

AMENDED

AGENDA WITH COMMENTARY

GUTHRIE PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
802 EAST VILAS  
GUTHRIE, OKLAHOMA

MONDAY  
JANUARY 10, 2022  
6:30 P.M.

AGENDA:

- 1. Call to Order
- 2. Roll Call
- 3. Establish a Quorum
- 4. Pledge of Allegiance
- 5. Moment of Silence
- 6. Presentation of Employee and Student Recognition
- 7. Comments to the Board by:
  - A. Citizens registered to speak to the Board
  - B. Board Members
- 8. Superintendent’s Reports
- 9. Consent Agenda.....Pages 5-43

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:

- A. Minutes of regular meeting held on December 13, 2021
- B. Treasurer’s Report
- C. Activity Fund Fundraisers as per attached list
- D. Encumbrances for General Fund #'s 852-913, Building Fund #'s 352-367, Child Nutrition Fund #'s 14-15 and listed change orders and Activity Fund Reports-the full register is available online

**E. Out-of-State Trip Requests:**

**Kyle Brede, Cameron Campbell and JROTC Students, Birdville ISD- Physical Fitness & Color Guard Competition, Haltom City, TX- February 19, 2022**

**Kyle Brede, Cameron Campbell and JROTC Students, Northeast ISD, San Antonio, TX- February 4-6, 2022**

**Ronnie Phillips, C1 Cenergistic Foundation Training, Dallas, TX- February 15-19, 2022**

**F. Contracts/Agreements under \$10,000**

**1. Agreement with Interquest Detection Canines for contraband inspection services.....Page 36**

Commentary:

This agreement is for Interquest to provide contraband inspection services utilizing non-aggressive contraband detection canines. We have used this company since 2011. The campuses covered under this agreement are the High School, the Jr. High and GUES. They provide 6 full day visits per school year. Total cost for 6 full visits is \$2,940.00. **Doug Ogle will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**2. Agreement with Oklahoma Environmental Services for monthly fuel tank inspections.....Pages 37-39**

Commentary:

This is the eighth year we have used Oklahoma Environmental Services for our monthly fuel tank inspections. The approximate cost per year is \$500.00. **Michelle Chapple will answer any questions.**

**RECOMMENDATION ACTION:**

The Superintendent recommends approval.

**3. Agreement with Mercy Clinic Oklahoma Communities, Inc. regarding the implementation of Mercy in Schools program.....Pages 40-43**

Commentary:

This agreement provides an additional layer of services for our students and families at no cost. **Dr. Simpson will answer any questions.**

**RECOMMENDATION ACTION:**

The Superintendent recommends approval.

10. **Business Agenda:**

- A. **Recommendation, consideration and action upon proposed school calendar for 2022-2023.....Page 44**

Commentary:

The calendar committee consisted of a staff member from each site, Doug Ogle from the Administration Office, a parent, and a site administrator. This calendar is the result of their group effort. **Doug Ogle will answer any questions.**

- B. **Recommendation, consideration and action to rescind District Policies:**

- **F-5A Student Transfers**
- **F-5B Transfers pursuant to the Parents Act of 2013**

Commentary:

This removal is because of the new policy.

**Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- C. **Recommendation, consideration and action upon revision to District Policy:**

- **F-5 Student Transfers** **Pages 45-51**

Commentary:

This is a recommendation from our legal counsel.

**Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- D. **Recommendation, consideration and action upon District Policy:**

- **E-47 Prohibition on Race and Sex Discrimination in Curriculum and Instruction** **Pages 52-56**

Commentary:

With the passage of HB 1775 in last session, we are required to have in policy a Prohibition on Race and Sex Discrimination in Curriculum and Instruction. Our attorneys have provided the required policy for your approval.

**Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- E. **Recommendation, consideration and action upon revision to Return to Learn updates for 2021-2022**

Commentary:

**Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

11. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments as listed for 2021-2022, discussing purchase or appraisal of real property, discussion of confidential conversations with the Board’s attorney concerning pending claims and litigation, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3, 4 and 7**
  - A. **Vote to go into executive session**
  - B. **Acknowledge Board’s return to open session**
  - C. **Statement of minutes of executive session**
  
12. **Vote on action as set out on the Personnel Reports.....Pages 65**
  
13. **Action upon extra-duty assignments for 2021-2022.....Page 66-67**
  
14. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
  
15. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
  
16. **Adjourn**

**Dr. Mike Simpson  
Superintendent**

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Posted by: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Place: \_\_\_\_\_

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
DECEMBER 13, 2021**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING,  
802 EAST VILAS, GUTHRIE, OKLAHOMA ON DECEMBER 13, 2021**

**Board Members Present:** Ron Plagg, Gail Davis, Chris Schroder, Janna Pierson, Tina Smedley, Travis Sallee and Jennifer Bennett-Johnson

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Doug Ogle, Assistant Superintendent  
Carmen Walters, Executive Director of  
Federal Programs/Elementary Ed  
Cody Thompson, Director of Operations  
Michelle Chapple, CFO  
Angie Young, Director of Special Services  
Samantha Stewart, Minutes Clerk  
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by President Jennifer Bennett-Johnson at 6:30 p.m.
2. Members Jennifer Bennett-Johnson, Ron Plagg, Gail Davis, Chris Schroder, Janna Pierson, Travis Sallee, and Tina Smedley were present for roll call.
3. A quorum was established.
4. President Bennett-Johnson asked everyone to stand and join her in the Pledge of Allegiance.
5. President Bennett-Johnson asked everyone to join her in a Moment of Silence.
6. President Bennett-Johnson called for presentation of Employee and Student of the Month.

Mr. Ogle gave a PowerPoint presentation of the Support Employee of the Month who was Edward Robles and was nominated by Anita Paul. Certified Employee of the Month was Laura Porter who was nominated by Dusty Throckmorton. The Support and Certified Employee of the Month were presented a plaque and a \$25

**Sonic gift card from the Lions Club this week. Tinaya Brown, was the Student of the Month and she was nominated by Kristen Hooper. Tinaya was presented a \$60 Visa Gift Card by Blake Wimsey from Foundation Insurance.**

- 7A. President Bennett-Johnson asked the Superintendent if there were any citizens registered to speak to the Board.**

**Superintendent Simpson stated there were no citizens registered to speak to the Board.**

- 7B. President Bennett-Johnson called for any comments to the Board by Board members.**

**Travis Sallee addressed an issue brought to the Board during public comments regarding a concern from a citizen at the October Board meeting.**

- 8. President Bennett-Johnson called for the Superintendent's Report**

**The board seats up for election this year are seats #3 and #4. Ms. Pierson currently holds seat #3. She fired for re-election and did not draw an opponent. Ms. Bennett-Johnson currently holds seat #4. She did not file for re-election. Matt Girard was the only person to file for that seat. Ms. Davis who currently holds seat #6 was appointed with more than half of the term remaining. That means an election was required for the seat holder for the remainder of the term until 2025. Ms. Davis was the only person to file for seat #6 to serve the remainder of the term. Ultimately, that means an election is not necessary this year. Ms. Bennett-Johnson will serve until the scheduled election would have been on April 4<sup>th</sup>. Mr. Girard will be sworn in at the next meeting after the date of the election. Congratulations to the two returning board members and Mr. Girard for their willingness to serve. As for Ms. Bennett-Johnson, Dr. Simpson will reserve my appreciation for your service until your last board meeting.**

**The Teachers of the Year for 2021-2022 are as follows:**

**Cindy Crawford who is an Interventionist at Fogarty,  
Courtney Sund who is a 2<sup>nd</sup> Grade teacher at Charter Oak,  
Beth Taylor who is a 4<sup>th</sup> Grade teacher at Cotteral,  
Barbara Christianson who is a Pre-Kindergartener teacher at Central,  
Rachel Gibson who is a 5<sup>th</sup> Grade Reading teacher at GUES,  
Bryan Dearing who is an US History teacher at the Jr. High,  
Jessica Maker who is a Family and Consumer Science teacher at the High School,  
and Laura Benham who is a Special Education teacher at the High School.**

The winter band concert was last Thursday night. Thankfully, we were able to return to the Scottish Rite Temple for the performance after a one-year absence due to COVID. The vocal concert is tomorrow night also at the Scottish Rite Temple, beginning at 7:00 p.m.

