

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
JUNE 13, 2022
6:30 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Comments to the Board by:**
 - A. Citizens registered to speak to the Board**
 - B. Board Members**
- 7. Superintendent's Reports**
- 8. Consent Agenda**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:.....Pages 9-95

 - A. Minutes of regular meeting held on May 9, 2022**
 - B. Treasurer's Report**
 - C. New Activity Fund Account Requests**
 - D. Activity Fund Fundraisers as per attached list**
 - E. Activity Fund Transfers as per attached list**
 - F. Fuel bid as recommended by bid committee**
 - G. Encumbrances for General Fund #'s 1243-1318, Building Fund #'s 561-620, Child Nutrition Fund #18, and listed change orders and Activity Fund Reports- the full register is available online**
 - H. Declare listed items as surplus**
 - I. Transportation request from Guthrie Public Library for June 18th, 2022 to Jenks Aquarium for 1 bus and 1 driver.**

- J. Transportation request from Generations Church for June 27 and July 1, July 11 and July 15 to and from Camp Cargill in Sparks, Oklahoma for 1 bus and 1 driver.**
- K. Accept donation for Community Beautification Project from Oklahoma 4-H club for Charter Oak Elementary.**
- L. Contracts/Agreements under \$10,000**

1. Agreement with Visual Senses to provide Visual Impairment and Orientation and Mobility Services for 2022-2023.....Pages 56-57

Commentary:

This agreement with Nikki Keck will provide consultation services and orientation and mobility services for students with visual impairment during the 2022-2023 school year. The cost of the service is approximately \$3,500.00 and will be paid through Special Education Project 621 Federal Flow Through funds. **Angie Young will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

2. Agreement with Oklahoma Hearing Solutions for Audiological Services for 2022-2023.....Pages 58-59

Commentary:

Guthrie Public Schools is required to provide audiological evaluations and hearing aid molds for certain students with hearing impairments. Oklahoma Hearing Solutions is used on an as needed basis only. There is no increase in cost. The cost of this agreement will be approximately \$1,000.00 if services are needed. **Angie Young will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

3. Agreement with the State of Oklahoma, Department of Rehabilitation Services for Transition School-to-Work for 2022-2023.....Pages 60-76

Commentary:

The transition school-to-work program is for eligible students with disabilities. The purpose of the agreement is to provide work-readiness training and work experiences for the students. They cannot work more than 15 hours a week during the school year or not more than 20 hours a week during summer break. They will receive school credit for participation and will be paid a stipend based on the federal minimum wage. The Department of Rehabilitation will reimburse the District for stipends paid to the students in the school work study program. **Angie Young will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval

4. Agreement with Tina Ramey to provide Speech Therapy Services for Extended School Year Services (ESY) for the months of June and July 2022Pages 77-78

Commentary:

We are required to continue special education services as a part of ESY for certain students who meet eligibility requirements. The cost of this service for June and July will be approximately \$5,000.00.

Angie Young will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval

5. Agreement with YMCA of Greater Oklahoma City for facility use for 2022-2023 at Fogarty Elementary.....Pages 79-81

Commentary:

This will be the ninth year the YMCA has been in charge of the School Age Care Program. We have agreed to continue hosting the program at Fogarty Elementary before and after school during the school year. This agreement allows the District and the YMCA to have this arrangement for one school year.

Dr. Simpson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval

6. Agreement with YMCA of Greater Oklahoma City for facility use for 2022-2023 at Charter Oak Elementary.....Pages 82-84

Commentary:

This will be the fifth year the YMCA has extended their School Age Care Program to Charter Oak Elementary for before and after school during the school year. This agreement allows the District and the YMCA to have this arrangement for one school year. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval

7. Discussion, motion and possible action to approve or not to approve entry into an agreement with the Cooperative Council for Oklahoma School Administration (CCOSA) to participate in the CCOSA District Level Services Program for the 2022-2023 fiscal year.....Pages 85-87

Commentary:

This agreement is for participation in CCOSA’s Financial Assistance Program. This program emphasizes assistance in providing advisory services to school leaders regarding school budgets and legal issues.

Dr. Simpson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval

8. Recommendation, consideration and action upon approval of agreement with 3D E-Consulting Group, LLC for 2022-2023.....Page 88

Commentary:

3D E-Consulting Group, LLC is the company that built our EZRouting software which we use for transportation routing. They built EZBoundary for us to use in establishing elementary attendance zones. There is no change in cost.

Cody Thompson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

9. Contract renewal with Simplified Online Communication System to host the District website for 2022-2023.....Pages 89-95

Commentary:

Simplified Online Communication System is our current website hosting company. The annual cost has not changed from last year.

Dee Benson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval

9. Business Agenda:

A. Recommendation, consideration and action upon renewal of financial advisor services agreement with Municipal Finance Services, Inc. for 2022-2023Pages 96-103

Commentary:

This is a contract renewal. Their primary role is to advise the district on matters related to issuing bonds. This will be the ninth year we have contracted with MFS. The continuing disclosure service is included in this renewal as well.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

B. Recommendation, consideration and action upon amendment to renew agreement with Clearwater Enterprises for the purchase of third party natural gas for 2022-2023.....Pages 104-107

Commentary:

This agreement would extend our contract with Clearwater Enterprises and lock in our natural gas price for the 2022-2023 school year. We have contracted with Clearwater for several years and have saved significant costs by doing so.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

C. Recommendation, consideration and action upon Temporary Appropriations for 2022-2023 for the General Fund, Building Fund, Child Nutrition Fund, Gifts and Endowments Fund and Insurance/Casualty Fund.....Page 108

Commentary:

Temporary Appropriations allows the school district to function until the final appropriations can be prepared and brought before the Board in the fall. Every public school district in the state must take this action to continue to operate.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

D. Recommendation, consideration and action upon 2021-2022 Revised Appropriations of Federal Funds for Child Nutrition Fund (form 307).....Page 109

Commentary:

These documents add revenues that have become available in excess of the original estimates made by the auditor to our legal appropriations. This will allow us to make expenditures required to finish the 2021-2022 fiscal year.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

E. Recommendation, consideration and action upon renewal with OSAG for workers' compensation insurance coverage for 2022-2023.....Page 110

Commentary:

Ms. Chapple has recommended that we renew our workers' compensation insurance coverage with OSAG. The renewal premium of \$157,177.00 reflects an increase of \$36,993.00 from last year. The following factors were given in the recommendation to renew with OSAG:

- 1) There is no year-end audit of the plan which could result in additional premiums.
- 2) Any unused portion of our district's loss fund will be returned to us. Also, we are not subject to assessments due to losses incurred by other member districts.
- 3) OSAG is an association that serves to benefit school districts in the State of Oklahoma and not to generate profits for shareholders.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

F. Recommendation, consideration and action upon renewal agreement with Aurora Learning Community Association (ALCA) for 2022-2023.....Pages 111-117

Commentary:

ALCA provides districts an online test data service known as Comprehend which allows teachers to generate a multitude of test data graph reports in seconds and can show student cohort reports (performance and scores) of progress through multiple years. This service also includes interim assessments. There is a price increase of \$28 from the 2020-2021 agreement. A complete explanation on the uses of this program is in your packet. **Carmen Walters will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

G. Recommendation, consideration and action upon Elementary Student Handbook for 2022-2023.....Pages 118-141

Commentary:

Deletions to last year’s handbook and supplements are noted with a strike through and changes or additions are noted in red. **Carmen Walters will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

H. Recommendation, consideration and action on the following appointments for 2022-2023:

- **Michelle Chapple – Purchasing Agent**
- **Tamie Jones– Encumbrance Clerk**
- **Jana Wanzer – Treasurer**
- **Anita Paul – Assistant Treasurer**
- **Samantha Stewart – Clerk of the Board and Minutes Clerk**
- **Kary Jarred – Deputy Clerk of the Board and Deputy Minutes Clerk**

Commentary:

The Board is required by State Statutes to annually designate employees to perform these duties.

RECOMMENDED ACTION:

The Superintendent recommends approval.

I. Recommendation, consideration and possible action on a copier vendor for the districtPage 142

Commentary:

This is the end of our four year contract and bids were opened at 10AM on June 8, 2022. **Dee Benson will make a recommendation and answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

J. Recommendation, consideration and action upon Memorandum of Understanding between Oklahoma State University and Guthrie Public Schools for OK-Thrive Induction Program.....Pages 143-144

Commentary:

The purpose of OK-Thrive is to provide support in clinical application of pedagogical theory to the novice teacher with the purpose of positively impacting teaching efficacy and retention. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

K. Recommendation, consideration and action to ratify the lease purchase financing agreement for Oklahoma LED projectPages 145-149

Commentary:

The District is required to take action to ratify this agreement for each ensuing fiscal year. This is the final year of payment to conclude in September 2022.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

L. Consider and vote to approve a resolution pertaining to the district's \$10,500,000 General Obligation Building Bonds, Series 2022A; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of bonds.....Pages 150-153

RECOMMENDED ACTION:

The Superintendent recommends approval.

M. Consider and vote to approve a contract with BancFirst, Oklahoma City, Oklahoma, to serve as registrar and paying agent on the district's \$10,500,000 General Obligation Building Bonds, Series 2022A.....Pages 154-160

RECOMMENDED ACTION:

The Superintendent recommends approval.

N. Consider and vote to approve a contract with Hilborne & Weidman, Tulsa, Oklahoma, to serve as Bond Counsel and Disclosure Counsel on the district's \$10,500,000 General Obligation Building Bonds, Series 2022A.....Pages 161-164

RECOMMENDED ACTION:

The Superintendent recommends approval.

**O. Recommendation, consideration and action upon revision to District Policy
• F-5 Student Transfers and F-5 Transfers Exhibit A.....Pages 165-171**

Commentary:

This is a recommendation from our legal counsel. The following capacity determinations will be reviewed and approved by the Guthrie Board of Education before the first of January, April, July and October.

Dr. Simpson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

10. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra duty assignments as listed for 2022-2023, teacher negotiations for 2022-2023, periodic evaluation of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2, and 7**
 - A. **Vote to go into executive session**
 - B. **Acknowledge Board's return to open session**
 - C. **Statement of minutes of executive session**

11. **Vote on action as set out on the Personnel Reports.....Pages 172-173**

12. **Action upon recommendation of extra duty assignments for 2022-2023.....Page 174**

13. **Recommendation, consideration and action for Statutory Waiver/Deregulation which allows Ms. Sable Crawford to be employed as Library Media Specialist at Guthrie Upper Elementary School for 2022-2023 school year.....Page 175**

14. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

15. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

16. **Adjourn**

**Dr. Mike Simpson
Superintendent**

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Posted by: _____

Date: _____ Time: _____

Place: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
MAY 9, 2022**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION
REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING,
802 EAST VILAS, GUTHRIE, OKLAHOMA ON MAY 9, 2022**

Board Members Present: Ron Plagg, Gail Davis, Chris Schroder,
Janna Pierson, Tina Smedley, Matt
Girard and Travis Sallee

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of
Federal Programs/Elementary Ed
Michelle Chapple, CFO
Angie Young, Director of Special Services
Dee Benson, Director of Technology
Cody Thompson, Director of Operations
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by President Travis Sallee at 6:30 p.m.
2. Memembers Tina Smedley, Ron Plagg, Gail Davis, Chris Schroder, Janna Pierson, Matt Girard and Travis Sallee were present for roll call.
3. A quorum was established.
4. President Sallee asked everyone to stand and join him in the Pledge of Allegiance.
5. President Sallee asked everyone to join him in a Moment of Silence.
6. President Sallee called for presentation of Employees and Student of the Month.

Mr. Ogle gave a PowerPoint presentation of the Employee of the Month. The May Support Employee of the Month was Regina Clymer and she was nominated by Dani Watson. The May Certified Employee of the Month was Helen Berringer and she was nominated by Bailey Blewett. Nominated for Student of the Month by Audra Branson was Aiden Hardin, a 6th grader at GUES. Blake Wimsey from Foundation Insurance presented Aiden with \$50 Walmart Gift Card.

7. President Sallee called for Student Recognition.

Mr. Ogle presented Jerry Gammill and Jamie Newton from Kiwanis to present the

Sophomore of the Year who was Makenna Bench. Makenna was gifted a \$250 check and award. She will also be entered in for a \$600 scholarship when she is a Senior.

- 8A. President Sallee called for Comments to the Board by Citizens registered to speak to the Board.**

Dr. Simpson stated there was one citizen registered to speak, her name is Hannah Fryer and the topic to be addressed was Trauma Based Relational Intervention and ACE score testing.

- 8B. President Sallee called for Comments to the Board by Board Members.**

There were none.

- 9. President Sallee called for the Superintendent's Report.**

Superintendent Simpson reported on the following:

We received a \$1000 donation from Walmart for the ROTC Fun Run.

Important Dates:

May 17th Senior Academic Awards night in the HS Gym beginning at 6:30 p.m.

May 18th Baccalaureate Services 7:00 p.m. at First Christian Church

May 20th High School Graduation at Lazy E Arena beginning at 7:30 p.m.

May 26th Last day of school

4-day work week for administrative staff will begin on June 6th

The legislature passed HB 3038 and it was signed by the Governor. This allows for siblings to be admitted regardless of capacity as well as all employees. It further allows any students who have been on a transfer with the district for 3 or more years to be included regardless of capacity. This will require further modification of our transfer policy. We will bring this to you when we receive the draft modifications from our attorney's.

Spring Athletic Accomplishments

Girls Golf Qualified for the State Tournament finishing 7th

Emily Beeby qualified to be an All-Stater

Boys Golf qualified for the State Tournament which began today

Baseball lost in the Regional Final

Boys Track finished 6th at the Regional Track Meet

Girls Track finished 4th at the Regional Track Meet

Girls Tennis qualified 5 for the State Tournament

Congratulations to Lauren Taylor, Mallory Downs, Natalie Huskey,

Tyler Riley and Emma Poupard as they are state qualifiers.

Boys Tennis had their Regional Tournament today and all 6 qualified.

- 10. President Sallee called for action on the Consent Agenda.**

A motion was made by Davis and seconded by Pierson to approve the Consent Agenda.

The motion carried with 7 ayes and 0 nays.

- 11A. President Sallee called for recommendation, consideration and action to approve teachers and administrator as listed for 2022 K-6 Remedial Summer School.**

A motion was made by Smedley and seconded by Davis to approve teachers and administrator as listed for 2022 K-6 Remedial Summer School.

The motion carried with 7 ayes and 0 nays.

- 11B. President Sallee called for recommendation, consideration and action upon renewal with National Purchasing Cooperative Interlocal Participation Agreement with BuyBoard National Purchasing Cooperative for 2022-2023.**

A motion was made by Plagg and seconded by Schroder to approve the renewal with National Purchasing Cooperative Interlocal Participation Agreement with BuyBoard National Purchasing Cooperative for 2022-2023.

The motion carried with 7 ayes and 0 nays.

- 11C. President Sallee called for recommendation, consideration and action upon agreement with Quality Choice Testing, LCC, formerly Quality Care Labs, LLC, for student drug testing services for 2022-2023.**

A motion was made by Pierson and seconded by Girard to approve the agreement with Quality Choice Testing, LCC, formerly Quality Care Labs, LLC for student drug testing services for 2022-2023.

The motion carried with 7 ayes and 0 nays.

- 11D. President Sallee called for recommendation, consideration and action to accept each bid as listed for lawn services for Guthrie Public Schools for 2022-2023.**

A motion was made by Smedley and seconded by Pierson to accept each bid as listed for lawn services for Guthrie Public Schools for 2022-2023.

Discussion followed

The motion carried with 7 ayes and 0 nays.

- 11E. President Sallee called for recommendation, consideration and action of adding Junior High Volleyball to the list of Extracurricular Activities offered at Guthrie Junior High School.**

Discussion followed.

A motion was made by Pierson and seconded by Davis to approve adding Junior High Volleyball to the list of Extracurricular Activities offered at Guthrie Junior High School.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

- 11F. President Sallee called for recommendation, consideration and action upon revision to District Policy: E-22 Student Promotion and Retention and Student Pass-Failure of a Course Proposed Change.**

A motion was made by Schroder and seconded by Girard to approve the revision to District Policy: E-22 Student Promotion and Retention and Student Pass-Failure of a Course Proposed Change.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

- 11G. President Sallee called for recommendation, consideration and action upon agreement between Guthrie Public Schools and Oklahoma Department of Human Services to provide School-Based Specialists for 2022-2023.**

A motion was made by Smedley and seconded by Plagg to approve the agreement between Guthrie Public Schools and Oklahoma Department of Human Services to provide School-Based Specialists for 2022-2023.

The motion carried with 7 ayes and 0 nays.

- 11H. President Sallee called for recommendation, consideration and action upon agreement with Oklahoma State Department of Education for the 2022 Summer Food Service Program.**

A motion was made by Smedley and seconded by Girard to approve the agreement with Oklahoma State Department of Education for the 2022 Summer Food Service Program.

The motion carried with 7 ayes and 0 nays.

- 12. President Sallee called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignment as listed for 2021-2022, rehiring of support personnel as listed for 2022-2023, employment of temporary contract teachers as listed for 2022-2023, employment of probationary teachers as listed for 2022-2023, employment of career teachers as listed for 2022-2023, discussion of teacher negotiations for 2022-2023, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2, and 7.**

- 12A. A motion was made Pierson and seconded by Plagg to go into executive session.
The motion carried 7 ayes and 0 nays. Executive session began at 7:05 p.m.**
- 12B. President Sallee acknowledged the Board’s return to open sessions at 7:40 p.m.**
- 12C. President Sallee stated that in executive session only those items in Agenda Item 12 were discussed and no votes were taken.**
- 13. President Sallee called for a vote on action as set out on the Personnel Reports.
A motion was made by Pierson and Girard to approve action as set out on the Personnel Reports.
The motion carried with 7 ayes and 0 nays.**
- 14. President Sallee called for action upon extra-duty assignment for 2021-2022.
A motion was made by Smedley and seconded by Schroder to approve the extra-duty assignment for 2021-2022.
The motion carried with 7 ayes and 0 nays.**
- 15. President Sallee called for action upon recommendation of extra-duty assignment for Head Girls’ Basketball Coach for 2022-2023.
A motion was made by Schroder and seconded by Davis to approve Breck Clark as Head Girls’ Basketball Coach for 2022-2023.
The motion carried with 7 ayes and 0 nays.**
- 16. President Sallee called for action upon recommendation to rehire support personnel as listed for 2022-2023.
A motion was made by Girard and seconded by Smedley to approve to rehire support personnel as listed for 2022-2023.
The motion carried with 7 ayes and 0 nays.**
- 17. President Sallee called for action upon recommendation to rehire temporary contract teachers as listed for the first semester of 2022-2023.
A motion was made by Plagg and seconded by Smedley to approve to rehire temporary contract teachers as listed for the first semester of 2022-2023.
The motion carried with 7 ayes and 0 nays.**
- 18. President Sallee called for action upon recommendation to rehire probationary contract teachers as listed for the first semester of 2022-2023.
A motion was made by Smedley and seconded by Girard to approve to rehire**

probationary contract teachers as listed for the first semester of 2022-2023.

The motion carried with 7 ayes and 0 nays.

- 19. President Sallee called for action upon recommendation to rehire career contract teacher as listed for 2022-2023.**

A motion was made by Smedley and seconded by Schroder to approve to rehire career contract teacher as listed for 2022-2023.

The motion carried with 7 ayes and 0 nays.

- 20. President Sallee called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there were two resignations and handed a copy of each resignation to the Board Members from Kat Jensen and Jessica Owens.

A motion was made by Plagg and seconded by Girard to accept the resignations of Kat Jensen and Jessica Owens.

The motion carried with 7 ayes and 0 nays.

- 21. President Sallee called for discussion and possible action on new business not known about or could not have been reasonable foreseen at the time of the agenda posting.**

Superintendent Simpson stated there were none.

- 20. President Sallee called for the meeting to be adjourned.**

A motion was made by Davis and seconded by Plagg to adjourn the meeting.

The motion carried with 7 ayes and 0 nays.

The meeting was adjourned at 7:45 p.m.

Samantha Stewart, Minutes Clerk

Travis Sallee, Board President

**TREASURER'S REPORT
MAY 31, 2022**

BANK BALANCES

FARMERS & MERCHANTS

General Fund	5,336,328.07
Building Fund	629,350.38
Sinking Fund	2,713,559.74
ILR Fund	46,360.83
G&E Fund	18,855.24
Child Nutrition Fund	814,543.13
Activity Fund	664,389.27
School Age-Care Fund	75,619.14
Bond Fund	<u>509,533.49</u>

TOTAL \$ 10,808,539.29

RECEIPTS

GENERAL FUND:

Logan County	86,956.73
State of Oklahoma	1,177,295.71
Okla. Tax Comm.	157,726.47
School Land Earn.	23,464.75
R.O.T.C.	6,101.45
Federal Programs	235,357.35
Misc Receipts	56,600.70
Correcting Entry(-)	
General Acct. Int.	2,284.68
Minus (-) Bank Fees	<u>25.00</u>
TOTAL	\$1,745,762.84

SINKING FUND:

Logan County	\$17,882.91
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CHILD NUTRITION FUND:

Local	3,937.07
State	20,073.69
Federal	<u>236,790.06</u>
TOTAL	\$260,800.82

INS.LOSS RECOVERY FUND:

MISC	\$
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BUILDING FUND

Local	
Logan County	5,631.44
Bldg. for Champs	<u>20.00</u>
TOTAL	\$5,651.44

BOND FUND:

Interest	115.14
Bank Fees	<u>(-) _____</u>
TOTAL	\$115.14

WARRANTS PAID

GENERAL FUND:
2020-2021
2021-2022 \$2,614,363.66

GIFTS & ENDOWMENTS FUND:
2020-2021
2021-2022

BUILDING FUND:
2020-2021
2021-2022 \$93,250.49

INS. LOSS RECOVERY FUND:
2020-2021
2021-2022 \$1,618.86

CHILD NUTRITION FUND:
2020-2021
2021-2022 \$170,815.44

BOND FUND:
2020-2021 \$ 1,539.71
2021-2022 \$263,646.07

TOTAL MONIES IN F&M BANK \$ 10,808,539.29
PLEGGED – FDIC \$ 250,000.00
PLEGGED – F&M BANK \$ 14,495,000.00



Guthrie Public Schools
ACTIVITY FUND REQUEST FOR NEW ACCOUNT
Effective 7-2014

Date 5/18/2022

Site HS

Desired Name of new Account Class of 2026

Purpose of account Class account for graduating class of 2026

Types of BOE allowable expenditures the account will incur (See page 11 of AF Handbook)
Class tshirts, homecoming supplies and any unforeseen expenditures

Source of BOE allowable income that will support this account (See page 13 of AF Handbook)
Class Dues

Be specific as all financial activity will be based on your response.
This form does NOT replace the fundraiser request form as required.

X [Signature]
Sponsor Signature

X [Signature]
Principal/Administrator Signature

Recommended by [Signature]

Date 6-1-22

New Account Name Class of 2026

New Account Number 868

Board of Education Approval Date

GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
As of 6/01/2022

- | | |
|------------------------------|--|
| 1. Central Activity, 802 | Big Kahuna Catalog & Candy Sales-Pre-order |
| 2. Central Activity, 802 | School T-shirt sales |
| 3. Cotteral PTO, 804 | SchoolStore.com |
| 4. JH Yearbook, 832 | Yearbook & School Picture sales |
| 5. Charter Oak Activity, 840 | All School Shirt sales |
| 6. Charter Oak Activity, 840 | Online Big Kahuna Double Wall Triton Water Bottles |
| 7. HS Student Pantry, 871 | Donation Solicitation |
| 8. FFA/4H Booster Club, 876 | Membership Dues |
| 9. FFA/4H Booster Club, 876 | ATV/UTV Raffle/Auction |
| 10. FFA/4H Booster Club, 876 | Online FFA Clothing sales |
| 11. FFA, 877 | Student Plants & Floral Arrangement sales |
| 12. XC Bluecrew, 880 | Fancloth Online Clothing Sale |
| 13. XC Bluecrew, 880 | Vertical Raise Online Donations |
| 14. Mu Alpha Theta, 893 | Club Membership Dues |
| 15. Mu Alpha Theta, 893 | Bottled Water sales |
| 16. Mu Alpha Theta, 893 | Calculator Rentals |
| 17. HS Yearbook, 904 | Yearbook Ads & Sponsor Fees |
| 18. HS Yearbook, 904 | Yearbook Staff Dues |
| 19. HS Yearbook, 904 | Yearbook sales |



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 6.1.2022 Site: CENTRAL Unobligated Account Balance: 19,412.46

Account Name & Number: CENTRAL 802

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) BIG KAHUNA CATALOG AND CANDY SALES - PREORDER SCHOOL WATER BOTTLES

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: WILL BE USED FOR ITEMS NEEDED IN CLASSROOM. TEACHER AND STUDENT MATERIALS AND INCENTIVES. PLAYGROUND SUPPLIES AND EQUIPMENT.

Name/Address of Vendor: BIG KAHUNA, BRIAN MARTIN, 163 SOLANO CIRCLE, ALEDO, TX 76008

Items to be purchased in order to conduct the fundraiser: WATER BOTTLES

a. Estimated INCOME: \$1,500 NOTES:
b. Less Estimated EXPENSES: \$1,000
c. Estimated PROFIT: \$500

First day Fundraiser : 8.1.2022 Last Day of Fundraiser: 10.31.2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Dani Watson Date: 6/1/22

Principal's Signature: Dani Watson Date: 6/1/22

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Form: AF Fundraiser Request 3/5/2021 (Revised)

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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 6.1.2022 Site: CENTRAL Unobligated Account Balance: 19,412⁴⁶

Account Name & Number: CENTRAL 802

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) SCHOOL T-SHIRT

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: WILL BE USED FOR ITEMS NEEDED IN CLASSROOM, TEACHER AND STUDENT MATERIALS AND INCENTIVES. PLAYGROUND SUPPLIES AND EQUIPMENT.

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: T SHIRTS

a. Estimated INCOME: <u>\$2,500</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>\$2,000</u>	_____
c. Estimated PROFIT: <u>\$500</u>	_____

First day Fundraiser : 8.1.2022 Last Day of Fundraiser: 12.16.2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Dani Watson Date: 6/1/22

Principal's Signature: Dani Watson Date: 6/1/22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Handwritten signature]



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 05/27/2022 Site: Cotteral/120 Unobligated Account Balance: \$ 9793.76

Account Name & Number: Cotteral PTO #804

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) SchoolStore.com sends parents and students emails to friends and family members with link to shop. There are hi

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer:

Purpose for which funds will be used: will be used for classroom teacher and student instructional material and incentives

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME: 2,000 NOTES:
b. Less Estimated EXPENSES: 0
c. Estimated PROFIT: 2,000

First day Fundraiser : 08/18/2022 Last Day of Fundraiser: 04/14/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/31/22

Principal's Signature: [Signature] Date: 5/31/22

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

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4

GUTHRIE PUBLIC SCHOOLS - ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5-13-22 Site: JH Unobligated Account Balance: 8444.72 784125

Account Name & Number: 832 - Yearbook

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Yearbooks and school pictures

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Photography equipment, camera, computer/laptop, sd cards, flash drives, workshop

Name/Address of Vendor: Jostens, 3601 Minnesota Dr. Minneapolis MN 55435

Items to be purchased in order to conduct the fundraiser: Yearbooks, Pictures

a. Estimated INCOME: <u>3500</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>3000</u>	_____
c. Estimated PROFIT: 500 <u>500</u>	_____

First day Fundraiser : August 5, 2022 Last Day of Fundraiser: May 30, 2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? returned or sold next year

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5-13-22

Principal's Signature: [Signature] Date: 5-27-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature] 22



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/17/2022 Site: 135- Charter Oak Unobligated Account Balance: 32,322.31

Account Name & Number: 840 Charter Oak

Select One: [] Soliciting in School Only [x] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) All school shirts

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [x]

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer: Gandy Ink, Bc Enterprizes, Body Billboards

Purpose for which funds will be used: computers/software upgrades, classroom materials, field trips, student incentives, building and grounds needs

Name/Address of Vendor: All addresses correct in mass

Items to be purchased in order to conduct the fundraiser: N/A

Table with 2 columns: Description and Amount. Rows: a. Estimated INCOME: \$5,000.00; b. Less Estimated EXPENSES: \$2,500.00; c. Estimated PROFIT: \$2,500.00. Includes a NOTES column.

First day Fundraiser : 08/01/2022 Last Day of Fundraiser: 05/05/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? orders placed on delivery

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: Date:

Principal's Signature: Jay Ball Date: 5-20-22

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Form: AF Fundraiser Request 3/5/2021 (Revised)

Handwritten signature of M. Schappe



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/17/2022 Site: 135- Charter Oak Unobligated Account Balance: 32,322.31

Account Name & Number: 840 Charter Oak

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Big Kahuna Double Wall Triton water bottles-online orders only

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: Big Kahuna

Purpose for which funds will be used: computers/software upgrades, classroom materials, field trips, student incentives, building and grounds needs

Name/Address of Vendor: All addresses correct in mass

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME:	<u>\$1,500.00</u>	NOTES: _____
b. Less Estimated EXPENSES:	<u>\$500.00</u>	_____
c. Estimated PROFIT:	<u>\$1,000.00</u>	_____

First day Fundraiser : 08/15/2022 Last Day of Fundraiser: 09/01/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? orders placed on delivery

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Jay Ball Date: 5-20-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

Ym Schapple
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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/20/2022 Site: GHS Unobligated Account Balance: 16,075.04 \$12,593.70

Account Name & Number: HS Student Pantry - 871

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) DONATIONS FOR STUDENT PANTRY

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) n/a

Manufacturer: none

Purpose for which funds will be used: Funds will be used to purchase clothing, hygiene items, storage needs, non-perishable food and other student needs.

Name/Address of Vendor: none

Items to be purchased in order to conduct the fundraiser: n/a

Table with 2 columns: Item, Value. Row 1: a. Estimated INCOME: 10,000. Row 2: b. Less Estimated EXPENSES: 0. Row 3: c. Estimated PROFIT: 10,000. Column 2: NOTES:

First day Fundraiser: 7/1/2022 Last Day of Fundraiser: 6/30/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? n/a

Are school district facilities required? n/a If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5-20-22

Principal's Signature: [Signature] Date: 5-23-22

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

[Signature] 25



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 05/25/2022 Site: HS Unobligated Account Balance: 20,000 21,251.42

Account Name & Number: 876FFABooster

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Collect money from members for membership dues for the FFA Booster Club

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Scholarships, equipment, trips, etc

Name/Address of Vendor: Parents & Supporters

Items to be purchased in order to conduct the fundraiser: Membership

a. Estimated INCOME: <u>600</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>0</u>	_____
c. Estimated PROFIT: <u>600</u>	_____

First day Fundraiser : 08/01/2022 Last Day of Fundraiser: 12/15/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5-25-22

Principal's Signature: [Signature] Date: 5-25-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]
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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 05/25/2022 Site: HS Unobligated Account Balance: 20,000 21,251.42

Account Name & Number: 876FFABooster

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Purchase an ATV/UTV and sell tickets as well as 1 ticket auctioned the night of the event

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
 - This fundraiser will not operate for more than fourteen(14) days in total.
 - The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: John Deere, Kubota, Polaris

Purpose for which funds will be used: Scholarships, equipment, trips, etc

Name/Address of Vendor: John Deere, Kubota, or Polaris

Items to be purchased in order to conduct the fundraiser: ATV/UTV, tickets to be sold, yeti coolers for incentives

a. Estimated INCOME:	<u>22,500</u>	NOTES:	_____
b. Less Estimated EXPENSES:	<u>10,000</u>	_____	_____
c. Estimated PROFIT:	<u>12,500</u>	_____	_____

First day Fundraiser : 08/01/2022 Last Day of Fundraiser: 11/12/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: Clayton Date: 5-25-22

Principal's Signature: Chris G... Date: 5-25-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised) [Signature]



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 05/25/2022 Site: HS Unobligated Account Balance: 20,000- 21,251.42

Account Name & Number: 876FFABooster

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) To create online order for clothing for the FFA Booster Club

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: _____

Purpose for which funds will be used: Scholarships, equipment, trips, etc

Name/Address of Vendor: Gandy Ink, Body Billboards, Signtec

Items to be purchased in order to conduct the fundraiser: Tshirts, hoodies, long sleeve tshirts, jackets, hats

a. Estimated INCOME: <u>2500</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>1000</u>	_____
c. Estimated PROFIT: <u>1500</u>	_____

First day Fundraiser : 08/01/2022 Last Day of Fundraiser: 05/15/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: Clay Duda Date: 5-25-22

Principal's Signature: Chris K. ... Date: 5-25-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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BY: [Signature]

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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 05/25/2022 Site: HS Unobligated Account Balance: 5000- 12,423.30

Account Name & Number: 877 FFA

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Plants and floral arrangements raised and constructed by students

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
 - This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
 - This fundraiser will not operate for more than fourteen(14) days in total.
 - The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: N/A

Purpose for which funds will be used: Scholarships, equipment, trips,, awards, travel, fuel, transportation,

Name/Address of Vendor: Ball Horticulture, Hobby Lobby, H&M Mums, Carolyn Piguot, Guthrie Greenhouse, etc

Items to be purchased in order to conduct the fundraiser: plants, seeds, vegetables, growing containers, soil

a. Estimated INCOME:	<u>15,000</u>	NOTES: _____
b. Less Estimated EXPENSES:	<u>5,000</u>	_____
c. Estimated PROFIT:	<u>10,000</u>	_____

First day Fundraiser : 08/19/2022 Last Day of Fundraiser: 05/10/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? Yes If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5-25-22

Principal's Signature: [Signature] Date: 5-25-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]
29



RECEIVED
MAY 24 2022

12

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5-20-2022 Site: GHS Unobligated Account Balance: \$4894.11

Account Name & Number: XCREW 880

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) ONLINE CLOTHING STORE

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
 - This fundraiser will not operate for more than fourteen(14) days in total.
 - The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: TEAM EXPENSES SUCH AS ENTRY FEES, WARM UPS, MEALS, SNACKS TRAVEL EXPENSES, ETC

Name/Address of Vendor: FANCLOTH

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME:	<u>1500.00</u>	NOTES: _____
b. Less Estimated EXPENSES:	<u>N/A</u>	_____
c. Estimated PROFIT:	<u>1500.00</u>	_____

First day Fundraiser : JULY 22, 2022 Last Day of Fundraiser: AUGUST 5, 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Jake Jensen Date: 5-20-22

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 5/20/22

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature] 30



13

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5-12-2022 Site: High School Unobligated Account Balance: \$4,894.11

Account Name & Number: XCREW 880

Select One: Soliciting in School Only [X] Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Online platform to get donations via emails, texts, social media.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [X]

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: Uniforms, Warm ups, equipment, travel, snacks and beverages, entry fees, meals

Name/Address of Vendor: Vertical Raise

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME: \$3,500 NOTES:
b. Less Estimated EXPENSES: none
c. Estimated PROFIT: \$3,500

First day Fundraiser : August 16 2022 Last Day of Fundraiser: September 2 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: Jake Jensen Date: 5-12-22

Principal's Signature: Date:

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Handwritten signature and number 31



14

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/25/22 Site: HS Unobligated Account Balance: 7594.53

Account Name & Number: Mu Alpha Theta #893

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Club Membership Dues

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
 - This fundraiser will not operate for more than fourteen(14) days in total.
 - The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Pay yearly membership fees, student t-shirts, club refreshmen Substitutes, quest speakers, fuel & transportation for competitions, Clep/AP scholarships

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME: <u>\$500</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>\$300</u>	_____
c. Estimated PROFIT: <u>\$200</u>	_____

First day Fundraiser : 8/19/22 Last Day of Fundraiser: 5/25/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/25/2022

Principal's Signature: [Signature] Date: 5-26-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]



15

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/25/22 Site: HS Unobligated Account Balance: 7594.93

Account Name & Number: Mu Alpha Theta #893

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Water Fundraiser

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Water

Manufacturer: Nestle or Cash-Saver or Crest brand filtered/water

Purpose for which funds will be used: Pay yearly membership fees, student t-shirts, club refreshmen Substitutes, quest speakers, fuel & transportation for competitions, Clep/AP scholarships

Name/Address of Vendor: Crest, WalMart or Cash-Saver

Items to be purchased in order to conduct the fundraiser: Cases of water (50-75 cases) 24-32 bottles per ca

a. Estimated INCOME: <u>\$800</u>	NOTES: <u>All Water will be sold by</u>
b. Less Estimated EXPENSES: <u>\$225</u>	<u>of the school year</u>
c. Estimated PROFIT: <u>\$575</u>	

First day Fundraiser : 8/18/22 Last Day of Fundraiser: 5/25/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/25/2022

Principal's Signature: [Signature] Date: 5-25-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Handwritten Signature]



16

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/25/22 Site: HS Unobligated Account Balance: 7594.53

Account Name & Number: Mu Alpha Theta #893

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Calculator Rental - to provide the oppo modern technology for the school year at a reasonable rate

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Pay yearly membership fees, student t-shirts, club refreshmen Substitutes, quest speakers, fuel & transportation for competitions, Clep/AP scholarships

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME: <u>\$600</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>0</u>	_____
c. Estimated PROFIT: <u>\$600</u>	_____

First day Fundraiser : 8/18/22 Last Day of Fundraiser: 5/25/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/25/2022

Principal's Signature: [Signature] Date: 5-26-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



17

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/25/22 Site: HS Unobligated Account Balance: 23015.40 ²⁴⁴²² ⁴⁰

Account Name & Number: Yearbook #904

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Yearbook Ads & Sponsors

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No
* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
• This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
• This fundraiser will not operate for more than fourteen(14) days in total.
• The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Pay for yearbook printing costs, cameras, fields trips, t-shirts, 1 receptions & other expenses to included but are not limited to training, Equipment & sup

Name/Address of Vendor: Jostens 21336 Network Place Chicago, IL 60673-1213

Items to be purchased in order to conduct the fundraiser: Yearbooks

a. Estimated INCOME: \$10000 NOTES: _____
b. Less Estimated EXPENSES: 0 _____
c. Estimated PROFIT: \$10000 _____

First day Fundraiser: 8/01/22 Last Day of Fundraiser: 5/25/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/25/2022

Principal's Signature: [Signature] Date: 5-25-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]



18

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/25/22 Site: HS Unobligated Account Balance: 23015.40 ²⁴⁴²² ⁴⁰

Account Name & Number: Yearbook #904

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Yearbook dues to cover costs of club t. receptions/ finished product celebration

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Pay for yearbook printing costs, cameras, fields trips, t-shirts, 1 receptions & other expenses to included but are not limited to training, Equipment & sup

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: Yearbooks

a. Estimated INCOME: <u>\$500</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>\$300</u>	_____
c. Estimated PROFIT: <u>\$200</u>	_____

First day Fundraiser : 8/01/22 Last Day of Fundraiser: 5/25/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/25/2022

Principal's Signature: [Signature] Date: 5-25-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/25/22 Site: HS Unobligated Account Balance: 23015.40 24,422 40

Account Name & Number: Yearbook #904

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Yearbook Sales

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Pay for yearbook printing costs, cameras, fields trips, t-shirts, 1 receptions & other expenses to included but are not limited to training, Equipment & sup

