mobile Homes	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00	\$199.86
3200 STATE AID - NONCATEGORICAL		
3210 Foundation and Salary Incentive Aid	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00
3400 State - Categorical	\$0.00	\$0.00
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$13.15
3700 Child Nutrition Program	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$0.00	\$213.01
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS:		
TOTAL NON-REVENUE RECEIPTS	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$607,513.54	\$607,513.54
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$41.00
6140 Estopped Warrants by Statute	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$607,513.54	\$607,554.54
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$607,513.54	\$607,554.54
GRAND TOTAL	\$1,287,064.89	\$1,360,301.03

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'C'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2017-18 Account	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
1000 DISTRICT SOURCES OF REVENUE:				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$40,764.44	99.07%	\$713,650.98	\$713,650.98
1120 Ad Valorem Tax Levy (Prior Years)	\$16,590.69	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$57,355.13		\$713,650.98	\$713,650.98
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$0.00	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$15,627.00	0.00%	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$72,982.13		\$713,650.98	\$713,650.98
2000 INTERMEDIATE SOURCES OF REVENUE				
2100 County 4 Mill Ad Valorem Tax	\$0.00	0.00%	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	0.00%	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:				
3100 STATE DEDICATED SOURCES OF REVENUE:				
3110 Gross Production Tax	\$0.00	0.00%	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	0.00%	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	0.00%	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	0.00%	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$199.86	0.00%	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$199.86		\$0.00	\$0.00
3200 STATE AID - NONCATEGORICAL				
3210 Foundation and Salary Incentive Aid	\$0.00	0.00%	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00		\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3400 State - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$13.15	0.00%	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$213.01		\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE:				
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS:				
TOTAL NON-REVENUE RECEIPTS	\$0.00		\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	127.27%	\$773,186.37	\$773,186.37
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$41.00	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$41.00		\$773,186.37	\$773,186.37
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$41.00		\$773,186.37	\$773,186.37
GRAND TOTAL	\$73,236.14		\$1,486,837.35	\$1,486,837.35

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'C'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2017			
	RESERVES 06-30-2017	WARRANTS ISSUED SINCE	BALANCE LAPSED
TOTAL PRIOR YEAR RESERVES	\$19,807.00	\$19,766.00	\$41.00

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2018		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
1000 INSTRUCTION:	\$1,505.76	\$0.00	\$1,505.76
2000 SUPPORT SERVICES:			
2100 Support Services - Students	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$682,633.23	\$0.00	\$682,633.23
2600 Operations And Maintenance of Plant Services	\$602,325.90	\$0.00	\$602,325.90
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$1,284,959.13	\$0.00	\$1,284,959.13
3000 OPERATION OF NON-INSTRUCTION SERVICES:			
3100 Child Nutrition Programs Operations	\$600.00	\$0.00	\$600.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$600.00	\$0.00	\$600.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$0.00	\$0.00	\$0.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00
TOTAL BUILDING FUND 2017-18 FISCAL YEAR	\$1,287,064.89	\$0.00	\$1,287,064.89

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'C'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2018				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2017-2018 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
1000 INSTRUCTION:	\$1,341.00	\$0.00	\$164.76	\$1,341.00
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$0.00	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$106.00	\$0.00	\$682,527.23	\$106.00
2600 Operations And Maintenance of Plant Services	\$576,067.01	\$9,000.65	\$17,258.24	\$585,067.66
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$576,173.01	\$9,000.65	\$699,785.47	\$585,173.66
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$600.00	\$0.00	\$0.00	\$600.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$600.00	\$0.00	\$0.00	\$600.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$0.00	\$0.00	\$0.00	\$0.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL BUILDING FUND 2017-18 FISCAL YEAR	\$578,114.01	\$9,000.65	\$699,950.23	\$587,114.66

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2018-19		
PURPOSE:	Estimate of Needs by Governing Board	Approved by County Excise Board
Current Expense	\$1,486,837.35	\$1,486,837.35
Pro rata share of County Assessor's Budget as determined by County Excise Board	\$0.00	\$0.00
GRAND TOTAL - Home School	\$1,486,837.35	\$1,486,837.35

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'D'

Schedule 1: Current Balance Sheet for June 30, 2018		Amount
ASSETS:		
Cash Balances		\$255,366.08
Investments		\$0.00
TOTAL ASSETS		\$255,366.08
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$49,201.45
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$18,341.50
TOTAL LIABILITIES AND RESERVES		\$67,542.95
CASH FUND BALANCE JUNE 30, 2018		\$187,823.13
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$255,366.08

Schedule 2: Revenue and Requirements, 2017-2018		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$1,622,863.21	\$1,591,650.34
LESS: REQUIREMENTS:		
Expenditures (Schedule 8)	\$1,622,863.21	\$1,403,827.21
CASH FUND BALANCE JUNE 30, 2018	\$0.00	\$187,823.13

Schedule 3: Child Nutrition Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2017-18	2016-17	PRE-2016	Total
Cash Balance Reported to Excise Board 6-30-17	\$0.00	\$243,329.07	\$0.00	\$243,329.07
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$1,387,142.32	\$0.00	\$0.00	\$1,387,142.32
Cash Balances Transferred (Sch 6 Source Code 6110)	\$199,238.03	-\$199,238.03	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$5,269.06	-\$5,269.06	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$0.93	-\$0.93	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE	\$1,591,650.34	-\$204,508.02	\$0.00	\$1,387,142.32
Warrants Paid of Year in Caption	\$1,336,284.26	\$38,821.05	\$0.00	\$1,375,105.31
TOTAL DISBURSEMENTS	\$1,336,284.26	\$38,821.05	\$0.00	\$1,375,105.31
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$255,366.08	\$0.00	\$0.00	\$255,366.08
Reserve for Warrants Outstanding (Schedule 4)	\$49,201.45	\$0.00	\$0.00	\$49,201.45
Reserve for Encumbrances (Schedule 8)	\$18,341.50	\$0.00	\$0.00	\$18,341.50
TOTAL LIABILITIES AND RESERVE	\$67,542.95	\$0.00	\$0.00	\$67,542.95
DEFICIT:	\$0.00	\$0.00	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$187,823.13	\$0.00	\$0.00	\$187,823.13

Schedule 4: Child Nutrition Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2017-18	2016-17	PRE-2016	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$28,091.04	\$0.00	\$28,091.04
Warrants Registered During Year	\$1,385,485.71	\$10,730.94	\$0.00	\$1,396,216.65
TOTAL	\$1,385,485.71	\$38,821.98	\$0.00	\$1,424,307.69
Warrants Paid During Year	\$1,336,284.26	\$38,821.05	\$0.00	\$1,375,105.31
Warrants Covered to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$0.93	\$0.00	\$0.93
TOTAL WARRANTS RETIRED	\$1,336,284.26	\$38,821.98	\$0.00	\$1,375,106.24
BALANCE WARRANTS OUTSTANDING JUNE 30, 2018	\$49,201.45	\$0.00	\$0.00	\$49,201.45

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'D'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2017-18 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	\$0.00
1500 Reimbursements	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	\$0.00
1700 CHILD NUTRITION PROGRAM		
1710 Students' Lunches	\$199,438.73	\$191,129.17
1720 Students' Breakfsts	\$73,335.50	\$42,832.92
1730 Adult Lunches/Breakfasts	\$5,798.22	\$4,488.70
1740 Extra Food/A La Carte/Extra Milk	\$0.00	\$0.00
1750 Special Milk Program	\$0.00	\$0.00
1760 Contract Lunches, Breakfasts, Milk and Supplements	\$0.00	\$0.00
1790 Other District Revenue (Child Nutrition Programs)	\$0.00	\$1,801.34
TOTAL CHILD NUTRITION PROGRAM	\$278,572.45	\$240,252.13
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$278,572.45	\$240,252.13
2000 INTERMEDIATE SOURCES OF REVENUE:	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:		
3100 Total Dedicated Revenue	\$0.00	\$0.00
3200 Total State Aid - General Operations - Non-Categorical	\$168,964.80	\$151,400.53
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00
3400 State - Categorical	\$0.00	\$0.00
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$0.00
3700 CHILD NUTRITION PROGRAM		
3710 State Reimbursement	\$0.00	\$0.00
3720 State Matching	\$9,208.50	\$12,583.58
TOTAL CHILD NUTRITION PROGRAM	\$9,208.50	\$12,583.58
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$178,173.30	\$163,984.11
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 CHILD NUTRITION PROGRAMS		
4710 Lunches	\$724,030.51	\$734,508.57
4720 Breakfasts	\$235,786.62	\$230,702.10
4730 Special Milk	\$0.00	\$0.00
4740 Summer Food Service Program	\$7,062.30	\$6,068.23
4750 Child and Adult Food Program	\$0.00	\$0.00
TOTAL CHILD NUTRITION PROGRAMS	\$966,879.43	\$971,278.90
4800 Federal Vocational Education	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$966,879.43	\$971,278.90
5000 NON-REVENUE RECEIPTS:	\$0.00	\$11,627.18
TOTAL NON-REVENUE RECEIPTS	\$0.00	\$11,627.18
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$199,238.03	\$199,238.03
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$5,269.06
6140 Estopped Warrants by Statute	\$0.00	\$0.93
TOTAL CASH ACCOUNTS	\$199,238.03	\$204,508.02
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$199,238.03	\$204,508.02
GRAND TOTAL	\$1,622,863.21	\$1,591,650.34

