

**AMENDED AGENDA WITH COMMENTARY**

**GUTHRIE PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
802 EAST VILAS  
GUTHRIE, OKLAHOMA**

**MONDAY  
APRIL 09, 2018  
7:00 P.M.**

**AMENDED AGENDA:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Foundation Insurance Student of the Month**
- 7. Presentation of Certified and Support Employee of the Month**
- 8. Comments to the Board by:**
  - A. Citizens registered to speak to the Board**
  - B. Board Members**
- 9. Superintendent's Reports**
- 10. Discussion and possible action regarding teacher work-stoppage**
- 11. Consent Agenda.....Pages 5-41**

**All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:**

  - A. Minutes of regular meeting held on March 12, 2018**
  - B. Treasurer's Report**
  - C. Activity Fund Fundraisers as per attached list**

- D. Activity Fund Transfer Requests as per attached list
- E. Encumbrances for General Fund #'s 896-954, Building Fund #'s 244-273, Child Nutrition Fund #'s 17-19, Building Bond 2017 Fund #5, and listed change orders and Activity Fund Reports
- F. Fuel Bids as recommended by bid committee
- G. Declare listed items as surplus
- H. Out-of-State Trip Request:  
Dr. Mike Simpson - NFHS Summer Meetings - June 28-July 2, 2018 - Chicago, IL
- I. Transportation requests:  
From Community Church for June 29<sup>th</sup> and July 2<sup>nd</sup> to and from CrossTimbers for youth camp in Davis, Oklahoma for 1 bus and 1 driver  
  
From Seward Road Baptist Church for June 4<sup>th</sup> and June 9<sup>th</sup> to and from Falls Creek Youth Camp in Davis, Oklahoma for 1 bus and 1 driver
- J. Contracts/Agreements under \$10,000
  - 1. Renewal agreement with Learning Sciences International for 2018-2019 for iObservation.....Pages 40-41

Commentary:

This is a renewal of the iObservation evaluation program being used by all site principals for evaluations of their teaching staff. There is no price increase over last year. **Doug Ogle will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

12. **Business Agenda:**

- A. Recommendation, consideration and action to award bid for virtualizing GPS servers to Beasley Technology in the amount of \$67,951.00.....Pages 42-44

Commentary:

The purchase of these servers and professional services will allow us to update and virtualize the district servers. This is part of our bond project. **Dee Benson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- B. Recommendation, consideration and action upon contract for auditing services for 2018-2019 for fiscal year 2017-2018.....Page 45

Commentary:

Putnam & Company, PLLC has been utilized by the District for the past seven years for auditing services. Ms. Michelle Chapple recommends renewal of the contract. **Michelle Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- C. Recommendation, consideration and action upon Growth and Development presentation by Ms. April Devereaux BSN, RN for 5<sup>th</sup> grade students at Guthrie Upper Elementary.....Pages 46-47**

Commentary:

Ms. April Devereaux will present this 5<sup>th</sup> grade puberty class on May 14, 2018. The lesson deals with the emotional and physical growth and development of early adolescents with an emphasis on personal hygiene practices. A copy of the parent consent form is included in your packet. **Carmen Walters will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- D. Recommendation, consideration and action to approve a Right of Way Agreement between the District and Central Rural Electric Cooperative for a 20 foot wide easement and 10 feet either side of the electric facilities as built or existing and the necessary easement to serve the premises along E. Charter Oak Road in the Southeast corner of the Southwest Quarter of Section 24, T15N. R2W, Logan County, Oklahoma.....Page 48-49**

Commentary:

This easement agreement with CREC is in regards to an underground line extending approximately 230 feet north for setting a new padmount transformer. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- 13. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, employment of career and probationary contract teachers as listed for 2018-2019, discussion of teacher negotiations for 2018-2019 and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2 and 7**
  - A. Vote to go into executive session**
  - B. Acknowledge Board’s return to open session**
  - C. Statement of minutes of executive session**
- 14. Vote on action as set out on the Personnel Reports.....Page 50**

- 15. **Action upon recommendation to employ career and probationary contract teachers as listed for 2018-2019.....Pages 51-60**
- 16. **Consideration and action upon Superintendent's contract**
- 17. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
- 18. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
- 19. **Adjourn**

**Dr. Mike Simpson  
Superintendent**

**jf**

**Posted by: \_\_\_\_\_**

**Date: \_\_\_\_\_ Time: \_\_\_\_\_**

**Place: \_\_\_\_\_**

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
MARCH 12, 2018**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON MARCH 12, 2018**

**Board Members Present:** Jennifer Bennett-Johnson, Gina Davis, Terry Pennington, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Doug Ogle, Assistant Superintendent  
Carmen Walters, Executive Director of Federal Programs/Elementary Ed  
Michelle Chapple, Chief Financial Officer  
Angie Smedley, Director of Special Education  
Cody Thompson, Director of Operations  
Dee Benson, Director of Technology  
Jean Watts, Deputy Minutes Clerk

- 1. The meeting was called to order by President Bennett-Johnson.**
- 2. Members Jennifer Bennett-Johnson, Gina Davis, Terry Pennington, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts were present for roll call.**
- 3. A quorum was established.**
- 4. President Bennett-Johnson asked everyone present to stand and join her in the Pledge of Allegiance.**
- 5. President Bennett-Johnson asked everyone present to join her in a Moment of Silence.**
- 6. President Bennett-Johnson called for recommendation, consideration and vote on reorganization of the Board including:**
  - A. Election of President**
  - B. Election of First Vice-President**
  - C. Election of Second Vice-President**
  - D. Election of Board Clerk**
  - E. Election of Deputy Board Clerk**

**A motion was made by Watts and seconded by Pierson to reorganize the Board as follows:**

**President-Travis Sallee  
First Vice-President-Tina Smedley  
Second Vice-President-Janna Pierson  
Board Clerk-Sharon Watts  
Deputy Board Clerk-Gina Davis**

**The motion carried with 7 ayes and 0 nays.**

**Board Members assumed their new positions.**

- 7. President Sallee introduced Mr. Brian Billings from Sonic of East Guthrie.**

**Mr. Brian Billings from Sonic East presented a check for \$7,000 to Principal Susan Davison from Guthrie Upper Elementary School. This is an annual donation made by Mr. Billings for a number of years. In years past, Mr. Billings had donated \$1000.00 to each site to use where the sites felt was most needed. He stated several years ago he would like to make one large donation to a site whose name had been randomly selected in a drawing. He felt the larger contribution could better be used for a purchase that the school otherwise would not have the funds to do. He thanked Guthrie Schools and stated he hoped to be able to continue the donation for many years to come. Superintendent Simpson thanked Mr. Billings for his generosity in helping the students of our community.**

- 8. President Sallee called for Foundation Insurance Student of the Month.**

**Dr. Simpson introduced Blake Wimsey from Foundation Insurance. Mr. Wimsey introduced the February Student of the Month, Shelby Vreeland. Mr. Wimsey read the nomination letter submitted by Shelby's teacher, Mr. Jeff Jordan. Mr. Wimsey presented Shelby with a \$65 Stacy's Place gift card.**

- 9. President Sallee asked for the presentation of Certified and Support Employee of the Month.**

**Mr. Doug Ogle, Assistant Superintendent, announced the certified and support employees of the month award winners for February: Mr. Jeff Ball, GUES Assistant Principal and Charter Oak Elementary Principal-in-Waiting, as certified Employee of the Month and Mr. Greg Sullaway, GPS Systems Analyst, for support Employee of the Month. Nomination letters were read by Ms. Katie Higgins, GUES Special Education Teacher, for Mr. Ball and by Ms. Carmen Walters, Executive Director of Federal Programs/Elementary Education, for Mr. Sullaway.**

**Mr. Ogle presented the award winners with a plaque.**

- 10A. President Sallee asked the Superintendent if there were any citizens registered to speak to the Board.**

**Superintendent Simpson stated there were 4 citizens registered to speak to the Board.**

**Mr. Bryan Dearing spoke to the Board in regards to teacher pay and a teacher walkout.**

**Ms. Kim Barrett spoke to the Board in regards to a teacher walk out.**

**Ms. Michelle Redus spoke to the Board in regards to a school closure.**

**Ms. Kathy Ice spoke to the Board in regards to “The Time is Now-Teacher Funding”.**

- 10B. President Sallee called for any comments to the Board by Board members.**

**All Board Members spoke in regards to their support of Guthrie Public Schools teachers during this difficult time in our state and thanked each of them.**

- 11. President Sallee called for the Superintendent’s Reports.**

**Superintendent Simpson reported on the following:**

**Several students from GUES participated in the 29<sup>th</sup> annual Oklahoma Student Inventors Exposition on February 20<sup>th</sup> at Rose State College. Students were challenged to create inventions that solve everyday problems. Those placing from GUES include:**

**5<sup>th</sup> Grader Malek Myers-1<sup>st</sup> place-“The Trash Taxi”**

**6<sup>th</sup> Grader Wyatt Long-1<sup>st</sup> place-“Solar Saver”**

**6<sup>th</sup> Grader Elija Moroney-2<sup>nd</sup> place-“The Candy Plan”**

**Dr. Simpson read the following statement:**

**Obviously we have been dealing with a very fluid situation between state funding and a potential suspension of classes due to our current level of education funding in Oklahoma. The last few days have been challenging at best and I expect the coming days to be equally challenging. I want to be very clear that I support additional funding for education. When I was a college senior and student teaching at Stillwater Junior High School, we were 49<sup>th</sup> in teacher pay. That was the spring of 1990 when HB 1017 was passed. Over the last 10 years, we have gutted most of the provisions of that landmark bill in the name of flexibility. That flexibility was needed because reductions in per-pupil expenditures would no longer make adhering to those mandates possible. Also, during that time, I have watched countless quality educators either leave our state or leave the profession entirely.**

**Enrollment in our teacher education programs will no longer support the loss we experience in staffing on an annual basis. This problem has been 10 years in the making and many times during my Superintendents reports over the past 6 years, I've issued cautionary words about the growing problem. We are now back to 49<sup>th</sup> in the nation (or 50<sup>th</sup> depending on whose information you use) and it appears the problem has reached a tipping point. My first concern will always be for our students and my next concern will be for our staff. As I said in my letter to our staff on Friday, it is truly my hope for our students that we find a resolution before the April 2<sup>nd</sup> deadline.**

**With the uncertainty regarding a potential work stoppage, we have been in conversations with our Child Nutrition staff about what could be done to provide meals for our students and I am meeting with the Guthrie Ministerial Alliance tomorrow to discuss options of how they could also assist our students during the upcoming days. We will share that information with our community when the details become clearer.**

**12. President Sallee called for action on the Consent Agenda.**

**Member Pierson requested Item 12A be removed from the Consent Agenda for consideration.**

**A motion was made by Pierson and seconded by Watts to approve the Consent Agenda excluding Item 12A.**

**The motion carried with 7 ayes and 0 nays.**

**A motion was made by Pennington and seconded by Watts to approve Item 12A, minutes of regular meeting held on February 12, 2018.**

**The motion carried with 5 ayes and 2 abstentions-Members Bennett-Johnson and Pierson abstaining.**

**13A. President Sallee called for recommendation, consideration and action upon contract renewal with Municipal Accounting Systems, Inc. for providing software and support for financial accounting, personnel, child nutrition and student information programs including student gradebooks.**

**A motion was made by Pennington and seconded by Watts to approve contract renewal with Municipal Accounting Systems, Inc. for providing software and support for financial accounting, personnel, child nutrition and student information programs including student gradebooks.**

**The motion carried with 7 ayes and 0 nays.**



- 13B. President Sallee called for recommendation, consideration and action upon request for Special Education students to attend State Special Olympics Summer Games May 16-18, 2018.**

**A motion was made by Pennington and seconded by Smedley to approve the request for Special Education students to attend State Special Olympics Summer Games May 16-18, 2018.**

**The motion carried with 7 ayes and 0 nays.**

- 13C. President Sallee called for recommendation, consideration and action upon K-8 Remedial Summer School Program.**

**A motion was made by Pierson and seconded by Watts to approve the K-8 Remedial Summer School Program.**

**The motion carried with 7 ayes and 0 nays.**

- 13D. President Sallee called for recommendation, consideration and action upon revised school calendar for 2018-2019**

**A motion was made by Davis and seconded by Bennett-Johnson to approve the revised school calendar for 2018-2019.**

**The motion carried with 7 ayes and 0 nays.**

- 13E. President Sallee called for recommendation, consideration and action to approve E-rate Technology Plan for 2018-2021.**

**A motion was made by Watts and seconded by Smedley to approve the E-rate Technology Plan for 2018-2021.**

**The motion carried with 7 ayes and 0 nays.**

- 13F. President Sallee called for recommendation, consideration and action to approve Category 1 E-rate contracts with AT&T and Onenet for 2018-2019.**

**A motion was made by Smedley and seconded by Pierson to approve Category 1 E-rate contracts with AT&T and Onenet for 2018-2019.**

**The motion carried with 7 ayes and 0 nays.**

- 13G. President Sallee called for recommendation, consideration and action to approve E-rate contract with United Systems to install wireless access points and network equipment at Charter Oak Elementary.**

**A motion was made by Watts and seconded by Davis to approve E-rate contract with United Systems to install wireless access points and network equipment at Charter Oak Elementary.**

**The motion carried with 7 ayes and 0 nays.**

- 13H. President Sallee called for recommendation consideration and action to award bid for the securing of all GPS sites to Digi Security in the amount of \$135,593.55.**

**A motion was made by Smedley and seconded by Watts to award bid for the securing of all GPS sites to Digi Security in the amount of \$135,593.55.**

**The motion carried with 7 ayes and 0 nays.**

- 13I. President Sallee called for recommendation, consideration and action for the adoption of elementary attendance zones for 2018-2019 school year.**

**Dee Benson presented two proposed elementary boundaries. The difference between the two proposals are the west boundary for Central Elementary School being the Cottonwood Creek on option #1 and Division Street on option #2. Dr. Simpson recommended option #1.**

**A motion was made by Davis and seconded by Bennett-Johnson to adopt option #1 of elementary attendance zones for the 2018-2019 school year.**

