

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
APRIL 10, 2023
6:30 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Recommendation, consideration and vote on reorganization of the Board including:**
 - A. Election of President**
 - B. Election of First Vice-President**
 - C. Election of Second Vice-President**
 - D. Election of Board Clerk**
 - E. Election of Deputy Board Clerk****(New Officers Take Their Posts)**
- 7. Presentation from Guthrie Educational Foundation**
- 8. Student Recognition of Kiwanis Club Sophomore of the Year**
- 9. Presentation of Employees and Student of the Month**
- 10. Comments to the Board by:**
 - A. Citizens registered to speak to the Board.**
 - B. Board Members**
- 11. Superintendent's Reports**
- 12. Consent Agenda**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:Pages 6-43

 - A. Treasurer's Report**
 - B. Activity Fund Fundraisers as per attached list**

- C. Activity Fund Transfers as per attached list
- D. Fuel bid as recommended by bid committee
- E. Encumbrances for General Fund #'s 1080-1141, Building Fund #'s 388-426 and listed change orders and Activity Fund Reports-the full register is available online
- F. Out of State Trip Requests:
 - 1. Carmen Walters – 2023 Waterford.Org Spring Partner Summit – Miami, Florida – April 16-18, 2023
 - 2. Dr. Mike Simpson—NFHS Summer Meetings – Seattle, Washington – June 28, 2023–July 2, 2023.
 - 3. Sharolyn LeGrande – Josten’s Adviser University – Dallas, Texas – July 8-11, 2023
- G. Transportation Request:
From Langston University, Langston, Oklahoma for Langston University Band on April 22, 2023 to and from 89er Parade, Guthrie, Oklahoma for 6 buses, 1 box truck and 7 drivers.
- H. Contracts/Agreements under \$10,000
 - 1. Renewal agreement with Learning Sciences International for 2023-2024 for iObservation.....Pages 39-41

 Commentary:
 This is a renewal of the iObservation evaluation program being used by all site principals for evaluations of their teaching staff. There is \$140 price increase over last year. This is the first price increase in 8 years.
Doug Ogle will answer any questions.

RECOMMENDED ACTION:
 The Superintendent recommends approval.
 - 2. Renewal agreement with PowerSchool for School Recruiter Services for school year 2023-2024.....Pages 42-43

 Commentary:
 This software is what we use to accept online applications for employment with Guthrie Public Schools. There is an 8% increase from last year’s agreement.
Doug Ogle will answer any questions.

RECOMMENDED ACTION:
 The Superintendent recommends approval.
- 13. Minutes of regular board meeting held on March 6, 2023.....Pages 44-48
- 14. Presentation of Cenergistic, LLC Report

 Commentary:
 We entered into an agreement for energy management services and they are providing an update of our savings. **Cody Thompson will answer any questions.**

15. Business Agenda:

- A. Recommendation, consideration and action upon agreement with BSN Sports, LLC for purchasing and supplying athletic apparel and footwear to Guthrie Public Schools for 2023-2024.....Pages 49-54**

Commentary:

This agreement is between BSN and Guthrie High School will allow for reduced pricing of athletic equipment in exchange for exclusive purchasing of Nike apparel and shoes. This reduced pricing can be on items purchased by the district as well as items purchased by students. It does not require our students to exclusively wear items purchased from BSN or Nike. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- B. Recommendation, consideration and action upon contract with Imagine Learning for school year 2023-2024.....Pages 55-56**

Commentary:

Imagine Learning is our online instruction vendor. This will be the fourth year we have a contract with them. The cost for this program software license has increased 10%, which provides a seat for all students in grades 6-12. The total cost is \$52,265 which is an increase of \$5,315 from the 2023-2024 school year.

Doug Ogle will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

- C. Recommendation, consideration and action upon agreement between Guthrie Public Schools and Oklahoma Department of Human Services to provide School-Based Specialists for 2023-2024.....Pages 57-66**

Commentary:

This will be year three for Guthrie Public Schools to partner with OKDHS School-Based Services Program. The School-Based Program is a partnership between DHS and local school systems. Through the partnership, a School-Based Specialists (SBS) is placed in the school to provide services to students and families. The program's mission is to ensure that children are mentally and physically ready to learn and have healthy and supportive families. The cost is 50% of the School-Based Specialists salary, benefits and administrative costs totaling \$110,898.00. ESSER III American Rescue Funds (ARP) will be utilized to cover the cost.

Carmen Walters will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

D. Recommendation, consideration and action for auditing services with S&B CPA’s Associates, PLLC for 2023-2024 for fiscal year 2022-2023.....Pages 67-72

Commentary:

This is the first year of service with S&B CPA’s & Associates, PLLC as we transition from Putnam & Company, PLLC. There is an increase in fee of \$7,500.

Dr. Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval

E. Recommendation, consideration, and action upon Growth and Development presentation by Logan County Health Department for 5th grade students at Guthrie Upper Elementary.....Page 73

Commentary:

Logan County Health Department will present to 5th grade students Growth and Development video the week of May 15- May 19. The video lesson deals with the emotional and physical growth and development of early adolescents with an emphasis on personal hygiene practices. A copy of the parent consent form is included in your packet. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

F. Recommendation, consideration and action upon request for Special Education students to attend State Special Olympics Summer Games May 17-19, 2023.....Page 74

Commentary:

This event is held in Stillwater in May of each year. The cost is paid from the Guthrie Special Olympics Activity Fund. The approximate number of students and adult sponsors attending will be 41. A complete explanation from Ms. Young is in your packet. **Angie Young will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

G. Recommendation, consideration and action to approve Change Orders #12 for Lambert Construction Company.....Pages 75-76

Commentary:

Change Order #12 refers to plumbing modifications for rooms 108, 109, 110 & 111.

Dr. Simpson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

16. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, employment of career and probationary contract teachers as listed for 2023-2024 and discussion of teacher negotiations for 2023-2024 disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2 and 7**
 - A. **Vote to go into executive session**
 - B. **Acknowledge Board’s return to open session**
 - C. **Statement of minutes of executive session**
17. **Vote on action as set out on the Personnel Reports.....Pages 77-78**
18. **Action upon recommendation to employ career contract teachers as listed on Schedule A for 2023-2024.....Pages 79-81**
19. **Action upon recommendation to employ probation to career contract teachers as listed on Schedule B for 2023-2024.....Page 82**
20. **Action upon recommendation to employ probationary contract teachers as listed on Schedule C for 2023-2024.....Page 83**
21. **Recommendation, consideration and action to name a principal for Cottler Elementary School.**
22. **Recommendation, consideration and action to name a principal for Guthrie Upper Elementary School.**
23. **Recommendation, consideration and action to name a principal for Guthrie High School.**
24. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
25. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
26. **Adjourn**

**Dr. Mike Simpson
Superintendent**

ss

Posted by: _____

Date: _____ Time: _____

Place: _____

WARRANTS PAID

GENERAL FUND:

2021-2022 \$
2022-2023 \$2,643,606.30

GIFTS & ENDOWMENTS FUND:

2021-2022 \$
2022-2023 \$

BUILDING FUND:

2021-2022 \$
2022-2023 \$63,508.18

INS. LOSS RECOVERY FUND:

2021-2022
2022-2023

CHILD NUTRITION FUND:

2021-2022 \$
2022-2023 \$127,349.80

BOND FUND:

2021-2022 \$ 950.99
2022-2023 \$185,794.88

TOTAL MONIES IN F&M BANK \$ 26,359,221.72

PLEDGED – FDIC \$ 250,000.00

PLEDGED – F&M BANK \$ 29,702,000.00

**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
As of 4/3/2023**

1. JH TSA, 831 Pizza Raffle Ticket sales



RECEIVED
 MAR 21 2023
 BY: ap

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 03/20/2023 Site: Junior High Unobligated Account Balance: 546.48 726.95

Account Name & Number: TSA 831

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Ticket sales for a pizza raffle
4 winners for 1 pizza each

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
 - This fundraiser will not operate for more than fourteen(14) days in total.
 - The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) pizza

Manufacturer: Domino's

Purpose for which funds will be used: TSA conferences and events

Name/Address of Vendor: Domino's 1726 S Division

Items to be purchased in order to conduct the fundraiser: 4 medium pizzas

a. Estimated INCOME: <u>\$100</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>27.96</u>	_____
c. Estimated PROFIT: <u>72.04</u>	_____

First day Fundraiser: 4/11/23 Last Day of Fundraiser: 4/14/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 3/20/23

Principal's Signature: [Signature] Date: _____

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): [Signature] Date: 3/20/23

Form: AF Fundraiser Request 3/5/2021 (Revised)

Does not meet smart snack

[Signature]

**ACTIVITY FUND TRANSFER REQUESTS
AS OF 4/3/2023**

<u>TO</u>	<u>FROM</u>	<u>AMOUNT</u>	<u>REASON</u>
GHS ALUMNI ACCOUNT, 864	CLASS OF 2022, 865	\$1,377.85	CLOSING ACCOUNT
E-SPORTS, 905	HIGH SCHOOL, 884	25.00	DONATION
GHS YEARBOOK, 904	STUDENT PANTRY, 871	300.00	YEARBOOKS
MU ALPHA THETA, 893	STUDENT PANTYR. 871	157.00	CALCULATOR RENTAL



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS BY:
(Effective 2006)**



Amount 1,377.85 Date Requested 3/7/2023

Transfer to: Alumi Account #864
Account Name & Number

Transfer from: Senior Class of 2022 #865
Account Name & Number

State Reason for Transfer Below

No longer need acct.

Sponsor's Signature: Wendy Jones

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Chris Beltrando

Transfer # _____

Board Approved _____



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**



Amount 25.00

Date Requested 3/7/2023

Transfer to: E-Sports #905
Account Name & Number

Transfer from: High School #884
Account Name & Number

State Reason for Transfer Below

Donation for E-Sports

Sponsor's Signature: Wendy Jones

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Chris Subramanian

Transfer # _____

Board Approved _____



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**

Amount 300.00 Date Requested 3/28/2023

Transfer to: Yearbook 904
Account Name & Number

Transfer from: Student Pantry 871
Account Name & Number

State Reason for Transfer Below

5 yearbooks at \$60 each

Sponsor's Signature: 

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: 

Transfer # _____

Board Approved _____



Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
 (Effective 2006)

Amount 157.00 Date Requested 3/28/2023

Transfer to: Mu Alpha Theta 893
 Account Name & Number

Transfer from: Student Pantry 871
 Account Name & Number

State Reason for Transfer Below

6 calculators @ \$25 each
 1 calculator @ \$7 each

Sponsor's Signature:

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature:

Transfer # _____

Board Approved _____

**Transportation Department
Fuel Bids**

DATE: 3/28/23 PO#: 2023-11-1127	TIME BIDS BEGAN: 8:32am TIME BIDS CLOSED: 9:30am	Clear Corv	AMOUNT NEEDED: DIESEL: 6000 gal UNLEADED: 1000 gal
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COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	Tanner KIT, BRIAN, CODY or HARDIN	1-866-455-3835	2.934	3.011
PENLEY OIL COMPANY	Alan MIKE, SCOTT or GEORGEANN	235-7553	2.80012	2.87626
RED ROCK	JOANIE of TRICHA	677-3373	2.7403	2.8253
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	No Bid	No Bid

AMOUNT OF FUEL PURCHASED:

COMPANY BID AWARDED TO:

Red Rock

UNLEADED FUEL:

1000 gal.

PRICE PER GALLON:

2.7403

TOTAL AMT:

2,740.30

DIESEL FUEL:

6000 gal

PRICE PER GALLON:

2.8253

TOTAL AMT:

16,951.80

TOTAL PURCHASE:

19,692.10

PER TELEPHONE BIDS RECEIVED BY:

Janice Jones
Susan Smith

COMMENTS:

tanner.sherley@fmfr.com
dustin.bisig@earnheartoil.com
tshelton@redrockdist.com
alan@penleyoil.com

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1080 - 1141, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1080	03/01/2023	12899	O'REILLY AUTOMOTIVE STORES, INC.	ALTERNATOR BUS 20	302.60
11	1081	03/01/2023	44033	EARNHEART CRESCENT LLC	1000 GALLONS UNLEADED 7000 GALLONS DIESEL	22,563.66
11	1082	03/01/2023	12682	MIDWEST BUS SALES, INC.	SPRINGS KIT Z020013763	1,199.12
11	1083	03/01/2023	15994	AMAZON CAPITAL SERVICES	HOSE REEL FOR WASH TRAILER	400.00
11	1084	02/28/2023	15994	AMAZON CAPITAL SERVICES	TSU DRONE COURSE SUPPLIES/JH	455.48
11	1085	02/27/2023	13183	PITSCO, LLC	STEM CLASSROOM SUPPLIES - DRAGSTER & TISSUE PAPER	232.50
11	1086	03/06/2023	42745	MAX TEACHING	RSA DAY OF STAFF DEVELOPMENT	18,000.00
11	1087	03/06/2023	14280	WILLOBY'S FEED AND OUTFITTERS, LLC	TRAILER BEDDING	250.00
11	1088	03/03/2023	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	350.00
11	1089	03/03/2023	15994	AMAZON CAPITAL SERVICES	GRINDING AND CUTTING DISKS	234.98
11	1090	02/24/2023	15994	AMAZON CAPITAL SERVICES	STUDENT SUPPLIES	25.98
11	1091	03/03/2023	83966	SCOTT W PETERMAN	REIMBURSEMENT FOR FUEL FOR RETURNING TRIP	15.00
11	1092	03/07/2023	17024	OKLAHOMA ASSOC OF FAMILY CAREER &	BINDERS & CARRYING CASE	280.00
11	1093	03/07/2023	12682	MIDWEST BUS SALES, INC.	CYLINDER LOCK THUMB TURN, FUEL	84.48
11	1094	03/07/2023	12682	MIDWEST BUS SALES, INC.	KIT-BRAKE O/H,MINOR	89.84
11	1095	03/06/2023	12899	O'REILLY AUTOMOTIVE STORES, INC.	VARIOUS PARTS	4,877.20
11	1096	03/06/2023	44610	SOUTHWEST BUS SALES, INC.	TPS SENSOR FREIGHTLINERX2	198.50
11	1097	03/08/2023	44624	STAPLES, INC	200 CASES OF COPY PAPER	7,198.00
11	1098	03/09/2023	44610	SOUTHWEST BUS SALES, INC.	ALTERNATOR'S & RADIATOR CAPS	1,686.00
11	1099	03/09/2023	17962	NASP, INC	ARCHERY ORDER/JH	1,229.94
11	1100	03/09/2023	44351	SURVEYMONKEY INC.	YEARLY SUBSCRIPTION	468.00
11	1101	03/07/2023	10272	BODY BILLBOARDS	EMPLOYEE OF THE MONTH PLAQUES FOR 2022-23	100.00
11	1102	03/10/2023	44361	BETSY CHEN	BEHAVIORAL CONTRACT	6,398.61
11	1103	03/07/2023	10437	TECHNOLOGY STUDENT ASSOCIATION	TSA SHIRTS FOR STATE COMPETITION	422.50
11	1104	03/20/2023	12031	MT LIBRARY SERVICES	BOOKS	239.65
11	1105	03/20/2023	44258	FIRST BOOK	BOOKS	120.00
11	1106	03/20/2023	14112	UNITED HOLDINGS LLC.	RETRANS REPAIR LABOR	4,825.65
11	1107	03/21/2023	15994	AMAZON CAPITAL SERVICES	TSA DRONE SUPPLIES/JH	69.88
11	1108	03/21/2023	43396	MORRIS PRINTING GROUP, INC	2023-2024 STUDENT PLANNERS	1,239.75
11	1109	03/22/2023	44579	PORTABLE REPAIR, INC	SAFETY RADIOS FOR STAFF/JH	995.50
11	1110	03/22/2023	13183	PITSCO, LLC	DRAGSTER BLOCKS	264.00
11	1111	03/21/2023	44148	FLITE TEST	FLITE TEST SERVOS & PROPS/JH	169.84
11	1112	03/21/2023	42347	SCOTT L. CROUSE	SCORING LICENSE	99.00
11	1113	03/23/2023	16975	GENERAL FUND	TRIP - MILEAGE EXPENSE	150.00
11	1114	03/23/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES	4,000.00

