

**AGENDA WITH COMMENTARY**

**GUTHRIE PUBLIC SCHOOLS  
BOARD OF EDUCATION  
802 EAST VILAS  
GUTHRIE, OKLAHOMA**

**MONDAY  
NOVEMBER 9, 2015  
7:00 P.M.**

**AGENDA:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Presentation of Certified and Support Employee of the Month**
- 6. Comments to the Board by:**
  - A. Citizens registered to speak to the Board**
  - B. Board Members**
- 7. Superintendent's Reports**
- 8. Presentation of 2014-2015 A-F District Report Card and District Annual Dropout Report for Fiscal Year 2014-2015 by Ms. Carmen Walters, Executive Director of Federal Programs and Elementary Education and Mr. Doug Ogle, Executive Director of Personnel and Secondary Education**
- 9. Presentation of Guthrie Public Schools ACE Remediation Plans for Guthrie High School and Guthrie Jr. High School for 2015-2016 by Mr. Chris LeGrande, Guthrie High School Principal, and Mr. Robbie Rainwater, Guthrie Jr. High School Principal**
- 10. Consent Agenda:.....Pages 5-45  
All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:**

- A. Minutes of regular meeting held on October 12, 2015
- B. Treasurer's Report
- C. Activity Fund Fundraisers as per attached list
- D. Activity Fund Transfers as per attached list
- E. New Activity Fund Account request by Guthrie High School
- F. Fuel bid as recommended by bid committee
- G. Encumbrances for General Fund #'s 695-760, Building Fund #'s 81-86 and Child Nutrition Fund #'s 25-26 and listed change orders and Activity Fund Reports
- H. Declare listed items as surplus
- I. Out-of-State Trip Request:  
Allison Lee-Guthrie High School German/ELL Teacher-American Council of Teachers of Foreign Languages-San Diego, CA-November 19-20, 2015

11. **Business Agenda:**

- A. Recommendation, consideration and action to adopt calendar of regularly scheduled School Board meetings for 2016.....Page 46

Commentary:

We are required by statute to adopt a calendar of regular meetings and file with the County Clerk's Office prior to December 15<sup>th</sup>. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- B. Recommendation, consideration and action to call for Board Member Election to be held on February 9, 2016 and a Runoff Election, if needed, on April 5, 2016 for Board Position #1 and #7, which have 4-year terms of office  
Pages 47-48

Commentary:

We are required to call for the election of Board Positions prior to Friday, November 20, 2015. Board Position #1 is currently held by Mrs. E. Sharon Watts and Board Position #7 is currently held by Mr. Travis Sallee. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**C. Recommendation, consideration and action upon renewal agreement with Northwest Evaluation Association.....Pages 49-50**

Commentary:

Measure of Academic Progress (MAP Testing) for students enrolled in grades Pre-K through 11 is an assessment published by Northwest Evaluation Association. Its computerized tests provide educators the information needed to support effective teaching and learning. There is a complete explanation of the program's usage in your packet. **Carmen Walters will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**D. Recommendation, consideration and action upon agreement with Kristen Tam for Occupational Therapy for 2015-2016.....Pages 51-53**

Commentary:

Previously, a contract with Career Staff was approved to provide Occupational Therapy to students within the district. Career Staff has been unable to provide us with a therapist since September 4<sup>th</sup>. Ms. Tam has agreed to provide Occupational Therapy services for \$60 per hour for approximately 16-24 hours per week, as needed. The approximate total cost for this service will be \$30,000 plus mileage of approximately \$1,650. **Eldona Woodruff will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**12. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments as listed for 2015-2016 and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7**

- A. Vote to go into executive session**
- B. Acknowledge Board's return to open session**
- C. Statement of minutes of executive session**

**13. Vote on action as set out on the Personnel Reports.....Page 54**

**14. Action upon recommendation of extra-duty assignment for 2015-2016.**

15. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
16. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
17. **Adjourn**

**Dr. Mike Simpson  
Superintendent**

**jf**

**Posted by:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
OCTOBER 12, 2015**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON OCTOBER 12, 2015**

**Board Members Present:** Jennifer Bennett-Johnson, Gail Davis, Travis Sallee, Tina Smedley, Sharon Watts and Terry Pennington

**Board Member Absent:** Janna Pierson

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Dennis Schulz, Ass't Superintendent  
Doug Ogle, Executive Director of Personnel/Secondary Ed  
Carmen Walters, Executive Director of Federal Programs/Elementary Ed  
Eldona Woodruff, Director of Special Education  
Jerry Gammill, Director of Facilities  
Dee Benson, Director of Technology  
Steve Cordell, Director of Transportation  
Jean Watts, Deputy Minutes Clerk

1. The meeting was called to order by President Pennington.
2. Members Jennifer Bennett-Johnson, Gail Davis, Travis Sallee, Tina Smedley, Sharon Watts and Terry Pennington were present for roll call.  
  
Member Janna Pierson was not present for roll call.
3. A quorum was established.
4. President Pennington asked everyone present to stand and join him in the Pledge of Allegiance.
5. President Pennington called for presentation of Certified and Support Employee of the Month.

**Mr. Doug Ogle, Executive Director of Personnel and Secondary Education, announced the award winners for September: Ms. Kara Walters, GUES Special Education Teacher, as**

certified employee of the month and Ms. Sandy Norton, GUES Paraprofessional, as support employee of the month. Nomination letters were read by the staff members who submitted the nominations: Mr. Jeff Ball, GUES Assistant Principal, for Ms. Kara Walters and Ms. Laura Benham, GUES Special Education Teacher, for Ms. Sandy Norton.

Mr. Ogle presented the award winners a plaque and a \$25.00 Sonic Gift Card donated by the Guthrie Lions Club.

- 6A. President Pennington asked the Superintendent if there were any citizens registered to speak to the Board.

Superintendent Simpson stated there were no citizens registered to speak to the Board.

- 6B. President Pennington called for any comments to the Board by Board members.

Member Travis Sallee spoke about his desire to explore arming staff with guns, provided they have met the requirements of HB 2014 passed in the last legislative session.

7. President Pennington called for the Superintendent's Reports.

Superintendent Simpson reported on the following:

Congratulations to the Guthrie High School Softball Team. They qualified for the State Tournament and play Pryor at 1:30 p.m. on Thursday, October 15<sup>th</sup> at ASA Hall of Fame Stadium.

Congratulations to Riley Prather, a senior at GHS who had the Champion Berkshire Gilt at the Tulsa State Fair this past weekend.

We just completed a wildly successful homecoming week. The Alumni gathering on Friday morning was the largest he has seen in his 4 years at GPS.

Roof work has begun at GUES. The contractor expects to begin at Central over Fall Break and to accomplish as much work as possible at that location while school is not in session.

The foundations have been poured on the Ag Barn project and the framework of the building should be starting as early as tomorrow.

We are past discussion phases of increasing our partnership with Meridian Technology Center to include some evening technology classes which would be hosted at Guthrie High School. In return for the use of our facilities, Meridian would provide new computers which could be used by our students during the day.

Fall Break is this Friday and Monday. Because of this schedule, our football game will be held on Thursday this week at Western Heights.

8. President Pennington called for the presentation by TransPar Group.

**Scott Allen, Vice President of Operations at TransPar Group, gave a presentation outlining the various accomplishments achieved as well as presenting future plans for improvements regarding Guthrie Public Schools' Transportation. He was accompanied by Kyle Martin, President of TransPar Group.**

**9. President Pennington called for action on the Consent Agenda.**

**A motion was made by Bennett-Johnson and seconded by Sallee to approve the Consent Agenda as presented.**

**The motion carried with 6 ayes and 0 nays.**

**10A. President Pennington called for discussion and possible action regarding the 2015-2016 School Budget.**

**Superintendent Simpson introduced Mr. Dennis Schulz, Assistant Superintendent, who gave an overview of the 2015-2016 School Budget.**

**Superintendent Simpson stated there is no way to predict what oil prices will be. This is why one should have a sizable carryover. This will be a smoothing process over 2 years. We made personnel cuts going into this year knowing that Gross Production Receipts would not be fully filled and that some of our carryover would be utilized. He is very cautious of a proration of State Aid in the later months of the fiscal year. If projections are below 5% of estimated disbursements, our proration will begin this fiscal year. We will be very careful, cautious and frugal going through this school year as we look towards staffing for next year. We are not the only ones going through this. All schools across the state are in the same situation.**

**President Pennington commented that it is paramount that we savor the trust we have with the public regarding our current passed bond issue. We should attain as many bids as possible to be able to save money when and where we can.**

**Member Watts thanked Mr. Schulz for the great job he did on the budget and especially for the transparency presented by easily readable charts.**

**A motion was made by Watts and seconded by Davis to approve the 2015-2016 School Budget.**

**The motion carried with 6 ayes and 0 nays.**

**11. President Pennington called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, and discussion of extra-duty assignments as listed for 2015-2016, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7.**

**11A. A motion was made by Smedley and seconded by Watts to go into executive session.**

The motion carried with 6 ayes and 0 nays. Executive session began at 8:02 p.m.

11B. President Pennington acknowledged the Board's return to open session at 8:29 p.m.

11C. President Pennington stated that in executive session only those items listed in Agenda Item 11 were discussed and no votes were taken.

12. President Pennington called for a vote on action as set out on the Personnel Reports.

A motion was made by Watts and seconded by Bennett-Johnson to approve action as set out on the Personnel Reports.

The motion carried with 6 ayes and 0 nays.

13. President Pennington called for action upon recommendation of extra-duty assignments as listed for 2015-2016.

A motion was made by Davis and seconded by Watts to approve extra-duty assignments as listed for 2015-2016.

The motion carried with 6 ayes and 0 nays.

14. President Pennington called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.

Superintendent Simpson stated there were no new resignations.

15. President Pennington called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.

Superintendent Simpson stated there was no new business.

16. A motion was made by Sallee and seconded by Bennett-Johnson to adjourn the meeting.

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 8:30 p.m.

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Jana Frey, Minutes Clerk

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Terry Pennington, Board President



**TREASURER'S REPORT  
OCTOBER 31, 2015**

**BANK BALANCES**

FARMERS & MERCHANTS

General Fund	\$	2,921,102.25
Building Fund		315,064.86
Sinking Fund		84,226.00
ILR Fund		64,419.04
G&E Fund		73.69
Child Nutrition Fund		202,800.91
Activity Fund		624,796.22
School Age-Care Fund		75,619.14
Bond Fund		<u>1,924,338.10</u>

TOTAL \$ 6,212,440.21

**RECEIPTS**

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GENERAL FUND:

Logan County	\$	27,686.75
State of Oklahoma		934,180.38
Okla. Tax Comm.		258,172.14
School Land Earn.		55,012.50
R.O.T.C.		5,477.50
Misc Receipts		26,970.43
General Acct. Int.		<u>1,752.62</u>

TOTAL \$ 1,309,252.32

SINKING FUND:

Logan County

CHILD NUTRITION FUND:

\$168,822.84

INS.LOSS RECOVERY FUND

BUILDING FUND

Logan County	\$	1,276.37
Bldg. for Champs		<u>20.00</u>

TOTAL \$ 1,296.37

BOND FUND

\$805.67

**WARRANTS PAID**

GENERAL FUND:

2014-2015 \$ 76.16  
2015-2016 \$1,598,464.64

GIFTS & ENDOWMENTS FUND:

INS. LOSS RECOVERY FUND:

2015-2016 \$31,881.00

BUILDING FUND:

2014-2015 \$ 0.00  
2015-2016 \$ 60,471.92

CHILD NUTRITION FUND:

2014-2015 \$ 1,233.36  
2015-2016 \$ 108,204.28

BOND FUND:

**SCHOLARSHIPS:**

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Smithson - BancFirst

C.D. \$ 745.27

Keri Fisher – F&M Bank

Balance \$ 4,956.78

Paula Bearden – F&M Bank

Balance \$ 6,262.44

Randy Biggs - F&M Bank

Balance \$ 1,711.62

Original 89ers – F&M Bank

C.D. \$ 7,152.61

Total Monies in BancFirst	\$ 745.27	Pledged \$	250,000.00 FDIC
Total Monies in F&M Bank	\$ 6,232,523.66	Pledged \$	8,469,000.00
			\$ 250,000.00 FDIC

**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND FUNDRAISER REQUEST  
November 09, 2015**

- |                     |   |
|---------------------|---|
| a. Central PTO, 803 | Christamas store                          |
| b. HS Library, 856  | Sale of yearbook CDs                      |
| c. Central, 802     | Club Choice Catalog Sales                 |
| d. HS Courtesy, 870 | Solicit donation items from local vendors |

a.



### GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST

All fundraiser requests must be **approved** by the Board of Education 45 days prior to the start date of the fundraiser. Requests to the BOE must be received by the Activity Fund Clerk in the Board Office no later than the Tuesday before a regularly scheduled meeting.

Site Name: Central

Date of Request: 10/13/2015

Account Name & Number: Central PTO 803

Source of Revenue (type of fundraiser); BE SPECIFIC – company name, product, etc.:

Selling of items in school Christmas store purchased from Dollar Tree to the students for gifts for family members.

Purpose of Fundraiser (types of expenditures being funded with proceeds ; BE SPECIFIC):

Money raised will be used for student incentives, instructional material, and teacher classroom needs.

Current Unobligated Account Balance (Cash Balance less Open PO's): 2800.00 3854<sup>89</sup>

Location of Sales: School Facility  Community  Both

Start / End Dates of Fundraiser: 11/30/2015-12/18/2015

Profit Prediction	a - b = c	a. Estimated INCOME:	2,500.00	Notes:
		b. Less Estimated EXPENSE	1,000.00	
		c. Estimated PROFIT:	\$1,500.00	

I understand that when this fundraiser is completed, an **After Sale Accountability Form** must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

Dani Watson  
Sponsor's Signature

10/13/2015  
Date

Dani Watson

Sponsor's Name Printed

Dani Watson  
Principal's Signature

10/13/2015  
Date

[Signature]  
Activity Fund Custodian's Signature

Athletic Director's Signature (if applicable)

Board Approval Date





**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND  
FUNDRAISER REQUEST**

b.  
OCT 15 REC'D

All fundraiser requests must be **approved** by the Board of Education 45 days prior to the start date of the fundraiser. Requests to the BOE must be received by the Activity Fund Clerk in the Board Office no later than the Tuesday before a regularly scheduled meeting.

Site Name: HS

Date of Request: 10-14-15

Account Name & Number: Library #856

Source of Revenue (type of fundraiser); BE SPECIFIC – company name, product, etc.:

Yearbook CD's

Purpose of Fundraiser (types of expenditures being funded with proceeds ; BE SPECIFIC):

Purchase books for the HS Library

Current Unobligated Account Balance (Cash Balance less Open PO's): 1286.54

Location of Sales: School Facility  Community  Both

Start / End Dates of Fundraiser: November - May

Profit  
Prediction

a - b = c

a. Estimated INCOME:	350.00
b. Less Estimated EXPENSE	0.00
c. Estimated PROFIT:	\$350.00

Notes:

I understand that when this fundraiser is completed, an **After Sale Accountability Form** must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

Mary Hudson  
Sponsor's Signature

10-14-15  
Date

Mary Hudson  
Sponsor's Name Printed

Chris [Signature]  
Principal's Signature

10-14-15  
Date

[Signature] DS  
Activity Fund Custodian's Signature

Athletic Director's Signature (if applicable)

Board Approval Date



**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND  
FUNDRAISER REQUEST**

C.

OCT 26 REC'D

All fundraiser requests must be **approved** by the Board of Education 45 days prior to the start date of the fundraiser. Requests to the BOE must be received by the Activity Fund Clerk in the Board Office no later than the Tuesday before a regularly scheduled meeting.

Site Name: Central

Date of Request: Oct. 22, 2015

Account Name & Number: Central Activity - 802

Source of Revenue (type of fundraiser); BE SPECIFIC – company name, product, etc.:

Club's Choice Fundraising - Catalog Sales (we will be selling 32 oz. tumblers)

Purpose of Fundraiser (types of expenditures being funded with proceeds ; BE SPECIFIC):

Fundraiser proceeds will be used to purchase classroom supplies and instructional materials, incentives for students, and other educational items as needed.

Current Unobligated Account Balance (Cash Balance less Open PO's): 6000.00 - \$7689.88

Location of Sales: School Facility  Community  Both

Start / End Dates of Fundraiser: February 18 - March 31, 2016

Profit Prediction	<b>a - b = c</b>	a. Estimated INCOME:	5,000.00	Notes:
		b. Less Estimated EXPENSE	2,750.00	
		c. Estimated PROFIT:	\$2,250.00	

I understand that when this fundraiser is completed, an **After Sale Accountability Form** must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

Dani Watson  
Sponsor's Signature

10/22/15  
Date

Dani Watson  
Sponsor's Name Printed

Dani Watson  
Principal's Signature

10/22/15  
Date

[Signature] DS  
Activity Fund Custodian's Signature

Athletic Director's Signature (if applicable)

Board Approval Date





OCT 30 REC'D

*d.*

# GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST

All fundraiser requests must be **approved** by the Board of Education 45 days prior to the start date of the fundraiser. Requests to the BOE must be received by the Activity Fund Clerk in the Board Office no later than the Tuesday before a regularly scheduled meeting.

Site Name: Guthrie High School Date of Request: 10/29/2015

Account Name & Number: 870 Courtesy Committee

Source of Revenue (type of fundraiser); BE SPECIFIC – company name, product, etc.:

Solicited donations of items from local vendors

Purpose of Fundraiser (types of expenditures being funded with proceeds ; BE SPECIFIC):

Faculty and staff giveaways, drawings and door prizes at school functions and for our teacher of the year recipients.

Current Unobligated Account Balance (*Cash Balance less Open PO's*): ~~1289.00~~ 907<sup>72</sup>

Location of Sales: School Facility  Community  Both

Start / End Dates of Fundraiser: 11/10/2015 - 5/25/2016

Profit Prediction	a - b = c	a. Estimated INCOME:	2,000.00	Notes: These items will be for giveaways, so the account will not generate income from this.
		b. Less Estimated EXPENSE	0.00	
		c. Estimated PROFIT:	\$2,000.00	

I understand that when this fundraiser is completed, an **After Sale Accountability Form** must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

	10/29/2015	Jessica Eaves
Sponsor's Signature	Date	Sponsor's Name Printed <i>JS</i>
	10-29-15	
Principal's Signature	Date	Activity Fund Custodian's Signature

Athletic Director's Signature (if applicable)

Board Approval Date

2015-2016 BOE Approved  
Fundraisers

ACCOUNT NAME	FUNDRAISER	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	ASA	Rec'd
Central, 802	All American Catalog			2											
Central, 802	Donors Choose				13-----31										
Central, 802	Book Fair				22-30										
Central PTO, 803	Popcorn/Capri Sun		28-----20												
Central PTO, 803	Spirit Ribbons			4-----5											
Central PTO, 803	Fall Carnival			15-----21											
Cotteral PTO, 804	Popcorn/Capri Sun Weekly		20-----20												
Cotteral PTO, 804	Christmas Store						7-11								
Cotteral, 805	Scholastic Book Fair				22-28										
Cotteral, 805	Otis Spunkmayer/Catalog					5-20									
Fogarty	Donor's Choose				13-----30										
Fogarty PTO, 808	Snack Shack			15-----30											
Fogarty PTO, 808	Student Store			15-----30											
Fogarty PTO, 808	Christmas Store						1-25								
Fogarty PTO, 808	Happy Harvest Carnival					2-16									
Fogarty PTO, 808	Fall Character photos					12									
Fogarty PTO, 808	Silent Auction					12									
Fogarty PTO, 808	Snack Shack				15-----13										
Fogarty, 809	Scholastic Book Fair									7-11					
Fogarty, 809	Scholastic Book Fair				20-30										
Fogarty, 809	Bluejay Ear Muffs				1-----30										
Fogarty, 809	Class Shirts			15-----30											
Fogarty, 809	BlueJay Yard Sign Sales				16-----11										
Fogarty, 809	Club's Choice Cookie Dough			15-30											
GUES, 812	T-shirt sales				1-----1										
GUES, 812	Southwest Fundraising		24-----9												
GUES, 812	Book Fair				15-30										
GUES, 812	Yearbook sales			1-----15											
GUES Faculty, 813	Snack Sales-Vending				13-----20										
GUES PTO, 815	Valentine Grams								27-28						
GUES PTO, 815	Boo Grams				27-28										
GUES PTO, 815	Gobble Grams					18-19									
GUES PTO, 815	Snack Shack			18-----15											



2015-2016 BOE Approved  
Fundraisers

GUES PTO, 815	Christmas Store					1-18								
GUES PTO, 815	Field Day Concessions												10	
JH FCCLA, 821	Member Dues			1-----									30	
JH FCCLA, 821	FCCLA T-shirts			16-----									1	
JH Honor Society, 822	Club dues		1-----										1	
JH Account, 823	GJHS T-shirt sales				1-----								31	
JH Library, 825	Book Fair			24-----	2									
JH Library, 825	Book Fair								19-26					
JH Faculty Acct. 824	Teacher Lounge Vending	1-----											30	
JH Stuco, 830	T-shirts, Sweatshirts & Hoodys		1-----										1	
JH Stuco, 830	Boo Grams				26-30									
JH Stuco, 830	Christmas Grams					15-19								
JH Stuco, 830	Crush Grams						9-13							
JH Stuco, 830	School Dance- Spring									2				
JH Stuco, 830	School Dance-Fall			15-----	5									
JH Yearbook, 832	School Pics/Yearbooks		1-----										30	
JH Academic Team, 834	Baked Chips & Granola Bar sale			1-----									1	
HS Academic Team, 834	Team Dues				12-----								20	
HS Art, 851	Art Dues			15-----									30	
HS Art, 851	Air Brush tatoos/tshirts			15-----		24								
HS Cheer, 853	Car Wash	1-----	30											
HS Cheer, 853	Little Cheer Clinic		25-----	11										9/13/2015
HS Cheer, 853	Donation Requests	20-----	31											9/13/2015
Tennis, 855	Candy Bar Sales			1-----	31									Cancelled
Tennis, 855	Baked Potato Lunch				13-----								28	
Tennis, 855	McDonald's Pancake Supper							1--28						
Youth & Gov't, 857	Dues				12-----								20	
HS Link Crew, 858	Student Dues	1-----											31	
JH,H & GUESBand, 859	Durham Ellis Pecan Sale			22-----	6									
JH & HS Band, 859	Great American Cookie Dough		27-----	1										9/28/2015
Class of 2016, 860	Class Dues									1--31				
Band, 859	High School Dues	1-----											30	
Class of 2017, 861	Class Dues			10-----									15	
Class of 2019, 863	Class Dues			20-----									30	
Class of 2018, 862	Class Dues	1-----											15	