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'D'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2017-18 Account OVER/UNDER	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
1000 DISTRICT SOURCES OF REVENUE:				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	0.00%	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00		\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$0.00	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
1700 CHILD NUTRITION PROGRAM				
1710 Students' Lunches	-\$8,309.56	95.00%	\$181,572.71	\$181,572.71
1720 Students' Breakfasts	-\$30,502.58	95.00%	\$40,691.27	\$40,691.27
1730 Adult Lunches/Breakfasts	-\$1,309.52	95.00%	\$4,264.27	\$4,264.27
1740 Extra Food/A La Carte/Extra Milk	\$0.00	0.00%	\$0.00	\$0.00
1750 Special Milk Program	\$0.00	0.00%	\$0.00	\$0.00
1760 Contract Lunches, Breakfasts, Milk and Supplements	\$0.00	0.00%	\$0.00	\$0.00
1790 Other District Revenue (Child Nutrition Programs)	\$1,801.34	0.00%	\$0.00	\$0.00
TOTAL CHILD NUTRITION PROGRAM	-\$38,320.32		\$226,528.25	\$226,528.25
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	-\$38,320.32		\$226,528.25	\$226,528.25
2000 INTERMEDIATE SOURCES OF REVENUE:				
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	0.00%	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:				
3100 Total Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
3200 Total State Aid - General Operations - Non-Categorical	-\$17,564.27	95.00%	\$143,830.50	\$143,830.50
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3400 State - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
3700 CHILD NUTRITION PROGRAM				
3710 State Reimbursement	\$0.00	0.00%	\$0.00	\$0.00
3720 State Matching	\$3,375.08	0.00%	\$0.00	\$0.00
TOTAL CHILD NUTRITION PROGRAM	\$3,375.08		\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	-\$14,189.19		\$143,830.50	\$143,830.50
4000 FEDERAL SOURCES OF REVENUE:				
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 CHILD NUTRITION PROGRAMS				
4710 Lunches	\$10,478.06	95.00%	\$697,783.14	\$697,783.14
4720 Breakfasts	-\$5,084.52	95.00%	\$219,167.00	\$219,167.00
4730 Special Milk	\$0.00	0.00%	\$0.00	\$0.00
4740 Summer Food Service Program	-\$994.07	95.00%	\$5,764.82	\$5,764.82
4750 Child and Adult Food Program	\$0.00	0.00%	\$0.95	\$0.95
TOTAL CHILD NUTRITION PROGRAMS	\$4,399.47		\$922,715.91	\$922,715.91
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$4,399.47		\$922,715.91	\$922,715.91
5000 NON-REVENUE RECEIPTS:				
TOTAL NON-REVENUE RECEIPTS	\$11,627.18	95.00%	\$11,045.82	\$11,045.82
6000 BALANCE SHEET ACCOUNTS				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	94.27%	\$187,823.13	\$187,823.13
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$5,269.06	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.93	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$5,269.99		\$187,823.13	\$187,823.13
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$5,269.99		\$187,823.13	\$187,823.13
GRAND TOTAL	-\$31,212.87		\$1,491,943.61	\$1,491,943.61

ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'D'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2017			
	RESERVES 06-30-2017	WARRANTS ISSUED SINCE	BALANCE LAPSED
TOTAL PRIOR YEAR RESERVES	\$16,000.00	\$10,730.94	\$5,269.06

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2018		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00
TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:	\$14,161.21	\$0.00	\$14,161.21
TOTAL SUPPORT SERVICES	\$14,161.21	\$0.00	\$14,161.21
3000 OPERATION OF NON-INSTRUCTION SERVICES:			
3100 CHILD NUTRITION PROGRAMS OPERATIONS			
3110 Supervision of Child Nutrition Programs Operations	\$48,688.45	\$0.00	\$48,688.45
3120 Food Preparation & Dispensing Services	\$558,357.07	\$0.00	\$558,357.07
3130 Food and Supplies Delivery Services	\$15,040.24	\$0.00	\$15,040.24
3140 Other Direct/Related Child Nutrition Programs Services	\$10,800.19	\$0.00	\$10,800.19
3150 Food Procurement Services	\$731,160.11	\$0.00	\$731,160.11
3160 Non-Reimbursable Services	\$0.00	\$0.00	\$0.00
3180 Nutrition Education & Staff Development	\$0.00	\$0.00	\$0.00
3190 Other Child Nutrition Programs Operations	\$137,494.29	\$0.00	\$137,494.29
TOTAL CHILD NUTRITION PROGRAMS OPERATIONS	\$1,501,540.35	\$0.00	\$1,501,540.35
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTION SERVICES	\$1,501,540.35	\$0.00	\$1,501,540.35
4000 FACILITIES ACQUISITION & CONSTRUCTION SERV:			
4100 Supv. of Facilities Acquisition and Construction	\$0.00	\$0.00	\$0.00
4200 Site Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Site Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
4900 Other Facilities Acquisition and Const. Services	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Reimbursement(Child Nutrition Fund)	\$106,387.90	\$0.00	\$106,387.90
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$773.75	\$0.00	\$773.75
TOTAL OTHER OUTLAYS	\$107,161.65	\$0.00	\$107,161.65
7000 OTHER USES:	\$0.00	\$0.00	\$0.00
TOTAL OTHER USES	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00
TOTAL REPAYMENTS	\$0.00	\$0.00	\$0.00
TOTAL CHILD NUTRITION FUND 2017-18 FISCAL YEAR	\$1,622,863.21	\$0.00	\$1,622,863.21

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT 'D'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2018				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2017-2018 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:	\$0.00	\$0.00	\$14,161.21	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$14,161.21	\$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 CHILD NUTRITION PROGRAMS OPERATIONS				
3110 Supervision of Child Nutrition Programs Operations	\$35,335.25	\$0.00	\$13,353.20	\$35,335.25
3120 Food Preparation & Dispensing Services	\$558,045.78	\$0.00	\$311.29	\$558,045.78
3130 Food and Supplies Delivery Services	\$15,040.24	\$0.00	\$0.00	\$15,040.24
3140 Other Direct/Related Child Nutrition Programs Services	\$3,637.00	\$7,100.19	\$63.00	\$10,737.19
3150 Food Procurement Services	\$540,012.81	\$0.00	\$191,147.30	\$540,012.81
3160 Non-Reimbursable Services	\$0.00	\$0.00	\$0.00	\$0.00
3180 Nutrition Education & Staff Development	\$0.00	\$0.00	\$0.00	\$0.00
3190 Other Child Nutrition Programs Operations	\$126,252.98	\$11,241.31	\$0.00	\$137,494.29
TOTAL CHILD NUTRITION PROGRAMS OPERATIONS	\$1,278,324.06	\$18,341.50	\$204,874.79	\$1,296,665.56
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTION SERVICES	\$1,278,324.06	\$18,341.50	\$204,874.79	\$1,296,665.56
4000 FACILITIES ACQUISITION & CONSTRUCTION SERV:				
4100 Supv. of Facilities Acquisition and Construction	\$0.00	\$0.00	\$0.00	\$0.00
4200 Site Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Site Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4900 Other Facilities Acquisition and Const. Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Reimbursement(Child Nutrition Fund)	\$106,387.90	\$0.00	\$0.00	\$106,387.90
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$773.75	\$0.00	\$0.00	\$773.75
TOTAL OTHER OUTLAYS	\$107,161.65	\$0.00	\$0.00	\$107,161.65
7000 OTHER USES:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER USES	\$0.00	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REPAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CHILD NUTRITION FUND 2017-18 FISCAL YEAR	\$1,385,485.71	\$18,341.50	\$219,036.00	\$1,403,827.21

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2018-19		
PURPOSE:	Estimate of Needs by Governing Board	Approved by County Excise Board
Current Expense	\$1,491,943.61	\$1,491,943.61
Pro rata share of County Assessor's Budget as determined by County Excise Board	\$0.00	\$0.00
GRAND TOTAL - Home School	\$1,491,943.61	\$1,491,943.61

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SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "E"

Schedule 1: Detail of Bond and Coupon Indebtedness as of June 30, 2018 - Not Affecting Homesteads (New)						
PURPOSE OF BOND ISSUE:						2015 Building
Date Of Issue						8/1/2015
Date Of Sale By Delivery						
HOW AND WHEN BONDS MATURE:						
Uniform Maturities:						
Date Maturity Begins						8/1/2017
Amount Of Each Uniform Maturity						\$ 2,000,000.00
Final Maturity Otherwise:						
Date of Final Maturity						8/1/2017
Amount of Final Maturity						\$ 2,000,000.00
AMOUNT OF ORIGINAL ISSUE						\$ 2,000,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy						\$ 2,000,000.00
Years To Run						1
Normal Annual Accrual						\$ 0.00
Tax Years Run						1
Accrual Liability To Date						\$ 2,000,000.00
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2017						\$ 0.00
Bonds Paid During 2017-2018						\$ 2,000,000.00
Matured Bonds Unpaid						\$ 0.00
Balance Of Accrual Liability						\$ 0.00
TOTAL BONDS OUTSTANDING 6-30-2018:						
Matured						\$ 0.00
Unmatured						\$ 0.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Requirement for Interest Earnings After Last Tax-Levy Year:						
Terminal Interest To Accrue						\$ 0.00
Years To Run						0
Accrue Each Year						\$ 0.00
Tax Years Run						0
Total Accrual To Date						\$ 0.00
Current Interest Earned Through 2018-2019						\$ 0.00
Total Interest To Levy For 2018-2019						\$ 0.00
INTEREST COUPON ACCOUNT:						
Interest Earned But Unpaid 6-30-2017:						
Matured						\$ 0.00
Unmatured						\$ 9,166.67
Interest Earnings 2017-2018						\$ 1,833.33
Coupons Paid Through 2017-2018						\$ 11,000.00
Interest Earned But Unpaid 6-30-2018:						
Matured						\$ 0.00
Unmatured						\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "E"