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1080 - 1141, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1115	03/23/2023	44863	BLUELINE INDUSTRIES LLC	SEATBELT LOCKS	236.00
11	1116	03/23/2023	43821	TEACHER SYNERGY, LLC	SCIENCE CURRICULUM	399.99
11	1117	03/24/2023	17152	TIME SPENT LLC	DRY CLEAN JACKETS	120.00
11	1118	03/27/2023	41978	SOUTHERN TIRE MART, LLC	ALIGNMENT FOR BUS 51	200.00
11	1119	03/24/2023	17473	HYDROTEX PARTNERS LTD.	5W30 OIL 55 GALLON DRUM	2,213.66
11	1120	03/24/2023	44610	SOUTHWEST BUS SALES, INC.	MIRROR BRACKETX2	26.30
11	1121	03/24/2023	44610	SOUTHWEST BUS SALES, INC.	RED CLEARANCE LIGHT W/ PLUG AMBER LIGHT X12	182.40
11	1122	03/24/2023	44610	SOUTHWEST BUS SALES, INC.	BLOWER MOTOR FAN BLADEX4	349.00
11	1123	03/24/2023	12899	O'REILLY AUTOMOTIVE STORES, INC.	VARIOUS PARTS PADS FILTERS	1,655.16
11	1124	03/23/2023	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	101.64
11	1125	03/24/2023	11933	JOHN VANCE MOTORS, INC.	OIL CHANGE	70.63
11	1126	03/23/2023	44672	BLARGH, LLC	MAPPING SOFTWARE	76.00
11	1127	03/28/2023	13286	RED ROCK DISTRIBUTING CO.	1000 GAL UNLEADED 6000 GAL DIESEL	19,692.10
11	1128	03/28/2023	11933	JOHN VANCE MOTORS, INC.	OIL AND FUEL FILTER CHANGES	500.00
11	1129	03/29/2023	15994	AMAZON CAPITAL SERVICES	NURSE SUPPLIES	36.36
11	1130	03/29/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES	3,000.00
11	1131	03/23/2023	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	109.89
11	1132	03/30/2023	12682	MIDWEST BUS SALES, INC.	DOUBLE END HI LO MCH NUT LANGE LOCKX20	148.00
11	1133	03/30/2023	12682	MIDWEST BUS SALES, INC.	BUS IGNITION KEYS AND CUTTING	683.10
11	1134	04/03/2023	12682	MIDWEST BUS SALES, INC.	ISOLATOR HOOD SUPPORT REAR, LH AND X8	532.48
11	1135	03/30/2023	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	321.00
11	1136	04/03/2023	15994	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES/JH	1,000.00
11	1137	04/03/2023	12387	LOWE'S COMPANIES, INC.	NEW OVEN FOR FACS CLASS	1,300.00
11	1138	04/03/2023	14207	WALMART COMMUNITY	FACS CLASSROOM SUPPLIES	800.00
11	1139	04/03/2023	13183	PITSCO, LLC	ROCKET FUEL PACK	300.00
11	1140	04/04/2023	15994	AMAZON CAPITAL SERVICES	CALCULATORS FOR MATH CLASSES/JH	966.64
11	1141	04/04/2023	17940	PROSPERITY BANK	PURCHASE QUERY'S FROM FMCSA	62.50

Non-Payroll Total:	\$114,318.51
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$114,318.51

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 388 - 426, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	388	03/01/2023	44635	WAXIE'S ENTERPRISES, LLC	WET/DRY VACS FOR DISTRICT	2,658.90
21	389	03/02/2023	44092	INNOVATIVE MECHANICAL LLC	INSTALL 2 UNITS AT SOFTBALL	4,862.00
21	390	03/03/2023	44696	TED BARBA	SCRUB & SEAL HS NORTH RR FLOORS	600.00
21	391	03/06/2023	44624	STAPLES, INC	ID BADGE HOLDERS	100.00
21	392	03/06/2023	14189	VOSS ELECTRIC CO.	LED LIGHTING FOR SOFTBALL LOCKER ROOM	504.00
21	393	03/06/2023	10838	POSITIVE PROMOTIONS, INC	EMPLOYEE APPRECIATION	567.50
21	394	03/06/2023	14189	VOSS ELECTRIC CO.	LIGHT FIXTURES FOR INDOOR BASEBALL COMPLEX	256.00
21	395	03/06/2023	11619	HOME DEPOT CREDIT SERVICES	PVC OUTSIDE CORNER FOR BB INDOOR COMPLEX	24.00
21	396	03/07/2023	10110	HENKE & WANG PLUMBING	INSTANT WATER HEATER REPAIRS AT CHARTER OAK	650.00
21	397	03/06/2023	42501	EARTHSMART CONTROLS, LLC	HVAC CONTROLS SERVICE AND REPAIRS	1,000.00
21	398	03/09/2023	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	399	03/09/2023	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING PARTS	156.30
21	400	03/09/2023	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT CUSTODIAL SUPPLIES	5,254.78
21	401	03/10/2023	42501	EARTHSMART CONTROLS, LLC	DISTRICT HVAC CONTROLS SERVICE & REPAIRS	1,000.00
21	402	03/10/2023	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
21	403	03/09/2023	12967	OKLAHOMA HOME CENTERS, INC.	4 DOORS FOR INDOOR BASEBALL COMPLEX	619.80
21	404	03/20/2023	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	WINCH FOR HS NORTH GYM	300.00
21	405	03/21/2023	45000	PIONEER MANUFACTURING CO	ATHLETIC GRASS SEED MIX	1,961.43
21	406	03/21/2023	17249	S. T. BOLDING III	ELECTRICAL SERVICE AND REPAIRS	1,000.00
21	407	03/21/2023	44635	WAXIE'S ENTERPRISES, LLC	ABSORBENT POWDER	897.30
21	408	03/23/2023	15994	AMAZON CAPITAL SERVICES	HEATERS FOR CHARTER OAK CLASSROOMS	575.00
21	409	03/23/2023	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER IN ROOM 603 AT GUES	750.00
21	410	03/23/2023	10110	HENKE & WANG PLUMBING	CHECK DRAINS AT HIGH SCHOOL	1,500.00
21	411	03/23/2023	11655	HUNZICKER BROTHERS, INC	LED DRIVERS FOR INDOOR BASEBALL COMPLEX	280.00
21	412	03/23/2023	10110	HENKE & WANG PLUMBING	DIG UP SEWER LINE AND REPAIR AT HIGH SCHOOL	1,141.19
21	413	03/23/2023	16626	JOHN HUDSON	DISTRICT MOWING	25,000.00
21	414	03/24/2023	11655	HUNZICKER BROTHERS, INC	LIGHTING FOR CHARTER OAK	210.00
21	415	03/24/2023	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	LEAF BLOWER/VAC FOR HIGH SCHOOL	249.99
21	416	03/27/2023	43965	CRAFCO, INC.	MATERIAL FOR PARKING LOTS	800.00
21	417	03/27/2023	11655	HUNZICKER BROTHERS, INC	DISTRICT ELECTRICAL SUPPLIES	1,000.00
21	418	03/27/2023	44635	WAXIE'S ENTERPRISES, LLC	REPAIR SC1500 FLOOR MACHINE	480.00
21	419	03/29/2023	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
21	420	03/30/2023	15994	AMAZON CAPITAL SERVICES	FAN MOTOR FOR SOFTBALL	385.00

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 388 - 426, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	421	03/29/2023	43927	TECHNICAL ANALYSIS, INC	MICROBIOLOGY REPORT AT ADMIN	1,650.00
21	422	03/31/2023	15718	OVERHEAD DOOR COMPANY OF OKC, INC.	CAFE OVERHEAD DOOR REPAIRS	1,000.00
21	423	03/30/2023	44635	WAXIE'S ENTERPRISES, LLC	TOILET PAPER AND JOHNNY MOPS	2,309.30
21	424	03/30/2023	10110	HENKE & WANG PLUMBING	PLUMBING REPAIRS AT THE STADIUM	1,500.00
21	425	04/04/2023	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING SUPPLIES	1,165.54
21	426	04/04/2023	10110	HENKE & WANG PLUMBING	INSTALL CLEANOUT AT HS	1,700.00
Non-Payroll Total:						\$67,108.03
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$67,108.03

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 3/1/2023 - 3/31/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
3	07/01/2022	12892	ONE GAS, INC.	NATURAL GAS FOR 2022-2023	25,000.00
23	07/01/2022	15124	COOPERATIVE COUNCIL FOR OKLAHOMA	DISTRICT LEVEL PROGRAM ASSIST/REGISTR. 2022-2023	1,338.00
28	07/01/2022	17940	PROSPERITY BANK	BLANKET FOR TRAVEL/REGISTRATION/SUPPLIES 2022-2023	1,081.42
42	07/01/2022	84571	TAMARA KAY JONES	EXPENSE REIMBURSEMENT FOR 2022-2023	-0.37
325	08/19/2022	44913	JAMES D DAVES	SECURITY OFFICER FOR ELEMENTARY SITES 22/23	500.00
391	08/30/2022	16410	MCBRIDE CLINIC ORTHOPEDIC HOSPITAL,	DRUG TESTING	-140.00
494	09/19/2022	44926	QUALITY CHOICE TESTING LLC	BUS DRIVER TESTING	-150.00
539	09/26/2022	11276	FLAGHOUSE INC.	\$150 TEACHERS/E.DAVIS/C.OAK	-4.70
545	09/26/2022	42456	STILLWATER MILLING COMPANY	SUPPLIES AND MATERIALS FOR AG PROGRAM	-1.08
588	09/30/2022	12173	LAMPTON WELDING SUPPLY COMPANY, INC	TANK RENTAL FOR ACETLENE, OXYGEN, ARGON CO2	-56.06
613	10/19/2022	42607	OKLAHOMA TECHNOLOGY STUDENT ASSOC	FALL LEADERSHIP DUES/JH	-50.00
683	11/10/2022	15994	AMAZON CAPITAL SERVICES	HOMELESS (797) FUND SUPPLIES	-0.84
711	11/17/2022	12910	OFFICE DEPOT, INC.	\$150 CLASSROOM SUPPLIES/BILL PERRING	-3.46
717	11/18/2022	12967	OKLAHOMA HOME CENTERS, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	-7.53
720	11/18/2022	14112	UNITED HOLDINGS LLC.	REMAN VALVE BODY BUS 7	1,967.48
770	12/07/2022	42456	STILLWATER MILLING COMPANY	SUPPLIES AND MATERIALS FOR AG PROGRAM	-9.23
796	12/14/2022	12682	MIDWEST BUS SALES, INC.	HOOD AND LABOR FOR PAINT	-599.94
815	12/16/2022	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER SUPPLIES/ENGLE/HS	-1.27
816	12/15/2022	14207	WALMART COMMUNITY	\$150 TEACHER SUPPLY/LUCAS/HS	-8.00
827	12/13/2022	14207	WALMART COMMUNITY	\$150 TEACHER SUPPLIES	-0.62
864	01/17/2023	15459	ZEECRAFT TECH. KKC	BUZZERS FOR ACAEDMIC TEAM	-25.00
885	01/18/2023	44719	MSE, INC.	VARIOUS RADIO AND GPS NEEDS	-690.00
889	01/26/2023	15994	AMAZON CAPITAL SERVICES	OAC GRANT SUPPLIES-AMAZON CART INFO INCLUDED	-4.60
894	01/19/2023	44591	ABDO PUBLISHING COMPANY	LIBRARY BOOKS	-36.00
895	01/19/2023	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	-78.14
897	01/30/2023	44186	DOUBLE T ENTERPRISES, LLC	BATTERIES FOR BUSES	-356.42
902	02/01/2023	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	INSTRUCTION ON BUS 105	-1,200.00
910	02/06/2023	42047	WALKER COMPANIES	NOTARY RENEWAL FEE FOR KARY JARRED	-25.50
911	01/19/2023	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS AND PROCESSING	-41.69
918	02/08/2023	12682	MIDWEST BUS SALES, INC.	DEF HEADER TANK ASSY OLD HEADER PIN	-1,129.35
920	02/08/2023	14112	UNITED HOLDINGS LLC.	TRANSMISSION WORK FOR BUS 2	-290.04

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 3/1/2023 - 3/31/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
924	02/10/2023	15994	AMAZON CAPITAL SERVICES	CALCULATORS FOR MATH CLASSES/JH	-0.05
925	02/13/2023	12682	MIDWEST BUS SALES, INC.	EGR KIT	0.55
929	02/13/2023	17552	ULINE, INC.	1 GALLON UTILITY JUGS X 12	12.80
955	07/01/2022	10272	BODY BILLBOARDS	EMPLOYEE OF THE MONTH PLAQUES FOR 2022-23	-1.00
1009	07/05/2022	14107	UNIFIRST HOLDING INC.	MECHANICS UNIFORMS	-3,000.00
1043	12/16/2022	14207	WALMART COMMUNITY	CLASSROOM SUPPLIES	-10.55
1047	02/14/2023	15994	AMAZON CAPITAL SERVICES	STEM CLASSROOM SUPPLIES - AMAZON	-127.56
1052	02/17/2023	15994	AMAZON CAPITAL SERVICES	JH LIBRARY BOOKS	-18.00
1053	02/17/2023	13229	QUILL CORPORATION	VIEWFRONT POLY ENVELOPES W/ELASTIC LOOP	-36.75
1063	02/21/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES	-0.22
1064	02/21/2023	13969	THE RAILROAD YARD, INC.	VARIOUS LINKS AND WIDTHS FOR STEEL	-8.75
1065	02/21/2023	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES, FLAGS, BUTTON MAKER SUPPLIES	-51.47
1066	02/19/2023	15175	FRIENDS OF METROPOLITIAN	BUYING WEEDED BOOKS FOR THE LIBRARY	-13.90
1068	02/23/2023	17730	DR. DAWN'S CHIROPRACTIC CARE CENTER	PHYSICAL FOR TED LAUSEN	-5.00
1070	02/24/2023	12682	MIDWEST BUS SALES, INC.	LEVER LATCHES	-0.10
1072	02/24/2023	44148	FLITE TEST	STEM AIRPLANE PARTS/JH	9.72
Non-Payroll Total:					\$21,726.78
Payroll Total:					\$80,385.82
Report Total:					\$102,112.60

Change Order Listing

Options: Fund: Building, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 3/1/2023 - 3/31/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
15	07/01/2022	14674	HOMETOWN RENTAL & FEED, INC.	PROPANE	-715.12
21	07/01/2022	44684	PROF. SPRINKLER INSPECTIONS, LLC	DISTRICE FIRE EXTINGUISHERS INSPECTIONS & SERVICE	-610.00
24	07/01/2022	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE ALARM MONITORING	-240.00
54	07/13/2022	44746	ZACHARY W. GOLDEN	LAGOON REPAIRS AND SERVICE	-1,000.00
55	07/13/2022	42456	STILLWATER MILLING COMPANY	FIELD MATERIAL-CLAY TURFACE FERTILIZER	-4.89
58	07/14/2022	17491	ENGINEERED EQUIPMENT, INC.	HVAC PARTS AND SUPPLIES	-347.93
72	07/18/2022	44684	PROF. SPRINKLER INSPECTIONS, LLC	DISTRICT FIRE SYSTEM REPAIRS AND SERVICE	-2,500.00
152	08/23/2022	44909	CLIFFORD POWER SYSTEMS INC	GENERATOR SERVICES	-1,000.00
179	09/09/2022	44867	ALLIED ELEVATOR SERVICES INC	DISTRICT ELEVATOR & LIFT REPAIRS AND SERVICE	-1,000.00
260	11/07/2022	44681	FRESH FILTERED AIR, INC	DISTRICT QUARTERLY HVAC FILTER CHANGES	-355.68
337	01/20/2023	43883	UNITED REFRIGERATION, INC.	DISTRICT HVAC PARTS AND SUPPLIES	-44.65
350	01/26/2023	42501	EARTHSMART CONTROLS, LLC	DISTRICT HVAC CONTROLS SERVICE AND REPAIRS	-130.00
352	01/27/2023	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PART AND SUPPLIES	-0.37
355	02/01/2023	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	-4.23
356	02/06/2023	11619	HOME DEPOT CREDIT SERVICES	CEILING MATERIAL FOR BB COMPL;EX	-3.09
357	02/03/2023	42501	EARTHSMART CONTROLS, LLC	HVAC CONTROLS SERVICE AND REPAIRS	-69.20
359	02/09/2023	14207	WALMART COMMUNITY	PARKING BLOCKS FOR COTTERAL	-0.56
361	02/13/2023	11619	HOME DEPOT CREDIT SERVICES	4 LIGHT FIXTURES FOR BB INDOOR COMPLEX	-4.12
371	02/21/2023	11619	HOME DEPOT CREDIT SERVICES	2 LIGHT FIXTURES FOR FOGARTY	-2.06
372	02/20/2023	17249	S. T. BOLDING III	DISTRICT ELECTRICAL SERVICE	-195.04
377	02/23/2023	43749	TREAT'S SOLUTIONS, LLC	JR JUMBO TP & BOX OF RAGS	-0.02
378	02/23/2023	17491	ENGINEERED EQUIPMENT, INC.	DISTRICT HVAC FILTERS	-36.79
379	02/24/2023	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	-5.00
380	02/27/2023	10110	HENKE & WANG PLUMBING	PLUMBING REPAIRS TO URINAL AT COTTERAL	-50.00
381	02/27/2023	14280	WILLOBY'S FEED AND OUTFITTERS, LLC	HS- CHEMICALS (ATHLETIC FIELDS)	-9.25
383	02/28/2023	44614	IDN-GLOABL, INC	WEATHERSTRIPPING FOR SOFTBALL LOCKER ROOM	-35.68
386	02/28/2023	15994	AMAZON CAPITAL SERVICES	HVAC MOTORS FOR SOFTBALL BATTING CAGE	-50.25
847	02/07/2023	44771	TOUCAN PRODUCTIONS, INC.	STAGE LIGHTING REPAIRS AT FOGARTY	755.08
850	02/08/2023	10838	POSITIVE PROMOTIONS, INC	EMPLOYEE APPRECIATION	-88.51
852	02/09/2023	11163	H-I-S PAINT MFG. CO, LLC	DTM PAINT FOR FOGARTY	-12.12
853	02/09/2023	44635	WAXIE'S ENTERPISES, LLC	SMALL CANLINERS FOR DISTRICT	-4.20