2015-2016 BOE Approved  
Fundraisers

English Club, 869	Student Dues	1	-----	30					
English Club, 869	Water Bottle sales	1	-----	30					
HS Courtesy Comm. 870	Jeans Permission passes		31	-----	25				
HS Speech, 873	Club Dues	1	-----	30					
Robotics/STEM, #875	Donation Solicitation				13	-----	30		
Robotics/STEM, #875	Club Dues				13	-----	30		
Robotics/STEM, #875	Shirt Sales				13	-----	30		
FFA Booster, 876	Pork Chop Dinner/Auctions								
FFA Booster, 876	Raffle Tickets			15	-----	16			
FFA Booster, 876	Baked Potato Dinner			18					
FFA Booster, 876	Pork Chop Dinner/Auctions					1	-----	22	
FFA, 877	Sell Plants grown in greenhouse		1	-----	31				
FFA, 877	Sell Plants grown in greenhouse						1	-----	31
FFA, 877	Meat Products	14	-----	30					
FFA, 877	Apparel sales	15	-----	30					
HS FCCLA, 878	Yearly Dues		15	-----	1				
HS FCCLA, 878	FCCLA T-shirts		15	-----	30				
HS FCCLA, 878	Mpact Cookie Dough Brochure		1	-----	30				
HS FCCLA, 878	Death by Chocolate Box sales		1	-----	31				Cancelled
HS FCCLA, 878	Pasta for Pennies				2	-----	23		
HS FCCLA, 878	Mpact- Chocolate Pretzel sticks						11	-----	29
HS FCCLA, 878	Valentine Grams(soda/candy)						5	-----	11
HS FCCLA, 878	Death by Chocolate Box sales						1	-----	30
HS FCCLA, 878	Chip, Candy & Soda sales								EOI Test
Spanish Club, 879	Club Dues		29	-----	20				
Running Club, 882	Guthrie Bucket Hats		15	-----	20				
Running Club, 882	Dues	1	-----	31					
Running Club, 882	Track shirt sales		1	-----	30				
Heritage Club, 883	Club Dues	1	-----	30					
HS Account, 884	Bottled Water/Flavor Packets		15	-----	31				
NHS, 886	Dues						15	-----	30
Key Club, 889	Club Dues		15	-----	30				
JROTC, 895	Chili Dinner Cookoff						8		
Soccer, 897	Snack/Drink sales				12	-----	23		
Soccer, 897	Car Hop at Sonic				30	-----	7		
Soccer, 897	Fancloth clothing sales				26	-----	11		
Science Club, 898	Lab Fees	1	-----	30					
Science Club, 898	BBQ Cook-off Judges Seat				9				
Science Club, 898	Club Dues	1	-----	30					
HS Stuco, 899	Homecoming Shirt sales		1	-----	20				

2015-2016 BOE Approved  
Fundraisers

HS Stuco, 899	Homecoming Parade fees		1--20						
HS Stuco, 899	Pink Week T-shirt sales		1-----31						
HS Stuco, 899	Pink Week pass the buckets		1-----31						
HS Stuco, 899	Winter Homecoming T-shirt sale					1--30			
HS Stuco, 899	Matchmakers Survey-Valentines					2--14			
HS Stuco, 899	United Week T-shirt sales						1--30		
HS Stuco, 899	United Week Dance						1--30		
HS Stuco, 899	United Week 3on3 BB tourn.						1--30		
HS Stuco, 899	United Week Dodgeball Tourn.						1--30		
HS Stuco, 899	United Week Donation Cans						1--30		
HS Stuco, 899	Winter Formal Dance				20				
HS Stuco, 899	Faculty Shirts	1-----							31
HS Stuco, 899	Pink Week Donation Cans		1-----31						
HS Stuco, 899	Dues	1-----	30						
Campus Beautif. 900	Parking Permit sales	31-----							25
JH Vocal, 902	Lab Fees		20-----						20
JH Vocal, 902	Winter Musical ticket sales				1--31				
JH Vocal, 902	Spring Musical ticket/donations							1--31	
HS Vocal, 902	Lab Fees		20-----						20
HS Vocal, 902	Spring Musical ticket/donations						1--30		
HS Vocal, 902	Fall Musical ticket/doantions			1---	30				
HS Yearbook, 904	Yearbook & Ad Sales		15-----						30
Drama, 913	Dues/Club t shirt	10-----							2
Drama, 913	Water Bottle sales		15-----						30
Drama, 913	Baked Chip Sales		15-----						30
Drama, 913	Centrury Resources Catalog					2--19			
Adm. Courtesy Comm,	Donation Requests	15-----							30
Transportation, 934	Vending Machines	1-----							30
Admin Vending, 935	Vending Machines	1-----							30
GUES Honor Choir, 936	Great American Holiday brochure		20-----	10					

**END OF YEAR  
TRANSFERS FOR BOARD APPROVAL  
November 09,2015**

<b>TO:</b>	<b>FROM:</b>	<b>REASON</b>	<b>\$AMOUNT</b>
HS Stuco, 899	Class of 2019, 863	Parade fee	\$ 20.00
HS Stuco, 899	Class of 2018, 862	Parade fee	\$ 20.00
HS Stuco, 899	JROTC, 895	Parade fee	\$ 100.00
HS Stuco, 899	Class of 2017, 861	Parade fee	\$ 20.00
HS Stuco, 899	Academic Team, 850	Parade fee	\$ 20.00
HS Stuco, 899	Soccer, 897	Parade fee	\$ 20.00

OCT 07 REC'D



Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)

Amount 20.00

Date Requested 10/2/15

Transfer to: Guthrie Student Council #899  
Account Name & Number

Transfer from: Freshman Class #863  
Account Name & Number

State Reason for Transfer Below

Homecoming Float Entrance Fee

Sponsor's Signature: Lauren Smith

President / Vice-Pres. Signature: Blakely Husky

Treasurer/Secretary's Signature: Jacole Sanderson

Principal's Signature: Chris Blank

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_

OCT 07 REC'D



Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)

Amount 20.00

Date Requested 10-2-15

Transfer to: Stuco  
Account Name & Number

Transfer from: 862 & Sophomore  
Account Name & Number

State Reason for Transfer Below

Entries for homecoming parade.

Sponsor's Signature: *C. Kuzer*

President / Vice-Pres. Signature: *Kyrigan Connell*

Treasurer/Secretary's Signature: *Dane Jenkins*

Principal's Signature: *Chris Grant*

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_



OCT 07 RECD

Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)

Amount 100.00

Date Requested 10-6-15

Transfer to: #899 STUCO  
Account Name & Number

Transfer from: #895 JROTC  
Account Name & Number

State Reason for Transfer Below

homecoming parade fees

Sponsor's Signature: *Mark Auduick*

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature: *Chris L. ...*

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_

OCT 12 REC'D



Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)

Amount 20.00

Date Requested 9/7/15

Transfer to: STUCO # 899  
Account Name & Number

Transfer from: Class of 2017 #861  
Account Name & Number

State Reason for Transfer Below

Fee for Parade Float

Sponsor's Signature: Michelle Rodus

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature: Chris [Signature]

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_



OCT 12 REC'D



**Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)**

Amount 20.00

Date Requested 10/07/2015

Transfer to: Student Council High School 899  
Account Name & Number

Transfer from: Academic Team 850  
Account Name & Number

State Reason for Transfer Below

Homecoming Float entry

Sponsor's Signature:

Jessica Palmer

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature:

Chris Edwards

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_

OCT 12 REC'D



Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)

Amount 20.00

Date Requested 10/8/15

Transfer to: Stucco # 899  
Account Name & Number

Transfer from: Soccer #897  
Account Name & Number

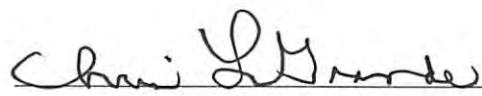
State Reason for Transfer Below

HC Float

Sponsor's Signature: 

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature: 

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_

OCT 30 REC'D

Guthrie Public Schools  
ACTIVITY FUND REQUEST FOR NEW ACCOUNT  
Effective 7-2014

Date 10/28/2015

Site High School

Purpose of account To enable students to fundraise for international travel.

**Types of BOE allowable expenditures the account will incur (See page 11 of AF Handbook)**

Travel Expenses

T-shirts

Initial expenses for fundraising activities

**Source of BOE allowable income that will support this account (See page 13 of AF Handbook)**

5k run, Restaurant fundraisers, t-shirt sales, donations

**Be specific as all financial activity will be based on your response.**

**This form does NOT replace the fundraiser request form as required.**

X [Signature]  
Sponsor Signature

X [Signature]  
Principal/Administrator Signature

Approved by [Signature]

Date 10-29-15

New Account Name \_\_\_\_\_

New Account Number \_\_\_\_\_

Board of Education Approval Date \_\_\_\_\_

**Transportation Department  
Fuel Bids  
2015-2016**

DATE: <u>10/12/15</u>	TIME BIDS BEGAN: <u>8:35 AM</u>	AMOUNT NEEDED:
PO#: <u>707</u>	TIME BIDS CLOSED: <u>8:55 AM</u>	DIESEL: <u>7000</u>
		UNLEADED: <u>1000</u>

COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	<sup>Scott</sup> KIT, BRIAN, CODY or HARDIN	1-866-455-3835	<u>2.0354</u>	<u>1.7666</u>
PENLEY OIL COMPANY	MIKE, SCOTT or <u>GEORGEANN</u>	235-7553	<u>2.0039</u>	<u>1.7675</u>
RED ROCK	JOANIE of <u>TRICHA</u>	677-3373	<u>1.9509</u>	<u>1.7636</u>
TRUMAN ARNOLD COMPANIES	EASEY <u>Crystal</u>	1-800-808-6500	<u>2.0084</u>	<u>1.8141</u>

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: <u>Red Rock</u>
---------------------------	--

UNLEADED FUEL: <u>1000</u>	PRICE PER GALLON: <u>1.9509</u>	TOTAL AMT: <u>1950.90</u>
DIESEL FUEL: <u>7000</u>	PRICE PER GALLON: <u>1.7636</u>	TOTAL AMT: <u>12,345.20</u>
		TOTAL PURCHASE: <u>14,296.10</u>

PER TELEPHONE BIDS RECEIVED BY: <u>Steve Caldwell</u> <u>Vicini Briggs</u>	COMMENTS:
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**GUTHRIE PUBLIC SCHOOLS**  
**Purchase Order Register**  
**GEN FUND-FOR OP 2015-2016**