**Discussion followed.**

**The motion carried with 7 ayes and 0 nays.**

- 14. President Sallee called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of all building level administrator's contracts as listed for 2018-2019, Support Personnel Salary Schedule for 2017-2018, and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7.**

- 14A. A motion was made by Smedley and seconded by Watts to go into executive session.**

**The motion carried with 7 ayes and 0 nays. Executive session began at 8:05 p.m.**

- 14B. President Sallee acknowledged the Board's return to open session at 9:29 p.m.**

**14C. President Sallee stated that in executive session only those items listed in Agenda Item 14 were discussed and no votes were taken.**

**15. President Sallee called for a vote on action as set out on the Personnel Reports.**

**A motion was made by Smedley and seconded by Watts to approve action as set out on the Personnel Reports.**

**The motion carried with 7 ayes and 0 nays.**

**16. President Sallee called for recommendation, consideration and action upon building level administrator's contracts as listed for 2018-2019 without specification for salary or assignment.**

**A motion was made by Davis and seconded by Bennett-Johnson to approve the building level administrator's contracts as listed for 2018-2019 without specification for salary or assignment.**

**The motion carried with 7 ayes and 0 nays.**

**17. President Sallee called for recommendation, consideration and action upon Support Personnel Salary Schedule for 2017-2018.**

**A motion was made by Watts and seconded by Smedley to approve the Support Personnel Salary Schedule for 2017-2018.**

**The motion carried with 7 ayes and 0 nays.**

**18. President Sallee called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

**Superintendent Simpson stated he had received the resignations of Mr. Cory Sauser, Computer Apps Teacher and Girls Basketball Coach at Guthrie High School, and Mr. Russ Gilmore, Boys Basketball Coach at Guthrie High School. Both resignations are effective at the end of the 2017-2018 school year.**

**A motion was made by Smedley and seconded by Watts to accept the resignations of Mr. Cory Sauser, as teacher and coach, and Mr. Russ Gilmore as coach, effective at the end of the 2017-2018 school year.**

**The motion carried with 7 ayes and 0 nays.**

**19. President Sallee called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

**Superintendent Simpson stated there was no new business.**

- 20. A motion was made by Watts and seconded by Bennett-Johnson to adjourn the meeting.**

**The motion carried with 7 ayes and 0 nays.**

**The meeting adjourned at 9:33 p.m.**

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**Jana Frey, Minutes Clerk**

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**Travis Sallee, Board President**

**TREASURER'S REPORT**  
**MARCH 31, 2018**

**BANK BALANCES**

**FARMERS & MERCHANTS**

General Fund	\$ 5,634,956.24
Building Fund	831,309.58
Sinking Fund	1,355,420.81
ILR Fund	62,470.15
G&E Fund	3,715.67
Child Nutrition Fund	349,821.17
Activity Fund	562,999.72
School Age-Care Fund	75,619.14
Bond Fund	<u>2,371,290.50</u>

TOTAL \$ 11,247,602.98

**RECEIPTS**

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**GENERAL FUND:**

Logan County	\$ 228,147.50
State of Oklahoma	892,550.46
Okla. Tax Comm.	179,217.29
School Land Earn.	32,227.60
R.O.T.C.	6,080.65
Federal Programs	23,150.08
Misc Receipts	46,398.73
Correcting Entry(-)	
General Acct. Int.	3,542.05
Minus (-) Bank Fees	<u>160.19</u>
TOTAL	\$ 1,411,154.17

**SINKING FUND:**

Logan County \$ 65,049.19

**CHILD NUTRITION FUND:**

Local	28,976.78
State	13,225.83
Federal	<u>100,891.45</u>
TOTAL	\$ 143,094.06

**INS.LOSS RECOVERY FUND:**

\$

**BUILDING FUND**

Logan County	\$ 26,871.55
Bldg. for Champs	<u>20.00</u>
TOTAL	\$ 26,891.55

**BOND FUND:**

Interest	\$ 2,212.24
Bank Fees	<u>(-) 13.59</u>
TOTAL	\$ 2,198.65

**WARRANTS PAID**

**GENERAL FUND:**

2016-2017       \$  
2017-2018       \$1,605,283.02

**GIFTS & ENDOWMENTS FUND:**

2016-2017  
2017-2018

**BUILDING FUND:**

2016-2017       \$  
2017-2018       \$ 21,598.84

**INS. LOSS RECOVERY FUND:**

2016-2017  
2017-2018

**CHILD NUTRITION FUND:**

2016-2017       \$  
2017-2018       \$ 119,224.74

**BOND FUND:**

2016-2017       \$ 510,074.25  
2017-2018       \$ 131,060.73

**CD/INVESTMENTS:**

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Farmers and Merchants Bank – Bond CD \$6,500,000.00  
InterBank – Bond CD \$1,500,000.00

**TOTAL MONIES IN F&M BANK**               \$11,247,602.98  
PLEGGED – FDIC                               \$ 250,000.00  
PLEGGED – F&M BANK                       \$19,305,000.00



**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND FUNDRAISER REQUEST  
As of 3/31/2018**

- a. Running Club, 882      Candy bar & beverage sales
- b. Running Club, 882      Candy bar & beverage sales



RECEIVED  
3-28-18

a.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 3/27/18 Site: HS Unobligated Account Balance: \_\_\_\_\_

Account Name: Running Club Account Number: 882

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only  
Describe the fundraiser to be conducted (items sold/activity planned, etc.) Candy bars and beverages at GHS

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Candy bars, fruit gummies, fruit

Manufacturer: Sam's, Wal-Mart, World's best Chocolate

Purpose for which funds will be used: Funds will be used to buy team meals, travel uniforms

Name/Address of Vendor: Candy, fruit gummies, fruit

Items to be purchased in order to conduct the fundraiser: \_\_\_\_\_

a. Estimated INCOME:	<u>1500.00</u>	Fundraiser start date:	<u>April 11, 2018</u>
b. Less Estimated EXPENSES:	<u>500.00</u>	Fundraiser end date:	<u>April 25, 2018</u>
c. Estimated PROFIT:	<u>1000.00</u>		

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Reused at a later date

Are school district facilities required? Yes If yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 3/27/18

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Athletic Director's Signature (if applicable): [Signature] Date: 3/27/18

[Signature]





RECEIVED  
3-28-18

b.

**GPS ACTIVITY FUND FUNDRAISER REQUEST FORM**

Request Date: 3/27/18 Site: HS Unobligated Account Balance: \_\_\_\_\_  
Account Name: Running Club Account Number: 882

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only  
Describe the fundraiser to be conducted (items sold/activity planned, etc.) Candy bars and beverages at GHS

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No  If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Candy bars, fruit gummies, fruit

Manufacturer: Sam's, Wal-Mart, World's best Chocolate

Purpose for which funds will be used: Funds will be used to buy team meals, travel uniforms

Name/Address of Vendor: \_\_\_\_\_  
Candy, fruit gummies, fruit

Items to be purchased in order to conduct the fundraiser: \_\_\_\_\_

a. Estimated INCOME:	<u>1500.00</u>	Fundraiser start date:	<u>May 9th, 2018</u>
b. Less Estimated EXPENSES:	<u>500.00</u>	Fundraiser end date:	<u>May 23, 2018</u>
c. Estimated PROFIT:	<u>1000.00</u>		

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Reused at a later date

Are school district facilities required? Yes If yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 3/27/18

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Athletic Director's Signature (if applicable): [Signature] Date: 3/27/18

[Signature]

**TRANSFERS FOR BOARD APPROVAL**  
**As of 3/31/2018**

<b>TO:</b>	<b>FROM:</b>	<b>REASON</b>	<b>\$AMOUNT</b>
GF Refund Account, 925	HS Art, 851	Art contest postage	\$ 9.53
HS Yearbook, 904	Student Support, 885	Student yearbooks	\$1,375.00

RECEIVED  
3-28-17



**Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)**

Amount 9.53 Date Requested 3/27/18

Transfer to: 925, General Fund Refund Account  
Account Name & Number

Transfer from: 851, HS Art  
Account Name & Number

State Reason for Transfer Below

Postage for art contest submissions

Sponsor's Signature: Joy Baker

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature: Chris D. Grande

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_



RECEIVED  
3-28-18

**Guthrie Public Schools**  
**ACTIVITY FUND**  
**REQUEST FOR TRANSFER OF FUNDS**  
(Effective 2006)

Amount 1,375.00

Date Requested 3/27/18

Transfer to: #904 - Yearbook  
Account Name & Number

Transfer from: #885 - Student Support  
Account Name & Number

State Reason for Transfer Below

purchase of yearbooks

Sponsor's Signature: Kary Jarred

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature: Chris [Signature]

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_

## Purchase Order Register

Options: Year: 2017-2018, Fund: GEN FUND-FOR OP, Date Range: 7/1/2017 - 6/30/2018, PO Range: 896 - 954

PO No	Date	Vendor No	Vendor	Description	Amount
896	03/06/2018	12899	O'REILLY AUTOMOTIVE INC.	BUS PARTS AND SUPPLIES/TRANSPORTATION	1,673.34
897	03/06/2018	42234	CHALK'S TRUCK PARTS, INC.	MISC BUS PARTS PER QUOTE/TRANSPORTATION	1,545.30
898	03/06/2018	43643	WARREN POWER & MACHINERY, INC	DIAGNOSTIC TOOL FOR CAT ENGINES/TRANSPORTATION	992.31
899	03/06/2018	13123	KATHERYNE B PAYNE EDUCATION CENTER	PROF DEV/RSA/COTTERAL/CENTRAL/FO GARTY	20,400.00
900	03/06/2018	15994	AMAZON CAPITAL SERVICES	BLANKET FOR PARTS & SUPPLIES/TECHNOLOGY	1,000.00
901	03/06/2018	15994	AMAZON CAPITAL SERVICES	BOOKS/SUPPLIES FOR LIBRARY/HENRY/JH	246.31
902	03/06/2018	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS FOR LIBRARY/HENRY/JH	662.99
903	03/07/2018	42234	CHALK'S TRUCK PARTS, INC.	BUS PARTS/TRANSPORTATION	354.53
904	03/07/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	BRAKE PUMP PER QUOTE/TRANSPORTATION	398.79
905	03/07/2018	42234	CHALK'S TRUCK PARTS, INC.	BUS CROSSING ARMS/TRANSPORTATION	2,230.32
906	03/07/2018	44114	GHOTRA HOSPITALITY	HOTEL ROOMS FOR OYE/AG/DRAKE/HS	315.00
907	03/07/2018	13130	BETROLD ENTERPRISES, INC.	MUSIC PROGRAM MATERIALS/CENTRAL	50.00
908	03/07/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	BRAKE PADS Q41273/TRANSPORTATION	1,188.90
909	03/07/2018	42234	CHALK'S TRUCK PARTS, INC.	HAWKEYE MIRRORS PER Q756109/TRANSPORTATION	516.45
910	03/09/2018	12682	MIDWEST BUS SALES, INC.	POWER PACK/TRANSPORTATION	113.68
911	03/09/2018	42234	CHALK'S TRUCK PARTS, INC.	LIQUID VINYL AND SEAT PATCHING MESH/TRANSPORTATION	241.56
912	03/09/2018	10707	COUNTRY FORD MERCURY, INC.	LIGHTS AND RETAINERS/TRANSPORTATION	88.80
913	03/09/2018	43580	DIGI SECURITY SYSTEMS LLC	REPLACEMENT LOCKS/BENSON/TECHNOLOGY	1,217.25
914	03/09/2018	15994	AMAZON CAPITAL SERVICES	CLASS LAB SUPPLIES/FACS/MOORE/HS	88.41
915	03/09/2018	17940	PROSPERITY BANK	FUEL FOR OUT OF TOWN TRIPS/DRAKE/AG/HS	200.00
916	03/09/2018	10272	BODY BILLBOARDS	NAME PLAQUE/MCPEEK/JH	18.00
917	03/12/2018	15994	AMAZON CAPITAL SERVICES	MEDICAL SUPPLIES/SCHOOL NURSE	500.00
918	03/12/2018	12682	MIDWEST BUS SALES, INC.	Z CLIPS/TRANSPORTATION	55.14
919	03/12/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	REPAIRS TO BUS #23/TRANSPORTATION	500.00
920	03/12/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	REPAIRS TO BUS #49/TRANSPORTATION	3,046.71
921	03/12/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	REPAIRS TO BUS #56/TRANSPORTATION	3,516.30

## Purchase Order Register

Options: Year: 2017-2018, Fund: GEN FUND-FOR OP, Date Range: 7/1/2017 - 6/30/2018, PO Range: 896 - 954