Change Order Listing

Options: Fund: Building, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 3/1/2023 - 3/31/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
				Non-Payroll Total:	(\$7,763.68)
				Payroll Total:	\$0.00
				Report Total:	(\$7,763.68)

Change Order Listing

Options: Fund: CHILD NUTRITION FUND, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 3/1/2023 - 3/31/2023,
Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
5	07/01/2022	43801	6-L MECHANICAL	BLANKET FOR REPAIRS 2022-23	-2,000.00
12	02/22/2023	44388	MIDCON DATA SERVICES, LLC	DOCUMENT SHREDDING	-250.00
Non-Payroll Total:					(\$2,250.00)
Payroll Total:					\$6,780.48
Report Total:					\$4,530.48

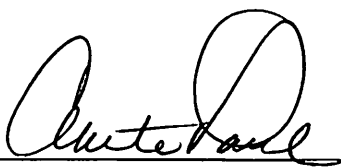
ACTIVITY FUND - FUND 60
BANK RECONCILIATION - FARMERS & MERCHANTS BANK
As of 4//03/2023

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance(3/01/23)	\$749,660.65	Balance per bank statement As of 3/31/23)	\$724,393.64
Add Receipts	\$ 92,771.91	Add Deposits in Transit	\$ 6,166.21
Less Checks Written	\$ 141,227.50	Less O/S Checks	\$ 29,384.79
Adjustments	\$	*Adjustments	\$
		Bank correction	\$ +30.00
Balance per Ledger	\$701,205.06	Balance per Ledger	\$701,205.06

Adjustment/Correction explanations:

Stop payment charged in error.

This information is accurate and correct to the best of my knowledge.



 Activity Fund Clerk

4-3-2023

 Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2023 - 3/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$116.19	\$0.00	\$0.00	\$0.00	\$116.19	\$0.00	\$116.19
802 CENTRAL ACTIVITY	\$34,413.53	\$1,089.75	\$0.00	\$5,097.77	\$30,405.51	\$19,022.50	\$11,383.01
803 CENTRAL PTO	\$12,480.65	\$705.30	\$0.00	\$821.00	\$12,364.95	\$0.00	\$12,364.95
804 COTTERAL PTO	\$13,518.52	\$1,364.00	\$0.00	\$621.28	\$14,261.24	\$2,473.73	\$11,787.51
805 COTTERAL ACTIVITY	\$13,528.17	\$2,471.15	\$0.00	\$2,682.60	\$13,316.72	\$573.37	\$12,743.35
806 COTTERAL FACULTY	\$624.36	\$0.00	\$0.00	\$0.00	\$624.36	\$160.00	\$464.36
808 FOGARTY PARENTS ORG.	\$11,303.57	\$801.05	\$0.00	\$1,437.36	\$10,667.26	\$4,044.04	\$6,623.22
809 FOGARTY ACTIVITY	\$15,643.40	\$10,913.96	\$0.00	\$5,364.45	\$21,192.91	\$6,471.17	\$14,721.74
810 FOGARTY FACULTY	\$208.11	\$0.00	\$0.00	\$0.00	\$208.11	\$0.00	\$208.11
811 ELEM SNACK GRANT	\$1,399.19	\$0.00	(\$151.00)	\$0.00	\$1,248.19	\$0.00	\$1,248.19
812 GUES ACTIVITY	\$23,962.52	\$5,829.53	\$151.00	\$4,064.28	\$25,878.77	\$4,351.10	\$21,527.67
813 GUES FACULTY	\$863.83	\$0.00	\$0.00	\$0.00	\$863.83	\$0.00	\$863.83
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$0.00	\$525.83
815 GUES PARENTS ORG.	\$12,728.12	\$185.00	\$0.00	\$561.04	\$12,352.08	\$1,804.22	\$10,547.86
816 GHS SPECIAL KIDS	\$9,039.35	\$0.00	\$0.00	\$0.00	\$9,039.35	\$39.00	\$9,000.35
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$163.56	\$0.00	\$0.00	\$0.00	\$163.56	\$0.00	\$163.56
819 ATHLETICS JUNIOR HIGH	\$6,512.30	\$1,140.00	\$0.00	\$1,391.60	\$6,260.70	\$5,832.40	\$428.30
820 GOLF JUNIOR HIGH	\$4,536.69	\$0.00	\$0.00	\$743.25	\$3,793.44	\$2,488.75	\$1,304.69
821 FHA JUNIOR HIGH	\$1,351.06	\$900.00	\$0.00	\$540.00	\$1,711.06	\$265.00	\$1,446.06
822 HONOR SOCIETY JR HIGH	\$4,329.68	\$0.00	\$0.00	\$1,061.96	\$3,267.72	\$130.00	\$3,137.72
823 JR HIGH ACCOUNT	\$400.07	\$0.00	\$0.00	\$0.00	\$400.07	\$0.00	\$400.07
824 JR HIGH FACULTY	\$1,793.82	\$394.91	\$0.00	\$174.08	\$2,014.65	\$767.92	\$1,246.73
825 LIBRARY JR HIGH	\$1,745.83	\$2,376.34	\$0.00	\$0.00	\$4,122.17	\$3,000.00	\$1,122.17
826 LEARN 2 LOVE	\$14,543.88	\$0.00	\$0.00	\$586.24	\$13,957.64	\$835.00	\$13,122.64
827 CHEERLEADERS JR HIGH	\$1,636.88	\$545.00	\$0.00	\$0.00	\$2,181.88	\$0.00	\$2,181.88
830 STUCO JH	\$3,112.34	\$0.00	\$0.00	\$539.66	\$2,572.68	\$289.55	\$2,283.13
831 T.S.A. JR HIGH	\$490.49	\$679.00	\$0.00	\$85.60	\$1,083.89	\$850.94	\$232.95
832 YEARBOOK JR HIGH	\$7,888.33	\$0.00	\$0.00	\$232.80	\$7,655.53	\$0.00	\$7,655.53
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$45,116.84	\$18,894.27	\$0.00	\$14,904.50	\$49,106.61	\$6,487.13	\$42,619.48
841 CHARTER OAK PTO	\$16,608.40	\$2,169.00	\$0.00	\$1,603.46	\$17,173.94	\$3,217.54	\$13,956.40
842 CHARTER OAK FACULTY	\$231.99	\$55.92	\$0.00	\$0.00	\$287.91	\$55.00	\$232.91
850 ACADEMIC TEAM HS	\$75.50	\$0.00	\$0.00	\$0.00	\$75.50	\$0.00	\$75.50
851 ART CLUB HS	\$5,514.28	\$1,000.00	\$0.00	\$0.00	\$6,514.28	\$500.00	\$6,014.28
852 ATHLETICS HS	\$76,755.90	\$4,316.88	\$0.00	\$17,872.27	\$63,200.51	\$35,511.41	\$27,689.10
853 HS CHEER	\$3,102.96	\$980.00	\$0.00	\$0.00	\$4,082.96	\$1,000.00	\$3,082.96
854 FOOTBALL CAMP	\$7,119.96	\$0.00	\$0.00	\$0.00	\$7,119.96	\$1,239.00	\$5,880.96
855 TENNIS HS	\$25,423.43	\$4,704.90	\$0.00	\$3,245.31	\$26,883.02	\$8,308.59	\$18,574.43
856 GHS LIBRARY	\$238.57	\$0.00	\$0.00	\$0.00	\$238.57	\$0.00	\$238.57
858 GHS LINK CREW	\$186.67	\$0.00	\$0.00	\$0.00	\$186.67	\$0.00	\$186.67
859 BAND (OPERATING) HS	\$20,027.47	\$8,715.00	\$0.00	\$1,870.49	\$26,871.98	\$10,538.85	\$16,333.13
861 CLASS OF 2023 HS	\$5,674.70	\$50.00	\$0.00	\$0.00	\$5,724.70	\$0.00	\$5,724.70
864 GHS ALUMNI ACCOUNT	\$13,928.44	\$0.00	\$0.00	\$0.00	\$13,928.44	\$0.00	\$13,928.44
865 CLASS OF 2022 HS	\$1,377.85	\$0.00	\$0.00	\$0.00	\$1,377.85	\$0.00	\$1,377.85
866 CLASS OF 2024 HS	\$3,194.71	\$0.00	\$0.00	\$0.00	\$3,194.71	\$0.00	\$3,194.71
867 CLASS OF 2025 HS	\$2,678.17	\$0.00	\$0.00	\$0.00	\$2,678.17	\$0.00	\$2,678.17
868 CLASS OF 2026 HS	\$3,430.05	\$0.00	\$0.00	\$0.00	\$3,430.05	\$0.00	\$3,430.05
869 ENGLISH CLUB	\$736.83	\$0.00	\$0.00	\$0.00	\$736.83	\$0.00	\$736.83
870 HS FACULTY/COURTESY ACCOUNT	\$283.55	\$6.00	\$0.00	\$40.00	\$249.55	\$150.00	\$99.55
871 HS STUDENT PANTRY	\$12,374.56	\$0.00	\$0.00	\$1,041.43	\$11,333.13	\$1,816.02	\$9,517.11
876 FFA 4H BOOSTER CLUB HS	\$59,946.38	\$1,300.00	\$0.00	\$30,061.96	\$31,184.42	\$2,347.42	\$28,837.00
877 FFA HS	\$39,998.64	\$0.00	\$0.00	\$29,336.95	\$10,661.69	\$5,761.65	\$4,900.04
878 FCCLA (FHA) HS	\$5,773.36	\$210.00	\$0.00	\$880.77	\$5,102.59	\$4,065.00	\$1,037.59
879 FOREIGN LANGUAGE SPAN HS	\$5,545.18	\$165.00	\$0.00	\$0.00	\$5,710.18	\$5,180.00	\$530.18
880 XC BLUECREW	\$3,247.23	\$1,375.00	\$0.00	\$739.85	\$3,882.38	\$2,114.31	\$1,768.07
881 LADY JAYS BASKETBALL	\$432.96	\$0.00	\$0.00	\$0.00	\$432.96	\$50.00	\$382.96

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2023 - 3/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$2,881.80	\$0.00	\$0.00	\$0.00	\$2,881.80	\$2,372.25	\$509.55
883 HERITAGE CLUB HS	\$313.14	\$25.00	\$0.00	\$0.00	\$338.14	\$0.00	\$338.14
884 HIGH SCHOOL ACCOUNT	\$14,459.68	\$24.08	\$0.00	\$1,026.12	\$13,457.64	\$2,457.00	\$11,000.64
885 STUDENT SUPPORT HS	\$2,948.62	\$326.72	\$0.00	\$53.60	\$3,221.74	\$250.00	\$2,971.74
886 HONOR SOCIETY HS	\$5,106.43	\$240.00	\$0.00	\$0.00	\$5,346.43	\$888.00	\$4,458.43
889 KEY CLUB HS	\$253.12	\$0.00	\$0.00	\$0.00	\$253.12	\$150.00	\$103.12
890 SPEECH HS	\$418.34	\$467.00	\$0.00	\$104.95	\$780.39	\$0.00	\$780.39
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$11,118.51	\$148.50	\$0.00	\$300.00	\$10,967.01	\$2,200.00	\$8,767.01
894 HS PROM ACCOUNT	\$10,117.85	\$240.00	\$0.00	\$0.00	\$10,357.85	\$200.00	\$10,157.85
895 JROTC HS	\$1,618.18	\$2,685.00	\$0.00	\$660.50	\$3,642.68	\$200.00	\$3,442.68
897 SOCCER CLUB HS	\$16,297.16	\$4,472.25	\$0.00	\$4,542.69	\$16,226.72	\$4,055.72	\$12,171.00
898 SCIENCE CLUB HS	\$7,491.81	\$0.00	\$0.00	\$640.89	\$6,850.92	\$1,893.15	\$4,957.77
899 STUDENT COUNCIL HS	\$10,490.30	\$480.00	\$0.00	\$466.45	\$10,503.85	\$1,250.00	\$9,253.85
900 CAMPUS BEAUTIFICATION HS	\$4,192.09	\$45.00	\$0.00	\$45.95	\$4,191.14	\$1,118.12	\$3,073.02
902 VOCAL HS	\$5,516.31	\$4,000.00	\$0.00	\$2,232.28	\$7,284.03	\$4,208.70	\$3,075.33
904 YEARBOOK HS	\$38,340.33	\$1,435.00	\$0.00	\$190.00	\$39,585.33	\$24,000.00	\$15,585.33
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,428.23	\$0.00	\$0.00	\$0.00	\$2,428.23	\$450.00	\$1,978.23
913 DRAMA HS	\$2,962.31	\$0.00	\$0.00	\$1,397.42	\$1,564.89	\$464.94	\$1,099.95
922 COURTESY COMMITTEE ADMIN	\$224.53	\$0.00	\$0.00	\$0.00	\$224.53	\$100.00	\$124.53
925 GENERAL FUND REFUND	\$678.03	\$89.00	\$0.00	\$0.00	\$767.03	\$0.00	\$767.03
927 HALL OF FAME BANQUET	\$112.07	\$0.00	\$0.00	\$0.00	\$112.07	\$0.00	\$112.07
929 DISTRICT SPECIAL OLYMPICS	\$28,796.38	\$0.00	\$0.00	\$322.87	\$28,473.51	\$4,675.00	\$23,798.51
931 TECHNOLOGY INSURANCE ACCOUNT	\$1,966.69	\$175.00	\$0.00	\$794.75	\$1,346.94	\$99.95	\$1,246.99
932 SUMMER SCHOOL HS	\$625.00	\$3,765.00	\$0.00	\$0.00	\$4,390.00	\$0.00	\$4,390.00
933 FAVER C&C	\$419.85	\$0.00	\$0.00	\$0.00	\$419.85	\$0.00	\$419.85
934 TRANSPORTATION C&C	\$2,399.00	\$571.50	\$0.00	\$737.44	\$2,233.06	\$1,625.00	\$608.06
935 VENDING MACHINE ADMIN	\$679.28	\$0.00	\$0.00	\$0.00	\$679.28	\$271.72	\$407.56
937 FAVER ACTIVITY	\$86.27	\$0.00	\$0.00	\$0.00	\$86.27	\$0.00	\$86.27
940 ADMINISTRATION MISC	\$18,498.24	\$245.90	\$0.00	\$109.63	\$18,634.51	\$1,410.30	\$17,224.21
Total	\$749,660.65	\$92,771.91	\$0.00	\$141,227.50	\$701,205.06	\$196,080.46	\$505,124.60



EMPLOYEE TRIP REQUEST

Check if Out of State

Carmen Walters
Name of Employee

03/23/23
Date

Employee's Current Assignment Executive Director

Title of Conference or Activity 2023 Waterford.Org Spring Partner Summit

Location Miami, Florida Date(s) of Conference April 16-18, 2023

Full Legal Name (for air travel) Carmen Walters

Submit copy of Driver's License for flights - it must match the boarding pass

Departure Date 4/16/23 AM PM (check one) Return Date 4/18/23 AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Joining fellow educators across the United States to network, connect, and have discussions on how to further improve student achievement. Presenters will include world-class speakers and educational experts.

Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund? BE SPECIFIC PLEASE. General Fund, Title I, Staff Development, Activity Fund, etc. General Fund II

Travel*	\$	<u>150.00</u>	(mileage, air, ground, parking & toll) see below
Registration	\$	<u>0.00</u>	
Lodging	\$	<u>0.00</u>	
Meals	\$	<u>321.00</u>	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	<u>0.00</u>	(calculate @ \$65 per day)
Total	\$	<u>471.00</u>	

General Fund II
General Fund II

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Carmen Walters Signature 3/23/23 Date

Program Director's Approval _____ Signature _____ Date

Board of Education Approval _____ Date

*Refund for toll fees, parking and ground travel requires receipt.

MASTER
AKA BrickellMiami, FL, United States

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2023 Waterford.org Spring Partner Summit - Miami, FL

By Waterford.org ([other events](#))

Sun, Apr 16 2023 5:00 PM EDT — Tue, Apr 18 2023 11:00 AM EDT

[ABOUT](#) ABOUT

THE SUMMIT

Plan now to join fellow top educators for our annual Spring Partner Summit - in person - in Miami, Florida.

Prepare for an inspiring and empowering retreat! Hear from world-class speakers and educational experts, while also networking and connecting with education's brightest minds.

Featured Keynote: [Jeremy Anderson](#), Leading Expert, Author, and one of the Premier Motivational Speakers in the educational arena.

THE AGENDA

SUNDAY - APRIL 16TH

5-7 PM: Welcome Reception

MONDAY - APRIL 17TH

8-9 AM: Breakfast

9-9:15 AM: Open Remarks: One Waterford

9:15-10:15 AM: Opening Keynote: Engage Every Family

10:15-10:45 AM: Engagement Activity

10:45-11 AM: BREAK + DEMOS

11 AM-12 PM: Breakout Sessions (Implementing to Fidelity: Making Data-Driven Decisions | Engaging Families Early and Often | Waterford Programs: Designing with Purpose)

12-1 PM: Lunch

1-2 PM: Expert Roundtables (PreK, Pre K-2, K-3) | Focus Groups (Product, Market, Curriculum)

2-2:15 PM: BREAK + DEMOS

2:15-3:15 PM: Breakout Sessions (Implementing to Fidelity: Making Data-Driven Decisions | Engaging Families Early and Often | Waterford Programs: Designing with Purpose)

3:15-3:30 PM: BREAK + DEMOS

3:30-3:45 PM: What's Next Waterford?

3:45-4:45 PM: Closing Keynote: Jeremy Anderson

4:45-5 PM: Closing Remarks

5-5:30 PM: Engagement Activity: Meet & Greet with Jeremy Anderson

TUESDAY - APRIL 18TH

8-9 AM: Breakfast

9-9:15 AM: Introduction

9:15-9:45 AM: Virtual Site Visit: Volusia County Schools

9:45-10:30 AM: Volusia County Schools Q&A

10:30-11 AM: Engagement Activity



(1 of 3)



EMPLOYEE TRIP REQUEST

Check if Out of State _____

Name of Employee _____ Date _____

Employee's Current Assignment _____

Title of Conference or Activity _____

Location _____ Date(s) of Conference _____

Full Legal Name (for air travel) _____

Submit copy of Driver's License for flights – it must match the boarding pass.

Departure Date _____ AM _____ PM (check one) Return Date _____ AM _____ PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: _____ Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

*Costs are covered by which fund?
BE SPECIFIC PLEASE.*

General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$ _____	(mileage, air, ground, parking & toll) <i>see below</i>	_____
Registration	\$ _____		_____
Lodging	\$ _____		_____
Meals	\$ _____	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)	_____
Substitute	\$ _____	(calculate @ \$65 per day)	_____
Total	\$ _____		

Will a substitute be needed? _____ Yes _____ No (Remember to complete your sub request)

Principal's Approval _____ Signature _____ Date _____

Program Director's Approval _____ Signature *Mike Sign* _____ Date _____

Board of Education Approval _____ Date _____

*Refund for toll fees, parking and ground travel requires receipt.

Schedule of Events

Wednesday, June 28

8:00 a.m. – 9:30 a.m.
Spirit of Sport/Heart of the Arts Breakfast

**By invitation only*

8:30 a.m. – 3:00 p.m.
NFHS Board of Directors Meeting

9:30 a.m. – 11:30 a.m.
Spirit Summit

10:30 a.m. – 12:00 p.m.
National Records Committee Meeting

12:00 p.m. – 1:30 p.m.
Swimming and Diving Rules Interpreters Meeting and Discussion Forum

12:00 p.m. – 3:30 p.m.
Marketing Luncheon and Summit

1:00 p.m. – 6:00 p.m.
Registration

1:00 p.m. – 6:00 p.m.
Washington Host Committee Hospitality and Information Desk



1:00 p.m. – 6:00 p.m.
NFHS Foundation Fun Run/Walk Packet Pick-up



2:00 p.m. – 3:15 p.m.
Student Services Committee Meeting

2:00 p.m. – 4:00 p.m.
Finance Directors Summit

2:00 p.m. – 4:00 p.m.
Officials Advisory Committee Meeting

2:00 p.m. – 4:00 p.m.
Technology Summit

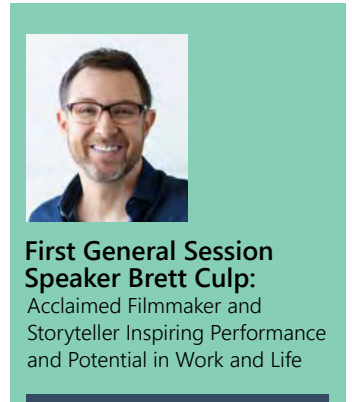
2:30 p.m. – 3:45 p.m.
NFHSLearn Summit

2:30 p.m. – 4:00 p.m.
Middle School Summit

3:30 p.m. – 4:00 p.m.
Moderator/Speaker Orientation

4:00 p.m. – 5:00 p.m.
Opening Ceremony – Spirit of Sport and Heart of the Arts Awards Presentations

5:15 p.m. – 6:00 p.m.
First General Session



First General Session Speaker Brett Culp:
 Acclaimed Filmmaker and Storyteller Inspiring Performance and Potential in Work and Life

6:00 p.m. – 8:00 p.m.
Welcome Dinner
**Families Welcome!*

Day 2

Thursday, June 29

6:00 a.m.

NFHS Foundation Fun Run/Walk

**Bus departs hotel lobby at 5:15 a.m.*



8:00 a.m. – 8:50 a.m.

Water Polo Breakfast

8:00 a.m. – 3:00 p.m.

Registration

8:00 a.m. – 3:00 p.m.

Washington Host Committee Hospitality and Information Desk



9:00 a.m. – 10:30 a.m.

Second General Session

Board of Directors Report – Sally Marquez, President, NFHS; NFHS Update – Karissa Niehoff, Chief Executive Officer, NFHS; and NFHS Staff

10:45 a.m. – 11:45 a.m.

First Workshop Session

1. Ice Hockey Discussion Forum
2. Officials Discussion Forum
3. Lacrosse Discussion Forum
4. Working with Your State Legislature
5. Lessons Learned from State Association Service
6. Generations: How to Work Seamlessly Through the Age Gaps in the Office
7. Best Practices for Publications and Communications
8. Technology Roundtable

12:00 p.m. – 1:00 p.m.

American Cancer Society Luncheon



12:00 p.m. – 1:30 p.m.

Spouse/Guest Lunch

12:00 p.m. – 1:30 p.m.

Women's Leadership Summit/Lunch

12:00 p.m. – 2:00 p.m.

Sports Information Directors Workshop

12:30 p.m. – 2:00 p.m.

Small States Meeting

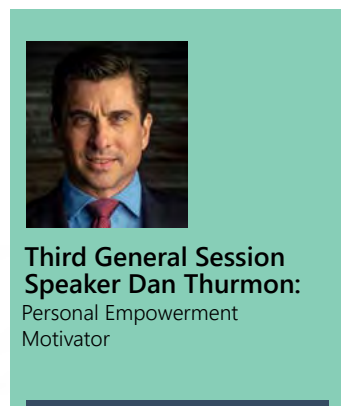
2:00 p.m. – 3:00 p.m.

Second Workshop Session (Roundtable #1)

9. Baseball Discussion Forum
10. Field Hockey Discussion Forum
11. Executive Directors Roundtable
12. Finance Roundtable
13. Name, Image and Likeness Update
14. What Does the Office of 2025 Look Like
15. Performing Arts Roundtable
16. Technology Roundtable

3:15 p.m. – 4:15 p.m.

Third General Session



Third General Session Speaker Dan Thurmon:
Personal Empowerment Motivator

4:30 p.m. – 6:00 p.m.

Football Rules Interpreters Meeting and Discussion Forum

4:30 p.m. – 6:30 p.m.

Women's Networking Social

**By invitation only*

**Supported by:* NFHS WOMEN IN LEADERSHIP

Day 3

Friday, June 30

7:00 a.m. – 7:50 a.m.
**Executive Directors
Mentoring Breakfast**

**By invitation only*

7:00 a.m. – 7:50 a.m.
**Performing Arts Summit
Breakfast**

7:00 a.m. – 8:00 a.m.
**High School Tackle Football
Committee**

8:00 a.m. – 9:15 a.m.
Girls Gymnastics Breakfast

8:00 a.m. – 9:15 a.m.
National Council Meeting

8:00 a.m. – 12:00 p.m.
NFHS Information Desk

8:00 a.m. – 12:00 p.m.
**Washington Host
Committee Hospitality
and Information Desk**



9:45 a.m. – 10:45 a.m.
Third Workshop Session

17. Track and Field Discussion
Forum

18. Golf Discussion Forum

19. Softball Discussion Forum

20. How to Make Student
Service/Advisory
Committees Effective

21. Sports Medicine
Discussion Forum

22. Board Policy
Development for the
Changing Workplace

23. Bench Bad Behavior –
Bringing Civility Back to
State Events

24. QR Codes and
Creative Uses of Tech
to Enhance the State
Event Experience

11:00 a.m. – 12:00 p.m.
**Fourth Workshop Session
(Roundtable #2)**

25. Marketing Roundtable

26. Board of Directors
Roundtable

27. Performing Arts
Roundtable

28. Assistants/Associates
Roundtable

12:15 p.m. – 1:30 p.m.
Summer Meeting Luncheon
NFHS Board of Directors
Awards Presentations,
Citation Presentations

1:45 p.m. – 3:15 p.m.
**Volleyball Rules
Interpreters Meeting
and Discussion Forum**

1:45 p.m. – 3:15 p.m.
**Soccer Rules Interpreters
Meeting and Discussion
Forum**

2:15 p.m. – 5:15 p.m.
Seattle Underground Tours
**Bus departs hotel lobby 30 minutes
prior to designated time slot.*

7:10 p.m.
**Tampa Bay Rays vs. Seattle
Mariners**
(Ticket Required)

Day 4

Saturday, July 1

7:00 a.m. – 7:50 a.m.
**NFHS Center for Officials
Services (COS) Breakfast**


7:45 a.m. – 8:45 a.m.
Tennis Breakfast

*Sponsored by: 

7:45 a.m. – 9:00 a.m.
Field Hockey Breakfast

*Sponsored by: 

8:00 a.m. – 8:50 a.m.
Golf Breakfast

8:00 a.m. – 8:50 a.m.
**NFHS Network
Update/Q&A
Breakfast** 

8:30 a.m. – 4:00 p.m.
NFHS Information Desk

8:30 a.m. – 4:00 p.m.
**Washington Host
Committee Hospitality
and Information Desk**



9:00 a.m. – 3:00 p.m.
Community Service Project

10:30 a.m. – 11:30 a.m.
Fifth Workshop Session

29. Tennis Discussion Forum

30. Social Media as an
Effective Marketing Tool

31. Financial Resilience of
the State Association

32. Resources for New
Assistant/Associate
Directors (Preservice-
3 Years)

33. Sports Medicine
Topic – Mental Health

34. Engaging New Officials

35. Effectively Using
NFHSLearn

11:45 a.m. – 12:45 p.m.
**Inclusion of Students with
Disabilities Discussion
Forum/Luncheon**

**By invitation only*

12:00 p.m.
**NFHS Hall of Fame Press
Conference**

1:30 p.m. – 2:45 p.m.
**Legal/Sports Medicine
Workshop**

3:00 p.m. – 4:00 p.m.
Sixth Workshop Session

36. Wrestling Discussion
Forum

37. Basketball Discussion
Forum


38. The Value of Having
a Certified AD at
Every School


39. Finances for the
Board 101

40. Athletic Associations
Working with Performing
Arts Associations

41. How to Build Partnerships
in Your State

42. Executive Directors
Roundtable

5:00 p.m. – 6:00 p.m.
**NFHS Foundation
Hall of Fame
Banquet Reception** 

6:00 p.m. – 8:30 p.m.
**NFHS Hall of Fame
Banquet** 

8:45 p.m.
**Post-Banquet NFHS Hall
of Fame Autograph
Session**



EMPLOYEE TRIP REQUEST

Check if Out of State

Sharolyn LeGrande
Name of Employee

3-9-2023
Date

Employee's Current Assignment Keyboarding Teacher / Yearbook Adviser

Title of Conference or Activity Josten's Adviser University

Location Dallas Texas Date(s) of Conference July 8 - 11, 2023

Full Legal Name (for air travel) _____

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date July 7 AM PM (check one) Return Date July 12 AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Training with a wide range of classes with practical teaching strategies for developing a high-quality publication classes on topics of photography, graphic design, SEL, educational equity, classroom management and grading. Gain hands-on experience with yearbook technology and better familiarize yourself with Jostens resources, technology and customer support

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

Costs are covered by which fund?
BE SPECIFIC PLEASE.
General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$ 300.00	(mileage, air, ground, parking & toll) see below	Yearbook Fund
Registration	\$ 550.00		Yearbook Fund
Lodging	\$ 1,200.00		Yearbook Fund
Meals	\$ 200.00	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)	Yearbook Fund
Substitute	\$	(calculate @ \$65 per day)	
Total	\$ 2,250.00		

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval [Signature] 4/6/23
Signature Date

Program Director's Approval _____
Signature Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.



UNIQUELY FOR YEARBOOK ADVISERS

Training opportunities specific to the yearbook classroom can be hard to find. There isn't a Yearbook Advising class in college. Luckily, yearbook advisers can get all that information at Jostens Adviser University in just three days!

Jostens Adviser University (JAU) offers a comprehensive training opportunity specifically for yearbook advisers at any stage in their career. In addition to a wide range of classes with practical teaching strategies for developing a high-quality publication, attendees will also have the chance to connect with fellow yearbook advisers and consult one-on-one with industry experts. Whether just starting out, new to Jostens or a seasoned yearbook veteran, JAU has something for everyone.



Location: Hilton Anatole | Dallas, TX

– TENTATIVE SCHEDULE –

SATURDAY, JULY 08, 2023

Morning: Pre-Con. Seminar (Yearbook 101 only)
Afternoon: Opening Session
PLC Meeting Time
Evening: Adviser Reception

SUNDAY, JULY 09, 2023

All day: Story Share, PLC Meeting Time, Breakout Sessions & Adviser Activities (breakfast & lunch provided)

MONDAY, JULY 10, 2023

All day: Story Share, PLC Meeting Time, (ends at 4pm) Breakout Sessions, Closing (breakfast & lunch provided)

TUESDAY, JULY 11, 2023

Morning: Seminars, 4 hrs (optional) +\$75 registration fee

– COST –

REGISTRATION

- Early Bird (first 50): \$495
- Standard (next 50): \$525
- Full Price (all remaining): \$550
- Post-Conference Seminar: \$75

HOTEL

\$229 per night plus tax (king or double)

A SNEAK PEEK OF THE WORKSHOP



PLCs: Attendees will join a professional learning community (PLC) based on their interest and experience.



Electives: A variety of topics and styles that allow advisers to customize their learning.



Adviser-Centered Events: Connect with fellow advisers through keynote talks and interactive activities.

For details and registration, visit: www.jostensevents.com/JAU23



LeBron Post No. 58

The American Legion

Box 69
GUTHRIE, OKLAHOMA 73044
405-282-2589

14 March 14, 2023

Re: Request for Transportation of Langston Band to 89er Parade

Dear Dr Simpson:

Please consider this letter as a formal request to arrange transportation for Langston Band to attend our 89er Parade. I have contacted the transportation department. I have also included an attachment of equipment and personnel needed, plus an estimate of cost.

Please contact me if have any questions.