<i>Year</i>	<i>Fund</i>	<i>P.O. Number</i>	<i>Date</i>	<i>To Whom Issued</i>	<i>Description</i>	<i>Amount</i>
2016	11	695	10/07/2015	GILDER LEHRMAN INSTITUTE OF	TEACHING WITH DOCUMENTS BUNDL	25.74
2016	11	696	10/07/2015	KIMBERLY SUTTON	REGISTRATION/PROF. DEV./CENTRA	398.00
2016	11	697	10/07/2015	LERNER PUBLICATIONS COMPANY	LIBRARY BOOKS/MANN/FOGARTY	533.16
2016	11	698	10/07/2015	OFFICE DEPOT, INC.	SUPPLIES/ L. WILSON/JH	98.54
2016	11	699	10/12/2015	HANDWRITING WITHOUT TEARS	SUPPLIES/SPECIAL ED/GUES	287.70
2016	11	700	10/12/2015	APPLE, INC.	SOFTWARE/SPEECH PATH/DISTRICT	599.95
2016	11	701	10/12/2015	JOY W GLENN	PRESENTERS FEE/SPECIAL ED	100.00
2016	11	702	10/12/2015	JESSICA JANE PALMER	MILEAGE REIMB./SPE ED/GUES	0.00
2016	11	703	10/12/2015	OUHSC	REGISTRATION/SPECIAL ED/FOGART	185.00
2016	11	704	10/12/2015	LAURA PORTER	MILEAGE REIMB./SP ED/FOGARTY	55.00
2016	11	705	10/12/2015	G.E. MONEY BANK	\$150.00/J. BENSON/HS	150.00
2016	11	706	10/12/2015	COOPERATIVE COUNCIL FOR OKLAH	REGISTRATION/SPECIAL ED/	200.00
2016	11	707	10/12/2015	RED ROCK DISTRIBUTING CO.	FUEL PER BID/TRANSPORTATION	14,296.10
2016	11	708	10/14/2015	COUGHLAN COMPANIES, INC.	BOOKS/LIBRARY/MICK/JH	1,813.15
2016	11	709	10/14/2015	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS/LIBRARY/MICK/JH	2,634.79
2016	11	710	10/14/2015	BRENDA JOYCE NIVENS	TUTOR/ST. MARY'S/TITLE I	8,986.16
2016	11	711	10/14/2015	CROSS COUNTRY EDUCATION	REGISTRATION/PROF. DEV/FOGARTY	179.00
2016	11	712	10/14/2015	ALAN E ZERR	SPRINKLER REPAIRS/ATHLETICS/HS	400.00
2016	11	713	10/14/2015	SEAN TIRE SERVICE	REPAIRS/SUPPLIES/ATLETICS/HS	150.00
2016	11	714	10/15/2015	D & M FRIDAY ENTERPRISES	CLEANING OF OIL PIT/TRANSPORTA	500.00
2016	11	715	10/15/2015	NSTA CONVENTIONS	REGISTRATION/PROF., DEV/JH	615.00
2016	11	716	10/15/2015	PROSPERITY BANK	ROOMS/PROF. DEV./JHI	701.00
2016	11	717	10/15/2015	TINA DESHAYNE WILKERSON	TRAVEL REIMB/PROF DEV/JH	613.20
2016	11	718	10/15/2015	TARA DAWN BARKER	TRAVEL REIIMB./PROV DEV./JH	225.00
2016	11	719	10/15/2015	RUTH CLARK CANNING	TRAVEL REIMB/PROF DEV/JH	100.00
2016	11	720	10/15/2015	EDMOND PUBLIC SCHOOLS	COMPUTERS/TECHNOLOGY	1,250.00
2016	11	721	10/15/2015	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS/LIBRARY/HUDSON/HS	1,109.92
2016	11	722	10/15/2015	SUMMIT	BLANKET FOR SUPPLIES/TRANSPOR	5,000.00
2016	11	723	10/15/2015	JAMIE LYNN MUNGAI	TRAVEL REIMB./SPECIAL ED/COTTE	158.00
2016	11	724	10/15/2015	WAL MART COMMUNITY	\$150.00/YOST/GUES	150.00
2016	11	725	10/15/2015	SCHOOLHOUSE OUTFITTERS, LLC	SUPPLIES/SPECIAL ED/CENTRAL	44.52
2016	11	726	10/15/2015	LOGAN COUNTY HEALTH DEPT	HEP B SHOT/SPECIAL ED/	0.00
2016	11	727	10/15/2015	LOGAN COUNTY HEALTH DEPT	HEP B SHOT/SPECAIL ED/FOGARTY	50.00
2016	11	728	10/20/2015	DIGI SECURITY SYSTEMS LLC	DISRICT DOOR SECURITY/TECHNOLC	9,400.00
2016	11	729	10/20/2015	JAMES MARTIN JONES	MEAL PER DIEM/VO-AG/HS	250.00
2016	11	730	10/20/2015	KYLIE LYNN WOODERSON	MEAL PER DIEM/VO-AG/HS	250.00
2016	11	731	10/20/2015	CLAYTON R DRAKE	MEAL PER DIEM/VO-AG/HS	250.00
2016	11	732	10/20/2015	JAMES MARTIN JONES	HOTEL REIMBURSEMENT/VO-AG/HS	95.00
2016	11	733	10/22/2015	WAL MART COMMUNITY	BLANKET FOR SUPPLIES/FACS/JH	1,000.00
2016	11	734	10/22/2015	HAC, INC.	BLANKET. FOR SUPPLIES/FACS/JH	750.00
2016	11	735	10/22/2015	WEST IOWA TECHNOLOGY LLC	ERATE WIRELESS/TECHNOLOGY	100,000.00
2016	11	736	10/26/2015	LAKESHORE LEARNING MATERIALS	\$150.00/HENDERSON/CENTRAL	150.00
2016	11	737	10/26/2015	WILLOBY'S FEED AND OUTFITTERS,	FERTILIZER/FIELD SUPPLIES/ATHL	500.00
2016	11	738	10/26/2015	CDW DIRECT LLC	PRINTER/TECH. ENG/JH	2,629.00
2016	11	739	10/26/2015	MOORE NORMAN TECHNOLOGY	REGISTRATION/PARA TRAINING	0.00
2016	11	740	10/26/2015	MOORE NORMAN TECHNOLOGY	REGISTRATION/PARA TRAINING	792.00
2016	11	741	10/26/2015	LOGAN MEDICAL CENTER	DISTRICT MEDICAL TESTS	200.00
2016	11	742	10/27/2015	ACT HOLDCO/ATC FREIGHTLINER GF	REPAIRS TO BUS 2/TRANSPORTTION	4,000.00

**GUTHRIE PUBLIC SCHOOLS**  
**Purchase Order Register**  
**GEN FUND-FOR OP 2015-2016**

<i>Year</i>	<i>Fund</i>	<i>P.O. Number</i>	<i>Date</i>	<i>To Whom Issued</i>	<i>Description</i>	<i>Amount</i>
2016	11	743	10/27/2015	HOOTEN OIL COMPANY, INC	SUPPLIES FOR BUSES/TRANSPORTA	600.00
2016	11	744	10/28/2015	EARTHWALK COMMUNICATIONS INC	DISTRICT LAPTOP CARTS	3,297.00
2016	11	745	10/28/2015	BSN SPORTS, INC.	SCOREBOARD/ATHLETICS	300.00
2016	11	746	10/28/2015	WAL MART COMMUNITY	SUPPLIES/PE/HEALTH/FAVER	600.00
2016	11	747	10/28/2015	LESLI A KINNEY	SUPPLIES/PE/HEALTH/FAVER	100.00
2016	11	748	10/29/2015	MIDAMERICA BOOKS	BOOKS/LIBRARY/MANN/FOGARTY	390.00
2016	11	749	10/29/2015	HIGHSMITH LLC	\$150.00/K. ROSENBACH/FOGARTY	67.44
2016	11	750	10/29/2015	DRAPHIX, LLC	\$150.00/K. ROSENBACH/FOGARTY	81.29
2016	11	751	10/29/2015	KRISTEN LEIGH TAM	OT SERVICES FOR 2015-16	32,000.00
2016	11	752	10/29/2015	PHONOK	SUPPLIES/HEARING IMP./SP ED	1,630.39
2016	11	753	10/29/2015	SPORTSTECH QUALITY CARDIO	GYM FLOOR MATS/ATHLETICS	3,110.00
2016	11	754	10/30/2015	CREATIVE NOTEBOOK SOLUTIONS, L	SUPPLIES/TECH ENG./JH	550.00
2016	11	755	10/30/2015	MARDEL, INC.	\$150.00/B. WRIGHT/GUES	150.00
2016	11	756	10/30/2015	CHALK'S TRUCK PARTS, INC.	BLANKET FOR PARTS/TRANSPORTAT	5,000.00
2016	11	757	10/30/2015	JERRY D JONES	BLANKET FOR WRECKER SERVICE/TF	2,000.00
2016	11	758	11/02/2015	PRO-ED	OT SUPPLIES/SPECIAL ED	676.50
2016	11	759	11/02/2015	MARDEL, INC.	\$150.00/T. WRIGHT/FOGARTY	50.00
2016	11	760	11/02/2015	WAL MART COMMUNITY	\$150.00/T. WRIGHT/FOGARTY	100.00
<b>Report Total :</b>						<b>212,577.55</b>

**GUTHRIE PUBLIC SCHOOLS**  
**Purchase Order Register**  
**Building 2015-2016**

<i>Year</i>	<i>Fund</i>	<i>P.O. Number</i>	<i>Date</i>	<i>To Whom Issued</i>	<i>Description</i>	<i>Amount</i>
2016	21	81	10/14/2015	FLOOR TECH JANITORIAL	REFINISH GYM FLOORS(HS/JH)	2,500.00
2016	21	82	10/14/2015	AMERICAN TIME & SIGNAL	CLOCK MOTORS/GUES	172.65
2016	21	83	10/23/2015	AM SAN	DISTRICT CUSTODIAL SUPPLIES	10,000.00
2016	21	84	10/23/2015	HOME DEPOT/GECF	HAND TRUCKS & FURN DOLLY	299.70
2016	21	85	10/30/2015	QUICK SERVICE STEEL	MATERIAL FOR BRACKETS	89.77
2016	21	86	10/30/2015	HOME DEPOT/GECF	RETRACTABLE CORD SYSTEM	69.97
<b>Report Total :</b>						<b>13,132.09</b>

**GUTHRIE PUBLIC SCHOOLS**  
**Purchase Order Register**  
**CHILD NUTRITION FUND 2015-2016**

<i>Year</i>	<i>Fund</i>	<i>P.O. Number</i>	<i>Date</i>	<i>To Whom Issued</i>	<i>Description</i>	<i>Amount</i>
2016	22	25	10/20/2015	GEORGE VILLA	BLANKET FOR REPAIRS/CN	3,500.00
2016	22	26	10/21/2015	ROCHELLE JORDAN	MEAL REFUND REQUEST	10.00
<b>Report Total :</b>						<b>3,510.00</b>



<b>PurOrder</b>	<b>Date</b>	<b>To Whom Issued / Detail Description</b>	<b>Po Description / Classification</b>	
5	07/01/2015	<b>COX COMMUNICATIONS, INC</b>	PHONE SERVICE FOR 2015-16	
		PHONE SERVICE FOR 2015-2016	012-2620-530-000-0000-000-050	-18,232.19
			012-2620-530-000-0000-000-050	21,150.84
			012-2620-530-000-0000-000-050	10,081.35
			Total Purchase Order	13,000.00
40	07/01/2015	<b>JANA LYNN WANZER</b>	EXPENSE REIMB. FOR 2015-16	
		EXPENSE REIMB. FOR 2015-16	031-2573-580-000-0000-000-050	-51.04
			031-2573-580-000-0000-000-050	82.88
			031-2573-580-000-0000-000-050	118.16
			Total Purchase Order	150.00
133	07/01/2015	<b>JERRY D JONES</b>	BLANKET FOR TOWING FOR 2015-16	
		BLANKET FOR TOWING SERVICES FOR 2015-16	018-2740-340-000-0000-000-070	-784.00
			018-2740-340-000-0000-000-070	810.00
			Total Purchase Order	26.00
150	07/01/2015	<b>STATEWIDE COMPLIANCE SERVICES, INC</b>	TANK INSPECTIONS FOR 2015-16	
		BLANKET FOR MONITORING OF FUEL TANKS FOR 2015-16	018-2740-430-000-0000-000-070	-300.00
			018-2740-430-000-0000-000-070	225.00
			Total Purchase Order	-75.00
199	07/01/2015	<b>AIC MEDICAL</b>	CALIBRATE AUDIOMETERS	
		CALIBRATE AUDIOMETERS	044-2640-430-239-1050-000-050	-350.00
			044-2640-430-239-1050-000-050	280.00
			Total Purchase Order	-70.00
203	07/01/2015	<b>APRIL NEICHOLE KECK</b>	VISUAL IMPAIRMENT CONTRACT FOR	
		VISUAL IMPAIR SVCE SUMMER SCHOOL JULY 2015	621-2180-320-239-1050-000-050	-55.00
			Total Purchase Order	-55.00
258	07/22/2015	<b>CAREER STAFF UNLIMITED-OKLAHOMA</b>	OT THERAPY SVCS CONTRACT/2015-	
		OT SERVICES FOR SUMMER SCHOOL JULY 2016	044-2135-336-239-0000-000-050	-6,500.00
		OT SERVICES FOR 2015-16	044-2135-336-239-0000-000-050	-34,134.52
			044-2135-336-239-0000-000-050	32.50
			Total Purchase Order	-40,602.02
297	08/04/2015	<b>EDMOND MUSIC, INC.</b>	REPAIR, MUSIC, AND EQUIP/BAND/	
		BAND EQUIPMENT, INSTRUMENT REPAIR, SHEET MUSIC,	118-1000-655-100-3000-000-705	-245.50
		INSTRUMENT AND ELECTRONIC EQUIPMENT PURCHASE	118-1000-681-100-3000-000-705	240.75
			Total Purchase Order	-4.75
376	08/13/2015	<b>WAL MART COMMUNITY</b>	150.00/ T.SCHNEIDER/FOGARTY	
		CLASSROOM SUPPLIES	034-1000-619-100-1050-000-110	-31.23
		ORGANIZERS, FILE FOLDERS PLAYDOH ART SUPPLIES	034-1000-619-100-1050-000-110	24.46
		FOLDERS DRY ERASE MARKERS ECT		
			Total Purchase Order	-6.77
402	08/17/2015	<b>AMERICAN PLANT PRODUCTS &amp; SERVICE I</b>	SUPPLIES/HORTICULTURE/HS	
		POTTING SOIL, FERTILIZER, AND OTHER MISC. TEACHING	412-1000-681-311-8000-000-705	-1,000.00
		SUPPLIES FOR GREENHOUSE/HORTICULTURE	412-1000-681-311-8000-000-705	1,108.22
			Total Purchase Order	108.22
427	08/18/2015	<b>WAL MART COMMUNITY</b>	\$150.00/J.BENSON/COTTERAL	
		CLASSROOM SUPPLIES	034-1000-619-100-1012-000-120	-40.00
		CLEANING SUPPLIES	034-1000-619-100-1012-000-120	38.78
		COMMANDER HOOKS		
		FILE FOLDER HOLDERS		
		VELCRO		
		MISC. ITEMS		
			Total Purchase Order	-1.22