Name/Address of Vendor: Jostens 21336 Network Place Chicago, IL 60673-1213

Items to be purchased in order to conduct the fundraiser: Yearbooks

a. Estimated INCOME:	<u>\$30000</u>	NOTES: _____
b. Less Estimated EXPENSES:	<u>27000</u>	_____
c. Estimated PROFIT:	<u>\$3000</u>	_____

First day Fundraiser : 8/01/22 Last Day of Fundraiser: 5/25/2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/25/2022

Principal's Signature: [Signature] Date: 5-25-22

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]

**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND TRANSFER REQUEST
As of 6/01/2022**

TO	FROM	AMOUNT
1. HS ACTIVITY, #884	HS YEARBOOK, #904	\$ 110.00
2. HS DRAMA, #913	HS ART, #851	\$ 22.80



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**



Amount 110.00

Date Requested 5/12/2022

Transfer to: High School Activity #884
Account Name & Number

Transfer from: Yearbook #904
Account Name & Number

State Reason for Transfer Below

Buying yearbooks for the retiring teachers. P. Kinzie and R. Meshew

Sponsor's Signature: Wendy Jones

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Chris LeGrande

Transfer # _____

Board Approved _____



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**



Amount 22.80

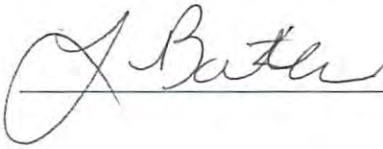
Date Requested 05-15-2022

Transfer to: Drama 913
Account Name & Number

Transfer from: Art 851
Account Name & Number

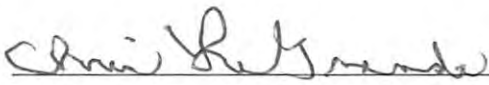
State Reason for Transfer Below

Half of gas cost for Arts Festival Field trip

Sponsor's Signature: 

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: 

Transfer # _____

Board Approved _____

**Transportation Department
Fuel Bids**

DATE: <u>6/2/22</u>	TIME BIDS BEGAN: <u>8:38 am</u> <i>Clear</i>	AMOUNT NEEDED: DIESEL: <u>7000 gal.</u>
PO#:	TIME BIDS CLOSED: <u>9:15 am</u> <i>Conv.</i>	UNLEADED: <u>1000 gal.</u>

COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	<u>Blake</u> KIT, BRIAN, CODY or HARDIN	1-866-455-3835	4.4470	4.46
PENLEY OIL COMPANY	<u>Allen</u> MIKE, SCOTT or GEORGEANN	235-7553	4.39698	4.41082
RED ROCK	JOANIE or TRICHA ✓	677-3373	4.23	4.2421
EARNHEART OIL & PROPANE	DUSTIN ✓	405-612-2650	4.37	4.37

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: <u>Redrock</u>
---------------------------	--

UNLEADED FUEL: <u>1000 gal.</u>	PRICE PER GALLON: <u>4.23</u>	TOTAL AMT: <u>\$4,230.00</u>
DIESEL FUEL: <u>7000 gal.</u>	PRICE PER GALLON: <u>4.2421</u>	TOTAL AMT: <u>\$29,694.70</u>
		TOTAL PURCHASE: <u>\$33,924.70</u>

PER TELEPHONE BIDS RECEIVED BY: <u>Jamie Jones</u> <u>Susan Pruitt</u>	COMMENTS:
--	-----------

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/3/2022, PO Range: 1243 - 1318, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1243	05/02/2022	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	BUS 10 ELEC,BUS 17 TURBO SENSOR, DUCE BRAKES	2,850.00
11	1244	05/02/2022	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	BUS 58 ENGINE DIAGNOSTIC AND BUS 17	2,850.00
11	1245	05/02/2022	43346	IMPORTED BRANDS OF CANADA, INC.	DESKTOPS	4,800.00
11	1246	05/02/2022	15994	AMAZON CAPITAL SERVICES	CLASSROOM ITEMS/JH	3,992.88
11	1247	05/02/2022	15994	AMAZON CAPITAL SERVICES	DCB102BP DEWALT BATTERY CHARGER	41.88
11	1248	05/02/2022	42687	CRISIS PREVENTION INSTITUTE, INC.	PD SUPPLIES/FEES	1,299.50
11	1249	05/02/2022	13646	CAROLYN BLACK HALLER	SIGNS FOR SCHOOL BUS HIRE	1,500.00
11	1250	05/02/2022	17940	PROSPERITY BANK	KIT ADAPTOR DIPSTICK TUBE X 2 SETS	128.00
11	1251	05/02/2022	15994	AMAZON CAPITAL SERVICES	SUPPLIES AND MATERIALS FOR AG PROGRAM	285.98
11	1252	05/02/2022	43580	DIGI SECURITY SYSTEMS LLC	LICENSE AGREEMENT/HS	1,145.00
11	1253	05/02/2022	17348	PESI, INC.	PD SUPPLIES	2,335.83
11	1254	05/02/2022	15994	AMAZON CAPITAL SERVICES	CLASSRM/OFFICE/BLDG SUPPLIES	917.84
11	1255	05/02/2022	13183	PITSCO, LLC	SUPPLIES FOR STEM CLASS/JH	910.00
11	1256	05/02/2022	44866	WHITEHEAD FOOD EQUIPMENT	HS- LABOR FOR ICE MACHINE (ATHLETIC FIELD)	2,090.62
11	1257	05/02/2022	83904	JESSICA NICOLE MAKER	NLC PER DIEM 6/28-7/4 SAN DIEGO	367.60
11	1258	05/02/2022	43821	TEACHER SYNERGY, LLC	ALT ED CURRICULUM UNITS (LIFE SKILLS)	275.00
11	1259	05/02/2022	10234	MAKER'S GLASS, INC.	ART SUPPLIES-CUT GLASS PIECES	35.00
11	1260	05/02/2022	12899	O'REILLY AUTOMOTIVE STORES, INC.	DIFFERENTIAL PRESSURE SENSOR	189.08
11	1261	05/03/2022	12682	MIDWEST BUS SALES, INC.	ELBOW -90 PTC 25 MPT TO 38 N QUOTE Z020012290	38.40
11	1262	05/03/2022	44610	SOUTHWEST BUS SALES, INC.	KTBB222099 LOWER DOOR PIVOT , LOWER DOOR PIN	536.30
11	1263	05/03/2022	44421	ACE TESTING LLC	YEARLY TESTING FOR LINE TIGHTNESS TEST	700.00
11	1264	05/03/2022	44610	SOUTHWEST BUS SALES, INC.	FREIGHTLINER AIR BAG	672.00
11	1265	05/03/2022	12682	MIDWEST BUS SALES, INC.	AIR SPRING SUSP COMPOSITE	1,022.24
11	1266	05/03/2022	44828	BRUCKNER TRUCK SALES, INC	50/50 RED COOLANT X 2 55 GALLON DRUMS1197.90	1,197.90
11	1267	05/03/2022	16669	EDMENTUM, INC	STUDY ISLAND ONLINE PROGRAM	1,111.94
11	1268	05/04/2022	14207	WALMART COMMUNITY	SUPPLIES	500.00
11	1269	05/04/2022	12899	O'REILLY AUTOMOTIVE STORES, INC.	TRANSMISSION FILTERS	709.20
11	1270	05/04/2022	43510	HOOTEN OIL COMPANY, INC	DEF	877.44
11	1271	05/04/2022	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	ADDITIONAL REPAIRS TO BUS 15	914.57
11	1273	05/04/2022	12682	MIDWEST BUS SALES, INC.	BRAKE CHAMBERS X2	154.64

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/3/2022, PO Range: 1243 - 1318, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1274	05/04/2022	17398	EDMOND MUSIC, INC.	BAND EQUIPMENT	1,798.53
11	1275	05/04/2022	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS	382.85
11	1276	05/05/2022	10707	COUNTRY FORD MERCURY, INC.	BACKDOOR WEATHER STRIP QUOTE 3366 VAN 61	310.12
11	1277	05/09/2022	17963	HEATH SHELTON	PHOTOGRAPHY SERVICES	1,500.00
11	1278	05/06/2022	44610	SOUTHWEST BUS SALES, INC.	DEF HEADER	1,000.00
11	1279	05/06/2022	12682	MIDWEST BUS SALES, INC.	STEP TREAD, STEP TREAD RIBBED	823.58
11	1280	05/06/2022	44610	SOUTHWEST BUS SALES, INC.	EGR VALVE CUMMINS	965.00
11	1281	05/09/2022	12682	MIDWEST BUS SALES, INC.	AIR PARK BRAKE CABLE	45.00
11	1282	05/09/2022	12936	OKLA. ASSOC. FOR PUPIL TRANS.	CONFERENCE FEES FOR OAPT CONFERENCE	500.00
11	1283	05/09/2022	44087	GOOLSBEE TIRE SERVICE INC	TIRES FOR BUSES EST. S.O.20050	1,916.00
11	1284	05/09/2022	44610	SOUTHWEST BUS SALES, INC.	HEATED HAWKEYE MIRROR	612.00
11	1285	05/09/2022	17940	PROSPERITY BANK	HOTEL ROOMS FOR OAPT CONFERENCE	1,272.03
11	1286	05/10/2022	17992	WESTERN GLASS & ATV, INC.	NEW WINDSHIELD FOR FORD F350	965.00
11	1287	05/11/2022	11933	JOHN VANCE MOTORS, INC.	BRAUN PENDANT	385.00
11	1288	05/11/2022	44610	SOUTHWEST BUS SALES, INC.	CUMMINS TENSIONER	360.00
11	1289	05/12/2022	44280	MARTIN AUTOMOTIVE	TRUCK 80 FOR TUNE UP	1,000.00
11	1290	07/01/2021	44693	LAMBERT CONSTRUCTION COMPANY	GJHS ENVELOPE PHASE 2 - PROJECT 2104	864,000.00
11	1291	05/18/2022	44365	JAMES A. POE	GRADUATION SECURITY	60.00
11	1292	05/18/2022	16652	THOMAS KUTAY	GRADUATION SECURITY	60.00
11	1293	05/18/2022	44371	BOBBY MERLE BENNETT, JR	GRADUATION SECURITY	60.00
11	1294	05/18/2022	44450	JORDAN CLARK CRAWFORD	GRADUATION SECURITY	60.00
11	1295	05/18/2022	41880	GREGORY DUKE	GRADUATION SECURITY	60.00
11	1296	05/18/2022	43793	CHASE BUFFORD	GRADUATION SECURITY	60.00
11	1297	05/19/2022	44087	GOOLSBEE TIRE SERVICE INC	TIRES FOR BUSES	1,050.00
11	1298	05/19/2022	44610	SOUTHWEST BUS SALES, INC.	CABIN AIR FILTER AC FILTER	222.50
11	1299	05/19/2022	12682	MIDWEST BUS SALES, INC.	HEADER TRIM VANDALOCK	21.38
11	1300	05/19/2022	15994	AMAZON CAPITAL SERVICES	VEVOR UTILITY BLOWER FAN	377.98
11	1301	05/20/2022	44879	BRYAN SCHULTZ	GRADUATION SECURITY	60.00
11	1302	05/20/2022	17992	WESTERN GLASS & ATV, INC.	WINDSHIELD FOR BUS 12	965.00
11	1303	05/23/2022	44398	DETCO INDUSTRIES, INC.	COIL CLEANER FOR A/C BUSES	187.50
11	1304	05/24/2022	12682	MIDWEST BUS SALES, INC.	DOOR SWITCH	89.20
11	1305	05/24/2022	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	BUS 1 ADDITIONAL REPAIRS	1,271.71
11	1306	05/24/2022	12635	MERIDIAN TECHNOLOGY CENTER	SCHOOL BUS DRIVER TRAINING FOR A. DARSOW	254.00
11	1307	04/12/2022	44693	LAMBERT CONSTRUCTION COMPANY	HS RENOVATION #2104	100,000.00
11	1308	05/27/2022	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	750.00
11	1309	05/27/2022	12910	OFFICE DEPOT, INC.	SUPPLIES AND MATERIALS FOR THE AG PROGRAM	750.00
11	1310	05/26/2022	44719	MSE, INC.	GPS TECH FOR THE WHITE FLEET	1,860.00

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/3/2022, PO Range: 1243 - 1318, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1311	06/02/2022	13286	RED ROCK DISTRIBUTING CO.	1000 GAL UNLEADED 7000 GAL DIESEL	33,924.70
11	1312	06/02/2022	84514	DOYLE EDWIN WEBB	PER DIEM FOR OAPT CONFERENCE	95.00
11	1313	06/02/2022	82357	SHELLEY LYNN TOON-DAVES	PER DIEM AND MILAGE FOR OAPT CONFERENCE	258.80
11	1314	06/02/2022	82641	RUSSELL L CHRISTIAN JR	MILAGE AND PER DIEM FOR OAPT CONFERENCE	255.00
11	1315	06/02/2022	83965	CODY THOMPSON	PER DIEM FOR OAPT CONFERENCE	95.00
11	1316	06/02/2022	43966	TINA RAMEY	SPEECH CONTRACT FOR JUNE 2022 ESY	1,500.00
11	1317	06/02/2022	15994	AMAZON CAPITAL SERVICES	GATORADE FOR MECHANICS	334.89
11	1318	06/02/2022	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	BRAKE CHAMBERS X4	540.64

Non-Payroll Total:	\$1,057,507.25
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$1,057,507.25

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/3/2022, PO Range: 561 - 620, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	561	05/02/2022	17734	PATCO ELECTRIC SERVICES, INC.	INSTALL LIGHTING IN HS LITTLE THEATER	2,200.00
21	562	05/02/2022	11514	H & M CARPET CENTER LLC	ROLL OF BLACK COVE BASE	275.00
21	563	05/02/2022	13704	BSN SPORTS, INC.	HS- FIELD CHALKER (ATHLETIC FIELD)	429.00
21	564	05/02/2022	13704	BSN SPORTS, INC.	HS- FIELD BASES (ATHLETIC FIELD)	354.99
21	565	05/02/2022	15994	AMAZON CAPITAL SERVICES	HS- FIELD JUMP STANDARD (ATHLETIC FIELD)	200.00
21	566	05/03/2022	44614	IDN-GLOABL, INC	KEYS AND LOCK PARTS FOR DISTRICT	2,200.00
21	567	05/03/2022	44635	WAXIE'S ENTERPISES, LLC	DISTRICT ROLL TOWELS AND TOILET PAPER	2,020.50
21	568	05/03/2022	44870	ALLIANCE CONCRETE	FILL IN SINK HOLE AT FAVER GYM	2,400.00
21	569	05/04/2022	17890	JOHNSON CONTROLS, INC	HVAC CONTROLS SERVICE	1,000.00
21	570	05/06/2022	44635	WAXIE'S ENTERPISES, LLC	VAC BAGS	157.45
21	571	05/06/2022	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	572	05/06/2022	42872	PATRICK A. COUNTESS	INSTALL FENCE AROUND BASEBALL UNIT	1,900.00
21	573	05/05/2022	44691	ROBERT SALLEE	ROOF REPAIRS TO SOUTH AREA AT COTTERAL	5,442.20
21	574	05/05/2022	43973	CHRISTOPHER CODY HAYES	REMOVE 3 LARGE TREES WEST SIDE PROPERTY AT FAVER	4,300.00
21	575	05/09/2022	15994	AMAZON CAPITAL SERVICES	DOOR BRACKETS	50.00
21	576	05/09/2022	44013	CENTRAL OKLAHOMA WINNELSON	TANK AND BOWL FOR HIGH SCHOOL	255.16
21	577	05/09/2022	44013	CENTRAL OKLAHOMA WINNELSON	URINAL AND TOILET GASKETS	173.00
21	578	05/09/2022	44092	INNOVATIVE MECHANICAL LLC	HVAC REPAIRS AT GUES	2,500.00
21	579	05/10/2022	44092	INNOVATIVE MECHANICAL LLC	R22 FREON FOR GUES	900.00
21	580	05/10/2022	44614	IDN-GLOABL, INC	LAB CORBIN PINNING KIT	230.00
21	581	05/11/2022	11619	HOME DEPOT CREDIT SERVICES	FOLDING TABLE	135.00
21	582	05/11/2022	43988	RUSSELL INTERIORS, INC.	4 WINDOW SHADES FOR FAVER AUDITORIUM	4,300.00
21	583	05/12/2022	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
21	584	05/12/2022	44635	WAXIE'S ENTERPISES, LLC	DISTRICT TP & CANLINERS	2,913.50
21	585	05/12/2022	44635	WAXIE'S ENTERPISES, LLC	VERSA CLEANING CADDY	4,331.64
21	586	05/12/2022	43749	TREAT'S SOLUTIONS, LLC	GATOR SHOES FOR STRIPPING FLOORS	2,800.00
21	587	05/11/2022	14280	WILLOBY'S FEED AND OUTFITTERS, LLC	FERTILIZER, SPRAY, SEED, FOR FIELDS	1,000.00
21	588	05/11/2022	13203	PRECISION TESTING LABORATORIES	DISTRICT AHERA TESTING	900.00
21	589	05/11/2022	42241	SETON IDENTIFICATION PRODUCTS	STOP SIGNS	225.00
21	590	05/16/2022	15718	OVERHEAD DOOR COMPANY OF OKC, INC.	OVERHEAD DOOR REPAIR AT JELSMA	1,000.00
21	591	05/18/2022	44013	CENTRAL OKLAHOMA WINNELSON	REPLACEMENT CABLE	67.85
21	592	05/18/2022	14280	WILLOBY'S FEED AND OUTFITTERS, LLC	GRASS SEED FOR STADIUM FIELD	1,500.00
21	593	05/18/2022	13646	CAROLYN BLACK HALLER	STREET AND BUILDING SIGNS	385.00

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/3/2022, PO Range: 561 - 620, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	594	05/19/2022	44092	INNOVATIVE MECHANICAL LLC	INSTALL COMPRESSOR AT CENTRAL CAFE	1,500.00
21	595	05/19/2022	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT JUMBO TOILET TISSUE	1,616.40
21	596	05/02/2022	15994	AMAZON CAPITAL SERVICES	TRUCK BOXES AND HANGERS	1,800.00
21	597	05/23/2022	17485	MIDWEST WRECKING, CO.	DEMO & REMOVE HOUSE AT 722 E. HARRISON	6,610.00
21	598	05/23/2022	44689	DIEGO CHAVARRIA	DIRTWORK & SOD FOR FOOTBALL FIELD	3,300.00
21	599	05/23/2022	44681	FRESH FILTERED AIR, INC	REPLACE HVAC FILTERS AT COTT, FOGARTY, & HS	1,937.00
21	600	05/25/2022	44562	ANECO FLOORING & BLINDS	REMOVE CARPET AND PREP CONCRETE FLOOR AT FAVER	1,964.40
21	601	05/24/2022	44635	WAXIE'S ENTERPRISES, LLC	CUSTODIAL SUPPLIES	1,616.40
21	602	05/24/2022	44691	ROBERT SALLEE	WATERPROOFING ON FOGARTY QUAD NW CORNER	4,750.00
21	603	05/24/2022	15994	AMAZON CAPITAL SERVICES	MAGNETS FOR FIXTURES	48.00
21	604	05/24/2022	44013	CENTRAL OKLAHOMA WINNELSON	BOTTLE FILLER FILTERS FOR CENTRAL	360.00
21	605	05/26/2022	44013	CENTRAL OKLAHOMA WINNELSON	PLUMBING SUPPLIES	194.20
21	606	05/25/2022	11619	HOME DEPOT CREDIT SERVICES	FOLDING CHAIRS	230.80
21	607	05/26/2022	11163	H-I-S PAINT MFG. CO, LLC	PAINT FOR DISTRICT	2,500.00
21	609	05/27/2022	43965	CRAFCO, INC.	PARKING LOT PATCH MATERIAL & MACHINE	2,900.00
21	610	05/27/2022	10110	HENKE & WANG PLUMBING	GAS LINE WORK AT CENTRAL KITCHEN	1,000.00
21	611	05/27/2022	43883	UNITED REFRIGERATION, INC.	FAN BLADE FOR SOFTBALL UNIT	120.00
21	612	05/27/2022	44746	ZACHARY W. GOLDEN	CHARTER OAK LAGOON INSPECTION	1,500.00
21	613	05/31/2022	10110	HENKE & WANG PLUMBING	PLUMBING REPAIRS	600.00
21	614	05/31/2022	44681	FRESH FILTERED AIR, INC	HVAC FILTER CHANGE AT GUES	600.00
21	615	05/31/2022	44092	INNOVATIVE MECHANICAL LLC	AIRFLOWS, SYSTEM CHECKS & REPORTS FOR PRESS BOX	2,334.00
21	616	05/31/2022	44092	INNOVATIVE MECHANICAL LLC	REPAIR LEAK AND RECHARGE UNIT AT HS	3,241.00
21	617	05/31/2022	44724	HW 2020 PROPERTY LLC	BRUSH HOGGING AT CHARTER OAK	2,500.00
21	618	06/02/2022	43973	CHRISTOPHER CODY HAYES	STUMP GRINDING ON COTTERAL LOTS	2,500.00
21	619	06/02/2022	40596	JAMES C. MCGEE	PARKING LOT MATERIAL AND SPREADING	2,000.00
21	620	06/03/2022	42501	EARTHSMART CONTROLS, LLC	HVAC CONTROLS SERVICE AT HIGH SCHOOL	1,000.00

Non-Payroll Total:	\$97,267.49
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	\$97,267.49
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Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/3/2022, PO Range: 18 - 18, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	18	05/13/2022	16975	GENERAL FUND	REFUND TO GENERAL FUND PER LOAN AGREEMENT	120,000.00
Non-Payroll Total:						\$120,000.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$120,000.00

Change Order Listing

Options: Fund: CHILD NUTRITION FUND, Year: 2021-2022, ReferenceDate: PO Date, Date Range: 5/3/2022 - 6/3/2022, PO Range: 1 - 18, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
5	07/01/2021	43801	6-L MECHANICAL	BLANKET FOR REPAIRS 2021-22	-2,000.00
6	07/01/2021	43982	SODEXO, INC.	FOOD SERVICE CONTRACT 2021-22	110,000.00
7	07/01/2021	43748	PARENT/STUDENT/STAFF REFUND	CHILD NUTRITION MEAL ACCOUNT REFUND	-1,300.00
8	07/01/2021	10130	AUTO-CHLOR SERVICES, LLC	BLANKET FOR REPAIRS 2021-22	-2,000.00
10	07/01/2021	43903	TIM KEITH	GREASE TRAP SERVICE FOR GUES	-1,300.00
16	02/09/2022	43694	MIDSTATE SERVICES, INC	BLANKET FOR REPAIRS 2021-2022	-2,398.78
Non-Payroll Total:					\$101,001.22
Payroll Total:					\$0.00
Report Total:					\$101,001.22

ACTIVITY FUND – FUND 60
BANK RECONCILIATION – FARMERS & MERCHANTS BANK
As of 06/01/2022

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (5/01/22)	\$670,312.92	Balance per bank statement As of (5/31/22)	\$664,389.27
Add Receipts	\$ 73,040.44	Add Deposits in Transit	\$
Less Checks Written	\$123,441.01	Less O/S Checks	\$ 44,476.92
Adjustments	\$	*Adjustments	\$
		Bank correction	\$
Balance per Ledger	\$619,912.35	Balance per Ledger	\$ 619,912.35

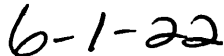
Adjustment/Correction explanations:

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This information is accurate and correct to the best of my knowledge.



Activity Fund Clerk



Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2022 - 5/31/2022

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$248.07	\$0.00	\$0.00	\$100.95	\$147.12	\$0.00	\$147.12
802 CENTRAL ACTIVITY	\$26,720.71	\$2,744.19	\$0.00	\$6,573.17	\$22,891.73	\$3,489.27	\$19,402.46
803 CENTRAL PTO	\$8,832.93	\$188.00	\$0.00	\$0.00	\$9,020.93	\$0.00	\$9,020.93
804 COTTERAL PTO	\$11,619.50	\$923.40	\$0.00	\$2,720.14	\$9,822.76	\$0.00	\$9,822.76
805 COTTERAL ACTIVITY	\$12,674.78	\$622.00	\$0.00	\$1,318.54	\$11,978.24	\$0.00	\$11,978.24
806 COTTERAL FACULTY	\$449.66	\$0.00	\$0.00	\$0.00	\$449.66	\$0.00	\$449.66
808 FOGARTY PARENTS ORG.	\$10,369.48	\$339.45	\$0.00	\$1,805.74	\$8,903.19	\$0.00	\$8,903.19
809 FOGARTY ACTIVITY	\$17,585.12	\$6,550.68	\$0.00	\$8,362.13	\$15,773.67	\$1,844.52	\$13,929.15
810 FOGARTY FACULTY	\$74.26	\$0.00	\$0.00	\$0.00	\$74.26	\$0.00	\$74.26
811 ELEM SNACK GRANT	\$1,399.19	\$0.00	\$0.00	\$0.00	\$1,399.19	\$0.00	\$1,399.19
812 GUES ACTIVITY	\$24,617.30	\$7,253.12	\$0.00	\$4,937.13	\$26,933.29	\$8,548.23	\$18,385.06
813 GUES FACULTY	\$544.29	\$0.00	\$0.00	\$0.00	\$544.29	\$0.00	\$544.29
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$0.00	\$525.83
815 GUES PARENTS ORG.	\$15,860.54	\$3.00	\$0.00	\$761.31	\$15,102.23	\$1,300.00	\$13,802.23
816 GHS SPECIAL KIDS	\$39.35	\$0.00	\$0.00	\$0.00	\$39.35	\$0.00	\$39.35
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$163.56	\$0.00	\$0.00	\$0.00	\$163.56	\$0.00	\$163.56
819 ATHLETICS JUNIOR HIGH	\$8,583.96	\$0.00	\$0.00	\$2,854.18	\$5,729.78	\$0.00	\$5,729.78
820 GOLF JUNIOR HIGH	\$3,361.69	\$1,175.00	\$0.00	\$0.00	\$4,536.69	\$0.00	\$4,536.69
821 FHA JUNIOR HIGH	\$1,980.68	\$50.00	\$0.00	\$617.32	\$1,413.36	\$0.00	\$1,413.36
822 HONOR SOCIETY JR HIGH	\$3,088.21	\$0.00	\$0.00	\$0.00	\$3,088.21	\$70.00	\$3,018.21
823 JR HIGH ACCOUNT	\$1,887.03	\$125.30	\$0.00	\$401.88	\$1,610.45	\$0.00	\$1,610.45
824 JR HIGH FACULTY	\$750.48	\$333.12	\$0.00	\$166.16	\$917.44	\$0.00	\$917.44
825 LIBRARY JR HIGH	\$1,745.83	\$0.00	\$0.00	\$0.00	\$1,745.83	\$0.00	\$1,745.83
826 LEARN 2 LOVE	\$19,836.61	\$0.00	\$0.00	\$0.00	\$19,836.61	\$0.00	\$19,836.61
827 CHEERLEADERS JR HIGH	\$2,998.16	\$540.00	\$0.00	\$676.68	\$2,861.48	\$0.00	\$2,861.48
830 STUCO JH	\$2,900.28	\$0.00	\$0.00	\$0.00	\$2,900.28	\$0.00	\$2,900.28
831 T.S.A. JR HIGH	\$453.05	\$0.00	\$0.00	\$300.00	\$153.05	\$0.00	\$153.05
832 YEARBOOK JR HIGH	\$6,640.46	\$1,570.00	\$0.00	\$369.21	\$7,841.25	\$0.00	\$7,841.25
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$45,435.79	\$2,227.70	\$0.00	\$8,783.25	\$38,880.24	\$5,472.97	\$33,407.27
841 CHARTER OAK PTO	\$13,719.56	\$319.15	\$0.00	\$1,702.54	\$12,336.17	\$2,250.00	\$10,086.17
842 CHARTER OAK FACULTY	\$302.07	\$0.00	\$0.00	\$154.36	\$147.71	\$0.00	\$147.71
850 ACADEMIC TEAM HS	\$40.90	\$0.00	\$0.00	\$0.00	\$40.90	\$0.00	\$40.90
851 ART CLUB HS	\$6,680.65	\$25.00	\$0.00	\$91.06	\$6,614.59	\$0.00	\$6,614.59
852 ATHLETICS HS	\$43,677.96	\$3,144.76	\$0.00	\$18,761.39	\$28,061.33	\$9,838.95	\$18,222.38
853 HS CHEER	\$10,735.43	\$2,694.00	\$0.00	\$1,690.07	\$11,739.36	\$11,943.00	(\$203.64)
854 FOOTBALL CAMP	\$9,583.41	\$353.00	\$0.00	\$0.00	\$9,936.41	\$0.00	\$9,936.41
855 TENNIS HS	\$22,778.47	\$2,630.00	\$0.00	\$1,811.04	\$23,597.43	\$796.77	\$22,800.66
856 GHS LIBRARY	\$238.57	\$0.00	\$0.00	\$0.00	\$238.57	\$0.00	\$238.57
858 GHS LINK CREW	\$155.84	\$270.00	\$0.00	\$0.00	\$425.84	\$0.00	\$425.84
859 BAND (OPERATING) HS	\$19,185.65	\$5,826.00	\$0.00	\$1,175.79	\$23,835.86	\$1,219.34	\$22,616.52
860 CLASS OF 2021 HS	\$569.28	\$0.00	\$0.00	\$0.00	\$569.28	\$0.00	\$569.28
861 CLASS OF 2023 HS	\$1,716.18	\$0.00	\$0.00	\$0.00	\$1,716.18	\$0.00	\$1,716.18
864 GHS ALUMNI ACCOUNT	\$13,359.16	\$0.00	\$0.00	\$0.00	\$13,359.16	\$0.00	\$13,359.16
865 CLASS OF 2022 HS	\$6,995.55	\$600.00	\$0.00	\$3,817.70	\$3,777.85	\$2,946.20	\$831.65
866 CLASS OF 2024 HS	\$2,245.86	\$0.00	\$0.00	\$0.00	\$2,245.86	\$0.00	\$2,245.86
867 CLASS OF 2025 HS	\$2,897.22	\$0.00	\$0.00	\$823.47	\$2,073.75	\$0.00	\$2,073.75
869 ENGLISH CLUB	\$839.74	\$0.00	\$0.00	\$0.00	\$839.74	\$0.00	\$839.74
870 HS FACULTY/COURTESY ACCOUNT	\$370.48	\$0.00	\$0.00	\$23.08	\$347.40	\$126.92	\$220.48
871 HS STUDENT PANTRY	\$12,593.70	\$0.00	\$0.00	\$0.00	\$12,593.70	\$0.00	\$12,593.70
876 FFA 4H BOOSTER CLUB HS	\$17,365.29	\$5,230.00	\$0.00	\$1,143.87	\$21,451.42	\$200.00	\$21,251.42
877 FFA HS	\$19,762.87	\$4,584.70	\$0.00	\$7,564.87	\$16,782.70	\$4,359.40	\$12,423.30
878 FCCLA (FHA) HS	\$4,220.41	\$2,533.25	\$0.00	\$103.60	\$6,650.06	\$5,512.91	\$1,137.15
879 FOREIGN LANGUAGE SPAN HS	\$5,929.16	\$0.00	\$0.00	\$1,261.04	\$4,668.12	\$1,350.39	\$3,317.73
880 XC BLUECREW	\$7,042.11	\$0.00	\$0.00	\$2,148.00	\$4,894.11	\$0.00	\$4,894.11
881 LADY JAYS BASKETBALL	\$1,228.65	\$0.00	\$0.00	\$117.50	\$1,111.15	\$70.00	\$411.15

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2022 - 5/31/2022

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$5.80	\$0.00	\$0.00	\$0.00	\$5.80	\$0.00	\$5.80
883 HERITAGE CLUB HS	\$680.83	\$0.00	\$0.00	\$0.00	\$680.83	\$0.00	\$680.83
884 HIGH SCHOOL ACCOUNT	\$17,320.95	\$2,380.77	\$0.00	\$2,788.41	\$16,913.31	\$2,949.68	\$13,963.63
885 STUDENT SUPPORT HS	\$2,707.86	\$436.11	\$0.00	\$165.04	\$2,978.93	\$1,500.00	\$1,478.93
886 HONOR SOCIETY HS	\$5,441.43	\$0.00	\$0.00	\$0.00	\$5,441.43	\$0.00	\$5,441.43
889 KEY CLUB HS	\$391.01	\$0.00	\$0.00	\$0.00	\$391.01	\$0.00	\$391.01
890 SPEECH HS	\$503.25	\$0.00	\$0.00	\$0.00	\$503.25	\$0.00	\$503.25
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$8,840.53	\$1,085.50	\$0.00	\$0.00	\$9,926.03	\$2,492.00	\$7,434.03
894 HS PROM ACCOUNT	\$13,423.71	\$0.00	\$0.00	\$3,305.86	\$10,117.85	\$0.00	\$10,117.85
895 JROTC HS	\$10,442.52	\$500.00	\$0.00	\$3,386.95	\$7,555.57	\$300.00	\$7,255.57
897 SOCCER CLUB HS	\$14,370.49	\$1,097.22	\$0.00	\$3,165.29	\$12,302.42	\$217.99	\$12,084.43
898 SCIENCE CLUB HS	\$6,493.39	\$1,580.00	\$0.00	\$733.32	\$7,340.07	\$80.88	\$7,259.19
899 STUDENT COUNCIL HS	\$20,243.23	\$346.39	\$0.00	\$1,250.00	\$19,339.62	\$0.00	\$19,339.62
900 CAMPUS BEAUTIFICATION HS	\$5,598.73	\$0.00	\$0.00	\$0.00	\$5,598.73	\$3,000.00	\$2,598.73
902 VOCAL HS	\$9,853.41	\$3,707.00	\$0.00	\$3,695.97	\$9,864.44	\$1,108.76	\$8,755.68
904 YEARBOOK HS	\$32,169.80	\$1,407.00	\$0.00	\$9,154.40	\$24,422.40	\$0.00	\$24,422.40
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,328.23	\$0.00	\$0.00	\$100.00	\$2,228.23	\$0.00	\$2,228.23
913 DRAMA HS	\$1,289.43	\$339.00	\$0.00	\$157.70	\$1,470.73	\$298.81	\$1,171.92
922 COURTESY COMMITTEE ADMIN	\$224.53	\$0.00	\$0.00	\$0.00	\$224.53	\$60.00	\$164.53
925 GENERAL FUND REFUND	\$1,092.00	\$819.16	\$0.00	\$0.00	\$1,911.16	\$100.00	\$1,811.16
927 HALL OF FAME BANQUET	\$431.97	\$0.00	\$0.00	\$0.00	\$431.97	\$0.00	\$431.97
929 DISTRICT SPECIAL OLYMPICS	\$33,164.95	\$2,468.15	\$0.00	\$9,501.15	\$26,131.95	\$1,321.12	\$24,810.83
931 TECHNOLOGY INSURANCE ACCOUNT	\$3,149.37	\$25.00	\$0.00	\$0.00	\$3,174.37	\$0.00	\$3,174.37
932 SUMMER SCHOOL HS	\$3,025.00	\$2,310.00	\$0.00	\$100.00	\$5,235.00	\$0.00	\$5,235.00
933 FAVER C&C	\$407.10	\$0.00	\$0.00	\$0.00	\$407.10	\$0.00	\$407.10
934 TRANSPORTATION C&C	\$3,023.50	\$1,565.50	\$0.00	\$1,252.30	\$3,336.70	\$1,085.83	\$2,250.87
935 VENDING MACHINE ADMIN	\$636.96	\$0.00	\$0.00	\$0.00	\$636.96	\$244.56	\$392.40
937 FAVER ACTIVITY	\$86.27	\$0.00	\$0.00	\$0.00	\$86.27	\$0.00	\$86.27
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$16,803.73	\$118.82	\$0.00	\$1,547.45	\$15,375.10	\$897.26	\$14,477.84
Total	\$670,312.92	\$73,040.44	\$0.00	\$123,441.01	\$619,912.35	\$77,625.76	\$542,286.59



Staking A Claim in Our Students' Future

Cody Thompson
Director of Operations

Phone 405-282-5944
cody.thompson@guthrieps.net

To: Dr. Mike Simpson and
Board of Education

Date: June 1, 2022

We would like to declare as surplus the following vehicle:

2005 Ford F350 Dually 1ton – 1FTWW32P15EA61579

Thank you,

A handwritten signature in black ink, appearing to read 'Cody Thompson', with a long, sweeping horizontal stroke extending to the right.

Cody Thompson

RECEIVED

JUN 07 2022

OFFICE OF THE SUPERINTENDENT
GUTHRIE PUBLIC SCHOOLS



Staking A Claim in Our Students' Future

Cody Thompson
Director of Operations

Phone 405-282-5944
cody.thompson@guthrieps.net

To: Dr. Mike Simpson and
Board of Education

Date: June 1, 2022

We would like to declare as surplus the house located at 722 E. Harrison. It is in very poor condition and has not been used in the last 10 years.

Thank you,

A handwritten signature in black ink, appearing to read 'Cody Thompson', with a long, sweeping horizontal line extending to the right.

Cody Thompson

RECEIVED

JUN 07 2022

OFFICE OF THE SUPERINTENDENT
GUTHRIE PUBLIC SCHOOLS



201 N. Division
Guthrie, OK 73044
bpsicka@cityofguthrie.com
(405) 282-0050ph • (405)282-2804fax

May 23, 2022

To Whom It May Concern:

The Guthrie Public Library Request one (1) bus and one (1) driver for Saturday, June 18th from 9am to 5pm.

This request is being made for the Teen Library Council annual thank you trip for their hard work and dedication to the Guthrie Public Library and to the citizens of Logan County. This year's trip is to the Jenks Aquarium, 300 Aquarium Dr, Jenks, OK 74037, to tie into our Summer Reading theme of "Oceans of Possibilities." We will then have a late lunch at Andolini's Pizzeria, 500 Riverwalk Terrace, Jenks, OK 74037.

This trip is for about 25-30 adults and teens.

Sincerely,

Rebecca Pesicka
Adult and Teen Services Librarian
Volunteer Manager

www.guthrie.okpls.org

WHERE INFORMATION LIVES

Generations Church Inc.

Generations Church

Pastor Josh Seabolt

2524 W Noble Ave. Guthrie, Oklahoma 73044

Dr. Mike Simpson & Guthrie Public Schools,

Thank you Dr. Simpson and GPS Board of education for considering our request, to pay for a bus and driver to transport our kids and youth to and from camp this summer. We would much rather invest in this as opposed to renting vans. We appreciate you making this resource available. Below you will find our requested dates as well as the address to the camp. Both camps we will have adult leaders(a minimum of 1 leader for every 5 to 7 kids) riding to and from camp with our students. These adults have been extensively background checked by Generations Church and the Oklahoma District Council of the Assemblies of God.

Date 1 Youth Camp- Drop off Monday June 27th 2022 at 1pm. Leaving Generations at 11:30am | Pick up Friday July 1st 2022 at 9:45 am. Leaving Guthrie at 8:15am

Date 2 Kids Camp- Drop off Monday July 11th 2002 at 1pm. Leaving Guthrie at 11:30am | Pick up Friday July 15th 2022 at 10:30am. Leaving Guthrie at 9am.