PO No	Date	Vendor No	Vendor	Description	Amount
922	03/13/2018	16611	ATC HOLDCO	BELT TENSION PER QUOTE/TRANSPORTATION	795.84
923	03/13/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	BRAKE MASTER AND BELT TENSION/TRANSPORTATION	1,225.09
924	03/13/2018	44119	NATIONAL ASSOC. OF SCHOOL NURSES	MEMBERSHIP RENEWAL/DEVEREAUX	140.00
925	03/13/2018	13286	RED ROCK DISTRIBUTING CO.	UNLEADED FUEL PER BID/TRANSPORTATION	2,179.10
926	03/13/2018	44120	OK CHAPTER OF THE DIVISION ON	REGISTRATION FOR OK SPEC ED LEG SUMMIT	15.00
927	03/13/2018	44122	LOUISE K. JOHNSON	BRILLE MATERIAL FOR SPEC ED STUDENT/COTTERAL	109.00
928	03/13/2018	81228	APRIL LYNN DEVEREAUX	MILEAGE REIMBURSEMENT FOR FY18	500.00
929	03/14/2018	13789	SULLIVAN SUPPLY INC.	LIVESTOCK SHOW SUPPLIES/AG/DRAKE/HS	500.00
930	03/15/2018	43549	CASH WORLD dba COMMUNITY LOANS	PAYROLL GARNISHMENT CORRECTION	-641.98
931	03/15/2018	44125	COMMUNITY LOANS OF GUTHRIE, INC.	PAYROLL GARNISHMENT CORRECTION	641.98
932	03/15/2018	10167	COVER ONE, INC.	BOOK REPAIR SUPPLIES/LIBRARY/HENRY/JH	548.55
933	03/16/2018	83113	TAMARA KAYE KURIGER	MILEAGE REIMBURSEMENT/KURIGER/SPEC ED/HS	100.00
934	03/16/2018	11849	JERRY D. JONES	WRECKER SERVICE/TRANSPORTATION	3,000.00
935	03/26/2018	14207	WALMART COMMUNITY	CLASSROOM LAB SUPPLIES/FACS/MOORE/HS	500.00
936	03/26/2018	42234	CHALK'S TRUCK PARTS, INC.	NAV-STAR DIAGNOSTIC ANNUAL UPDATE/TRANSPORTATION	629.00
937	03/26/2018	42156	CABLE AUTOMOTIVE EQUIPMENT	LIFT REPAIRS/TRANSPORTATION	250.00
938	03/26/2018	16611	ATC HOLDCO	AIR BAGS PER QUOTE/TRANSPORTATION	658.26
939	03/26/2018	42234	CHALK'S TRUCK PARTS, INC.	MIRRORS AND POWER PACKS PER QUOTE/TRANSPORTATION	943.28
940	03/26/2018	42234	CHALK'S TRUCK PARTS, INC.	BULBS FOR CLUSTER PER QUOTE/TRANSPORTATION	109.50
941	03/26/2018	12899	O'REILLY AUTOMOTIVE INC.	BLANKET FOR VEHICLE PARTS/TRANSPORTATION	3,000.00
942	03/26/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	MISC BUS PARTS/TRANSPORTATION	1,214.64
943	03/26/2018	13018	OSPA	SPRING CONFERENCE 2018 FOR SCHOOL PSYCH/SPEC ED	90.00
944	03/27/2018	44087	GOOLSBEE TIRE SERVICE INC	VEHICLE TIRES/TRANSPORTATION	1,447.00
945	03/27/2018	42234	CHALK'S TRUCK PARTS, INC.	ALTERNATORS AND SEAT COVERS PER QUOTES/TRANSP	1,533.28
946	03/28/2018	42234	CHALK'S TRUCK PARTS, INC.	RELAYS PER QUOTE 761986/TRANSPORTATION	100.50

## Purchase Order Register

Options: Year: 2017-2018, Fund: GEN FUND-FOR OP, Date Range: 7/1/2017 - 6/30/2018, PO Range: 896 - 954

PO No	Date	Vendor No	Vendor	Description	Amount
947	03/28/2018	16611	ATC HOLDCO	ESTIMATE FOR BUS #12/TRANSPORTATION	500.00
948	03/29/2018	15718	OVERHEAD DOORS	OVERHEAD DOOR REPAIR/TRANSPORTATION	2,000.00
949	03/30/2018	15994	AMAZON CAPITAL SERVICES	NOVELS FOR 8TH GRADE READING/WORKMAN/JH	496.00
950	03/30/2018	14674	HOMETOWN RENTAL & FEED, INC.	WEEDEATER PART/ATHLETICS/HS	100.00
951	03/30/2018	13286	RED ROCK DISTRIBUTING CO.	FUEL PER BID/TRANSPORTATION	16,856.20
952	03/30/2018	12910	OFFICE DEPOT, INC.	PRINTER INK/DRAKE/AG/HS	325.00
953	03/30/2018	43489	PIRAINO CONSULTING, INC.	SMART Board 6065/OK GEOG GRANT/WOODARD/HS	4,690.00
954	03/30/2018	14207	WALMART COMMUNITY	GOOGLE CHROMECAST/OK GEOG GRANT/WOODARD/HS	69.00
<b>Non-Payroll Total:</b>					<b>\$85,784.33</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$85,784.33</b>

## Purchase Order Register

Options: Year: 2017-2018, Fund: Building, Date Range: 7/1/2017 - 6/30/2018, PO Range: 244 - 273

PO No	Date	Vendor No	Vendor	Description	Amount
244	03/06/2018	15969	SOUTHWEST PAPER, INC - OKC	CONCENTRATED FOAM HAND SOAP	304.54
245	03/06/2018	16654	BEN CHADD	DISTRICT LAWN SPRAYING	4,350.00
246	03/07/2018	43749	TREAT'S SOLUTIONS, LLC	BACK PACK VAC	434.50
247	03/07/2018	15969	SOUTHWEST PAPER, INC - OKC	VACUUM PARTS	217.00
248	03/07/2018	10110	HENKE & WANG PLUMBING	INSTALL WATER HYDRANT AT TRANSPORTATION	243.70
249	03/07/2018	11254	FEDERAL CORPORATION	HVAC PARTS FOR HS	163.01
250	03/07/2018	11254	FEDERAL CORPORATION	PRESSURE GAUGES	221.91
251	03/09/2018	15969	SOUTHWEST PAPER, INC - OKC	CUSTODIAL SUPPLIES	1,003.18
252	03/09/2018	17491	ENGINEERED EQUIPMENT, INC.	HVAC FILTERS	731.62
253	03/09/2018	43749	TREAT'S SOLUTIONS, LLC	HAND SOAP	551.55
254	03/09/2018	43801	6-L MECHANICAL	HVAC REPAIRS AT HIGH SCHOOL	2,500.00
255	03/12/2018	15587	AUTOMATED BUILDING SYSTEMS, INC.	TUBING KITS FOR GUES	879.75
256	03/12/2018	43992	INTEGRITY HEAT & AIR, LLC	INSTALL NEW SENSOR IN FOGARTY KITCHEN	150.83
257	03/13/2018	10110	HENKE & WANG PLUMBING	PLUMBING REPAIRS AT HS KITCHEN	1,525.00
258	03/13/2018	17249	S. T. BOLDING III	ELECTRICAL REPAIRS AT STADIUM	226.96
259	03/14/2018	40596	JAMES C. MCGEE	HAULING GRAVEL	1,500.00
260	03/14/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	CONNECT KITCHEN HOODS TO FIRE ALARM SYSTEM	3,935.00
261	03/14/2018	17552	ULINE, INC.	SHOP SUPPLIES	478.73
262	03/14/2018	44124	BOB BLOOM	REPAIRS TO ICE MACHINE/BOC/ATHLETICS	264.82
263	03/15/2018	44108	DH PACE COMPANY, INC	INSTALL DOORS AT FOGARTY	1,592.00
264	03/15/2018	15587	AUTOMATED BUILDING SYSTEMS, INC.	THERMOSTATS FOR GUES	771.65
265	03/16/2018	44126	M&M INSULATION INC.	INSTALL INSULATION AT HS	2,500.00
266	03/16/2018	17387	BRADFORD INDUSTRIAL SUPPLY	EXHAUST FAN PARTS	1,260.00
267	03/27/2018	43749	TREAT'S SOLUTIONS, LLC	CUSTODIAL SUPPLIES	2,410.92
268	03/27/2018	11254	FEDERAL CORPORATION	PRESSURE GAUGES	204.84
269	03/27/2018	17249	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS	752.98
270	03/27/2018	43914	HUGG AND HALL EQUIPMENT COMPANY	FORKLIFT SERVICE	300.00
271	03/27/2018	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
272	03/29/2018	14288	WINSUPPLY OF OKLAHOMA CITY	VALVE FOR HIGH SCHOOL CHILLER	65.36
273	03/30/2018	17387	BRADFORD INDUSTRIAL SUPPLY	MOTORS & CAPACITORS FOR JR HIGH	606.55

<b>Non-Payroll Total:</b>	<b>\$31,146.40</b>
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<b>Payroll Total:</b>	<b>\$0.00</b>
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<b>Report Total:</b>	<b>\$31,146.40</b>
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## Purchase Order Register

Options: Year: 2017-2018, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2017 - 6/30/2018, PO Range: 17 - 19

PO No	Date	Vendor No	Vendor	Description	Amount
17	03/30/2018	43748	PARENT/STUDENT REFUND	MEAL ACCOUNT REFUND/STUDENT MOVED	5.87
18	03/30/2018	43748	PARENT/STUDENT REFUND	MEAL ACCOUNT REFUND/MOVED	17.20
19	03/30/2018	43748	PARENT/STUDENT REFUND	MEAL ACCOUNT REFUND	52.55
<b>Non-Payroll Total:</b>					<b>\$75.62</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$75.62</b>

**Purchase Order Register**

**Options:** Year: 2017-2018, Fund: Building Bond 2017, Date Range: 7/1/2017 - 6/30/2018, PO Range: 5 - 5

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
5	03/13/2018	43580	DIGI SECURITY SYSTEMS LLC	SECURITY UPGRADE/TECHNOLOGY	135,593.55
<b>Non-Payroll Total:</b>					<b>\$135,593.55</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$135,593.55</b>

## Change Order Listing

**Options:** Fund: GEN FUND-FOR OP, Year: 2017-2018, ReferenceDate: PO Approval Date, Date Range: 3/5/2018 - 4/2/2018, PO Range: 1 - 895, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
91	07/01/2017	11169	ENDEX OF OKLAHOMA, INC.	BLANKET FOR PARTS/REPAIRS/TECHNOLOGY	136.92
111	07/01/2017	16611	ATC HOLDCO	BLANKET FOR PARTS/TRANSPORTATION	-2,004.30
119	07/01/2017	11933	JOHN VANCE MOTORS, INC.	BLANKET FOR PARTS AND REPAIRS	-1,000.00
126	07/01/2017	12682	MIDWEST BUS SALES, INC.	BLANKET FOR PARTS AND SUPPLIES	-3,034.72
128	07/01/2017	12910	OFFICE DEPOT, INC.	SUPPLIES FOR TRANSPORTATION	-162.72
133	07/01/2017	17596	PROPANE SALES INC.	BLANKET FOR PROPANE	-500.00
135	07/01/2017	13496	G. E. MONEY BANK	SUPPLIES 2017-2018	-500.00
136	07/01/2017	41978	SOUTHERN TIRE MART, LLC	BLANKET FOR TIRES	-5,196.70
238	07/26/2017	15994	AMAZON CAPITAL SERVICES	BLANKET FOR PARTS & SUPPLIES/TECHNOLOGY	-18.98
252	08/01/2017	15890	BERNARD LEE SHORT	BLANKET FOR REPAIRS OF VEHICLES/TRANSP.	-4,651.56
385	08/23/2017	12899	O'REILLY AUTOMOTIVE INC.	BLANKET FOR SUPPLIES/TRANSPORTATION	-10.20
464	09/18/2017	40123	ROBERTS TRUCK CENTER OF OK LLC	BLANKET FOR PARTS/TRANSPORTATION	-3,377.13
618	11/08/2017	14280	WILLOBY'S FEED AND OUTFITTERS, LLC	BUG SPRAY FOR SCHOOL FARM/AG/HS	-11.00
626	11/08/2017	17124	UNIV. OF OK HEALTH SCIENCES CTR	BEHAVIOR TRAINING REGISTRATION/SP ED	-370.00
636	11/13/2017	12899	O'REILLY AUTOMOTIVE INC.	BLANKET FOR AUTO/BUS SUPPLIES/TRANSPORTATION	-13.61
706	12/11/2017	44058	ELIZABETH S. TEAGUE	MILEAGE REIMBURSEMENT	-2,162.06
717	12/13/2017	14201	WALKER TIRE DTR LLC	VEHICLE AND TRAILER TIRES/TRANSPORTATION	-1,398.50
730	12/14/2017	10129	NORTHUP AUTO PARTS & MACHINE	HOSES FOR REELS IN SHOP/TRANSPORTATION	-228.16
756	01/08/2018	15994	AMAZON CAPITAL SERVICES	CLASSROOM/PLAYGROUND SUPPLIES/SPECIAL ED/GUES	-93.02
761	01/09/2018	12899	O'REILLY AUTOMOTIVE INC.	BUS AND AUTO PARTS AND SUPPLIES/TRANSPORTATION	46.03
766	01/10/2018	42234	CHALK'S TRUCK PARTS, INC.	BUS WINDOW SLIDERS AND LATCHES/TRANSPORTATION	-10.00
801	01/31/2018	14693	SCHOLASTIC, INC.	SPECIAL ED BOOKS/LIBRARY/HENRY/JH	-3.27
<b>Non-Payroll Total:</b>					<b>(\$24,562.98)</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>(\$24,562.98)</b>

## Change Order Listing

**Options:** Fund: Building, Year: 2017-2018, ReferenceDate: PO Approval Date, Date Range: 3/5/2018 - 4/2/2018, PO Range: 1 - 243, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
3	07/01/2017	15842	TERMINIX INTERNATIONAL COMPANY LP	TERMITE PLAN RENEWALS	10.00
207	01/24/2018	17249	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS	-174.19
<b>Non-Payroll Total:</b>					<b>(\$164.19)</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>(\$164.19)</b>

**ACTIVITY FUND – FUND 60**  
**BANK RECONCILIATION – FARMERS & MERCHANTS BANK**  
As of 3/31/2018

**GENERAL LEDGER ACCOUNT**


**BANK RECONCILIATION**

Balance (3/01/18)	\$520,558.07	Balance per bank statement As of (3/31/18)	\$562,999.72
Add Receipts	\$ 98,390.99	Add Deposits in Transit	\$ 8,521.22
Less Checks Written	\$ 70,413.50	less O/S Checks	\$ 23,026.63
Adjustments	\$	*Adjustments	\$ +41.25
		Bank correction	\$
Balance per Ledger	\$548,535.56	Balance per Ledger	\$548,535.56