Schedule I: Detail of Bond and Coupon Indebtedness as of June 30, 2018 - Not Affecting Homesteads (New)						
PURPOSE OF BOND ISSUE:						2016 Building
Date Of Issue						8/1/2016
Date Of Sale By Delivery						
HOW AND WHEN BONDS MATURE:						
Uniform Maturities:						
Date Maturity Begins						8/1/2018
Amount Of Each Uniform Maturity						\$ 1,375,000.00
Final Maturity Otherwise:						
Date of Final Maturity						8/1/2025
Amount of Final Maturity						\$ 1,375,000.00
AMOUNT OF ORIGINAL ISSUE						\$ 11,000,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy						\$ 11,000,000.00
Years To Run						8
Normal Annual Accrual						\$ 1,375,000.00
Tax Years Run						1
Accrual Liability To Date						\$ 1,375,000.00
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2017						\$ 0.00
Bonds Paid During 2017-2018						\$ 0.00
Matured Bonds Unpaid						\$ 0.00
Balance Of Accrual Liability						\$ 1,375,000.00
TOTAL BONDS OUTSTANDING 6-30-2018:						
Matured						\$ 0.00
Unmatured						\$ 11,000,000.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount	
Bonds and Coupons	8/1/2018	\$ 1,375,000.00	4.000%	1 Mo.	\$	4,583.33
Bonds and Coupons	8/1/2019	\$ 1,375,000.00	4.000%	12 Mo.	\$	55,000.00
Bonds and Coupons	8/1/2020	\$ 1,375,000.00	4.000%	12 Mo.	\$	55,000.00
Bonds and Coupons	8/1/2021	\$ 1,375,000.00	2.000%	12 Mo.	\$	27,500.00
Bonds and Coupons	8/1/2022	\$ 1,375,000.00	2.000%	12 Mo.	\$	27,500.00
Bonds and Coupons	8/1/2023	\$ 1,375,000.00	2.000%	12 Mo.	\$	27,500.00
Bonds and Coupons	8/1/2024	\$ 1,375,000.00	2.000%	12 Mo.	\$	27,500.00
Bonds and Coupons	8/1/2025	\$ 1,375,000.00	2.000%	12 Mo.	\$	27,500.00
Bonds and Coupons				Mo.	\$	0.00
Bonds and Coupons				Mo.	\$	0.00
Requirement for Interest Earnings After Last Tax-Levy Year:						
Terminal Interest To Accrue						\$ 2,291.67
Years To Run						8
Accrue Each Year						\$ 286.46
Tax Years Run						1
Total Accrual To Date						\$ 286.46
Current Interest Earned Through 2018-2019						\$ 252,083.33
Total Interest To Levy For 2018-2019						\$ 252,369.79
INTEREST COUPON ACCOUNT:						
Interest Earned But Unpaid 6-30-2017:						
Matured						\$ 0.00
Unmatured						\$ 0.00
Interest Earnings 2017-2018						\$ 579,791.97
Coupons Paid Through 2017-2018						\$ 453,750.00
Interest Earned But Unpaid 6-30-2018:						
Matured						\$ 0.00
Unmatured						\$ 126,041.97

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "E"

Schedule I: Detail of Bond and Coupon Indebtedness as of June 30, 2018 - Not Affecting Homesteads (New)					
PURPOSE OF BOND ISSUE:					2017 Building & Equipment
Date Of Issue					10/1/2017
Date Of Sale By Delivery					
HOW AND WHEN BONDS MATURE:					
Uniform Maturities:					
Date Maturity Begins					10/1/2019
Amount Of Each Uniform Maturity					\$ 400,000.00
Final Maturity Otherwise:					
Date of Final Maturity					10/1/2026
Amount of Final Maturity					\$ 400,000.00
AMOUNT OF ORIGINAL ISSUE					\$ 3,200,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year					\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:					
Bond Issues Accruing By Tax Levy					\$ 3,200,000.00
Years To Run					8
Normal Annual Accrual					\$ 400,000.00
Tax Years Run					0
Accrual Liability To Date					\$ 0.00
Deductions From Total Accruals:					
Bonds Paid Prior To 6-30-2017					\$ 0.00
Bonds Paid During 2017-2018					\$ 0.00
Matured Bonds Unpaid					\$ 0.00
Balance Of Accrual Liability					\$ 0.00
TOTAL BONDS OUTSTANDING 6-30-2018:					
Matured					\$ 0.00
Unmatured					\$ 3,200,000.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount
Bonds and Coupons				Mo.	\$ 0.00
Bonds and Coupons	10/1/2019	\$ 400,000.00	2.250%	21 Mo.	\$ 15,750.00
Bonds and Coupons	10/1/2020	\$ 400,000.00	1.500%	21 Mo.	\$ 10,500.00
Bonds and Coupons	10/1/2021	\$ 400,000.00	1.500%	21 Mo.	\$ 10,500.00
Bonds and Coupons	10/1/2022	\$ 400,000.00	1.500%	21 Mo.	\$ 10,500.00
Bonds and Coupons	10/1/2023	\$ 400,000.00	2.000%	21 Mo.	\$ 14,000.00
Bonds and Coupons	10/1/2024	\$ 400,000.00	1.550%	21 Mo.	\$ 10,850.00
Bonds and Coupons	10/1/2025	\$ 400,000.00	1.650%	21 Mo.	\$ 11,550.00
Bonds and Coupons	10/1/2026	\$ 400,000.00	1.750%	21 Mo.	\$ 12,250.00
Bonds and Coupons				Mo.	\$ 0.00
Requirement for Interest Earnings After Last Tax-Levy Year:					
Terminal Interest To Accrue					\$ 1,750.00
Years To Run					8
Accrue Each Year					\$ 218.75
Tax Years Run					0
Total Accrual To Date					\$ 0.00
Current Interest Earned Through 2018-2019					\$ 95,900.00
Total Interest To Levy For 2018-2019					\$ 96,118.75
INTEREST COUPON ACCOUNT:					
Interest Earned But Unpaid 6-30-2017:					
Matured					\$ 0.00
Unmatured					\$ 0.00
Interest Earnings 2017-2018					\$ 0.00
Coupons Paid Through 2017-2018					\$ 0.00
Interest Earned But Unpaid 6-30-2018:					
Matured					\$ 0.00
Unmatured					\$ 0.00

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SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "E"

Schedule I: Detail of Bond and Coupon Indebtedness as of June 30, 2018 - Not Affecting Homesteads (New)		Total All Bonds
PURPOSE OF BOND ISSUE:		
HOW AND WHEN BONDS MATURE:		
Uniform Maturities:		
Amount Of Each Uniform Maturity		\$ 3,775,000.00
Final Maturity Otherwise:		
Amount of Final Maturity		\$ 3,775,000.00
AMOUNT OF ORIGINAL ISSUE		\$ 16,200,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year		\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:		
Bond Issues Accruing By Tax Levy		\$ 16,200,000.00
Normal Annual Accrual		\$ 1,775,000.00
Accrual Liability To Date		\$ 3,375,000.00
Deductions From Total Accruals:		
Bonds Paid Prior To 6-30-2017		\$ 0.00
Bonds Paid During 2017-2018		\$ 2,000,000.00
Matured Bonds Unpaid		\$ 0.00
Balance Of Accrual Liability		\$ 1,375,000.00
TOTAL BONDS OUTSTANDING 6-30-2018:		
Matured		\$ 0.00
Unmatured		\$ 14,200,000.00
Requirement for Interest Earnings After Last Tax-Levy Year:		
Terminal Interest To Accrue		\$ 4,041.67
Accrue Each Year		\$ 505.21
Total Accrual To Date		\$ 286.46
Current Interest Earned Through 2018-2019		\$ 347,983.33
Total Interest To Levy For 2018-2019		\$ 348,488.54
INTEREST COUPON ACCOUNT:		
Interest Earned But Unpaid 6-30-2017:		
Matured		\$ 0.00
Unmatured		\$ 9,166.67
Interest Earnings 2017-2018		\$ 581,625.30
Coupons Paid Through 2017-2018		\$ 464,750.00
Interest Earned But Unpaid 6-30-2018:		
Matured		\$ 0.00
Unmatured		\$ 126,041.97

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "E"

Schedule 2: Detail of Judgment Indebtedness as of June 30, 2018 - Not Affecting Homesteads (New)					
Judgments For Indebtedness Originally Incurred After January 8, 1937. (New)					
IN FAVOR OF					TOTAL ALL JUDGMENTS
BY WHOM OWNED					
PURPOSE OF JUDGMENT					
Case Number					
NAME OF COURT					
Date of Judgment					
Principal Amount of Judgment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest Rate Assigned by Court	0.00%	0.00%	0.00%	0.00%	
Tax Levies Made	0	0	0	0	
Principal Amount Provided for to June 30, 2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Principal Amount Provided for in 2017-2018	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PRINCIPAL AMOUNT NOT PROVIDED FOR	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
AMOUNT TO PROVIDE BY TAX LEVY FISCAL YEAR 2018-2019					
Principal 1/3	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
FOR ALL JUDGMENTS REPORTED					
LEVIED FOR BUT UNPAID JUDGMENT OBLIGATIONS					
OUTSTANDING JUNE 30, 2017					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
JUDGMENT OBLIGATIONS SINCE LEVIED FOR:					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
JUDGMENT OBLIGATIONS SINCE PAID:					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
LEVIED BUT UNPAID JUDGMENT OBLIGATIONS					
OUTSTANDING JUNE 30, 2018					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Schedule 3: Prepaid Judgments as of June 30, 2018					
Prepaid Judgments On Indebtedness Originating After January 8, 1937					
NAME OF JUDGMENT					TOTAL ALL PREPAID JUDGMENTS
CASE NUMBER					
NAME OF COURT					
Principal Amount of Judgment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Tax Levies Made	0	0	0	0	
Unreimbursed Balance At June 30, 2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Reimbursement By 2017-2018 Tax Levy	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Annual Accrual On Prepaid Judgments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Stricken By Court Order	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Asset Balance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "E"