<b>PurOrder</b>	<b>Date</b>	<b>To Whom Issued / Detail Description</b>	<b>Po Description / Classification</b>	
447	08/19/2015	<b>MARDEL, INC.</b>	\$150.00/B. COFIELD/JH	
		CLASSROOM SUPPLIES	034-1000-619-100-1110-000-610	-75.00
		BORDERS, CLASS RECORD BOOK RESTROOM PASSES, CHART PAPER, REASOURCE BOOKS AND MISC. SUPPLIES	034-1000-619-100-1110-000-610	74.02
Total Purchase Order				-0.98
466	08/19/2015	<b>ARCHWAY TEXTBOOK DEPOSITORY</b>	TEXTBOOKS/SCIENCE/HS	
		SHIPPING	023-1000-643-100-5000-000-705	-20.41
			023-1000-643-100-5000-000-705	-830.49
			333-1000-643-100-5000-000-705	20.41
			333-1000-643-100-5000-000-705	64.68
Total Purchase Order				-765.81
470	08/24/2015	<b>MARDEL, INC.</b>	\$150.00/T. WEIR/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-1050-000-125	-75.00
			034-1000-619-100-1050-000-125	72.95
Total Purchase Order				-2.05
483	08/24/2015	<b>PROSPERITY BANK</b>	BUS REPAIRS/TRANSPORTATION	
		DIAGNOSE AND REPAIR BUS 57	018-2740-430-000-0000-000-070	-5,000.00
			018-2740-430-000-0000-000-070	407.41
Total Purchase Order				-4,592.59
485	08/24/2015	<b>LOWE'S COMPANIES, INC.</b>	SUPPLIES/DRAKE/VO-AG/HS	
		BLANKET FOR SUPPLIES	412-1000-681-311-8000-000-705	-262.38
			412-1000-681-311-8000-000-705	220.62
Total Purchase Order				-41.76
492	08/24/2015	<b>MARDEL, INC.</b>	\$150.00/S. HOSKINS/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-1130-000-125	-31.37
			034-1000-619-100-1130-000-125	27.05
Total Purchase Order				-4.32
493	08/24/2015	<b>WAL MART COMMUNITY</b>	\$150.00/S. HOSKINS/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-1130-000-125	-37.37
			034-1000-619-100-1130-000-125	26.69
Total Purchase Order				-10.68
503	08/24/2015	<b>MARDEL, INC.</b>	150/00/C.MURRAY/FOGARTY	
		CLASSROOM SUPPLIES	034-1000-619-100-1050-000-110	-100.00
			034-1000-619-100-1050-000-110	77.16
Total Purchase Order				-22.84
513	08/25/2015	<b>MARDEL, INC.</b>	\$150.00/R.WISS/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-1050-000-125	-75.00
			034-1000-619-100-1050-000-125	74.93
Total Purchase Order				-0.07
568	09/02/2015	<b>PROSPERITY BANK</b>	AIRBRUSH REPLACEMENT/FAVER	
		PAASCHE AIRBRUSH SET SKU: 411223	126-1000-619-430-2800-000-710	-35.01
Total Purchase Order				-35.01
582	09/04/2015	<b>WAL MART COMMUNITY</b>	\$150.00/J.ROSS/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-1050-000-125	-100.00
			034-1000-619-100-1050-000-125	95.08
Total Purchase Order				-4.92
593	09/09/2015	<b>STILLWATER MILLING COMPANY</b>	SUPPLIES/DRAKE/VO-AG/HS	
		MISCELLANEOUS SUPPLIES AND MATERIALS FOR AG BUILDING AND PROGRAM	412-1000-681-311-8000-000-705	-280.31
			412-1000-681-311-8000-000-705	238.91
Total Purchase Order				-41.40
597	09/09/2015	<b>DEMCO, INC</b>	SUPPLIES/LIBRARY/CREED/CENTRAL	

<b>PurOrder</b>	<b>Date</b>	<b>To Whom Issued / Detail Description</b>	<b>Po Description / Classification</b>	
597	09/09/2015	<b>DEMCO, INC</b>	SUPPLIES/LIBRARY/CREED/CENTRAL	
		BOOKS AS PER ATTACHED	057-2220-641-000-0000-000-130	-595.21
			057-2220-641-000-0000-000-130	591.55
			Total Purchase Order	-3.66
598	09/09/2015	<b>THOMPSON SCHOOL BOOK</b>	TEXTBOOKS/OK HISTORY/HS	
		SHIPPING	023-1000-644-100-5400-000-705	-78.00
			333-1000-644-100-5400-000-705	50.70
			Total Purchase Order	-27.30
599	09/09/2015	<b>MARDEL, INC.</b>	\$150.00/V.GODDARD/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-1050-000-125	-75.00
			034-1000-619-100-1050-000-125	74.60
			Total Purchase Order	-0.40
600	09/09/2015	<b>WAL MART COMMUNITY</b>	\$150.00/V.GODDARD/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-1050-000-125	-75.00
			034-1000-619-100-1050-000-125	74.35
			Total Purchase Order	-0.65
603	09/09/2015	<b>WAL MART COMMUNITY</b>	\$150.00/C. PORTER.GS	
		CLASSROOM SUPPLIES	034-1000-619-100-5400-000-705	-150.00
			034-1000-619-100-5400-000-705	149.28
			Total Purchase Order	-0.72
606	09/09/2015	<b>FOLLETT SCHOOL SOLUTIONS, INC</b>	BOOKS/LIBRARY/JENSON/COTTERAL	
		179 FICTION AND NON-FICTION BOOK ORDER \$2339.35	052-2220-641-000-0000-000-120	-2,467.00
		1 CATALOGING AND PROCESSING \$127.65	052-2220-641-000-0000-000-120	2,459.97
			Total Purchase Order	-7.03
607	09/09/2015	<b>COUGHLAN COMPANIES, INC.</b>	BOOKS/LIBRARY/JENSON/COTTERAL	
		47 NON FICTION BOOK ORDER \$836.53	052-2220-641-000-0000-000-120	-1,741.53
		1 LIBRARY PROCESSING NO CHARGE	052-2220-641-000-0000-000-120	1,671.57
		1 PEBBLE GO ANIMALS+SCIENCE+SOCIAL STUDIES+DINOSAURS \$1095.00		
		1 \$190.00 OFF COUPON		
			Total Purchase Order	-69.96
608	09/09/2015	<b>FOLLETT SCHOOL SOLUTIONS, INC</b>	BOOKS/LIBRARY/HUDSON/HS	
		22 BOOKS, LIST SENT SEPARATELY - \$372.15	097-2220-641-000-0000-000-705	-387.33
		PLUS \$15.18 CATALOGING AND PROCESSING	097-2220-641-000-0000-000-705	367.90
			Total Purchase Order	-19.43
610	09/09/2015	<b>DEMCO, INC</b>	SUPPLIES/LIBRARY/HUDSON/HS	
		REDDI-COVERS BOOK COVERS, ITEM WN16470020 - \$40.91	097-2220-619-000-0000-000-705	-153.50
		PAPERFOLD JACKETS ITEM WN12221000 - 4@\$16.77 = \$67.08	097-2220-619-000-0000-000-705	157.19
		CLEAR GLOSSY LABEL PROTECTORS ITEM WN12881830 - 3@\$12.52= \$37.56		
		PLUS \$7.95 SHIPPING		
			Total Purchase Order	3.69
611	09/10/2015	<b>PAUL PENLEY OIL COMPANY, INC.</b>	FUEL PER BID/TRANSPORTATION	
		1000 GALLONS UNLEADED FUEL @1.7690	019-2740-625-000-0000-000-050	-1,769.00
			019-2740-625-000-0000-000-050	1,744.83
		7000 GALLONS DIESEL FUEL @1.6697	019-2740-623-000-0000-000-050	-11,687.90
			019-2740-623-000-0000-000-050	11,588.99
			Total Purchase Order	-123.08
612	09/10/2015	<b>KIMBERLY ANN BARRETT</b>	TRAVEL REIMB/PROF. DEV/HS	
		TRAVEL REIMBURSMENT CLEP/COLLEGE BOARD	311-2213-580-271-0000-000-705	-58.24
		WORKSHOP 10-2-15 / OU NORMAN	311-2213-580-271-0000-000-705	59.92

<b>PurOrder</b>	<b>Date</b>	<b>To Whom Issued / Detail Description</b>	<b>Po Description / Classification</b>	
612	09/10/2015	<b>KIMBERLY ANN BARRETT</b>	TRAVEL REIMB/PROF. DEV/HS	
			Total Purchase Order	1.68
613	09/10/2015	<b>TEACHER'S DISCOVERY</b>	\$150.00/G. SALAS/HS	
		SUPPLIES AS PER ATTACHED	034-1000-619-100-3100-000-705	-150.00
			034-1000-619-100-3100-000-705	166.78
			Total Purchase Order	16.78
616	09/14/2015	<b>LOWE'S COMPANIES, INC.</b>	PAINT SPRAYER/ATHLETICS/HS	
		PAINT SPRAYER	119-2630-618-805-0000-000-705	-900.00
			119-2630-618-805-0000-000-705	931.00
			Total Purchase Order	31.00
621	09/15/2015	<b>CUMMINGS SOUTHERN PLAINS, LTD</b>	ENGINE DIAGNOSTIC SOFTWARE	
		ENGINE DIAGNOSTIC SYSTEM	018-2740-653-000-0000-000-070	-1,309.89
			018-2740-653-000-0000-000-070	1,317.57
			Total Purchase Order	7.68
630	09/18/2015	<b>SOPRIS WEST</b>	INSRUCTIONAL MATERIALS/SP ED/	
		SHIPPING	621-1000-641-239-1050-000-110	25.17
			Total Purchase Order	25.17
634	09/18/2015	<b>ECKROAT SEED CO</b>	FERTILIZER/ATHLETICS/HS	
		HS- FERTILIZER (ALL SPORTS)	119-2630-618-824-0000-000-705	-500.00
			119-2630-618-824-0000-000-705	599.00
			Total Purchase Order	99.00
636	09/18/2015	<b>PIRAINO CONSULTING, INC.</b>	SMART BOARD SUPPLIES/TECHNOLOG	
		SHIPPING	026-2230-653-000-0000-000-050	30.00
			Total Purchase Order	30.00
637	09/22/2015	<b>B &amp; C BUSINESS PRODUCTS, INC</b>	\$150.00/K.HIGGINS/GUES	
		CLASSROOMK SUPPLIES	034-1000-619-100-1130-000-125	-150.00
			034-1000-619-100-1130-000-125	149.79
			Total Purchase Order	-0.21
644	09/22/2015	<b>SCHOOL SPECIALTY, INC.</b>	\$150.00/T.BENNETT/CENTRAL	
		SUPPLIES AS PER ATTACHED	034-1000-619-100-1360-000-130	-150.00
			034-1000-619-100-1360-000-130	141.96
			Total Purchase Order	-8.04
650	09/24/2015	<b>ACT HOLDCO/ATC FREIGHTLINER GROUP</b>	REPAIRS/TRANSPORTATION	
		REPAIRS TO BUS 3	018-2740-430-000-0000-000-070	-4,000.00
			018-2740-430-000-0000-000-070	3,076.02
			Total Purchase Order	-923.98
651	09/24/2015	<b>WAL MART COMMUNITY</b>	\$150.00/C.HEDGE/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-1050-000-125	-150.00
			034-1000-619-100-1050-000-125	149.14
			Total Purchase Order	-0.86
652	09/24/2015	<b>WAL MART COMMUNITY</b>	\$150.00/K.HEDGE/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-1360-000-125	-150.00
			034-1000-619-100-1360-000-125	149.65
			Total Purchase Order	-0.35
654	09/24/2015	<b>WAL MART COMMUNITY</b>	\$150/THOMPSON/CENTRAL	
		PRINTER INK, FILE FOLDERS, PLAYDOUGH, GAMES, CONSTRUCTION PAPER, OTHER CLASSROOM SUPPLIES	034-2120-619-000-0000-000-130	-150.00
			034-2120-619-000-0000-000-130	148.42
			Total Purchase Order	-1.58
655	09/25/2015	<b>JAMIE LYNN MUNGAI</b>	MILEAGE REIMB. FOR WORKSHOP 36	