**Adjustment/Correction explanations:**

Auto deduction for deposit slip order. Bank reversed charge on 4/2/18

**This information is accurate and correct to the best of my knowledge.**

  
\_\_\_\_\_  
Activity Fund Clerk

4-3-18  
\_\_\_\_\_  
Date

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2018 - 3/31/2018

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$40.95	\$23.50	\$0.00	\$0.00	\$64.45	\$0.00	\$64.45
802 CENTRAL ACTIVITY	\$11,823.59	\$8,543.00	\$0.00	\$402.33	\$19,964.26	\$8,103.32	\$11,860.94
803 CENTRAL PTO	\$11,109.00	\$563.65	\$0.00	\$0.00	\$11,672.65	\$775.00	\$10,897.65
804 COTTERAL PTO	\$11,929.56	\$877.15	\$0.00	\$1,122.18	\$11,684.53	\$156.28	\$11,528.25
805 COTTERAL ACTIVITY	\$19,745.08	\$2,747.93	\$0.00	\$2,034.58	\$20,458.43	\$2,281.66	\$18,176.77
806 COTTERAL FACULTY	\$324.92	\$42.70	\$0.00	\$0.00	\$367.62	\$0.00	\$367.62
808 FOGARTY PARENTS ORG.	\$14,551.16	\$721.74	\$0.00	\$1,660.61	\$13,612.29	\$798.19	\$12,814.10
809 FOGARTY ACTIVITY	\$17,240.31	\$16,734.55	\$0.00	\$739.90	\$33,234.96	\$12,272.42	\$20,962.54
810 FOGARTY FACULTY	\$688.82	\$46.55	\$0.00	\$0.00	\$735.37	\$0.00	\$735.37
811 Elem Snack Grant	\$2,306.88	\$0.00	\$0.00	\$0.00	\$2,306.88	\$800.99	\$1,505.89
812 GUES ACTIVITY	\$29,902.49	\$12,233.81	\$0.00	\$4,693.65	\$37,442.65	\$25,787.42	\$11,655.23
813 GUES FACULTY	\$1,789.51	\$72.25	\$0.00	\$50.00	\$1,811.76	\$270.00	\$1,541.76
815 GUES PARENTS ORG.	\$27,024.11	\$1,556.67	\$0.00	\$2,321.22	\$26,259.56	\$7,760.97	\$18,498.59
816 GHS SPECIAL KIDS	\$488.00	\$0.00	\$0.00	\$126.99	\$361.01	\$0.00	\$361.01
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$336.54	\$0.00	\$0.00	\$19.44	\$317.10	\$30.56	\$286.54
819 ATHLETICS JUNIOR HIGH	\$16,998.58	\$290.00	\$0.00	\$878.80	\$16,409.78	\$7,390.94	\$9,018.84
820 GOLF JUNIOR HIGH	\$2,155.49	\$0.00	\$0.00	\$0.00	\$2,155.49	\$1,000.00	\$1,155.49
821 FHA JUNIOR HIGH	\$2,181.04	\$1,233.00	\$0.00	\$0.00	\$3,414.04	\$3,024.40	\$389.64
822 HONOR SOCIETY JR HIGH	\$3,792.10	\$1,125.00	\$0.00	\$472.64	\$4,444.46	\$105.00	\$4,339.46
823 JR HIGH ACCOUNT	\$3,503.76	\$0.00	\$0.00	\$44.00	\$3,459.76	\$99.00	\$3,360.76
824 JR HIGH FACULTY	\$1,269.45	\$334.20	\$0.00	\$192.00	\$1,411.65	\$120.00	\$1,291.65
825 LIBRARY JR HIGH	\$2,532.02	\$0.00	\$0.00	\$0.00	\$2,532.02	\$0.00	\$2,532.02
826 LEARN 2 LOVE	\$12,096.20	\$1,150.00	\$0.00	\$90.99	\$13,155.21	\$1,245.90	\$11,909.31
827 CHEERLEADERS JR HIGH	\$2,753.32	\$50.00	\$0.00	\$0.00	\$2,803.32	\$61.27	\$2,742.05
830 STUCO JH	\$5,390.57	\$271.76	\$0.00	\$157.60	\$5,504.73	\$513.34	\$4,991.39
831 T.S.A. JR HIGH	\$1,481.46	\$0.00	\$0.00	\$0.00	\$1,481.46	\$0.00	\$1,481.46
832 YEARBOOK JR HIGH	\$2,454.52	\$380.00	\$0.00	\$0.00	\$2,834.52	\$406.00	\$2,428.52
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
850 ACADEMIC TEAM HS	\$47.70	\$0.00	\$0.00	\$0.00	\$47.70	\$0.00	\$47.70
851 ART CLUB HS	\$6,421.95	\$225.00	\$0.00	\$32.41	\$6,614.54	\$1,024.16	\$5,590.38
852 ATHLETICS HS	\$68,653.07	\$3,719.64	\$0.00	\$11,002.91	\$61,369.80	\$33,601.05	\$27,768.75
853 HS CHEER	\$2,810.12	\$0.00	\$0.00	\$35.68	\$2,774.44	\$150.00	\$2,624.44
854 FOOTBALL CAMP	\$1,176.83	\$695.00	\$0.00	\$695.00	\$1,176.83	\$0.00	\$1,176.83
855 TENNIS HS	\$10,755.44	\$1,875.00	\$0.00	\$1,243.06	\$11,387.38	\$11,189.69	\$197.69
856 GHS LIBRARY	\$1,532.01	\$0.00	\$0.00	\$0.00	\$1,532.01	\$0.00	\$1,532.01
857 YOUTH & GOVERNMENT HS	\$51.94	\$0.00	\$0.00	\$0.00	\$51.94	\$0.00	\$51.94
858 GHS LINK CREW	\$133.99	\$0.00	\$0.00	\$0.00	\$133.99	\$0.00	\$133.99
859 BAND (OPERATING) HS	\$8,568.43	\$589.00	\$0.00	\$1,321.62	\$7,835.81	\$5,451.00	\$2,384.81
860 CLASS OF 2021 HS	\$481.24	\$0.00	\$0.00	\$0.00	\$481.24	\$0.00	\$481.24
861 CLASS OF 2017 HS	\$1,959.85	\$0.00	\$0.00	\$0.00	\$1,959.85	\$0.00	\$1,959.85
862 CLASS OF 2018 HS	\$5,296.04	\$0.00	\$0.00	\$0.00	\$5,296.04	\$529.40	\$4,766.64
863 CLASS OF 2019 HS	\$5,710.51	\$900.00	\$0.00	\$0.00	\$6,610.51	\$425.00	\$6,185.51
864 GHS ALUMNI ACCOUNT	\$2,499.32	\$0.00	\$0.00	\$0.00	\$2,499.32	\$0.00	\$2,499.32
869 ENGLISH CLUB	\$1,602.11	\$85.00	\$0.00	\$0.00	\$1,687.11	\$480.00	\$1,207.11
870 HS FACULTY/COURTESY ACCOUNT	\$1,597.25	\$88.55	\$0.00	\$242.55	\$1,443.25	\$450.00	\$993.25
871 HS STUDENT PANTRY	\$3,203.63	\$0.00	\$0.00	\$27.84	\$3,175.79	\$0.00	\$3,175.79
872 CLASS OF 2020	\$2,134.30	\$35.00	\$0.00	\$0.00	\$2,169.30	\$0.00	\$2,169.30
873 SPEECH HS	\$503.25	\$0.00	\$0.00	\$0.00	\$503.25	\$0.00	\$503.25
876 FFA 4H BOOSTER CLUB HS	\$34,356.50	\$100.00	\$0.00	\$826.09	\$33,630.41	\$3,135.30	\$30,495.11
877 FFA HS	\$18,253.85	\$1,939.00	\$0.00	\$10,654.27	\$9,538.58	\$6,217.77	\$3,320.81
878 FCCLA (FHA) HS	\$538.49	\$0.00	\$0.00	\$141.97	\$396.52	\$225.00	\$171.52
879 FOREIGN LANGUAGE SPAN HS	\$3,814.32	\$1,284.00	\$0.00	\$0.00	\$5,098.32	\$2,627.00	\$2,471.32
881 Lady Jays Basketball	\$1,734.19	\$711.00	\$0.00	\$469.88	\$1,975.31	\$0.00	\$1,975.31

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2018 - 3/31/2018

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$3,028.76	\$2,969.50	\$0.00	\$754.55	\$5,243.71	\$684.90	\$4,558.81
883 HERITAGE CLUB HS	\$1,902.84	\$0.00	\$0.00	\$580.21	\$1,322.63	\$150.00	\$1,172.63
884 HIGH SCHOOL ACCOUNT	\$14,476.27	\$1,078.64	\$0.00	\$2,889.96	\$12,664.95	\$1,625.00	\$11,039.95
885 STUDENT SUPPORT HS	\$3,122.32	\$323.10	\$0.00	\$69.93	\$3,375.49	\$409.75	\$2,965.74
886 HONOR SOCIETY HS	\$1,078.44	\$0.00	\$0.00	\$0.00	\$1,078.44	\$0.00	\$1,078.44
888 JOURNALISM HS	\$387.30	\$0.00	\$0.00	\$0.00	\$387.30	\$0.00	\$387.30
889 KEY CLUB HS	\$524.29	\$0.00	\$0.00	\$90.01	\$434.28	\$159.99	\$274.29
892 MATH OF FINANCE	\$43.58	\$0.00	\$0.00	\$0.00	\$43.58	\$0.00	\$43.58
893 MU ALPHA THETA HS	\$994.04	\$295.00	\$0.00	\$0.00	\$1,289.04	\$1,895.00	(\$605.96)
895 JROTC HS	\$3,917.34	\$2,413.76	\$0.00	\$374.41	\$5,956.69	\$715.00	\$5,241.69
896 S.A.D.D. HS	\$40.02	\$0.00	\$0.00	\$0.00	\$40.02	\$0.00	\$40.02
897 SOCCER CLUB HS	\$5,205.11	\$476.00	\$0.00	\$4,636.00	\$1,045.11	\$500.00	\$545.11
898 SCIENCE CLUB HS	\$5,910.37	\$0.00	\$0.00	\$567.58	\$5,342.79	\$195.00	\$5,147.79
899 STUDENT COUNCIL HS	\$5,955.18	\$11,219.09	\$0.00	\$2,576.71	\$14,597.56	\$510.80	\$14,086.76
900 CAMPUS BEAUTIFICATION HS	\$5,991.14	\$90.00	\$0.00	\$987.95	\$5,093.19	\$0.00	\$5,093.19
902 VOCAL HS	\$5,142.02	\$0.00	\$0.00	\$671.91	\$4,470.11	\$4,554.60	(\$84.49)
904 YEARBOOK HS	\$16,371.43	\$260.00	\$0.00	\$0.00	\$16,631.43	\$0.00	\$16,631.43
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$3,235.38	\$0.00	\$0.00	\$0.00	\$3,235.38	\$535.00	\$2,700.38
912 GHS BUSINESS PROF OF AMERICA	\$597.44	\$0.00	\$0.00	\$0.00	\$597.44	\$0.00	\$597.44
913 DRAMA HS	\$3,438.37	\$0.00	\$0.00	\$1,528.11	\$1,910.26	\$140.00	\$1,770.26
922 COURTESY COMMITTEE ADMIN	\$88.87	\$0.00	\$0.00	\$0.00	\$88.87	\$105.00	(\$16.13)
925 GENERAL FUND REFUND	\$4,217.84	\$145.23	\$0.00	\$0.00	\$4,363.07	\$0.00	\$4,363.07
927 HALL OF FAME BANQUET	\$891.17	\$0.00	\$0.00	\$0.00	\$891.17	\$0.00	\$891.17
929 SPECIAL OLYMPICS	\$26,222.80	\$7,977.00	\$0.00	\$2,482.80	\$31,717.00	\$7,582.71	\$24,134.29
932 SUMMER SCHOOL HS	\$1,525.00	\$310.00	\$0.00	\$0.00	\$1,835.00	\$0.00	\$1,835.00
933 FAVER C&C	\$139.43	\$46.20	\$0.00	\$0.00	\$185.63	\$0.00	\$185.63
934 TRANSPORTATION C&C	\$2,909.08	\$601.40	\$0.00	\$749.60	\$2,760.88	\$2,638.28	\$122.60
935 VENDING MACHINE ADMIN	\$593.65	\$27.50	\$0.00	\$44.10	\$577.05	\$229.81	\$347.24
936 GUES HONOR CHOIR	\$587.93	\$0.00	\$0.00	\$0.00	\$587.93	\$0.00	\$587.93
937 FAVER ACTIVITY	\$60.77	\$30.00	\$0.00	\$0.00	\$90.77	\$0.00	\$90.77
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$10,772.01	\$229.17	\$0.00	\$148.71	\$10,852.47	\$2,459.80	\$8,392.67
942 C.N. CLEARING ACCT	\$905.00	\$8,655.75	\$0.00	\$9,560.75	\$0.00	\$17,063.70	(\$17,063.70)
<b>Total</b>	<b>\$520,558.07</b>	<b>\$98,390.99</b>	<b>\$0.00</b>	<b>\$70,413.50</b>	<b>\$548,535.56</b>	<b>\$180,662.37</b>	<b>\$367,873.19</b>

**Transportation Department  
Fuel Bids  
2017-2018**

DATE: <u>3-13-18</u> PO#: <u>2018-11-925</u>	TIME BIDS BEGAN: <u>8:50</u> TIME BIDS CLOSED: <u>9:26</u>	AMOUNT NEEDED: DIESEL: <u>—</u> UNLEADED: <u>1,000</u>
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COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	<u>Scott</u> KIT, BRIAN, CODY or HARDIN	1-866-455-3835	<u>2.6249</u>	
PENLEY OIL COMPANY	MIKE, SCOTT or <u>GEORGEANN</u>	235-7553	<u>no bid</u>	
RED ROCK	JOANIE or <u>TRICHA</u>	677-3373	<u>2.1791</u>	
TRUMAN ARNOLD COMPANIES	ROB CASE	1-800-808-6500	<u>no bid</u>	
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	<u>2.58</u>	

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: <u>Red Rock</u>
---------------------------	--

UNLEADED FUEL: <u>1,000</u>	PRICE PER GALLON: <u>2.1791</u>	TOTAL AMT: <u>\$ 2179.10</u>
DIESEL FUEL:	PRICE PER GALLON:	TOTAL AMT:
		TOTAL PURCHASE: <u>2179.10</u>

PER TELEPHONE BIDS RECEIVED BY:  <u></u> <u></u>	COMMENTS:
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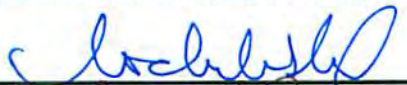
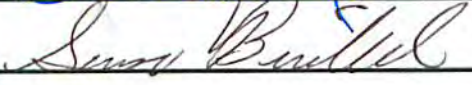
Transportation Department  
Fuel Bids  
2017-2018

DATE: <u>3-30-18</u>	TIME BIDS BEGAN: <u>8:00am</u>	AMOUNT NEEDED:
PO#: <u>2018-11-951</u>	TIME BIDS CLOSED: <u>8:34am</u>	DIESEL: <u>7,000 gal.</u>
		UNLEADED: <u>1,000 gal.</u>

COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	<u>Scott</u> <del>KIT, BRIAN, CODY or HARDIN</del>	1-866-455-3835	<u>2.12</u>	<u>2.1850</u>
PENLEY OIL COMPANY	<del>MIKE, SCOTT or GEORGEANN</del>	235-7553	<u>2.08314</u>	<u>2.11574</u>
RED ROCK	<del>JOANNE</del> or TRICHA	677-3373	<u>2.0855</u>	<u>2.1101</u>
TRUMAN ARNOLD COMPANIES	<del>CASEY</del> <u>Bob</u>	1-800-808-6500	<u>2.0925</u>	<u>2.1256</u>
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	<u>no bid</u>	<u>no bid</u>

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO:
	<u>Red Rock</u>

UNLEADED FUEL:	PRICE PER GALLON:	TOTAL AMT:
<u>1000 gal.</u>	<u>2.0855</u>	<u>2,085.50</u>
DIESEL FUEL:	PRICE PER GALLON:	TOTAL AMT:
<u>7000 gal.</u>	<u>2.1101</u>	<u>14,770.70</u>
		TOTAL PURCHASE:
		<u>16,856.20</u>

PER TELEPHONE BIDS RECEIVED BY:	COMMENTS:
<u></u> <u></u>	



Staking A Claim in Our Students' Future

Cody Thompson  
*Director of Operations*

Phone 405-282-5944  
cody.thompson@guthriepls.net

To: Dr. Mike Simpson and  
Board of Education

Date: March 29, 2018

We would like to declare surplus the attached list of iPads, iPhone, and computer equipment:

Thank you,

A handwritten signature in black ink, appearing to be 'Cody Thompson', with a long horizontal line extending to the right.