Schedule 4: Sinking Fund Cash Statement		
Revenue Receipts and Disbursements (Fund 41)	SINKING FUND	
	Detail	Extension
Cash on Hand June 30, 2017		\$ 2,231,843.49
Investments Since Liquidated	\$ 0.00	
COLLECTED AND APPORTIONED:		
Contributions From Other Districts	\$ 0.00	
2016 and Prior Ad Valorem Tax	\$ 35,293.54	
2017 Ad Valorem Tax	\$ 1,756,560.71	
Miscellaneous Receipts	\$ 4,083.32	
TOTAL RECEIPTS		\$ 1,795,937.57
TOTAL RECEIPTS AND BALANCE		\$ 4,027,781.06
DISBURSEMENTS:		
Coupons Paid	\$ 464,750.00	
Interest Paid on Past-Due Coupons	\$ 0.00	
Bonds Paid	\$ 2,000,000.00	
Interest Paid on Past-Due Bonds	\$ 0.00	
Commission Paid to Fiscal Agency	\$ 0.00	
Judgments Paid	\$ 0.00	
Interest Paid on Such Judgments	\$ 0.00	
Investments Purchased	\$ 0.00	
Judgments Paid Under 62 O.S. 1981, Sect 435	\$ 0.00	
TOTAL DISBURSEMENTS		\$ 2,464,750.00
CASH BALANCE ON HAND JUNE 30, 2018		\$1,563,031.06

Schedule 5: Sinking Fund Balance Sheet		
	SINKING FUND	
	Detail	Extension
Cash Balance on Hand June 30, 2018		\$ 1,563,031.06
Legal Investments Properly Maturing	\$ 0.00	
Judgments Paid to Recover by Tax Levy	\$ 0.00	
TOTAL LIQUID ASSETS		\$ 1,563,031.06
DEDUCT MATURED INDEBTEDNESS:		
a. Past-Due Coupons	\$ 0.00	
b. Interest Accrued Thereon	\$ 0.00	
c. Past-Due Bonds	\$ 0.00	
d. Interest Thereon After Last Coupon	\$ 0.00	
e. Fiscal Agent Commission On Above	\$ 0.00	
f. Judgements and Interest Levied for But Unpaid	\$ 0.00	
TOTAL Items a. Through f. (To Extension Column)		\$ 0.00
BALANCE OF ASSETS SUBJECT TO ACCRUALS		\$ 1,563,031.06
DEDUCT ACCRUAL RESERVES IF ASSETS SUFFICIENT:		
g. Earned Unmatured Interest	\$ 126,041.97	
h. Accrual on Final Coupons	\$ 286.46	
i. Accrued on Unmatured Bonds	\$ 1,375,000.00	
TOTAL Items g. Through i. (To Extension Column)		\$ 1,501,328.43
EXCESS OF ASSETS OVER ACCRUAL RESERVES		\$ 61,702.63

Schedule 6: Estimate of Sinking Fund Needs		
	SINKING FUND	
	Computed By Governing Board	Provided By Excise Board
Interest Earnings on Bonds	\$ 348,488.54	\$ 348,488.54
Accrual on Unmatured Bonds	\$ 1,775,000.00	\$ 1,775,000.00
Annual Accrual on "Prepaid" Judgments	\$ 0.00	\$ 0.00
Annual Accrual on Unpaid Judgments	\$ 0.00	\$ 0.00
Interest on Unpaid Judgments	\$ 0.00	\$ 0.00
Participating Contributions (Annexations):	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
Annual Accrual From Exhibit KK	\$ 0.00	\$ 0.00
TOTAL SINKING FUND PROVISION	\$ 2,123,488.54	\$ 2,123,488.54

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "E"

Schedule 7: Ad Valorem Tax Account - Sinking Funds			
ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018		12.470 Mills	Amount
Gross Value	\$ 0.00	Net Value	\$ 145,997,359.00
Total Proceeds of Levy as Certified			\$ 1,820,946.37
Additions:			\$ 0.00
Deductions:			\$ 0.00
Gross Balance Tax			\$ 1,820,946.37
Less Reserve for Delinquent Tax			\$ 86,711.73
Reserve for Protests Pending			\$ 0.00
Balance Available Tax			\$ 1,734,234.64
Deduct 2017 Tax Apportioned			\$ 1,756,560.71
Net Balance 2017 Tax in Process of Collection			\$ 0.00
Excess Collections			\$ 22,326.07

Schedule 8: Sinking Fund Contributions From Other Districts Due To Boundary Changes			
SCHOOL DISTRICT CONTRIBUTIONS		SINKING FUND	
		Actually Received	Provided For in Budget of Contributing School District
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
TOTALS		\$ 0.00	\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "E"

Schedule 10: Miscellaneous Revenue	2017-18 ACCOUNT
Source	Amount
1000 DISTRICT SOURCES OF REVENUE:	
1200 Tuition & Fees	\$ 0.00
1300 EARNINGS ON INVESTMENTS AND BOND SALES	
1310 Interest Earnings	\$ 3,501.11
1320 Dividends on Insurance Policies	\$ 0.00
1330 Premium on Bonds Sold	\$ 0.00
1340 Accrued Interest on Bond Sales	\$ 0.00
1350 Interest on Taxes	\$ 0.00
1360 Earnings From Oklahoma Commission on School Funds Management	\$ 0.00
1370 Proceeds From Sale of Original Bonds	\$ 0.00
1390 Other Earnings on Investments	\$ 0.00
TOTAL EARNINGS ON INVESTMENTS AND BOND SALES	\$ 3,501.11
1400 RENTAL, DISPOSALS AND COMMISSIONS	
1410 Rental of School Facilities	\$ 0.00
1420 Rental of Property Other Than School Facilities	\$ 0.00
1430 Sales of Building and/or Real Estate	\$ 0.00
1440 Sales of Equipment, Services and Materials	\$ 0.00
1450 Bookstore Revenue	\$ 0.00
1460 Commissions	\$ 0.00
1470 Shop Revenue	\$ 0.00
1490 Other Rental, Disposals and Commissions	\$ 0.00
TOTAL RENTAL, DISPOSALS AND COMMISSIONS	\$ 0.00
1500 Reimbursements	\$ 0.00
1600 Other Local Sources of Revenue	\$ 0.00
1700 Child Nutrition Programs	\$ 0.00
1800 Athletics	\$ 0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$ 3,501.11
2000 INTERMEDIATE SOURCES OF REVENUE:	
2100 County 4 Mill Ad Valorem Tax	\$ 0.00
2200 County Apportionment (Mortgage Tax)	\$ 0.00
2300 Resale of Property Fund Distribution	\$ 0.00
2900 Other Intermediate Sources of Revenue	\$ 0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$ 0.00
3000 STATE SOURCES OF REVENUE:	
3100 Total Dedicated Revenue	\$ 550.18
3200 Total State Aid - General Operations - Non-Categorical	\$ 0.00
3300 State Aid - Competitive Grants - Categorical	\$ 0.00
3400 State - Categorical	\$ 0.00
3500 Special Programs	\$ 0.00
3600 Other State Sources of Revenue	\$ 32.03
3700 Child Nutrition Program	\$ 0.00
3800 State Vocational Programs - Multi-Source	\$ 0.00
TOTAL STATE SOURCES OF REVENUE	\$ 582.21
4000 FEDERAL SOURCES OF REVENUE:	
TOTAL FEDERAL SOURCES OF REVENUE	\$ 0.00
5000 NON-REVENUE RECEIPTS:	
TOTAL NON-REVENUE RECEIPTS	\$ 0.00
GRAND TOTAL	\$ 4,083.32

TOTAL CAPITAL PROJECT FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2018	TOTAL OF ALL FUNDS
ASSETS:	Amount
Cash Balances	\$7,671,767.72
Investments	\$0.00
TOTAL ASSETS	\$7,671,767.72
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$1,135,377.23
TOTAL LIABILITIES AND RESERVES	\$1,135,377.23
CASH FUND BALANCE JUNE 30, 2018	\$6,536,390.49
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$7,671,767.72

Schedule 3: Capital Projects Fund Total Of All Funds Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2017-18	2017 & Prior Years
Cash Balance Reported to Excise Board 6-30-17	\$0.00	\$10,431,100.76
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$92,660.21	
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$3,200,000.00	
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$920,018.04	
6130 Prior Year Lapsed Appropriations	\$3,876,352.43	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$4,796,370.47	
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$4,796,370.47	
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$8,089,030.68	\$5,634,730.29
Warrants Paid of Year in Caption	\$417,262.96	\$5,634,730.29
TOTAL DISBURSEMENTS	\$417,262.96	\$5,634,730.29
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$7,671,767.72	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$1,135,377.23	\$9,448,633.87
TOTAL LIABILITIES AND RESERVE	\$1,135,377.23	\$9,448,633.87
DEFICIT	\$0.00	-\$9,448,633.87
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$6,536,390.49	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2017		
	RESERVES 6/30/17	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$9,448,633.87	\$5,576,417.01	\$3,872,216.86