<b>PurOrder</b>	<b>Date</b>	<b>To Whom Issued / Detail Description</b>	<b>Po Description / Classification</b>		
655	09/25/2015	<b>JAMIE LYNN MUNGAI</b>	MILEAGE REIMB. FOR WORKSHOP		
		MILEAGE REIMBURSEMENT FOR WORKSHOP SEPT 28-29TH IN SEMINOLE OK	621-2213-580-239-0000-000-120 621-2213-580-239-0000-000-120	-250.00 161.28	
				Total Purchase Order	-88.72
663	09/29/2015	<b>OTA/ODLA</b>	REGISTRATION/TITLE II		
		CONFERENCE REGISTRATION FOR OTA CONFERNECE IN OKCY OCTOBER 6-7, 2015	541-2230-320-000-0000-000-050 541-2230-320-000-0000-000-050	-2,850.00 1,900.00	
		Dixie Shaffer Jan Williams Becca Creed Juana Benson Dee Benson Matt Perring Justin Stevens Diana Meek Tyler Young Allison Lee Dusty Throckmorton Sharolyn LeGrande Bryan Dearing Jeri Mick Lisa Jones Amanda Perring Amy Ingle Elizabeth Mann Jenea Midgett Katie Higgins Debbie Longnecker Carissa Garrett Ashley Wilson Cheryl Pratt			
				Total Purchase Order	-950.00
664	09/29/2015	<b>PHYLLIS SUZANNE WILSON</b>	ROOM FOR TRAINING/PROF. DEV/HS		
		SINGLE ROOM OCT. 6, 2015 - OUTDOOR AVENTURE CLASS - TULSA OK - SUZANNE WILSON	311-2213-580-271-0000-000-705	-102.65	
				Total Purchase Order	-102.65
665	09/29/2015	<b>PHYLLIS SUZANNE WILSON</b>	TRAVEL REIMB./PROF. DEV/HS		
		MILEAGE REIMBURSEMENT, ROOM AND MEALS - SUZANNE WILSON - OUTDOOR ADVENTURE CLASS - TULSA - OCT 6-7, 2015	311-2213-580-271-0000-000-705 311-2213-580-271-0000-000-705	-142.00 251.37	
				Total Purchase Order	109.37
668	09/30/2015	<b>PROSPERITY BANK</b>	\$150.00/P. WILSON/HS		
		SUPPLIES	034-1000-619-100-3300-000-705 034-1000-619-100-3300-000-705	-75.00 74.89	
				Total Purchase Order	-0.11
671	09/30/2015	<b>LOGAN COUNTY HEALTH DEPT</b>	HEP B SHOT FOR STAFF MEMBER		
		HEP B SHOT FOR LAURA PORTER THIS IS FOR A 2 ROUND SHOT	044-2130-336-239-0000-000-110 044-2130-336-239-0000-000-110 044-2130-336-239-0000-000-110	-25.00 25.00 25.00	
				Total Purchase Order	25.00
672	09/30/2015	<b>INTERNATIONAL COMMUNICATION</b>	SUPPLIES/SPECIAL ED/		
		SHIPPING	621-1000-619-239-1050-000-120	14.40	
				Total Purchase Order	14.40
674	09/30/2015	<b>CPI</b>	BOOKS/SPECIAL ED		
		KEY POINT REFRESHER BLUE CARD WORKBOOKS	044-2213-645-239-0000-000-050 044-2213-645-239-0000-000-050	-559.50 549.50	

<i>PurOrder</i>	<i>Date</i>	To Whom Issued / Detail Description	Po Description / Classification	
674	09/30/2015	<b>CPI</b>	BOOKS/SPECIAL ED	
			Total Purchase Order	-10.00
680	09/30/2015	<b>PETROLEUM MARKETERS EQUIPMENT CO.</b>	REPAIR FOR FUEL PUMP/TRANSPORT	
		REPAIR FUEL PUMP HOSE THAT IS DISCONNECTED FROM PUMP	018-2740-430-000-0000-000-070	-350.00
			018-2740-430-000-0000-000-070	400.33
			Total Purchase Order	50.33
684	09/30/2015	<b>WAL MART COMMUNITY</b>	\$150.00/B.BRANDON/COTTERAL	
		PRINTER AND SUPPLIES	034-1000-653-239-1050-000-120	-150.00
			034-1000-653-239-1050-000-120	-1.00
			034-1000-653-239-1050-000-120	146.82
			Total Purchase Order	-4.18
692	10/05/2015	<b>RITWAY SHREDDING</b>	SHREDDING OF OLD DOCUMENTS	
		SHREDDING OF OUTDATED MATERIALS	041-2620-420-000-0000-000-050	-105.00
			041-2620-420-000-0000-000-050	98.00
			Total Purchase Order	-7.00
693	10/05/2015	<b>G.E. MONEY BANK</b>	FURNITURE/TRANSPORTATION	
		BESTAR CONNEXION OFFICEPRO 93000 2 DRAWER L SHAPED DESK BORDEAUX/SLATE ITEM 365541 MODEL #93862-59	018-2740-654-000-0000-000-070	-600.00
			018-2740-654-000-0000-000-070	559.00
			Total Purchase Order	-41.00
			<b>Total Fund</b>	<b>-35,029.78</b>

<i>PurOrder</i>	<i>Date</i>	To Whom Issued / Detail Description	Po Description / Classification	
45	07/07/2015	<b>AMERICAN PLANT PRODUCTS &amp; SERVICE I</b>	BENCHES FOR GREENHOUSE/AG/HS	
		CONLEY 4X8 PORTABLE BENCHES WITH PLASTIC TOPS 32" TALL (16 @ \$255.36 EACH), PLUS \$500 SHIPPING COST	138-1000-654-311-8000-000-705 138-1000-654-311-8000-000-705	-4,585.76 4,085.76
			Total Purchase Order	-500.00
72	09/16/2015	<b>ENDEX OF OKLAHOMA, INC.</b>	DISTRICT FIRE ALARM REPAIRS	
		FIRE ALARM REPAIRS AT FOGARTY	013-2640-618-000-0000-000-110 013-2640-618-000-0000-000-110	-3,990.00 2,760.00
			Total Purchase Order	-1,230.00
78	09/30/2015	<b>SCOVIL &amp; SIDES HARDWARE COMPANY</b>	DISTRICT LOCK SETS	
		LOCKSETS	013-2640-618-000-0000-000-002 013-2640-618-000-0000-000-002	-530.00 545.00
			Total Purchase Order	15.00
			<b>Total Fund</b>	<b>-1,715.00</b>

BegPo 1  
EndPo 25  
Since 10/07/2015

**CHILD NUTRITION FUND 2015-2016**  
Detail Change Order Listing  
As of 11/03/2015

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<i>PurOrder</i>	<i>Date</i>	To Whom Issued / Detail Description	Po Description / Classification	
25	10/20/2015	<b>GEORGE VILLA</b>	BLANKET FOR REPAIRS/CN	
		BLANKET PO FOR EQUIPMNET REPAIR GEORGE VILLA	385-3190-430-700-0000-000-050	3,500.00
			Total Purchase Order	3,500.00
			Total Fund	3,500.00



**ACTIVITY FUND – FUND 60**  
**BANK RECONCILIATION – FARMERS & MERCHANTS BANK**  
10/31/2015

**GENERAL LEDGER ACCOUNT**

**BANK RECONCILIATION**

Balance (10/01/15)	\$672,002.02	Balance per bank statement as of (10/31/15)	\$624,796.22
Add Receipts	\$137,955.64	Add Deposits in Transit	\$ 1,842.58
Less Checks Written	\$ 226,466.08	Less O/S Checks	\$ 43,147.22
Adjustments	\$	*Adjustments/ Bank correction	\$ \$
Balance per Ledger	\$583,491.58	Balance per Ledger	\$583,491.58