Cody Thompson



Linda Skinner <linda.skinner@guthrie.net>

---

## Surplus Items for BOE

1 message

---

Dee Benson <dee.benson@guthrie.net>  
To: Linda Skinner <linda.skinner@guthrie.net>

Wed, Mar 28, 2018 at 1:35 PM

Surplus iPhone serial number F4GTDA8PHG7k

600 iPad 2 iPads

10 iPad 3 iPads

60 iPad 4 iPads

35 iPad 5 iPads

160 iPad Air 1 iPads

15 iPad Air 2 iPads

Miscellaneous broken CPU's, Printers, Projectors, Monitors, cables and accessories.



# EMPLOYEE TRIP REQUEST

Check if Out of State

Michael L. Simpson  
Name of Employee

4-2-18  
Date

Employee's Current Assignment Superintendent

Title of Conference or Activity NFHS Summer Meetings

Location Chicago, IL Date(s) of Conference June 28-July 2, 2018

Full Legal Name (for air travel) Michael Lynn Simpson

Submit copy of Driver's License for flights - it must match the boarding pass

Departure Date 6-28-18  AM  PM (check one) Return Date 7-2-18  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes  
(See site financial secretary for details on Out of State transportation requests.)

### PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

This is a national conference of board members who serve as directors of State Activity Associations. I am attending as a responsibility of serving on the OSSAA Board.

#### Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund?  
**BE SPECIFIC PLEASE.**  
General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$ _____	(mileage, air, ground, parking & toll) see below	Travel is paid by the OSSAA
Registration	\$ _____		
Lodging	\$ _____		
Meals	\$ _____	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)	
Substitute	\$ _____	(calculate @ \$65 per day)	
<b>Total</b>	<b>\$ 0.00</b>		

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Program Director's Approval  
Signature  Date 4-2-18

Board of Education Approval  
Date \_\_\_\_\_

\*Refund for toll fees, parking and ground travel requires receipt.





NATIONAL FEDERATION OF STATE HIGH SCHOOL ASSOCIATIONS

99<sup>th</sup> ANNUAL SUMMER MEETING

Chicago Marriott Downtown Magnificent Mile

Chicago, Illinois

June 28-July 2, 2018

PRELIMINARY CONFERENCE SCHEDULE



Room Block: 203

533

593

608

593

483

Wednesday, June 27	Thursday, June 28	Friday, June 29	Saturday, June 30	Sunday, July 1	Monday, July 2
<i>NFHS Staff Arrivals</i>	<b>Registration Preparation</b> 8:00 a.m. – 12:00 p.m.	<b>Golf Tournament</b> 7:30 a.m. - 1:30 p.m. (Depart hotel at 6:00 a.m.)	Field Hockey Breakfast (Sponsored by: USA Field Hockey) 7:00 a.m. - 8:00 a.m.	Executive Directors Mentoring Breakfast 7:00 a.m. – 7:50 a.m.	<b>Fun Run/Walk</b> 6:00 a.m. (Depart hotel at 5:40 a.m.)
NFHS Network Board of Directors Meeting 12:00 p.m. – 3:00 p.m.	<b>NFHS Board Meeting</b> 8:30 a.m. – 3:30 p.m.	Spirit of Sport Breakfast 8:00 a.m. – 10:00 a.m.	Tennis Breakfast (Sponsored by: USTA) 7:45 a.m. – 8:45 a.m.	Girls Gymnastics Breakfast 7:00 a.m. – 7:50 a.m.	<b>Sixth Workshop Session</b> 8:30 a.m. - 9:30 a.m.
<b>NFHS Board Pre-Meeting</b> 5:30 p.m. - 7:30 p.m.	Marketing Luncheon and Summit 12:00 p.m. – 3:30 p.m.	<b>Children's Program</b> 8:15 a.m. – 10:15 a.m.	Weightlifting Breakfast (Sponsored by: USA Weightlifting) 8:00 a.m. - 8:50 a.m.	Performing Arts Summit Breakfast 7:00 a.m. – 7:50 a.m.	<b>Seventh Workshop Session (Roundtable #2)</b> 9:45 a.m. – 10:45 a.m.
<b>NFHS Board Reception</b> 7:30 p.m. – 9:00 p.m.	<b>Registration</b> 1:00 p.m. – 6:00 p.m.	<b>Spouse/Guest Breakfast</b> 8:30 a.m. - 10:00 a.m.	NFHS Network Update/Q&A Breakfast 8:00 a.m. – 8:50 a.m.	Banquet Table Reservations 7:00 a.m. – 7:52 a.m.	<b>Closing General Session</b> Aaron Davis 11:00 a.m. - 12:00 p.m.
	Spirit Summit 2:00 p.m. – 3:00 p.m.	<b>Registration</b> 10:00 a.m. - 3:00 p.m.	<b>Information Desk</b> 8:30 a.m. - 4:30 p.m.	National Council Meeting 8:00 a.m. - 9:15 a.m.	<b>BAGGO Tournament</b> Quarterfinals, Semifinals and FINALS 12:15 p.m. – 1:00 p.m.
	Student Services Meeting 2:00 p.m. – 3:15 p.m.	<b>Architectural Tour (Boat)</b> 9:00 a.m. – 10:30 a.m. 10:00 a.m. – 11:30 a.m. (Depart Historic North Pier)	<b>Second General Session</b> Singleton/Gardner 9:00 a.m. – 10:15 a.m.	<b>Information Desk</b> 8:00 a.m. - 12:00 p.m.	<b>Community Service Project</b> 12:30 p.m. - 4:30 p.m.
	Officials Advisory Committee 2:00 p.m. – 4:00 p.m.	<b>SID Workshop</b> 12:30 p.m. – 2:30 p.m.	<b>Bev Gardner Executive Director Spouse Event</b> 10:00 a.m. – 1:00 p.m.	<b>NFHS Fun Run/Walk Packet Pick-Up</b> 8:00 a.m. – 12:00 p.m.	<b>Children's Program</b> 5:45 p.m. – 8:45 p.m.
	Technology Summit 2:00 p.m. – 4:00 p.m.	Moderator/Speaker Orientation 2:00 p.m. – 2:30 p.m.	<b>First Workshop Session</b> 10:30 a.m. - 11:30 a.m.	<b>Third Workshop Session</b> 8:15 a.m. – 9:15 a.m.	<b>NFHS Hall of Fame Banquet</b> 6:00 p.m. – 8:30 p.m.
	Small States Meeting 2:30 p.m. – 5:00 p.m.	<b>Children's Program</b> 2:45 p.m. – 5:15 p.m.	Inclusion Discussion Forum/Luncheon 11:45 a.m. – 12:45 p.m.	<b>Fourth Workshop Session</b> 9:30 a.m. - 10:30 a.m.	<b>Post-Banquet NFHS Hall of Fame Autograph Session</b> 8:45 p.m.
	National Records Committee Meeting 2:30 p.m. - 5:00 p.m.	<b>Opening Ceremony</b> "We Are High School®" 3:00 p.m. – 4:00 p.m.	<b>#MyReasonWhy and #BecomeAnOfficial Campaign Execution Workshop/Luncheon</b> 11:45 a.m. – 1:00 p.m.	<b>Fifth Workshop Session</b> 10:45 a.m. - 11:45 a.m.	
	NFHSLearn Summit 3:00 p.m. – 4:15 p.m.	<b>First General Session</b> Mark Wood 4:15 p.m. - 5:00 p.m.	Legal/Sports Medicine Workshop 1:00 p.m. – 2:15 p.m.	<b>Summer Meeting Luncheon</b> 12:00 p.m. – 1:30 p.m.	
	Finance Directors Summit 3:45 p.m. – 5:45 p.m.	<b>President's Reception</b> 5:15 p.m. – 6:30 p.m.	<b>Second Workshop Session (Roundtable #1)</b> 2:30 p.m. - 3:45 p.m.	Section Meetings (as determined by each section) 1:45 p.m. - 4:00 p.m.	
	First-Time Attendees Orientation 4:15 p.m. – 5:00 p.m.		<b>Double Decker Bus Tour</b> 4:00 p.m. to 8:00 p.m. (Depart hotel at 4:00 p.m.)	<b>Hall of Fame Press Conference</b> - 1:45 p.m.	
	<b>Welcome Dinner (Field Museum)</b> 6:30 p.m. – 9:30 p.m. <i>*Buses depart at 6:00 p.m.</i>			Hall of Fame Reception 3:15 p.m. – 4:45 p.m.	

March 29, 2018

To whom it may concern:

I am with Community Church in Guthrie and we were wanting to rent 1 school bus to take our kids to camp this summer. We are leaving Friday, June 29<sup>th</sup> and will be returning Monday, July 2<sup>nd</sup>. We will have 32 people that will be riding. The camp is at CrossTimbers and the physical address is 5039 Hwy 77 South Davis, OK 73030.

Thank you for your consideration in letting us rent a bus this summer.

Heather Cook  
Community Church  
512 E Seward Road  
Guthrie, OK 73044

[heather@communitychurch.tv](mailto:heather@communitychurch.tv)  
405.850.0667

**RECEIVED**

**APR 02 2018**

OFFICE OF THE SUPERINTENDENT  
GUTHRIE PUBLIC SCHOOLS



## Jana Frey

---

**From:** Jana Frey  
**Sent:** Thursday, April 05, 2018 2:07 PM  
**To:** Jana Frey  
**Subject:** Bus rental? Falls creek?

**From:** susan.birdwell [mailto:[susan.birdwell@guthrie.net](mailto:susan.birdwell@guthrie.net)]  
**Sent:** Thursday, April 05, 2018 2:05 PM  
**To:** Jana Frey <[jana.frey@guthrie.net](mailto:jana.frey@guthrie.net)>  
**Subject:** Fwd: Bus rental? Falls creek?

This can be accommodated. Please let me know if you need any other information.

----- Forwarded message -----

**From:** Seth Streck <[seth.streck@yahoo.com](mailto:seth.streck@yahoo.com)>  
**Date:** Fri, Mar 23, 2018 at 4:37 PM  
**Subject:** Re: Bus rental? Falls creek?  
**To:** Susan Birdwell <[susan.birdwell@guthrie.net](mailto:susan.birdwell@guthrie.net)>

Hello Susan,

I am the Youth Pastor at SewardRoad Baptist Church in Guthrie. We are going to falls creek the first full week in June. I was wondering if there is a bus and driver available this year? We will be leaving June 4th and will need picked up June 9th.

Thank you  
Seth Streck



## Quotation

**Company Address** Learning Sciences International  
175 Cornell Rd., Suite 18  
Blairsville, PA 15717  
US

**Quote Number** Q-09777  
**Expiration Date** 7/31/2018

**Program Partner Phone** Lee Manly  
(918) 995-1112

**Payment Terms** Net 30

**Implementation**

Make checks payable to: Learning Sciences International

Fax Signed Quote to: (724) 299-8133

**Bill To Name** Guthrie School District I-01  
**Bill To** 802 E. Villas  
Guthrie,  
OK  
73044  
US

**Contact Name** Doug Ogle  
**Phone** (405) 282-8900  
**Email** doug.ogle@guthrie.net

QTY	PRODUCT	CODE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1.00	Full Package Marzano Protocol + Library, Renewal	IO300-M2	iObservation renewal for 18/19 school year. Marzano Focused Teacher Evaluation Model + Resource Library, <b>Current subscription ends 8/1/18</b>	USD 4,500.00	USD 4,500.00
<b>TOTAL:</b>					USD 4,500.00

**Notes:**

## Learning Sciences International Terms & Conditions

### Customer Acknowledgment

Customer acknowledges agreement with these Terms & Conditions of Sale by placement of an order to purchase products or services from Learning Sciences International, LLC.

### Prices

Prices quoted are good for 30 days from the date of proposal or quote, unless otherwise stated in writing. All prices stated in USD unless otherwise noted.

### Payment

Purchase order or payment is required prior to order fulfillment. Make checks payable in USD to "Learning Sciences International" and submit to 175 Cornell Road, Suite 18, Blairsville, PA 15717.



**Purchase Orders**

Please reference quote number (shown above) on all purchase orders. Purchase orders should be sent to Learning Sciences International, 175 Cornell Road, Suite 18, Blairsville, PA 15717 or faxed to (724) 299-8133 or emailed to: AccountsReceivable@learningsciences.com

**Terms**

Standard payment terms are net 30 from date of invoice. Seller reserves the right to charge interest at the rate of 0.5% per month on past due balances. Seller also reserves the right to submit invoices greater than 90 days past due to a third party agency for collection.

