

EZ Routing : Parent Portal - Instructions for the 2018-2019 school year

Dear Parents/Guardians of Guthrie Public Schools

Please create a PARENT ACCOUNT at <https://guthrie.ezrouting.com> **with your preferred email and password**, if you have not already done so. There are videos available to you by clicking on HELP.

You will be directed to input detailed information relating to transportation for each student(s). Once this information is entered, it will be sent to the transportation department. Request for bus scheduling will be reviewed, approved or denied no later than September 30th. We are working on all requests as fast as possible. Please refrain from calling transportation until a few weeks after enrollment so that we may continue working on routing our students.

Once you are notified by transportation via email and/or text of your student(s) bus number, stop location, and a.m. time, please have your student(s) at the bus stop location 10 prior to the scheduled time. Buses can run a few minutes early or late depending on many factors.

With this account you may also update with the latest information available such as, phone number(s), email address, additional contacts, transportation related health information, or provide a change of address if moving etc.

Thank you for your cooperation and have a great school year !

Respectfully,

Guthrie Public Schools Transportation