Camp Cargill | 347489 E 990 Rd. Sparks, Oklahoma 74869

This location is 57 miles from Generations Church. Roughly 1 hour to and 1 hour back.

Please let me know if I can answer any questions

Thank you,.

Josh Seabolt | Pastor/President Generations Church | 405-697-9314

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Young, Director of Special Education

SUBJECT: Contractual Agreement with Visual Senses to provide Visual Impairment
and Orientation and Mobility Services during the 2022-2023 school year.

DATE: June 1, 2022

Attached is an agreement with Nikki Keck of Visual Senses to provide consultation services and orientation and mobility services for students with Visual Impairments during the 2022-2023 school year. Ms. Keck has both Visual Impairment and Orientation and Mobility certification and will provide both of these services. The fee for these services will be \$70.00 per hour for services and travel time. Ms. Keck's agency provides this service to several school districts across the state. The cost of this service will be approximately \$3,500. The hourly rate for this service will remain the same as the last seven school years. This service will be paid through Special Education Project 621 Federal Flow Through.

Additional Quotes received:

Mediscan – Teacher of the Visually Impaired \$63.00 - \$83.00 per hour
Orientation and Mobility Specialist \$75.00 - \$95.00 per hour

Solient Health -Teacher of the Visually Impaired \$68.50 - \$79.50 per hour
Orientation and Mobility Specialist \$60.50 - \$70.50

Pro Care Therapy \$70 - \$80 per hour for Teacher of the Visually Impaired

We need someone with both VI certification and Orientation and Mobility certification or we will have to contract for two separate individuals.

Contract Agreement

This agreement is established between Guthrie Public Schools and Visual Senses (a consulting firm owned by April "Nikki" Keck), educational consultants. It is mutually agreed that Guthrie Public Schools will pay Nikki Keck for specialized services as follows:

Consultation and assistance to educational staff with duties relating to the provision of special education for students who present a visual impairment – such services may include, but not be limited to, the review and study of education/confidential records, participation in IEP meetings and other staffings, completing of forms/reports, classroom observations, functional assessments, direct intervention, procurement of materials, assistive technology recommendations, team member contact, progress monitoring of student programs, and Orientation and Mobility training/consultation.

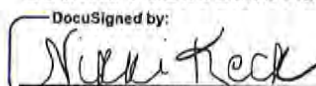
The fee for these services is agreed upon at \$70 per hour with time billed at 15 minute minimums. Fees are calculated from starting points of origin to site of service (Guthrie) and return to point of origin.

To achieve these purposes, the following general provisions apply:

1. The scope of these services will be determined by the LEA team.
2. Consultation may include review of/access to individual student records as deemed necessary by the LEA team. Nikki Keck and any affiliations hereby agree to abide by all state and federal laws and district policies regarding confidentiality and other procedural safeguards.
3. A monthly itemized billing will be furnished by Nikki Keck to Guthrie Public Schools following rendering of services. Payment shall be remitted within 30 days of date of statement to Nikki Keck, PO Box 204, Blanchard, OK 73010.
4. If scheduled meetings or consults are canceled for any reason, a reasonable notice of 24 hours must be given to Nikki Keck or servicing consultant. A one hour minimum plus drive time will be charged for lack of notice.
5. This agreement may be modified at any time by mutual consent of both parties. Services may be canceled by either party, if a request is put in writing, giving thirty (30) day notice.
6. Guthrie Public Schools declares that there are no current litigations, due processes, or any other legal actions involving any of the current students being served with a visual impairment that Nikki Keck and/or Visual Senses consultants will be servicing.
7. This agreement becomes effective when the proper signatures are affixed below.

This agreement shall expire on June 30, 2023 unless review and renewed by both parties prior to that date.

Authorized Representative
Guthrie Public Schools

DocuSigned by:


E45E067B1F4E484
Nikki Keck, TVI, COMS

Certification # 187290 EXP: 6/30/2023

National O&M # 4086 EXP: 9/30/2026

Date

4/28/2022

Date

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Young, Director of Special Education

SUBJECT: Agreement with Oklahoma Hearing Solutions for Audiological
Services

DATE: June 1, 2022

Attached is an agreement with Oklahoma Hearing Solutions, Fine Hearing Clinic, to provide audiological services for the 2022-2023 school year. The Guthrie Public School District is required to provide audiology services including evaluations and hearing aid molds for certain students with hearing impairments. There are two non-profit organizations that provide some of these services. One is local and one is in Oklahoma City. We are often able to utilize these organizations for some services for some of our students. Due to our referrals to the non-profit organizations, we spent zero (0) dollars for this service last school year. When we are unable to utilize these organizations, we will refer students to Oklahoma Hearing Solutions AKA Fine Hearing Clinic. Oklahoma Hearing Solutions has agreed to continue to provide these services for Guthrie Public Schools. The cost of this contract maybe up to \$1,000.

Additional Quotes:

John W. Keys Speech and Hearing Center, University of Oklahoma College of Allied Health starting at \$65 - \$155 per hour

Hearing Health Care, Shawnee starting at \$90 - \$110 per hour

Oklahoma Hearing Center starting at \$75 per hour

**AUDIOLOGY SERVICE CONTRACT
FOR THE GUTHRIE PUBLIC SCHOOL DISTRICT**

Oklahoma Hearing Solutions is proposing the following audiological service contract for the 2022-2023 school year in the Guthrie Public School District.

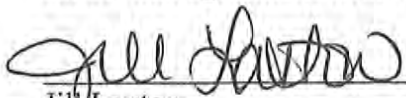
These services may include:

- | | |
|--|-------------------|
| ◆ Hearing Evaluation (in our office) | \$ 60.00 |
| ◆ Hearing Aid Evaluation | \$ 60.00 |
| ◆ Central Auditory Processing (CAP) Evaluation | \$ 175.00 |
| ◆ Otoacoustic Emissions (OAE) | \$ 30.00 |
| ◆ Tympanometry | \$ 15.00 |
| ◆ FM Unit Fitting | \$ 75.00 |
| ◆ FM Unit / Equipment Check | \$ 30.00 per unit |
| ◆ Earmolds | \$ 65.00 |
| ◆ Hearing Aid/FM Repairs (with 6 month warranty) | \$ 250.00 |
| ◆ Equipment and/or Parts | Cost + 30% |
| ◆ Hearing Aid Accessories and/or Parts | Cost + 30% |
| ◆ Hearing Aid Batteries (single package) | \$ 5.00 per card |
| ◆ Hearing Aid Batteries (size 312, 13 or 10/box of 40) | \$ 20.00 per box |
| ◆ Retube Earmold | \$ 5.00 |
| ◆ Mapping for Cochlear Implant | \$ 150.00 |
| ◆ Programming for Hearing Aid | \$ 100.00 |
| ◆ In-service Training / Consultation ** | \$ 75.00 per hour |
| ◆ Additional Visits with Students ** | \$ 75.00 per hour |

** Mileage added for on-site services at the rate of \$.45 per mile

Other services, equipment, and/or products are available with pricing upon request.

The effective dates of this agreement are July 1, 2022 to June 30, 2023. Should any invoice be left unpaid in excess of 60 days, it will be subject to possible finance charges. Either party may cancel this agreement with written notice at any time.



 Jill Laxton
 Oklahoma Hearing Solutions, LLC
 DBA: Fine Hearing Care

3/29/22

 Date

 Name:
 Guthrie Public Schools

 Date

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Young, Director of Special Education

SUBJECT: Transition School-to-Work Agreement with the State of Oklahoma
Department of Rehabilitation Services

DATE: June 1, 2022

Attached is an agreement with the State of Oklahoma Department of Rehabilitation Services to continue the transition school-to-work program for eligible students with disabilities during the 2022-2023 school year. The purpose of this agreement is to provide work-readiness training and work experiences for students with disabilities. Through this agreement, students with disabilities may be employed by the school or a private employer not more than 15 hours a week during the school year or not more than 20 hours a week during the summer break. The student will receive school credit for participation in the school work study program. The school district will pay the student a stipend for their work based on the federal minimum wage. The Department of Rehabilitation will reimbursement the school district for stipends of students in the school work study program. Also, The Department of Rehabilitation will participate in IEP transition services meetings, confer with teachers and parents, and complete vocational evaluations.

Thank you.

To: School Work Study (SWS) Schools (The contact person for your school)

It is time for all the school districts that have a Transition School-to-Work: School Work Study contract to sign a new contract for fiscal year 2023 (July 1, 2022 – June 30, 2023).

You are receiving this email with a new contract and the Vendor Information Form attached. **You will need to complete the "eSign", which will automatically send them back to us for our signatures.** The forms will be tracked electronically from that point.

Please complete the entire eSign. Then please review the **entire contract** and find the indicated signature block for your eSignature. Follow the instructions.

Optional: If this email has been sent to someone other than the proper signatory, you may click the hyperlink that allows you to have someone else sign, or you may download a copy of the vendor form and contract then sign and email it back in its entirety to klowry@okdrs.gov.

We must receive the completed contract and Vendor Information Form before we can process your contract. Please submit as soon as possible so there are no delays in the processing of your contract.

Remember, the "EIN number" is your Federal ID Number.

Services beginning July 1, 2022 or after may not be provided until the Award of Contract has been issued.

If you have questions about signing the contract, please communicate with Jim Kettler and cc: Chris Compton at the Oklahoma Department of Rehabilitation Services. Their email addresses are jkettler@okdrs.gov at (405) 523-4812 and ccompton@okdrs.gov at (405) 605-9651. For SWS contract content and service questions, contact Renee Sansom Briscoe at rsansom@okdrs.gov or (405) 951-3488.

If there are planned personnel changes that affect this contract, please also provide the new information to Jim, Chris, and Renee at the above email addresses.

Thank you for your help in this matter.

**STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
TRANSITION SCHOOL-TO-WORK: WORK STUDY**

This agreement, consisting of fourteen (14) pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

**Guthrie Public Schools
802 E. Vilas
Guthrie OK 73044-5228**

("Contractor" or "School"), and constitutes the entire agreement between the DRS and the Contractor, and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties, and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child's movement from school to post-school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized by rules promulgated by the Oklahoma Commission for Rehabilitation Services at Subchapter 7 of Chapter 10 of Title 612 of the Oklahoma Administrative Code to implement the Transition from School-to- Work Program; and

WHEREAS, in the School-to-Work program, there are many services needed. Some of these services are provided by the school under the individualized education plan (IEP) and some are provided by the Oklahoma Department of Rehabilitation Services under the individualized plan for employment (IPE). Other services may be provided by the parents, Career Tech, and others. A major component of the Transition School-to-Work program is work-readiness training and work experience. The work experience can be provided through Work Adjustment Training or the three types of Work Study Programs.

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties or July 1, 2022, whichever is the latter, through June 30, 2023. The Contract may be renewed for two additional one-year periods upon written agreement of the DRS and the Contractor.

II. Contract Services

Students eligible to participate include those DRS transition students:

- with documented disabilities (includes IEP, 504 Plan, or other documents), who:
 - have been determined eligible for DRS services; or
 - are on a trial work plan as determined by the DRS counselor;
- with an approved case;
- with an individualized plan for employment (IPE) in place;
- with SWS as a line of service on the IPE;
- who are at least 16 years of age; and
- who are attending high school.

DRS clients preauthorized to participate in Work Study may do so for **no more than 24 cumulative months**, as approved on an individual basis by the DRS counselor. The months do not need to be consecutive. Based on individual needs and barriers due to disability, there may be exceptions where the client requires more time to make additional progress. In that instance, the DRS counselor may authorize additional time. Summer months spent in Work Study count in the 24 cumulative months. Transportation, scheduling, administrative or family convenience, or family/individual income needs are not acceptable reasons to extend Work Study beyond 24 cumulative months.

Participating students may work **no more than 15 cumulative hours per week during the school year** (i.e., during the day, evenings, weekends, or holidays). In each of the cases described above, the students must be given school credit for their participation during the school day, and the School staff and the DRS counselor will provide important guidance and instructional help around the work experience. If the student works after school hours, in the evening or on weekends, the School may also choose to give the student school credit and is encouraged to do so to support earning elective credits. The School will provide staff to work with the DRS counselor in the area of transition. The School will have at least one person designated to serve as the "teacher/transition coordinator". Paraprofessionals could serve as Transition Coordinator or could also be assigned to help with the process and documentation. The Contractor agrees to provide designated staff time for performing the needed duties related to transition. The Contractor agrees to fully inform the staff responsible for carrying out the duties set forth in the Contract. This includes providing all necessary staff with a copy of the Contract.

Students wishing to continue working through the summer as part of Transition School-To-Work: Work Study may do so if the School's current contract, which expires June 30, is

renewed for the following fiscal year that begins July 1st.

The maximum number of hours worked per student that's reimbursable by the DRS cannot exceed 15 cumulative hours per week during the school year. The maximum number of hours worked may exceed 15 cumulative hours per week for summer work only when pre-approved by the DRS counselor. The student can work a maximum of 20 cumulative hours per week during the summer. The DRS will reimburse 100% of the wages paid by the school for a maximum 20 cumulative hours per week. Students may work a maximum 20 cumulative hours per week beginning with the first day of summer break. However, upon the first day back to school, the students must go back to working no more than a maximum 15 cumulative hours per week. All Child Labor Laws apply and must be adhered to.

<https://www.dol.gov/general/topic/youthlabor>

The School is required to continue supervising, monitoring, and reporting on students working in the School or in the community during the summer.

Paid work positions must reflect **real work/jobs** and include tasks that would normally be a function of that position. The students must be learning skills that will transfer to competitive, integrated employment in the community. Classroom instructional time does not count as work. The Contractor must ensure that students have access to a wide variety of work/job types and must also ensure the Contractor has enough work to cover the number of students intended to participate in the program. Examples of work/jobs within the School include, but are not limited to, the following.

- *Custodial/bus barn:* learning simple maintenance of School vehicles, detailing School vehicles.
- *Manager of sports teams:* scheduling, scorekeeping, ordering, inventory maintenance, hauling, moving.
- *Teacher's Aid/Assistant:* reading to groups of or individual children, cleaning, organizing, grading, designing bulletin boards.

- *Office Assistant:* Making ID badges, taking photos for badges, using a camera, laminating, answering phones, taking phone messages, greeting visitors and directing to locations, data entry, filing.
- *Information Technology Assistant:* use compressed air to clean computers and keyboards, replace batteries, replace mice, clean monitors, conduct virus scans, clean out old hard drives, organizing, inventory maintenance, stocking, ordering.

The same guidelines should be adhered to when selecting community placements for paid work experiences.

The final 9 months of their Work Study must be outside the school/district and **in the community** (unless approved by the DRS counselor in special circumstances).

Students may not work in their family owned business unless approved by the DRS counselor. This includes farms and other businesses.

Students who are completing high school at the end of the school year and who are participating in services through the Contract must cease work upon their last day of school/graduation. They may not continue to work through School Work Study or Work Site Learning beyond their last day of high school.

A. Work Study Program

There are two types of Work Study through DRS:

1. School Work Study (SWS) allows students with disabilities to **work on the School campus**. The students are supervised or closely monitored by School personnel, and the School pays the students a wage with the **DRS making reimbursement to the School** for that payment. The **School maintains liability** for the students while working on campus.
2. Work Site Learning allows students with disabilities to **work in the community**. The students are supervised or closely monitored by School personnel, and the School pays the students a wage with the **DRS making reimbursement to the School** for that payment. The **School maintains liability** for the students while working off campus.

B. Other Work Opportunities

This is not a Work Study through DRS:

1. Employer Work Study allows students with disabilities employment experience in **part-time jobs in the community** with the employers paying the wages/salary(ies). In this instance, the students are employees of the community employers, **employers maintain liability**, and the **DRS does not reimburse the employers for the wages/salary(ies)**.

C. Contractor's/School's Obligations

The designated teacher/transition coordinator(s) shall:

1. be knowledgeable about the contents and requirements of the Contract.
2. obtain written preauthorization from the DRS counselor before initiating services for students (i.e., not starting the student to work before DRS has approved in writing).
3. serve as a member of the IEP team and make decisions for job placement as a team.
4. provide information regarding the program to School personnel, students, and parents.
5. provide job readiness instruction and assistance to the students in the program prior to starting their jobs (e.g., helping them prepare for interviewing for the potential position) through transition services or five core pre-employment transition services.
 - a. job exploration counseling;

- b. work-based learning experiences;
 - c. counseling on opportunities for enrollment in postsecondary education (college, CareerTech, trade education, professional certification, etc.);
 - d. workplace readiness, including social and independent living skills;
 - e. self-advocacy, including peer mentoring.
6. assist with job placement and regular follow-up on the students' progress.
 7. work with the DRS counselor to maintain a list of all authorized participating students, the place of employment, job title, and tasks learned or practiced, at least one time per semester or updated as new students join or jobs/job duties change.
 8. assist with the coordination of the individualized education program (IEP) and the individualized plan for employment (IPE) to reflect the SWS services provided by DRS, including, but not limited to, present levels of performance, services, and annual education/training or employment goals on the IEP.
 9. document such transition services or Pre-Employment transition services provided and completed by participating students.
 10. provide such documentation to the DRS counselor at the end of each semester.
 11. submit by the 15th of the following month (or whenever payroll is run by the School for their payment cycle), at the same time, monthly invoices/pay stubs, time sheets, progress reports, and proof of payment to students for reimbursement of the wages paid for students participating in School Work Study or Work Site Learning. and
 12. ensure the electronic copy of the contract is routed to the appropriate person for signature and returned electronically to DRS.

If claiming mileage reimbursement for teacher/transition coordinator travel to/from job sites of DRS clients, submit monthly itineraries and travel claims, which are each signed and verified by the school district superintendent.

D. DRS's Obligations

The DRS counselor shall:

1. provide teacher/transition coordinators written preauthorization prior to initiation of services for each student approved to work.
2. accept referrals, process applications, and assist with the coordination of the IEP and the IPE and offer input to the IEP employment goals.
3. serve as a member of the IEP team and make decisions for job placement as a team.
4. organize his or her work schedule in order to be available to confer with the School personnel, the students in the program, parents, employers and other partners in the process.
5. arrange and provide services as needed, including vocational evaluations, and counseling and guidance.
6. provide teacher/transition coordinators updated information (as available) as requested.
7. assist with job placement and regular follow-up on the students' progress.
8. work with the School staff/teachers to maintain a list of all authorized participating

students, the place of employment, job title, and tasks learned or practiced, at least one time per semester or updated as new students join or jobs/job duties change.

9. regularly monitor students at job sites.
10. ensure the school/district is submitting monthly time sheets, progress reports, proof of payment to students, and documentation of transition services or Pre-Employment Transition Services (as completed).
11. provide reimbursement for the wages of students participating in School Work Study and Work Site Learning. and
12. provide mileage reimbursement at the state rate for teacher coordinator travel to/from job sites of DRS clients participating in School Work Study and Work Site Learning.

E. Student Wage

1. The DRS and the Contractor agree that students who are employed by the School as part of a training program are not independent contractors, but employees of the School. **The Contractor agrees to deduct state and federal income tax from wages paid to the student.** The Contractor is responsible for costs incurred for workers' compensation or other expenses not included in the minimum wage reimbursed by the DRS, as part of its contribution toward providing coordinated transition services outlined in the Individuals with Disabilities Education Act (IDEA) and the Workforce Innovation and Opportunity Act (WIOA).
2. The DRS and the Contractor further agree that **IRS regulations provide that services performed by a student, who is employed by the School in which the student is enrolled, are not considered "employment" for purposes of FICA (Federal Insurance Contribution Act—Social Security and Medicare) and FUTA (Federal Unemployment Tax Act—employment tax) payroll deductions.** 26 C.F.R. § 31.3121(b)(10)-2(a)(1) and § 31.3306(c)(10)-2(b). The rules provide that the services performed by the student must be incident to and for the purposes of pursuing a course of study at the School. Section 31.3121(b)(10)-2(c). **The DRS and the Contractor agree that students who are employed by the School as part of a training program are not subject to FICA or FUTA.** The employee/student must be enrolled and regularly attending classes at the School at which the employee is employed to have the status of a student within the meaning of the regulations. This exemption does not apply if the student is working for a private employer through Employer Work Study, rather than the School, as part of an internship program. *The student must be employed by the School in order for the exception to apply.* The Oklahoma Employment Security Act provides that employment as part of a work-training program is exempt from the definition of "employment" and, therefore, not subject to the Act and, therefore, should not be documented as wages paid in quarterly submissions to the OESC. 40 O.S. §1-210 (15)(l). **At the end of the calendar year, students are to be provided with a W-2, Wage and Tax Statement, and not a 1099-Misc Form for Independent Contractors.**
3. For the School to be reimbursed for the student's wage, the student must have a trial work plan and/or an Individualized Plan of Employment (IPE) with the Oklahoma Department of Rehabilitation Services, and be participating in School Work Study or Work Site Learning.

Additionally, the School must have received in writing preauthorization for students to begin working before payments will be issued.

III. Compensation

A. Contract Amount

The DRS shall reimburse the Contractor as follows:

- school months –the current federal minimum wage. EXEMPT from FICA and FUTA, thus should not be taken out of the student's check.
- summer months –the current federal minimum wage, plus FICA and FUTA, as summer months are NOT exempt due to the student not being enrolled at least half-time in school.

Payment shall be made upon receipt of properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services. By law the DRS cannot pay in advance. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the Contract, or otherwise, as a guaranty, warranty, or any other promise of receipt or payment of that amount, except for those goods and/or services provided to and accepted by the DRS pursuant to the Contract.

The DRS will cancel the Contract if procedures are not followed (e.g., putting students to work before authorized, inappropriate job placements, delayed billing, not submitting proper documentation as outlined in the contract). If a settlement/ratification agreement must be reached between the Contractor and the DRS, the Contractor will receive only 50% of the funds for which it is seeking reimbursement.

The Oklahoma State Constitution, Article 10, Section 23 states, "Balanced Budget - Procedures. The state shall never create or authorize the creation of any debt or obligation, or fund or pay any deficit, against the state, or any department, institution or agency thereof, regardless of its form or the source of money from which it is to be paid, except as may be provided in this section and in Sections 24 and 25 of Article X of the Constitution of the State of Oklahoma."

An express or written contract is a document evidencing, among other things, the mutual consent of the contracting parties. The written document becomes effective when the parties have signified their mutual consent by the act of signing it. The act of signing occurs when it occurs and applies only to events in the future.

To ensure you stay within the law and that you receive full compensation for services provided, please wait for official written documentation from your DRS counselors as to when a service may actually begin for an approved DRS client. The DRS CAN NOT backdate in order to pay for services for any youth with disabilities.

According to 70 O.S. § 5-142 school districts must conduct national criminal record background searches and fingerprinting on prospective employees. Therefore, the DRS will reimburse the school district up to \$45.00 per DRS client who:

- * is going to participate in School Work Study or Work Site Learning.
- * is at least 18 years of age, and
- * has not previously had a criminal background check completed by the school district or any other school district in Oklahoma.

This reimbursement will occur upon request and submission of properly completed documentation to the DRS counselor. If the Contractor chooses to request the expedited background check (\$58.00) from the Oklahoma State Department of Education, the Contractor will be responsible for any additional fees beyond the \$45.00.

B. Payment

The State of Oklahoma has forty-five (45) days from receipt of properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services to make payment to the Contractor. Invoices/pay stubs, timesheets, progress reports, and claims shall be sent to the DRS counselor who authorized services for each DRS client. **DRS cannot reimburse wages for work study hours that are not preapproved in writing by the DRS counselor.**

The DRS counselor's name, address, and telephone number are shown on each DRS client's Authorization for Purchase. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest.

All students who are placed in the Transition Work Study program must be active Vocational Rehabilitation (VR) or Services for the Blind and Visually Impaired (SBVI) clients and have a trial work plan and/or an IPE in place in order for the school/district to be reimbursed for wages paid through School Work Study or Work Site Learning, or for the student to participate in Employer Work Study.

C. Lapse Of Invoices/Claims

Properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or proper claims for reimbursement of travel expenses pursuant to the contract for services shall be submitted within ninety (90) calendar days of the provision of those services and/or incurrence of those travel expenses. Supporting encumbrances may be cancelled upon a lapse of six (6) months from the actual provision of services and/or incurrence of travel expenses pursuant to the contract for services, unless specified otherwise in the Contract.

IV. Standard Terms

A. Equal Opportunity/Non-Discrimination

The Contractor shall at all times comply with all federal laws relating to nondiscrimination, including but not limited to, Presidential Executive Order 11246 as amended and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.* and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, age, or handicap.

B. Lobbying Activities

The Contractor certifies the following:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment or modification of any federal grant, or cooperative agreement;

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. Debarment And Suspension

In accordance with Presidential Executive Orders 12549 and 12689, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise disqualified for participation in federal assistance programs. Such certification is a material representation of fact upon which reliance is being placed when entering into the Contract. A determination that the Contractor knowingly rendered an erroneous certification, in addition to other available remedies, may result in whole or partial termination of the Contract for the Contractor's default. Additionally, the Contractor shall promptly provide written notice to the Oklahoma state purchasing director if the certification becomes erroneous due to changed circumstances.

D. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988.

E. Modification

The Contract may only be modified by mutual consent of the parties in writing.

F. Cancellation

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the Contract or fails to provide services in accordance with the provisions of the Contract, the DRS may upon written notice of default transmitted via Certified Mail to Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such decision as provided by the rules and regulations promulgated by the State of Oklahoma, Office of Management and Enterprise Services.

2. Without Cause: It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

G. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education, or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract in order to audit, examine, make excerpts, and/or transcripts. The Contractor shall be required to maintain all records for three (3) years after the DRS makes final payment and all other pending matters are closed.

H. Subcontracting

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

I. Compliance With State And Federal Laws

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

J. Travel

The travel expenses to be incurred by the Contractor pursuant to the Contract shall be included in the total amount of the contract award. The DRS will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, 74 O.S. § 500.1-37. The Contractor shall be responsible for all travel arrangements, and provide supporting documentation for reimbursement.

K. Client Confidentiality

The Contractor assures compliance with DRS requirements pertaining to the protection, use, and release of personal information. The Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the DRS client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

L. Unallowable Costs

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that the Contractor has expended DRS funds on unallowable costs on this or any previous contract, the Contractor shall reimburse the DRS in full for all such costs on demand. The DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

M. Audit

1. Federal Funds

Organizations that expend \$750,000 or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with 2 C.F.R. Part 200.

2. State Funds

Corporations both for-profit and non-profit, and governmental entities that receive \$50,000 or more in a year in State funds from DRS shall have a certified independent audit of its operations conducted in accordance with Government Auditing Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles, and the report

shall include a supplementary schedule of awards listing all state and federal funds by funding source.

3. Auditor Approval and Audit Distribution

The audit shall be performed by a certified public accountant or public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma, and who is approved by the Oklahoma Accountancy Board to perform audits according to Government Auditing Standards. The Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control review report prior to the audit being conducted. DRS retains the right to examine the work papers of said auditor.

The Contractor shall submit two copies of the annual audit report to the Department of Rehabilitation Services - Contracts Unit 3535 N.W. 58th Street, Suite 300, Oklahoma City, Oklahoma 73112, plus a copy of the management letter, if applicable, and corrective action plan to all audit findings, and the auditor's latest external quality control review report within 120 days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request to the address listed above for an extension citing the reason for delay. DRS reserves the right to suspend payment to the Contractor for costs owed pursuant to this Contract if DRS has not received the prior year audit.

N. Clean Air Act

The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.* The Contractor agrees to report each violation to DRS and understands and agrees that DRS will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

O. Employment Relationship

The Contract does not create an employment relationship. Individuals performing services required by the Contract are not considered employees of the State of Oklahoma or the DRS for any purpose, and as such shall not be eligible for benefits accruing to state employees. The Contractor shall comply with all applicable laws regarding workers' compensation insurance.

P. Insurance

If the Contractor is not a self-insured governmental entity, the Contractor is hereby required to carry liability insurance adequate to compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents or employees. Said policy must provide that the carrier may not cancel or transfer the policy without giving the DRS thirty (30) days written notice prior to the cancellation or transfer.

The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the Contract, and provide the DRS with evidence of such insurance and renewals upon request.

Q. Punitive Actions

The Contractor understands that payment for services to DRS clients pursuant to the Contract shall be made by the DRS. Accordingly, the Contractor shall not restrict or refuse services under the Contract to DRS clients based on nonpayment by the DRS. No actions shall be taken against the DRS client, including collection actions for any service covered under the Contract, or for any late payment for which the DRS has responsibility. In addition, the Contractor agrees that no punitive actions will be taken against any client of the DRS for late payment of any tuition, fees, books, supplies, etc. for which the DRS has responsibility. This includes, but is not limited to, withholding grades, Pell or other financial aids, or delaying enrollment.

R. Prior DRS/State Employment

The Contractor hereby certifies that at the start of the contract period neither he/she, or if applicable, no member of its board or officers are former DRS employees who were employed by the DRS during the prior twelve (12) months. Pursuant to 74 O.S. § 85.42(B), the Contractor also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the Contractor to fulfill any of the services provided for under said contract.

S. Legal Employment Status Verification System

The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time the Contract is executed or awarded, are in compliance with the Oklahoma Taxpayer and Citizen Protection Act of 2007 (25 O.S. §§ 1312 and 1313) and all applicable federal immigration laws and are registered and participate in the Status Verification System. The Status Verification System is defined at 25 O.S. §1312, and includes but is not limited to the free Employment Verification Program (E-Verify) through the Department of Homeland Security and is available at www.dhs.gov/E-Verify.

T. Contract Jurisdiction

The Contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the DRS or the Contractor to enforce or to interpret provisions of the Contract.

U. Severability

If any provision under the Contract, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other

provision of the Contract or its application that can be given effect without the invalid provision or application.

V. Signatures

For the faithful performance of the terms of the Contract, the parties hereto, in their official capacities stated, affix their signatures.

Oklahoma Department of
Rehabilitation Services

Contractor

Signature:

Email: angie.young@guthrieips.net

Signature Date

Signature Date

Kathy Lowry

Print Name

Print Name

Manager Contracts & Purchasing

Title

Title

Contact Person Telephone

Contractor's Email Address

Signature:

Email: contracts@okdrs.gov

STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
WORK PLAN

Guthrie Public Schools
VENDOR

Contract Number

_____ Kim Fuqua _____ has been appointed contract monitor for the above stated contract and assumes responsibility for the monitoring of all programmatic aspects of the contract, including the periodic and ongoing review of reports or other valid indications of performance. The contract monitor also assumes oversight responsibility for fiscal monitoring of said contract.

The contract monitor has been assigned the following duties:

1. monitoring services provided through the contract;
2. periodically reviewing interim reports or other indications of past contract performance;
3. monitoring contractor compliance to the requirements and specifications of the contract;
4. monitoring pre-authorization of contract services in AWARE;
5. monitoring the Oklahoma Department of Rehabilitation Services (DRS) authorizing authority's approvals for services provided through the contract;
6. monitoring the DRS authorizing authority's receiving, reviewing, approving, and submitting of invoices/claims for payment to DRS Finance – Accounts Payables (State Office);
7. If the contract number begins with 805, the contract monitor shall submit requests for additional funding to the DRS Contracts Section prior to the expenditure of funds.

All information pertinent to this contract (i.e., original contract copies, addendums, revisions, vendor correspondence, evaluations, reports, audits, compliance reviews and staff comments regarding service provision) shall be maintained in the central repository located in the DRS Contracts Section. Documentation shall be made available for review upon request by the Office of Management and Enterprise Services (OMES). Copies of invoices/claims shall be maintained in the DRS Finance Unit. Confidential DRS client information shall be maintained in the DRS client's case service file.

The services to be performed through the contract are necessary for DRS to carry out its policies, rules, and regulations regarding the provision of indicated and appropriate rehabilitation services in a timely manner leading to employment of eligible disabled individuals, per the Code of Federal Regulations (CFR), Section 261.42(a)(4).

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson, Superintendent

FROM: Angie Young, Director of Special Education

SUBJECT: Agreement with Tina Ramey to provide Speech Therapy Services during ESY

DATE: June 1, 2022

Attached is an agreement with Tina Ramey to provide Speech Therapy services during June and July 2022 for Extended School Year Services (ESY). Ms. Ramey has agreed to provide this service for \$65 per hour. The approximate cost of this service will be \$5,000.00.

Additional Quotes

ProCare Therapy, Inc. - \$65-\$70 per hour

Supplemental Health Care - \$65

Agreement for Speech Pathology Consulting Services

Consultant Name: Tina Ramey L.L.C.

Consultant Address: PO Box 119, Macomb, OK 74852

Consultant Phone: 405-598-8889

Consultant License: Oklahoma Licensed Speech-Language Pathologist

School Term: ESY Summer 2022

This agreement is entered into between Guthrie Public Schools ("District") and Tina Ramey L.L.C. Speech-Language Pathologist ("Consultant"), for good and valuable consideration. It is agreed that Consultant being duly licensed agrees to provide speech services and assessment data results to District according to the following terms and conditions:

General Terms and Conditions

1. Descriptions of services to be provided: Consultant will provide services to District on an as needed basis for the school term identified above.

2. Consultant is an independent contractor and is not an agent or employee of the District. Consultant is not entitled to any benefits provided by District to its employees.

3. During the term of this agreement, Consultant agrees to maintain professional liability/malpractice insurance. Consultant acknowledges that she has full control over her own actions, and District shall not be responsible for any losses or liabilities sustained as a result of her independent malfeasance or negligence.

4. District shall take all necessary steps to assure provision of and complete access by Consultant to all District records, necessary for the performance of services described in Agreement. District designates that Consultant has a need to access and review all education records of students who are to be served and or evaluated by Consultant.

5. Consultant shall maintain the confidentiality of all information obtained during the course of a student's evaluation/treatment in accordance with the Family Educational Right to Privacy Act (FERPA). Consultant agrees to retain confidential all information relating to policies, procedures, and records of District which are provided by District: however Consultant reserves the right to act as a consultant to any other school or related institution during the term of this Agreement or subsequent thereto.

6. Description of services to include by not be limited to: Direct evaluations/screenings, direct intervention as defined by the IEP, any and all required documentation and/or report writing, instruction/consultation to school staff and/or parents, and any other duties required to complete the job of Speech-Language Pathologist.

7. Consultant's hourly rate will be \$65 per hour to include drive time to/from District.

8. Consultant shall provide District with invoicing data for fee collection purposes as deemed necessary by the District. Monthly invoicing documentation to District as specified by District will be provided by Consultant to District's Director of Special Services for the purpose of calculating compensation for each month.

The Undersigned, intending to be legally bound, do hereby affix their signatures:

Approved this _____ day of _____ 2022 _____

Tina Ramey LLC

Speech-Language Pathologist

Superintendent

FACILITY USE AND LICENSE AGREEMENT

THIS AGREEMENT is entered into as of the 13th day of June, 2022, between INDEPENDENT SCHOOL DISTRICT NO.1 OF LOGAN COUNTY, OKLAHOMA, a/k/a Guthrie Public Schools (“School District”) and the YMCA OF GREATER OKLAHOMA CITY (“Licensee”)

RECITALS:

- A. Licensee desires to use a portion of the buildings and improvements located at School District’s Fogarty Elementary School (the “Facility”) solely to operate an after school program for school aged kids PreK through 6th grade (the “Permitted Use”).
- B. The School District desires to allow Licensee to use and occupy the Facility at the specific times and for specific purposes set forth herein.

THEREFORE, in consideration of the following mutual promises, covenants and conditions, and intending to be legally bound, the parties agree as follows:

1. The School District agrees to allow Licensee to use and occupy the Facility from August 13, 2022 through May 31, 2023, for the Permitted Use. This Agreement shall be subject to renewal upon mutual written agreement of the parties. Any renewal terms shall begin on August 1 and end on May 31 of each subsequent year (each “Renewal Term”). Either party may terminate this Agreement upon giving a thirty (30) day written notice to the other party. This Agreement may terminate immediately if either party commits to material breach of any of the provisions of this Agreement and does not cure such breach within ten (10) days after receipt of written notice thereof from the other party.
2. Licensee shall pay school District at the rate of Thirty Dollars (\$30) per day for use of Gymnasium, Cafeteria, playground and 1 classroom. School District shall invoice Licensee monthly. Payment shall be made within ten (10) days of Licensee’s receipt of the invoice.
3. Licensee shall give a Twenty-five Percent (25%) tuition discount and priority of enrollment to children of employees of the School District.
4. Licensee shall comply with all applicable federal, state and local laws governing the Permitted Use.
5. Licensee agrees to indemnify, defend and hold harmless the School District, its agents and employees from any and all liability regardless of the source and regardless of the type of claim which may occur or arise out of, directly or indirectly, the Licensee’s occupancy and use of the Facility. Licensee shall maintain and pay for Commercial General Liability Insurance specifically related to the Licensee’s use and occupancy of the Facility issued by a company or companies authorized to do business in the State of

Oklahoma, naming the School District as an additional insured, and providing coverage in amount not less than the amount required to insure the School District's liability under the Oklahoma Governmental Tort Claims Act, including any amendments thereto subsequent to the date of this Agreement. Copies of certificates of insurance evidencing such coverage shall be furnished to the School District prior to the commencement of the term of this Agreement. The insurance certificates shall require the insurer to provide at least ten (10) days prior written notice to the School District before cancellation of the coverage for any reason, including non-payment of the premium. Nothing contained herein shall be construed to limit or waive the School District's immunity from liability under laws now in existence, or existing in the future.

6. Licensee warrants and represents that it is authorized to sign the Agreement and by signing this Agreement binds itself, its affiliates, members, successors and assigns.
7. The rights and privileges granted to the Licensee by this Agreement may not be assigned or transferred without prior written consent of the School District. No waiver of any portion of this Agreement shall be effective unless in writing and signed by the School District and Licensee. This Agreement with any items incorporated by reference shall constitute the entire agreement between the parties and supersedes all prior negotiations and agreements.
8. The School District reserves the right to refuse admission, eject or cause to be ejected from the Facility any objectionable person or persons, and neither the School District nor any of its administrators, agents or employees shall be liable to Licensee for any damages that may be sustained by Licensee through the exercise by the School District of this right.
9. Licensee will use the Facility only for the Permitted Use and will take reasonable precautions to ensure that the Facility and any ancillary equipment of the School District are used in a careful and prudent manner so as to prevent any loss, defacement or damage to them. Licensee is liable to the School District for the damages, repair or replacement of any items damaged during Licensee's use of the School Districts' Facility.
10. School District shall have no responsibility for any loss of, damage to, destruction or disappearance of any of Licensee's property in the Facility. Licensee assumes the entire risk of the foregoing. Licensee understands that School District does not and will not maintain any casualty or other insurance on Licensee's property. Licensee waives and right of subrogation on behalf of its insurance carrier against School District for any loss of, damage to, destruction or disappearance of Licensee's property in the Facility.
11. The School District shall maintain the facility at its sole cost including, HVAC, plumbing and normal repairs for damages not caused by Licensee usage. School District shall

provide routine cleaning and trash removal of the areas covered under this agreement in accordance with its normal cleaning in the facility.