The Total Wellness testing hub reopened today. They will be open over the break on Dec 20-23<sup>rd</sup> and Dec. 27-30<sup>th</sup> as families may need to be tested during that time. The tests available include strep, flu and COVID.

A reminder to all that we will be in distance learning this Friday. Staff will report to work and many have scheduled their COVID booster for that day as well.

Families are asked to email [covid19@guthrieeps.net](mailto:covid19@guthrieeps.net) to communicate with us during the break in the event of a positive case. We would.

**9. President Bennett-Johnson called for action on the Consent Agenda.**

A motion was made by Pierson and seconded by Smedley to approve the Consent Agenda.

The motion carried with 7 ayes and 0 nays.

**10A. President Bennett-Johnson called for the presentation of 2020-2021 audit by Putnam and Company, LLC**

Mr. Putnam from Putnam and Company, LLC gave the presentation.

Discussion followed.

No action was taken.

**10B. President Bennett-Johnson called for recommendation, consideration and action upon appointment of Lou Barlow, Doug Ogle and Michelle Chapple as designated representatives of the Board of Education to conduct employee negotiations for the 2021-2022 school year.**

A motion was made by Schroder and seconded by Davis to approve the appointment of Lou Barlow, Doug Ogle and Michelle Chapple as designated representatives of the Board of Education to conduct employee negotiations for the 2021-2022 school year

The motion carried with 7 ayes and 0 nays.

- 10C. President Bennett-Johnson called for recommendation, consideration and action upon agreement with Betsy Chen, BCBA of BC Behavioral LLC, to provide specialized services relating to the provision of educational and behavioral services for students.**

**A motion was made by Smedley and seconded by Plagg to approve the agreement with Betsy Chen BCBA of BC Behavioral LLC, to provide specialized services relating to the provision of educational and behavioral services for students.**

**The motion carried with 7 ayes and 0 nays.**

- 10D. President Bennett-Johnson called for recommendation, consideration and action upon the 2021 Oklahoma Youth Tobacco Survey for 6th-12th grade students sponsored by The Oklahoma State Department of Health with help from the Sooner Survey Center at the University of Oklahoma Health Sciences Center (OUHSC)**

**Discussion followed.**

**A motion was made by Schroder and seconded by Davis to approve the 2021 Oklahoma Youth Tobacco Survey for 6th-12th grade students sponsored by The Oklahoma State Department of Health with help from the Sooner Survey Center at the University of Oklahoma Health Sciences Center (OUHSC).**

**Discussion followed.**

**The motion carried with 7 ayes and 0 nays.**

- 10E. President Bennett-Johnson called for recommendation, consideration and action upon revision to District Policy: F-48 Foreign Exchange Students**

**A motion was made by Pierson and seconded by Sallee to approve the revision to District Policy: F-48 Foreign Exchange Students.**

**The motion carried with 7 ayes and 0 nays.**

- 10F. President Bennett-Johnson called for recommendation, consideration and action upon revision to District Policy: F-5A Student Transfers**

**A motion was made by Pierson and seconded by Smedley to approve the revision to District Policy: F-5A Students Transfers.**

**The motion carried with 7 ayes and 0 nays.**



- 10G. President Bennett-Johnson called for presentation of proposed new district policy: E-47 Prohibition on Race and Sex Discrimination in Curriculum and Instruction.**

**No action was taken.**

- 11. President Bennett-Johnson proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments as listed for 2021-2022, discussion of employment of temporary contract teachers as listed on Schedule A for the second semester of the 2021-2022 school year, discussion of employment of probationary contract teacher as listed on Schedule B for the second semester of the 2021-2022, discussion of employment of career contract teacher as listed on Schedule C for the second semester of the 2021-2022 school year and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7**

- 11A. A motion was made by Plagg and seconded by Smedley to go into executive session.**

**The motion carried with 7 ayes and 0 nays. Executive session began at 7:04 p.m.**

- 11B. President Bennett-Johnson acknowledged the Board's return to open session at 8:12 p.m.**

- 11C. President Bennett-Johnson stated in executive session only those items listed in Agenda Item 11 were discussed and no votes were taken.**