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2018		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$332,443.72	\$332,443.72
2000 Support Services	\$157,759.86	\$198,803.71	\$356,563.57
3000 Operation Of Non-Instruction Services	\$0.00	\$7,242.90	\$7,242.90
4000 Facilities Acquisition & Constructicon Services	\$259,503.10	\$596,886.90	\$856,390.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2017-18 FISCAL YEAR	\$417,262.96	\$1,135,377.23	\$1,552,640.19

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2018	Name of Item	Fund 31 Amount
ASSETS:		
Cash Balances		\$86,527.25
Investments		\$0.00
TOTAL ASSETS		\$86,527.25
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2018		\$86,527.25
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$86,527.25

Schedule 3: Capital Projects Fund 31 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2017-18	2017 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$125,088.52
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$19,752.01	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$62,639.67	-\$66,775.24
6130 Prior Year Lapsed Appropriations	\$4,135.57	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$66,775.24	-\$66,775.24
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$66,775.24	-\$66,775.24
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$86,527.25	\$58,313.28
Warrants Paid of Year in Caption	\$0.00	\$58,313.28
TOTAL DISBURSEMENTS	\$0.00	\$58,313.28
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$86,527.25	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$86,527.25	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2017		
	RESERVES 6/30/17	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2018		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$0.00	\$0.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2017-18 FISCAL YEAR	\$0.00	\$0.00	\$0.00

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2018	Name of Item	Fund 32
ASSETS:		Amount
Cash Balances		\$4,788,396.24
Investments		\$0.00
TOTAL ASSETS		\$4,788,396.24
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2018		\$4,788,396.24
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$4,788,396.24

Schedule 3: Capital Projects Fund 32 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2017-18	2017 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$10,306,012.24
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$58,801.01	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$857,378.37	-\$4,729,595.23
6130 Prior Year Lapsed Appropriations	\$3,872,216.86	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$4,729,595.23	-\$4,729,595.23
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$4,729,595.23	-\$4,729,595.23
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$4,788,396.24	\$5,576,417.01
Warrants Paid of Year in Caption	\$0.00	\$5,576,417.01
TOTAL DISBURSEMENTS	\$0.00	\$5,576,417.01
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$4,788,396.24	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$9,448,633.87
TOTAL LIABILITIES AND RESERVE	\$0.00	\$9,448,633.87
DEFICIT	\$0.00	-\$9,448,633.87
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$4,788,396.24	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2017		
	RESERVES 6/30/17	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$9,448,633.87	\$5,576,417.01	\$3,872,216.86

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2018		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$0.00	\$0.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2017-18 FISCAL YEAR	\$0.00	\$0.00	\$0.00

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2018	Name of Item	Fund 33
ASSETS:		Amount
Cash Balances		\$2,796,844.23
Investments		\$0.00
TOTAL ASSETS		\$2,796,844.23
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$1,135,377.23
TOTAL LIABILITIES AND RESERVES		\$1,135,377.23
CASH FUND BALANCE JUNE 30, 2018		\$1,661,467.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$2,796,844.23

Schedule 3: Capital Projects Fund 33 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2017-18	2017 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$14,107.19	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$3,200,000.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$0.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$3,214,107.19	\$0.00
Warrants Paid of Year in Caption	\$417,262.96	\$0.00
TOTAL DISBURSEMENTS	\$417,262.96	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$2,796,844.23	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$1,135,377.23	\$0.00
TOTAL LIABILITIES AND RESERVE	\$1,135,377.23	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$1,661,467.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2017		
	RESERVES 6/30/17	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2018		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$332,443.72	\$332,443.72
2000 Support Services	\$157,759.86	\$198,803.71	\$356,563.57
3000 Operation Of Non-Instruction Services	\$0.00	\$7,242.90	\$7,242.90
4000 Facilities Acquisition & Construcion Services	\$259,503.10	\$596,886.90	\$856,390.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2017-18 FISCAL YEAR	\$417,262.96	\$1,135,377.23	\$1,552,640.19

TOTAL ENTERPRISE FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2018	TOTAL OF ALL FUNDS
ASSETS:	Amount
Cash Balances	\$129,624.22
Investments	\$0.00
TOTAL ASSETS	\$129,624.22
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$2,975.00
TOTAL LIABILITIES AND RESERVES	\$2,975.00
CASH FUND BALANCE JUNE 30, 2018	\$126,649.22
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$129,624.22

Schedule 3: Enterprise Fund Total Of All Funds Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2017-18	2017 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	-\$9,061.79	
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$23,531.47	
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$126,942.45	
6130 Prior Year Lapsed Appropriations	\$106.76	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$127,049.21	
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$127,049.21	
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$141,518.89	
Warrants Paid of Year in Caption	\$11,894.67	
TOTAL DISBURSEMENTS	\$11,894.67	\$8,955.03
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$129,624.22	\$3,500.00
Reserve for Warrants Outstanding	\$0.00	
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$2,975.00	\$9,061.79
TOTAL LIABILITIES AND RESERVE	\$2,975.00	\$12,561.79
DEFICIT	\$0.00	-\$9,061.79
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$126,649.22	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2017		
	RESERVES 6/30/17	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$9,061.79	\$8,955.03	\$106.76

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2018		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$11,894.67	\$2,975.00	\$14,869.67
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2017-18 FISCAL YEAR	\$11,894.67	\$2,975.00	\$14,869.67

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2018	Gift Fund
ASSETS:	Amount
Cash Balances	\$2,975.00
Investments	\$0.00
TOTAL ASSETS	\$2,975.00
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$2,975.00
TOTAL LIABILITIES AND RESERVES	\$2,975.00
CASH FUND BALANCE JUNE 30, 2018	\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$2,975.00

Schedule 3: Enterprise Fund Gift Fund Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2017-18	2017 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$11,715.67
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$1,509.33	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$2,215.67	-\$2,215.67
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$2,215.67	-\$2,215.67
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$2,215.67	-\$2,215.67
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$3,725.00	\$9,500.00
Warrants Paid of Year in Caption	\$750.00	\$6,000.00
TOTAL DISBURSEMENTS	\$750.00	\$6,000.00
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$2,975.00	\$3,500.00
Reserve for Warrants Outstanding	\$0.00	\$3,500.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$2,975.00	\$6,000.00
TOTAL LIABILITIES AND RESERVE	\$2,975.00	\$9,500.00
DEFICIT	\$0.00	-\$6,000.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2017		
	RESERVES 6/30/17	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$6,000.00	\$6,000.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2018		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$750.00	\$2,975.00	\$3,725.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2017-18 FISCAL YEAR	\$750.00	\$2,975.00	\$3,725.00

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2018		Medical Insurance Fund
ASSETS:		Amount
Cash Balances		\$62,336.55
Investments		\$0.00
TOTAL ASSETS		\$62,336.55
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2018		\$62,336.55
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$62,336.55

Schedule 3: Enterprise Fund Medical Insurance Fund Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2017-18	2017 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$65,425.18
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$11,011.07	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$62,363.39	-\$62,470.15
6130 Prior Year Lapsed Appropriations	\$106.76	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$62,470.15	-\$62,470.15
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$62,470.15	-\$62,470.15
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$73,481.22	\$2,955.03
Warrants Paid of Year in Caption	\$11,144.67	\$2,955.03
TOTAL DISBURSEMENTS	\$11,144.67	\$2,955.03
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$62,336.55	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$3,061.79
TOTAL LIABILITIES AND RESERVE	\$0.00	\$3,061.79
DEFICIT	\$0.00	-\$3,061.79
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$62,336.55	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2017		
	RESERVES 6/30/17	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$3,061.79	\$2,955.03	\$106.76

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2018		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$11,144.67	\$0.00	\$11,144.67
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2017-18 FISCAL YEAR	\$11,144.67	\$0.00	\$11,144.67

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2018	Fund 1
ASSETS:	Amount
Cash Balances	\$0.00
Investments	\$0.00
TOTAL ASSETS	\$0.00
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
TOTAL LIABILITIES AND RESERVES	\$0.00
CASH FUND BALANCE JUNE 30, 2018	\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$0.00

Schedule 3: Enterprise Fund 1 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2017-18	2017 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$0.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$0.00	\$0.00
Warrants Paid of Year in Caption	\$0.00	\$0.00
TOTAL DISBURSEMENTS	\$0.00	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$0.00	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2017		
	RESERVES 6/30/17	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2018		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$0.00	\$0.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2017-18 FISCAL YEAR	\$0.00	\$0.00	\$0.00

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ESTIMATE OF NEEDS FOR 2018-2019

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2018	Fund 2
ASSETS:	Amount
Cash Balances	\$0.00
Investments	\$0.00
TOTAL ASSETS	\$0.00
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
TOTAL LIABILITIES AND RESERVES	\$0.00
CASH FUND BALANCE JUNE 30, 2018	\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$0.00

Schedule 3: Enterprise Fund 2 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2017-18	2017 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$0.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$0.00	\$0.00
Warrants Paid of Year in Caption	\$0.00	\$0.00
TOTAL DISBURSEMENTS	\$0.00	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2018	\$0.00	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2017		
	RESERVES 6/30/17	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2018		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$0.00	\$0.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2017-18 FISCAL YEAR	\$0.00	\$0.00	\$0.00

CERTIFICATE OF EXCISE BOARD

State of Oklahoma, County of Logan

We, do further certify that we have examined the statement of estimated needs for the current fiscal year ending June 30, 2018, as certified by the Board of Education of Guthrie Public Schools, District Number I-1 of said County and State, and its financial statement for the preceding year, and in so doing we have diligently performed the duties imposed upon this Excise Board by 68 O. S. 2001 Section 3007, by (1) ascertaining that the financial statements, as to the statistics therein contained, reflect the true fiscal condition at the close of the fiscal year, or caused the same to be corrected so to show; (2) struck from the estimate of needs so submitted any items not authorized by law and reduced to the sum authorized by law any items restricted by statute as to the amount lawfully expendable therefor; (3) supplemented such estimate, after appropriate action, by an estimate of needs prepared by this Excise Board to make provision for mandatory functions based upon statistics authoritatively submitted; (4) computed the total means available to each fund in the manner provided, applying the Governing Board's estimate of revenue to be derived from surplus tax of the immediately preceding year and from sources other than ad valorem tax, or reduced such estimate to not less than the lawfully authorized ratio of the several sums realized from such sources during the preceding fiscal year or to such lesser sum as may reasonably be anticipated under altered law or circumstance and using for such determination the basic collections of the preceding year and the ratios on which distribution or apportionment must be made during the ensuing or current year.