12. The parties shall, at all times, act and function pursuant to the Agreement and hold themselves out as independent contractors. It is not the intention of the parties to form a joint venture or partnership. This Agreement should not be construed to create a contract of employment or any agency relationship. Licensee is solely responsible for operations, concerning the Permitted Use, for employment of staff, benefits and worker' compensation coverage and for the payment of all taxes, including federal, state and local employment taxes arising out of Licensee's activities hereunder. In no event shall Licensee or its employees, agents or representatives be entitle to benefits or workers' compensation coverage of any kind from School District.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date and year first above written.

INDEPENDENT SCHOOL DISTRICT No. 1 OF
LOGAN COUNTY, OKLAHOMA, a/k/a Guthrie
Public Schools

By: _____
President, Board of Education

ATTEST:

Clerk, Board of Education

“SCHOOL DISTRICT”
YMCA OF GREATER OKLAHOMA CITY
By:

Name:

Address:

Telephone:

“LICENSEE”

FACILITY USE AND LICENSE AGREEMENT

THIS AGREEMENT is entered into as of the 13th day of June, 2022, between INDEPENDENT SCHOOL DISTRICT NO.1 OF LOGAN COUNTY, OKLAHOMA, a/k/a Guthrie Public Schools (“School District”) and the YMCA OF GREATER OKLAHOMA CITY (“Licensee”)

RECITALS:

- A. Licensee desires to use a portion of the buildings and improvements located at School District’s Charter Oak Elementary School (the “Facility”) solely to operate an after school program for school aged kids PreK through 6th grade (the “Permitted Use”).
- B. The School District desires to allow Licensee to use and occupy the Facility at the specific times and for specific purposes set forth herein.

THEREFORE, in consideration of the following mutual promises, covenants and conditions, and intending to be legally bound, the parties agree as follows:

1. The School District agrees to allow Licensee to use and occupy the Facility from August 13, 2022 through May 31, 2023, for the Permitted Use. This Agreement shall be subject to renewal upon mutual written agreement of the parties. Any renewal terms shall begin on August 1 and end on May 31 of each subsequent year (each “Renewal Term”). Either party may terminate this Agreement upon giving a thirty (30) day written notice to the other party. This Agreement may terminate immediately if either party commits to material breach of any of the provisions of this Agreement and does not cure such breach within ten (10) days after receipt of written notice thereof from the other party.
2. Licensee shall pay school District at the rate of Thirty Dollars (\$30) per day for use of Gymnasium, Cafeteria, playground and 1 classroom. School District shall invoice Licensee monthly. Payment shall be made within ten (10) days of Licensee’s receipt of the invoice.
3. Licensee shall give a Twenty-five Percent (25%) tuition discount and priority of enrollment to children of employees of the School District.
4. Licensee shall comply with all applicable federal, state and local laws governing the Permitted Use.
5. Licensee agrees to indemnify, defend and hold harmless the School District, its agents and employees from any and all liability regardless of the source and regardless of the type of claim which may occur or arise out of, directly or indirectly, the Licensee’s occupancy and use of the Facility. Licensee shall maintain and pay for Commercial General Liability Insurance specifically related to the Licensee’s use and occupancy of the Facility issued by a company or companies authorized to do business in the State of

Oklahoma, naming the School District as an additional insured, and providing coverage in amount not less than the amount required to insure the School District's liability under the Oklahoma Governmental Tort Claims Act, including any amendments thereto subsequent to the date of this Agreement. Copies of certificates of insurance evidencing such coverage shall be furnished to the School District prior to the commencement of the term of this Agreement. The insurance certificates shall require the insurer to provide at least ten (10) days prior written notice to the School District before cancellation of the coverage for any reason, including non-payment of the premium. Nothing contained herein shall be constructed to limit or waive the School District's immunity from liability under laws now in existence, or existing in the future.

6. Licensee warrants and represents that it is authorized to sign the Agreement and by signing this Agreement binds itself, its affiliates, members, successors and assigns.
7. The rights and privileges granted to the Licensee by this Agreement may not be assigned or transferred without prior written consent of the School District. No waiver of any portion of this Agreement shall be effective unless in writing and signed by the School District and Licensee. This Agreement with any items incorporated by reference shall constitute the entire agreement between the parties and supersedes all prior negotiations and agreements.
8. The School District reserves the right to refuse admission, eject or cause to be ejected from the Facility any objectionable person or persons, and neither the School District nor any of its administrators, agents or employees shall be liable to Licensee for any damages that may be sustained by Licensee through the exercise by the School District of this right.
9. Licensee will use the Facility only for the Permitted Use and will take reasonable precautions to ensure that the Facility and any ancillary equipment of the School District are used in a careful and prudent manner so as to prevent any loss, defacement or damage to them. Licensee is liable to the School District for the damages, repair or replacement of any items damaged during Licensee's use of the School Districts' Facility.
10. School District shall have no responsibility for any loss of, damage to, destruction or disappearance of any of Licensee's property in the Facility. Licensee assumes the entire risk of the foregoing. Licensee understands that School District does not and will not maintain any casualty or other insurance on Licensee's property. Licensee waives and right of subrogation on behalf of its insurance carrier against School District for any loss of, damage to, destruction or disappearance of Licensee's property in the Facility.
11. The School District shall maintain the facility at its sole cost including, HVAC, plumbing and normal repairs for damages not caused by Licensee usage. School District shall

provide routine cleaning and trash removal of the areas covered under this agreement in accordance with its normal cleaning in the facility.

12. The parties shall, at all times, act and function pursuant to the Agreement and hold themselves out as independent contractors. It is not the intention of the parties to form a joint venture or partnership. This Agreement should not be construed to create a contract of employment or any agency relationship. Licensee is solely responsible for operations, concerning the Permitted Use, for employment of staff, benefits and worker' compensation coverage and for the payment of all taxes, including federal, state and local employment taxes arising out of Licensee's activities hereunder. In no event shall Licensee or its employees, agents or representatives be entitle to benefits or workers' compensation coverage of any kind from School District.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date and year first above written.

INDEPENDENT SCHOOL DISTRICT No. 1 OF
LOGAN COUNTY, OKLAHOMA, a/k/a Guthrie
Public Schools

By: _____
President, Board of Education

ATTEST:

Clerk, Board of Education

“SCHOOL DISTRICT”
YMCA OF GREATER OKLAHOMA CITY
By:

Name:

Address:

Telephone:

“LICENSEE”



CCOSA’s District Level Services (DLS) Program
(Agreement 2022-2023)

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and _____ School District No. __ of _____ County, Oklahoma (District) concerning the District’s participation in **CCOSA’s District Level Services Program** (Program) for the fiscal year ending June 30, 2023.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2020-21 ADM for your district.

P.O. CALCULATION GRID

County Name: _____ County Number: _____

District Name: _____ District Number: _____

P.O. CALCULATION GRID

<u>ADM</u>	<u>COST</u>
25,000 plus	\$ 4,000
10,000 to 24,999	\$ 3,000
5,000 to 9,999	\$ 2,500
1,500 to 4,999	\$ 2,000
500 to 1,499	\$ 1,800
499 or less	\$ 1,500

ADM (2020-21)	TOTAL COST

Purchase Order Number: _____

Purchase Order Amount: _____

Please attach a copy of the purchase order when submitting completed forms



Superintendent Certification of Participation

I certify that on the _____ day of _____ 20____, the Board of Education of _____ Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The _____ Board of Education has encumbered \$_____ for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with _____ Public Schools.

Signature of Superintendent

Date

The District understands that CCOSA’s District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research in *For the People* and seven areas that create a quality system: Culture and Climate; Learning; Teaching, and Assessment; Expanded Learning Opportunities; Governance, Leadership, and Accountability; Human Capital Development; Physical Resources; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District’s Board of Education and ends on June 30, 2023. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However a delay in contract approval could result in your district missing valued services and workshops!



CCOSA’s District Level Services (DLS) Program

Designated Administrator Contact Form 2022-2023

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

Designated Administrators

(based upon each district’s size in ADM for the 2020-21 school year)

<u>ADM</u>	<u># of eligible administrators</u>
10,000 +	3
1 to 9,999	2

<u>ADMINISTRATOR</u>	<u>PHONE NUMBER</u>	<u>EMAIL ADDRESS</u>
*		

*only if ADM exceeds 10,000

Please send a copy of the completed forms to Laura Crabtree (laura@ccosa.org) or fax to 405.524.1196 (ATTN: Laura Crabtree). Keep one copy for your records.



3DEZROUTING INC
5743672000

1251 N Eddy St Suite 200
South Bend, Indiana
46617
United States

Billed To
Susan Birdwell
Guthrie Public Schools
802 E Vilas
Guthrie, Oklahoma
73044

Date of Issue
07/01/2022

Due Date
08/30/2022

Invoice Number
343

Reference
07/01/22 - 06/30/23

Amount Due (USD)
\$6,970.32

Description	Rate	Qty	Line Total
3DEZR Software Annual Subscription	\$6,300.00	1	\$6,300.00
3DEZR Texting Service Annual Subscription	\$600.00	1	\$600.00
3DEZR Text Usage @\$0.01 per text (70 characters) 7032 Txt Msgs 07/01/21-05/23/22	\$0.01	7032	\$70.32
	Subtotal		6,970.32
	Tax		0.00
	Total		6,970.32
	Amount Paid		0.00
	Amount Due (USD)		\$6,970.32

Notes
Covers Period 07/01/22 - 06/30/23 Annual Subscription

Organization Information

Organization: Guthrie Public Schools

Address

Street Address: 802 East Vilas Avenue

City: Guthrie

State: OK

Zip: 73044

Main Phone: 405-282-8900

Fax: 405-282-5904

Contract Dates: 07/01/2022 – 06/30/2023

Current URL (web address): <https://www.guthrieeps.net/>

Student Enrollment: 2,623

Contract Type: Schools

Contact Information

Signatory Contact

Name: Mike Simpson

Title: Superintendent

Phone: 405-282-8900

Email: mike.simpson@guthrieeps.net

Website Contact

Name: Kary Jarred

Title: Personnel Secretary/Website Coordinator

Phone: 405-282-8906

Email: kary.jarred@guthrieeps.net

Network Administrator

Name: Dee Benson

Title: Director of Technology

Phone: 405-282-5959

Email: dee.benson@guthrieeps.net

Business/Office Manager Contact

Name: Michelle Chapple

Title: CFO

Address: 802 East Vilas Avenue

City: Guthrie

State: OK

Zip: 73044

Phone: 405-282-8900

Fax: 405-282-5904

Email: michelle.chapple@guthrieeps.net

**PLEASE REVIEW FOR ACCURACY AND THEN COMPLETE ANY MISSING INFORMATION.
RETURN A SIGNED, COMPLETED COPY TO DIANNA KASTANEK AT diannak@fes.org.**

Contract Information

Agreement Term Dates:

Term is 12 months.

Contract Dates: 07/01/2022 – 06/30/2023

Billing cycle: Annually Quarterly Monthly

Special Billing Notes/Arrangements

- Supersedes all previous SOCS license agreements, effective start date of this agreement.
- Includes option to redesign your website every 3 years, for no additional charge. Guthrie Public Schools has not utilized this free redesign. Guthrie Public Schools has been eligible since 07/01/2019, and is immediately eligible now upon receipt of this signed renewal.
 - Does your organization want to do a redesign? Please mark an option: Yes No
 - If so, what is the requested project start date? _____
- Additional notes/information:
There is no price increase.

Sales Tax Exemption Form and PO

Please email a copy of your sales tax exemption form if applicable and PO to Dianna Kastanek at diannak@fes.org

Pricing Summary

ANNUAL ROYALTIES/FEES:

SOCS Website Services & Support + Mobile App in the Stores	\$ 5,000 per year
Texting Services (Notifier)	\$ per year
Additional URL/Domain Registrations (\$20 per domain)	\$ per year
Total Annual Royalties/Fees	\$ 5,000 per year

OPTIONAL ONE-TIME SERVICES/FEES:

Texting Services (Notifier) Set-up	\$
Mobile App in Stores Set-up	\$
Additional Listserv Set-up	\$
Content Migration Estimate (\$90 per hour)	\$
On-line Payment Set-up (TBD)	\$
Custom graphics development	\$
Total One-Time Set-up Fees	\$ 0

Optional Fees

- On-site training is negotiable
- Licensee specific customization services will be made available to Licensee at an hourly programming rate.

Additional Notes/Conditions

- Includes SOCS GO App
- Includes Guthrie Public Schools custom mobile app

FES Contact Information

FES Partner Representative

Lisa Lewis

lisal@fes.org

800-850-8397, ext. 6991

Fax: 402-479-6691

1300 O Street
Lincoln, NE 68508

Consultant/ESC: Jim Knox

FES Administrative Representative

Dianna Kastanek

diannak@fes.org

800-850-8397, ext. 6661

Fax: 402-479-6691

1300 O Street
Lincoln, NE 68508

Signatures

I attest that I am authorized to sign on behalf of:

Guthrie Public Schools

For: FES

1300 O Street
Lincoln, NE 68508

By: _____
(Signature) (Date)

By: _____
Dan Kunzman, Senior Vice President (Date)

(Please print full name)

Title: _____

RENEWAL LICENSE AND SERVICE AGREEMENT

Simplified Online Communication System (“SOCS”)

This License and Service Agreement (the “Agreement”) made by and between FES, a Nebraska nonprofit corporation located in Lincoln, Nebraska and **Guthrie Public Schools** (“Licensee”).

THE PARTIES AGREE AS FOLLOWS:

1. License. FES grants to Licensee a limited, nonexclusive and nontransferable license to the Simplified Online Communication System (“SOCS”) web hosting service (collectively the “Licensed Service”). Exclusive proprietary title to all rights, patents, trademarks, copyrights, source code, graphic design and images created by FES and trade secrets in the Licensed Service shall remain with FES and no title to or ownership interest in the Licensed Service shall be transferred to Licensee.
2. Installation, Training, Technical and Support Services. FES shall provide certain technical services to Licensee associated with the installation, management and administration of the Licensed Service. One time set up fee does not include graphic design services. Graphic design services for the website are included in the license fee and limited to 3 mockup designs prior to site installation. Additional graphic services will be charged at the current hourly rate. FES shall provide updates and certain enhancements to the Licensed Service without charge during the term of this Agreement and any renewals. Basic instruction and support services shall be provided at no extra cost as a part of the initial delivery of the Licensed Service. Other technical assistance relating to subsequent technical client network support, configuration, and/or guidance, content creation and/or the transfer of existing content, or on-site training are not part of the license agreement and are subject to a separate charge. Those services and the related charges are noted on page 7 of this Agreement.
3. Charges, Payments, and Taxes. Licensee shall pay the royalty fees for the Licensed Service and related services and costs as set forth on the included pricing summary. All annual royalty fees shall be due on the date identified on the Exhibit; for any exercised renewal terms, the annual fee shall be due on the anniversary date of the original payment, unless otherwise agreed to by the parties. FES shall direct bill Licensee for all royalty fees, services, and support, including additional charges for technical assistance in accordance with the terms and rates set out the attached schedule. Interest shall accrue at the rate of one and one-half percent (1.5%) per month for any invoice balance outstanding for more than thirty (30) days. Each party shall be responsible for its own obligations associated with any federal, state, local or other taxes required with the delivery of the Licensed Service.
4. Obligations of Licensee. In addition to the covenants provided by Licensee within this Agreement, Licensee specifically agrees to the following:
 - a. Logos and Branding. Permit FES or its designees and assigns to place a logo at a reasonable location on the site, with a link to the website of FES and/or its designee, if so requested by FES.
 - b. Utilization of Site. Permit FES or its designees and assigns to utilize Licensees’ site and corresponding content in sales demonstrations, marketing materials and/or other venues to highlight Licensed Service to existing and/or potential Licensees.
 - c. Implementation Team. Identify an initial SOCS implementation team to work directly with FES in the implementation of SOCS for Licensee.
5. Warranties and Representations. FES hereby warrants that the Licensed Service (including enhancements and modifications) will perform in all material respects during the term of this Agreement. FES shall, at no additional charge to Licensee, undertake to correct any Licensed Service which does not perform substantially in accordance with the representations of FES. If a defect in the Licensed Service cannot be adequately remedied, the sole and exclusive remedy for any breach of this limited warranty will be restricted to (i) the replacement of the Licensed Service by FES or (ii) refund by FES to Licensee the annual royalty payment which applies to the year in which the defect occurred.

If Licensee modifies, attempts to modify, or decompiles or attempts to decompile the Licensed Service, fails to implement the changes to the Licensed Service as supplied by FES, or in any other way abuses or tampers with the Licensed Service, the warranty obligations of FES under this section shall be null and void. The limited warranty and

restricted remedy contained herein is not applicable to any Licensed Service that has been modified or misused by Licensee.

FES PROVIDES NO WARRANTIES, EXPRESS OR IMPLIED, NOR IS IT OBLIGATED FOR, AND EXPRESSLY DISCLAIMS ANY RESPONSIBILITY FOR, THE CONTENT DEVELOPED BY LICENSEE OR ITS AGENTS AS ALLOWED BY THE EDIT FEATURES AVAILABLE IN AND UTILIZED THROUGH THE LICENSED SERVICE. FURTHER, NO REPRESENTATIONS OR WARRANTIES ARE MADE CONCERNING THE ACCURACY, COMPLETENESS, TIMELINESS OR RELIABILITY OF ANY INFORMATION CONTAINED IN ANY SITE LINKED THROUGH THE LICENSED SERVICE. FES DOES NOT WARRANT OR GUARANTY UNINTERRUPTED ACCESS TO THE LICENSED SERVICE AS USED THROUGH THE WORLD WIDE WEB AND ANY SITE LINKED TO THE LICENSED SERVICE OR THE AVAILABILITY OF INTERNET E-MAIL LINKS PROVIDED THROUGH THE LICENSED SERVICE. IN NO EVENT SHALL FES, ITS OFFICERS, AFFILIATES, AGENTS, LICENSORS, EMPLOYEES OR INTERNET SERVICE PROVIDERS BE LIABLE TO LICENSEE OR ANY THIRD PARTY FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES WHATSOEVER INCLUDING, BUT NOT LIMITED TO, LOST REVENUE, LOST OR DAMAGED DATA, OR OTHER COMMERCIAL OR ECONOMICAL LOSS, WHETHER BASED IN CONTRACT, TORT, OR ANY OTHER THEORY OF LIABILITY.

FES shall use all reasonable efforts to ensure that the SOCS Service is operating and available to Customers 99.9% of the time in any calendar month. Downtime is considered to be time that the SOCS Network is unavailable due to a failure in the FES network. There may be periods of time that FES schedules maintenance on the SOCS network that requires an interruption of service. Customers will be notified in advance of scheduled maintenance and every effort will be made to schedule this maintenance outside the hours of 7:00 a.m. to 10:00 p.m. Central time. Scheduled maintenance is not considered downtime. FES cannot be responsible for connectivity issues arising from problems in the client's network or internet outages due to such things as environmental disaster, cyber-attack, widespread power outages and other events beyond FES' control.

To protect clients' and FES' networks, FES employs tools that vigorously filters viruses and spam. FES, at its sole discretion, reserves the right to filter content it feels poses a threat to the networks.

Confidentially: Absent the use of encryption, use of the Licensed Service through the Internet is not a secured medium and privacy cannot be assured. Internet e-mail is vulnerable to interception and manipulation of data. FES will not be responsible for any damages to Licensee or any third party suffered as a result of the transmission of information, confidential or otherwise, that may be made through Internet e-mail links provided through this Licensed Service. FES is not responsible for any errors or changes made to any transmitted information. Should Licensee or any third party user transmit information using Internet e-mail resources through the Licensed Service, such individuals do so at their own risk.

Accessibility: FES further acknowledges and warrants that, upon release to Licensee, the Licensed Service is currently in material compliance with relevant federal law and corresponding regulations associated with accessibility of web content and the prohibition of discrimination based on disability (the "Accessibility Standards"). FES agrees to promptly respond to, resolve and remediate any bona-fide complaint regarding accessibility of the Licensed Service under the Accessibility Standards in a timely manner and provide an updated version to Licensee at no cost. If FES, in its judgment, cannot remedy any bona-fide complaint concerning accessibility of the Licensed Service under the Accessibility Standards, then Licensee may terminate this Agreement, but its remedy shall be limited to that set out in Section 7 of this Agreement.

Licensee is entitled to make certain changes to the Licensed Service by adding, editing or supplementing content. Licensee is fully responsible for compliance with the Accessibility Standards as to any added content or alterations made to the original content prepared by FES, and Licensee shall indemnify and hold FES harmless for any claims of violation or noncompliance of the Accessibility Standards. In addition, all limited warranties provided by FES in this section shall not apply if the Licensed Service (including all elements of the licensed SOCS system) are: (i) modified or altered by Licensee in any way (other than by FES or with the specific prior written consent of FES); (ii) not timely updated by Licensee with the corrections, patches, fixes, updates, improvements or enhancements that FES may make available from time to time; or (iii) used in any manner or for any purpose by Licensee which is not specifically permitted by this Agreement or the documentation.

Malware: While FES makes reasonable efforts to assure that the Licensed Service as provided through the Internet does not contain computer viruses, Licensee is responsible to take precautions to scan for computer viruses and to ensure that Licensee has a complete current backup of the applicable items contained on its computer system.

Links to Other Sites: The Licensed Service allows for links to other sites through the use of the Internet. These links are provided solely as a service through the Licensed Service. Such linked sites are independently developed by parties other than FES, and FES assumes no liability or responsibility for the accuracy or appropriateness of the information contained in such sites. The inclusion of any link to any other site through the Licensed Service does not imply endorsement by FES. Any mention of another party or its product or service through links offered through the Licensed Service should not be construed as an endorsement of that party or its product or service by FES. If Licensee or any third party decides to access other linked websites, such action is taken at that party's own risk.

Legal Content: The Licensee agrees to comply with all digital rights, copyright, trademark and decency laws. FES reserves the right to remove content that violates these laws or when notified of an ownership dispute. It is the responsibility of the licensee to resolve such disputes and pay associated costs. If client is using the logo or mark of another organization, the client accepts all liability and may be required to demonstrate that permission has been granted to use said logo or mark (i.e. professional sports team logos, NCAA logos, Disney or Olympic logos).

6. Marketing and Reproduction of Licensed Materials. Licensee shall only publish, identify or make reference to FES's trade names, trademarks, logos or other identifying materials associated with SOCS or the Licensed Service as approved by FES. If such approval is given, Licensee shall provide complete recognition of FES to the Licensed Service in all forms of advertising, marketing, and related promotional materials. Licensee shall not download, offload nor reproduce, in whole or in part, the Licensed Service, except for archive emergency restart purposes, where relevant and as approved in writing by FES. Licensee shall not use any decompiler programs or devices with respect to the Licensed Service or in any way attempt to decompile the Licensed Service. Licensee shall not remove or destroy any proprietary markings or legends placed upon or contained within the Licensed Service or related materials.

7. Limitation of Liability. If FES, in its judgment, is unable to remedy any defects, failure, nonconformity or alleged breach of warranty under the Licensed Service or is otherwise unable to adequately replace the Licensed Service within ninety (90) days after receiving notice from Licensee, FES shall then refund to Licensee the annual royalty payment which applies to the year in which the alleged defect, failure, nonconformity or breach occurred. In no event shall FES be liable to Licensee for loss of profits, sales, goodwill, data or computer programs, or punitive, indirect, tort, economic, special, incidental or consequential damages. Each party agrees to indemnify and hold the other (as well as their respective affiliates, directors, officers, employees and agents) harmless from and against all liabilities, losses, damages, judgments, costs, and expenses of any kind which may be imposed on, incurred by or asserted against a party to this Agreement including, without limitation, attorney fees relating to or arising out of this Agreement or any transaction contemplated hereby, or any amendment, supplement, modification of, or any waiver or consent under or in respect of this Agreement or any transaction contemplated hereby that in each case results from a failure of a party to comply with or perform its obligation under this Agreement or from any act of negligence or willful misconduct on the part of such party.

8. Term of Agreement and Termination.

- a. Unless otherwise terminated as provided herein, this Agreement shall commence as of the beginning date and terminate on the ending date of the term stated on page one (1) of this Agreement, subject to the terms of automatic extension set out below.
- b. Notwithstanding the terms of subpart (a) above, Licensee may terminate this Agreement if FES commits a material breach defined as the inability of the system to perform critical functionality (example: article moderation) or that renders the system inoperable and fails to cure that breach within thirty (30) days after receiving written notice from Licensee of that breach; provided, however, that FES shall have thirty (30) business days to cure any defects or breaches associated with its limited warranties associated with the Licensed Service, as set out in Section 7 above.
- c. Notwithstanding the terms of subpart (a) above, FES may terminate this Agreement (i) if Licensee is delinquent in making any payments due under this Agreement when due and continues to fail to make any such payment for ten (10) days after written notice of such delinquency is sent from FES, or (ii) if Licensee commits any other material breach of this Agreement and fails to remedy such breach within thirty (30) days after written notice of such breach is sent from FES. In the event of such termination by FES, Licensee shall remain liable for all fees incurred to date. Such termination by FES shall be without prejudice to any other remedies FES may have at law or in equity.

- d. The termination of this Agreement by either party for any reason contemplated herein shall terminate the rights of Licensee to the Licensed Service. Upon such termination, the license and all other rights granted to Licensee under this Agreement shall cease immediately and Licensee shall promptly (i) return all operating manuals, documentation and other material related to the Licensed Service in the possession of Licensee; (ii) purge the Licensed Service and any portion thereof from each and every computer, computer storage device, and every other medium of Licensee which such Licensed Service or any portion thereof may be on; and (iii) certify to FES that Licensee has complied with these provisions.
 - e. At Licensee's request, upon termination of this Agreement by either party, and upon receipt of final payment to FES, FES agrees to return a backup file of client's database plus files uploaded by the client (ie: pictures) within 30 days of termination.
 - f. So long as Licensee is not in default of any terms of this Agreement, then this Agreement shall automatically renew annually after completion of the initial term dates on the anniversary hereof, subject to Licensee's obligation to pay the annual royalty fee as provided for herein and any other obligations as contemplated by this Agreement. Either party may terminate the automatic renewal provision by providing notice to the other, no less than sixty (60) days prior to the anniversary date, of its intent to decline the automatic renewal of the contract term. In the event either party should exercise the termination right, the license rights granted to Licensee shall then cease in accordance with the terms of this section.
 - g. The termination of this agreement before the end date, either by original contract or automatic renewal, will require the Licensee to pay 50% of the remaining total license fee.
 - h. All communications regarding terminating or changing terms of this agreement must be rendered in writing. Phone calls will not be recognized for purposes of this contract.
9. General. Any notice required under this Agreement shall be given in writing to each party at the address identified adjacent to each party's signature. Licensee shall not assign or otherwise transfer this Agreement or any interest therein without the prior written consent of FES. This Agreement shall be binding upon the parties hereto, their successors and assigns as permitted. No waiver or any breach of this Agreement shall constitute a waiver of any prior, concurrent or subsequent breach of the same or any other provision of this Agreement. This Agreement may be originally executed in one or more counter-parts, each of which shall be deemed an original. This Agreement shall be governed by the laws of the State of Nebraska and the parties submit and consent to the jurisdiction of the Nebraska courts for any matter associated with this Agreement. No modifications to this Agreement shall be valid unless made in writing and signed by all parties hereto.
10. Compliance with State Laws. In executing this Agreement, Licensee represents that it has secured all necessary consents and approval from relevant governing or oversight boards and related entities as may be required by state or local law. Execution of this Agreement shall constitute acknowledgement of any such confirmation requirements and waiver of any subsequent claims of requiring consent, confirmation or approval as a condition precedent to the implementation or enforcement of this Agreement.

June 1, 2022

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered by and among MUNICIPAL FINANCE SERVICES, INC. (“MFSOK”) and the INDEPENDENT SCHOOL DISTRICT NUMBER 1, LOGAN COUNTY, OKLAHOMA (Guthrie Board of Education), Guthrie, Oklahoma (the “Client”).

The Client desires to engage MFSOK and agrees as follows:

I. Scope of Services.

Some or all of the following services listed below shall be provided under this Agreement and pertain to the Client’s new and outstanding debt obligations (the “Issues”). Some of these services may be non-municipal advisor services. The Client designates MFSOK as the Client’s independent registered municipal advisor (“IRMA”) for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the “IRMA Exemption”).

A. New Issue and Refunding of Existing Client Issues

1. Assist Client with bond planning that includes compliance with Oklahoma Constitutional Debt Cap and Client's mill levy target.
2. Evaluate options or alternatives with respect to the proposed new Issue.
3. Provide financial analysis to the Client to assist in understanding the benefits, costs, and risks of the proposed new Issue.
4. Review recommendations made by other parties to the Client.
5. Assist Client in preparing a plan of finance.
6. Advise Client on structure, terms and timing of the proposed new Issue.
7. Prepare financing schedule.
8. Attend meetings as requested by the Client.
9. Assist the Client in preparation of their notices of sale, instructions to bidders, or official statements, as appropriate.
10. Coordinate as appropriate with Client staff, legal representatives, government agencies, accountants, auditors, engineers, consultants, rating agencies, banks, lenders, placement agents, trustees, paying agents, escrow agents, bond insurers and other credit enhancers, to facilitate the plan of finance.
11. If new Issue is a competitive bond sale, assist Client in collecting and analyzing bids submitted by underwriters and selecting the winning bidder.
12. Assist Bond Counsel in the preparation of the Transcript of Proceedings for submission to the Oklahoma Attorney General for review and approval
13. Coordinate closing of the new Issue with Client and other parties.
14. Review Client's Estimate of Needs to be submitted to County.
15. Evaluate potential refunding opportunities on outstanding Issues.

B. Continuing Disclosure Assistance

1. Assisting the Client annually in compiling the financial information and operating data set forth in their Continuing Disclosure Agreement ("CDA") included in any Official Statement; and
2. If necessary, assisting the Client in preparing their "Failure to File Notice" should documents not be available for filing within the prescribed time frame designated in the CDA; and
3. Upon request, assisting the Client in their submission of the aforementioned information to the Electronic Municipal Marketplace Access system ("EMMA").

MFSOK and the Client acknowledge that the Client will engage Bond Counsel and other legal service providers under separate contracts. MFSOK may rely on opinions and advice from legal representatives of the Client and will not be held responsible for any legal advice, directly or indirectly, rendered by the legal representatives.

Neither MFSOK as Municipal Advisor nor its Municipal Advisor Representatives are licensed to engage in the practice of law and, consequently, will offer no legal advice. None of the fee for services under this Agreement relates to legal services. If such legal services are necessary, it shall be the responsibility of the Client to obtain them.

MFSOK's services are limited to those specifically set forth herein.

II. Compensation and Reimbursements

- A. General Obligation Bonds. MFSOK shall be paid at the time of closing a fee calculated as follows:

½ of 1% of the par amount of each series of bonds issued

Minimum fee: \$17,500.00 for each series of bonds

- B. Compensation for Continuing Disclosure Assistance. MFSOK will receive a fee annually of \$1,500.00 for the services performed.
- C. Expenses for New Issues and Refunding Issues. MFSOK shall also be paid a fixed amount of \$2,000.00 per transaction to cover expenses incurred as part of the transaction, provided that any filing, publication, recording or printing costs or similar third-party costs required in connection with the Issue shall be paid directly by the Client.
- D. Payment and Contingency for New Issues and Refunding Issues. Payment for all fees and expenses shall be made at closing from proceeds of the Issue or from other available funds of the Client and shall be contingent upon closing of the Issue.

III. Term and Termination

- A. Term of Agreement. Unless otherwise terminated as provided herein, this Agreement shall be in force and effect for Fiscal Year Ending June 30, 2023 and may be renewed for successive fiscal years beginning July 1 and ending June 30 upon mutual consent of both parties.
- B. Termination of Agreement and Services. This Agreement and all services to be rendered hereunder may be terminated at any time by written notice from either party, with or without cause, with at least thirty (30) days' notice. In that event, all finished and unfinished documents prepared for the Client, shall, at the option of Client, become its property and shall be delivered to it or any party it may designate, provided that MFSOK shall have no liability whatsoever for any subsequent use of such documents.

IV. Successors and Assigns

MFSOK may not assign its obligations under this Agreement without the written consent of Client except to a successor partnership or corporation to which all or substantially all of the assets and operations of MFSOK are transferred. Client may assign its rights and obligations under this Agreement to (but only to) any other public entity that incurs the loan. Client shall not otherwise assign its rights and obligations under this Agreement without written consent of MFSOK. All references to MFSOK and Client in this Agreement shall be deemed to refer to any successor of MFSOK and to any such assignee of Client and shall bind and inure to the benefit of such successor and assignee whether so expressed or not.

V. Municipal Advisor Registration and Acknowledgement

Pursuant to Municipal Securities Rulemaking Board Rule (MSRB) G-10, on Investor and Municipal Advisory Client Education and Protection, Municipal Advisors are required to provide certain written information to their municipal advisory client and/or obligated person clients which include the following:

Within the MSRB website at www.msrb.org, the Client may obtain the Municipal Advisory client brochure that is posted on the MSRB website. The brochure describes the protections that may be provided by the MSRB Rules along with how to file a complaint with financial regulatory authorities.

VI. Conflict of Interest Statement

As of the date of this agreement, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client. During the diligence process, MFSOK has determined that no material conflict of interest has been identified, however, would like to provide the following disclosures:

MFSOK serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another MFSOK client. For example, MFSOK serves as municipal advisor to other clients and, in such cases, owes a regulatory duty to such other clients just as it does to the Client. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, MFSOK could potentially face a conflict of interest arising from these competing client interests. MFSOK fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

The compensation arrangement included in Section II includes a component that is based on the size and completion of a transaction. Consistent with certain regulatory requirements, MFSOK hereby discloses that such contingent and/or transactional compensation presents a conflict of interest regarding MFSOK's ability to provide unbiased advice to enter into such transaction. The contingent fee arrangement creates an incentive for MFSOK to recommend unnecessary financings or financings that are disadvantages to the client, or to advise client to increase the size of the issue. This viewed conflict of interest will not impair MFSOK's ability to render unbiased and competent advice or to fulfill its fiduciary duty. The fee paid to MFSOK increases the cost of borrowing to the Client. The increased cost occurs from compensating MFSOK for municipal advisory services provided.

If MFSOK becomes aware of any other actual or potential conflict of interest not mentioned above during this agreement, MFSOK will promptly provide the Client a supplement written disclosure with sufficient details of the change, if any, which will allow the Client to evaluate the situation.

VII. Legal Events and Disciplinary History

A regulatory disclosure action has been made on MFSOK's Form MA and on Form MA-I for two of MFSOK's municipal advisory personnel relating to a 2017 U.S. Securities and Exchange Commission ("SEC") order. The details of which are available in Item 9; C (2), C (4), C (5) and the corresponding regulatory action DRP section on Form MA and Item 6: C (2), C (4), C (5), C (6) and the corresponding regulatory action DRP section on Form MA-I for both Rick A. Smith and Jon Wolff. In addition, the Oklahoma Department of Securities adopted the above proceedings which are identified in Item 9; D (2), D (4) and the corresponding regulatory action DRP section on Form MA.

The Client may electronically access MFSOK's most recent Form MA and each most recent Form MA-I filed with the Commission at the following website:

www.sec.gov/edgar/searchedgar/companysearch.html.

There has been no change to any legal or disciplinary event that has been disclosed on MFSOK's SEC registration for MA filings since December 18, 2017.

VIII. Fiduciary Duty

MFSOK is registered as a Municipal Advisor with the SEC and MSRB. As such, MFSOK has a Fiduciary duty to the Client and must provide both a Duty of Care and a Duty of Loyalty that entails the following.

Duty of Care:

- A. exercise due care in performing its municipal advisory activities;
- B. possess the degree of knowledge and expertise needed to provide the Client with informed advice;
- C. make a reasonable inquiry as to the facts that are relevant to the Client's determination as to whether to proceed with a course of action or that form the basis for any advice provided to the Client; and
- D. undertake a reasonable investigation to determine that MFSOK is not forming any recommendation on materially inaccurate or incomplete information; MFSOK must have a reasonable basis for:
 - a. any advice provided to or on behalf of the Client;
 - b. any representations made in a certificate that it signs that will be reasonably foreseeably relied upon by the Client, any other party involved in the municipal securities transaction or municipal financial product, or investors in the Client's securities; and
 - c. any information provided to the Client or other parties involved in the municipal securities transaction in connection with the preparation of an official statement.

Duty of Loyalty:

MFSOK must deal honestly and with the utmost good faith with the Client and act in the Client's best interests without regard to the financial or other interests of MFSOK. MFSOK will eliminate or provide full and fair disclosure (included herein) to Client about each material conflict of interest (as applicable). MFSOK will

not engage in municipal advisory activities with the Client as a municipal entity, if it cannot manage or mitigate its conflicts in a manner that will permit it to act in the Client's best interests. As of the date of receipt of this attachment, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client.

IX. Recommendations

If MFSOK makes a recommendation of a municipal securities transaction or municipal financial product or if the review of a recommendation of another party is requested in writing by the Client and is within the scope of the engagement, MFSOK will determine, based on the information obtained through reasonable diligence of MFSOK whether a municipal securities transaction or municipal financial product is suitable for the Client. In addition, MFSOK will inform the Client of:

- A. the evaluation of the material risks, potential benefits, structure, and other characteristics of the recommendation;
- B. the basis upon which MFSOK reasonably believes that the recommended municipal securities transaction or municipal financial product is, or is not, suitable for the Client; and
- C. whether MFSOK has investigated or considered other reasonably feasible alternatives to the recommendation that might also or alternatively serve the Client's objectives.

If the Client elects a course of action that is independent of or contrary to the advice provided by MFSOK, MFSOK is not required on that basis to disengage from the Client.

X. Record Retention

Pursuant to SEC and MSRB record retention regulations, Municipal Finance Services, Inc. will maintain in writing, all communication and created documents between Municipal Finance Services, Inc. and the Client for six (6) years.

Notices

Any and all notices pertaining to this Agreement shall be sent by U.S. Postal Service, first class, postage prepaid to:

MFSOK:

Municipal Finance Services, Inc.
Attn: Jon Wolff, Vice President
P.O. Box 747
Edmond, OK 73083-0747

CLIENT:

Independent School District Number 1
Logan County, Oklahoma
Attn: Superintendent
802 E. Vilas
Guthrie, OK 73044

Acceptance

If there are any questions regarding the above, please do not hesitate to contact MFSOK. If the foregoing terms meet with your approval, please indicate your acceptance by executing all original copies of this letter and keeping one copy for your file.

By signing this agreement, the Client acknowledges the provisions set forth in the agreement and understands its respective rights, duties, and responsibilities. Furthermore, the Scope of Services contained herein have been reviewed and are hereby approved.

Client and MFSOK have entered into this Agreement by the duly authorized representatives which was approved on June 13, 2022 at a meeting duly called and held in full compliance with the Oklahoma Open Meeting Act.

MUNICIPAL FINANCE SERVICES, INC.

By: _____
Jon Wolff, Vice President

INDEPENDENT SCHOOL DISTRICT NUMBER 1
LOGAN COUNTY, OKLAHOMA
(GUTHRIE BOARD OF EDUCATION)

By: _____
Title: President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)

TITLE 660. DEPARTMENT OF SECURITIES
CHAPTER 11. OKLAHOMA UNIFORM SECURITIES ACT OF 2004

SUBCHAPTER 7. INVESTMENT ADVISERS AND INVESTMENT ADVISER REPRESENTATIVES
PART 3. LICENSING PROCEDURES

660:11-7-22. Municipal advisor exemption [NEW]

(a) **Definitions.** For purposes of this Section:

(1) **"MSRB"** means the Municipal Securities Rulemaking Board, a self-regulatory organization created by Section 15B of the 1934 Act to regulate municipal securities brokers, municipal securities dealers, municipal advisors and persons associated with a municipal advisor and their activities subject to SEC oversight.