Yours respectfully,

Marsha K Hudson
(405) 812-8625
1st Vice Commander

RECEIVED

MAR 20 2023

**OFFICE OF THE SUPERINTENDENT
GUTHRIE PUBLIC SCHOOLS**

Quotation

Company Address	Instructional Empowerment, Inc. dba Learning Services International dba Marzano Evaluation Center 175 Cornell Rd., Suite 18 Blairsville, PA 15717 US	Quote Number	Q-30172
Vendor Account No.	17810	Expiration Date	
Program Partner	Claire Erwin	Payment Terms	Net 30
Phone	805-470-9234		

Make checks payable to: Instructional Empowerment, Inc.
Fax Signed Quote to: (724) 240-6475

Bill To Name	Guthrie School District I-01	Contact Name	Doug Ogle
Bill To	802 E Vilas	Phone	405-282-8900
	Guthrie, OK 73044	Email	doug.ogle@guthrieips.net
	US		

NOTE: On-site Professional Development sessions require a minimum of a **30-day** advance notice. Purchase Orders must be received prior to any date or faculty requests can be honored. Any Professional Development requested with less than 30-day's notice is subject to faculty availability and a \$500 expediting fee.

QTY	PRODUCT	CODE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2.00	IE Observation Annual License, Marzano (Building) - Renewal	TEC-iO-R1y-Bdg-102-Marz	IE Observation Annual License, Marzano (Building) - Renewal. 1-year license including up to 102 user licenses. <ul style="list-style-type: none"> • Guthrie School District IE Observation Renewal 2023-2024 • Renewal Terms: 8/1/2023-7/31/2024 	USD 2,493.00	USD 4,986.00
TOTAL:					USD 4,986.00

Notes:

Instructional Empowerment, Inc. Terms & Conditions

Customer Acknowledgment

Customer acknowledges agreement with these Terms & Conditions of Sale by placement of an order to purchase products or services from Instructional Empowerment, Inc. or associated DBAs.

Prices

Prices quoted are good for 30 days from the date of proposal or quote, unless otherwise stated in writing. All prices stated in USD unless otherwise noted.

Payment

Purchase order or payment is required prior to order fulfillment. Make checks payable in USD to "Instructional Empowerment, Inc." or "Marzano Evaluation Center," and submit to 175 Cornell Road, Suite 18, Blairsville, PA 15717.

Purchase Orders

Please reference quote number (shown above) on all purchase orders. Purchase orders should be sent to Instructional Empowerment, Inc. or associated DBAs, 175 Cornell Road, Suite 18, Blairsville, PA 15717 or faxed to (724) 240-6475 or emailed to: orders@instructionalempowerment.com

Terms

Standard payment terms are net 30 from date of invoice. Seller reserves the right to charge interest at the rate of 0.5% per month on past due balances. Seller also reserves the right to submit invoices greater than 90 days past due to a third party agency for collection.

Scheduling

On-site training and professional development sessions requires 30 days advance notice. Purchase order or payment must be received before training dates can be reserved. Trainings scheduled at the Customer's request with less than 30 days advance notice are subject to availability and a \$500 expediting fee. All training sessions must be scheduled no later than 12 months following receipt of purchase order.

Cancellation/Rescheduling

Virtual Sessions may be cancelled or rescheduled 7 or more calendar days before the scheduled date of the event without a penalty. Customers who cancel/reschedule the virtual session within 1-6 calendars days prior to the event, will be charged 50% of the event price. If a customer does not show up for the event or cancels the event on the day of the training, will still be responsible for 100% of the event price.

On-Site Trainings may be cancelled or rescheduled 14 or more calendar days before the scheduled training date without a penalty. Customers who cancel/reschedule the on-site training up to 3 calendar days prior to the training, will be charged 50% of the training price after 3 days will be 100% of the training. If a customer does not show up for training or cancels the training on the day it was scheduled, will be responsible for 100% of the training price.

All cancellation or rescheduling requests, should be emailed to: scheduling@instructionalempowerment.com or call toll free 1-866-731-1999.

FORCE MAJEURE. Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion.

Shipping and Handling

Shipping and Handling for print materials shown at standard ground rates. Please allow 7-10 business days for order processing and delivery. Expedited or overnight shipping available for some items. Additional fees may apply.

Instructional Empowerment, Inc. will fulfill your order based on the quantity of materials shown on your purchase order. Should you request additional copies of materials, you will be invoiced for the materials plus shipping and handling. Expedited or overnight shipping may apply.

Sales, Use, Value Add and other Taxes

Customers exempt from sales taxes must provide a copy of their current exemption certificate, if applicable. Instructional Empowerment, Inc. reserves the right to charge sales, use, and/or value added tax in addition to quoted product prices as required by taxing authorities, if applicable. Actual sales tax billed will be based on Seller's sales tax collection requirements and Customer's current jurisdiction rates in effect on the date of invoice.

Materials Reprint Licenses

Professional development sessions and related materials are revised periodically to reflect most current research and provide the best possible experience for the learners. Updates to materials covered under reprint licenses will be provided free of charge upon request during the terms of the license. Customers are advised to print only sufficient quantities to cover their immediate training needs.

Recording of Presentations

All audio and video recording is prohibited without written consent from Instructional Empowerment, Inc.

Signature: _____

Effective Date: ____/____/____

Name (Print): _____

Title: _____

Please sign and return with Purchase Order.

THANK YOU FOR YOUR BUSINESS!



150 Parkshore Dr, Folsom, CA 95630
 Remit Email: mithu.singh@powerschool.com
 Quote Date: 22-FEB-2023
 Quote #: Q-757534-1

Prepared By: Mithu Singh
 Customer Name: Guthrie Independent School District 1
 Contract Term: 12 Months
 Start Date: 1-JUL-2023
 End Date: 30-JUN-2024
 Billing Frequency: Annually

Customer Contact: Doug Ogle
 Title: Assistant Superintendent
 Address: 802 E. Vilas
 City: Guthrie
 State/Province: Oklahoma
 Zip Code: 73044
 Phone #: 4052828900

Product Description	Quantity	Unit	Unit Price	Extended Price
Initial Term 1-JUL-2023 - 30-JUN-2024				
License and Subscription Fees				
UT Applicant Tracking		1.00	Students	USD 5,872.89
License and Subscription Totals:				USD 5,872.89

Quote Total	
Initial Term	1-JUL-2023 - 30-JUN-2024
Amount To Be Invoiced	USD 5,872.89

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at https://www.powerschool.com/MSA_Feb2022/, as may be amended.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Guthrie Independent School District 1

Signature:

Signature:



Printed Name: Eric Shander

Printed Name:

Doug Ogle

Title: Chief Financial Officer

Title:

Assistant Superintendent

Date: 22-FEB-2023

Date:

PO Number: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
MARCH 6, 2023**

MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE GUTHRIE HIGH SCHOOL, 200 CROOKS DRIVE, GUTHRIE, OKLAHOMA ON MARCH 6, 2023.

Board Members Present: S. Janna Pierson, Gail Davis, Tina Smedley, Chris Schroder, Ron Plagg and Travis Sallee

Board Member Absent: Matt Girard

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of
Federal Programs
Dr. Michelle Chapple, CFO
Angie Young, Director of Special Services
Dee Benson, Director of Technology
Cody Thompson, Director of Operations,
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by President Sallee at 6:30 p.m.
2. Members Gail Davis, S. Janna Pierson, Ron Plagg, Tina Smedley, Chris Schroder and Travis Sallee were present for roll call.

Member Matt Girard was not present for roll call.

3. A quorum was established.
4. President Sallee asked everyone to stand and join him in the Pledge of Allegiance.
5. President Sallee asked everyone to join him in a Moment of Silence.
6. President Sallee called for presentation of Employee and Student Recognition.

Mr. Ogle gave a presentation of the Employee of the Month. The March 2023 Support Employee of the Month was Ana Salas-Ocampo and she was nominated by Carly Black and Jessica West. The Certified Employee of the Month was Scott

Peterman and he was nominated by Chris Raney. Nominated for Student of the Month by Tammy Adams was Zane Seifert, a 5th grader at GUES. Blake Wimsey from Foundation Insurance presented Zane with a \$50 Walmart Gift Card.

- 7. President Sallee called for presentation of State Champion Wrestlers Recognition.**

Dr. Simpson called Athletic Director Jon Chappell to introduce the Coaches and State Wrestlers Recognition. Athletic Director Jon Chappell introduced Head Coach Jadon Davenport, Assistant Coach Jeromy Davenport, Kaiden Herendeen, Eli Kirk, Braden Hall and Kahleah Kirk. Congratulations to our Bluejay State Champions!

- 8A. President Sallee asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there were no citizens registered to speak to the board.

- 8B. President Sallee called for any comments to the Board by Board members.**

There were no comments to the Board by Board members.

- 9 President Sallee called for Superintendent's Reports.**

**Superintendent Simpson reported on the following:
Board Member Training Balances for continuing education are at your seat. If you notice a discrepancy, please see Samantha.**

**Dr. Simpson gave State Wrestling Results.
In Girls Division- Khaleah Kirk State Champion 125 pounds. Khaleah is a senior.
In Boys Division- the team finished 5th place. Kaedin Herendeen State Champion 106lbs. Kaedin is a sophomore. Eli Kirk State Champion 126 pounds. Eli is a senior. Braden Hall State Champion 250 pounds. Braden is a senior and was named outstanding wrestler.**

We had a call from Olive Garden Manager about our wrestlers. It was great feedback. He raved about how respectful and responsible our entire Guthrie Wrestling Team was in the restaurant.

Next week is Spring Break- March 13-17 there will be no school.

- 10. President Sallee called for action on the Consent Agenda.**

A motion was made by Davis and seconded by Pierson to approve the Consent Agenda.

The motion carried with 6 ayes and 0 nays.

- 11A. President Sallee called for recommendation, consideration and action upon contract renewal with Municipal Accounting Systems, Inc. for accounting applications for 2023-2024.**

A motion was made by Schroder and seconded by Davis to approve contract renewal with Municipal Accounting Systems, Inc. for accounting applications for 2023-2024.

The motion carried with 6 ayes and 0 nays.

- 11B. President Sallee called for recommendation, consideration and action upon contract with S&B CPA's Associates, PLLC for auditing services for 2023-2024 for fiscal year 2022-2023.**

A motion was made by Pierson and seconded by Plagg to approve the contract with S&B CPA's Associates, PLLC for auditing services for 2023-2024 for fiscal year 2022-2023.

The motion carried with 6 ayes and 0 nays.

- 11C. President Sallee called for recommendation, consideration and action upon request from Runnin' Funds Booster Club to become a sanctioned organization.**

A motion was made by Smedley and seconded by Schroder to approve the request from Runnin' Funds Booster Club to become a sanctioned organization.

The motion carried with 6 ayes and 0 nays.

- 11D. President Sallee called for recommendation, consideration and action upon K-6 Remedial Summer School Program.**

A motion was made by Plagg and seconded by Pierson to approve the K-6 Remedial Summer School Program.

The motion carried with 6 ayes and 0 nays.

- 11E. President Sallee called for recommendation, consideration and action on District Policy F-5 Transfers Exhibit A.**

A motion was made by Smedley and seconded by Davis to approve District Policy F-5 Transfers Exhibit A.

The motion carried with 6 ayes and 0 nays.

- 12. President Sallee called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignments as listed for 2022-2023, discussion of all building level administrator's contracts as listed for 2023-2024, and periodic annual evaluation of Dr. Michael Simpson, Superintendent of Schools, discussing purchase or appraisal of real property, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3 and 7 and 70 OKLA. STAT. Section 5-118.**

- 12A. A motion was made by Schroder and seconded by Smedley to go into executive session.**

The motion carried with 6 ayes and 0 nays. Executive session began at 6:49 p.m.

- 12B. President Sallee acknowledged the Board's return to open session at 8:15 p.m.**

- 12C. President Sallee stated that in executive session only those items listed in Agenda Item 12 were discussed and no votes were taken.**

- 13. President Sallee called for vote on action as set out on the Personnel Reports.**

A motion was made by Plagg and seconded by Pierson to approve the Personnel Reports.

The motion carried with 6 ayes and 0 nays.

- 14. President Sallee called for recommendation and action upon recommendation of extra-duty assignments as listed for 2022-2023.**

A motion was made by Davis and seconded by Smedley to approve the extra-duty assignment as listed for 2022-2023.

The motion carried with 6 ayes and 0 nays.

- 15. President Sallee called for recommendation, consideration and action upon building level administrator's contracts as listed for 2023-2024 without specification for salary or assignment.**

A motion was made by Schroder and seconded by Pierson to approve building level administrator's contracts as listed for 2023-2024 without specification for salary or assignment.

The motion carried with 6 ayes and 0 nays.

- 16. President Sallee called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there was one resignation and handed a copy of the resignation of Susan Davison to the Board Members.

A motion was made by Smedley and seconded by Davis to accept the resignation of Susan Davison.

The motion carried with 6 ayes and 0 nays.

- 17. President Sallee called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

- 18. President Sallee called for the meeting to be adjourned.**

A motion was made by Plagg and seconded by Schroder to adjourn the meeting.

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 8:19 p.m.

Samantha Stewart, Minutes Clerk

Travis Sallee, President



EXCLUSIVE SUPPLIER AGREEMENT

BSN SPORTS, LLC, a Delaware limited liability company (“BSN SPORTS”), is pleased to offer the **INDEPENDENT SCHOOL DISTRICT NO. 1 OF LOGAN COUNTY, OKLAHOMA** (“School”) the **BSN SPORTS EXCLUSIVE SUPPLIER AGREEMENT** (the “Agreement”) for the purchase and supply of NIKE apparel and footwear along with all other footwear, apparel & equipment offered for sale to School by BSN SPORTS.

Benefits:

- 1. “Premier Pricing”** shall apply to all footwear, apparel and equipment purchased by School at the following rates*:
 - **35%** off retail price on all NIKE apparel
 - **30%** off retail price on all NIKE footwear and equipment
 - **35%** off retail price on all NIKE Custom uniforms purchased within the timeframe specified in the BSN SPORTS uniform Schedule.
 - **15%** off catalog price on all BSN SPORTS proprietary products (as defined below) from BSN SPORTS catalog (exclusive of closeout and sale items)
 - BSN SPORTS proprietary products are identified in our catalog with a black star icon next to the product code.
 - **10%** minimum off catalog price on all non-branded products from BSN SPORTS catalog.
 - BSN SPORTS catalog non-branded products are products distributed by BSN SPORTS from a third-party manufacturer such as Wilson, Spalding, Rawlings, etc.
- 2. NIKE Team Sports Product Allotment:** School shall receive the following in free NIKE promotional product calculated at NIKE retail prices and redeemable from the applicable approved NIKE promotional catalogs:
 - Year 1-5: **\$10,000** in NIKE promotional product at retail price
 - Promotional product allocation is the sole responsibility of school.
 - Unused promotional product amounts, as of 5:00 pm on 4/15 of each year of the agreement, are forfeited. As a result, promotional merchandise cannot be carried over from one school year to the next.
- 3. BSN SPORTS Signing Bonus:** BSN SPORTS will provide a one-time \$2,500 signing bonus. The bonus will be used on BSN Promotional product at retail price.
- 4. Product Rebate:** Subject to the terms below, at the end of each school year of this Agreement, the School will receive a Product Rebate including selected products from BSN. The Product Rebate will be selected from a list of products provided by BSN and subject to availability at the time of order. Product Rebates are available after the requirements below are met and must be utilized during each school budget year. All Product Rebates will be redeemed in May and June. A Product Rebate balance does not carry over from year to year.

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK&FIELD
STRENGTH&
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES&BLEACHERS
COACHING
AQUATICS



The product rebate will be a percent of the total spend for each year of the Agreement. This rebate will be used on BSN Product and Nike Promotional Items.

Annual Spending Level	Annual Rebate Amount:
\$100,000 +	10% of annual spend; 50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price
\$50,000-\$99,999	7% of annual spend; 50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price
\$0-\$49,999	5% of annual spend; 50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price

5. **BSN/Impact Branding:** Varsity Brands will provide a **PLATINUM** Branding Package.
6. **BSN SPORTS Service Promise:** BSN SPORTS will provide a dedicated sales professional (“BSN SPORTS Representative”) to conduct bi-weekly on-site visits to School throughout the term of this Agreement. BSN SPORTS Representative will be responsible for showing product samples, communicating order deadlines and providing 24-hour response for all questions and concerns. BSN SPORTS will also carry a minimum of \$25 Million dollars of NIKE product at any given time.