**Scheduling**

On-site training and professional development sessions requires 30 days advance notice. Purchase order or payment must be received before training dates can be reserved. Trainings scheduled at the Customer’s request with less than 30 days advance notice are subject to availability and a \$500 expediting fee. All training sessions must be scheduled no later than 12 months following receipt of purchase order.

**Cancellation**

On-site training and professional development sessions may be rescheduled prior to 30 days in advance without penalty. Districts who cancel / reschedule within the 30 day window will be charged a \$500 fee + travel expenses incurred (including cancellation and airline booking fees.)

**Shipping and Handling**

Shipping and Handling for print materials shown at standard ground rates. Please allow 7-10 business days for order processing and delivery. Expedited or overnight shipping available for some items. Additional fees may apply.

LSI will fulfill your order based on the quantity of materials shown on your purchase order. Should you request additional copies of materials, you will be invoiced for the materials plus shipping and handling. Expedited or overnight shipping may apply.

**Sales, Use, Value Add and other Taxes**

Customers exempt from sales taxes must provide a copy of their current exemption certificate, if applicable. LSI reserves the right to charge sales, use, and/or value added tax in addition to quoted product prices as required by taxing authorities, if applicable. Actual sales tax billed will be based on Seller’s sales tax collection requirements and Customer’s current jurisdiction rates in effect on the date of invoice.

**Materials Reprint Licenses**

Professional development sessions and related materials are revised periodically to reflect most current research and provide the best possible experience for the learners. Updates to materials covered under reprint licenses will be provided free of charge upon request durring the terms of the license. Customers are advised to print only sufficient quantities to cover their immediate training needs.

**Recording of Presentations**

All audio and video recording is prohibited without written concent from Learning Sciences International, LLC.

**iObservation Terms of Use**

iObservation terms of use can be found at [www.effectiveeducators.com](http://www.effectiveeducators.com).

Signature: \_\_\_\_\_

Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Please sign and return with Purchase Order.

THANK YOU FOR YOUR BUSINESS!

802 East Vilas  
Guthrie, OK 73044  
405-282-5959 – Phone  
405-282-5963 – Fax

***Guthrie Public Schools***  
*Technology Department*

# Memo

To: Board of Education  
From: Dee Benson, Director of Technology  
Date: April 2, 2018  
Re: 2018 - 2019 Server

---

I recently accepted proposals for virtualizing our server environment. I received Quotes from three vendors but only one was submitted on time. I recommend that we accept the Quote from Beasley Technology in the amount of \$67,951.00 to virtualize our servers.

If you have any questions please feel free to contact me anytime.

Office – 282-5959

Cell – 202-7409

Email – [dee.benson@guthrie.net](mailto:dee.benson@guthrie.net)



# Quote 1006585

Date	Rep
3/26/2018	JD

**Guthrie Public Schools**  
**802 E. Vilas**  
**Guthrie, OK 73044**

**Beasley Technology, Inc.**  
 200 N. Little Ave. Cushing, OK 74023  
 Office 918-225-6900 Fax: 918-225-6902  
 orders@beasleytech.net

Product/Service Description	Qty	Unit Price	Ext. Price
<b>SERVER VIRTUALIZATION PROJECT</b>			
<b>DATA CENTER SITE - HYPER-CONVERGED SERVERS</b>			
TopSeller ThinkSystem SR590, Intel Xeon Silver 4116 12C 2.1GHz, 32GB, 750W	2	3,500.00	7,000.00
ThinkSystem SR590 Intel Xeon Silver 4116 12C 85W 2.1GHz Processor Option Kit	2	1,400.00	2,800.00
ThinkSystem 32GB TruDDR4 2666 MHz (2Rx4 1.2V) RDIMM	22	630.00	13,860.00
ThinkSystem SR590/SR650 Rear HDD Kit	2	200.00	400.00
ThinkSystem M.2 with Mirroring Enablement Kit	2	105.00	210.00
ThinkSystem M.2 CV3 128GB SATA 6Gbps Non-Hot Swap SSD	4	115.00	460.00
ThinkSystem 3.5" Intel S4600 960GB Mainstream SATA 6Gb Hot Swap SSD	6	1,020.00	6,120.00
ThinkSystem 3.5" 6TB 7.2K SAS 12Gb Hot Swap 512e HDD	22	390.00	8,580.00
ThinkSystem SR590 (x16/x8)/(x16/x16) PCIe FH Riser 2 Kit	2	55.00	110.00
ThinkSystem 10Gb 2-port SFP+ LOM	2	80.00	160.00
ThinkSystem Intel I350-T2 PCIe 1Gb 2-Port RJ45 Ethernet Adapter	2	113.00	226.00
ThinkSystem Intel X710-DA2 PCIe 10Gb 2-Port SFP+ Ethernet Adapter	2	381.00	762.00
ThinkSystem 750W(230/115V) Platinum Hot-Swap Power Supply	2	187.00	374.00
Premier with Essential - 3Yr 24x7 4Hr Response + YourDrive YourData	2	1,089.00	2,178.00
2.8m, 13A/120V, C13 to NEMA 5-15P (US) Line Cord	4	16.00	64.00
Lenovo 90Y9430 Compatible TAA Compliant 10GBase-CU SFP+ Direct Attach Cable (Passive Twinax, 3m)	4	40.00	160.00
Microsoft Open Windows Server 2016 Datacenter - License - 2 cores - academic, Qualified - OLP: Academic - Single Language	24	180.00	4,320.00
Data Center Site - Hyper-Converged Servers Subtotal			47,784.00
<b>DATA CENTER SITE - STAND-ALONE SERVER</b>			
TopSeller ThinkSystem SR570, Intel Xeon Bronze 3106 8C 1.7GHz, 16GB, 750W	1	1,715.00	1,715.00
ThinkSystem 3.5" 1TB 7.2K SAS 12Gb Hot Swap 512n HDD	4	210.00	840.00
ThinkSystem Intel I350-T2 PCIe 1Gb 2-Port RJ45 Ethernet Adapter	1	115.00	115.00
ThinkSystem 16GB TruDDR4 2666 MHz (2Rx8 1.2V) RDIMM	1	375.00	375.00
ThinkSystem 750W(230/115V) Platinum Hot-Swap Power Supply	1	185.00	185.00
2.8m, 13A/120V, C13 to NEMA 5-15P (US) Line Cord	2	16.00	32.00
Microsoft Open Windows Server 2016 Standard - License - 2 cores - academic, Qualified - OLP: Academic - Single Language	8	26.00	208.00
Data Center Site - Stand-Alone Server Subtotal			3,470.00
<b>NETWORKING</b>			
Lenovo ThinkSystem NE1032 RackSwitch (Rear to Front)	1	4,500.00	4,500.00
Essential Service - 3Yr 24x7 4Hr Response	1	1,075.00	1,075.00
2.8m, 13A/120V, C13 to NEMA 5-15P (US) Line Cord	2	16.00	32.00
Lenovo 46C3447 Compatible TAA Compliant 10GBase-SR SFP+ Transceiver (MMF, 850nm, 300m, LC, DOM)	4	235.00	940.00
Networking Subtotal			6,547.00
<b>NETWORK MONITORING</b>			





# Quote 1006585

Date	Rep
3/26/2018	JD

**Guthrie Public Schools**  
**802 E. Vilas**  
**Guthrie, OK 73044**

**Beasley Technology, Inc.**  
 200 N. Little Ave. Cushing, OK 74023  
 Office 918-225-6900 Fax: 918-225-6902  
 orders@beasleytech.net

Product/Service Description	Qty	Unit Price	Ext. Price
PRTG monitors all systems, devices, traffic and applications of your IT infrastructure using these technologies: - SNMP: ready to use and custom options - WMI and Windows Performance Counters - SSH: for Linux/Unix and MacOS systems - Flows and Packet Sniffing - HTTP requests - Any REST API returning XML or JSON - Ping, SQL and many more  - 1 Year Maintenance - 500 Sensors  Annual Renewal \$400	1	1,600.00	1,600.00
<b>LABOR &amp; SERVICES</b> Installation + Training of above turnkey solution	1	8,550.00	8,550.00
<b>SCOPE OF WORK</b> The above quoted turnkey solution meets all the requirements of the scope of work per the RFP as listed hereafter. 1. Install Hardware & Software necessary to virtualize our server environment 2. Install one Stand Alone? Windows server for the primary AD service 3. Install backup AD server in virtual environment 4. Install Hardware and Software for data storage a. User Files b. Security Video ( Min 60TB) 5. Provide all licensing costs for initial setup and install as well as ongoing costs 6. Provide training and instruction in administering the Virtual Environment 7. Windows Server 2016 with Unlimited VM's Tax Exempt for Eligible Government, Non-profit, Churches and Educational Institutions. Must have sales tax exemption on file.		0.00%	0.00

*3% credit card convenience fee assessed at our discretion. Pricing is subject to availability. Product warranties are provided through the manufacturer. Beasley Technology, Inc. shall not be liable for any loss of profits, business, goodwill, data, interruption of business, nor for incidental or consequential merchantability, fitness for purpose, or damages related to this agreement. Installation labor will be billed against any available maintenance contract or by the hour unless stated otherwise. Minimum 20% restocking fee will be assessed with original packaging within 10 Days of product delivery.*

**Total \$67,951.00**

**Joy Hofmeister**  
**State Superintendent of Public Instruction**  
**Oklahoma State Department of Education**  
**2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599**

**CONTRACT FOR AUDIT OF PUBLIC SCHOOLS**  
**2017-2018 SCHOOL YEAR**

The Audit reports are to be made in accordance with Oklahoma Statutes and the Rules and Regulations of the State Board of Education. The contracting auditing firm stipulates that the audit will include a financial and compliance examination in accordance with the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; when applicable, the provisions of the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards, also known as 2 C.F.R Part 200. The contracting auditing firm is currently included on the State Board of Education's list of approved public school auditors.

We, the undersigned, do hereby further stipulate that we have entered into an agreement to provide an annual audit of the financial affairs and transactions of all funds and activities of the school district specified below. The audit period shall cover the 2017-2018 fiscal year beginning July 1, 2017, and ending June 30, 2018.

This audit contract was approved by the Board of Education and entered in the minutes of its meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**ATTEST:**

_____ <b>CLERK</b>	_____ <b>PRESIDENT</b>	
Guthrie Public Schools _____ <b>DISTRICT</b>	Logan _____ <b>COUNTY</b>	42 / I-001 _____ <b>COUNTY/DISTRICT NO.</b>

**APPROVED THIS** 31st **DAY OF** March, 2018.

Putnam & Company, PLLC  
\_\_\_\_\_  
**AUDITING FIRM**



\_\_\_\_\_  
**SIGNATURE OF AUTHORIZED REPRESENTATIVE OF AUDITING FIRM**

**PLEASE EXECUTE THIS FORM IN TRIPLICATE:**

- (1) copy for the school file
- (1) copy for the contracting auditing firm
- (1) copy to be submitted to the State Department of Education

**SEND STATE DEPARTMENT OF EDUCATION COPY TO:**

Katherine Black, Executive Director, Financial Accounting  
Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Suite 420  
Oklahoma City, Oklahoma 73105-4599

**MUST BE FILED NO LATER THAN FRIDAY, JUNE 30, 2018**

Contracts dated prior to January 19, 2018, will **not** be accepted.  
Contracts which do not contain **all** of the above provisions **will not** be accepted.



Guthrie Public Schools

Memo

To: Dr. Simpson and Guthrie Board of Education

From: Carmen Walters, Director of Federal Programs/Elementary Education

Date: April 4, 2018

Re: Growth and Development Presentation

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Please find attached a copy of a permission form from April Devereaux, BSN RN District Nurse, regarding the Fifth Grade Puberty Lesson to be conducted on Monday, May 14, 2018 at Guthrie Upper Elementary School. This program has been taught for many years to the fifth grade students.

This is a special lesson concerning the emotional and physical growth and development of early adolescents with an emphasis on personal hygiene practices.

The program is entitled "Always Changing 5<sup>th</sup> grade Puberty Education". If you would like to preview the content of the program, it can be found at [www.pgschoolprograms.com](http://www.pgschoolprograms.com).

I recommend Guthrie Public Schools approve the Growth and Development Presentation for our 2017 – 2018 Fifth Grade Students.

# Guthrie Upper Elementary School

702 CROOKS DRIVE  
GUTHRIE, OKLAHOMA 73044  
(405) 282-5924  
Fax: (405) 282-5946  
www.guthrieops.net

Susan Davison  
Principal

April 12, 2018

Jeff Ball  
Assistant Principal

Dear Parent or Guardian,

This letter is in reference to a special lesson for your child's class concerning the emotional and physical growth and development of early adolescents. The program involves viewing of an educational video followed by classroom discussion. Groups will be divided by gender.

This lesson provides accurate, factual information about puberty in objective and reassuring terms for pre-adolescents.

I invite any parent or guardian to be present with their child during this lesson, which will be held May 14th, 2018 starting at 8:30 a.m. in the computer labs. (Please verify specific class time with your student's teacher.)

If you would like to view the materials before the presentation or have any questions or concerns, please let me know and I will be happy to visit with you.

**Please sign and return this letter no later than Monday, April 30, 2018 for your child to participate. No student will be able to participate without written permission.**

Thank you for your cooperation and support,

April Devereaux, BSN, RN  
District Nurse  
(405) 282-5924

---

PLEASE PRINT:

\_\_\_\_\_ has my permission to participate in the puberty presentation.  
(Student's Name)

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Homeroom Teacher: \_\_\_\_\_



Map No. 54 24 26

Representative: Pat Fangman

Applicant: Guthrie Public School

**RIGHT-OF-WAY EASEMENT**

**KNOW ALL MEN BY THESE PRESENTS, THAT**

we, the undersigned, Independent School District No.1 of Logan County, Oklahoma, a/k/a Guthrie Public Schools for good and valuable consideration, the receipt whereof is hereby acknowledged, do hereby grant, unto the Central Rural Electric Cooperative, a cooperative corporation, and to its successors or assigns an easement over, across, under and through the land of the undersigned grantor(s) above situated in the county of Logan, State of Oklahoma, being described as follows:

Commencing at the SE corner of the SW/4, Thence 50 feet West along the South line of said SW/4 to the point of beginning ("POB"); Thence continuing 240 feet North; Thence continuing 20 feet East; Thence continuing 240 feet South to the South line of said SW/4 thence 20 feet West to POB.

in Sec. 24, Twp. 15N, Range 2W, together with the right of ingress and egress over the adjacent lands of the above grantor(s) successors and assigns for the purpose of this easement, and grant by said easement to the Central Rural Electric Cooperative, a cooperative corporation, its successors or assigns, the right, privilege and authority to construct, place, operate, repair, maintain, convert to higher or lower voltage, and replace on the above described land and/or under or upon any street, road, alley, highway, railroad or other right-of-way now or hereafter established and existing on or across said premises or adjoining the same or adjacent thereto, an underground electric transmission or distribution line or system including above ground transformer. The undersigned agrees to prevent the placement of any structure that may, in the judgment of the cooperative, interfere with or endanger said electrical system or its maintenance or operation, and to clear and control by chemical or mechanical means all trees, shrubbery and other vegetation that may interfere or threaten or endanger the operation of said line or system.