(2) **"Municipal Advisor"**

(A) means a person (who is not a municipal entity or an employee of a municipal entity) that—

- (i) provides advice to or on behalf of a municipal entity or obligated person with respect to municipal financial products or the issuance of municipal securities as defined in 660:11-5-2, including advice with respect to the structure, timing, terms, and other similar matters concerning such financial products or issues; or
- (ii) undertakes a solicitation of a municipal entity;

(B) includes financial advisors, guaranteed investment contract brokers, third-party marketers, placement agents, solicitors, finders, and swap advisors.

(3) **"Municipal Advisor Representative"** means any natural person associated with a municipal advisor who engages in municipal advisory activities on a municipal advisor's behalf.

(4) **"Municipal financial product"** means municipal derivatives, guaranteed investment contracts, and investment strategies.

(b) **Municipal Advisor Exemption.** By authority delegated to the Administrator in Section 1-403.B.4 of the Securities Act, a Municipal Advisor who meets the following requirements shall be exempt from the investment adviser registration requirement in Section 1-403.A of the Securities Act:

(1) the municipal advisor is registered with the SEC as required in (a)(1)(B) of 15 U.S. Code § 78o-4 by completing and filing Form MA (17 CFR 249.1300) with the SEC in accordance with the instructions in the Form, along with any and all amendments as required by 17 CFR 240.15Ba1-5; and

(2) the municipal advisor is registered with the MSRB as required by MSRB Rule A-12.

(c) **Municipal Advisor Representative Exemption.** By authority delegated to the Administrator in Section 1-404.B.2 of the Securities Act, a Municipal Advisor Representative who meets the following requirements shall be exempt from the investment adviser representative registration requirement in Section 1-404.A of the Securities Act:

(1) the municipal advisor representative has qualified in accordance with the rules of the MSRB; and

(2) the municipal advisor has completed and filed a current Form MA-I (17 CFR 249.1310) with the SEC in accordance with the instructions in the Form, along with any and all amendments as required by 17 CFR 240.15Ba1-5, for each individual representative

employed or associated with the firm and engaged in municipal advisory activities on the firm's behalf.



5637 N. Classen Blvd. ▪ Oklahoma City, OK 73118
(405) 842-9200 ▪ (405) 842-9213 Fax

Via Email: michelle.chapple@guthrie.net

If no email, Via Fax: 405-282-5967

April 1, 2022

Guthrie Public Schools
Attn: Michelle Chapple

Re: Amendment to Gas Sales Agreement (Contract #20069)

Thank you for choosing Clearwater Enterprises, L.L.C. as your natural gas supplier. We would like to renew our services and offer you an Amendment to extend the term of your Agreement. In lieu of your contract automatically extending per the existing Exhibit A-1, we would like to offer an extension through June 30, 2023. This letter shall serve as the required forty-five (45) day notice that we will not extend the existing Exhibit A-1 past June 30, 2022.

Enclosed is one (1) unexecuted original of the above referenced Amendment which covers July 1, 2022 through June 30, 2023. Should you require duplicate originals to be sent via mail, please let me know and I will send originals to you. Also enclosed is an updated Cost Savings Analysis that shows savings through April.

Please return one partially executed original to the undersigned by April 30, 2022. Once fully executed, we will provide you with a copy for your files. If we do not receive a signed Amendment by June 30, 2022, we will operate under the provisions of the attached Amendment as of July 1, 2022.

We appreciate this opportunity to do business with you. If you have any questions, please contact me at (405) 842-9200 x201.

Sincerely,

Regina Fort

Regina Fort
Vice President of Retail Sales
rfort@cwegas.com

AMENDMENT

This Amendment is made and entered into as of April 1, 2022 by and between **Clearwater Enterprises, L.L.C.** ("Seller") and **Guthrie Public Schools** ("Buyer").

WITNESSETH:

WHEREAS, Seller and Buyer made and entered into that certain Gas Sales Agreement dated July 1, 2020 (the "Agreement"), Contract #20069; and

WHEREAS, Seller and Buyer wish to amend the Agreement in the manner specified below;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements herein provided, the Parties hereby agree to amend the Agreement in the following respects only:

- Exhibit A-1 is hereby deleted in its entirety and the attached Exhibit A-2 is substituted therefore. All references in the Agreement to Exhibit A-1 shall be amended to reference Exhibit A-2.

- Schedule 2 is hereby deleted in its entirety and the attached Schedule 3 is substituted therefore. All references in the Agreement to Schedule 2 shall be amended to reference Schedule 3.

This Amendment is effective April 1, 2022. Except as expressly amended hereby, all terms, conditions, and provisions of the Agreement, as amended, shall remain in full force and effect.

As evidence of the Parties' agreement to the terms and conditions set forth above, this Amendment is hereby executed by an authorized representative of each Party on the dates shown below.

Seller
Clearwater Enterprises, L.L.C.

Buyer
Guthrie Public Schools

By: _____
Name: Jenny Thompson
Title: Chief Operating Officer
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

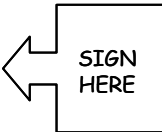


EXHIBIT A-2
TRANSACTION CONFIRMATION

Clearwater Enterprises, L.L.C. ("Seller") and **Guthrie Public Schools** ("Buyer") agree to the purchase and sale of natural gas pursuant to this Transaction Confirmation and the general terms and conditions contained in the Gas Sales Agreement dated July 1, 2020 between Buyer and Seller ("Agreement"):

Term: July 1, 2022 through June 30, 2023 and automatically renewed year to year thereafter unless either Party notifies the other Party in writing at least forty-five (45) days prior to the expiration of the stated term or the then current renewal period that this Transaction Confirmation shall not be renewed, subject to early termination under Sections 11 and 20 of the Agreement.

Facility: As listed on Schedule 3 attached hereto

Quantity: Full Facility Requirements, the monthly quantity of which is estimated on Schedule 3 attached hereto.

Nature of Quantity Obligation: Firm

Price: For all gas delivered by Seller the price Buyer shall pay Seller shall be calculated by adding \$0.12/MMBtu to the Inside FERC's Gas Market Report first of the month index posting for Oneok Gas Transportation LLC, Oklahoma plus a monthly administrative fee of \$25.00/month per Facility. Buyer shall have the option to fix a price for a quantity of gas throughout the term of this Transaction Confirmation at a price which is mutually agreeable to the Parties hereto.

Delivery Point/Point(s) of Sale: Oklahoma Natural Gas Company distribution system receipt point for delivery to the Facility listed above.

Local Distribution Company: Oklahoma Natural Gas Company

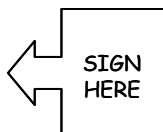
EVIDENCE OF AGREEMENT: This Transaction Confirmation documents an oral agreement previously reached by representatives of the Parties. Therefore, although Clearwater Enterprises, L.L.C. would prefer that this Transaction Confirmation be signed and returned by facsimile transmission, or that written confirmation of this Transaction Confirmation be provided in some other manner, this Transaction Confirmation will be deemed accepted if Clearwater Enterprises, L.L.C. receives no objections within two (2) business days of Clearwater's execution date shown below.

Seller
Clearwater Enterprises, L.L.C.

By: _____
Name: Jenny Thompson
Title: Chief Operating Officer
Date: _____

Buyer
Guthrie Public Schools

By: _____
Name: _____
Title: _____
Date: _____



SCHEDULE 3 to TRANSACTION CONFIRMATION

Facility Listing and Estimated Monthly Usage

Facility(ies)														
ONG Contract #	Current ONG Regional Receipt Location	Account Name				ONG Account #			Address					
Estimated Monthly Usage (MMBtus)														
4154	OGT-OKC	GUTHRIE PS COTTERAL ELEMENTARY				210185565			2001 W Noble Ave; Guthrie, OK 73044-2171					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		314	326	125	51	18	9	9	11	15	48	157	269	1352
4155	OGT-OKC	GUTHRIE PS FOGARTY ELEMENTARY				211183566			902 N Wentz St; Guthrie, OK 73044-1882					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		444	452	187	80	15	4	3	5	11	88	249	397	1935
4156	OGT-OKC	GUTHRIE PS UPPER ELEMENTARY				210186651			1615 N Walnut St; Guthrie, OK 73044-3910					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		524	504	303	133	38	17	12	18	24	98	362	547	2580
4157	OGT-OKC	GUTHRIE PS JR HIGH				211184786			705 E Oklahoma Ave; Guthrie, OK 73044-3746					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		303	314	130	58	8	4	2	5	9	51	183	279	1346
4158	OGT-OKC	GUTHRIE PS HIGH SCHOOL				211185109			1602 Crooks Dr; Guthrie, OK 73044-1803					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		1269	1283	749	366	141	44	19	33	83	418	765	1111	6281
9605	OGT-OKC	GUTHRIE PS CHARTER OAK ELEMENTARY				213532963			4900 E Charter Oak Rd; Guthrie, OK 73044					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		354	327	121	93	34	18	8	15	23	111	138	276	1518

**APPLICATION FOR APPROVAL
OF TEMPORARY APPROPRIATIONS
FOR THE FISCAL YEAR OF 2022-23**

BE IT RESOLVED: that, in accordance with the provisions of 68 O.S., Section 3020, the County Excise Board is respectfully requested to approve the temporary appropriations listed below for the funds of the hereinafter named school district. It is certified that the amounts so requested do not exceed 100% of the School's Estimate of Needs for 2022-23:

General Fund	
Current Expense	<u>\$ 27,000,000</u>
Building Fund	
Erecting, remodeling or repairing school buildings and purchase of furniture	<u>\$ 1,150,000</u>
Child Nutrition Fund	
Current Expense	<u>\$ 1,250,000</u>
School Age Care Fund	
Current Expense	<u>\$ 50,000</u>
Insurance/Casualty Fund	
Current Expense	<u>\$ 25,000</u>

Approved this _____ day of _____, 2022.

BOARD OF EDUCATION OF GUTHRIE,
#I-1, LOGAN COUNTY, OKLAHOMA

ATTEST:

CLERK

PRESIDENT

COUNTY EXCISE BOARD

APPROVED BY THE _____ COUNTY EXCISE BOARD

THIS _____ DAY OF _____, 2022.

ATTEST:

CHAIRMAN

MEMBER

SECRETARY OF COUNTY
EXCISE BOARD

MEMBER

REQUEST FOR APPROVAL OF STATE AID AND/OR FEDERAL FUNDS FOR SCHOOLS

CHILD NUTRITION FUND

S.A.&I. 307 (2022)

School District No. 1

To the County Clerk of Logan County, State of Oklahoma

We, the undersigned duly qualified and acting officers of the Governing Board of the aforementioned school district of said County and State hereby certify that the notice of approval of the following State and/or Federal Funds has been received and is currently on file in the school's business office:

1. Student Lunches (Originally \$27,303.88 Now \$1,360,406.41)	1,333,102.53
2. Student Breakfasts (Originally \$7,396.56 Now \$375,969.99)	368,573.43
3. Summer Food (Originally \$1,149,067.42 Now \$38,755.87)	(1,110,311.55)
4.	
5.	
6.	
Total	\$591,364.41

We further certify that these funds are in addition to and in excess of the State and/or Federal funds previously appropriated for the school district. We therefore, request that the school's appropriations be increased by the following amounts:

PURPOSE OR ITEM OF APPROPRIATION	Prior Approved Appropriations	Requested Application of Funds	Current Approved Appropriations	Addition Approved by County Clerk
1. Current Expense	\$1,605,821.22	591,364.41	2,197,185.63	591,364.41
2. Interest Reserve	0.00	0.00	0.00	0.00
3. Grand Total	<u>\$1,605,821.22</u>	<u>591,364.41</u>	<u>2,197,185.63</u>	<u>591,364.41</u>

Submitted by order of the Board, this _____ day of _____, 2022.

President of the Board

Clerk of the Board

Certificate

I, the undersigned, hereby certify that I prepared the original estimate of needs for the aforementioned school district for the current fiscal year, and the appropriations herein requested are within the revenue available.



 Putnam & Company, PLLC Preparer of Estimate of Needs

CERTIFICATE OF COUNTY CLERK

STATE OF OKLAHOMA, COUNTY OF LOGAN, ss:

I, the duly qualified and acting County Clerk in and for the said County and State, do hereby certify that I have added the requested amounts to the appropriations of the school district in the manner requested by the School's Board of Education.

Done at _____, Oklahoma, this _____ day of _____, 2022.

(SEAL)

County Clerk

Deputy



Oklahoma School Assurance Group

Guthrie School District
Attn: Dr. Mike Simpson
802 East Vilas Avenue
Guthrie, OK 73044

May 25, 2022

Re: 2022-2023 OSAG Workers' Compensation Insurance Quote

Dear Dr. Simpson,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2022-2023 OSAG renewal quote is as follows:

Total 2022-2023 OSAG Workers' Compensation Renewal Premium Minus Dividend/Credits:	<u>\$157,177.00</u>
---	----------------------------

**Your OSAG policy also contains Employers' Liability Limits of \$1,000,000/\$1,000,000/\$1,000,000*

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The following example reflects the current and potential dividend awards for Guthrie School District if membership remains active, and district loss records qualify:

2023-2024 Possible Membership Dividend	\$12,344
2024-2025 Possible Membership Dividend	\$18,882
2025-2026 Possible Membership Dividend	\$20,393
Total Possible Future Membership Dividend:	<u>\$51,619</u>

About the OSAG Proposal:

*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

*All members that renew with OSAG have a *Membership Dividend* associated with active membership. *In order to receive the Membership Dividend, a member must be active with paid premium for the 2022-2023 policy year.*

**A second shared \$250,000 Safety Equipment Grant was awarded to all members in 2021-2022. This grant is expected to continue as an OSAG membership benefit in the future.*



Guthrie Public Schools

Memo

To: Dr. Simpson

Guthrie Board of Education

From: Carmen Walters, Executive Director

Date: May 16, 2022

Re: Aurora Learning Community Association (ALCA) Agreement

Attached is a copy of the 2022-2023 agreement between Guthrie Public Schools and Aurora Learning Community Association (ALCA). Aurora Learning Community Association (ALCA) provides districts an online test data service known as Comprehend. Teachers can generate a multitude of test data graph reports (each in seconds) which: disaggregate their OSTP test data for any subgroup, down to objectives for the standards, determine objectives in which an individual student or the group as a whole are strong or weak, show student cohort reports (performance and scores) of progress through multiple years, provide standard and objective trend analysis of multiple years and allow for student tracking/inventories using other data sets and interim assessments.

The cost for the 2022-2023 ALCA web-based program is \$4,737.60 which is a price increase of \$28.00 from the 2020-2021 agreement. General funds will be utilized to cover the cost of the program.

I recommend approval of the license agreement between Guthrie Public Schools and Aurora Learning Community Association.



Estimate

ALCA
 1001 East Elm
 Fairview OK 73737
 (580) 227-1007

BILLED TO
Carmen Walters 802 E Vilas Ave Guthrie, OK 73044-5228

DETAILS
April 22, 2022 Guthrie Renewal 22-23

TOTAL DUE
\$4,737.60

Attn: Carmen Walters

Arch for Oklahoma 2022-23

Includes a 72% discount on Arch and free professional development and support.

Item	Quantity	Price	Subtotal
2022-23 Arch for Oklahoma Arch includes: <ul style="list-style-type: none"> • DATA WAREHOUSE (All data sets: OSTP, ACT, STAR, WIDA, NWEA, etc.) • LESSON PLANNER • Standards Alignment • Interim Assessments • Curriculum Mapping • Strategies Tracking • Blended Learning in Arch Classes (SIS syncing available) • Standards-based Grading • Real-Time Formative Assessments • Student & Teacher Dashboards • Portfolios 	3384	\$5.00	\$4,737.60
2022-23 On-Site Professional Development & Support Up to 6 hours of customizable professional development on a day to facilitate sustainable best practice application of the Arch Instructional Management System.	1	\$900.00	\$0.00
2022-23 Online Professional Development & Support Zoom webinar training for Group or Individual throughout academic year	1	\$450.00	\$0.00
Total:			\$4,737.60

Aurora Learning Community Association

ALCA Arch Licensing Agreement

This Arch License Agreement ("Agreement") is by and between the Aurora Learning Community Association, 1001 East Elm, Fairview, Oklahoma 73737 ("ALCA") and Customer (as defined in subsection 1.3 of this Agreement).

1. **DEFINITIONS.** For purposes of this Agreement, the following terms shall mean the following:

1.1 **Arch Platform** is a combination of many individual and integrated software components working together to provide an on-line platform through Arch which provides a means for allowing users to establish and maintain on-line learning communities over the internet. The Software provides a complete system of service components, which include but are not limited to, the following components: Comprehend, Assessment System, Course Planning and Delivery, Content Creation and Management, Collaboration Service, Project Management Service and Standards Management Service.

1.2 **Comprehend** is software allowing Qualified Subscribers (as defined in subsection 1.7 of this Agreement) to manage, manipulate, filter, analyze and report data.

1.3 **Customer** means an individual, school, school district, career tech, college, university or other educational entity using the Software as designated on page 4 of this Agreement or anyone affiliated with the preceding (i.e. teachers, students, staff, evaluators, etc.), and each individual's employer for those individuals using the Software within the scope of his or her employment, if any.

1.4 **FERPA** means Family Educational Rights and Privacy Act codified at 20 U.S.C. §1231g et seq. and related regulations as amended.

1.5 **GammaStream** means GammaStream Technologies, Inc., an Oklahoma corporation.

1.6 **License** means a restricted, limited, non-exclusive, nontransferrable right to use the Software granted hereunder, but only pursuant to the terms and conditions of this Agreement, without any ownership in or to the Software.

1.7 **Qualified Subscriber** is an individual, school, school district, career tech, college, university or other non-profit entity organized exclusively for educational purposes and exempt from Federal taxation under the Internal Revenue Code of the United States who will be using the Software for his, her or its own personal, household, recreational, educational or non-commercial use. If Customer is an employer, Customer must be a non-profit entity which is organized exclusively for religious, educational or charitable purposes; operating exclusively for religious, educational or charitable purposes; and exempt from Federal taxation under the Internal Revenue Code of the United States of America; or a for-profit entity satisfactorily providing educational content as determined by ALCA in its sole discretion.

1.8 **Software** means Arch and all computer software used in Arch Platform, including but not limited to Comprehend, and all computer software programs provided with this Agreement

together with all accompanying documentation, utilities, any and all other interface software, and all upgrades provided by ALCA. Some third party materials included in the Software may be subject to other terms and conditions, which are typically found in a "Read Me" file located near such materials.

1.9 **Third Party(ies)** means any and all persons, partnerships, corporations, limited liability companies, limited liability partnerships, companies or any other associations or organizations except for ALCA and Customer.

2. LICENSE GRANT.

2.1 **Use Certification.** Customer hereby agrees and acknowledges an express condition to ALCA granting Customer a License to use the Software if that Customer is currently and will always continue to be a Qualified Subscriber during the term of the License. Customer hereby represents, warrants and certifies to ALCA that Customer is a Qualified Subscriber. If Customer is not a Qualified Subscriber, then Customer has no rights to use the Software under this Agreement, and further represents, warrants and certifies not to use the Software and to discontinue any existing use of the Software.

2.2. **Grant.** In consideration of payment of all fees due under this Agreement, Customer complying with this Agreement and Customer performing hereunder, ALCA grants Customer a restricted, limited, non-exclusive, non-transferrable right to use the Software, but only according to the terms and conditions of this Agreement. The specific use rights granted to Customer regarding the Software are as follows depending on the type of License Customer has acquired:

2.2.1 **Individual License.** The Individual License is a License issued to Customer as an individual person allowing Customer to use the Software for Customer's own personal, household, recreational, educational, and non-commercial use only. The Software shall be maintained on the Arch Platform. Customer is strictly prohibited from using the Software for any other purpose or for the benefit or on behalf of any Third Party. If Customer fails at any time to use the Software accordingly, Customer's rights to use the Software under this Agreement are immediately terminated and Customer further represents, warrants, and certifies Customer will not use the Software and will discontinue any existing use of the Software.

2.2.2 **Non-Profit Entity License.** The Non-Profit Entity License is a License issued to Customer as a non-profit entity such as a public or private school district, church, charity, etc. allowing Customer to use the Software for religious, educational, or charitable purposes only. The Software shall be maintained on the Arch Platform. Customer is strictly prohibited from using the Software for any other purpose or for the benefit or on behalf of any Third Party. If Customer or anyone affiliated with Customer (i.e. teachers, students, staff, evaluators, etc.) fails at any time to use the Software accordingly, Customer's rights to use the Software under this Agreement are immediately terminated and Customer further represents, warrants, and certifies that Customer

Aurora Learning Community Association

ALCA Arch Licensing Agreement

will not use the Software and will discontinue any existing use of the Software. Customer shall ensure all individuals affiliated with Customer (i.e. teachers, students, staff, evaluators, etc.) comply with the terms and conditions of this Agreement.

2.2.3 Shared Non-Profit Entity License. The Shared Non-Profit Entity License is the same as a Non-Profit Entity License but it is shared among a number, to be determined by ALCA in its sole discretion, of small non-profit entities, such as public or private school districts, churches, charities, etc. It allows each of the non-profit entities to use the Software for religious, educational, or charitable purposes only, just as if each of the non-profit entities purchased its own Non-Profit Entity License. The Software shall be maintained on the Arch Platform. Each Customer is strictly prohibited from using the Software for any other purpose or for the benefit or on behalf of any Third Party other than the non-profit entities sharing the License. All of the small non-profit entities in a group sharing a Shared Non-Profit Entity License must have subscribed for the License within six months of the first invoice date of those small non-profit entities included in the group. If the group fails to attain the number of small non-profit entities required for the Shared Non-Profit Entity License, as determined by ALCA in its sole discretion, then the subscribing non-profit entities of the group may convert their Shared Non-Profit Entity License to a Non-Profit Entity License paying any additional fees required by ALCA, or may terminate their Shared Non-Profit Entity License without receiving any refund of amounts already paid for the License. If any Customer fails at any time to use the Software accordingly, each Customer's rights to use the Software under this Agreement are immediately terminated and each Customer further represents, warrants, and certifies that each Customer will not use the Software and will discontinue any existing use of the Software.

2.3 Use Limitations. Subject to the terms and provisions of this Agreement, including but not limited to section 3 of this Agreement, this Agreement and the License granted hereunder, only gives Customer the right to use the Software as directed by ALCA.

2.4 Term. The term of the License shall begin on the invoice date for all amounts due under this Agreement and terminate one year after the invoice date unless sooner terminated according to section 13 of this Agreement.

2.5 Revocable. The License granted hereunder is revocable at any time, with or without cause, in the sole discretion of ALCA by ALCA sending written notice of the revocation to Customer.

2.6 Non-Exclusive. Customer's License to use the Software shall be non-exclusive. ALCA, in ALCA's sole discretion, may license or provide the Software to any and all Third Parties, or use the Software for the benefit of Third Parties.

2.7 Non-Transferrable. Customer's License to use the Software shall be non-transferrable without the prior, written consent of ALCA which ALCA may withhold in its sole discretion. Any attempted sublicense, assignment or transfer by Customer in violation of this Agreement shall be void.

3. USE RESTRICTIONS. Without the prior written consent of ALCA, Customer may not, at any time, either directly or indirectly, and Customer may not assist or enable any Third Party, either directly or indirectly, to:

3.1 Reverse engineer, decompile, disassemble, or alter in any way the Software;

3.2 Sublicense, sell, lease, rent, dispose of, assign, or otherwise transfer the License or Software to any Third Party;

3.3 Distribute in whole or in part, modify, or create derivatives of the Software or applications created with the Software; or

3.4 Share the Software or the use of the Software with any Third Party or provide access to any Third Party in any way, including but not limited to non-ALCA certified trainers, although ALCA certified trainers may have access to the software in ALCA approved training sessions for Customer.

4. TITLE TO SOFTWARE; COPYRIGHT. Customer hereby acknowledges and agrees the Software is proprietary to GammaStream and remains the property of GammaStream protected by trade secret and/or copyright law. The License only gives Customer the right to use the Software according to the terms and provisions of this Agreement. This Agreement does not confer any ownership in the Software to Customer. GammaStream owns all title and intellectual property rights in and to the Software, the accompanying printed materials, and any copies of the Software. Customer hereby further acknowledges and agrees to be bound as a third party beneficiary by all of the terms and conditions of the Software License Agreement between GammaStream and ALCA dated June 25, 2003 and future amendments thereto, of which ALCA shall provide a copy within 30 days after Customer's written request for a copy.

5. PAYMENT. Upon execution of this Agreement and on the same day of each year thereafter, Customer shall pay ALCA an annual total sum in accordance with its standard fee schedule in effect at the time ALCA invoices Customer for all amounts due which are reflected on the Addendum attached hereto and made a part hereof. Any support services provided by ALCA or GammaStream shall be billed to Customer according to the standard fee schedule in effect at the time services are provided.

6. TAXES. In addition to all other amounts payable under this Agreement, Customer shall promptly pay to ALCA any and all sales and other taxes, federal, state or otherwise, which are levied or imposed because of the License or the transactions contemplated by this Agreement.

7. SUPPORT SERVICES. GammaStream shall provide technical consulting and support services as requested by Customer at GammaStream's standard fee schedule in effect at the time services are provided.

8. CONTENT. The Software is designed to allow Customer and Third Parties having a License to use the Software, to publish and share educational information, materials and content with each

Aurora Learning Community Association

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other so there may be a free exchange of educational information and resources among those having a License to use the Software. As a result, Customer hereby understands and agrees as follows:

8.1 ALCA shall have the sole discretion in determining which information, materials and other content gets published and shared using the Software, and Customer hereby grants ALCA the right to determine if the information, materials and other content provided by Customer gets published or shared using the Software and to censor the information, materials and other content Customer provides. ALCA may in its sole discretion, either with or without cause and at any time, restrict Customer from publishing or sharing information, materials or other content through the Software, or require Customer to discontinue publishing or sharing information, materials or other content through the Software.

8.2 ALCA has no obligation to review, censor or police any information, material or other content, at any time, either before it is published or shared through the Software, whether by Customer or other Third Parties, or after it is published or shared through the Software, whether by Customer or other Third Parties, although ALCA, in ALCA's sole discretion, may choose to do so.

8.3 If ALCA reviews, censors or polices any information, material or content either before or after it has been published or shared using the Software, ALCA is not obligated to further review, censor or police any other information, material or content either published or shared through the Software, or proposed to be published or shared through the Software.

8.4 ALCA, GammaStream, and the Third Party providing the information, materials or content published or shared through the Software do not certify the contents or accuracy, or make any representations or warranties regarding the information, materials, or content provided through the Software. Customer hereby releases ALCA, GammaStream, and the Third Party providing the information, material or content, from any and all liability associated with Customer relying upon, disseminating, or in any way using the information, materials, or content provided through the Software.

8.5 Any and all information, materials, or content provided by Customer by using the Software shall be for educational or informational purposes only, as determined by ALCA in ALCA's sole discretion. Customer further consents and agrees that any and all Third Parties having a License to use the Software may use all information, materials, or content provided by Customer through the Software, for educational or informational purposes only, without any further restriction.

8.6 ALCA reserves the right to terminate Customer's License at any time, with or without cause, in ALCA's sole discretion and for no reason or for any reason, including but not limited to Customer's use of the Software not complying with the terms and provisions of this Agreement, including but not limited to, the terms and provisions of this section 8.

9. DATA MANAGEMENT.

9.1 **Data Source and Results.** ALCA will only import data

provided by Customer into the Software in order for the Software to provide Customer with information, reports and analysis of Customer's data. ALCA will not create, load or generate any data to be used by the Software, except ALCA will upload data into the Software for customer as long as Customer provides its data to ALCA in the format required by ALCA. ALCA shall not have any obligation to review or verify the accuracy of Customer's data. ALCA does not hereby certify the contents or accuracy of the data imported into the Software. Furthermore, ALCA does not hereby certify the contents or accuracy of the information, reports and analysis computed by the Software, or make any representations or warranties regarding the information, reports or analysis provided by the Software. In addition to other releases contained herein and not in limitation thereof, Customer hereby releases ALCA and GammaStream from any and all liability resulting from erroneous or inaccurate information, reports or analysis computed by the Software for Customer or Third Parties.

9.2 **FERPA Compliance.** Customer hereby represents, warrants and covenants to ALCA and GammaStream that Customer will ensure Customer and any of Customer's agents and representatives, ALCA and any of its agents and representatives, GammaStream and any of its agents and representatives, and any Third Parties and any of their agents and representatives to whom Customer discloses data have complied and will remain in compliance with any and all state and federal regulations governing the transactions contemplated by this Agreement, including but not limited to FERPA and the public disclosures required thereunder. In addition to other releases contained herein and not in limitation thereof, Customer hereby releases ALCA and GammaStream from any and all liability resulting from violation of state or federal rules or regulations hereunder.

9.3 **Confidentiality.** During the term of this Agreement, ALCA will have access to proprietary and confidential information, documents and instruments containing student data. All information ALCA has access to during the term of this Agreement, including but not limited to individual student data, is proprietary and confidential information belonging to Customer. All documents and instruments and any copies thereof ALCA has access to during the term of this Agreement is property belonging to Customer, and ALCA will hold them in express trust for Customer and on Customer's behalf. Without Customer's prior written consent or direction or authorization, during the term of this Agreement and any time thereafter, ALCA will not disclose any of Customer's information, documents or instruments to any Third Party; will not use any of Customer's information, documents or instruments for the use or benefit of any Third Party; and will not use any of Customer's information, documents or instruments for ALCA's own use or benefit. In addition to other releases contained herein and not in limitation thereof, if Customer authorizes or directs disclosure of confidential information, documents or instruments to a Third Party, Customer hereby releases ALCA and GammaStream from any and all liability resulting from said disclosure.

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10. **NO WARRANTIES.** THE SOFTWARE IS PROVIDED "AS IS" WITHOUT WARRANTY OF ANY KIND, AND NO OTHER WARRANTIES, EITHER EXPRESS OR IMPLIED ARE MADE WITH RESPECT TO THE SOFTWARE, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE OR NON-INFRINGEMENT, OR ANY OTHER WARRANTIES THAT MAY ARISE. ALCA AND GAMMASTREAM DO NOT WARRANT, GUARANTEE, OR MAKE ANY REPRESENTATIONS REGARDING THE USE OF OR THE RESULTS OF THE USE OF THE SOFTWARE IN TERMS OF CORRECTNESS, ACCURACY, RELIABILITY, OR OTHERWISE AND DO NOT WARRANT THAT THE OPERATION OF THE SOFTWARE WILL BE UNINTERRUPTED OR ERROR FREE. BOTH ALCA AND GAMMASTREAM EXPRESSLY DISCLAIM ANY AND ALL WARRANTIES. ALTHOUGH ALCA AND GAMMASTREAM, TO THE BEST OF THEIR KNOWLEDGE AND BELIEF, DO NOT BELIEVE THEY HAVE INFRINGED ON ANY THIRD PARTIES' PROPERTY RIGHTS, COPYRIGHTS OR PATENTS, BOTH ALCA AND GAMMASTREAM DO NOT WARRANT, GUARANTEE OR MAKE ANY REPRESENTATIONS AS TO THEIR RIGHTS IN THE SOFTWARE AND EXPRESSLY DISCLAIM ANY AND ALL LIABILITY ASSOCIATED WITH ANY POSSIBLE PROPERTY RIGHT, COPYRIGHT OR PATENT INFRINGEMENT CLAIMED BY THIRD PARTIES. FURTHERMORE, BOTH ALCA AND GAMMASTREAM EXPRESSLY DISCLAIM ANY AND ALL LIABILITY FOR THE CONTENT CONTAINED IN THE SOFTWARE.

11. RELEASE AND HOLD HARMLESS.

11.1 Customer hereby releases and holds ALCA and its successors and assigns harmless from any and all liability resulting from any claims, actions, causes of actions, suits, debts, sums of money or any other proceedings, or actions, whether legal or equitable, resulting from this Agreement, the grant of the License hereunder, or Customer's use of the Software.

11.2 Customer hereby agree and acknowledge that ALCA, GammaStream, any of their employees or agents, or any Third Party affiliated with them have not provided Customer with any legal advice regarding this Agreement, the Software or the contents therein.

12. **INDEMNIFICATION.** Customer shall indemnify ALCA and its successors and assigns, from any liability from any claims, actions, causes of actions, suits, debts, sums of money or any other proceedings or actions, whether legal or equitable, resulting from this Agreement, the grant of the License hereunder, or Customer's use of the Software, including, but not limited to attorney fees, accountant fees, or court costs expended by ALCA in defending any such actions. Customer shall reimburse ALCA on demand for any payment made by ALCA at any time after the date of this Agreement, based upon the judgment of any court of competent jurisdiction or pursuant to a bona fide compromise or settlement of

claims, demands or actions, in respect of any damages to which the foregoing indemnity relates.

13. TERMINATION AND REMEDIES.

13.1 **Termination.** ALCA has the absolute and unconditional right to terminate this Agreement and the License granted hereunder at any time in ALCA's sole discretion either with or without cause, upon sending written notice of the termination to Customer. Unless specifically waived in writing by ALCA, this Agreement and the License granted hereunder shall automatically and immediately terminate upon the occurrence of any of the following:

13.1.1 Customer failing to comply with or to perform when due any term, obligation, covenant, or condition contained in this Agreement;

13.1.2 Any covenant, representation or warranty contained herein being materially false;

13.1.3 Any suit, action or other proceeding being filed before any court or governmental agency against Customer;

13.1.4 Customer's dissolution, either voluntarily or involuntarily;

13.1.5 The appointment of a receiver for any part of Customer's property; or

13.1.6 Any proceeding being commenced by or against Customer under any bankruptcy or insolvency laws.

13.2 **Remedies.** In the event Customer breaches this Agreement in any way, or in the event ALCA has a good faith belief Customer is about to breach this Agreement, ALCA shall have the right to pursue any and all remedies existing at law or in equity and to collect any and all expenses of collection and enforcement of ALCA's rights and Customer's obligations hereunder, including reasonable attorney's fees and costs. ALCA's remedies under this Agreement shall not be exclusive but shall be cumulative and in addition to all other remedies provided by law and equity. No delay or omission in the exercise of any remedy of ALCA shall impair or affect its right to exercise the same. Customer's breach of this Agreement could result in irreparable injury to ALCA. Accordingly, ALCA shall have the right to secure equitable relief against any actual or threatened breach of any provision of this Agreement without proving actual damages.

13.3 **Effect of Termination or Expiration.** In the event of any partial or complete termination or expiration of this Agreement, Customer's representations, warranties and covenants shall survive termination or expiration. Customer shall remain bound by the representations, warranties and covenants contained in this Agreement and shall not be relieved of any obligation.

14. GENERAL.

14.1 **Notices.** All notices required or permitted herein must be in writing and shall be deemed to have been duly given on the date of service if served personally or by telecopier, telex, e-mail or other

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similar communication to the party or parties to whom notice is to be given or on the third business day after mailing if mailed to the party or parties to whom notice is to be given by registered or certified mail, return receipt requested, postage prepaid, to Customer at Customer's last known numbers and address; or to ALCA at the numbers and address set forth below:

Mr. Gary Sacket, President
Aurora Learning Community Association
1001 East Elm Fairview, Oklahoma 73737
Phone: (580) 227-1007
Fax: (580) 227-2642
Mail: sacketg@alcaweb.org

or to such other numbers or addresses as either party hereto may designate to the other from time to time for this purpose. Any communication which is mailed shall be confirmed immediately by telecopier, but failure to so confirm shall not affect the effectiveness of such notice from and after the date on which such notice is actually received.

14.2 Integrated Agreement. This instrument contains and constitutes the entire agreement between the parties herein and supersedes all prior agreements and understandings between the parties hereto relating to the subject matter hereof. There are no agreements, understandings, restrictions, warranties, or representations among the parties relating to the subject matter hereof other than those set forth herein. All other instruments or documents delivered pursuant to this Agreement are hereby incorporated herein and made a part of this Agreement.

14.3 Construction. This Agreement shall be construed, enforced, and governed in accordance with the laws of the State of Oklahoma. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, or neuter gender thereof or to the plurals of each, as the identity of the person or persons or the context may require. The descriptive headings contained in this Agreement are for reference purposes only and are not intended to describe, interpret, define, or limit the scope, extent, or intent of this Agreement or any provision contained herein. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, there shall be no presumption or

burden of proof which arises favoring or disfavoring any party by virtue of the authorship or any of the provisions of this Agreement.

14.4 Jurisdiction and Venue. The District Court of Major County, State of Oklahoma shall have the exclusive jurisdiction and venue over all disputes, controversies or litigation regarding this Agreement and the enforcement thereof.

14.5 Invalidity. If any provision contained in this Agreement shall for any reason be held to be invalid, illegal, void or unenforceable in any respect, such provision shall be deemed modified so as to constitute a provision conforming as nearly as possible to such invalid, illegal, void or unenforceable provision while still remaining valid and enforceable, and the remaining terms or provisions contained herein shall not be affected thereby.

14.6 Binding Effect. This Agreement shall be binding upon, inure to the benefit of and be enforceable by the parties hereto and their respective successors and assigns. This Agreement shall be in full force and effect upon Customer downloading the Software, Customer clicking the applicable button to complete the installation process, or Customer reviewing any of the accompanying documentation.

14.7 Litigation Expense. In any action brought by a party hereto to enforce the obligations of any other party hereto, the prevailing party shall be entitled to collect from the other party to such action such party's reasonable attorneys' fees, court costs and other expenses incidental to such litigation.

14.8 Amendment and Waiver. This Agreement may be amended at any time, but only by an instrument in writing executed by both parties hereto. A party hereto may waive any requirement to be performed by the other party, provided that such waiver shall be in writing, and executed by the party waiving the requirement.

14.9 Assignment. Customer shall not transfer or assign its rights and obligations under this Agreement without the prior written consent of ALCA although may freely transfer or assign its rights and obligations under this Agreement at any time.

14.10 Time of Essence. Time shall be of the essence with respect to the performance by the parties hereto of their respective obligations hereunder.

BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES AND AGREES TO BE LEGALLY BOUND BY THE TERMS AND CONDITIONS OF THIS AGREEMENT.