Terms and Conditions:

1. **Exclusive Supplier.** School will use BSN SPORTS as their exclusive supplier for all of its athletic apparel, footwear, and equipment needs. It is also agreed that School will adhere to the BSN SPORTS product planning calendar to help ensure availability and delivery in a timely manner. The School is not obligated to purchase any minimum quantity or dollar amount during any year of the Term of this Agreement.
2. **NIKE Apparel at Events.** School’s coaching staff and athletes will only wear NIKE branded footwear and apparel at competitions whenever possible.
3. **Purchase of NIKE & Other Products.** School shall notify its athletes that My Team Shop, which is operated and owned by BSN SPORTS, will serve as the online purchasing site for all additional NIKE products purchased directly by athletes, as well as their family and friends. School cannot guarantee that athletes and their family and friends will exclusively use the My Team Shop to purchase NIKE products per the NIKE rebate agreement. Each sport will offer at least one My Team Shop opportunity to their student athlete families/fans/alumni per year throughout length of agreement. The District Athletic office will receive 10% back on all MTS shops generated by every sport to be spent on apparel or equipment needs. Purchases through My Team Shop will be included in annual spending level totals.
4. **Promotion.** School will promote this partnership through public announcements at events and signage (provided by BSN SPORTS) at football, basketball, baseball games and any other sporting event. A ½ page advertisement supplied by BSN SPORTS shall appear in School’s media guide distributed or displayed at any such event. Also, BSN SPORTS will receive: (i) two (2) tickets or passes, as applicable, to all School athletic games, competitions, and

FOOTBALL
 BASKETBALL
 VOLLEYBALL
 SOCCER
 BASEBALL
 LACROSSE
 TENNIS
 SOFTBALL
 UNIFORMS
 TRACK&FIELD
 STRENGTH&
 FITNESS
 WRESTLING
 SPORTS MED
 SPEED
 AGILITY
 SCOREBOARDS
 BENCHES&BLEACHERS
 COACHING
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tournaments or similar events, and (ii) one (1) vendor / athletic parking pass for use by the BSN SPORTS Representative for sales calls, meetings, presentations and campus visits. BSN SPORTS will receive 1 free hole sponsorship and foursome at annual golf outing. Static logos for BSN SPORTS & NIKE to appear on banner of athletic department website as the official supplier.

5. **Payment Terms.** School must be current on all payment obligations to BSN SPORTS to be eligible for all promotional products and rebates. Payments will be made within thirty (30) days of purchases unless alternate payment arrangements have been made and agreed to in writing by both parties.
6. **Additional Charges.** Decoration charges (including charges for embroidery and screen printing) are extra.
7. **Exclusions.** Products sold through Varsity Brands companies, Varsity Spirit & Herff Jones, will not be included in spending level totals.
8. **Freight and Shipping.** School is responsible for all freight/shipping charges. Non-truck items will be 3% and truck items will be 10%.
9. **Term of Agreement.** The term of this Agreement shall be for five (5) years, beginning on March 15, 2023, and continuing through June 30, 2028 (the "Initial Term" unless earlier terminated in accordance with this Agreement. This Agreement may be renewed by the parties for successive one (1) year terms (each a "Renewal Term" and together with the Initial Term, the "Term"); provided that: (i) School may solicit offers from competitors of BSN SPORTS for the provision of apparel, footwear, and equipment to commence after the Initial Term or then-current Renewal Term until six months prior to the expiration of the Initial Term or such Renewal Term (the "Shopping Period"); (ii) should School receive an offer during the Shopping Period, School shall communicate such offer to BSN SPORTS and provide BSN SPORTS with the opportunity to match such terms in the following Renewal Term. In any event, the parties may renew this Agreement in writing signed by both parties no later than ninety (90) days before the expiration of the Initial Term or then-current Renewal Term.
10. **Force Majeure Event.** Neither party shall be liable to the other for any costs or damage (including consequential and liquidated damages), arising out of delay or nonperformance under this Agreement arising, directly or indirectly, out of a Force Majeure Event including, without limitation, strike, work stoppage, fire, earthquake, flood, windstorm, riot, accident, acts of war or terrorism, civil or military disturbances, pandemic, nuclear or natural catastrophes or acts of God, court order or injunction, an order or directive restricting action by a relevant governmental authority, and interruptions, loss or malfunctions of utilities, communications or computer (software and hardware) services, or any other similar event that is beyond the reasonable control of the parties. The parties agree and acknowledge that, in no event, shall additional expenses or other adverse financial conditions be deemed a Force Majeure Event. Upon such Force Majeure Event, the inability to comply with any term of this Agreement shall be excused and either party shall be

FOOTBALL
BASKETBALL
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released from all current and future obligations under the Agreement provided that (i) written notice setting forth in detail the nature of the Force Majeure Event is given by such party to the other party as soon as such party is aware of the Force Majeure Event; and (ii) such party shall use all commercially reasonable efforts to minimize the extent of delay or nonperformance caused by the Force Majeure event.

- 11. COVID-19.** The parties acknowledge the ongoing risk and uncertainty regarding the impact of COVID-19 on their obligations under this Agreement. Notwithstanding the potential foreseeability of such impact, the parties acknowledge and agree that any actions taken by one party in response to or in compliance with recommendations, guidance, orders or other actions or directives of governmental or other applicable authorities with expertise in infectious diseases (e.g., WHO, CDC, NIAID, etc.) pertaining to COVID-19 shall constitute a Force Majeure event under this Agreement. In addition, if either party reasonably and in good faith determines that COVID-19 has made its obligations under this Agreement unworkable or overly burdensome, the affected party may terminate or postpone the Agreement without penalty, provided written notice is provided to the other party at least 30 days before the event.
- 12. Termination of Agreement.** If BSN SPORTS or School should fail to perform or be in breach of any of the warranties, representation, covenants or obligations contained in this Agreement, or anticipatorily breach this Agreement, and such default is not curable or such default is curable but remains uncured for thirty (30) days after written notice thereof has been given to the defaulting party, the other party, at its sole election, may immediately terminate this Agreement with written notice to the defaulting party.
- 13. Confidentiality.** Excluding disclosures made to attorneys, auditors, or other third party consultants, the terms and conditions of this Agreement are absolutely confidential between the parties and shall not be disclosed to anyone else, except as shall be necessary to effectuate its terms or to meet any legally required disclosure, including disclosure under Oklahoma Open Records Act (Freedom of Information Act). Any disclosure in violation of this section shall be deemed a breach of this Agreement.
- 14. Severability.** Should any provision of this Agreement be found to be invalid, illegal, or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions hereof.
- 15. Non-waiver.** Non-enforcement of any provision of this Agreement by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- 16. Headings.** The headings in this Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of this Agreement.
- 17. Assignments.** Except for assignments pursuant to a Change of Control, this Agreement is not assignable in whole or in part by either party without the prior written consent of the

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WRESTLING
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non-assigning party, which consent shall not be unreasonably withheld, but is binding on any corporate successor of either party. As used herein, a “Change of Control” means a merger, sale, transfer, or other disposal of all or substantially all of the assets of the assignee or its ultimate direct or indirect parent corporation or holding company in one or more transactions.

18. Notices. Any notice or other communication provided under this Agreement will be in writing and will be effective either when delivered personally to the other party, or five (5) days following deposit into the United States mail (certified mail, return receipt requested), or upon overnight delivery service (with confirmation of delivery), addressed to such party at the address set forth herein, or upon electronic delivery by confirmed means.

If to BSN SPORTS:
BSN SPORTS, LLC
14460 Varsity Brands Way
Farmers Branch, TX 75244
ATTN: CHRIS CRAWFORD

With a copy to:
Varsity Brands, LLC
14460 Varsity Brands Way
Farmers Branch, TX 75244
ATTN: Chief Legal Officer

If to School:
Guthrie Public Schools
803 East Villas Avenue
Guthrie, OK 73044
ATTN: Mike Simpson, Superintendent

19. Governing Law. This Agreement shall be interpreted and construed in accordance with the laws of the State of Oklahoma.

20. Modification of Agreement. This document contains the entire Agreement between the parties and may not be changed, modified, amended, or supplemented except by express written agreement signed by both parties.

This Agreement is made and entered into by and between the parties this ____ day of March, 2023.

Signed: _____

Independent School District No. 1 of
Logan County, Oklahoma

By _____
President, Board of Education

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK & FIELD
STRENGTH &
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES & BLEACHERS
COACHING
AQUATICS



BSN SPORTS™

Signed: 

SALES MANAGER

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK&FIELD
STRENGTH&
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES&BLEACHERS
COACHING
AQUATICS



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/12/2023
Quote No. 276425
Acct. No. 03:gu:OK:12224089
Total \$52,265.00
Pricing Expires 6/30/2024

Guthrie School District 1
802 E Vilas Ave
Guthrie OK 73044

We appreciate the continued opportunity to serve Guthrie!

Payment Schedule	Contract Start	Contract End
	7/1/2023	6/30/2024

Qty	Description	Comment	End Date
Guthrie High School			
1	Digital Libraries 6-12 Comprehensive All Site License (MS and HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep)		06/30/2024
1	Edgenuity Academic Integrity Add-on - Includes Plagiarism Checker and Speed Radar		06/30/2024
1	IS 6-12 Concept Coaching Site License Add-on		06/30/2024
Guthrie Junior High School			
1	Digital Libraries 6-12 Comprehensive All Site License (MS and HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep)		06/30/2024
1	Edgenuity Academic Integrity Add-on - Includes Plagiarism Checker and Speed Radar		06/30/2024
Guthrie School District 1			

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <https://www.imaginelearning.com/standard-terms-and-conditions>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Kate Baxter
Account Executive
480-772-9717
kate.baxter@imaginelearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 2/12/2023
Quote No. 276425
Acct. No. 03:gu:OK:12224089
Total \$52,265.00
Pricing Expires 6/30/2024

Qty	Description	Comment	End Date
1	Professional Development Webinar Training		06/30/2024

Subtotal \$52,265.00
Total \$52,265.00



Guthrie Public Schools

Memo

To: Dr. Simpson and Guthrie Board of Education
From: Carmen Walters, Executive Director
Date: March 20, 2023
Re: OKDHS School-Based Specialists Agreement

Attached is a copy of the 2023-2024 agreement between Guthrie Public Schools and the Oklahoma Department of Human Services (OKDHS) in order to provide School-Based Specialists.

This will be year three for Guthrie Public Schools to partner with the OKDHS School-Based Services Program. The School-Based Program is a partnership between DHS and local school systems. Through the partnership, School-Based Specialists (SBS) are placed in the schools throughout the district to provide services to students and their families. The program's mission is to ensure that children are mentally and physically ready to learn and have healthy and supportive families. The specialists help address a variety of issues that could be hindering a student's success; such as attendance, food insecurities, basic needs, mental health, behavior issues, health, hygiene, home life situations, and transportation.

The cost for the 2023-2024 Agreement is 50% of the School-Based Specialists salary, benefits, and administrative costs totaling \$110,898.00 that the district would be responsible for. ESSER III American Rescue Funds (ARP) will be utilized to cover the cost.

I recommend approval of the agreement between Guthrie Public Schools and the Oklahoma Department of Human Services.

SCHOOL-BASED SERVICES AGREEMENT

THIS AGREEMENT is entered between the Oklahoma Department of Human Services (OKDHS) and Guthrie Public Schools in order to provide a School-Based Specialist to be placed at the school(s). The term of this Agreement begins July 1, 2023 and ends June 30, 2024. OKDHS and Guthrie Public Schools may be referred to collectively herein as "the Parties."

WHEREAS, OKDHS desires to place an OKDHS School-Based Specialist in the school(s) to provide a collaborative link between the school(s) and OKDHS, community partners, and resources.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

OKDHS Responsibilities:

1. OKDHS will provide an employee, hereinafter referred to as a School-Based Specialist (SBS) to be placed in school(s) designated by GPS beginning at such time DHS has an employee placed in the SBS position for GPS.
2. OKDHS will provide the same benefits to the SBS including but not limited to; workers compensation, state holidays and leave as listed for the SBS' qualifications and tenure.
3. The SBS will retain the same rights and privileges and the same obligations set forth in OKDHS policy. The SBS will maintain office hours similar to the school staff members and shall be no less and no more than forty (40) hours per week.
4. OKDHS shall at all times supervise the SBS, OKDHS will advise GPS of the supervisor's name and contact information. OKDHS shall appraise SBS' performance.
5. SBS will request leave in advance except in the event of an emergency and OKDHS will notify GPS.
6. The SBS will adhere to OKDHS' and GPS confidentiality requirements, and GPS dress code and standards of conduct.
7. OKDHS will bill GPS quarterly for 50% of the SBS' salary, benefits and administrative costs.
8. OKDHS will be responsible for maintenance and support for computer, equipment, and cell phones and retains ownership thereof.
9. In the event that GPS deems that Distance Learning is necessary for reasons of health and safety, OKDHS will continue to supply the SBS Workers to perform the same services using means appropriate to Distance Learning.

1. GPS will provide office space conducive for confidential interviewing and case management.
2. GPS will advise the SBS and his/her supervisor of all rules and regulations applicable to SBS' job duties.
3. GPS shall pay OKDHS 50% of the SBS' salary, benefits, and administrative costs within forty-five (45) days of receiving a proper invoice from OKDHS.
4. GPS will assign an employee to act as a liaison between GPS and DHS' supervisor for periodic review of the program and for input into SBS' performance appraisal.
5. GPS will provide broadband connectivity to allow VPN connection for the SBS either through its existing network or a dedicated connection for OKDHS' computers.
6. GPS will supply OKDHS with all administrative data necessary for administration of the program, as allowed by state and federal law.
7. In the event that GPS deems that Distance Learning is necessary for reasons of health and safety, it will continue to pay for the SBS positions at the agreed upon rate.

General Provisions:

1. Neither Party hereto shall assign or transfer its rights or obligations pursuant to this Agreement without prior written consent of the other party's consent will not be held unreasonably.
2. Either Party hereto may terminate without cause with thirty (30) days written notice.
3. DHS is the employer of the SBS and GPS will have no rights or obligations to the SBS as an employer for withholding remittance of taxes, insurance, FICA, etc.
4. The Parties have or will have by the date services are delivered under its control the personal services, labor and equipment or facilities to perform work required from it pursuant to this Agreement.
5. Unavailability of Funding: Neither Party can guarantee the continued availability of funding for this project, notwithstanding the consideration herein. In the event funds to finance reduce the contract consideration upon notice in writing to the other Party. Each Party retains absolute discretion as to whether its funding is available.
6. Confidential Information: Each Party recognizes the other has and will acquire client/student information which must be protected from improper disclosure. Neither Party, whether directly or indirectly, shall divulge, disclose or otherwise communicate such information to third parties without the prior written consent of the other.
7. HIPAA Privacy Rule: The Parties agree to use and disclose Protected Health Information in compliance with the "Privacy Rule" of the Health Insurance Portability and Accountability Act of 1996 set forth in 45 C.F.R. Parts 160 and 164.

8. Family Education Rights and Privacy Act (FERPA): The SBS shall use and disclose student educational records and family information in compliance with FERPA, 20 U.S.C. §1232g, 34 C.F.R. Part 99.

OKLAHOMA DEPARTMENT
OF
HUMAN SERVICES

GUTHRIE PUBLIC SCHOOLS

By: _____

By: _____

Title: _____

Title: _____

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OKLAHOMA DEPARTMENT
OF
HUMAN SERVICES

By: _____

Title: _____

GUTHRIE PUBLIC SCHOOLS

By: _____

Title: _____

S & B CPA's & Associates, PLLC
302 North Independence, Suite 103
Enid, Oklahoma 73701
580-234-5468

March 30, 2023

Dr. Michelle Chapple
Chief Financial Officer
Guthrie School District ISD #001
802 East Vilas
Guthrie School District, Oklahoma 73044

We are pleased to confirm our understanding of the services we are to provide for Guthrie School District ISD #001, Logan County, Oklahoma, for the year ended June 30, 2023. We will audit the fund type and account group financial statements, including the related notes to the financial statements and including budget and actual, of Guthrie School District as of and for the year ended June 30, 2023, which collectively comprise the District's financial statements using Oklahoma State Department of Education audit guide format #3. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI) to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. However, because the District's financial statements are presented in a regulatory format, no RSI is presented.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

- Schedule of Expenditures of Federal Awards
- District's Corrective Action Plan (if required)

In addition, we will assist you in preparing the following additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

- Supplemental Information
- Annual Estimate of Needs
- Full Supplemental Estimate, Form 150
- Forms 307 and 308

Audit Objective

The objective of our audit is the expression of an opinion as to whether the combined fund type and account group financial statements, including budget and actual, are fairly presented, in all material respects, in conformity with another comprehensive basis of accounting prescribed or permitted by the Oklahoma State Department of Education (using audit guide format #3) and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. The objective also includes reporting on:

Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contract or grant agreements, noncompliance with which that could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

If federal expenditures exceed \$750,000.00 the objective will also include reporting on:

Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2, U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The reports on internal control and compliance will each include a paragraph that states the purpose of the report is solely to describe (1) the scope testing of internal control over financial reporting and compliance and the result of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, (2) the scope of testing internal control over compliance for major programs and major program compliance and the result of that testing and to provide an opinion on compliance but not to provide an opinion on the effectiveness of internal control over compliance, and (3) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering internal control over financial reporting and compliance and *Uniform Guidance* in considering internal control over compliance and major program compliance. The paragraph will also state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with generally accepted auditing standards in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America and will include test of the accounting records of Guthrie School District ISD #001 and other procedures we consider necessary to enable us to express such opinions and to render the required reports. In addition, if federal expenditures exceed \$750,000.00, our audit will also be conducted in accordance with the Single Audit Act Amendments of 1996 and the provisions of Uniform Guidance, and will include tests of the accounting records, a determination of major programs in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the combined financial statements or the Single Audit compliance opinion (if applicable) is other than unqualified (unmodified), we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibility

Management is responsible for the combined financial statements, schedule of expenditures of federal awards, and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for the preparation of the schedule of expenditures of federal awards in accordance with the requirements of Uniform Guidance. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and the schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards and related notes prior to their issuance and have accepted responsibility for them. You agree to assume all management responsibilities for any non-audit services we provide; oversee the services by designating an individual preferably from senior management, who possess suitable skills, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the District in conformity with the basis of accounting prescribed or permitted by the Oklahoma Department of Education; and for the federal award program compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making all financial records and related information available to us, and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud or illegal acts could have a material effect on the financial statements. You are responsible for informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements and grants. Additionally, if federal expenditures exceed \$750,000.00, as required by Uniform Guidance, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for review on our first day of field work.