To the several and specific purposes of the estimated needs as certified, we have and do hereby appropriate the surplus balances of cash on hand of the prior year, estimates of income from sources other than ad valorem taxation within the limitation fixed by law, and the proceeds of ad valorem tax levy within the number of mills authorized, either by apportionment by the Legislature, allocation by the excise board or by legal election, all of which appropriations are made in so far as the available surpluses, revenues, and levies will permit, except in that we have also provided that, after deducting items consisting of cash and the revenue from all sources other than the 2018 tax and the proceeds of the 2018 tax levy are in excess of the residue of such appropriations, by a sum included for delinquent tax, computed at 10.0% of such residue. And provided further, if said School District has been ascertained to be a well defined State Aid District, the local budget, as approved and appropriated for, has been applied wholly to its operating accounts.

We further certify that the amount required to be raised from tax, excluding Homesteads, for General Revenue Fund purposes as approved, requires a total ad valorem tax levy of 35.000 Mills. Said levy is within the statutory limit, and if in excess, is within the constitutional limit and has been authorized by a vote of the people of said district, as shown by certificate of the School Board to-wit:

To this District, with valuations shown below, the Excise Board allocated 5.000 Mills, plus 15.000 Mills authorized by the Constitution, plus an emergency levy of 5.000 Mills; plus local support levy of 10.000 Mills; for a total levy for the General Fund of 35.000 Mills.

We further certify that the amount required to be raised for building fund purposes as approved requires a tax levy of 5.000 Mills, and said levy has been certified as authorized by a vote of the people at an election held for that purpose. We further certify that Assessed Values used in computing Mill-vote levies have been applied as certified by the County Assessor.

We further certify that we have examined the within statements of account and estimated needs or requirements of the Governing Board of Guthrie Public Schools, School District No. I-1 of said County and State, in relation to the Sinking Fund or Funds thereof, and after finding the same correct or having caused the same to be corrected pursuant to 68 O. S. 2001 Section 3009, have approved the requirements therefor to fulfill the conditions of Section 26 and 28 of Article 10, Oklahoma Constitution, and have made and certified a tax levy therefor to the extent of the excess of said total requirements over the total of items 2, 3, 6, and 12 of Exhibit Y and any other legal deduction, including a reserve of 10.0% for delinquent taxes.

**CERTIFICATE OF EXCISE BOARD
ESTIMATE OF NEEDS FOR 2018-2019**

EXHIBIT "Y"					
County Excise Board's Appropriation of Income and Revenue	General Fund	Building Fund	Co-op Fund	Child Nutrition Fund	New Sinking Fund (Exc. Homesteads)
Appropriation Approved and Provision Made	\$ 22,369,429.27	\$ 1,486,837.35	\$ 75,619.14	\$ 1,491,943.61	\$ 2,123,488.54
Appropriation of Revenues:					
Excess of Assets Over Liabilities	\$ 2,921,917.48	\$ 773,186.37	\$ 75,619.14	\$ 187,823.13	\$ 61,702.63
Unclaimed Protest Tax Refunds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Miscellaneous Estimated Revenues	\$ 14,451,954.92	\$ 0.00	\$ 0.00	\$ 1,304,120.48	None
Est. Value of Surplus Tax in Process	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	None
Sinking Fund Contributions	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Surplus Building Fund Cash	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Other Than 2018 Tax	\$ 17,373,872.40	\$ 773,186.37	\$ 75,619.14	\$ 1,491,943.61	\$ 61,702.63
Balance Required	\$ 4,995,556.87	\$ 713,650.98	\$ 0.00	\$ 0.00	\$ 2,061,785.91
Add Allowance for Delinquency	\$ 499,535.69	\$ 71,365.10	\$ 0.00	\$ 0.00	\$ 103,089.30
Total Required for 2018 Tax	\$ 5,495,112.56	\$ 785,016.08	\$ 0.00	\$ 0.00	\$ 2,164,875.21
Rate of Levy Required and Certified	-----	-----	-----	-----	14.12 Mills

We further certify that the net assessed valuation of the Property, subject to ad valorem taxes, after the amount of all Homestead Exemptions have been deducted in the said School District as finally equalized and certified by the Board of Equalization for the current year 2018-2019 is as follows:

VALUATION AND LEVIES EXCLUDING HOMESTEADS				
County	Real	Personal	Public Service	Total
This County Logan	\$ 125,342,812	\$ 12,592,618	\$ 15,388,023	\$ 153,323,453
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Total Valuations, All Counties	\$ 125,342,812	\$ 12,592,618	\$ 15,388,023	\$ 153,323,453

The assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof appropriated as aforesaid; and that having ascertained as aforesaid, the aggregate amount to be raised by ad valorem taxation, be raised by ad valorem taxation, we thereupon made the above levies therefor as provided by law as follows:

**CERTIFICATE OF EXCISE BOARD
ESTIMATE OF NEEDS FOR 2018-2019**

EXHIBIT "Y" Continued:		Primary County And All Joint Counties			Total Required For 2018 Tax		
Levies Required and Certified:		Valuation And Levies Excluding Homesteads					
County	General Fund	Building Fund	Total Valuation	General	Building		
This County Logan	35.84 Mills	5.12 Mills	\$ 153,323,453	\$ 5,495,113	\$ 785,016		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0		
Totals			\$ 153,323,453	\$ 5,495,113	\$ 785,016		

Sinking Fund: 14.12 Mills

We do hereby order the above levies to be certified forthwith by the Secretary of this Board to the County Assessor of said County, in order that the County Assessor may immediately extend said levies upon the Tax Rolls for the year 2018 without regard to any protest that may be filed against any levies, as required by 68 O. S. 2001, Section 2869.

Signed at _____, Oklahoma, this _____ day of _____,

Excise Board Member

Excise Board Member

Excise Board Chairman

Excise Board Secretary

Joint School District Levy Certification for Guthrie Public Schools I-1

Career Tech District Number _____: General Fund _____

Building Fund _____

State of Oklahoma)
) ss
County of Logan)

I, _____, Logan County Clerk, do hereby certify that the above levies are true and correct for the taxable year 2018.

Witness my hand and seal, on _____.

Logan County Clerk

GUTHRIE PUBLIC SCHOOLS WELLNESS POLICY

A significant amount of research exists showing the important roles nutrition and physical health play in student learning. To increase the likelihood for students to achieve their full academic potential, the district is committed to promoting health and wellness in all its school sites. This policy outlines the district's goals and procedures to ensure:

- Students have access to healthy foods at school in accordance with federal and state nutrition standards
- Students receive quality nutrition education to help them develop lifelong healthy eating behaviors
- Students have opportunities to be physically active before, during, and after school
- Individual school sites promote nutrition, physical activity and other behaviors which encourage wellness
- The community is welcome in the district's wellness program
- The smooth operation of the district's wellness program

The board encourages staff to engage in healthy eating and appropriate physical activity since staff members serve as role models for district students. The District will assess how its policy compares with the latest national recommendations on school health, and will update the policy accordingly. **The District will not accept donations of gifts, money, or materials from the tobacco industry.**

District Wellness Committee Membership and Leadership

The district's wellness program will be coordinated by a District Wellness Officer, to be assigned by the Superintendent. Each building principal will annually designate one (1) individual at their school site to be a liaison to the district's wellness committee which will meet at least once each semester. The name of the site liaison for each building will be publicized on the district's website, in school newsletters and by other means as is determined to be appropriate. Individual sites will publicize the name and contact information for their site liaison in school newsletters, as a part of routine parent updates, and through other appropriate methods.

Although the district's wellness program is coordinated by the District Wellness Officer, the program will be based on the work of the site safe and healthy schools committees. Committees will meet once each semester during the school year for the purpose of reviewing existing wellness activities, brainstorming new activities, reviewing and assessing the district's wellness policies and procedures, and related actions in order to make recommendations to the district wellness committee. The district wellness committee will then consider the recommendations and findings of site committees for the purpose of implementing appropriate activities, programs, and policies at the district level.

Membership on the site safe and healthy schools committees will be open to interested parents, students, health care providers, social service workers and school representatives. The committees will include, minimally, the site liaison, a school administrator, and a PE teacher.

Each site safe and healthy schools committee will also focus on providing wellness resources and strategies to teachers. This will be accomplished by making recommendations to the site principal regarding health, wellness, integrating kinesthetic learning and the overall connection between wellness and learning.

Assessment, Planning and Reporting

The District Wellness Officer is responsible for conducting a district assessment using tools available through the Centers for Disease Control. Once the assessment is completed, the committee will develop and maintain a plan to implement and manage the district's wellness program. The district's plan will be specific for each site (although the site plans may be substantially similar) and delineate the roles, responsibilities, actions and timelines for wellness activities. It will also include specific goals and objectives for nutrition standards for all foods and beverages available on campus, outside food/beverage marketing, nutrition promotion and education, physical activity and education and other wellness activities. The plan will be regularly assessed, reviewed and updated in light of district needs, emerging research and to ensure compliance with the latest local, state and federal standards.