This easement shall be 20 feet in width, the center line of which is described as follows:

POB being 40 feet West of the SE corner of the SW/4. An underground line extending approximately 230 feet North setting a padmount transformer.

And 10 feet either side of the electric facilities as built or existing and the necessary easement to serve the premises.

The undersigned also agrees that this easement permits the future addition or re-spacing of poles or underground systems in the initial line as may be required to provide electric service to the area or to meet standards of current electrical codes.

The undersigned covenant that they are the owners of the above described lands.

IN WITNESS WHEREOF, the undersigned have set their hands and seals this \_\_\_\_\_ day of March, 2018.

ATTEST:

\_\_\_\_\_  
Clerk, Board of Education

**GRANTOR (S)**

INDEPENDENT SCHOOL DISTRICT NO. 1 OF LOGAN COUNTY, OKLAHOMA, A/K/A GUTHRIE PUBLIC SCHOOLS

By \_\_\_\_\_  
President, Board of Education

**MUST BE SIGNED BY ALL PROPERTY OWNERS OF RECORD**

**ACKNOWLEDGMENT Corporate**

STATE OF OKLAHOMA

COUNTY OF LOGAN

Before me, the undersigned, a Notary Public within and for the said County and State, on the \_\_\_\_\_ day of April, 2018, personally appeared \_\_\_\_\_ known to be the identical person(s) who executed the within and foregoing instrument, and acknowledged to me that \_\_\_\_\_ executed the same as \_\_\_\_\_ free and voluntary act and deed and as the free and voluntary act and deed of Independent School District No. 1 of Logan County, Oklahoma, a/k/a Guthrie Public Schools, (of which corporation \_\_\_\_\_ is the President), for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal on the day and year last above written.

**ALL SIGNATURES MUST BE NOTARIZED**

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Please

Do not stamp or write outside of this line

Do not stamp or write outside of this line.

Do not stamp or write outside of this line





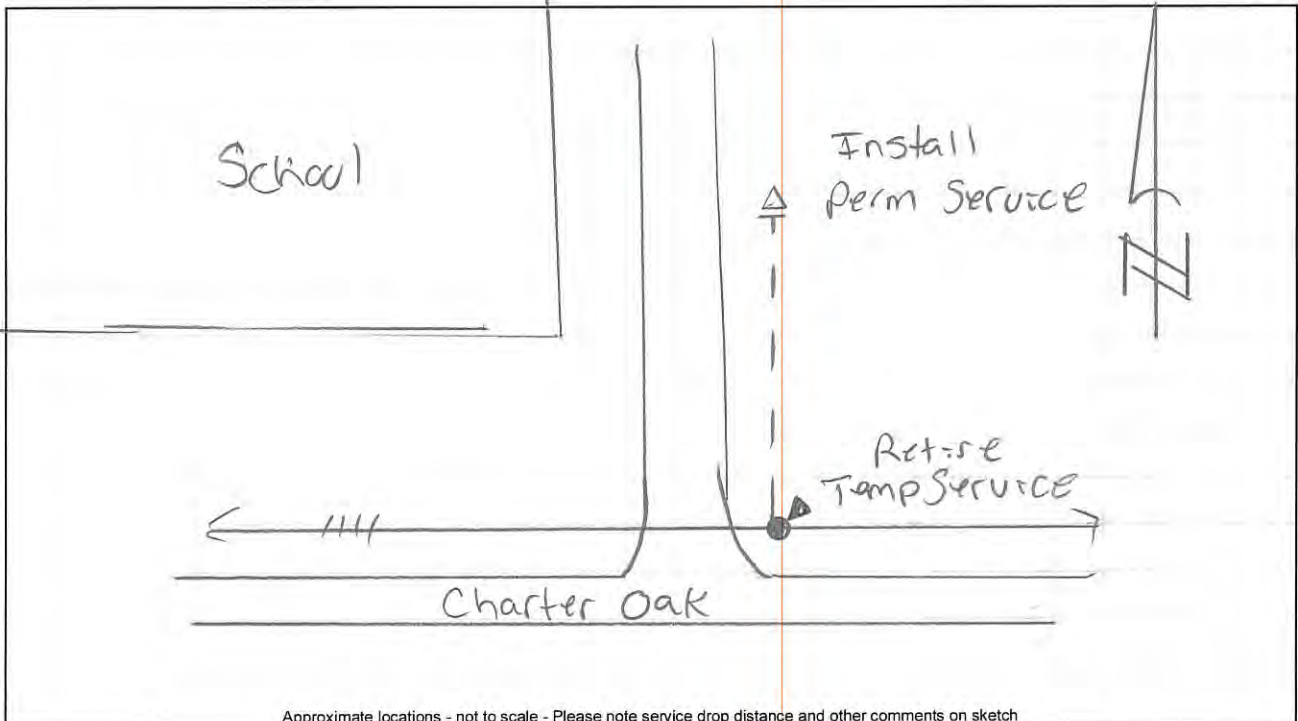
P.O. Box 1809, Stillwater, OK 74076

# Construction Agreement and Site Plan

Applicant Guthrie Public School

Location 54 24 26

5/16/18



Approximate locations - not to scale - Please note service drop distance and other comments on sketch

Existing Transformer	New Transformer	Existing Pole	New Pole	Replace Pole	Existing Anchor	New Anchor
Meter	— Existing Electric Line (OH - Overhead, UG - Underground)		- - - New Electric Line (OH - Overhead, UG - Underground)		- - -	
Fence		Area to be Cleared of Trees and Brush		Drive or Road Way		

### LINE ROUTE AND PLACEMENT OF ELECTRIC FACILITIES

Central agrees to construct its electric facilities to serve the Applicant as shown above. Applicant agrees to the location of the facilities and to the terms and conditions as stated herein. **The applicant will be responsible for all cost associated with relocating power lines or equipment once construction has begun. During the construction process, it may be necessary for trucks and heavy equipment to enter your property. This entry can result in tracks or ruts being made. Please note that Central will not be responsible for the restoration of such tracks or ruts.**

### Access to Property (Check Box)

If your property is locked, Central will need access by means of (check one)  Gate Code \_\_\_\_\_  
 Combo Lock \_\_\_\_\_  Cooperative lock used in conjunction with applicants lock.

### CONTRIBUTION IN AID OF CONSTRUCTION AND MINIMUM BILL

The Applicant agrees to pay a minimum bill of at least \$ 60 per month regardless of the number of kilowatt hours used. A minimum bill begins when service is made available. The Applicant also agrees to pay Central \$ 60 as a non-refundable contribution in aid of construction. Central shall retain ownership of its facilities regardless of any payments or contribution.

### TREE AND BRUSH CLEARING

The Applicant agrees that all trees within the power line easement, and those trees removed for construction access, will be cut into lengths not exceeding 4 feet and piled along the right-of-way. Smaller tree limbs, branches, and brush will be (check one):

~~PILED ALONG THE RIGHT-OF-WAY~~  
 ~~CHIPPED AND REMOVED AT APPLICANT'S EXPENSE (60¢ PER FT / \$60.00 MINIMUM)~~  
Brush and limbs can be chipped ONLY if they are in an area directly accessible to trucks.

### LOCATION OF APPLICANT'S UNDERGROUND FACILITIES

The Applicant further agrees that all WATER, SEWER, TELEPHONE, OR OTHER UNDERGROUND LINES which belong to the Applicant have been noted on the above drawing if they are located in or near the power line right of way, or if they are in an area used for access by Central construction equipment. **Central and its contractors will not be responsible for damage to the Applicant's underground facilities if they have not been properly shown on the drawing or otherwise made known to Central prior to the start of construction .**

Central Electric Cooperative

By [Signature]  
Print Name Pat Fangman  
Print Title \_\_\_\_\_  
Date 4/16/18

Signature \_\_\_\_\_  
Print Name \_\_\_\_\_  
Print Title \_\_\_\_\_  
Date \_\_\_\_\_

\* The person signing this document warrants that he or she has the authority to sign for, and on the behalf of, the Applicant or Land Owner.

Office – White

Applicant – Yellow



# Board of Education Personnel Reports

## *Employment Request*

Classification							
Support							
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing	
Alhamdani, Briana	Transportation	Route Driver	03/26/18	13	6	Chad Thomas	
Causely, Jr., Fred	Maintenance	HVAC Technician	03/26/18		8	Neal Givens	
Owen, Leisa	Junior High	Cafeteria	03/26/18	2	6	Gilbert Foster	
Radoe Jr., Nichola	Transportation	Route Driver	03/26/18	13	6	Lisa Moore	

## *FMLA Request*

Support: 1

Certified: 0

## *Transfer of Position Report*

Classification					
Support					
Name	Transferred From	Transferred To	Replacing	Transfer Date	
Foster, Gilbert	Café Worker	Fogarty Custodian HS	Kameron Tipton	3/26/2018	
Jarred, Kary	Financial Secretary HS	Admin. Asst./Personnel	Jean Watts Lacina	7/1/2018	

## *Separation of Employment*

Classification					
Certified					
Name	Site	Teaching Assignment	Reason for Separation	Effective Date	
Jarnagin, Glenda	GUES	4th Grade	Retiring	5/25/2018	
Karns, Kyle	Junior High	Assistant Principal	Resigning	6/25/2018	

Classification					
Support					
Name	Site	Teaching Assignment	Reason for Separation	Effective Date	
Hughes, Peggy	Technology	Data Mgmt. Specialist	Retiring	6/30/2018	
McPeck, Charity	High School	Site Secretary	Resigning	6/11/2018	
Myers, Jerusha	Central	Sp Ed Paraprofessional	Resigning	5/25/2018	
Pepper, Deborah	Central	Secretary	Retiring	6/11/2018	
Tipton, Kameron	High School	Custodian	Resigning	3/12/2018	

## ***Teacher Rehire - Career and Probationary***

<b><i>Site</i></b>	<b><i>Last Name</i></b>	<b><i>First Name</i></b>	<b><i>Current Assignment</i></b>	<b><i>In District Experience</i></b>	<b><i>Total Experience</i></b>	<b><i>Contract Type</i></b>
<b><i>Administration</i></b>						
	Holderman	Marsha	District RTI/Assessmen	31	31	Career

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>	<i>In District Experience</i>	<i>Total Experience</i>	<i>Contract Type</i>
<i>Central</i>						
	Bennett	Terry	Physical Education	3	10	Career
	Cotton	Lesley	Interventionist	6	6	Career
	Creed	Rebecca	Library Media Specialis	12	12	Career
	Durham	Christine	1st Grade	6	6	Career
	Gallupe	Connie	Elementary Counselor	2	16	Probationary
	Helmberger	Mechelle	1st Grade	4	10	Career
	Jordan	Tina	Deaf Ed/Hi Teacher	3	26	Career
	Lyons	Calee	1st Grade	15	17	Career
	Murray	Susan	Sp Ed EC Central/Cott	8	29	Career
	Owens	Jessica	1st Grade	11	11	Career
	Paul	Amanda	1st Grade	5	5	Career
	Shaffer	Dixie	1st Grade	15	17	Career
	Ward	Delma	1st Grade	4	17	Career
	Williams	Jacklyn	1st Grade	2	6	Probationary

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>	<i>In District Experience</i>	<i>Total Experience</i>	<i>Contract Type</i>
<i>Cotteral</i>						
	Beeby	Laura	Kindergarten	13	17	Career
	Benson	Jay	Pre-K	2	2	Probationary
	Blewett	Tammy	Speech Pathologist	25	25	Career
	Brandon	Brenda	Sp Ed EC	4	4	Career
	Crockett	Russell	Physical Ed Kindergart	5	13	Career
	Davenport	Deanna	Kindergarten	5	5	Career
	Downs	Shana	Kindergarten	12	12	Career
	Gillett	Rhonda	Pre-K	18	19	Career
	Henson	Cara	Kindergarten	9	9	Career
	Jensen	Kathleen	Library Media Specialis	4	12	Career
	King	Tracey	Kindergarten	6	6	Career
	Lausen	Sarah	Kindergarten	6	6	Career
	Mungai	Jamie	Autism	10	15	Career
	Reames	Dawn	Title II - Instructional C	31	31	Career
	Rice	Desirae	Pre-K	11	11	Career
	Stansbury	Tonya	Kindergarten	13	16	Career
	Thomason	Kimberly	Kindergarten	16	20	Career
	Walsworth	Lara	Kindergarten	2	2	Probationary
	Young	Allison	Pre-K	3	4	Career

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>	<i>In District Experience</i>	<i>Total Experience</i>	<i>Contract Type</i>
<i>Faver</i>						
	Gilmore	Russ	History	2	33	Probationary
	Wilson	Phyllis	PE 1/2 day//Faver 1/2 d	18	18	Career