You are responsible for the preparation of the schedule of expenditures of federal awards in conformity with Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditure of federal awards that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibility includes acknowledgment to us in the written representation letter that (a) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with Uniform Guidance; (b) that you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with Uniform Guidance; (c) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagement or studies related to the objectives discussed in the Audit Objective section of this letter. This responsibility includes relating to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions and recommendations, as well as you planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or government regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitation of an audit, combined with the inherent limitations of internal control and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted standards of Government Auditing Standards. In addition, an audit is not designed to detect immaterial errors, fraud or other illegal acts that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. If federal expenditures exceed \$750,000.00, we will include such matter in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representation from your attorney as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representation from you about the financial statements and related matters.

Audit Procedure – Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material, misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements.

Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

If federal expenditures exceed \$750,000.00, as required by The Single Audit Act Amendments of 1996 and Uniform Guidance, we will perform test of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance, internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatements, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements, regulations and the provisions of contract and grant agreements applicable to major programs. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

If federal expenditures exceed \$750,000.00, Uniform Guidance requires that we plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contract and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the Uniform Guidance Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party services providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any invoices selected by us for testing.

The audit documentation for this engagement are the property of S & B CPA's & Associates, PLLC and constitute confidential information. However, pursuant to authority given by law of regulation, we may be requested to make certain work papers available to various regulatory agencies. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of S & B CPA's & Associates, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Our fees for these services will be based on the actual time spent at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Based on our preliminary estimates, the fee for preparation of the Estimate of Needs and audit should not exceed \$12,500.00. If federal expenditures exceed \$750,000.00 and thus a single audit is required, there will be an additional \$3,500.00 fee. These estimates are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. Our invoices for these fees will be rendered periodically as work progresses and are payable on presentation.

We appreciate the opportunity to be of service to Guthrie School District ISD #001 and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the term of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

Jay Alan States, CPA

S & B CPA's & Associates, PLLC

JS/BB



RESPONSE:

This letter correctly sets forth the understanding of Guthrie School District.

BY: _____
Title: Board President

BY: _____
Title: Superintendent

DATE: _____

DATE: _____

Guthrie Upper Elementary School

702 CROOKS DRIVE
GUTHRIE, OKLAHOMA 73044
(405) 282-5924
Fax: (405) 282-5946
www.guthrieups.net

Susan Davison
Principal

April 24, 2023

Dear Parent and/or Guardian,

This letter is in reference to a special lesson for your child's class concerning the emotional and physical growth and development of early adolescents. The program involves viewing an education video, "Always Changing and Growing Up".

This lesson provides accurate information about puberty in objective and reassuring terms for early adolescents. It is based on national research and consultation with school nurses, health educators, parents and medical professionals.

If you would like to view the materials before the presentation or have questions or concerns, please notify the school office and someone will be happy to visit with you.

Please sign and return this letter no later than May 9, 2023, for your child to participate. **No student will be able to participate without written permission.**

The lesson will be presented during the week of May 15-May 19.

Thank you for your cooperation and support,

Susan Davison, Principal

PLEASE PRINT:

_____ has my permission to participate in the "Always Changing and Growing Up" presentation.

Parent/Guardian Signature _____

Homeroom Teacher: _____

MEMORANDUM:

TO: Members of the Board of Education and Dr. Simpson, Superintendent

FROM: Angie Young, Director of Special Education and Laura Benham, Guthrie Special Olympics Coordinator

SUBJECT: State Special Olympics Summer Games

DATE: March 27, 2023

For the past several years, some of our Special Education Students with Intellectual Disabilities, ages 8 through twelfth grades along with our alumni team, GPS Special Olympics Coaches, and volunteers have attended the State Special Olympics Summer Games in Stillwater in May. **The entire cost of this activity is paid from the Guthrie Special Olympics Activity Fund.** Our Special Olympic athletes will be staying in Stillwater at night to participate in daytime and evening events. Last year, the cost of Summer Games for registration, housing, uniforms, and food for grade 5-12 was approximately \$10,500.00, including the cost of substitutes and transportation.

For the current year, we propose that the students with significant multiple disabilities will continue to be transported to attend the day events only. Our Junior High and High School students along with their coaches, unified partners, and chaperones, will stay on the OSU campus in the dorms, and will participate in the day and evening activities sponsored by Special Olympics,. We have five families that will be staying with their child at the Cimarron Hotel and Suites due to the amount of care needed by their child. The cost for housing is approximately \$4,000.00, \$175.00 for registration, and \$1,000 for food, drinks, and snacks, \$1,500.00 for substitutes and transportation, and \$2,000 for uniforms. The approximate total to attend Special Olympics State Summer Games will be \$8,675.00. The approximate number of students and adult sponsors attending the May 17th-19th, 2023 State Special Olympics Summer Games in Stillwater will be: 41

Charter Oak - 4 Athletes and 2 Adults

GUES - 3 Athletes and 2 Adults

Junior High - 5 Athletes and 1 Adult

High School - 12 Athletes 5 Unified Partners and 5 Adults

Guthrie Alumni - 5 Athletes and 2 Adults



Lambert Construction Company
 2508 East 6th Ave.
 Stillwater, Oklahoma 74074
 Phone: (405) 372-1444
 Fax: (405) 372-0446

Project: 22-0205 - Guthrie Hi School Renov
 200 North Crooks Drive
 Guthrie, Oklahoma 73044

Prime Contract Potential Change Order #012: Plumbing Modifications for 108, 109, 110, & 111

TO:	Guthrie Public Schools 802 East Villas Avenue Guthrie, Oklahoma 73044	FROM:	Lambert Construction Co 2508 East Sixth Avenue Stillwater, Oklahoma 74074
PCO NUMBER/REVISION:	012 / 0	CONTRACT:	22-0205 - Guthrie High School Renovations
REQUEST RECEIVED FROM:		CREATED BY:	Chris Allen (Lambert Construction Co)
STATUS:	Pending - In Review	CREATED DATE:	3/18/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	12 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$19,560.00

POTENTIAL CHANGE ORDER TITLE: Plumbing Modifications for 108, 109, 110, & 111

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Includes the following:

- Furr out walls behind drinking fountains
- Replace existing horizontal water main behind toilets & urinals
- Replace existing vent piping for toilets & urinals
- Patch CMU with structural grout where old toilets are removed
- General Conditions - 1 week

***Deduct \$714 from total to reuse existing vent piping.**

ATTACHMENTS:

[LCC General Conditions.pdf](#) , [_A200_ENLARGED PLANS Rev.0.pdf](#) , [_Guthrie H.S. Wall Furring @ DF 110 111 Quote03172023.pdf](#) , [_Repipe Quote.pdf](#) , [_COR-005 - change order request.pdf](#)

#	Budget Code	Description	Amount
1	06-6600.G Misc Carpentry Items.GENERAL	Patch wall openings	\$1,018.00
2	09-0010.S SUB Drywall & Acoustic.SUBCONTRACT	Furr out walls behind drinking fountains	\$1,231.00
3	22-0010.S SUB:Plumbing.SUBCONTRACT	Plumbing modifications	\$11,298.00
4	01-1001.G Project Manager.GENERAL	LCC General Conditions - 1 week	\$4,006.00
5	01-1071.G Builder's Risk Insurance.GENERAL	Insurance (0.40%)	\$70.21
6	01-1060.G Performance/Maint Bonds.GENERAL	Bonds (0.9%)	\$158.61
7		Overhead & Profit (10%)	\$1,778.18
Grand Total:			\$19,560.00



Sean Willis (The Stacy Group, Inc.)
222 East 10th Street Plaza
Edmond, Oklahoma 73034

Guthrie Public Schools
802 East Villas Avenue
Guthrie, Oklahoma 73044

Lambert Construction Co
2508 East Sixth Avenue
Stillwater, Oklahoma 74074

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



**Board of Education Personnel Reports
April 10, 2023**

Employment Request

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
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<u>Classification Support</u> Name	Site	Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
Bollinger, Ray	HS	Custodian	03-27-23	3	8	Maggie Stanford
Hurley, Amy	GUES	Custodian	04-10-23	3	8	Jenifer Thurston-Howell
Phoenix, Lawrence	Cotteral	Custodian	03-27-23	3	8	Marie Cabrera

FMLA Requests

Certified:

Support: 1

Transfer of Position Report

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
Boyd, Laura	Cotteral – 3 rd Grade	GUES – Counselor	Belinda Stone
Stevenson, Sheri	JH – ELA	HS – SpEd Mild/Mod.	Julie Murray

<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
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**Board of Education Personnel Reports
April 10, 2023**

Separation of Employment

<u>Classification Certified</u>		Teaching	Reason for	
Name	Site	Assignment	Separation	Effective Date
Darsow, Ashley	HS	Voc. Agriculture	resignation	06-30-23
Dearing, Bryan	JH	8 th Gr. Soc. Studies	resignation	05-26-23
Graham, Scott	Cotteral	Principal	retiring	06-12-23
Kliewer, Patricia	Charter Oak	SpEd Mild/Mod.	resignation	05-26-23
LeGrande, Chris	HS	Principal	resignation	06-30-23
Pyeatt, Daylon	HS	Biology	resignation	05-26-23

<u>Classification Classified</u>			Reason for	
Name	Site	Position	Separation	Effective Date
Frey, Meghan	Central	SpEd Para	resignation	05-26-23
Goodwin, Donna	GUES	Cafeteria worker	retiring	05-26-23
Stanford, Maggie	HS	Custodian	termination	02-21-23

Guthrie Public Schools

Contract Type

Filter: Active = True And ContractStatus = 'CAREER'

Schedule A

Options:

Employee Name	Site	Contract Type	Hire Date
BLEWETT, BAILEY	CENTRAL	CAREER	1/6/2020
CAMPBELL, MEGAN	CENTRAL	CAREER	8/28/2018
CHRISTIANSON, BARBARA	CENTRAL	CAREER	8/28/2018
COTTON, LESLEY	CENTRAL	CAREER	8/16/2011
CREED, BECCA	CENTRAL	CAREER	8/17/2005
FRIESE, GREG	CENTRAL	CAREER	8/16/2004
GILLET, RHONDA	CENTRAL	CAREER	6/29/1999
HEDGE, CYNTHIA	CENTRAL	CAREER	1/12/1998
HEDGE, KEITH	CENTRAL	CAREER	8/11/2000
KING, TRACEY	CENTRAL	CAREER	8/25/2011
LERNER, ELIZABETH	CENTRAL	CAREER	8/15/2019
MABREY, MEAGAN	CENTRAL	CAREER	8/15/2017
PITTS, KARLA	CENTRAL	CAREER	8/15/2017
PRIVETTE, JENNIFER	CENTRAL	CAREER	8/16/2006
RENFRO, ELIZABETH	CENTRAL	CAREER	8/16/2016
SISS, TONIA	CENTRAL	CAREER	8/14/2012
BENTON-HALL, AMY	CHARTER OAK ELEMENTARY	CAREER	8/28/2018
CAREY, KACIE	CHARTER OAK ELEMENTARY	CAREER	1/6/2020
DOWNES, SHANA	CHARTER OAK ELEMENTARY	CAREER	8/31/2009
EWY, JO	CHARTER OAK ELEMENTARY	CAREER	8/15/2017
GILLILAND, ALLISON	CHARTER OAK ELEMENTARY	CAREER	8/15/2017
GOOD, LISA	CHARTER OAK ELEMENTARY	CAREER	8/1/1988
HOLEMAN, KAYCE	CHARTER OAK ELEMENTARY	CAREER	1/6/2020
HORN, CHRISTY	CHARTER OAK ELEMENTARY	CAREER	8/28/2018
MARSH, EMILY	CHARTER OAK ELEMENTARY	CAREER	9/11/2019
MYERS, GENIE	CHARTER OAK ELEMENTARY	CAREER	8/28/2018
ROSENBACH, KATHRYN	CHARTER OAK ELEMENTARY	CAREER	8/17/2005
SHAFFER, DIXIE	CHARTER OAK ELEMENTARY	CAREER	8/9/2002
SHIPLEY, AMANDA	CHARTER OAK ELEMENTARY	CAREER	9/6/2017
SUND, COURTNEY	CHARTER OAK ELEMENTARY	CAREER	8/28/2018
TRINDLE, SHONNA	CHARTER OAK ELEMENTARY	CAREER	8/17/2005
WELCH, KALIE	CHARTER OAK ELEMENTARY	CAREER	8/28/2018
BALL, MELANIE	COTTERAL	CAREER	1/6/2014
BARTRAM, CARMEN	COTTERAL	CAREER	8/16/2006
BEEBY, LAURA	COTTERAL	CAREER	8/16/2004
BENSON, JAY	COTTERAL	CAREER	8/14/2015
BLEWETT, TAMMY	COTTERAL	CAREER	8/1/1992
BOHLMAN, PATTI	COTTERAL	CAREER	8/15/2013
BOYD, LAURA	COTTERAL	CAREER	8/15/2019
CROCKETT, RUSTY	COTTERAL	CAREER	10/29/2012
DEHNHARDT, DESIREE	COTTERAL	CAREER	8/28/2018
DURHAM, CHRISTINE	COTTERAL	CAREER	8/14/2012
FIELDS, SHANA	COTTERAL	CAREER	8/28/2018