The District Wellness Officer will prepare a triennial progress assessment for the board. This assessment will include information such as the extent to which individual schools are in compliance with the policy, how the district's program compares with federal standards and a description of the overall progress in attaining the district's goals.

A copy of all assessments, plans and progress reports will be available through the District Wellness Officer. The District Wellness Officer will also maintain documentation demonstrating efforts to involve non-employees in the committee, minutes from the committee meetings, notes regarding wellness activities conducted, and information regarding how this information was made available to families and community members. The District will assess how its policy compares with the latest national recommendations on school health, and will update the policy accordingly.

Open Communication

The District Wellness Officer, with input and assistance from site liaisons, is expected to make an effort to involve all district families, staff, and interested community members in the district's wellness initiatives. This includes providing information to these parties regarding health and wellness, the district's policy and plan, activities, involvement opportunities, school meal standards and available child nutrition programs. This information will be communicated through a variety of methods, including publication in newsletters and on the website, at enrollment, back to school nights and similar activities. The District will ensure that all outreach and communication is culturally appropriate and translated as needed.

School Meals

The district participates in the following USDA child nutrition programs:

- National School Lunch Program (NSLP)
- School Breakfast Program (SBP)
- Summer Food Service Program (SFSP)

Participation in these programs is designed to ensure students receive plenty of fiber, fruits, vegetables, whole grains, and fat-free/low-fat milk to meet their nutrition needs. School meals are also calorically appropriate, moderate in sugar, sodium, low in saturated fat and have zero grams of trans fat.

Goals of the district's meal program include:

- Encourage students to start the day with a healthy breakfast
- Improving overall health
- Mitigating childhood obesity
- Modeling healthy eating in support of lifelong eating patterns
- Accommodating cultural food preference and special dietary needs (e.g. students will be encouraged to suggest local, cultural, and favorite ethnic foods) and religious preferences

- Are accessible to all students
- Are appealing and attractive to children
- Are served in clean and pleasant supervised settings
- Meet or exceed current nutrition requirements established by local, state, and federal statutes and regulations
- Promote healthy food and beverage choices by:
 - Displaying whole fruit options in attractive bowls or baskets
 - Making sliced or cut fruit available daily
 - Displaying daily fruit options in students' line of sight/reach
 - Creatively naming vegetable options
 - Bundling daily vegetable options into all grab and go meals
 - Training servers to politely prompt students to select and consume the daily vegetable options with their meal
 - Placing white milk in front of other beverages in all coolers
 - Highlighting alternative entrée options (e.g., salad bar, yogurt parfaits, etc.) on signs within all service / dining areas
 - Creating a reimbursable meal in all service areas (e.g., salad bars, snack rooms, etc.)
 - Using student surveys and taste testing opportunities to inform menu development, dining space decor, and promotional ideas
 - Displaying student artwork in the service and/or dining areas
 - Marketing menu options through daily announcements

The district has taken the following steps in commitment to increasing student access to nutritious, appealing meals. At a minimum, the District Child Nutrition Program will serve reimbursable meals that meet the United States Department of Agriculture's (USDA) requirements and follow the Dietary Guidelines for American (DGA).

- Menus, with nutrition information, will be posted on the school website
- A certified nutrition professional will review/create menus
- Child nutrition professionals administer the district's program
- Special dietary needs will be accommodated
- Students will have at least 10 minutes to eat breakfast and at least 20 minutes to eat lunch (from the time they are seated with their meal)
- Students are served lunch at a reasonable time of day
- Families will be informed about ability of breakfast for students
- District will distribute materials to inform families of the availability and location of free Summer Food Service Program meals for students when school is not in session
- District will post information on the nutritional content and ingredients of school meals on the menus in the cafeteria, on the District website and/or websites of individual schools, and/or in school newsletters
- District will send applications for reimbursable meal programs to families at the beginning of the school year and make applications available on the District website

Staff Qualifications and Training

All school nutrition employees will meet or exceed USDA hiring and annual continuing education/training requirements.

- District will follow the USDA's Professional Standards for State and Local Nutrition Programs in selecting local school nutrition program directors

- District will require all personnel in the school nutrition programs to complete annual continuing education and training
- The Child Nutrition Staff will receive training in basic nutrition education, safe food preparation, and nutrition standards for healthy meals
- The Child Nutrition Staff will organize and participate in educational activities that support healthy eating behaviors and food safety

Water

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day, without restriction and at no charge at every district facility (including cafeterias and eating areas, classrooms, hallways, playgrounds, and faculty lounges) throughout the entire school day including during mealtimes. Students may also bring and carry approved water bottles – filled only with water – throughout the day. Students may be provided drinking cups, glasses, or reusable water bottles in places where meals are served.

All water sources and containers will be maintained on a regular basis to ensure good hygiene standards (including drinking fountains, water jugs, hydration stations, and other methods for delivering drinking water).

Competitive Foods and Beverages

Foods and beverages sold during the school day apart from the school meal programs (competitive items) will, at a minimum, meet the USDA Smart Snacks in School standards. Other foods and beverages provided (not sold) on campus (e.g., for classroom parties, celebrations, and afterschool-programming) must meet the USDA's Smart Snacks standards. The District, however, may allow exemptions for up to four celebrations during the school year, during which the foods and beverages served are not required to meet the Smart Snack standards.

Competitive items at celebrations and parties are not required to meet USDA Smart Snacks in School standards, although the District Wellness Officer is responsible for annually disseminating healthy and non-food party ideas to teachers, who will provide this information to parents who are bringing classroom snacks.

No food or beverage and candy will be used as a reward or withheld as a punishment, unless specified in a qualified student's IEP.

The district will provide healthy food options for a variety of dietary needs at all meetings when food is provided.

Fundraising

Competitive items may be sold during the school day as a fundraiser as long as those items meet USDA Smart Snacks in School standards. Fundraising activities will not promote any particular food brands. Food and beverages offered at after-school concessions, or as a part of fundraisers held outside of school hours are encouraged to comply at least 10 percent with the USDA's Smart Snacks standards.

The District Wellness Officer will annually provide staff and PTA representatives a list of healthy fundraising ideas.

The district encourages schools to utilize fundraisers which promote at least 10 percent physical activity (e.g. walk-a-thons, jump rope for heart, fun runs).

Health and Nutrition Education

Good nutrition will be encouraged throughout the school day using evidence-based techniques, including creative marketing for nutritious food choices. This will create a food environment which encourages healthy eating and participation in school meal programs. Wellness committee employees and child nutrition workers will regularly consult federal and state resources for current tips and resources to implement these requirements.

The District will promote activities to involve students and parents in the School Lunch Program. Schools will offer and integrate into the core curriculum, nutrition education to all grades, providing students the knowledge and skills necessary for lifelong healthy eating behaviors, including: What it means to eat healthy, consume the proper nutrients, and maintain a wholesome and balanced diet and; How to read labels and understand the problems associated with unhealthy food marketing to children.

Schools will ensure that nutrition education complies with state learning objectives and standards. Schools will ensure that nutrition education provides opportunities for students to practice and apply the skills and knowledge taught in the classroom (e.g. by using the cafeteria as a learning lab, visiting local farms, etc.). Schools will ensure that nutrition education is made available for staff. Schools will ensure that nutrition education is promoted to families and the community.

All health education teachers will provide opportunities for students to practice or rehearse skills taught in their curricula.

Farm-to-School Programs and School Garden

The District will allow the following:

- Allow school gardens on District property
- The District will dedicate resources (e.g., tools, materials, volunteer hours, etc.) to build a school garden on District property and/or actively participate in community gardens by dedicating the same resources as would be required for gardens on District property
- The District will incorporate local and/or regional products into the school meal program
- Schools are encouraged to take field trips to local farms
- As a part of their education, students will learn about agriculture and nutrition

Nutrition and Healthy Food Promotion

The District will exhibit posters, signs, or other displays on the school campus that promote healthy nutrition choices. The District will provide age-appropriate activities such as contests, food demonstrations, and taste-testing, that promote healthy eating habits. The District will offer information to families (via communications with parents, educational workshops, screening services, and health-related exhibitions and fairs) and encourage them to teach their children about nutrition and healthy eating behaviors. The District will encourage school staff to display healthy eating habits and physical activity choices to students (e.g. by eating with students during meal times, consuming only healthy snacks, meals and beverages in front of students, sharing positive experiences with physical activity with students, etc.).

Physical Activity

The District will ensure that all students K-12 participate in a minimum of 60 minutes of physical activity each day, whether through physical education, exercise programs, after-school athletics, fitness breaks, recess, classroom activities, or wellness and nutrition education.

The district's physical activities include PE classes, recess, and afterschool activities. Physical activity, including recess, will not be withheld as a punishment. This does not include participation in extracurricular activities which are privilege based. The district will maintain safe and appropriate grounds and facilities to promote active students.

Physical Education Classes

All district students, except those excused due to medical necessity, will participate in age-appropriate, sequential PE classes as required by state and federal curriculum standards. All district elementary students will participate in 90-150 minutes of physical education per week throughout the school year.

During PE class, students must be moderately to vigorously active for at least half of the class time during most or all PE class sessions. A health unit will be taught in PE classes at each site. The curriculum for this unit will include nutrition, physical activity and general health information. All PE classes are taught by teachers who are certified to teach PE.