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>	<i>In District Experience</i>	<i>Total Experience</i>	<i>Contract Type</i>
<i>Fogarty</i>						
	Alexander	Jamie	Interventionist	13	16	Career
	Brown	Carmen	2nd Grade	11	11	Career
	Crawford	Cynthia	Intervention	30	30	Career
	Davenport	Trier	3rd Grade	2	20	Probationary
	Delaney	Joni	3rd Grade	3	3	Career
	Green	Sheryl	2nd Grade	13	17	Career
	Hurt	Sara	3rd Grade	2	2	Probationary
	Ingle	Amy	2nd Grade	9	9	Career
	Knapp	Kristin	Vocal Fogarty	13	17	Career
	Mann	Elizabeth	Library Media	10	10	Career
	Mick	Jeri	3rd Grade	11	11	Career
	Midgett	Jenea	2nd Grade	2	8	Probationary
	Moore	Amber	2nd Grade	5	5	Career
	Perring	Amanda	3rd Grade	6	7	Career
	Privette	Jennifer	2nd Grade	11	14	Career
	Rosenbach	Kathryn	3rd Grade	12	18	Career
	Siess	Tonia	2nd Grade	7	7	Career
	Wallraven	Contessa	3rd Grade	7	7	Career
	Williams	Angela	Sp Ed Mild/Mod 2-3 LD	6	15	Career

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>	<i>In District Experience</i>	<i>Total Experience</i>	<i>Contract Type</i>
<i>GUES</i>						
	Adams	Tambra	5th Grade	19	19	Career
	Ball	Melanie	4th Grade	17	18	Career
	Benham	Laura	Sp. Ed. MR/MD	24	24	Career
	Bohlman	Patti	Sp Ed Mild/Mod 1/2 ID	4	4	Career
	Brassard	Cathy	Physical Education	24	27	Career
	Carpenter	Emily	Math Interventionist	12	14	Career
	Davis	Allyson	4th Grade	2	2	Probationary
	Davis	Pamela	Library Media	18	21	Career
	Dement	Adam	6th Grade	2	7	Probationary
	Friese	Gregory	4th Grade	13	19	Career
	Goddard	Evangeline	5th Grade	2	19	Probationary
	Good	Lisa	Title I - 4th Reading	29	29	Career
	Hays	DaNena	5th Grade	4	5	Career
	Hedge	Cynthia	4th Grade	20	20	Career
	Higgins	Katie	Sp Ed Mild/Mod LD 5th	4	4	Career
	Hinkle	Kimberly	4th Grade	13	13	Career
	Hoskins	Stacie	6th Grade	4	11	Career
	Mitchell	Charlotte	6th Grade	24	30	Career
	Palmer	Jessica	Sp Ed Mild/Mod	2	3	Probationary
	Pratt	Cheryl	K-6 Gifted Talented	25	25	Career
	Robinson	Mark	6th Grade	2	13	Probationary
	Ross	Jackie	4th Grade	11	12	Career
	Russell	Donna	Math	15	15	Career
	Stone	Belinda	Counselor	31	33	Career
	Walters	Kara	Sp. Ed. Elem. Severe/	6	6	Career
	Way	Michael	Music	8	18	Career
	Wiss	Ryan	5th Grade	19	19	Career
	Yost	Shari	Reading/Math Intervent	11	11	Career



<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>	<i>In District Experience</i>	<i>Total Experience</i>	<i>Contract Type</i>
<i>High School</i>						
	Allen	Joyce	Drama/Speech	38	38	Career
	Andrews	Stacie	Algebra II/Algebra III	2	3	Probationary
	Baker	Lindsey	Art	10	10	Career
	Barrett	Kimberly	Social Studies	12	12	Career
	Beeby	Kelly	I.S.S.	13	22	Career
	Benson	Juana	Concurrent Adv./Bus. I	17	19	Career
	Berryman	Shelley	Drama	25	25	Career
	Bertels	Emily	Spanish I	3	3	Career
	Blackburn	Robert	Band Director	13	19	Career
	Blakemore	Kristi	Counselor HS/Jr High	5	5	Career
	Chadd	Joyce	Counselor	18	22	Career
	Dement	Tiffany	Biology I	3	11	Career
	Drake	Clay	Agriculture Education	3	11	Career
	Edwards	Daylon	Environmental Science	2	2	Probationary
	Fields	Monetta	Algebra I	4	11	Career
	Hedge	Clarence	Physical Education	17	17	Career
	Hoskins	Ryan	Physical Science	4	11	Career
	Kinzie	Patsy	Sp. Ed.	27	35	Career
	Kroth	Lisa	Sp Ed Sv/Prof Autisim	17	19	Career
	Kuriger	Tamara	Sp. Ed. Mild/Mod Math	8	18	Career
	Lausen	Ted	Social Studies	11	20	Career
	Lee	Allison	German/Computer App	3	3	Career
	Lucas	Lori	English II/English III	3	14	Career
	Meshew	Ricky	Health	29	30	Career
	Metz	Dusten	Sp Ed Mild/Moderate	2	7	Probationary
	Mick	Scott	Personal Financial Lit	16	16	Career
	Moffitt	Angela	English	3	3	Career
	Moore	Amanda	FACS	3	3	Career
	Morgan	Seth	Alg II HS	8	8	Career
	Murray	Julie	Mild/Mod HS	3	4	Career
	Myers	Monte	Pre-Calc/ Geometry	4	10	Career
	O'Neill	Jennifer	Science	7	16	Career
	Perring	Billy	Vocal Music	23	26	Career
	Perring	Matthew	English	6	6	Career
	Porter	Casey	US History	21	21	Career
	Porter	Laura	Sp Ed Mild/Mod	3	9	Career
	Redus	Michelle	Science	19	20	Career
	Rice	Jason	Social Studies	8	8	Career

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>	<i>In District Experience</i>	<i>Total Experience</i>	<i>Contract Type</i>
	Salas	Gloria	Spanish II	9	13	Career
	Sanders	Thomas	History	2	9	Probationary
	Simonton	Angela	English III/English IV	2	12	Probationary
	Stevens	Justin	Computer Apps	7	7	Career
	Stevenson	Jennifer	Sp Ed Mild/Mod 10-12	4	25	Career
	Tarrant	Kara	Government	5	12	Career
	Wade	Margaret	Counselor	21	21	Career
	Woodard	Eric	Science	13	24	Career
	Young	Tyler	HS Computer App	6	6	Career

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>	<i>In District Experience</i>	<i>Total Experience</i>	<i>Contract Type</i>
<i>Junior High</i>						
	Canning	Ruth	7th Science	25	25	Career
	Cochrane	Sharon	Title I Reading	8	17	Career
	Darcy	Terrance	STEM	2	2	Probationary
	Dearing	Bryan	8th History	11	11	Career
	Gillett	Ronald	7th Language Arts	6	6	Career
	Hooper	Kristen	Sp Ed	3	3	Career
	Hopper	Teresa	Counselor	28	28	Career
	Howard	Patrick	Art JH	4	21	Career
	Knight	Bethany	Math 7th Grade	2	9	Probationary
	LeGrande	Sharolyn	Keyboarding	20	21	Career
	Maker	Jessica	Family & Consumer Sci	2	2	Probationary
	Maltz	Shurlyn	8th Math/Algebra	23	23	Career
	O'Connor	Jack	Physical Education	25	25	Career
	Ogle	Tina	7th Science	12	17	Career
	Rife	Amanda	8th Grade Reading	3	13	Career
	Ross	Aubrey	Vocal Music/Musical Dr	4	4	Career
	Stevenson	Sheri	SP ED Mild/Mod 7th L	5	5	Career
	Workman	Catherine	8th Gr Reading	2	2	Probationary

<i>Site</i>	<i>Last Name</i>	<i>First Name</i>	<i>Current Assignment</i>	<i>In District Experience</i>	<i>Total Experience</i>	<i>Contract Type</i>
<i>Technology</i>	Wilson	Maria	Instructional Tech Spec	20	35	Career

Guthrie Public Schools  
Property Committee Meeting  
April 2, 2018 5:00 p.m.

Members present: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Terry Pennington, Janna Pierson, Tina Smedley, and Linda Skinner.

**Mr. Thompson spoke on the following items:**

**Expenditure Reports:**

- Summarized the expenses for March
- 29 new Purchase Orders for March

**Completed Projects:**

- 183 Work-Orders completed at Maintenance
- 105 Work-Orders completed at Transportation
- HVAC repairs/upgrades throughout the District
- Plumbing repairs/upgrades throughout the District
- Electrical repairs/upgrades throughout the District
- Repaired/replaced doors/keys/locks throughout the district
- Repaired collapsed drain line in HS kitchen
- Replaced guttering on north side of Building of Champions
- Painted center section of main halls at the HS
- Exterior entry door lighting at Central was installed
- Replaced broken windows at Cotteral and the Jr. High
- Repairs made to field lighting at Jelsma Stadium
- Reset times at all sites due to time change
- Repaired the elevator at the Jr. High
- Installed new dishwasher and freezer for FACS at the HS

**Projects in Progress:**

- Currently have 74 Maintenance Work-Orders in progress
- Currently have 40 Transportation Work-Orders in progress
- District HVAC, Electrical and Plumbing repairs
- Replacing air filters at all sites and cleaning coils
- Bus -#56 has been repaired, #10, 23, and 29 are in the shop for repairs
- Continuing roof repairs where needed at all sites:
  - a. Fogarty Quad bldg. and coping stone on main roof
  - b. Central – Kitchen roof and east hallway sections
  - c. Jr. High – Gym & part of the lower main roof
  - d. Administration – Board room and Spec Needs area
- Continue painting the hallway walls at the H.S.
- Repairs to outside exterior walls at Faver annex building
- Continue to repair/upgrade guttering at Fogarty
- Replace the two doors on the north side of Fogarty, 3 entry doors at Cotteral, and one classroom door for Color Guard at the H.S.
- The HVAC Tune Up Program with Clearusults/OG&E has begun
- Safe Routes to School sidewalk as begun on Walnut
- Connecting all kitchen hoods to fire alarm system

### **Future Projects:**

- Continue making repairs/upgrades to facilities and equipment recommended in the Performance Review Report
- Install new sidewalk for Band to parking lot
- Restroom fixtures and playground upgrades, and teacher moves to prepare for the transition to neighborhood schools
- Continue to make repairs or replace HVAC units at all sites
- Roof repairs throughout the district
- Floor upgrades in classrooms at the HS, Bus Drivers Room, and Fogarty
- Water proofing repairs to J.H. café and kitchen areas
- Master lock/key system - Central classroom doors and entry doors at the H.S., Cotteral, and Jr. High
- Build a closet for one classroom at Fogarty
- Chiller replacement/repairs – GUES (1 compressor)
- Build retaining wall and fill erosion area at the HS
- Parking lot repairs to Fogarty, GUES, and the HS

### **Bond Projects Discussion:**

#### Charter Oak ES –

##### A. Gym

1. Concrete base floor - completed
2. Electrical, mechanical, and plumbing rough-ins in progress

##### B. Main building – Classroom section

1. Exterior brick walls and EFIS are in progress
2. Metal stud framing – completed
3. Electrical, Mechanical, & plumbing rough-in are in progress
4. Main water piping is in progress
5. Fire line loop piping and fire sprinkler rough-in – completed
6. Sheetrock and insulation is underway

##### C. Retaining wall for north parking lot - completed

##### D. Pad for water tower - completed

##### E. Center Section

1. Block walls are being built
  - a. Office, hall, and two classrooms are at bar joist height
  - b. Joist and decking at those levels are being installed
  - c. Walls for the media center, café and kitchen are being built up to 20' level
2. Door frames are being installed

##### F. Lagoon

##### G. CREC – easement for underground electrical lines

#### High School Chiller

- A. Pre-installation electrical work - completed
- B. Additional concrete pad - completed
- C. Chiller is now operating with only minor issues to address

#### Jr. High Project

- A. Discussed upcoming projects with our architect which includes Waterproofing, tuck-pointing and windows

**Guthrie Public Schools**  
**Finance Committee Meeting**

**April 3, 2018**

**4:00 P.M.**

In Attendance: Dr. Mike Simpson, Doug Ogle, Carmen Walters, Michelle Chapple, Angie Smedley, Gina Davis, Travis Sallee, Sharon Watts, and Michele Hamby

**Ms. Chapple** opened the meeting informing the committee the first items were routine financial reports, speaking briefly on the Comparative Financial Report and Fund Balance Projection.

**Ms. Chapple** spoke on the following:

**Audit Contract, 2018-2019**

This is a renewal of our contract with Putnam & Company for annual Audit services, at no change in cost.

**Mr. Ogle** spoke on the following:

**Learning Sciences International Agreement**

This is our sixth year renewal of our subscription for online database of teacher and principal evaluations. No change in cost for service.

**Dr. Simpson** spoke on the following in Mr. Benson's absence:

**Server Virtualization**

Mr. Benson recently accepted proposals for virtualizing our server environment. He recommends we accept the quote from Beasley Technology, in the amount of \$67,951.00

## Curriculum Committee Meeting Minutes

April 3, 2018

5:00 p.m.

Those in attendance: Dr. Mike Simpson, Carmen Walters, Doug Ogle, Angie Smedley, Jennifer Bennett-Johnson, Travis Sallee, Gina Davis

Absent: Sheryl Miles

### **Ms. Walters**

- Pre-K and Kindergarten Round-Up was held on April 2<sup>nd</sup> from 12:00-6:30 p.m. at the administration building. This was held for only new Pre-K and kindergarten students to the district for the upcoming school year of 2018-2019. Those in attendance were Scot Graham, Stacey Johnston, Carol Doles, Vickie Lausen, Jeff Ball and Carmen Walters. We pre-enrolled 61 Pre-K students and 20 kindergarten students for a total of 81 students.
- The 5<sup>th</sup> grade growth and development of early adolescents lesson will be held on May 14<sup>th</sup>, 2018. This is an opt in lesson that parents need to sign a permission slip for and return for their child to participate no later than April 30, 2018. The lesson can be viewed by parents ahead of time by contacting our district nurse April Devereaux at (405) 282-8900 x-5924. Students will be separated by gender for the lesson.

### **Mr. Ogle**

- The high school FFA will be holding a mock scenario for juniors and seniors on April 23, 2018. It will be a community service project that will simulate the problems of either drinking and driving or texting and driving to help bring awareness to our students about this problem.
- The ACT test was given on April 3, 2018 to 148 juniors at the high school. This represents 62% of the junior class. Due to the work stoppage the following district personnel administered the test: Jeff Ball, Bret Stone, Chris LeGrande, Jon Chappell, Dee Benson, Juana Benson, Patsy Kinzie, Dusty Throckmorton, Angie Smedley, Lori Lucas, Carmen Walters, Doug Ogle, and Marsha Holderman.