HENSON, CARA	COTTERAL	CAREER	8/13/2008
MALTZ, SHURLYN	COTTERAL	CAREER	8/1/1994
RANEY, DENISE	COTTERAL	CAREER	1/21/2015
SARMIENTO, HEATHER	COTTERAL	CAREER	1/6/2020
STANSBURY, TONYA	COTTERAL	CAREER	8/16/2004
TAYLOR, BETH	COTTERAL	CAREER	8/15/2017
THOMASON, KIM	COTTERAL	CAREER	8/9/2002
BARRETT, KIM	FAVER	CAREER	2/20/2004
BENSON, JUANA	FAVER	CAREER	8/11/2000
RUSSELL, DONNA	FAVER	CAREER	8/9/2002
WOODARD, ERIC	FAVER	CAREER	8/16/2004
ALEXANDER, JAMIE	FOGARTY	CAREER	8/16/2004
BERRYHILL, KAYLEA	FOGARTY	CAREER	1/7/2019
CRAWFORD, CINDY	FOGARTY	CAREER	8/1/1987
DAVENPORT, DEANNA	FOGARTY	CAREER	8/14/2012
FITE, KELLY	FOGARTY	CAREER	8/15/2019
GILBERT, CHRISTY	FOGARTY	CAREER	8/28/2018
GREEN, SHERRYL	FOGARTY	CAREER	8/16/2004
HELTON, CHANCIE	FOGARTY	CAREER	9/11/2017
HINKLE, KIM	FOGARTY	CAREER	8/16/2010
INGLE, AMY	FOGARTY	CAREER	8/13/2008
LYONS, CALEE	FOGARTY	CAREER	8/9/2002
MANN, ELIZABETH	FOGARTY	CAREER	8/16/2007
MIDGETT, JENEA	FOGARTY	CAREER	8/14/2015
MING, PAMALA	FOGARTY	CAREER	8/15/2019
MOORE, AMBER	FOGARTY	CAREER	8/14/2012
SHULTS, AMANDA	FOGARTY	CAREER	8/15/2017
WILLIAMS, ANGELA	FOGARTY	CAREER	8/14/2012
ADAMS, TAMMY	GUES	CAREER	9/19/1998
BANDY, ANGELA	GUES	CAREER	8/15/2019
CARPENTER, EMILY	GUES	CAREER	8/17/2005
CRAWFORD, SABLE	GUES	CAREER	11/27/2017
CROCKETT, CORBIN	GUES	CAREER	11/10/2016
GIBSON, RACHEL	GUES	CAREER	8/15/2019
GODDARD, EVANGELINE	GUES	CAREER	8/14/2015
HAYS, DANENA	GUES	CAREER	8/15/2013
HURST, LETICIA	GUES	CAREER	8/28/2018
JOHNSTON, STACEY	GUES	CAREER	8/1/2017
MCCOY, AFTON	GUES	CAREER	8/14/2012
MCLENDON, CATHRYN	GUES	CAREER	8/28/2018
MEISNER, MARY	GUES	CAREER	8/15/2019
MITCHELL, CHARLOTTE	GUES	CAREER	10/20/1993
ROLLINS, CHERRY	GUES	CAREER	8/15/2019
SCHLUETER, SARAH	GUES	CAREER	1/4/2018
SPENCER, PATTI	GUES	CAREER	1/6/2020
WAY, MICHAEL	GUES	CAREER	8/13/2009
WEST, JESSICA	GUES	CAREER	8/15/2017
BEEBY, KELLY	HIGH SCHOOL	CAREER	8/16/2004
BENHAM, LAURA	HIGH SCHOOL	CAREER	8/1/1993
BENNETT, TERRY	HIGH SCHOOL	CAREER	8/14/2014

BERRYMAN, SHELLEY	HIGH SCHOOL	CAREER	8/1/1992
BLACKBURN, ROB	HIGH SCHOOL	CAREER	8/16/2004
BLAKEMORE, KRISTI	HIGH SCHOOL	CAREER	7/31/2012
BLAKLEY, BOOKER	HIGH SCHOOL	CAREER	8/28/2018
BURNETT, TONNIE	HIGH SCHOOL	CAREER	8/15/2019
CHADD, ANNIE	HIGH SCHOOL	CAREER	6/14/1999
DAVIS, PAM	HIGH SCHOOL	CAREER	7/13/1998
DEMENT, TIFFANY	HIGH SCHOOL	CAREER	8/14/2014
DRAKE, CLAY	HIGH SCHOOL	CAREER	7/1/2014
FIELDS, MONETTA	HIGH SCHOOL	CAREER	1/14/2013
HESTER, KYRI	HIGH SCHOOL	CAREER	8/28/2018
HUDSON, MARY	HIGH SCHOOL	CAREER	8/11/2000
JENSEN, JAKE	HIGH SCHOOL	CAREER	8/28/2018
JORDAN, JEFF	HIGH SCHOOL	CAREER	8/16/2016
KEITH, CARIE	HIGH SCHOOL	CAREER	8/15/2017
LUCAS, LORI	HIGH SCHOOL	CAREER	8/14/2014
MAKER, JESSICA	HIGH SCHOOL	CAREER	8/14/2015
MESHEW, RIC	HIGH SCHOOL	CAREER	8/1/1988
MORGAN, SEAN	HIGH SCHOOL	CAREER	8/15/2017
MORGAN, SETH	HIGH SCHOOL	CAREER	8/13/2009
MYERS, MONTE	HIGH SCHOOL	CAREER	8/15/2013
ONEILL, JENNIFER	HIGH SCHOOL	CAREER	8/16/2010
PARKS, JASMINE	HIGH SCHOOL	CAREER	8/26/2019
PERRING, BILL	HIGH SCHOOL	CAREER	8/15/1994
PLAGENS, CHASE	HIGH SCHOOL	CAREER	8/15/2019
PORTER, CASEY	HIGH SCHOOL	CAREER	8/21/1996
PORTER, LAURA	HIGH SCHOOL	CAREER	8/14/2014
REDUS, MICHELLE	HIGH SCHOOL	CAREER	12/9/1997
REECE, LISA	HIGH SCHOOL	CAREER	8/15/2017
RENNICK, SAVAHANNA	HIGH SCHOOL	CAREER	7/1/2018
RICE, JASON	HIGH SCHOOL	CAREER	8/13/2009
SALAS, GLORIA	HIGH SCHOOL	CAREER	8/13/2008
SANDERS, CHAD	HIGH SCHOOL	CAREER	8/14/2015
STEVENS, JUSTIN	HIGH SCHOOL	CAREER	8/16/2010
TARRANT, KARA	HIGH SCHOOL	CAREER	8/14/2012
YOUNG, TYLER	HIGH SCHOOL	CAREER	8/16/2011
DEMENT, ADAM	JUNIOR HIGH	CAREER	8/14/2015
DICKINSON, TIFFANY	JUNIOR HIGH	CAREER	8/15/2013
GILLETT, RON	JUNIOR HIGH	CAREER	8/16/2011
HOOPER, KRISTEN	JUNIOR HIGH	CAREER	11/12/2012
HOWARD, JAY	JUNIOR HIGH	CAREER	8/15/2013
LEGRANDE, SHAROLYN	JUNIOR HIGH	CAREER	8/27/1997
OCONNOR, JACK	JUNIOR HIGH	CAREER	8/1/1992
OGLE, TINA	JUNIOR HIGH	CAREER	8/17/2005
PETERMAN, SCOTT	JUNIOR HIGH	CAREER	8/2/2016
RANEY, CHRIS	JUNIOR HIGH	CAREER	8/15/2019
RICE, DESI	JUNIOR HIGH	CAREER	8/16/2006
ROBERTS, MALCOLM	JUNIOR HIGH	CAREER	8/28/2018
VAUGHAN, SCOT	JUNIOR HIGH	CAREER	2/3/2016
WHITEHEAD, SUSAN	JUNIOR HIGH	CAREER	8/15/2017

Guthrie Public Schools

Contract Type

Schedule B

Options: Filter: Active = True And ContractStatus = 'PROBATIONARY TO CAREER'

Employee Name	Site	Contract Type	Hire Date
LOVATO, HARLEY	CENTRAL	PROBATIONARY TO CAREER	8/17/2020
BENNETT, MICHELLE	CHARTER OAK ELEMENTARY	PROBATIONARY TO CAREER	8/17/2020
CHAPMAN, KAYLYNN	CHARTER OAK ELEMENTARY	PROBATIONARY TO CAREER	8/17/2020
LEMMONS, JESSICA	COTTERAL	PROBATIONARY TO CAREER	2/19/2020
STEFFENS, LYN	COTTERAL	PROBATIONARY TO CAREER	8/17/2020
WELLS, KELLY	COTTERAL	PROBATIONARY TO CAREER	8/17/2020
ABBOTT, KAYLEE	FOGARTY	PROBATIONARY TO CAREER	8/17/2020
JOHNS, KERRY	FOGARTY	PROBATIONARY TO CAREER	2/24/2020
BLACK, CARLY	GUES	PROBATIONARY TO CAREER	8/17/2020
HARBIN, AARON	GUES	PROBATIONARY TO CAREER	8/17/2020
JOHNSON-FIELDS, PAM	GUES	PROBATIONARY TO CAREER	8/17/2020
LEMMONS, BRENT	GUES	PROBATIONARY TO CAREER	8/17/2020
PEREZ, CASSIE	GUES	PROBATIONARY TO CAREER	8/17/2020
WALSWORTH, LARA	GUES	PROBATIONARY TO CAREER	8/17/2020
DOBSON, JIM	HIGH SCHOOL	PROBATIONARY TO CAREER	8/17/2020
FRIEND, KRISTEN	JUNIOR HIGH	PROBATIONARY TO CAREER	8/17/2020
MARRERO, CRYSTAL	JUNIOR HIGH	PROBATIONARY TO CAREER	8/17/2020
WILKERSON, RANDY	JUNIOR HIGH	PROBATIONARY TO CAREER	8/17/2020

Guthrie Public Schools

Contract Type

Schedule C

Options: Filter: Active = True And ContractStatus = 'PROBATIONARY'

Employee Name	Site	Contract Type	Hire Date
BOUDLE, ALEX	GUES	PROBATIONARY	1/4/2021
SIMPSON, DONNA	GUES	PROBATIONARY	10/26/2020
ERBAR, CHRISTI	JUNIOR HIGH	PROBATIONARY	11/19/2020

Guthrie Public Schools
Property Committee Meeting
April 3, 2023 5:00 p.m.

Attending Members: Dr. Mike Simpson, Doug Ogle, Dr. Michelle Chapple, Cody Thompson, Ron Plagg, Janna Pierson, Travis Sallee, and Linda Skinner. Ronnie Phillips, along with Ashton Whitley and Sean Monroe with Cenergistic were also in attendance.

Cody Thompson spoke on the following items:

Expenditure Reports:

- Summarized March expenses for Maintenance and Transportation
- Comparison of 2022/23 expenditures to 2021/22
- 34 new March Purchase Orders for Maintenance and 26 for Transportation

Completed Projects:

- Completed 201 Maintenance work orders, 43 Transportation work orders and handled 88 Activity trips work orders for the month.
- Total roof replacement on the Administration Building done with insurance funds.
- Spring Break energy audit found 23 faults during the walkthrough and results were sent to each site Principal. The upcoming summer break is crucial to our energy program and energy savings and will be working with the Principals and staff to make sure we have a great summer shutdown
- Replaced a sewer line at the HS between the main building and the annex
- Installed 2 new HVAC units at Softball replacing the ones that were obsolete
- District lawns were sprayed over Spring Break for the spring growing season
- Have 3 buses at repair shops. Ridership averaged 1676 for this month and continues to go up.

Future Projects:

- Continue the floor work at the HS to the north and south part of the building and the floor work at GUES to the main and gym hallways
- Install fencing to the HVAC units at the HS Annex & north side
- Replace the sidewalk from the parking lot to the building at Fogarty
- Replace carpet in 2 Administration offices and the 2 main offices at the HS
- Make major repairs to the roof drain system on the north side of the HS
- Install plumbing shut-off valves at strategic areas at each school site
- Several HVAC projects:
 - New unit and electrical service for the Press Box
 - Replace unit for the Faver BOC building
 - Install new unit for the Server room at Central
 - Replace units to the HS main stage and south café unit
 - Replace one compressor on GUES chiller
- Replace carpet in the office areas at GUES
- Make needed upgrades to the indoor baseball batting complex including the restroom area, painting, covering windows, and adding heat to the restroom
- Put in a new gate for the emergency exit in the JH breezeway between the main building and the west building
- Remove the carpet in the HS Wrestling dressing room and replace it with tile, repair the walls and repaint the dressing and restroom areas

- Landscape work in front of the HS parking lot and between the main building and annex buildings

District Property Projects:

Bond Project – New Cotteral Elementary – Working on finalizing the total cost, preliminary phasing plans (90%) of the new construction, and the moving of the utilities located where the new school building will be built. Met with Centennial at Charter Oak to show them what we are wanting for the new Cotteral ES building

Bond Projects – ESSER/ARPA Funds

- JH Tuckpointing to the exterior of the main building – **southside brick on the 3rd level will be completed in April**
Outside window installation – **Installation of windows is completed. Contractors are working on the fire escape stairwell breezeway between the main building and annex. Replacement of broken window should be done in April. Punch list will be done April 21st**
- HS Restroom Renovations – **Gym foyer restrooms – complete**
Gym foyer project – **in progress – 95% complete**
North Restrooms – **completed**
Center hall restrooms demo is complete. Contractors are installing new carriers and piping. Should be installing flooring and fixtures this week
- JH HVAC Classroom projects – **Innovative Mechanical is now on B floor installing classroom units on this floor. This will continue through the summer and plan to be completed and ready for the start of the school year in August.**

Mr. Thompson discussed the project for Charter Oak playground which includes blue rubber surfacing. This will be paid for by Charter Oak building funds. There was discussion on the agreement with BSN which will be a great benefit to our Athletic Dept. This is a 5-year agreement which is renewed annually. Ideal Homes is ready to issue a check for the purchase of classroom furniture and smart TVs for Central ES. Also the progress on the Clay Tarter fence project.

Mr. Thompson discussed Change Order #012 for plumbing modifications at the High School for the restroom renovations.

Ashton Whitley and Sean Monroe from Cenergistics reviewed the 1 Year Performance report. They explained the process of figuring the savings for the District and believe there is still a potential to save more as we go forward.

Dr. Simpson and Mr. Thompson spoke about the emergency situation the previous Friday and the exceptional job Transportation and our local Law Enforcement did. The biggest struggle was the loss of communication and am looking into solving that problem.

Guthrie Public Schools
Finance Committee Meeting

April 4, 2023

In attendance: Ms. Tina Smedley, Ms. Gail Davis, Mr. Matt Girard, Dr. Mike Simpson, Mr. Doug Ogle, Ms. Carmen Walters, Dr. Michelle Chapple, Ms. Angie Young, Ms. Tamie Jones

Before the meeting was brought to order, there was a presentation given by Mr. Ashton Whitley of Cenergistic, LLC, an energy management company, regarding our energy use during the past year.

Dr. Chapple opened the meeting with a welcome to all in attendance, and then presented the following:

Monthly Revenues and Expenditures for General, Building and Child Nutrition Funds as of March 31, 2023

Information was presented

Approval of Agreement with S&B Accountants, LLC, for auditing services for 2023-2024

Information was presented

Mr. Ogle presented the following:

Approval of Renewal Agreement with iObservation for 2023-2024

Information was presented

Approval of Renewal Agreement with PowerSchool for student tracking 2023-2024

Information was presented

Approval of Renewal Agreement with Imagine Learning (Edgenuity) for 2023-2024

Information was presented

Ms. Walters presented the following:

Approval of Renewal with OKDHS for School-Based Specialists for 2023-2024

Information was presented

Dr. Simpson presented the following:

Approval of Lambert Construction Company Plumbing Change Order for Cottler Elementary

Information was presented

Approval of BSN Sports Contract

Information was presented

Discussion – Partnership with Builder for Donation to Central

Information was discussed

Discussion – Clay Tarter Memorial at High School

Information was discussed

Discussion – Debriefing of Emergency Procedures Currently in Place

Information was discussed

Curriculum Committee Meeting Minutes
April 4, 2023
5:00 p.m.
Administration Building Boardroom

Those in attendance: Dr. Mike Simpson, Doug Ogle, Carmen Walters, Angie Young, Gail Davis, Tina Smedley, Matt Girard and Gina Wright

Ms. Walters

- Ms. Walters discussed the 2023-2024 OKDHS School-Based Specialists Agreement in the previous Finance meeting.

- Ms. Walters also discussed her Trip Request for the 2023 Waterford.Org Spring Partner Summit. She will be joining fellow educators across the United States to network, connect and have discussions on how to further improve student achievement. Presenters will include world-class speakers and educational experts. The conference will take place in Florida and will be from April 16 through April 18.

Mr. Ogle

- Mr. Ogle went over the GUES Growth & Development Request letter that will be going out to the 5th grade parents. This letter is in reference to the 'Always Changing and Growing Up' program which will take place from May 15 - May 19. This program involves viewing an educational video covering accurate information about puberty in objective and reassuring terms for early adolescents. The letter being sent is for parent permission and the students must have a signed letter turned in to participate.

- Imagine Learning Contract was discussed in the previous Finance meeting.

- PowerSchool Contract - "Applicant Tracking" was discussed in the previous Finance meeting.

- iObservation Renewal - "Teacher Evaluation Tool and Record Keeping" was discussed in the previous Finance meeting.

- Mr. Ogle then spoke about the Career Fair in Stillwater and gave updates. Upon leaving the Career Fair, Mr. Ogle brought back 6 resumes of which none of them were for Science, Math and Special Education.

- Mr. Ogle went over the Current Openings Update. Some of the positions that are still open are Volleyball Coach, 5 SpEd positions, a Counselor position, Jr High ELA, High School Biology and Support Staff.

Ms. Young

- Ms. Young discussed the State Special Olympics Summer Games. The entire cost of this activity is paid from Guthrie Special Olympics Activity Fund. Last year, the total cost for grades 5-12 was approximately \$10,500. The total cost this year will be approximately \$8,675. The count for students and adult sponsors that will be attending the May 17 - 19 event is approximately 41. This will be Charter Oak's first year with kids that will be participating.

Dr. Simpson

- Dr. Simpson discussed District updates.