**Adjustment/Correction explanations:**

**This information is accurate and correct to the best of my knowledge.**

  
 \_\_\_\_\_  
 Activity Fund Clerk

11-3-15  
 \_\_\_\_\_  
 Date

GUTHRIE PUBLIC SCHOOLS  
Custodians Analysis  
SCHOOL ACTIVITY FNDS

Report Options: As Of Date: 10/2015; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 801 CENTRAL FACULTY	\$323.48	\$15.25	\$0.00	\$0.00	\$338.73	\$0.00	\$338.73
Project 802 CENTRAL ACTIVITY	\$22,875.29	\$4,436.18	\$0.00	\$3,912.95	\$23,398.52	\$13,729.81	\$9,668.71
Project 803 CENTRAL PTO	\$5,607.79	\$3,688.24	\$0.00	\$2,299.06	\$6,996.97	\$1,199.00	\$5,797.97
Project 804 COTTERAL PTO	\$8,756.96	\$845.40	\$0.00	\$1,707.25	\$7,895.11	\$3,540.00	\$4,355.11
Project 805 COTTERAL ACTIVITY	\$11,615.95	\$5,204.17	\$0.00	\$2,601.43	\$14,218.69	\$6,444.84	\$7,773.85
Project 806 COTTERAL FACULTY	\$365.41	\$30.35	\$0.00	\$0.00	\$395.76	\$0.00	\$395.76
Project 808 FOGARTY PARENTS ORG.	\$4,928.82	\$3,804.38	\$0.00	\$1,083.84	\$7,649.36	\$1,585.05	\$6,064.31
Project 809 FOGARTY ACTIVITY	\$37,363.61	\$7,044.04	\$0.00	\$11,868.87	\$32,538.78	\$21,641.15	\$10,897.63
Project 810 FOGARTY FACULTY	\$997.53	\$49.25	\$0.00	\$0.00	\$1,046.78	\$150.00	\$896.78
Project 812 GUES ACTIVITY	\$36,297.32	\$12,097.19	\$0.00	\$15,929.54	\$32,464.97	\$29,984.70	\$2,480.27
Project 813 GUES FACULTY	\$1,184.44	\$166.50	\$0.00	\$0.00	\$1,350.94	\$18.84	\$1,332.10
Project 815 GUES PARENTS ORG.	\$13,115.71	\$1,162.87	\$0.00	\$1,172.90	\$13,105.68	\$5,821.02	\$7,284.66
Project 816 GHS SPECIAL KIDS	\$64.65	\$0.00	\$0.00	\$0.00	\$64.65	\$0.00	\$64.65
Project 817 ART JUNIOR HIGH	\$543.56	\$0.00	\$0.00	\$0.00	\$543.56	\$0.00	\$543.56
Project 818 JH BUILDERS CLUB	\$577.54	\$0.00	\$0.00	\$0.00	\$577.54	\$0.00	\$577.54
Project 819 ATHLETICS JUNIOR HIGH	\$13,197.78	\$0.00	\$0.00	\$2,382.28	\$10,815.50	\$17,084.80	(\$6,269.30)
Project 820 GOLF JUNIOR HIGH	\$1,342.13	\$0.00	\$0.00	\$0.00	\$1,342.13	\$0.00	\$1,342.13
Project 821 FHA JUNIOR HIGH	\$1,361.81	\$0.00	\$0.00	\$470.02	\$891.79	\$375.00	\$516.79
Project 822 HONOR SOCIETY JR HIGH	\$1,969.22	\$0.00	\$0.00	\$30.00	\$1,939.22	\$0.00	\$1,939.22
Project 823 JR HIGH ACCOUNT	\$5,981.96	\$7,390.00	(\$25.00)	\$722.39	\$12,624.57	\$464.20	\$12,160.37
Project 824 JR HIGH FACULTY	\$949.48	\$622.50	\$0.00	\$328.64	\$1,243.34	\$1,141.36	\$101.98
Project 825 LIBRARY JR HIGH	\$5,373.87	\$657.67	\$0.00	\$2,397.87	\$3,633.67	\$124.39	\$3,509.28
Project 827 CHEERLEADERS JR HIGH	\$4,850.33	\$0.00	\$0.00	\$0.00	\$4,850.33	\$422.29	\$4,428.04
Project 830 STUCO JH	\$5,855.65	\$2,760.50	\$0.00	\$1,836.01	\$6,780.14	\$1,473.28	\$5,306.86
Project 831 T.S.A. JR HIGH	\$2,163.27	\$0.00	\$0.00	\$202.82	\$1,960.45	\$500.29	\$1,460.16
Project 832 YEARBOOK JR HIGH	\$3,636.40	\$285.99	\$0.00	\$0.00	\$3,922.39	\$2,162.00	\$1,760.39
Project 834 JR HIGH ACADEMIC TEAM	\$388.14	\$0.00	\$0.00	\$0.00	\$388.14	\$277.84	\$110.30
Project 850 ACADEMIC TEAM HS	\$214.50	\$100.00	\$0.00	\$57.20	\$257.30	\$112.80	\$144.50
Project 851 ART CLUB HS	\$7,471.65	\$481.00	\$0.00	\$269.83	\$7,682.82	\$1,000.00	\$6,682.82
Project 852 ATHLETICS HS	\$72,146.56	\$43,866.31	\$0.00	\$38,767.59	\$77,245.28	\$47,588.44	\$29,656.84
Project 853 HS CHEER	\$4,464.92	\$0.00	\$0.00	\$391.55	\$4,073.37	\$104.00	\$3,969.37
Project 855 TENNIS HS	\$7,793.58	\$135.00	\$0.00	\$0.00	\$7,928.58	\$4,300.00	\$3,628.58
Project 856 GHS LIBRARY	\$1,286.54	\$0.00	\$0.00	\$0.00	\$1,286.54	\$0.00	\$1,286.54
Project 857 YOUTH & GOVERNMENT HS	\$682.34	\$50.00	\$0.00	\$50.80	\$681.54	\$400.00	\$281.54
Project 858 GHS LINK CREW	\$185.99	\$0.00	\$0.00	\$0.00	\$185.99	\$0.00	\$185.99
Project 859 BAND (OPERATING) HS	\$20,388.28	\$14,860.10	\$0.00	\$12,063.81	\$23,184.57	\$20,131.33	\$3,053.24
Project 860 CLASS OF 2016 HS	\$8,040.74	\$50.00	\$0.00	\$115.94	\$7,974.80	\$1,490.00	\$6,484.80
Project 861 CLASS OF 2017 HS	\$5,574.49	\$185.00	\$0.00	\$191.67	\$5,567.82	\$416.47	\$5,151.35
Project 862 CLASS OF 2018 HS	\$5,021.67	\$50.00	\$0.00	\$306.92	\$4,764.75	\$418.31	\$4,346.44
Project 863 CLASS OF 2019 HS	\$2,436.84	\$175.00	\$0.00	\$359.95	\$2,251.89	\$28.67	\$2,223.22
Project 867 CLASS OF 2014 HS	\$127.28	\$0.00	\$0.00	\$0.00	\$127.28	\$0.00	\$127.28
Project 868 CLASS OF 2015	\$1,099.49	\$0.00	\$0.00	\$0.00	\$1,099.49	\$0.00	\$1,099.49
Project 869 ENGLISH CLUB	\$1,507.58	\$478.51	\$0.00	\$0.00	\$1,986.09	\$425.00	\$1,561.09
Project 870 COURTESY COMMITTEE HS	\$1,477.22	\$100.00	\$0.00	\$219.50	\$1,357.72	\$450.00	\$907.72
Project 873 SPEECH HS	\$523.25	\$0.00	\$0.00	\$0.00	\$523.25	\$0.00	\$523.25
Project 874 FACULTY LOUNGE HS	\$877.88	\$67.75	\$0.00	\$0.00	\$945.63	\$155.44	\$790.19
Project 876 FFA 4H BOOSTER CLUB HS	\$31,969.13	\$0.00	\$0.00	\$0.00	\$31,969.13	\$7,352.80	\$24,616.33
Project 877 FFA HS	\$88,006.11	\$3,816.75	\$0.00	\$69,009.36	\$22,813.50	\$18,440.25	\$4,373.25
Project 878 FCCLA (FHA) HS	\$1,530.16	\$1,852.00	\$0.00	\$783.91	\$2,598.25	\$2,250.00	\$348.25
Project 879 FOREIGN LANGUAGE SPAN	\$3,086.52	\$780.00	\$0.00	\$1,652.20	\$2,214.32	\$300.00	\$1,914.32
Project 882 GUTHRIE RUNNING CLUB H	\$2,503.78	\$0.00	\$0.00	\$0.00	\$2,503.78	\$56.00	\$2,447.78
Project 883 HERITAGE CLUB HS	\$980.78	\$120.00	\$0.00	\$0.00	\$1,100.78	\$200.00	\$900.78
Project 884 HIGH SCHOOL ACCOUNT	\$14,786.45	\$551.06	\$0.00	\$1,138.58	\$14,198.93	\$2,057.50	\$12,141.43
Project 886 HONOR SOCIETY HS	\$2,242.25	\$0.00	\$0.00	\$0.00	\$2,242.25	\$0.00	\$2,242.25
Project 888 JOURNALISM HS	\$387.30	\$0.00	\$0.00	\$0.00	\$387.30	\$0.00	\$387.30
Project 889 KEY CLUB HS	\$467.10	\$40.00	\$0.00	\$0.00	\$507.10	\$0.00	\$507.10
Project 893 MU ALPHA THETA HS	\$566.21	\$0.00	\$0.00	\$0.00	\$566.21	\$0.00	\$566.21
Project 895 JROTC HS	\$6,491.12	\$817.05	\$0.00	\$371.76	\$6,936.41	\$200.00	\$6,736.41
Project 896 S.A.D.D. HS	\$40.02	\$0.00	\$0.00	\$0.00	\$40.02	\$0.00	\$40.02
Project 897 SOCCER CLUB HS	\$3,369.84	\$0.00	\$0.00	\$264.58	\$3,105.26	\$535.48	\$2,569.78
Project 898 SCIENCE CLUB HS	\$8,566.98	\$2,173.00	\$0.00	\$1,346.00	\$9,393.98	\$540.78	\$8,853.20
Project 899 STUDENT COUNCIL HS	\$15,703.91	\$4,160.00	\$0.00	\$2,319.00	\$17,544.91	\$4,870.02	\$12,674.89
Project 900 CAMPUS BEAUTIFICATION	\$8,453.51	\$180.00	\$0.00	\$20.13	\$8,613.38	\$853.00	\$7,760.38

**GUTHRIE PUBLIC SCHOOLS**  
**Custodians Analysis**  
**SCHOOL ACTIVITY FNDS**

Report Options: As Of Date: 10/2015; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 902 VOCAL HS	\$4,228.35	\$583.00	\$25.00	\$876.90	\$3,959.45	\$2,025.00	\$1,934.45
Project 904 YEARBOOK HS	\$5,133.78	\$2,196.00	\$0.00	\$118.42	\$7,211.36	\$768.00	\$6,443.36
Project 907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
Project 908 VOCAL TRIP ACCOUNT HS	\$440.94	\$0.00	\$0.00	\$0.00	\$440.94	\$0.00	\$440.94
Project 911 FFA BUILDING FUND	\$87,928.86	\$0.00	\$0.00	\$38,894.56	\$49,034.30	\$32,688.82	\$16,345.48
Project 912 GHS BUSINESS PROF OF AI	\$597.44	\$0.00	\$0.00	\$0.00	\$597.44	\$0.00	\$597.44
Project 913 DRAMA HS	\$2,553.55	\$427.00	\$0.00	\$1,053.68	\$1,926.87	\$1,850.00	\$76.87
Project 921 BANQUET ACCOUNT	\$309.01	\$0.00	\$0.00	\$0.00	\$309.01	\$0.00	\$309.01
Project 922 COURTESY COMMITTEE AD	\$178.87	\$30.00	\$0.00	\$0.00	\$208.87	\$150.00	\$58.87
Project 925 GENERAL FUND REFUND	\$5,198.54	\$705.50	\$0.00	\$0.00	\$5,904.04	\$0.00	\$5,904.04
Project 927 HALL OF FAME BANQUET	\$736.17	\$0.00	\$0.00	\$0.00	\$736.17	\$0.00	\$736.17
Project 929 SPECIAL OLYMPICS	\$26,074.39	\$0.00	\$0.00	\$0.00	\$26,074.39	\$1,115.50	\$24,958.89
Project 930 DISTRICT ELEM. PTO	\$175.34	\$0.00	\$0.00	\$0.00	\$175.34	\$0.00	\$175.34
Project 932 SUMMER SCHOOL HS	\$1,625.00	\$0.00	\$0.00	\$0.00	\$1,625.00	\$0.00	\$1,625.00
Project 933 FAVER C&C	\$315.13	\$0.00	\$0.00	\$0.00	\$315.13	\$215.00	\$100.13
Project 934 TRANSPORTATION C&C	\$2,516.17	\$673.50	\$0.00	\$256.37	\$2,933.30	\$2,323.38	\$609.92
Project 935 VENDING MACHINE ADMIN	\$378.00	\$44.75	\$0.00	\$0.00	\$422.75	\$441.08	(\$18.33)
Project 936 GUES HONOR CHOIR	\$124.00	\$1,373.50	\$0.00	\$63.13	\$1,434.37	\$3,300.00	(\$1,865.63)
Project 937 FAVER ACTIVITY	\$325.81	\$0.00	\$0.00	\$0.00	\$325.81	\$0.00	\$325.81
Project 938 NATIVE AMERICAN PARENT	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
Project 940 ADMINISTRATION MISC	\$9,688.46	\$960.53	\$0.00	\$488.22	\$10,160.77	\$913.00	\$9,247.77
Project 942 C.N. CLEARING ACCT	\$1,034.50	\$5,612.85	\$0.00	\$6,068.65	\$578.70	\$15,000.00	(\$14,421.30)
Grand Total	\$672,002.02	\$137,955.64	\$0.00	\$226,466.08	\$583,491.58	\$283,605.93	\$299,885.65



Staking A Claim in Our Students' Future

**Jerry Gammill**  
*Director of Facilities*

Phone 405-282-5944  
[jerry.gammill@guthrieps.net](mailto:jerry.gammill@guthrieps.net)

To: Dr. Mike Simpson and  
Board of Education

Date: November 2, 2015

We would like to declare surplus the following list of vehicles:

- 2002 International bus – 4DRBRABPX2B947094
- 2002 International bus – 4DRBRABP22B947106
- 2002 International bus – 4DRBRABP82B947093 (wrecked)
- 1999 Ford F350 – 1FTWW32F1XEE86603

Thank you,

A handwritten signature in black ink that reads "Jerry Gammill". The signature is written in a cursive style with a large, stylized initial 'J'.

Jerry Gammill



# EMPLOYEE TRIP REQUEST

Check if Out of State

Allison Lee  
Name of Employee

10.22.15  
Date

Employee's Current Assignment German/ ELL

Title of Conference or Activity American Council of Teachers of Foreign Languages

Location San Diego, CA Date(s) of Conference 11.19-20-15

Full Legal Name (for air travel) Allison Lee

Submit copy of Driver's License for flights - it must match the boarding pass

Departure Date 11.19  AM  PM (check one) Return Date 11.22  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

This conference will allow me to collaborate with other German Teachers across the country. I will be seeing and hearing new techniques that I can apply to my lesson plans. I will also be gathering more information about setting up more authentic opportunities for my students, like the German American Partnership Program.

Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund? BE SPECIFIC PLEASE. General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$ _____	(mileage, air, ground, parking & toll) see below
Registration	\$ _____	
Lodging	\$ _____	
Meals	\$ _____	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)
Substitute	\$ <u>130.00</u>	(calculate @ \$65 per day)
<b>Total</b>	<b>\$ <u>130.00</u></b>	

N/A stipend  
N/A stipend  
N/A stipend  
N/A  
~~XXXXXXXXXXXX~~ 311 PD

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval [Signature]  
Signature

10-27-15  
Date

Program Director's Approval [Signature]  
Signature

11-4-15  
Date

Board of Education Approval \_\_\_\_\_  
Date

\*Refund for toll fees, parking and ground travel requires receipt.



Staking A Claim in Our Students' Future

Mike Simpson, Ed.D.  
Superintendent

Phone 405-282-8900  
www.guthrie.k12.ok.us

November 9, 2015

**Notice to the County Clerk of Logan County, Oklahoma of the 2016 Regular Meetings of the Guthrie Board of Education, Independent School District I-001 of Logan County:**

<b>01-11-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>
<b>02-08-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>
<b>03-07-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>
<b>04-11-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>
<b>05-09-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>
<b>06-13-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>
<b>07-11-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>
<b>08-08-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>
<b>09-12-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>
<b>10-10-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>
<b>11-14-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>
<b>12-12-16</b>	<b>7:00 p.m.</b>	<b>Office of the Board, 802 E. Vilas</b>

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**Jennifer Bennett-Johnson**  
Board Clerk

Person Reporting Dates: Jana Frey

Title: Minutes Clerk

Signature: \_\_\_\_\_

## ANNUAL ELECTION RESOLUTION

TO: Logan County Election Board

FROM: The Guthrie Public School District, Independent School  
District I-01 of Logan County, Oklahoma

The Board of Education of the Guthrie Public School District has approved the following resolution calling for an election to be submitted to the voters of the district.

### **Date of the Election:**

An election shall be held to vote to elect a board member for member position number 1 and number 7 on the second Tuesday in February, that being February 9, 2016, with a run-off election to be held on the first Tuesday in April, that being April 5, 2016, if no candidate for the board member position receives more than 50% of the vote. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

### **Board Member Positions on Ballot:**

The voters shall elect a board member for board position number 1, which has a 4-year term of office and board position number 7, which has a 4-year term of office.

### **Qualifications of Candidates for Office:**

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered within the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any school for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

**Voters Eligible to Vote:**

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

**Ballot Titles:**

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Guthrie Public School Board Position No. 1  
and
2. Select one candidate for Guthrie Public School Board Position No. 7

Approved by the Guthrie Public School Board of Education this 9<sup>th</sup> day of November, 2015.

\_\_\_\_\_  
President of the Board of Education

\_\_\_\_\_  
Clerk of the Board of Education

Filed with the Logan County Election Board this \_\_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_  
Secretary  
Logan County Election Board

(SEAL)





Guthrie Public Schools

**Memo**

**To: Dr. Simpson and Guthrie Board of Education**

**From:** Carmen Walters, Director of Federal Programs/Elementary Education

**Date:** October 26, 2015

**Re: Measures of Academic Progress (MAP Testing) Agreement**

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Attached is a copy of the 2016 agreement between Guthrie Public Schools and Northwest Evaluation Association. Measures of Academic Progress (MAP Testing) for students enrolled in grades Pre-K – 11th is an assessment published by Northwest Evaluation Association (NWEA). NWEA's computerized adaptive tests provide educators the information needed to support effective teaching and learning. Educators use the growth and achievement data from Measures of Academic Progress (MAP) tests to develop targeted instructional strategies and to plan for overall school improvement. MAP test results help educators make student-focused, data-driven decisions. MAP tests are available in Reading, and Mathematics. The tests are fully adaptive and provide an individual learning pathway for each student. MAP provides a suite of reports designed to give teachers and administration data on which instructional decisions can be based. MAP data can also be used as a predictor to state assessments along with identifying Lexile ranges for students. MAP is aligned to state standards.

The cost for the 2016 MAP Testing web based program is \$27,002.50 which is a savings of \$13,477.50 from last year. General funds will be utilized to cover the cost of the program.

I recommend approval of the license agreement between Guthrie Public Schools and Northwest Evaluation Association.

## Schedule A

<b>Bill To</b> Partner ID: 9595 Guthrie School District Accounts Payable 802 East Vilas Guthrie, OK 73044 USA	<b>Sold To</b> Partner ID: 9595 Guthrie School District Accounts Payable 802 East Vilas Guthrie, OK 73044 USA
<b>Quote Number:</b> Q035062 <b>Quote Date:</b> 10/29/2015	<b>Start Date:</b> 01/01/2016 <b>End Date:</b> 12/31/2016 <b>Term:</b> 12

PRODUCT NAME	QUANTITY	PRICE	TOTAL
Web-Based Measures of Academic Progress (MAP) Math, Reading & Language	1182	\$12.50	\$14,775.00
Web-Based MAP for Primary Grades	800	\$12.50	\$10,000.00
Children's Progress Academic Assessment (CPAA)	165	\$13.50	\$2,227.50
<b>GRAND TOTAL</b>			\$27,002.50

**Notes:**

This Schedule A is subject to NWEA's terms and conditions located at: <http://info.nwea.org/mastersubscriptionagreement.html>. By signing this Schedule A you agree you have read and understood the terms and agree to them.  
A copy of NWEA's W9 can be found here: <http://info.nwea.org/W9.html>  
Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above.

Please confirm the billing address listed above on the left, or specify changes:

Additional Notes / Invoicing instructions if no PO available:

Signature:	Printed Name:
Date:	Title:

**Memorandum:**

**TO:** Members of the Board of Education and Dr. Mike Simpson, Superintendent

**FROM:** Eldona Woodruff, Director of Special Education

**SUBJECT:** Contractual Agreement with Kristen Tam for Occupational Therapy

**DATE:** October 27, 2015

Attached is an agreement with Kristen Tam to provide Occupational Therapy services for the remainder of the 2015-2016 school year. Earlier in the school year, we had an agreement with Career Staff to provide Occupational Therapy. The therapist with Occupational Therapy took another position on September 4<sup>th</sup>. The agency has been unable to provide us with a therapist since September 4<sup>th</sup>. Kristen Tam has agreed to provide Occupational Therapy services for \$60 per hour for approximately 16 to 24 hours a week, as needed. The approximate cost of this service will be \$30,000 plus mileage of approximately \$1,650.

Thank you.

Additional Quotes Received:

Career Staff \$66 - \$72 per hour. No one available at this time.

Pro Care Therapy \$65 - \$75 per hour

Supplementary Health \$62 per hour. No one available at this time.

Ardor Health Solution \$62 - \$72 per hour

Logan Hospital No one available at this time.

## PROFESSIONAL SERVICES AGREEMENT

Period of Performance: November 2, 2015 to June 30, 2016

This Service Agreement is entered into on this 2nd day of November 2015 by and between Kristen Tam, Occupational Therapist and Guthrie Public Schools (“Guthrie”).

Whereas, Guthrie desires Kristen Tam, OTD, OTR/L to provide certain services, and:

Whereas, Kristen Tam, OTD, OTR/L is uniquely situated to assist Guthrie in the provision of some of those services, as described below,

Now, therefore, in consideration of the foregoing and the mutual covenants contained herein, the parties agree as follows:

1. Kristen Tam, OTD, OTR/L will provide the following services for the referenced price to Guthrie:
  - a. Occupational Therapy evaluations as needed
  - b. Occupational Therapy interventions as needed
  - c. Training as needed:
    - i. Training on OT intervention techniques to paraprofessionals, teachers, or administration
  - d. Consultation as needed
    - i. Consult with teachers about OT techniques to implement in the classroom setting
  - e. Attend eligibility and IEP meetings upon request of teachers or the Director of Special Education
  - f. Kristen Tam, OTD, OTR/L will provide reports as followed by the Oklahoma State Department of Education guidelines
    - i. Progress reports as needed
    - j. Evaluations
2. Guthrie will pay Kristen Tam, OTD, OTR/L \$60/hour for services performed at Guthrie and preparation time plus mileage round trip and \$60/hour for travel time to and from the home of Kristen Tam reimbursed at the current Oklahoma State Travel Reimbursement Act rate
3. Kristen Tam, OTD, OTR/L will invoice Guthrie monthly for the services, and Guthrie will pay Kristen Tam, OTD, OTR/L no later

than thirty (30) days following the receipt of the invoice. Checks will be made payable to Kristen Tam and sent to:

816 Glenlake Drive  
Edmond, OK 73013

The term of this Agreement shall be from November 2, 2015 to June 30, 2016.

4. Either party may terminate the Agreement upon thirty (30) days written notice to the other party. Either party may terminate this Agreement immediately upon written notice in the event of material breach of this Agreement.

Agreed and Accepted:

Kristen Tam, OTD, OTR/L

Guthrie Public Schools

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

802 E. Vilas  
Guthrie, OK 73044



# Board of Education Personnel Reports

## *Employment Request*

<b>Classification</b>	<b>Name</b>	<b>Site</b>	<b>Teaching Assignment</b>	<b>First Work Day</b>	<b>Pay Grade</b>	<b>Hrs Per Day</b>	<b>Replacing</b>
Support	Datin, Marla	High School	Cafetera Worker	10/26/15	2	6.5	LaToya Baxter
	Miller, Ian	Maintenance	Custodian	11/02/15	3	8	Gabriel Heird

## *FMLA Request*

**Support:** 0

**Certified:** 3

## *Separation of Employment*

<b>Classification</b>	<b>Name</b>	<b>Site</b>	<b>Teaching Assignment</b>	<b>Reason for Separation</b>	<b>Effective Date</b>
Certified	Keibler, Elizabeth	GUES	Counselor Elementary	Resigning	12/18/2015

Guthrie Public Schools  
Property Committee Meeting  
November 2, 2015  
5:00 p.m.

Members present: Dr. Mike Simpson, Dennis Schulz, Jerry Gammill, Terry Pennington, Jennifer Bennett-Johnson, Sharon Watts, and Linda Skinner.

**Mr. Gammill spoke on the following items:**

**Expenditure Reports:**

- Summarized the expenses for October
- Outlined new Purchase Orders for October

**Completed Projects:**

- 177 Work-Orders completed in October
- High School gym pipe jacketing
- High School gym floor
- High School chiller repairs
- Sold surplus buses and van

**Projects in Progress:**

- Currently have 94 Work-Orders in progress
- Additional Smart Boards to install at Fogarty and High School
- Vo-Ag barns construction
- Vo-Ag hog farm well house rebuild
- High School Gym coil replacement
- FFA shop overhead heater replacement
- Jr. High kitchen water heater replacement
- Surplus items to list and sell

**Superintendent Discussion:**

- Dr. Simpson and Jerry Gammill discussed the progress on the roofing projects.

**Guthrie Public Schools  
Finance Committee Meeting  
November 3, 2015  
4:00 P. M.**

In Attendance: Dr. Mike Simpson, Dennis Schulz, Doug Ogle, Carmen Walters, Eldona Woodruff, Janna Pierson, Gail Davis, Tina Smedley and Vicki Biggs.

**Mr. Schulz** opened the meeting by informing the committee the first pages were routine financial reports and if they had questions to call or e-mail him.

**Ms. Walters** spoke on the following:

**MAP Testing Contract Renewal**

This is a renewal contract for January 1, 2016 to December 31, 2016.

**Ms. Woodruff** spoke on the following:

**OT Contract with Kristen Tam**

This is a new contract replacing the contract with Career Staff.



Guthrie Public Schools  
Curriculum Committee Meeting  
November 3, 2015  
5:00 P.M.

Members Present: Dr. Mike Simpson, Carmen Walters, Doug Ogle, Eldona Woodruff, Janna Pierson, Travis Sallee, Gail Davis and Sheryl Miles

**Discussion Items:**

**Ms. Walters**

- Measures of Academic Progress (MAP Testing) Agreement
- A-F Report Card Comparisons
- RSA Mid-Year Update
  - 6/8 T-3 Students Passed with a Proficient Score Promoting to 4<sup>th</sup> Grade
  - Last Year Only 2 Students Mid-Year Promoted

**Mr. Ogle**

- A-F Comparisons
- Dropout Rate