- 12. President Bennett-Johnson called for a vote on action as set out on the Personnel Reports.**

**A motion was made by Plagg and seconded by Sallee.**

**The motion carried by 7 ayes and 0 nays.**

- 13. President Bennett-Johnson called for action upon recommendation of extra-duty assignments as listed for 2021-2022.**

**A motion was made by Smedley and seconded by Davis.**

**The motion carried with 7 ayes and 0 nays.**

14. **President Bennett-Johnson called for recommendation to employ as temporary teachers for the second semester of the 2021-2022 school year the individuals listed on Schedule A of this agenda.**

**A motion was made by Schroder and seconded by Pierson to approve the recommendation to employ as temporary teachers for the second semester of the 2021-2022 school year the individuals listed on Schedule A of this agenda.**

**The motion carried with 7 ayes and 0 nays.**

15. **President Bennett-Johnson called for action upon recommendation to employ as probationary contract teacher for the second semester of the 2021-2022 school year the individual listed on Schedule B of this agenda.**

**A motion was made by Smedley and seconded by Schroder to approve the recommendation to employ as probationary contract teacher for the second semester of the 2021-2022 school year the individual listed on Schedule B of this agenda.**

**The motion carried with 7 ayes and 0 nays.**

16. **President Bennett-Johnson called for action upon recommendation to employ as probationary contract teacher for the second semester of the 2021-2022 school year the individual listed on Schedule C of this agenda.**

**A motion was made by Plagg and seconded by Smedley to approve the recommendation to employ as probationary contract teacher for the second semester of the 2021-2022 school year the individual listed on Schedule C of this agenda.**

**The motion carried with 7 ayes and 0 nays.**

17. **President Bennett-Johnson called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

**Superintendent Simpson stated there was none.**

18. **President Bennett-Johnson called for discussion and possible action on new business not known about or could not have been reasonable foreseen at the time of the agenda posting.**

**Superintendent Simpson stated there was none.**

**19. President Bennett-Johnson called for the meeting to be adjourned.**

**A motion was made by Smedley and seconded by Schroeder to adjourn.**

**The motion carried with 7 ayes and 0 nays.**

**The meeting was adjourned at 8:16 p.m.**

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**Samantha Stewart, Minutes Clerk**

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**Jennifer Bennett-Johnson, Board President**

# TREASURER'S REPORT

December 31, 2021

## BANK BALANCES

### FARMERS & MERCHANTS

General Fund	6,261,035.14
Building Fund	661,432.13
Sinking Fund	2,382,610.83
ILR Fund	44,740.00
G&E Fund	28,369.24
Child Nutrition Fund	452,770.72
Activity Fund	655,474.59
School Age-Care Fund	75,619.14
Bond Fund	<u>987,562.23</u>

TOTAL \$ 11,549,614.02

## RECEIPTS

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### GENERAL FUND:

Logan County	5,021,567.45
State of Oklahoma	1,202,838.52
Okla. Tax Comm.	156,863.54
School Land Earn.	31,504.59
R.O.T.C.	6,108.35
Federal Programs	510,300.25
Misc Receipts	9,007.04
Correcting Entry(-)	
General Acct. Int.	656.92
Minus (-) Bank Fees	<u>74.00</u>
TOTAL	\$6,938,772.66

### BUILDING FUND

Local	25.50
Logan County	639,938.82
Bldg. for Champs	<u>20.00</u>
TOTAL	\$639,984.32

### SINKING FUND:

Logan County \$2,049,611.72

### CHILD NUTRITION FUND:

Local	2,287.37
State	14,025.21
Federal	<u>209,439.15</u>
TOTAL	\$225,751.73

### INS.LOSS RECOVERY FUND:

### BOND FUND:

Interest	215.16
Bank Fees	<u>(-) 9.52</u>
TOTAL	\$205.64

**WARRANTS PAID**

GENERAL FUND:

2020-2021 \$ 45,391.00  
2021-2022 \$3,053,703.35

GIFTS & ENDOWMENTS FUND:

2020-2021 \$80,00.00  
2021-2022

BUILDING FUND:

2020-2021 \$ 7,334.07  
2021-2022 \$ 85,511.65

INS. LOSS RECOVERY FUND:

2020-2021  
2021-2022

CHILD NUTRITION FUND:

2020-2021 \$  
2021-2022 \$ 200,173.65

BOND FUND:

2020-2021 \$25,030.80  
2021-2022 \$18,038.80

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**TOTAL MONIES IN F&M BANK** \$ 11,549,614.02

PLEGGED – FDIC \$ 250,000.00

PLEGGED – F&M BANK \$ 13,500,00.00

**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND TRANSFER REQUEST  
As of 1/03/2022**

<b>TO</b>	<b>FROM</b>	<b>AMOUNT</b>
1. Mu Alpha Theta, 893	Student Pantry, 871	\$82.00



**Guthrie Public Schools  
ACTIVITY FUND  
REQUEST FOR TRANSFER OF FUNDS  
(Effective 2006)**

**RECEIVED**  
DEC 1 2021  
BY: *[Signature]*

Amount \$82.00

Date Requested 12/18/21

Transfer to: Mn Alpha Theta / 893  
Account Name & Number

Transfer from: Student Pantry / 871  
Account Name & Number

State Reason for Transfer Below

Student calculator Rentals  
Please transfer \$82.00

Sponsor's Signature: *[Signature]*

President / Vice-Pres. Signature: \_\_\_\_\_

Treasurer/Secretary's Signature: \_\_\_\_\_

Principal's Signature: *[Signature]*

Transfer # \_\_\_\_\_

Board Approved \_\_\_\_\_

**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND FUNDRAISER REQUESTS  
AS OF 01/03/2022**

<b>1 GUES ACTIVITY</b>	<b>812</b>	<b>SPRING SCHOOL DANCE W/ CONCESSIONS</b>
<b>2 JROTC</b>	<b>895</b>	<b>COMMUNITY DONATIONS</b>





**RECEIVED**  
 DEC - 2 2021  
 BY: [Signature]

*[Handwritten initials]*  
 1.

**GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM**

Request Date: 12.1.21 Site: GUES Unobligated Account Balance: 17,392.25

Account Name & Number: ACTIVITY 812

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) SPRING SCHOOL DANCE - AFTER SCHOOL - WITH CONCESSIONS

*If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>*

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) SOFT DRINKS, WATER, CHIPS, CANDY BARS, NACHOS (TORTILLA CHIPS W/ CHEESE SAUCE), OTHER ASSORTED CONCESSION ITEMS

Manufacturer: N/A

Purpose for which funds will be used: INSTRUCTIONAL ITEMS AND/OR TEACER/CLASSROOM SUPPLIES, CLEANING SUPPLIES (THIS WILL BE AFTER SCHOOL HOURS)

Name/Address of Vendor: WALMART, AMAZON, SAM'S

Items to be purchased in order to conduct the fundraiser: CONCESSION ITEMS INCLUDING PAPER GOODS, UTENSIL, ETC.

a. Estimated INCOME:	<u>3000.00</u>	NOTES:	_____
b. Less Estimated EXPENSES:	<u>1500.00</u>	_____	_____
c. Estimated PROFIT:	<u>1500.00</u>	_____	_____

First day Fundraiser : 2.15.21 Last Day of Fundraiser: 3.4.21

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? PUT WITH SNACK SHACK / GIVE TO STAFF AS LEFTOVERS

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Emily Carpenter Date: 12.1..21

Principal's Signature: [Signature] Date: 12.1.21

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

[Signature]  
**17**



RECEIVED 2.  
DEC 17 2021  
BY: op

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12-17-21 3/26/2022 Site: Local Community 705 Unobligated Account Balance: 3140.78 \$ 2,271.72

Account Name & Number: JROTC #895

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Requesting community support from local banks so JROTC can host their annual Military Ball 3/26/2022

*If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>*

Does the fundraiser have food items? Yes  No

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: Supplies and Decorations for the JROTC Military Ball to be held at the American Legion Hall.