The District will require all schools to establish a comprehensive, standards-based PE curriculum for each grade. Schools will ensure that PE classes and equipment afford all students an equal opportunity to participate in PE. Middle and high school students (6-12) will participate in at least 225 minutes of PE per week throughout the entire school year. During PE, students will be given the opportunity to participate in many types of physical activity, including both cooperative and competitive games. Students will engage in moderate to vigorous physical activity for more than 50% of the PE class time. PE classes may have a teacher/student ratio comparable to core subject classroom size.

Teachers will receive training on how to integrate physical activity into the curriculum. Some portion of this training will be incorporated into annual professional development. Schools will allow teachers the opportunity to participate in or lead physical activities throughout the school day.

Physical activity will not be used or withheld as punishment. (This does not apply to participation on sports teams that have specific academic requirements). The District will provide a list of alternative ways for teachers and staff to discipline students. The District will strongly encourage teachers to use physical activity (e.g., extra recess) as a reward.

The District will ensure the availability of proper equipment and facilities that meet the safety standards and will conduct necessary inspections and repairs.

The District will encourage school staff, students, and their families to participate in physical activity outside of the school day.

The District will encourage children and their families to walk and bike to and from school. The District will work with local officials to designate safe and preferred routes to school. The District will promote National and International Walk and Bike to School Week/Day. The District will provide bike racks.

Recess (Elementary School Students)

All elementary sites will offer at least twenty (20) minutes of recess every school day (in addition to the physical education requirements), except when early dismissal or similar scheduling requirements make this impractical. Recess is separate from PE classes.

The District will develop indoor recess guidelines to ensure elementary school students can have adequate physical activity on days when recess must be held indoors. The District will encourage schools with elementary school students to hold recess before lunch, in order to increase food consumption, reduce waste, and improve classroom attentiveness when students return from lunch. The District will require schools to provide all students short breaks (3-5 minutes) throughout the day to let them stretch, move around, and break up their time spent sitting. These physical activity breaks may take place during and/or between classroom time.

Physical Activity in the Classroom

To increase attention to learning and to promote wellness, all students will be provided with brief, periodic activity breaks for stretching when possible.

Staff Wellness

The District recognizes that employee health is essential to student health and to creating healthy school environments. The District will encourage foods and beverages that meet Smart Snacks standards at all staff meetings, trainings, special occasions (e.g. birthdays and retirement parties), and other workplace gatherings. In addition we will provide the following:

- Provide employees with access to refrigerator, microwave, and sink with a water faucet
- Partner with community organizations or agencies to offer staff accessible and free or low-cost healthy eating/weight management programs
- Promote walking meetings
- Encourage 10-minute physical activity breaks into every hour of sedentary meetings
- Provide access to on-campus athletic facilities, such as gyms, running tracks, basketball courts, and tennis courts
- Promote employee participation in physical activity by creating exercise clubs or groups and/or sponsoring employee sports teams
- Promote stairwell use, if applicable, throughout the workday by making stairs appealing and posting motivational signs
- Use posters, pamphlets, and other forms of communication to promote physical activity
- Provide information about local physical activity resources and facilities, such as walking trails, community parks, and recreation facilities
- Partner with community organizations or agencies to offer voluntary health screenings annually to staff, including free or low-cost health assessments
- Partner with community organizations or agencies to provide stress management programs annually to staff
- Provide access to a private space (other than a restroom) that has an electrical outlet, and provide flexible paid or unpaid break times to allow mothers to express breast milk and/or breastfeed
- Partner with community organizations or agencies to offer immunization clinics (e.g., flu, Tdap, etc.) to staff
- Provide or partner with community organizations or agencies to offer free or low-cost first aid and CPR training



Staking A Claim in Our Students' Future

August 22, 2018

To: Michelle Chapple, Chief Financial Officer

Due to the State Department of Education PLE Tool weighted average price requirement as proposed for Guthrie Public Schools, I am recommending a \$.10 increase for all Paid Student lunch meals as required by USDA.

This will increase PreK-6th Paid Student Breakfast Meals from \$1.30 to **\$1.40**.

This will increase 7th-12th Paid Student Breakfast Meals from \$1.40 to **\$1.50**.

This will increase PreK-**4th** Paid Student Lunch Meals from \$2.60 to **\$2.70**.

This will increase 5th-6th Paid Student Lunch Meals from \$2.80 to **\$2.90**.

This will increase 7th-12th Paid Student Lunch Meals from \$2.90 to **\$3.00**.

I am also recommending a \$.10 increase for all paid Adult meals for District Staff.

This will increase District Staff Breakfast from \$1.55 to **\$1.65**.

This will increase District Staff Lunch from \$3.25 to **\$3.35**.

Sincerely,

Susan Cox
Child Nutrition Director
Guthrie Public Schools



Board of Education Personnel Reports

Employment Request

Classification						
Certified						
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing
Savory, Emily	High School	Spec. Ed. Mild/Moderate	08/31/18		6	Jennifer Stevenson

Classification						
Support						
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing
Nephew, Craig	High School	Custodian	08/29/18	3	8	Margaret Williams

FMLA Request

Support: 0

Certified: 1

Separation of Employment

Classification					
Certified					
Name	Site	Teaching Assignment	Reason for Separation	Effective Date	
Davis, Pamela	GUES	Library Media	Retiring	10/31/2018	
Stevenson, Jennifer	High School	Sp Ed Mild/Mod 10-12 LD/E	Resigning	8/27/2018	
Wilson, Linda	Junior High	Jr. High Spec. Ed	Resigning	8/30/2018	

Classification					
Support					
Name	Site	Teaching Assignment	Reason for Separation	Effective Date	
Feliz, Socorro	Cotteral	Cafeteria Worker	Resigning	9/4/2018	
Williams, Shelly	Junior High	Custodian	Resigning	9/7/2018	
Wright, William	Transportation	Route Driver	Resigning	8/23/2018	

2018-2019 JH Academic Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
JH	Bus Loading Supervision 1st Semester	\$500.00	Garalee Wade	unassigned
	Bus Loading Supervision 1st Semester	\$500.00	Kelsey Barmann	unassigned
	Bus Loading Supervision 2nd Semester	\$500.00	Garalee Wade	unassigned
	Bus Loading Supervision 2nd Semester	\$500.00	Ashlee Terry	unassigned

2018-2019 Charter Oak Academic Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
CHART	Bus Loading Supervision 1st Semester	\$500.00	Susan Ratcliff	unassigned
	Bus Loading Supervision 2nd Semester	\$500.00	Susan Ratcliff	unassigned

Guthrie Public Schools
Finance Committee Meeting

September 6, 2018

4:00 P.M.

In Attendance: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Angie Smedley, Gina Davis, Travis Sallee, Sharon Watts, and Jana Frey in place of Michele Hamby

Ms. Chapple opened the meeting informing the committee the first items were routine financial reports.

Ms. Chapple spoke on the following:

Estimate of Needs:

There was an error that is being corrected. The correct EON will be in the Board Agenda.

Approval of Wellness Policy addition of tobacco donations

There is one sentence that we must had per TSET.

Approval of 4th grade meal price decrease to \$2.70

Last year was PreK-3rd but because we went to neighborhood schools we can add 4th grade in that group.

Angie Smedley spoke on the following:

Approve agreement with Supplemental Health Care-Deaf Interpreter

We have a student that needs a deaf interpreter and this is the contract for that position.

Guthrie Public Schools
Property Committee Meeting
September 6, 2018 5:00 p.m.

Members present: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Janna Pierson, Tina Smedley, Travis Sallee, and Linda Skinner.

Mr. Thompson spoke on the following items:

Expenditure Reports:

- Summarized the expenses for August
- 50 new Purchase Orders for August

Completed Projects:

- 259 Work-Orders completed at Maintenance
- HVAC repairs/upgrades throughout the District
- Plumbing/Electrical/Door, key, and lock repairs/upgrades district wide
- Opened Charter Oak Elementary School
- Replaced fire alarm panel at Fogarty and set up plan with State Fire Marshall to update the building system over 2 years
- Moved items for Teachers moving to Charter Oak ES
- Completed plumbing upgrades to restrooms at Central, Cott, and Fogarty
- Replaced carpet in 2 offices at Admin., Jr. High Principals office, and floor tile in the Transportation bus drivers room
- Received 5 new buses – 3 route buses and 2 Special Needs
- Registered 1,107 route riders and 84 SpeEd riders
- Completed Safety Training with Transportation, Maintenance, and Custodial employees
- Completed Custodial Summer Cleaning projects at each site

Projects in Progress:

- Currently have 151 Maintenance Work-Orders in progress
- District HVAC, Electrical and Plumbing repairs
- Replacing air filters at all sites and cleaning coils
- Making needed repairs to out bus fleet
- Continuing roof repairs where needed at all sites:
 - a. Fogarty Quad bldg. and coping stone on main roof
 - b. Central – Kitchen roof and east hallway sections
 - c. Jr. High – Gym & part of the lower main roof
 - d. Administration – Board room and Spec Needs area
- Extend existing north sidewalk at IT building
- Replace buckled section and refinish gym floor at Fogarty
- Continue to move Smart Boards at elementary sites
- Replace one of the compressors on the GUES chiller
- Charter Oak wood fencing – Phase II
- Parking lot repairs at GUES, Bus lot, and the HS
- Update outside signage as needed at each site
- Repair the siding to football building at Faver annex
- Continue to upgrade the master key/lock system at all sites

Bond Projects Discussion:

Charter Oak ES – Dr. Simpson discussed the progress of the kitchen, café, and gym. The kitchen and café should be completed in 6 weeks

J.H. – Cody Thompson discussed the progress made on the water proofing, tuck-pointing, and the sidewalk and front entry stairs

H.S. – Scope and specifications for Phase II of the HVAC work is underway. Will be working in the roof area over the winter and install new venting system next summer.