AURORA LEARNING COMMUNITY ASSOCIATION

By: Gary Sacket

Name: Gary Sacket

Title: President, ALCA

Date: May 13, 2022

CUSTOMER

By: _____

Name: _____

Title: _____

Date: _____



Staking a Claim in our Students' Future

GUTHRIE ELEMENTARY SCHOOLS

STUDENT HANDBOOK

~~2021-2022~~

2022-2023

Board of Education

~~Jennifer Bennett-Johnson, President~~

Travis Sallee, Vice **President**

Ron Plagg, ~~Board Clerk~~ **First**

Vice President

Tina Smedley, Member **Board Clerk**

Chris Schroder, Member **Second Vice President**

Janna Pierson, Member **Deputy Board Clerk**

Gail Davis, Member

Matt Girard, Member

District Office

Dr. Mike Simpson, Superintendent of Schools

Mr. Doug Ogle, Assistant Superintendent

Ms. Carmen Walters, Executive Director

Mrs. Michelle Chapple, Chief Financial Officer

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EE	Student Work
FF	Telephone
GG	Textbooks & Library Books
HH	Vandalism
II	Visitors
JJ	Website
KK	Wellness Policy
LL	Wireless Communication Devices
MM	Disclaimer Site Specific Handbook
	Asbestos Management Plan
NN	Asbestos Management Plan

A: ABSENCES, ATTENDANCE, & TARDIES

It is of utmost importance that students attend school every day. Irregular attendance is the most frequent cause of unsatisfactory work and school failures. When a student is unable to attend school, parents should notify the school by calling between 8:30 a.m. and 10:30 a.m. Parents should give the student's name and teacher's name. Assignments not completed due to an absence are expected to be made up. If a student is absent 10 consecutive days, the student will be dropped from the school roll. The parent must re-enroll the student upon return to school. It is the policy of the Guthrie Board of Education that a student is required to be in attendance a minimum of 90% of each semester.

TARDIES

Tardies disrupt the instructional process and the time lost from class is irretrievable, particularly in terms of opportunity for interaction and exchange between students and teachers. Therefore, classroom punctuality is considered to be an integral part of the student's course of study.

Six

(6) tardies will equal one (1) absence.

EARLY CHECKOUT

Parents are discouraged from picking up students early on a regular basis as this disrupts the educational process and creates a loss of irretrievable instructional time. If a child is to be dismissed early, a written note is desired. A student must be signed out by a parent or guardian with picture I.D. through the office. Six (6) early checkouts will equal one (1) absence. Students will not be called to the office until a parent or guardian arrives.

B: BREAKFAST AND LUNCH

Guthrie Public Schools offers a breakfast and lunch program. These programs will be offered to the children without regard to race, color, or national origin. Children may eat in the lunchroom by one of the following methods:

1. He/she will pay full price.
2. He/she will pay a reduced price or no price based on submitted and approved free/reduced meal application. Applications can be picked up at the child nutrition office, front office of the school site and the Guthrie Public Schools website at guthrieps.net. (The District Child Nutrition Department shall have the responsibility of approving applicant eligibility in accordance to the federal guidelines for free or reduced lunches.)
3. He/she may bring a sack lunch and may purchase milk.

CHARGING CANNOT BE ALLOWED. Students who have a negative lunch account balance will be served an alternative meal for a period of 3 days. Students must clear negative balances weekly.

USDA regulations state "Schools shall make substitutions in foods listed in this section for students who are considered disabled under 7 CFR Part 15 (b) and whose disability restricts their diet. Schools may also make substitutions for non-disabled students who are unable to consume the regular lunch because of medical or other special dietary needs.

Substitutions shall be made on a case-by-case basis only when supported by a statement of the need for substitutions that includes recommended alternate foods, unless otherwise exempted by USDA Food and Nutrition Service. Such statement shall, in the case of a disabled student, be signed by a physician or, in the case of a non-disabled student, by a recognized medical authority.

School Food Service Responsibilities:

1. Required to make substitutions or accommodations for students with disabilities if meal service is normally available to general student population and a Section 504 Plan is on file for the student.
2. Must provide additional meal services/food items not normally available for disabled students when required in an IEP, at no extra cost.
3. Must base substitutions/modifications on a prescription written by a licensed physician.
4. Must base substitutions/modifications for non-disabled students on a medical statement by a medical or health professional.
5. Must not revise or change a diet prescription or medical order.
6. May provide food substitutions or accommodations for non-disabled children with medically certified special dietary needs at no extra cost.
7. All prescriptions or medical statements must be renewed each year, as needs do change from year to year as students grow and mature.

C: CIVIL RIGHTS COMPLIANCE & ASSURANCE

NOTICE OF NON-DISCRIMINATION

Guthrie Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The Guthrie Public School System also does not discriminate in its hiring or employment practices. This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator.

Name/Title: Superintendent of Guthrie Public Schools
Office Address: 802 E. Vilas, Guthrie, OK 73044
Phone Number (Voice/TDD): (405) 282-8900
Days/Hours Available: M-F 8:00 a.m. - 12:00 p.m. 1:00 p.m. - 4:30 p.m.

For questions regarding this notice, please contact the District Compliance Coordinator.

Procedural
Requirements
Title VI, Title IX, Section 504,
ADA July 2000
AVISO DE DECLARACION NO-
DESCRIMINATORIA

Escuela Publica de Guthrie no discrimina raza, color, nacionalidad, genero, edad o incapacidad de admision a sus programas, servicios, o actividades, en acceso a ellas, en

el tratamiento a individuos, o en ningun aspecto de sus operaciones. La Escuela Publica de Guthrie tampoco discrimina en sus contratos o practicas de empleados. Esta noticia es provista y requerida por el Titulo VI del Acto de Derechos Civiles de

1964, Seccion 504 del Acto de Rehabilitacion de 1973, Titulo IX de la Enmienda

Educativa de 1972, en el Acto de Era de Discriminacion de 1975, y el Acto de los Estadounidenses con Habilidades Diferenciadas de 1990. Preguntas, quejas, o para mas informacion con respecto a estas leyes pueden ser recibidas por el cordinador de quejas.

Nombre/Titulo: Superintendente de las Escuelas Publicas de Guthrie

Direccion de Oficina: 802 E. Vilas, Guthrie, OK 73044

Numero Telefono (correro de voz/TDD): (405) 282-8900

Dias/Horas de trabajo: L-V 8:00 a.m.-12:00 p.m. 1:00 p.m.-4:30 p.m.

DUE PROCESS

Procedural Requirements

Title VI, Title IX, Section 504, ADA July 2000

Students have the right to due process. The due process procedure consists of the following steps:

1. Appeal to the Principal-A written appeal must be mailed within five school days.
2. Appeal to the Superintendent
3. Appeal to the Guthrie Board of Education

FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT

A parent or eligible student of Guthrie Public School District has a right to:

1. Inspect and review the student's education records within 45 days of the day the District receives a request for access. Parents should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make any arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. Request the amendment of the student's education records that the parent believes are inaccurate or misleading. Parents may ask the District to amend a record that they believe is inaccurate or misleading. They

should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent, the District will notify the parent of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent when notified of the right to a hearing.

3. Consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that the Act and the regulations in this part authorize disclosure without consent; one exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
4. File a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office / U.S. Department of Education 600
Independence Avenue, SW / Washington, D.C. 20202-4605

D. CLASSROOM PLACEMENT CHANGE

From time to time parents feel a need to request moving their child to a different classroom. A decision as whether to change placement will only be made by the principal after every effort has been applied to resolve the problem. Consideration will not be given until a series of meetings have been held between the parent, teacher, and the principal, and a twenty (20) day action plan has been developed and implemented.

E: CURRICULUM

Guthrie Public Schools curriculum for grades Pre-K through 12 follows the Oklahoma State Department of Education guidelines for curriculum. A copy is available with the principal or teacher for viewing upon request. A copy of the Standards may be obtained online at the Oklahoma State Department of Education website: <http://ok.gov/sde>

F: DANGEROUS WEAPONS

The use, display, threat or possession of a dangerous weapon or any kind of instrument, on campus, parking lots, premises or property of the Guthrie Public Schools or during school sponsored activities, functions or events that is likely to be used as a weapon or tool which could be used to deface or vandalize school property shall result in immediate administrative action.

The following instruments may be considered weapons:

1. Knives and/or facsimiles
2. Firearms and/or facsimiles (including cap guns, etc.)
3. Explosives and/or facsimiles
4. Metal Objects (chains, brass knuckles, etc.)
5. Clubs
6. Sharp or pointed instruments
7. Stun guns
8. Chemical sprays
9. Firearm shells, bullets or pellets

Violations of this policy will result in administrative action. Students may be suspended for up to one (1) calendar year for violation of this policy.

G: DIABETES PLAN

Guthrie Public Schools provides nursing services that promote students' ability to learn. Our goals are to:

- Assist students in learning how to take care of their health.
- Ensure a safe school environment.
- Promote good control of a student's health condition so they are ready to learn.

Diabetes can affect a student's ability to learn if it is not under good control. To help us meet these goals, Guthrie Public Schools has a nurse who is trained in diabetes management in schools. The district nurse works with school, personnel, individual students with diabetes and their families, and the student's health care provider.

As a reminder, each year we need to have the following information for your child:

- Written diabetes management plan from your health care provider.
- Signed authorization by parent/guardian for medication and treatment at school.
- Diabetes Questionnaire filled out by parent/guardian/student.
(Available on the district website.)

In addition, adequate supplies, as listed in the student's diabetes management plan, must be provided at school:

- Snacks or glucose tablets to treat low blood sugar
- Medications, Blood glucose meter, strips and supplies
 - Ketone testing strips and equipment
 - Glucagon

We are looking forward to helping your child with diabetes be successful in school. Please feel free to contact us with any questions or concerns.

H: DISCIPLINE AND BEHAVIOR

- Control and discipline in our school depends upon the responsibility taken by the student, the parents, the teacher, the principal, and the combined school personnel. While under the supervision of the school, the teacher has the same authority as the parent in restraining, correcting, and controlling the child. (*State Law-Sections 125 and 670*).
- Each teacher will have their own individual classroom discipline procedures. These procedures will be discussed with you and your child and a list of these procedures will be sent home with your child at the beginning of the school year. Building discipline procedures will be applied according to the severity of the rules broken. Procedures may include:
 - Conference with teacher and student
 - Conference with teacher, student and principal
 - Conference with teacher, student, principal and parent
 - Conference with all the above and possible disciplinary actions

STUDENT DISCIPLINE/SUSPENSION

Each teacher will have his/her own individual classroom discipline procedures. These individual procedures will be discussed with your child and a list of these procedures will be sent home for your signature at the beginning of the school year. Building discipline procedures will be used according to the severity of the rule or rules broken. Procedures **may** include:

- Parents contacted by phone
- Conference with the teacher and principal
- Lunch or recess detention with the principal
- After school detention
- Suspension from school

Suspension

When other forms of discipline have been used and the student's behavior is not modified, suspension can occur. Anytime a student is physically endangering others or vandalizing school property, immediate suspension will occur. Field trips, special events, and parties are a privilege to attend. Students may lose these privileges if they are exhibiting negative behavior. If students are suspended from school, their work may be picked up each day at 2:30 p.m. in the office or sent home with a sibling.

- **Out of School Suspensions**

- 1st Offense - 1 day
- 2nd Offense - 3 days
- 3rd Offense - 5 days
- 4th Offense - 10 days

Discipline procedures fighting/bullying/harassment

Fighting will not be tolerated. Fighting is defined as any situation in which one student makes aggressive contact in any manner on another student. The administrator will take disciplinary action if either person involved fits the above definition. Intimidation, threats, or harassment directed toward other students will not be tolerated. All students are expected to treat others with respect at school. Infractions may be handled in the following manner for all students involved.

- 1st offense – 3 days out of school suspension**
- 2nd offense – 5 days out of school suspension**
- 3rd offense – 10 days out of school suspension**

****Each infraction will be dealt with on an individual basis. The school Administration is unable to discuss discipline consequences for any child with anyone other than that child's parents.****

Any additional offenses - The principal will decide the length of suspension after the fourth offense. This might include suspension for the remainder of the semester and the following semester.

Please visit Section F-41 Student Behavior and Discipline located in the GPS Policy Manual

Bullying will not be tolerated. Please refer to Section F-31 Policy Prohibiting Harassment, Intimidation and Bullying and Procedures For Combating These Behaviors located in the GPS Policy Manual

Severe Clause

Guthrie Public Schools is dedicated to providing a safe learning environment for our students. The following behaviors will not be tolerated:

- Behavior which threatens personal and /or public safety
- Disruption of students' rights to learn
- Verbal and/or physical abuse of others
- Profanity against a staff member may be treated as a verbal assault
- Damage or theft of personal or school property
- Any additional behaviors outlined in Section F-41 Student Behavior And Discipline in the GPS Policy Manual Located on the District Website. Bullying will not be tolerated. Please refer to section F-31 Policy Prohibiting Harassment, Intimidation and Bullying And Procedures For Combating These Behaviors in the GPS Policy Manual Located on the District Website.

Any of these violations shall result in a parent or guardian being contacted and/or a student's suspension from school. The length of the suspension will be assigned by the principal depending on the severity of the behavior. Administrators will conduct a suspension conference with the student and parent or guardians outlining the suspension and informing parents of their rights according to district policy

The goal of our Schools is to develop student self-discipline in a positive manner. This means giving the student a chance to make choices, and giving him/her a time to discuss his/her problems. Parent communication and support is an important part of discipline.

All elementary schools will be utilizing the Responsive Classroom educational approach. This is a research based educational approach associated with greater teacher effectiveness, higher student achievement, and improve school climate. This approach consists of a set of practices that build academic and social-emotional skills that can be used with many other programs. The approach helps educators build on competencies in four interrelated domains: engaging academics, positive community, effective management, developmentally responsive teaching.

THREATS

Threats directed toward another person, whether verbal or written, will not be tolerated. A threat will be referred immediately to the building principal and may result in a long-term suspension. Drawing or writing about the use of weapons or gang-related items or symbols will not be tolerated. This behavior may also result in a suspension.

PROHIBITED ITEMS

If discovered, the following items will be confiscated and only returned to a parent.

- Laser Pens and Lights
- Fad Items
- Electronics
- Toys

All of the preceding discipline steps within this handbook are meant as a guide only. In severe or unusual cases, the judgment of the Administrator will take precedence. ~~The Guthrie Public School Policy Manual will also be used in regard to school-student relationships.~~

I: DRESS CODE

All students are expected to dress appropriately and modestly at all times during the school day and at school activities. Appropriate school clothes are conducive to better behavior in the classroom, in the halls, on campus, or any time students are actively representing the school. The dress code is applicable during the school day and at any school activity, home or away.

Examples of inappropriate attire are, **but are not limited to:**

1. Headwear worn in the building including, but not limited to: hats, bandanas, sweatbands and hoods of sweatshirts.
2. Clothing that inappropriately exposes the body. Any clothing that exposes the midriff. Shirts need to be long enough so that they can be tucked in or drop two (2) inches below the waistline without tugging on or stretching the shirt.
3. Clothing that allows undergarments to be visible.
4. Under no circumstance is a student to wear clothing that is frayed or has holes above the knees.
5. Clothing that has obscene, profane, or suggestive language.
6. Sunglasses (including when worn as headwear.)
7. Garments that display alcohol, drug or tobacco logos or paraphernalia.
8. Mesh jersey or fishnet type clothing.
9. All sleeveless shirts, blouses, and dresses whose straps are not at least 3 fingers wide and not fitted under the arm.
10. Scooped neck and / or low-cut front and back necklines.
11. Pants below the waistline (sagging and bagging).
12. Shorts, dresses, and skirts shorter than fingertip length.
13. Bicycle pants/spandex shorts.
14. Clothing that is not worn in accordance with the design (such as both straps being worn on overalls or legs on pants being worn at their full length.)
15. Chains or "spikes" on clothing, with wallets, or worn as a necklace or bracelet. Shoes must be worn at all times for health reasons. "House shoes" are not an acceptable alternative. Shoes with wheels imbedded in them are not acceptable as they are safety hazards.

When a student has worn inappropriate clothing to school, he/she will be sent to the office and parents or guardians may be requested to bring a change of clothing to school.

FADS

Each year there are a few things, including some "fads", which show up on our school sites. When a fad begins on campus and a "nuisance" develops, we shall immediately eliminate the nuisance.

J: ENROLLMENT

EMERGENCY INFORMATION - Should an emergency occur at school, parents are to have emergency contact information on the enrollment cards. Two alternative phone numbers should be given also in case no one is available at the home/work numbers. In the event that it is deemed necessary, 911 will be contacted as well as the parent.

ENROLLMENT CARDS - Please come to the school to make any changes needed on a child's enrollment card during the school year. One of the most important uses of this card is to contact a parent when a child is injured or ill at school. If a parent changes employment, address, telephone numbers, doctor or emergency contacts, the school should be informed immediately. Medical information on the enrollment card must be completed.

IMMUNIZATIONS - State law requires that every student who is admitted to public school must have evidence of a successful series of vaccinations for

- Four or Five doses DTP/DTaP (Diphtheria, Tetanus, Whooping Cough)
- Three or Four doses Polio
- Two doses MMR (measles, mumps, rubella/rubeola vaccinations)
- Three doses Hepatitis B (hepatitis B)
- Two doses Hepatitis A (hepatitis A)
- Varicella immunization (Chicken Pox) or a parental history of a child having the disease.

VERIFICATION OF RESIDENCE – All new and currently enrolled students must provide 2 current proofs of residency each year. Any change of address or telephone number should be reported to the School Office.

GUARDIANSHIP - Proof of legal guardianship is required at the time of enrollment if the guardian is not the natural parent of the student.

Court appointed papers (signed by a judge) denoting custody for students not living with both parents listed on the birth certificate are required.

K: FIELD TRIPS

It is a privilege and honor for Guthrie Public School students to attend and represent our school at various activities through the course of the year. Only students with signed

parent/guardian permission forms will be allowed to attend field trips approved by the school administration. If a parent or guardian of a student wishes to transport their child to the field trip they must: 1) inform the teacher in writing prior to the field trip 2) sign

their child out of school and 3) sign their child in upon arrival at the field trip destination with the teacher or appointed staff member. If the parent wishes to transport their child from the field trip to home or back to school, they must sign out their child with their child's teacher or appointed staff member. Parents are not allowed to transport any other child but their own child. Guthrie Public Schools is not responsible for students transported by a parent to and from a school sponsored field trip. School dress code standards apply to all field trip activities. Inappropriate behavior on these trips may warrant severe disciplinary action. During any trip, any major inappropriate behavior may result in the student:

1. Being sent home at his/her own expense.
2. Suspension from school for an appropriate amount of time.
3. Loss of the privilege to go on any future school trips.
4. No refunds will be made for field trips.

Participation in a field trip is a privilege, not a right. Throughout the year, students are expected to follow rules and procedures while being respectful to others. Listening and being able to follow directions is another expectation as we provide a proper learning environment for all students. If these basic requirements are not met on a daily basis your child may not be able to participate in a field trip. When deemed necessary by the building principal, a parent or guardian may also be required to attend with their child.

L: FREEDOM WEEK CURRICULUM

In order to educate students about the sacrifices made for freedom on behalf of this country and the values on which this country was founded, November 11 is designated "Veterans' Day" and the week in which November 11 falls is hereby designated "Celebrate Freedom Week". Appropriate instruction concerning this week will vary at different sites. (70 O.S. 2001, Section 24-152)

M: GRADING GUIDELINES

The semester average will be recorded in the permanent record folder as required by state regulations.

In grades Pre-K – 2nd, primary importance will be placed upon the teaching of reading, writing, language arts, and the development of math skills. All subject areas will be graded with a score of

- 4 – Exceeds Expectations
- 3 – Meets Expectations
- 2 – Progressing Toward Expectations
- 1 – Does Not Meet Expectations

In grades 3rd-4th, the percent score and letter grade will be reported for each nine-week period. The semester average will be computed and reported at the end of each semester.

Grading Scale

- A – 90 – 100
- B – 80 – 89
- C – 70 – 79
- D – 60 – 69
- F – 59 – Below

In grades K-4th, grades in physical education, music, art and handwriting will be reported accordingly:

- S - Satisfactory N - Needs Improvement U - Unsatisfactory

Parents of students in grades Pre-K-4th may access their child's grades by use of the Online Gradebook. Go to www.guthriepts.net under the parent section and complete the request for Online Gradebook Access form.

N: MONEY & VALUABLES

Students are cautioned against bringing large sums of money to school.

O: NO SCHOOL / DELAYED START

In the event school is closed or starting late because of inclement weather, parents are asked to listen to local radio and television stations. When possible, the District's Website and automated phone system will also be updated and utilized to include the newest information.

If weather conditions deteriorate during the school day and it becomes necessary to dismiss school early, the Superintendent will notify the local radio and television stations. When possible, the update will also be included on the District's website and automated phone system. Please remember not to phone the school to ask about closing or dismissal information. This will keep our telephone lines open in case of an emergency.

P: PARENT INVOLVEMENT

Parent involvement is a vital part of any school. In order for us to serve both the community and the school, we must have active parents. Parents are cordially invited to become active members in the learning process for their child. Parents, students, community, and the school must play a team role in order for students to excel in education. Background checks are required for all school volunteers with direct contact with children.

Q: PARENTS' RIGHT-TO-KNOW

In accordance with *Every Student Succeeds Act* PARENTS' RIGHT-TO-KNOW, this is a notification from Guthrie Public Schools to every parent of a student in a Title I school that you have the right to request and receive in a timely manner:

- a) Information regarding the professional qualifications of your student's classroom teachers. The information regarding the professional qualifications of your student's classroom teachers shall include the following:
 - If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
 - If the teacher is teaching under emergency or temporary status in which the state qualifications and licensing criteria are waived;
 - The teacher's baccalaureate degree major, graduate certification, and field of discipline; and
 - Whether the student is provided services by paraprofessionals, and if so, their qualifications [ESSA 1112(e)(1)(A)(i)-(ii)]
- b) Information regarding any State or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the State or local educational agency, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable. [ESSA 1112(e)(2)(A)]

- c) In addition to the above information you will be notified if your student has been taught for four or more consecutive weeks by a teacher who does not meet the applicable state certification for licensure requirements at the grade level and subject area in which the teacher has been assigned. [ESSA 1112(e)(1)(B)(ii)]

R: PLAYGROUND

The playground is an ideal place for students to develop cooperation, interpersonal relationships, and good social skills. Playground supervision is provided during the school hours of 8:00 - 3:00. Make sure that your child is appropriately dressed for the weather.

S: PROFICIENCY BASED PROMOTION

All K-12 students are eligible to advance one or more levels in designated curriculum areas if they perform at or above the 90th percentile on assessments designated by the Guthrie Public School District. This type of curriculum advancement is proficiency-based promotion. Upon the request of a student, parent, or educator, a student will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum as identified in 70.S & 11-103.6. Proficiency will be demonstrated by testing with Test of Achievement by Woodcock Johnson

IV. . Core areas are as follows:

- Social Studies
- Language Arts
- Mathematics
- Science

Testing for proficiency-based promotion must be requested in writing by the parent/guardian to the site principal during the first month of the school year and during the month of April. Additional details can be obtained from the District policy on Proficiency Based Promotion or from the site principal.

T: READING SUFFICIENCY ACT

Students' grades Kindergarten – 3rd that do not score proficient on the beginning of the year reading assessment will be placed on an Academic Progress Plan (APP). If your child's reading level does not improve by the end of the school year, he/she may need to attend the Summer Academy Reading Program.

3rd Grade Students:

The RSA law is intended to ensure that students have the necessary reading skills in order to be successful in grade four and beyond, where the rigors of reading in the content areas increase.

To be promoted to fourth grade, state law requires that your child must score above the Below Basic and Basic level on the reading comprehension and vocabulary portion of the Oklahoma School Testing Program test. This means your child will need to score Proficient, or Advanced in reading comprehension and vocabulary to meet RSA criteria. If your child scores Below Basic or Basic, he/she may still be

promoted if one or more of the seven good cause exemptions apply. It is important to note that OSTP results are the initial determinant for promotion decisions, but not the sole determiner. Portfolio reviews, alternative assessments and additional exemptions are available to assist the school district in knowing when a child is reading at or above grade level and ready for a grade promotion.

If a student has not yet satisfied the proficiency requirements prior to the completion of third grade and still has a significant reading deficiency as identified based on assessments administered that meet the acquisition of reading skills, has not accumulated evidence of third-grade proficiency through a student portfolio, is not subject to a good cause exemption, then the student shall not be eligible for automatic promotion to fourth grade.

To be considered for “probationary promotion”, a student may be evaluated by a “Student Reading Proficiency Team” composed of:

- (1) the parent(s) and/or guardian(s) of the student
- (2) current teacher responsible for reading
- (3) future teacher responsible for reading
- (4) a certified reading specialist (if available)

The student shall be promoted to the fourth grade if the team members unanimously recommend “probationary promotion” and the principal and superintendent approve the recommendation of the SRPT. For more information regarding the Reading Sufficiency Act (RSA), please visit the Oklahoma State Department of Education's link here: <https://sde.ok.gov/search/node/RSA>

U: RELEASE OF RECORDS

The school will maintain records on all students. The signature of a parent/guardian must be obtained to request or release records to other school districts.

V: RETENTION POLICY

Recommendation for retention (declining a student the opportunity to advance to the next grade level) is a decision made carefully on an individual basis. This decision will be firmly focused on arriving at what is in the best interest of the student. The retention of a student shall be based upon the total growth of each individual student. Such factors as social, emotional, physical and mental growth, as well as attendance, shall be taken into consideration. Meetings will be held throughout the year with the teacher(s) and administration to stay in direct communication with parents.

Whenever a teacher or teachers recommend that a student be retained at the present grade level or "not passed" in a course, the parent or guardian, if dissatisfied with the recommendation, may appeal the decision by complying with the district's appeal process. The decision of the board of education shall be final. The parent may prepare a written statement to be placed in, and become a part of, the permanent record of the student stating the reason(s) for disagreeing with the decision of the Board of Education.

70 O.S. 1991, Section 24-114.1

W: SCHOOL HEALTH & MEDICATIONS

Oklahoma Statute §70-1210.194 (2014) states that:

Any child afflicted with a contagious disease or head lice may be prohibited from attending a public, private, or parochial school until such time as he/she is free from the contagious disease or head lice.

SICKNESS

FEVER: Students with a temperature of 100 degrees or higher may not remain at school. Parents will be contacted to pick up their child. Students may return to school when they have been fever-free for 24 hours without the use fever reducing medicine.

VOMITING/DIARRHEA: Any student who is vomiting or has diarrhea must be excluded from school. Students may return to school when they have been symptom free for a 24-hour period without the use of medicine.

COMMUNICABLE DISEASE: Students with infectious diseases such as chicken pox, impetigo, measles, mumps, conjunctivitis (pink eye), etc. should not return to school until they are no longer contagious. See District website for “Should I keep my child home from school?” for more information.

HEAD LICE

Any child prohibited from attending school due to head lice shall present to the appropriate school authorities, before the child may reenter school, certification from a health professional as defined by Section 2601 of Title 63 of the Oklahoma Statutes or an authorized representative of the State Department of Health that the child is no longer afflicted with head lice.

Any student found to have live head lice, nits closer than 1 inch from the scalp, or an abnormal amount of nits will be excluded from school. The parent will be contacted to pick their child up from school. Parents should contact their pharmacy for a recommendation of a treatment product. For more information on this subject go to <http://www.cdc.gov/parasites/lice/head/index.html>

Readmission to school requires:

- A. No live lice and minimal nits (eggs) no closer than 1 inch from the scalp.
- B. Certification from a health professional or authorized representative of the State Department of Health declaring the student to be free of lice. The District assures compliance with the Oklahoma Statutes and will follow the recommendations of the Oklahoma State Department of Health.

ACCIDENTS

If your child is injured at school, we will first attempt to make him/her comfortable, and then notify you. If you cannot be reached, we will attempt to contact the emergency number that you have listed on the enrollment form. In an emergency event deemed necessary, 911 will be contacted as well as the parent. **WE MUST HAVE A RELIABLE CONTACT NUMBER FOR EACH CHILD.**

We request that you adjust your child's schedule to eliminate the need to take medication during the school day. In the event it is necessary for a child to use medication during the school day, a parent/guardian (not the student) is to bring all medication to the office with required documentation. A log of the student's medication will be kept at the school office. Bring no more than 1 month's supply of medication at a time.

Only medication that has been prescribed and approved for a student by a physician will be administered at school. A medication authorization form must be completed for each medication*. Medication must be in the original prescription container with the pharmacy label attached and with directions for administration clearly stated. Non-prescription medication must be in the original container, with the student's name on it, and accompanied by a physician's written request and instructions for administration at school. This includes cough drops, Tylenol, nasal spray, Lactaid, etc. It is the responsibility of the parent/guardian to maintain the supply. Any medication not picked up by parent/guardian on the last day of school will be discarded using the proper procedure. Medications will not be sent home with students. **Medication authorization forms are available on the district website and the school office. A new medication authorization form will need to be completed each school year.*

Self-Administered Medication:

Pursuant to Oklahoma law, students may be allowed to carry and self-administer prescribed asthma, anaphylaxis, and diabetes medications. A statement from the physician treating the student stating that the student is capable of and has been instructed in the proper method of self-administration must be on file in the school office. The parent must provide the school office with an emergency supply of the student's medication to keep in the office along with the one that the student may carry. The district shall not incur any liability as a result of any injury arising from the self-administration of medication by the student.

X: SCHOOL SAFETY DRILLS

All emergency drills will be performed in accordance with State Department of Education accreditation regulations. Below is a list of drills.

1. Two lockout drills referred to as "shelter in place" per school year. The purpose of the shelter in place drills is for a possible threat OUTSIDE the building.
2. Two lockdown drills per school year. Lockdown drills are conducted for the purpose of a threat INSIDE the building. Each lockdown drill shall be conducted within the first fifteen (15) days of each semester.
3. Two fire drills per school year. Each fire drill shall be conducted within the first fifteen (15) days of each semester.
4. Two tornado drills per school year with at least one drill being conducted in the months of September and March.
5. The two remaining drills will be at the discretion of the district.

Y: SEXUAL HARASSMENT

Sexual harassment is any type of verbal/physical abuse of a sexual nature. Suggestive comments, unwanted touching, obscene hand/body gestures, suggestive notes, etc., would be considered sexual harassment. Since this covers such a wide range/degree of offenses, the punishment on the first offense will range from three (3) days suspension to suspension for the remainder of the semester and the following semester.

Z: SPECIAL ACTIVITIES

Each elementary site has three scheduled classroom activities during the year: Fall, Winter, and Valentine's Day. If you do not wish for your child to participate, please inform the classroom teacher in writing and alternate activities will be provided. Parents interested in being involved with these activities should contact the classroom teacher.

AA: STANDARDS OF CONDUCT

Each student is expected to behave in a manner which will add to the educational atmosphere at Guthrie Public Schools, and anything that detracts from the spirit of dignity at our schools will be subject to disciplinary actions. Students have the responsibility to know and respect the rules and regulations of the school.

We desire that all students accept the responsibility of self-discipline. Students are to conduct themselves as young ladies and gentlemen at all times (i.e. halls, cafeteria, classrooms, assemblies, and or playground.) When a student demonstrates that he/she cannot conduct himself/herself in a positive manner and infringes upon the rights of the others to enjoy the freedom of self-discipline, he/she must face the consequences of disciplinary actions.

The responsibility and authority for classroom management rests with the teacher. Any classroom rules, which are fair and enhance the educational process, will be upheld. If problems persist to a degree that the classroom rules are being repeatedly ignored, a referral may be made to the principal where appropriate action will be taken.

DRUGS AND ALCOHOL

Any student who is found to be in possession of, to have consumed, or to be under the influence of narcotic drugs, barbiturates, prescription or non-prescription medication without proper permission and documentation (see section X), alcohol or any stimulant, or distributes/has possession of any material or drawings that promotes the use of or gives instruction on how to make or use the above items en route to school, while attending school, in or on school premises, or at school sponsored activities, is subject to the following:

- 1st Offense: Suspension from school for five (5) days. The student will not be allowed to attend school after suspension until documented evidence of educational counseling and/or rehabilitation treatment under the supervision of a legal agency is on file.
- 2nd Offense: Suspension from school for the remainder of the semester, or for the following semester, provided no suspension shall extend beyond the regular academic year.

Any student who distributes actual or represented controlled substances, prescription and non-prescription medication may be suspended for the remainder of the semester, or the following semester, provided no suspension shall extend beyond the regular academic year.

The judgment of the Administrator will take precedence on each infraction.

TOBACCO

In compliance with State Laws of Oklahoma, it shall be the policy of the Guthrie Board of Education that the use of, or possession of, tobacco products (including smokeless tobacco) in any form by students while attending school, on school premises, or at school sponsored activities, is prohibited. Any student in violation of said policy will face immediate disciplinary action:

1st Offense: Parent conference/phone contact and suspension from school for three (3) days.

2nd Offense: Parent conference/phone contact and suspension from school for five (5) days.

3rd Offense: Suspension from school for ten (10) days.

DISCIPLINARY SANCTIONS: Disciplinary sanctions (consistent with local, state, and federal law), up to and including expulsion and referral for prosecution, shall be imposed on students who violate the standards of conduct.

The judgment of the Administrator will take precedence on each infraction.

BB: STUDENT DROP OFF and PICK UP

Drop Off: There will be teacher Supervision starting at 7:30 a.m.

Pick Up: Children need to be picked up by 3:30 p.m. There is No Supervision after 3:40 p.m. We know there are emergencies that may happen, please contact the school before 2:30 p.m. to make any arrangements for your child's pick up. When students are consistently dropped off prior to 7:30 a.m. and/or not picked up by 3:40 p.m., the school will report to appropriate authorities to include Guthrie Police Department, Logan Country Sheriff's Office, and/or Department of Human Services (DHS), for the welfare of the child.

CC: STUDENT ORGANIZATIONS

Guthrie Public Schools believes school sponsored student organizations can advance educational goals. A list of school sponsored clubs and organizations are on the District website and in each site handbook. If you wish to withhold permission for your student to join or participate in one or more of the clubs or organizations that are necessary for a required course of instruction, you must notify the building principal in writing and retrieve your student from such participation. 70 §24-105 via H.B. 1826 (2009)

DD: STUDENT REPORTS

Report cards are distributed at the end of each nine weeks. In addition to report cards, progress reports will be given to parents throughout the year communicating their child's progress. Parents are to take advantage of opportunities to communicate with their child's teacher through notes, email, calls, visits, or meetings at a mutually convenient time. Notes, calls, visits, and meetings will be kept in a teacher log. Parent/Teacher Conferences are also very important for parents to attend to receive additional information about their child's progress and have one on one time with the teacher(s) for questions.

Elementary Parent/Teacher Conferences are held at the end of the nine weeks and after the end of the second nine weeks in the second semester period. In addition to communicating with the teacher, parents communicate an important message to their children about their interest in the child's progress and the importance of school. Our best partners in providing an outstanding educational program are our parents.

**EE: STUDENT WORK
HOMEWORK**

It is recommended that parents set aside a certain time each evening for the student to do his/her homework. When a child has an appointed time for homework, it helps him/her to remember to get it done. Homework should be done in a quiet setting away from television and other distractions.

MAKE UP WORK & WORK SUBMITTED LATE

Students, upon returning from an absence, will have one (1) day for each day missed plus one (1) day to turn in makeup work. After the allowed number of days have passed and the student has failed to turn in the missed work, he/she will be given a 0 grade for the assignments.

FF: TELEPHONE

The office telephone is a business phone and is not to be used by students, except in an emergency. Students are not allowed to use the telephone to make personal arrangements (such as requesting permission to go to another student's home after school.) Parents calling to leave messages should do so by 2:30 p.m.

GG: TEXTBOOKS & LIBRARY BOOKS

Textbooks are loaned by the Guthrie Board of Education without charge. Teachers will distribute textbooks during the first few days of school. At the end of the year, all textbooks will be returned to the teachers. Replacement costs will be assessed for lost textbooks and/or library books and for damage through negligence or vandalism to books or other school property. If a student accidentally causes damage, they should report it to their teacher immediately so that the damage is not misconstrued as vandalism. If fines have been paid on books that are later found during the current school year, the money will be refunded to the student. (See Refund Policy)

REFUND POLICY

For auditing purposes, refunds must be approved and a check issued from the Board Office. Parents should receive a check within two weeks of the request. Cut-off date for all refunds is May 15.

HH: VANDALISM

Vandalism and defacing of property is prohibited. Any student committing an act of vandalism is subject to suspension.

II: VISITORS

Guthrie Public Schools welcomes and encourages parents to visit our schools. All visitors, parents, and guests need to report to the main office upon arrival to the school with a picture ID and issued a visitor badge if they will be remaining in the building.

JJ: WEBSITE

Guthrie Public Schools has created a website for students, parents, teachers and community members to access. The web address is www.guthrieeps.net. The website contains district information, school calendar, lunch menus, publications, school news, and teacher web pages.

KK: WELLNESS POLICY

Healthy eating and activity patterns are essential for students to achieve their full academic potential, full physical and mental growth, and lifelong health and well-being. All students enrolled in Guthrie Public Schools shall possess the knowledge and skills necessary to make nutritious food choices and enjoyable physical activity choices. All playground and physical education equipment will meet the recommended safety standards for design, installation and maintenance. Classroom teachers and administrators will be encouraged not to use candy, sweets or gum as a reward. Guthrie Public Schools respectfully requests that parents and teachers who wish to provide snacks for students provide healthy choices. A recommended list of healthy snack options may be accessed on the Guthrie Public Schools website.

LL: WIRELESS COMMUNICATION DEVICES

Students may possess a cellular telephone while on school premises or in transit under the authority of the school provided the device is turned off and out of sight during class time and during all school or school related activities. Students found to be using any electronic device for any illegal purpose, in a manner which violates privacy, or to in anyway send or receive personal messages, data, or information that would constitute cheating on tests, or to harass or intimidate students or staff members shall be subject to discipline and the device shall be confiscated and not returned until a parent conference has been held. School personnel have the authority to detain and search or authorize the search of any student upon suspicion that the student is in violation of district policy. If a student violates district policy they may lose the privilege to possess a wireless communication device, or be suspended from school for a period not to exceed the current school semester and the succeeding semester.

~~MM: All of the preceding discipline steps within this handbook are meant as a guide only. In severe or unusual cases, the judgment of the Administrator will take precedence. The Guthrie Public School Policy Manual will also be used in regard to school-student relationships.~~

~~NN~~ **MM: ASBESTOS MANAGEMENT PLAN**

In accordance with Federal law, Guthrie Public Schools has been inspected and approved for asbestos management.

Asbestos plans are available for viewing during regular school hours, Monday thru Friday, by contacting the Director of Operations at the Maintenance Department located at 200 Crooks Drive, Bldg. #4, Guthrie, OK.

**GUTHRIE PUBLIC SCHOOLS
 COPIER PROPOSAL EVALUATION WORKSHEET
 2022 COPIER LEASE**

VENDOR:

Ok Copier

Standley

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RK Black

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Evaluation Criteria

Award selection will be based upon the following evaluation criteria. Guthrie Schools will negotiate the final contract with the preferred vendor or vendors based upon the responses received to this RFP. Vendor agrees that any pricing in the final negotiation of the contract will in no case be higher than pricing stated in the RFP.