Name/Address of Vendor: \_\_\_\_\_

Items to be purchased in order to conduct the fundraiser: Party supplies and decorations

a. Estimated INCOME: <u>\$100 - \$300</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>N/A</u>	_____
c. Estimated PROFIT: <u>\$100 - \$300</u>	_____

First day Fundraiser : 2/1/2022 Last Day of Fundraiser: 3/26/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? Place in cadet activity fund

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: BREDE.THOMAS.KYLE.1133519900 Digitally signed by BREDE.THOMAS.KYLE.1133519900 Date: 2021.12.17 09:19:32 -06'00' Date: 12/17/2021

Principal's Signature: [Signature] Date: 12-17-21

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]

## Purchase Order Register

Options: Year: 2021-2022, Fund: GEN FUND-FOR OP, Date Range: 7/1/2021 - 6/30/2022, PO Range: 852 - 913

PO No	Date	Vendor No	Vendor	Description	Amount
852	12/07/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/M WHITE/CENTRAL	150.00
853	12/07/2021	15994	AMAZON CAPITAL SERVICES	TEACHER 150/HOOPER/JH/CLASSROOM SUPPLIES	150.00
854	12/02/2021	14207	WALMART COMMUNITY	TEACHER 150/DEMENT/JH/CLASSROOM SUPPLIES	150.00
855	12/02/2021	15994	AMAZON CAPITAL SERVICES	TEACHER 150/LAHR/JH/CLASSROOM SUPPLIES	109.49
856	12/07/2021	43821	TEACHER SYNERGY, LLC	WORKSHEETS/JH	30.25
857	12/06/2021	44610	SOUTHWEST BUS SALES, INC.	FITTINGS FOR BUSES	35.00
858	12/07/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES /J.JENSEN/HS	150.00
859	12/07/2021	15994	AMAZON CAPITAL SERVICES	TEACHER 150/ROSE/JRHIGH/CLASSROOM SUPPLIES	150.00
860	12/08/2021	15994	AMAZON CAPITAL SERVICES	BLANKET PO FOR 2ND 9 WEEKS/OFFICE NEEDS/JH	700.00
861	12/08/2021	11933	JOHN VANCE MOTORS, INC.	17 INCH RIM FOR SUV 35	133.43
862	12/07/2021	12682	MIDWEST BUS SALES, INC.	PARKING BRAKE REPAIR FOR BUS 45	242.41
863	12/07/2021	17473	HYDROTEX PARTNERS LTD.	ARTIC ADDITIVE,,15W40 X2, HUB OIL X 2	4,722.86
864	12/07/2021	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/B TAYLOR/COTTERAL/PARTIAL	108.00
865	12/08/2021	15994	AMAZON CAPITAL SERVICES	TEACHER 150/DEARING/JH/CLASSROOM SUPPLIES	148.45
866	12/08/2021	10087	AMERICAN PLANT PRODUCTS & SERVICES	GREENHOUSE SUPPLIES	150.00
867	12/08/2021	12899	O'REILLY AUTOMOTIVE STORES, INC.	200' 4-0 CABLE, COPPER CONNECTORS,	2,316.00
871	12/08/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/ DENISE RANEY/ COTTERAL	137.75
872	12/08/2021	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/ LAURA BEEBY/ COTTERAL	40.00
873	12/08/2021	12171	LAKESHORE LEARNING MATERIALS	TEACHER \$150 SUPPLIES/ LAURA BEEBY/COTTERAL	105.00
874	12/09/2021	44791	SCHOOL OUTLET	MOBILE STOOL TABLES QUOTE #JJ7F-0	48,886.50
875	12/09/2021	12899	O'REILLY AUTOMOTIVE STORES, INC.	SURGE TANKSX 3	515.67
876	12/09/2021	44682	GREGORY RANDOLPH	SECURITY FOR SCHOOL EVENT 12/9 & 12/14	120.00
877	12/09/2021	44371	BOBBY MERLE BENNETT, JR	SECURITY FOR SCHOOL EVENT 12/9 & 12/14	120.00
878	12/09/2021	14207	WALMART COMMUNITY	TEACHER \$150/GILLET/CENTRAL	20.00
879	12/09/2021	12447	MARDEL, INC.	TEACHER \$150/GILLET/CENTRAL	30.00
880	12/09/2021	12171	LAKESHORE LEARNING MATERIALS	TEACHER \$150/GILLET/CENTRAL	100.00