	<u>Possible Points</u>	<u>Points Awarded</u>	<u>Points Awarded</u>	<u>Points Awarded</u>	<u>Points Awarded</u>	<u>Points Awarded</u>
Price	20	19	20	18	16	15
Compatibility with scanning, e-mail and storage processes	10	10	10	10	10	10
Training and Experience of Service and Training Personnel	10	10	10	10	10	10
Monthly preventative maintenance program	10	10	10	10	10	10
Features and benefits of the equipment	10	8	10	10	10	10
References/Past experience	10	5	10	10	10	10
Service review standards/ Service Performance Guarantee	20	20	20	20	20	20
Invoicing methods	10	10	10	10	10	10
Final Score	<u>100</u>	<u>92</u>	<u>100</u>	<u>98</u>	<u>96</u>	<u>95</u>

OK-Thrive Memorandum of Understanding

This memorandum of understanding (“MOU”) is between the Oklahoma State University (OSU) College of Education and Human Sciences (“OSU”) and Guthrie Public Schools regarding the OK-Thrive Induction Program. OK-Thrive is a program designed to be a bridge between the university and the classroom. The purpose of OK-Thrive is to provide support in clinical application of pedagogical theory to the novice teacher with the purpose of positively impacting teacher efficacy and retention. OK-Thrive will operate by partnering with a recent OSU graduate’s district and school to provide an additional layer of induction support for the first three years of the teacher’s career. This agreement will be in effect from August 2022 until May 2026, unless terminated earlier by either party upon 30 days’ advance notice. The following points outline the understandings between and the responsibilities of OSU personnel and the participating District as they relate to OK-Thrive.

Collaboration

- OK-Thrive will schedule collaboration meetings to be held regularly throughout the year with each participating district.
- Representatives from a participating district and a participating school will be invited to join the OK-Thrive District Collaboration Board.
- The District will be involved in conversations about program expansion, specifically expansion to include additional participating schools in the district.
 - This decision will be based on the number of first-year OSU graduates hired in each school as shown on the new hire spreadsheet provided by the district.
 - Participating schools for the upcoming school year will be decided mid-June and will be based on the new-hire information available at that time.

Support

- As an induction support program for OSU graduates, OK-Thrive is intended to supplement, rather than supplant, existing district and school induction efforts. District training and support take precedence over OK-Thrive activities and support. The District is aware of this additional support and approves OK-Thrive on-site access to participating teachers. OSU assures that all OK-Thrive staff will have appropriate background checks on file as required by and in full compliance with Oklahoma law in advance of commencing work under this MOU.
- OSU will provide incentives for teachers who choose to participate in OK-Thrive in various forms. Incentives may include stipends and graduate course credit.
- OK-Thrive will provide support to participating OSU graduates throughout their first three years of teaching in a participating district and school. Support may include OK-Thrive group sessions and workshops (Thrive Sessions), personalized mentoring, and in-class Coaching.
- Once in the program, OK-Thrive teachers will receive 3 years of induction support as long as they remain employed at one of the participating schools in a participating district.

Information Sharing

- The District will provide OK-Thrive leadership the names of first-year OSU graduates hired to teach in the district’s schools. OSU will provide a District Hiring Spreadsheet to a designated person in human resources in the spring of each year to collect the names.
- The District will provide the following data to a designated member of the OK-Thrive leadership team in order to evaluate the effectiveness of the OK-Thrive program.
 - Human resources data, which is defined as, teacher retention data (whether a teacher remains employed from year to year). Data sets provided will include teacher certificate number as the identifier for teachers who participate in OK-Thrive, OSU prepared non-OK-Thrive teachers, and other induction teachers and will also include overall non-confidential (open/public) School and District data for the purposes of comparison. No other teacher identifiers will be collected.
- OK-Thrive will provide the District with an electronic copy of an OK-Thrive report, which may include:
 - Self-efficacy, job stress, and job satisfaction survey results
 - Summary of program activities for the year
 - Update on program development
 - Program outcomes, including comparisons of retention rates among OK-Thrive teachers to those of induction teachers in the district and state
- The OK-Thrive leadership team will de-identify all data received from the district for the purposes of reporting. When necessary, data will be reported in aggregate to protect the anonymity of OK-Thrive participants, schools, districts, and students.
- It is not the intention of the parties to form a joint venture or partnership.
- This MOU may not be assigned by either party without the prior written consent of the other party.
- This is not a third-party beneficiary contract. No person or entity other than the parties signing this MOU shall have any rights hereunder.
- All notices given hereunder shall be in writing by certified mail, return receipt requested, by personal delivery, or by confirmed fax or email.

DISTRICT

OKLAHOMA STATE UNIVERSITY

By: _____

By: _____

Date: _____

Date: _____

OKLAHOMA SCHOOL LEASE-PURCHASE AGREEMENT

THIS OKLAHOMA SCHOOL LEASE-PURCHASE AGREEMENT No.7444 (hereafter referred to as "Agreement") dated as of June 13, 2016, by and between Government Capital Corporation, a Texas corporation (herein referred to as "Lessor"), and Independent School District No. I-001 of Logan County, Oklahoma (dba Guthrie Public School District), a political subdivision or agency of the State of Oklahoma (hereinafter referred to as "Lessee").

WITNESSETH: In consideration of the mutual covenants and conditions hereinafter set forth, the parties hereto agree as follows:

1. Term and Payments. Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the property described in Exhibit A hereto (hereinafter, with all replacement parts, substitutions, proceeds, increases, additions, accessions, repairs and accessories incorporated therein or affixed thereto, referred to as the "Property") for the amounts to be paid in the sums (the "Lease Payments") and on the dates (the "Lease Payment Dates") set forth in Exhibit B hereto. Except as specifically provided herein, the obligation of the Lessee to make the Lease Payments called for in Exhibit B hereto shall be absolute and unconditional in all events and shall not be subject to any set-off, defense, counterclaim or recoupment for any reason. This Agreement will become effective upon the execution hereof by Lessee and Lessor and upon approval of the Agreement by the Board of Education of the Lessee. The term of this Agreement will extend for the Lessee's 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22 fiscal years only if mutually ratified by Lessee and Lessor for each of those fiscal years. In accordance with 62 O. S. Section 430.1 and 70 O. S. Section 5-117, continuation of this Agreement past the current 2016-17 fiscal year is dependent upon mutual ratification by Lessee and Lessor. All rights afforded under title 70 section 5-117B of Oklahoma law are incorporated in this agreement by reference. The Lessee agrees the Board of Education of Lessee will take action to ratify or not ratify this Agreement for the next ensuing fiscal year at its regular July meeting and to notify Lessor as to whether the Agreement is ratified or not ratified for the next ensuing fiscal year. The Lessor hereby ratifies the continuation of the Agreement through the fiscal year ending June 30, 2023. The Lessor and Lessee agree that under no circumstances will the Agreement be extended beyond the fiscal year ending June 30, 2023. Lessee will evidence its acceptance of the Property by executing and delivering to Lessor a Certificate of Acceptance (hereinafter so called) in the form provided by Lessor.

2. Non-Appropriation and Right of Termination. The obligations of Lessee to make Lease Payments (called for in Exhibit B) and to make any other payments to Lessor (or to any other person) pursuant to this Agreement are subject to appropriation by the Lessee of funds that are lawfully available to be applied for such purpose. If Lessee fails to make such an appropriation prior to a fiscal period of Lessee, for the Lease Payments scheduled in such fiscal period, Lessor may terminate this Agreement. Lessee may terminate this Agreement by providing written notice of such termination to Lessor following its regular July Board of Education meeting. Upon any such termination of this Agreement, all of Lessee's rights, title and interest in and its obligation under this Agreement and to the Property shall terminate effective on the last day of the last fiscal period of Lessee for which such an appropriation was made. If Lessee ratifies and renews this Agreement for a subsequent fiscal year, Lessee agrees to encumber the required funds to make the Lease Payments due hereunder at the first meeting of Lessee's Board of Education in July of the then current fiscal year by approving an appropriate purchase order for this Agreement.

3. Taxes. Lessee shall keep the Property free and clear of all levies, liens and encumbrances except those created under this Agreement. Lessee shall pay, when due, all charges and taxes (local, state and federal) which may now or hereafter be imposed upon the ownership, leasing, rental, sale, purchase, possession or use of the Property, excluding, however, all taxes on or measured by Lessor's income. If Lessee fails to pay said charges and taxes when due, Lessor shall have the right, but shall not be obligated, to pay said charges and taxes. If Lessor pays any charges or taxes for which Lessee is responsible or liable under this Agreement, Lessee shall promptly reimburse Lessor therefor.

4. Lessee's Covenants and Representations. Lessee covenants and represents as follows:

(a) Lessee represents, and will provide an opinion of its counsel to the effect that, it has full power and authority to enter into this Agreement which has been duly authorized, executed, and delivered by Lessee and is a valid and binding obligation of Lessee enforceable in accordance with its terms, and all requirements for execution, delivery and performance of this Agreement have been, or will be, complied with in a timely manner;

(b) All Payments hereunder have been, and will be, duly authorized and paid when due out of funds then on hand and legally available for such purposes; Lessee will, to the extent permitted by State law and other terms and conditions of this Agreement, include in its budget for each successive fiscal period during the term of this Agreement a sufficient amount to permit Lessee to discharge all of its obligations hereunder, and Lessee has budgeted and available for the current fiscal period sufficient funds to comply with its obligations hereunder;

(c) There are no pending or threatened lawsuits or administrative or other proceedings contesting the authority for, authorization of performance of, or expenditure of funds pursuant to, this Agreement;

(d) Information supplied and statements made by Lessee in any financial statement or current budget prior to or contemporaneously with the Agreement are true and correct;

(e) Lessee has an immediate need for, and expects to make immediate use of, substantially all the Property, which need is not temporary or expected to diminish in the foreseeable future; specifically Lessee will not give priority or parity in the appropriation of funds for the acquisition or use of any additional property for purposes or functions similar to those of the Property.

(f) There are no circumstances presently affecting the Lessee that could reasonably be expected to alter its foreseeable need for the Property or adversely affect its ability or willingness to budget funds for the payment of sums due hereunder; and

(g) Lessee's right to terminate this Agreement as specified in Sections 1 and 2 hereof was not an independently bargained for consideration, but was included solely for the purpose of complying with the requirements of the laws of the State in which Lessee is located.



h) No lease, rental agreement, lease-purchase agreement, payment agreement or contract for purchase to which Lessee has been a party at any time during the past ten (10) years has been terminated by Lessee as a result of insufficient funds being appropriated in any Fiscal Year. No event has occurred which would constitute an event of default under any debt, revenue bond or obligation which Lessee has issued during the past ten (10) years.

(I) Lessee will pay the Lease Payment Due by check, wire transfer, or ACH only

5. **Use and Licenses.** Lessee shall pay and discharge all operating expenses and shall cause the Property to be operated by competent persons only. Lessee shall use the Property only for its proper purposes and will not install, use, operate or maintain the Property improperly, carelessly, or in violation of any applicable law, ordinance, rule or regulation of any governmental authority, or in a manner contrary to the nature of the Property or the use contemplated by its manufacturer. Lessee shall keep the property at the location stated on the Certificate of Acceptance executed by Lessee upon delivery of the Property until Lessor, in writing, permits its removal, and the Property shall be used solely in the conduct of the Lessee's operations. Lessee shall obtain, at its expense, all registrations, permits and licenses, if any, required by law for the installation and operation of the Property. Any license plates used on the Property shall be issued in the name of the Lessee. If a certificate of title is issuable with respect to the Property, it shall be delivered to the Lessor showing the interest of the Lessor.

6. **Maintenance.** Lessor shall not be obligated to make any repairs or replacements. At its own expense, Lessee shall service, repair and maintain the Property in as good condition, repair, appearance and working order as when delivered to Lessee hereunder, ordinary wear and tear from proper use alone excepted, and shall replace any and all parts thereof which may from time to time become worn out, lost, stolen, destroyed, or damaged beyond repair or rendered unfit for intended use, for any reason whatsoever, all of which replacements shall be free and clear of all liens, encumbrances and claims of others and shall become part of the Property and subject to this Agreement. Lessor may, at its option, discharge such costs, expenses and insurance premiums necessary for the repair, maintenance and preservation of the Property, and all sums so expended shall be due from Lessee in addition to rental payments hereunder.

7. **Alterations.**

(a) Lessee may, at its own expense, install or place in or on, or attach or affix to, the Property such equipment or accessories as may be necessary or convenient to use the Property for its intended purposes provided that such equipment or accessories do not impair the value or utility of the Property. All such equipment and accessories shall be removed by Lessee upon termination of this Agreement, provided that any resulting damage shall be repaired at Lessee's expense. Any such equipment or accessories not removed shall become the property of Lessor.

(b) Without the written consent of Lessor, Lessee shall not make any other alterations, modifications or improvements to the Property except as required or permitted hereunder. Any other alterations, modifications or improvements to the Property shall immediately become part of the Property, subject to the provisions hereof. Without the prior written consent of Lessor, Lessee shall not affix or attach any of the Property to any real property. The Property shall remain personal property regardless of whether it becomes affixed or attached to real property or permanently rests upon any real property or any improvement thereon.

8. **Liens.** Lessee shall not directly or indirectly create, incur, assume or suffer to exist any mortgage, security interest, pledge, lien, charge, encumbrance or claim on or with respect to the Property, title thereto or any interest therein, except the respective rights of Lessor and Lessee hereunder.

9. **Damage to or Destruction of Property.** Lessee shall bear the entire risk of loss, damage, theft or destruction of the Property from any and every cause whatsoever, and no loss, damage, destruction or other event shall release Lessee from the obligation to pay the full amount of the rental payments or from any other obligation under this Agreement. In the event of damage to any item of the Property, Lessee will immediately place the same in good repair, with the proceeds of any insurance recovery applied to the cost of such repair. If Lessor determines that any item of Property is lost, stolen, destroyed or damaged beyond repair, Lessee, at the option of Lessee, will either (a) replace the same with like property in good repair or (b) on the next Lease Payment Date, pay Lessor (I) all amounts then owed by Lessee to Lessor under this Agreement, including the Lease Payment due on such date, and (II) an amount equal to the applicable Option to Purchase Value set forth in Exhibit B.

10. **Insurance.** Lessee shall either be self-insured with regard to the Property or shall purchase and maintain insurance with regard to the Property. Lessee shall indicate on each Certificate of Acceptance executed in relation to this Agreement its election to be self-insured or company insured with regard to the Property listed on that Certificate of Acceptance. Whether Lessee is self-insured or company insured, Lessee shall, for the term of this Agreement, at its own expense, provide comprehensive liability insurance with respect to the Property, insuring against such risks, and such amounts as are customary for lessees of property of a character similar to the Property. In addition, Lessee shall, for the term of this Agreement, at its own expense, provide casualty insurance with respect to the Property, insuring against customary risks, coverage at all times not less than the amount of the unpaid principal portion of the Lease Payments required to be made pursuant to Section 1 as of the last preceding Payment Date specified in Exhibit B on which a Lease Payment was made. If insurance policies are provided with respect to the Property, all insurance policies shall be with insurers authorized to do business in the State where the Property is located and shall name both Lessor and Lessee as insureds as their respective interest may appear. Insurance proceeds from casualty losses shall be payable solely to the Lessor, subject to the provisions of Section 9. Lessee shall, upon request, deliver to Lessor evidence of the required coverages together with premium receipts, and each insurer shall agree to give Lessor written notice of non-payment of any premium due and ten (10) days notice prior to cancellation or alteration of any such policy. Lessee shall also carry and require any other person or entity working on, in or about the Property to carry workmen's compensation insurance covering employees on, in or about the Property.

11. No Warranty. ALL WARRANTIES, PROMISES AND SERVICE AGREEMENTS, IF ANY, RELATING TO THE PROPERTY THAT THE MANUFACTURERS OR THE PARTY WHO SUPPLIED THE PROPERTY TO LESSOR (THE "VENDOR") HAVE MADE TO LESSOR IN CONNECTION WITH OR AS PART OF THE CONTRACT BY WHICH LESSOR ACQUIRED THE PROPERTY ARE HEREBY ASSIGNED TO LESSEE. Lessee may communicate with Vendor and receive an accurate and complete statement of all such warranties, promises and service agreements, if any. All claims or actions on any warranty so assigned shall be made or prosecuted by Lessee, at its sole expense, upon prior written notice to Lessor. Lessor may, but shall have no obligation whatsoever to participate in such claim or action on such warranty, at Lessor's expense. Any recovery under such a warranty shall be made payable jointly to Lessee and Lessor. Lessee acknowledges that Lessee has selected the Vendor and that Lessee has directed Lessor to acquire the Property from Vendor in connection with this Agreement. Lessee further acknowledges that this Agreement is a "Finance Lease" within the meaning of the Uniform Commercial Code and that Lessee is entitled to the Vendor's warranties and promises described above, if any. LESSOR HAS MADE AND MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AND ASSUMES NO OBLIGATION WITH RESPECT TO THE TITLE, MERCHANTABILITY, CONDITION, QUALITY OR FITNESS OF THE PROPERTY DESCRIBED IN EXHIBIT A FOR ANY PARTICULAR PURPOSE OR THE CONFORMITY OF THE PROPERTY TO ANY SPECIFICATION OR PURCHASE ORDER, OR AS TO THE PROPERTY'S DESIGN, DELIVERY, INSTALLATION OR OPERATION. All such risks shall be borne by Lessee without in any way excusing Lessee from its obligations under this Agreement, and Lessor shall not be liable to Lessee for any damages on account of such risks.

12. Purchase Option/Payment. Upon payment of the purchase price, plus interest as provided on Exhibit B, the Property shall belong to the Lessee and the Lessor shall execute and deliver a Quit Claim Bill of Sale to the Lessee conveying the Property "as is", but free and clear of any lien, encumbrance, or security interest created or permitted and not discharged by Lessor. The Lessee shall have an option to purchase the Property in whole but not in part, upon sixty (60) days written notice to Lessor by payment of the then applicable purchase price, plus interest, according to the attached Exhibit B. However, should Lessee have no purchase option or right to prepay the Lease according to the Option to Purchase column of the attached Exhibit B, any attempt to do so shall constitute an Event of Default. The purchase price shall convert to a nominal interest rate that shall not exceed 3.136%

13. Default and Lessor's Remedies.

(a) The occurrence of one or more of the following events shall constitute an Event of Default, whether occurring voluntarily or involuntarily, by operation of law or pursuant to any order of any court or governmental agency:

(1) Lessee fails to make any payment hereunder when due or within ten (10) days thereafter;
(2) Lessee fails to comply with any other covenant, condition or agreement of Lessee hereunder for a period of the ten (10) days after notice thereof;
(3) Any representation or warranty made by Lessee hereunder shall be untrue in any material respect as of the date made;

(4) Lessee makes, permits or suffers any unauthorized assignment, transfer or other disposition of this Agreement or any interest herein, or any part of the Property or any interest therein; or

(5) Lessee becomes insolvent; or admits in writing its inability to pay its debts as they mature; or applies for, consents to or acquiesces in the appointment of a trustee, receiver or custodian for the Lessee or a substantial part of its property; or, in the absence of such application, consent or acquiescence, a trustee, receiver or custodian is appointed for Lessee or a substantial part of its property and is not discharged within sixty (60) days; or any bankruptcy, reorganization, debt arrangement, moratorium, or any proceeding under any bankruptcy or insolvency law, or any dissolution or liquidation proceeding is instituted by or against Lessee and, if instituted against Lessee, is consented to or acquiesced in by Lessee or is not dismissed within sixty (60) days.

(b) Upon the occurrence of any Event of Default specified herein, Lessor may, at its sole discretion, exercise any or all of the following remedies:

(1) Enforce this Agreement by appropriate action to collect amounts due or to become due hereunder, by acceleration or otherwise, or to cause Lessee to perform its other obligations hereunder in which event Lessee shall be liable for all costs and expenses incurred by Lessor;

(2) Take possession of the Property, without demand or notice and without court order or any process of law, and remove and relet the same for Lessee's account, in which event Lessee waives any and all damages resulting therefrom and shall be liable for all costs and expenses incurred by Lessor in connection therewith and the difference, if any, between the amounts to be paid pursuant to Section 1 hereof and the amounts received and to be received by Lessor in connection with any such reletting;

(3) Terminate this Agreement and repossess the Property, in which event Lessee shall be liable for any amounts payable hereunder through the date of such termination and all costs and expenses incurred by Lessor in connection therewith;

(4) Sell the Property or any portion thereof for Lessor's account at public or private sale, for cash or credit, without demand on notice to Lessee of Lessor's intention to do so, or relet the Property for a term and a rental which may be equal to, greater than or less than the rental and term provided herein. If the proceeds from any such sale or rental payments received under a new agreement made for the periods prior to the expiration of this Agreement are less than the sum of (I) the costs of such repossession, sale, relocation, storage, reconditioning, reletting and reinstallation (including but not limited to reasonable attorneys' fees), (II) the unpaid principal balance derived from Exhibit B as of the last preceding Lease Payment Date specified in Exhibit B, and (III) any past due amounts hereunder (plus interest on such unpaid principal balance at the rate specified in Section 19 hereof, prorated to the date of such sale), all of which shall be paid to Lessor, Lessor shall retain all such proceeds and Lessee shall remain liable for any deficiency; or

(5) Pursue and exercise any other remedy available at law or in equity, in which event Lessee shall be liable for any and all costs and expenses incurred by Lessor in connection therewith. "Costs and expenses," as that term is used in this Section, shall mean, to the extent allowed by law: (I) reasonable attorneys' fees if this Agreement is referred for collection to an attorney not a salaried employee of Lessor or the holder of this Agreement; (II) court costs and disbursements including such costs in the event of any action necessary to secure possession of the Property; and (III) actual and reasonable out-of-pocket expenses incurred in connection with any repossession or foreclosure, including costs of storing, reconditioning and reselling the Property, subject to the standards of good faith and commercial reasonableness set by the applicable Uniform Commercial Code.

(c) Under no circumstances shall Lessee be liable under this subsection (b) for any amount in excess of the sum appropriated pursuant to Section 1 hereof for the previous and current fiscal years, less all amounts previously due and paid during such previous and current fiscal years from amounts so appropriated.

14. Termination. Unless Lessee has properly exercised its option to purchase pursuant to Section 12 hereof, Lessee shall, upon any earlier termination hereof pursuant to the terms of this Agreement, surrender the Property to Lessor unencumbered and in at least as good condition and repair as when delivered to Lessee, ordinary wear and tear resulting from proper use alone excepted.

15. Assignment. Without Lessor's prior written consent, Lessee will not either (i) assign, transfer, pledge, hypothecate, grant any security interest in or otherwise dispose of this Agreement or the Property or any interest in this Agreement or the Property; or (ii) sublet or lend the Property or permit it to be used by anyone other than Lessee or Lessee's employees. Lessor may assign its rights, title and interest in and to this Agreement, the Property and any other documents executed with respect to this Agreement and/or grant or assign a security interest in this Agreement and the Property, in whole or in part. Any such assignees shall have all of the rights of Lessor under this Agreement. Subject to the foregoing, this Agreement inures to the benefit of and is binding upon the heirs, executors, administrators, successors and assigns of the parties hereto. No assignment or reassignment of any of Lessor's rights, title or interest in this Agreement or the Property shall be effective with regard to Lessee unless and until Lessee shall have received a copy of the document by which the assignment or reassignment is made, disclosing the name and address of such assignee. No further action will be required by Lessor or by Lessee to evidence the assignment. During the term of this Agreement, Lessee shall keep a complete and accurate record of all such assignments in form necessary to comply with the United States Internal Revenue Code of 1986, Section 149 (a), and the regulations, proposed or existing, from time to time promulgated thereunder.

16. Personal Property. The Property is and shall at all times be and remain personal property.

17. Title. Lessor or its assignee will retain title to the Property during the lease term. Title to the Property will pass to Lessee upon (and only upon) Lessee's exercise of the purchase option provided in Section 12 hereof and the complete payment and performance by Lessee of all of Lessee's obligations under this Agreement, and in such case Lessor agrees to execute such instruments and do such things as Lessee reasonably requests in order to effectuate the passage of title to Lessee.

18. Lessor's Right to Perform for Lessee. If Lessee fails to make any payment or perform or comply with any of its covenants or obligations hereunder, Lessor may, but shall not be required to, make such payment or perform or comply with such covenants and obligations on behalf of Lessee, and the amount of any such payment and the expenses (including but not limited to reasonable attorneys' fees) incurred by Lessor in performing or complying with such covenants and obligations, as the case may be, together with interest thereon at the highest lawful rate, shall be payable by Lessee upon demand.

19. Interest on Default. If Lessee fails to pay any Lease Payment specified in Section 1 hereof within ten (10) days after the due date thereof, Lessee shall pay to Lessor interest on such delinquent payment from the due date until paid at the highest lawful rate.

20. Notices. Any notices to be given or to be served upon any party hereto in connection with this Agreement must be in writing and may be given by certified or registered mail, and shall be deemed to have been given and received forty-eight (48) hours after a registered or certified letter containing such notice, postage prepaid, is deposited in the United States mail, and if given otherwise shall be deemed to have been given when delivered to and received by the party to whom it is addressed. Such notice shall be given to the parties at their respective addresses designated on the signature page of this Agreement or at such other address as either party may hereafter designate.

21. Tax Exemption. Lessee acknowledges and agrees that the Lease Payments have been calculated by Lessor assuming that the interest portion of each Lease Payment is exempt from Federal Income Taxation. Lessee represents, warrants and covenants that it will do or refrain from doing all things necessary or appropriate to insure that the interest portion of the Lease Payments is exempt from Federal Income Taxation, including, but not limited to, executing and filing all information statements required by Section 149 (e) of the Internal Revenue Code of 1986, as amended, and timely paying, to the extent of available funds, amounts required to be rebated to the United States pursuant to Section 148(f) of the Internal Revenue Code of 1986, as amended.

22. Continuing Disclosure. Specifically and without limitation, Lessee agrees to provide audited financial statements, prepared by a certified public accountant not later than six (6) months after and as of the end of each fiscal year. Periodic financial statements shall include a combined balance sheet as of the end of each such period, and a combined statement of revenues, expenditures and changes in fund balances, from the beginning of the then fiscal year to the end of such period. These reports must be certified as correct by one of Lessee's authorized agents. If Lessee has subsidiaries, the financial statements required will be provided on a consolidated and consolidation basis.

23. Miscellaneous.

(a) Lessee shall, whenever requested, advise Lessor of the exact location and condition of the Property and shall give the Lessor immediate notice of any attachment or other judicial process affecting the Property. Lessor may, for the purpose of inspection, at any reasonable time during regular business hours enter upon any job, building or place where the Property and the books and records of the Lessee with respect thereto are located.

(b) Lessee agrees to equitably adjust the payments payable under this Agreement if there is a determination for any reason that the interest payable pursuant to this Agreement (as incorporated within the schedule of payments) is not excludable from income in accordance with the Internal Revenue Code of 1986, as amended, such as to make Lessor and its assigns whole.

(c) Time is of the essence. No covenant or obligations hereunder to be performed by Lessee may be waived except by the written consent of Lessor, and a waiver of any such covenant or obligation or a forbearance to invoke any remedy on any occasion shall not constitute or be treated as a waiver of such covenant or obligation as to any other occasion and shall not preclude Lessor from invoking such remedy at any later time prior to Lessee's cure of the condition giving rise to such remedy. Lessor's rights hereunder are cumulative and not alternative.

(d) This Agreement shall be construed in accordance with, and governed by, the laws of the State in which the Property is located.

(e) This Agreement constitutes the entire agreement between the parties and shall not be modified, waived, discharged, terminated, amended, altered or changed in any respect except by a written document signed by both Lessor and Lessee.

(f) Any term or provision of this Agreement found to be prohibited by law or unenforceable shall be ineffective to the extent of such prohibition or unenforceability without, to the extent reasonably possible, invalidating the remainder of this Agreement.

(g) The Lessor hereunder shall have the right at any time or times, by notice to Lessee, to designate or appoint any person or entity to act as agent or trustee for Lessor for any purposes hereunder.

(h) All transportation charges shall be borne by Lessor. Lessee will immediately notify Lessor of any change occurring in or to the Property, of a change in Lessee's address, or in any fact or circumstance warranted or represented by Lessee to Lessor, or if any Event of Default occurs.

(i) Use of the neutral gender herein is for purposes of convenience only and shall be deemed to mean and include the masculine or feminine gender whenever and wherever appropriate.

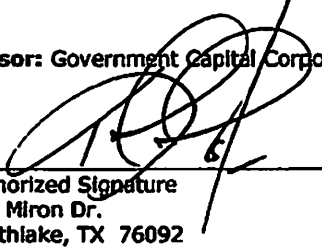
(j) The captions set forth herein are for convenience of reference only and shall not define or limit any of the terms or provisions hereof

(k) Except as otherwise provided herein, this Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns, where permitted by this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the 21st day of July in 2016.

THIS OBLIGATION IS A PRESENT OBLIGATION OF THE LESSEE TO MAKE PAYMENTS AS DESCRIBED ON EXHIBIT B WITHOUT REGARD INCLUDING, BUT NOT LIMITED TO, FEDERAL, STATE AND OTHER GRANTS, GIFTS, ETC.

Lessor: Government Capital Corporation

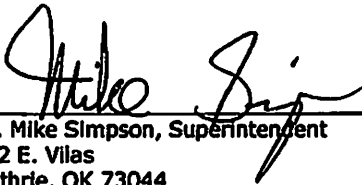


Keith Miller
Director of
Operations

Authorized Signature
345 Miron Dr.
Southlake, TX 76092

Witness Signature A. Elmor
Print Name Angelica Elmor
Print Title Rec. I Coordinator

Lessee: Independent School District No. 1-001 of Logan County, Oklahoma (dba Guthrie Public School District)



Dr. Mike Simpson, Superintendent
802 E. Vilas
Guthrie, OK 73044

Witness Signature Jana Frey
Print Name Jana Frey
Print Title Administrative Assistant to Superintendent

MINUTES AND RESOLUTION AUTHORIZING SALE OF BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA, MET IN REGULAR SESSION AT THE BOARD OF EDUCATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA, IN SAID SCHOOL DISTRICT ON THE 13TH DAY OF JUNE, 2022, AT 6:30 O'CLOCK PM.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2022 was given in writing to County Clerk of Logan County, Oklahoma, at 10:16 o'clock AM on the 16th day of November, 2021, and public notice of this meeting was given in writing, setting forth the date, time, place and agenda was posted at the front entrance to the Board of Education Building in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at __:__ o'clock __M on the __th day of June, 2022, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act. Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

(OTHER PROCEEDINGS)

Thereupon, the _____ introduced a Resolution by reading the Title and upon motion by _____, seconded by _____ said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District and is as follows:

RESOLUTION

A RESOLUTION FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND AUTHORIZING DISTRIBUTION OF SAME; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW; DESIGNATING A REGISTRAR/PAYING AGENT FOR THE BONDS AND APPROVING OTHER MATTERS RELATED TO THE ISSUANCE OF SAID BONDS.

WHEREAS, the issuance of Nineteen Million Two Hundred Fifty Thousand Dollars (\$19,250,000) of building bonds for the purpose of acquiring or improving school sites, constructing, repairing, remodeling or equipping buildings, or acquiring school furniture, fixtures or equipment which includes but is not limited to constructing, equipping and furnishing a new Cottrel Elementary School, has been duly authorized at an election held on April 2, 2019 for such purposes and certified by the County Election Board of Logan County, Oklahoma on the 5th day of April, 2019; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$1,200,000 General Obligation Building Bonds, Series 2019 dated June 1, 2019 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$400,000 General Obligation Building Bonds, Series 2020A dated May 1, 2020 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$750,000 General Obligation Building Bonds, Series 2020B dated October 1, 2020 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$1,200,000 General Obligation Building Bonds, Series 2021 dated August 1, 2021 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, pursuant to Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended, has determined to issue at this time \$10,500,000 of the authorized bonds for the purpose of funding construction projects for various schools throughout the District and acquisition of technology equipment, as authorized at an election held on April 2, 2019, for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA:

SECTION 1. That the \$10,500,000 of building bonds of Independent School District Number 1 of Logan County, Oklahoma, voted on April 2, 2019, shall be offered for sale as authorized by Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended, shall be sold at public sale and shall be called "General Obligation Building Bonds, Series 2022A".

SECTION 2. That the General Obligation Building Bonds, Series 2022A in the amount of \$10,500,000 of Independent School District Number 1 of Logan County, Oklahoma, voted on April 2, 2019, shall be offered for sale and received in the form of sealed bid, facsimile bid, electronic (Parity[®]) bid or similar secure electronic bid at the office of the Chief Financial Officer, at the Board of Education Building located at 802 E. Vilas, Guthrie, Oklahoma, on the 11th day of July, 2022, at 11:00 o'clock, AM, Central Time, and that said Bonds shall become due \$1,165,000 in two years from their date and \$1,165,000 annually each year thereafter until paid, except that the last installment shall be \$1,180,000. The Board of Education intends to convene at 6:30 o'clock, PM on said date at the Board of Education Building, 802 E. Vilas, Guthrie, Oklahoma to consider and take action on the bonds.

SECTION 3. That BancFirst, Oklahoma City, Oklahoma, is hereby designated as Registrar /Paying Agent for said Bonds.

SECTION 4. That the form of Preliminary Official Statement is hereby approved by the Board of Education and the President of the Board of Education is hereby authorized to review and approve for and on behalf of the Board of Education the Preliminary Official Statement in final form, with such additions or modifications as shall be approved by the President of the Board of Education. The use of the Preliminary Official Statement in such final form and containing substantially the terms and provisions therein contained, with such additions or modifications as shall be approved by the President of the Board of Education is hereby approved to be used in connection with the offer and sale of the Bonds pursuant to open, competitive public bid. The Board of Education further authorizes distribution of the Preliminary Official Statement by the Financial Advisor in connection with the sale of the Bonds

SECTION 5. That the President or Vice President of the Board of Education is hereby authorized and directed to approve and the Clerk or Deputy Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said Bonds to be given as required by law.

PASSED AND APPROVED THIS 13TH DAY OF JUNE, 2022.

President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)

STATE OF OKLAHOMA)
) SS
COUNTY OF LOGAN)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of bonds for the purposes therein set out, adopted by said Board and transcript of proceedings of said Board, at a regular meeting thereof duly held on the date therein set out insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

WITNESS my hand and official seal this 13th day of June, 2022.

Clerk, Board of Education

(SEAL)

REGISTRAR AND PAYING AGENT AGREEMENT

This Registrar and Paying Agent Agreement (“Agreement”) is executed and effective this **13th day of June, 2022**, by and between BancFirst, an Oklahoma Banking Corporation with offices in Oklahoma City, Oklahoma (“Bank”) **Independent School District No.1, Logan County, Oklahoma**(“Issuer”).

WHEREAS, Issuer contemplates issuing certain bonds as duly approved by Issuer (“Bonds”) described as follows:

\$10,500,000-ISD No.1 Logan County, Oklahoma General Obligation Building Bonds, Series 2022A (Guthrie Board of Education)

WHEREAS, the Issuer desires that the Bank act as Agent on behalf of Issuer to perform the duties of Registrar and Paying Agent as set forth herein.

WHEREAS, the Bank is willing to act in such capacities solely in accordance with this Agreement and subject to the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, Issuer and the Bank agree as follows:

ARTICLE I REGISTRAR

Section 1.01 Acceptance by the Bank as Registrar

Issuer hereby appoints the Bank to act as Registrar for the purpose of registering the Bonds and transferring Bonds as herein provided, and the Bank hereby agrees to perform the duties of Registrar upon the terms and subject to the conditions of this Agreement.

Section 1.02 Duties of Registrar

The duties of Registrar shall be:

- a. to authorize by manual signature, prepare and deliver Bonds upon the instructions of Issuer or the Underwriter as Agent for Issuer; and
- b. to keep and maintain the Register complete, current and accurate at all times in accordance with the Bank’s general practices and procedures in effect from time to time; and

- c. to maintain a full and complete accounting of all bonds issued, outstanding, destroyed and in inventory; and
- d. permit the inspection of the Registrar during the Bank's normal business hours by Issuer; and
- e. to cancel any Bond which has been paid, redeemed, transferred, exchanged converted or otherwise required to be cancelled; and
- f. to return, at such reasonable intervals as Bank determines, to the Issuer, Bond certificates in lieu of which or in exchange for which other certificates have been issued or which have been paid; and
- g. to provide information concerning the Bonds and its Register to any party entitled to such information; and
- h. to except during the time set forth in Section 1.04, transfer the ownership on the Register of any Bond when said Bond, which has been duly and properly endorsed in a manner acceptable to the Bank and in relation therewith all things required by law and regulation have been done, is presented for transfer; and
- i. to issue a replacement Bond of like tenor in the name of the designated transferee after performing the duties enumerated in item h. immediately above; and
- j. to issue a replacement Bond of like tenor in lieu of any mutilated, lost, destroyed or stolen Bond upon receipt by the Bank of evidence to its satisfaction of the mutilation, destruction, loss or theft of such Bond and receipt of such security or indemnification as the Bank may reasonably require to hold it and the Issuer harmless from any liability for its issuance of a replacement Bond.

Section 1.03 Duties of Issuer

- a. Issuer agrees to provide or cause the Underwriter to provide to Registrar at the time of initial issuance of the Bonds an accurate and complete list setting forth the following information, all of which shall be in a form acceptable to the Bank;
 - 1. Each bondholder's name as it is to appear on each Bond to be issued, or in the event a Bond is to be registered to a trust or to a minor, then Registrar will be provided with all information necessary to register such Bond in proper legal form; and
 - 2. Each bondholder's address; and
 - 3. Each bondholder's Social Security Number or Federal Tax Identification Number; and
 - 4. The principal amount of each Bond to be issued; and
 - 5. The stated maturity of each Bond to be issued; and
 - 6. The rate of interest applicable to each Bond; and
 - 7. Any other information required by applicable tax or other laws, rules or regulations;

- b. Issuer agrees to provide or cause to be provided the information enumerated under item a. immediately above with sufficient lead-time to permit the Bank to perform its duties hereunder in an orderly and deliberate manner.
- c. Unless issue is Book-Entry, Issuer agrees to provide a sufficient supply of Bonds, in a form acceptable to Registrar, to enable Registrar to issue Bonds. As long as any Bonds remain outstanding, Issuer agree to provide a sufficient supply of additional unissued Bonds to enable the Bank to perform its duties as set forth under this Article I regarding transfers of ownership as long as any Bonds remain outstanding. All bonds, at the time so provided to the Bank, will be numbered consecutively and will be fully executed by duly authorized representatives of Issuer.

Section 1.04 Record Date

The Bank shall not be required to transfer or exchange any Bond during the period beginning fifteen (15) days prior to any date fixed for the payment of interest or principal on any of the Bonds.

Section 1.05 Persons Deemed Owners

The Bank shall treat each person in who so name any Bond is registered on the Register as the owner of such Bond, for all purposes and at all times, both before and after maturity of any Bond, including without limitation, the payment of principal of, premium on, if any, and interest on such Bond and for all other interest and purpose.

ARTICLE II PAYING AGENT

Section 2.01 Acceptance by Bank as Paying Agent

Issuer hereby appoints the Bank to act as Paying Agent for the Bonds, and Bank hereby accepts appointment as Paying Agent for the Bonds, upon the terms and subject to the conditions of this Agreement.

Section 2.02 Duties of Paying Agent

The Bank, as Paying Agent, agrees to punctually pay in accordance with the dates specified in the Bond Resolution by bank draft to bondholders of record the principal of, premium, if any, and interest on the Bonds but only to the extent that Issuer has deposited with the Bank sufficient collected funds for such purposes. The Bank agrees to perform necessary and customary duties with respect to any presentation, surrenders, notices, and demands in connection with the Bonds. The Bank agrees to maintain a full and complete

accounting of all funds deposited with and disbursed by the Bank under this Agreement, and to furnish Issuer with such periodic reports as it may require with respect thereof.

Section 2.03 Limitation of Liability of Bank for Payment

Notwithstanding any other provision herein, the Bank shall not be obligated to pay any person any claim arising hereunder or under the Bonds in amount in excess of the amount actually on deposit with the Bank in immediately available funds. Under no circumstances shall the Bank be required to advance or pay its own funds to any person claiming any interest on any Bond, nor shall the Bank be liable in any manner for the sufficiency, adequacy, correctness or source of any funds on deposit with the Bank or for any other debts or obligations of Issuer, however arising.

Section 2.04 Payment Due on Saturdays, Sundays and Holidays

In any case where any payments with respect to the Bonds shall fall due on a Saturday, a Sunday, a legal holiday, or a day upon which Banking institutions in the City of Oklahoma City, Oklahoma, or in such other locality as Paying Agent may maintain its offices, are authorized by law to close for business, then said payment need not be made on such date, but shall be made on the next succeeding banking business day with the same force and effect as if made on the day upon which said payments fall due.

Section 2.05 Unclaimed Principal or Interest

Any money deposited with the Bank for payment of the principal, premium (if any) or interest on any Bond and remaining unclaimed for two years after the final maturity of the Bond has become due and payable will be paid by the Bank to the Issuer, and the Holder of such Bond shall thereafter look only to the Issuer for payment thereof, and all liability of the Bank with respect to such monies shall thereupon cease.

ARTICLE III FEES

Section 3.01 Bank's Fees and Expenses

The Bank's fees for the performance of its duties as Registrar and Paying Agent under the terms of this Agreement are a payable of: **\$350** acceptance fee, payable upon issuance of the Bonds; **\$350** annually, with the first billing due on **August 1, 2023** and then each **August 1st** thereafter through the final maturity.

In addition to the above stated fee, Issuer also agrees to reimburse the Bank, upon its request for all reasonable expenses, disbursements and advances incurred or made by the Bank in accordance with any of the provisions hereof including the cost of payment of principal, premium, if any, and interest and the reasonable compensation and the expenses and disbursements of its agents and counsel Should the Issuer elect to terminate

this Agreement under the provisions of Section 5.01 and appoint a successor Registrar and Paying Agent, the Bank reserves the right to charge and be paid by the Issuer for the costs of transferring records, notifying bondholders and for any other duties that need to be performed.

ARTICLE IV LIABILITY

Section 4.01 Limitations on Liability of Bank

- a. The Bank shall be protected in acting upon any written notice, request, waiver, consent, receipt or other paper or document furnished to it, not only as to its due execution and the validity and effectiveness of its provision, but also as to the trust and acceptability of any information therein contained, which it in good faith believes to be genuine.
- b. Money held by the Bank hereunder need not be segregated from any other funds provided appropriate accounts are maintained. The Bank shall be under no liability for interest on any money received by it hereunder.
- c. The Bank shall not be liable for any error of judgement, or for any act done or step taken or omitted by it in good faith, or for any mistake of fact or law, or for anything which it may do or refrain from doing in connection herewith, except its own gross negligence or willful misconduct.
- d. The Bank may consult with, and obtain advice from legal counsel of its selection in the event any question as to any of the provisions hereof or its duties hereunder shall arise and it shall incur no liability and shall be fully protected in acting in good faith in accordance with the opinion and instructions of such counsel. The Cost of such services shall be born by Issuer.
- e. The Bank shall have no duties except those which are expressly set forth herein, and it shall not be bound by any notice of a claim or demand with respect thereto, or any waiver, modification, amendment, termination or rescission of this Agreement, unless in writing received by it, and, if its duties or liabilities as set forth herein are affected, unless it shall have given its prior written consent hereto.

ARTICLE V TERMINATION

Section 5.01 Termination

This Agreement shall be terminable by the Issuer without notice at the end of each fiscal year of the Issuer. Termination of compensation to the Bank at the end of a fiscal year shall, without more, operate to terminate this Agreement. This Agreement, unless

terminated, shall continue in effect indefinitely, but nothing in this Agreement shall be construed as binding the Issuer to make payments in any future fiscal year until the Issuer by its actions in a new fiscal year extends the Agreement for a one-year period corresponding to the new fiscal year of the Issuer. Any continued performance of the terms of this Agreement by the Issuer in a new fiscal year shall, without any further necessary act on the Issuers part, be effective as an extension of the term of this Agreement for a one-year period coinciding with the Issuers new fiscal year.

In addition to the provision in the preceding paragraph, this Agreement may be terminated by either party at any time upon sixty (60) days written notice.

ARTICLE VI MISCELLANEOUS

Section 6.01 Effect of Headings

The Article and Section headings herein are for convenience only and shall not affect the construction hereof.

Section 6.02 Amendment

This Agreement may be amended only by an agreement in writing signed by both parties hereof.

Section 6.03 Successors and Assigns

All covenants and agreements contained herein by each of the parties hereto shall bind and inure to the benefit of their successors and assigns whether so expressed or not.

Section 6.04 Separability Clause

In the event any provision of this Agreement shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

Section 6.05 Benefits of Agreement

Nothing herein, expressed or implied, shall give to any Person, other than the parties hereto and their successors hereunder, any benefits or any legal or equitable right, remedy or claim hereunder.

Section 6.06 Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which shall constitute one and the same Agreement.

Section 6.07 Entire Agreement

This Agreement and the Bond Resolution constitute the entire agreement between the parties hereto relative to the Bank, acting as Paying Agent/Registrar and if any conflict exists between this Agreement and the Bond Resolution, the Bond Resolution shall govern.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

ISSUER:

Guthrie Board of Education
FEDERAL TAX IDENTIFICATION
NUMBER **73-6021131**

By _____

By _____

REGISTRAR AND PAYING AGENT

BANCFIRST

ATTEST:

Asst. Secretary

By _____
Trust Officer

HILBORNE & WEIDMAN

A PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS

2405 EAST 57TH STREET

TULSA, OKLAHOMA 74105-7548

TELEPHONE:

(918)749-0111

TELECOPIER:

(918)749-0335

June 13, 2022

Board of Education
Independent School District No. 1
of Logan County, Oklahoma
802 E. Vilas
Guthrie, Oklahoma 73044

We are pleased to submit this proposal to serve as Bond Counsel and Disclosure Counsel to Independent School District No. 1 of Logan County, Oklahoma (the "District"), regarding your proposed issuance and sale of General Obligation Building Bonds, Series 2022A (the "Bonds").

Bond Counsel Engagement. As your Bond Counsel, we will work closely with your attorney, financial advisor and staff and we will provide all legal services for the proper issuance of such Bonds, including drafting the no-arbitrage certificate, reviewing the notice of sale and bond resolution and reviewing relevant portions of your official statement to ascertain compliance with applicable ongoing disclosure requirements. We will also provide our market legal opinion to the purchaser of the Bonds issued without charge to such purchaser.

Disclosure Counsel Engagement. As your Disclosure Counsel, we will work closely your attorney, financial advisor, and staff and advise you on the preparation of the District's Preliminary and Final Official Statements used in connection with the offer and sale of the Bonds. In this connection, the firm shall provide such legal services as may be required to assist in the preparation of the Preliminary and Final Official Statements and the review of the material contained therein with the proper District officials. The firm will prepare and submit a Due Diligence Questionnaire which must be reviewed and completed by the District. The Due Diligence Questionnaire will help to lead the District through the disclosure process necessary in connection with the offer and sale of the Bonds.

It is specifically understood that the Preliminary and Final Official Statements of the District are District's documents and the District is alone responsible for compliance by the District with all state and federal securities laws and regulations. The Firm will assist and advise the District in legal matters relating to its compliance with such laws and regulations.

For such services rendered in connection with such issue of Bonds, our fee as Bond Counsel and Disclosure Counsel would be Ten Thousand dollars (\$10,000.00), to be paid at the time such Bonds are delivered.

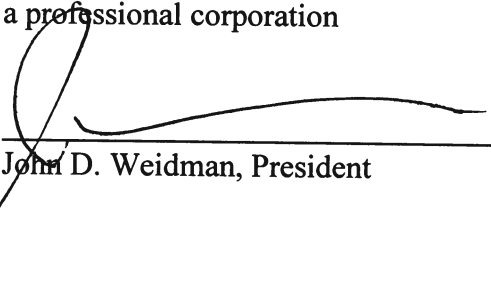
The fee is contingent upon delivery of and payment for any such Bonds. In the event no Bonds are issued and delivered, we would receive no compensation for our services rendered therewith. The above quoted fees include our out-of-pocket travel, telephone and photocopying expenses and there will be no reimbursement for such items.

In addition, we agree to provide the School District with ongoing advice and counsel upon request regarding bond and disclosure matters. For such services our rate is \$165.00 per hour, plus any reasonable out-of-pocket expenses, and we will bill you monthly.

We stand ready to proceed upon written notification from you and we will carry out the work with due diligence to completion within a reasonable time from notice to proceed.

Respectfully submitted,

HILBORNE & WEIDMAN,
a professional corporation



John D. Weidman, President

Approved and accepted this 13th day of June, 2022.

Independent School District No. 1 of
Logan County, Oklahoma

President

Attest:

Clerk

(Seal)

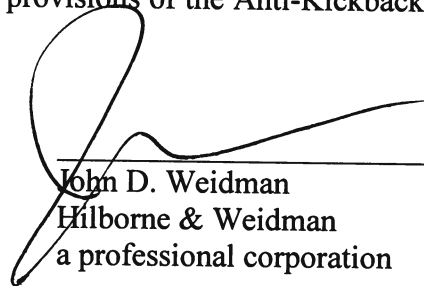
ANTI-KICKBACK AFFIDAVIT OF DISCLOSURE COUNSEL

STATE OF OKLAHOMA)
) SS
COUNTY OF TULSA)

I, John D. Weidman, of lawful age, being first duly sworn, and being a duly authorized representative of Hilborne & Weidman, a professional corporation, the Disclosure Counsel firm assisting the subject school district with the following bonds:

\$10,500,000 General Obligation Building Bonds, Series 2022A of Independent School District No. 1, Logan County, Oklahoma, August 1, 2022

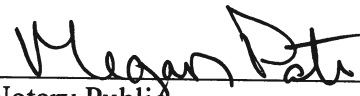
do hereby, on behalf of said Disclosure Counsel, hereby certify and affirm that neither I, nor to the best of my knowledge and belief, any officer, member, employee or representative of said firm of Disclosure Counsel has knowingly given or offered a “kickback” as defined in 74 O.S., §3402, neither directly or indirectly, to said School District, nor to any member or officer of the Board of Education, nor to any other employee or representative of said School District, in connection with said bond issue contrary to the provisions of the Anti-Kickback Act of 1974, 74 O.S., §§3401–3407.



John D. Weidman
Hilborne & Weidman
a professional corporation

Subscribed and sworn to before me 6th day of June, 2022.

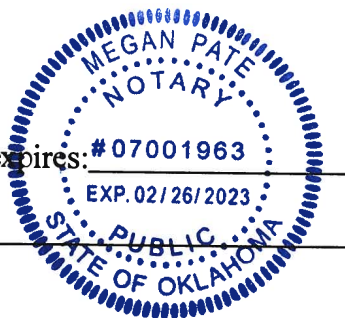
(Seal)



Notary Public

My commission expires: #07001963

Commission No.: _____




ANTI-KICKBACK AFFIDAVIT OF BOND COUNSEL

STATE OF OKLAHOMA)
) SS
COUNTY OF TULSA)

I, Melissa Westfall, of lawful age, being first duly sworn, and being a duly authorized representative of Hilborne & Weidman, a professional corporation, the Bond Counsel firm assisting the subject school district with the following bonds:

\$10,500,000 General Obligation Building Bonds, Series 2022A of Independent School District No. 1, Logan County, Oklahoma, August 1, 2022

do hereby, on behalf of said Bond Counsel, hereby certify and affirm that neither I, nor to the best of my knowledge and belief, any officer, member, employee or representative of said firm of Bond Counsel has knowingly given or offered a “kickback” as defined in 74 O.S., §3402, neither directly or indirectly, to said School District, nor to any member or officer of the Board of Education, nor to any other employee or representative of said School District, in connection with said bond issue contrary to the provisions of the Anti-Kickback Act of 1974, 74 O.S., §§3401–3407.



Melissa Westfall
Hilborne & Weidman
a professional corporation

Subscribed and sworn to before me this 13th day of June, 2022.

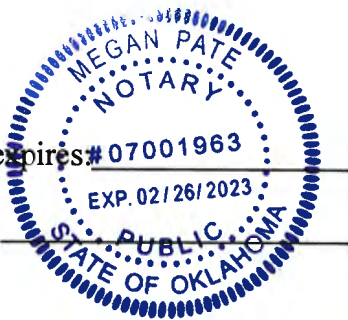
(Seal)



Notary Public

My commission expires # 07001963 _____

Commission No.: _____



STUDENT TRANSFERS

A request for a transfer into this district initiated by or on behalf of a nonresident student will be approved or refused in accordance with this policy.

A. Transfer Application Requests

Applications for transfer shall be completed by the parent of a student on an application form specified by the State Board of Education. The term “parent” means the parent of a student or person having custody of the student as provided for in Okla. Stat. tit. 70, § 1-113(A)(1). The application shall be filed with the superintendent of the receiving school district if the receiving school district is within this state or with the State Board of Education for transfers to school districts in another state.

1. Applications for transfer shall be completed by the parent of a student on a properly completed application form specified by the State Board of Education. The term “parent” means the parent of a student or person having custody of the student as provided for in OKLA. STAT. tit. 70, § 1-113(A)(1). Upon receipt of the application, the District shall stamp the application with the time and date on which it was received to ensure that the District can review applications in the order in which they are received. The application shall also be filed with the superintendent of the District if the receiving school district is within this state or with the State Board of Education for transfers to school districts in another state.
2. Subject to the special considerations applicable to a student on an Individualized Education Program (“IEP”) pursuant to the Individuals with Disabilities Education Act (20 U.S.C. §§ 1400 et seq.) (“IDEA”) as set forth below, a transfer shall be automatically approved if a student’s resident district does not offer the grade level the student is entitled to pursue.
3. A transfer shall be automatically approved if a student’s parent or legal guardian is employed as a teacher in the District as defined by OKLA. STAT. tit. 70, § 1-116 by the District, regardless of District capacity, and so long as the student does not meet one or more of the bases for a transfer denial as set forth in this policy.
4. A transferring student from another school district that offers the grade the student is entitled to pursue may seek a transfer to the same grade offered by the District. The transferring student will be allowed to attend a District school site that has not exceeded its capacity of the transferring student’s grade level. If there are more than one District school sites available for the transferring student, the District retains the sole discretion to determine the school site the transferring student will attend.

5. ~~Any brother or sister of a student who transfers may attend the District as long as the District has capacity, and the brother or sister of the transferred student does not meet a basis for denial as set forth in this policy~~ Any brother or sister of a student who transfers into the District may also attend the District regardless of capacity, so long as the brother or sister of the transferred student does not meet one or more of the bases for a transfer denial as set forth in this policy.
6. Any child in the custody of the Oklahoma Department of Human Services in foster care who is living in the home of a student who transfers, may attend the District of the transferred student as long as the District has capacity and the sibling does not meet a basis for denial as set forth in this policy. Except for a student in the custody of the Oklahoma Department of Human Services in foster care, a student shall not transfer more than two (2) times per school year to one or more school districts in which the student does not reside, provided that the student may always reenroll at any time in his or her school district of residence.
7. A student who is deaf or hearing-impaired and who wishes to transfer to a school district with a specialized deaf education program may submit a transfer application at any time and may transfer to the receiving school district at any time during the school year.
8. In the event the District exceeds its capacity at all school sites for the grade level sought by the transferring student, transfer requests shall be awarded to those students whose properly completed transfer request applications were received by the District in the order in which they were received.
9. A student who has attended the District as a resident student for at least three (3) years prior to then becoming eligible to apply as a transfer student shall be allowed to transfer into the District regardless of capacity, and so long as the student does not meet one or more of the bases for a transfer denial as set forth in this policy.

B. Special Considerations as to Transferring Student on an IEP

Prior to approving an application for a transfer student who is a child with a disability, as defined in 34 C.F.R. § 300.8, the District will establish (a) the availability of the appropriate program, staff, and services for the transferring student, and (b) conduct a joint conference with the IEP team at the transferring student's current school. The purpose of conducting these activities is to determine whether—at the time the transferring student's application is received—the District can provide the transferring student with a free appropriate public education in the least restrictive environment as required by the IDEA. In the event the District exceeds its capacity at all school sites for the grade level of a transferring child with a disability, the District shall “hold” a place

for the transferring student in the order in which the transferring student submitted his or her properly completed application, pending the District's determination in this section.

C. Special Considerations as to Transferring Student who are Dependent Children of an Active U.S. Military Member

1. For purposes of this Section (C):
 - a. "Active military duty" means full-time military duty status in the active uniformed service of the United States including members of the National Guard and Military Reserve on active duty orders; and
 - b. "Military installation" means a base, camp, post, station, yard, center, homeport facility for any ship or other installation under the jurisdiction of the Department of Defense or the United States Coast Guard.
2. Students who are dependent children of a member of the active uniformed military services of the United States on full-time active duty status and for whom Oklahoma is the home of record and students who are the dependent children of a member of the military reserve on active duty orders and for whom Oklahoma is the home of record, shall be approved for transfer into the District regardless of capacity if:
 - a. At least one parent of the student has a Department of Defense-issued identification card;
 - b. At least one parent can provide evidence that he or she will be on active duty status or active duty orders, meaning the parent will be temporarily transferred in compliance with the official orders to another location in support of combat, contingency operation or a natural disaster requiring the use of orders for more than thirty (30) consecutive days; and
 - c. The student will be residing with a relative of the student who lives in the District or who will be living in the District within six (6) months of the filing of the application for the transfer.
3. A student is in compliance with the residency provisions of this policy if he or she is a student whose parent or legal guardian is transferred or is pending transfer to a military installation within Oklahoma while on active military duty pursuant to an official military order. A parent or legal guardian of such student must provide proof of residency in the District within ten (10) days after the published arrival date provided on official documentation. A parent or legal guardian may use the following addresses as proof of residence:

- a. A temporary on-base billeting facility,
- b. A purchased or leased home or apartment, or
- c. Federal government or public-private venture off-base military housing.

D. Denial of a Transfer Request

1. A transferring student's application may be denied if the transferring student is or has been subject to discipline from the transferring student's current school for any of the acts and reasons outlined in Okla. Stat. tit. 70, § 24-101.3(A)-(C) & (E). A transferring student's application shall be denied for any of the acts and reasons outlined in Okla. Stat. tit. 70, § 24-101.3(F)(1) until such time as the District determines that the transferring student no longer poses a threat to self, other students, or District faculty or employees.
2. A transferring student's application may be denied if the transferring student has ten or more absences in the last full school semester that are not excused due to illness or for the reasons provided for in Okla. Stat. tit. 70, § 10-105(B).
3. An IDEA-qualified transferring student's application will be denied if—as of the time of the transferring student's application is received—the District determines that it cannot provide the transferring student with a free appropriate public education in the least restrictive environment as required by the IDEA.
4. A student may be granted a one-year transfer and may continue to attend the District each school year with the approval of the District. At the end of each school year, the District may deny the continued transfer of the student for the reasons outlined in Okla. Stat. tit. 70, § 24-101.3(A)-(C) & (E), or if the student has ten or more absences in one semester that are not excused due to illness or for the reasons provided for in Okla. Stat. tit. 70, § 10-105(B).
5. A transferring student's application will not be considered if incomplete and will be denied if the parent makes a fraudulent, intentional, or material misrepresentation on the application.
6. The denial of a transfer request from a student seeking a transfer shall be communicated in writing to the parent, as defined in Okla. Stat. tit. 70, § 1-113(A)(1). Proof of the date of mailing or transmission of the denial by electronic means shall constitute proof of communication of the denial to the parent.

7. The District shall not accept or deny any transfer application based on the student's race, color, sex, pregnancy, gender, gender expression, national origin, religion, disability, veteran status, sexual orientation, age, genetic information, income level, disabling condition, proficiency in the English language, measure of achievement, aptitude, or athletic ability. Failure to be approved for a transfer as set forth in this policy shall not be deemed to be rejection for a discriminatory reason.

E. Determination of Grade Level Capacity

The superintendent of schools, or his/her designee, shall determine the criteria to be used in determining grade capacity for each school site. The District's capacity determinations are attached hereto as Exhibit A. Each school site's grade level capacity shall be (a) approved by the board of education prior to the first day of January, April, July and October of each school year, and (b) published in a prominent place on the District's website and reported to the State Department of Education.

F. District Level Appeal of Denial of Transfer

A parent may appeal the denial of a transfer request so long as the appeal is made within ten (10) calendar days of the notification of the written denial. If a timely appeal is made, the appeal shall be considered by the District's board of education at its next regularly scheduled meeting. The appeal shall be considered by the board of education upon the written submissions of the District and the parent, and a verbal presentation by the District and the parent, each not to exceed ten (10) minutes of length. Any written submissions shall state, at the minimum, the following in a statement not exceeding two pages in length:

- a. The date of the parent's transfer request application;
- b. The reasons for the denial by the District of the transfer request;
- c. The factual reason(s) of the District or parent as to why the transfer request was/was not properly denied; and
- d. The criteria set forth in this policy as to propriety of the denial of the transfer request.

If the District denies the parent's appeal, the parent may appeal the board of education's decision to the Oklahoma State Board of Education within ten (10) calendar days of notification of the denial. The parent shall submit to the State Board of Education and the superintendent of the District a notice of appeal on a form prescribed by the State Board of Education. The appeal shall be considered by the State Board of Education at its next regularly scheduled meeting, where the parent and a representative from the District may address the Board. The State Board

of Education shall promulgate rules to establish the appeals process authorized by this subsection.

G. District Reporting to the Oklahoma State Department of Education

1. Prior to the first day of January, April, July and October of each school year, the District shall report to the State Department of Education the capacity of the grade level of each District school site.
2. Prior to the first day of January, April, July and October of each school year, the superintendent of schools of the District shall report to the State Department of Education a statement showing the names of the students granted transfers to the District, the resident school district of the transferred students, and the transfer student's grade level.
3. At the frequency required by the Oklahoma State Department of Education, the District shall also submit to it (a) the number of student transfers approved and denied, and (b) whether each denial was based on capacity, the acts and reasons outlined in Okla. Stat. 70, § 24-101.3, or a history of absences in the last full school semester that were not excused due to illness or for the reasons provided for in Okla. Stat. 70, § 10-105(B).

Athletic and Other Competition

A transfer student granted enrollment in a school district in which the student is not a resident shall not be eligible to participate in school-related interscholastic competition governed by the Oklahoma Secondary School Activities Association ("Association") for a period of one (1) year from the first day of attendance at this district, unless the transfer is from a school district not offering the grade the student is entitled to pursue. Whether a student granted an open transfer will be eligible to participate in school-related interscholastic competition shall be determined by the Association.

Transfer Application Acceptance Date

The District will prominently post on its website the dates the District will begin accepting transfer applications for the current and upcoming school year.

EXHIBIT A**CAPACITIES TO ACCEPT TRANSFER STUDENTS BY GRADE**

The following capacity determinations will be reviewed and approved by the Guthrie Board of Education prior to the first day of January, April, July and October of each school year, published on the district website and reported to the Oklahoma State Department of Education.

For grades PK through grade 6, student capacity is set at 20 students per classroom. These class size limits are set in accordance with 70 O.S. § 18-113.1. The district will multiply those limits times the number of regular classroom teachers employed by the school district at each grade level for each school site. If classroom space is not sufficient to accommodate that number of students due to a classroom being disproportionately sized, the district's capacity numbers will reflect a lesser amount based upon that classroom size.

For grades 7-12, capacity is set based on the total number of students who are enrolled for in-person and virtual instruction. To be able to plan for in-district growth, provide adequate staffing, and ensure that teachers do not exceed class size limits set forth in 70 O.S. § 18-113.3, the current capacity of students per grade level is set at 250 students.



**Board of Education Personnel Reports
June 13, 2022**

Employment Request

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
Burnett, Madison	HS	English I	08-15-22	6	Hannah Glona
Campbell, Katherine	Central	3 rd Grade	08-15-22	6	Elizabeth Renfro
Dawes, Gabrielle	JH	8 th Math & Algebra I	08-15-22	6	Shurlyn Maltz
Fields, Shana	Cotteral	Library Med.Spec.	08-15-22	6	Kat Jensen
Graff, Kimberly	HS	English III/IV	08-15-22	6	Emili Addington
Groce, Cari	GUES	Self/Cont. SpEd	08-15-22	6	Pam Johnson-Fields
Knudson, Megan	JH	8 th Gr. Reading	08-15-22	6	Macy Lahr
Lasenberry, Allison	Fogarty	1 st Gr.	08-15-22	6	Jessica Owens
McNew, Kendra	GUES	6 th Gr. ELA	08-15-22	6	Sable Crawford
Medlock, Deborah	Cotteral	4 th Gr.	08-15-22	6	Lyn Steffens
Roach, Michele	GUES	5 th Gr. Science	08-15-22	6	Angela Bandy
Roberts, Caroline	GUES	6 th Gr. ELA	08-15-22	6	Audra Branson
Smith, Joshua	HS	Algebra I	08-15-22	6	Shawna Kathrein
Showalter, Jessica	JH	Vocal Music	08-15-22	6	Aubrey Ross
Tredaway, Trista	HS	Speech/Drama	08-15-22	6	Sean Coolican
Woods, Melodi	GUES	SpEd Mild/Mod	08-15-22	6	Cori Hamm

<u>Classification Support</u> Name	Site	Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
Bryant, Ashley	Cotteral	Pre-K Para	08-15-22	6	7.5	Sherana Purviane
Chennault, David	DistrictWide	Maintenance	06-01-22	8	8	NP
Freeman, Stacey	HS	SpEd Para	08-15-22	6	7.5	Rebeca Rumsey
Hamm, Cori	GUES	SpEd Para	08-15-22	6	7.5	Tammy Doane
Johnson, Kathryn	Charter Oak	SpEd Para	08-15-22	6	7.5	NP
Miller, Corin	District Wide	Occ.Ther.Asst.	08-15-22		6	AnaMaria Bohrmann

FMLA Requests

Certified:

Support:



Board of Education Personnel Reports June 13, 2022

Transfer of Position Report

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
Ball, Melanie	Cotteral – 3 rd Gr.	Cotteral – 2 nd Gr.	Heather Sarmiento
Crawford, Sable	GUES-6 th Gr. ELA	GUES-Library Media Spec.	Shana Fields
Johnson-Fields, Pam	GUES-SpEd Self Cont.	HS – SpEd Science	Patsy Kinzie
Lahr, Macy	JH – 8 th Gr. Reading	JH – 7 th /8 th Gr. ELA	Katie Yarbrough
Maltz, Shurlyn	JH – 8 th Gr. Math	Dist. – RTI/Assess. Coord.	Marsha Holderman
Renfro, Elizabeth	Central – 3 rd Gr.	Central – Interventionist	Mandi Paul
Sarmiento, Heather	Cotteral – 2 nd Gr.	Cotteral – KG	Leah Chambers
Steffens, Lyn	Cotteral – 4 th Gr.	Cotteral – 3 rd Gr.	Melanie Ball

<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
Arnold, Glenda	Central/HS – Custodian	HS – Custodian	Andy Gonzalez
Carrera, Frank	Cotteral – PM Custodian	HS – PM Custodian	Tonette Tolbert
Purviance, Sherana	Cotteral – PreK Para	Cotteral – SpEd Para	Erin Descher
Wright, Gina	GUES – Site Secretary	Admin – Elem/FedProg Asst	Meghan Norton

Separation of Employment

<u>Classification Certified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
Cochrane, Sharon	JH	7 th Gr. Writing	resignation	05-26-22
Coolican, Sean	HS	Drama	resignation	05-26-22
Day, Ginger	JH	SpEd Co-Taught	resignation	05-26-22
Devereaux, April	District Wide	Reg. School Nurse	resignation	06-09-22
Evans, Ashten	Charter Oak	KG	resignation	05-26-22
Moore, Amanda	JH	8 th Gr. Hist.	resignation	05-26-22
Owen, Lauren	JH	FACS	resignation	05-26-22

<u>Classification Classified</u> Name	Site	Position	Reason for Separation	Effective Date
Bostwick, Linda	Fogarty	Cafeteria – 6.5 hrs	resignation	05-26-22
Gonzalez, Andy	HS	Custodian	termination	05-16-22
Nelson, Jennifer	JH	SpEd Para	resignation	05-26-22
Stegall, Erin	Cotteral	SpEd Para	resignation	05-26-22
Tolbert, Tonette	HS	Custodian	termination	05-31-22

12-MONTH EXTRA DUTIES

<u>EMPLOYEE</u>	<u>EXTRA DUTY</u>	<u>AMOUNT</u>
BLACK, CARLY	Additional Days (10)	\$2327.70
JONES, TAMIE	Fixed Assets	\$3000.00
STEWART, SAMANTHA	Clerk of the Board	\$6000.00
JARRED, KARY	District Registrar	\$3000.00
JARRED, KARY	Webmaster – District	\$2000.00
CAMPBELL, LINDA	Data Specialist	\$3000.00
WEST, JESSICA	Additional Days (10)	\$2378.00
SULLAWAY, GREGORY	Board Meeting Video Production	\$4000.00
DRAKE, CLAY	Additional Days – VoAg	\$9110.10
DRAKE, CLAY	Vocational HS Ag	\$2600.00
DARSOW, ASHLEY	Additional Days – VoAg	\$7387.80
DARSOW, ASHLEY	Vocational HS Ag	\$2600.00
RENNICK, SAVAHANNA	Additional Days – VoAg	\$7632.65
RENNICK, SAVAHANNA	Vocational HS Ag	\$2600.00

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 22 - 20 23 school year

Logan
COUNTY

Guthrie
SCHOOL DISTRICT

802 E. Vilas
SCHOOL DISTRICT MAILING ADDRESS

Guthrie
CITY

73044
ZIP CODE

Guthrie Upper Elementary School (GUES)
NAME OF SITE

Susan Dawson
PRINCIPAL SIGNATURE*

June 1, 2022
DATE

PRINCIPAL SIGNATURE* _____ DATE _____

PRINCIPAL SIGNATURE* _____ DATE _____

Mike Simpson
SUPERINTENDENT NAME (PLEASE PRINT)

mike.simpson@guthrieeps.net
SUPERINTENDENT E-MAIL ADDRESS

Mike Simpson
SUPERINTENDENT SIGNATURE*

6-1-2022
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on June 13th, 20 22

BOARD PRESIDENT SIGNATURE* _____

NOTARY SEAL →

NOTARY _____ DATE _____

COMMISSION EXPIRATION DATE _____

Statute/Oklahoma Administrative Code to be Waived:
(specify statute or OAC (deregulation) number: (see instructions))

70 O.S. 3-126

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

_____ One Year Only

Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS _____ of _____

ENROLLMENT

_____ High School

_____ Jr./Middle High

_____ Elementary

0 District Total

DATE RECEIVED _____

70 O.S. _____

OAC _____

NAME OF WAIVER _____ 175

Guthrie Public Schools
Property Committee Meeting
June 1, 2022 5:00 p.m.

Attending Members: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Ron Plagg, Janna Pierson, and Linda Skinner.

Cody Thompson spoke on the following items:

Expenditure Reports:

- Summarized May expenses for Maintenance and Transportation
- Comparison of 2021/22 expenditures to 2020/21
- 49 new May Purchase Orders for Maintenance and 41 for Transportation

Completed Projects:

- Completed 191 Maintenance work orders, 59 Transportation work orders and handled 64 Activity trips work orders for the month.
- Graduation was held at the Lazy E Arena which Maintenance Staff set up and tore down after the ceremony. Discussed the possibility of doing it at the Lazy E every year.
- Trees were cleared off the new lots at Cotteral and will be used for a staging area during construction
- Much needed upgrades were done to the Little Theater at the HS including painting the walls, replaced wall trim, installed emergency lights, new digital clock, and all light fixtures were replaced
- Energy Management initiated the Summer Energy Shutdown district wide. All areas that are not being used are in unoccupied setting mode

Future Projects:

- Continue the floor work at the HS to the north and south part of the building and the floor work at GUES to the main and gym hallways
- Install fencing to the HVAC units at the HS Annex
- Paint HS annex exterior doors and the classroom doors & gym at the JH
- Replace the sidewalk from the parking lot to the building at Fogarty
- Pour concrete pads for the dumpsters at GUES and the HS
- Replace a 30' section of the dry system fire suppression line at the HS
- Continue oil and transmission fluid changes to the white and yellow fleet
- Make major repairs to the roof drain system on the north side of the HS
- Paint/stain the concrete floors in the south building halls at Central
- Install plumbing shut-off valves at strategic areas at each school site
- Replace the HVAC units to the Softball building
- Summer State Transportation bus inspections for 22/23 school year
- Install the old HS scoreboards in the JH gym
- Replace the doors to the boy's bb locker room that were vandalized
- Purchase supplies and materials for this summer custodial, maintenance, and transportation projects
- Replace carpet in the HS band room and the work room and hall office areas at GUES
- Sidewalk repairs at Faver gym and Central main entry

District Property Projects:

Bond Project – New Cottoral Elementary – Centennial Contractor Enterprise was selected as the CMAR for this project.

Bond Projects – ESSER/ARPA Funds

GUES	Building Automatic System Replacement, replace air handler units, exhaust fans in restrooms and other system controls – in progress the main office, Library, and center hallway will be completed in June Replace the two boilers – completed
Central	Replace the boiler and chiller
HS	Replace five boilers
Sev. sites	Replace package units
JH Gym	Install new package HVAC units – in progress-need pole/wiring from OG&E and the duct work will be arriving
JH	Tuckpointing to the exterior of the main building – in progress Outside window installation – in progress 43 windows have been installed and 2 entry doors on the south side
HS	Restroom Renovations – work is underway Gym foyer project – work on this project is underway
JH	HVAC Classroom projects – work on this project is underway

2022 Building Fund Projects:

HS	Install electric winches for 6 BB goals in the main gym – Completed
Fogarty	Install automatic blinds in the lower level of the Auditorium and regular blinds in the balcony & hallway – Completed
Admin.	Install automatic blinds in the Boardroom – Completed
Softball	Install new scoreboard – Completed

Mr. Thompson discussed the 4-H Community Beautification Project at Charter Oak which includes installing new shrubs, flowers, and benches.

He also discussed the condition of the house at 722 E Harrison and the cost to have it moved or torn down.

Dr. Simpson discussed the Cottoral Construction Schedule/Bond Sale Progression.

**Guthrie Public Schools
Finance Committee Meeting
June 2, 2022
4:00 p.m.**

In attendance: Gail Davis, Chris Schroder, Tina Smedley, Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Carmen Walters, Angie Young, Dee Benson, Cody Thompson and Tamie Jones

Mrs. Chapple opened the meeting and welcomed all in attendance. She then briefly presented the following budget information:

Fund Revenues, Expenditures and Balance Projections as of May 31, 2022

Revenues, Expenditures and Balance Projections were presented

Approval of Increased Appropriations for Child Nutrition Fund for 21/22

Information was presented

Approval of Temporary Appropriations for 22/23

Information was presented

Approval of Renewal Agreement with Municipal Finance Services 22/23

Information was presented

Approval of Renewal Agreement with Clearwater for Natural Gas 22/23

Information was presented

Approval of Ratification of LED Lights for Final Payments in 22/23

Information was presented

Approval of OSAG, Worker's Compensation Renewal and Claims 22/23

Information was presented

Ms. Walters presented the following:

Approval of ALCA Online Testing Data Service for 22/23

Information was presented

Mrs. Young presented the following:

Approval of Renewal Agreement with OK Hearing Solutions Audiological Services 22/23

Information was presented

Approval of Agreement with Nikki Keck for Visual and Mobility Serv. 22/23

Information was presented

Approval of Renew. Agree. with OK Dept. of Rehab Serv. for Transition School-to-Work 22/23

Information was presented

Approval of Renew. Agree. with Tina Ramey for Speech Therap. Serv. during ESY (June/July 2022)

Information was presented

Mr. Benson presented the following:

Discussion – Copier RFP

Information was discussed

Discussion – Infinite Campus Implementation Update

Information was discussed

Mr. Thompson presented the following:

Discussion – Community Beautification Project at Charter Oak Elementary School

Information was discussed

Discussion – Cost of Demo at 722 Harrison

Information was discussed

Mr. Ogle presented the following:

Discussion – 12-month Extra Duties

Information was discussed

Discussion – Open District Positions

Information was discussed

Dr. Simpson presented the following:

Discussion – District School Safety and Security

Information was discussed

Discussion – Sale of Bonds

Information was discussed

Discussion – OSIG School Insurance Update

Update was presented

Curriculum Committee Meeting Minutes

June 2, 2022

5:00 PM

GPS Administration Board Room

In Attendance:

Dr. Mike Simpson, Doug Ogle, Carmen Walters, Angie Young, Tina Smedley, Gail Davis, Matt Girard, Cody Thompson, Gina Wright

Agenda Items Discussed:

Ms. Walters:

- Ms. Walters introduced and welcomed her new assistant, Gina Wright.
- Ms. Walters discussed the ALCA (Aurora Learning Community Association) Agreement. She covered the contents of the agreement and mentioned that there is a \$28.00 price increase from the 2020-2021 agreement. Ms. Walters explained that ALCA is used as a data service to generate a multitude of reports that disaggregates data into subgroups, objectives and standards. It is also used to generate interim assessments.
- Ms. Walters went over the proposed changes of the 2022-2023 elementary handbook. She pointed out that there are only five changes that were minimal that included date changes and more effective wording.
- Ms. Walters informed the committee that attendance for the K-6 Remedial Summer School for week one was 69 students on Wednesday, June 1st and 70 students on Thursday, June 2nd. She further explained that 125 students were signed up to attend summer school and she expects the next full week of summer school to have a higher attendance rate of students.

Mr. Ogle:

- Mr. Ogle presented the MOU between Oklahoma State University College of Education and Human Sciences and Guthrie Public Schools regarding the OK-Thrive Induction Program. OK-Thrive is a program designed to be a bridge between the university and the classroom to provide support to OSU entry year graduate teachers. He explained there is no cost to the district and the agreement will be in effect from August 2022 until May 2026.
- Mr. Ogle explained the need for a school site statutory waiver/deregulation for the 2022-2023 school year with the state department for the library media specialist at GUES.
- Mr. Ogle shared with the committee the certified open positions as of June 1st by site. He also discussed the current 12 month extra duty stipend amounts.

Mr. Thompson

- Mr. Thompson brought to the committee a quote from Midwest Wrecking Co Demolition to demolish and remove the property located at 722 E. Harrison for \$6,610.00 as proposed option one. He explained option two from Beryl-Davenport House Movers to move to the location of our choice the above mentioned property for \$30,000.00.
- Mr. Thompson shared with the committee the proposed enhancement grant with the 4-H to do a beautification project at Charter Oak Elementary that would include two benches, annual shrubs and bright flowers. It was mentioned that if the proposed two benches could not be purchased to match the current benches at Charter Oak Elementary then they would not be an option for the beautification project.

Dr. Simpson

- Dr. Simpson shared with the committee many district updates and proposed plans.