## Purchase Order Register

Options: Year: 2021-2022, Fund: GEN FUND-FOR OP, Date Range: 7/1/2021 - 6/30/2022, PO Range: 852 - 913

PO No	Date	Vendor No	Vendor	Description	Amount
881	12/09/2021	14207	WALMART COMMUNITY	TEACHER \$150/COOKE/CENTRAL	150.00
882	12/09/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/KING/CENTRAL	150.00
883	12/09/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/CHRISTIANSON/CENTRAL	150.00
884	12/09/2021	15994	AMAZON CAPITAL SERVICES	TEACHER 150/GILLETT/JH/CLASSROOM SUPPLIES	150.00
885	12/09/2021	12899	O'REILLY AUTOMOTIVE STORES, INC.	BOXES OF BRAKES	635.46
886	12/10/2021	12910	OFFICE DEPOT, INC.	150 CLASSROOM SUPPLIES T. BURNETT/HS	150.00
887	12/10/2021	12682	MIDWEST BUS SALES, INC.	COVERS, HEX H.WARE, GASKETS	616.13
888	12/10/2021	44610	SOUTHWEST BUS SALES, INC.	PIPE, MANIFOLD, SCREW	61.40
889	12/13/2021	14207	WALMART COMMUNITY	TEACHER 150/OCONNOR/JH/CLASSROOM SUPPLIES	150.00
890	12/13/2021	14207	WALMART COMMUNITY	\$150 CLASS SUPPLIES/ K. BREDE & C. CAMPBELL/HS	300.00
891	12/08/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/ P MING/FOGARTY	150.00
892	12/15/2021	15994	AMAZON CAPITAL SERVICES	TEXTBOOKS	120.00
893	12/14/2021	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	1,088.27
894	12/14/2021	44107	COUGHLAN COMPANIES, LLC	LIBRARY BOOKS	820.53
895	12/15/2021	44630	CHARLES ROBERTS	SECURITY FOR SCHOOL EVENT 12/14/21	0.00
896	12/14/2021	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	500.00
897	12/14/2021	13789	SULLIVAN SUPPLY INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	300.00
898	12/10/2021	15994	AMAZON CAPITAL SERVICES	\$150 SUPPLIES/J. O'NEILL HS	150.00
899	12/15/2021	15994	AMAZON CAPITAL SERVICES	\$150 SUPPLIES PAM DAVIS	150.00
900	12/15/2021	42456	STILLWATER MILLING COMPANY	SUPPLIES AND MATERIALS FOR AG PROGRAM	350.00
901	12/14/2021	44630	CHARLES ROBERTS	SECURITY AT FOR SCHOOL EVENT 12/14/21	60.00
902	12/09/2021	17940	PROSPERITY BANK	FUEL AND REPAIRS	1,000.00
903	12/23/2021	13286	RED ROCK DISTRIBUTING CO.	100 GALLONS OF DIESEL @ FIRE PUMP - CHARTER OAK	500.00
904	12/10/2021	15994	AMAZON CAPITAL SERVICES	TEACHER\$150/K.ROSENBACH/C.O AK	150.00
905	12/16/2021	12682	MIDWEST BUS SALES, INC.	SENDER, FUEL GAUGE	84.35
906	12/16/2021	11933	JOHN VANCE MOTORS, INC.	BED LINER FOR F350 TRUCK 95	470.00
907	12/16/2021	11933	JOHN VANCE MOTORS, INC.	FLOOR MAT FORD F-350 TRUCK 95	137.20
908	12/16/2021	44170	THOMAS BRENTON MALOY	BUS SEAT REPAIRS	2,211.50
909	12/17/2021	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/ M SCHIEFFER/HS	150.00
910	12/17/2021	14207	WALMART COMMUNITY	TEACHER \$150 CLASSROOM SUPPLIES/ L. LUCAS/ HS	150.00
911	12/17/2021	14207	WALMART COMMUNITY	\$150 TEACHER SUPPLIES T. DEMENT HS	150.00

## Purchase Order Register

**Options:** Year: 2021-2022, Fund: GEN FUND-FOR OP, Date Range: 7/1/2021 - 6/30/2022, PO Range: 852 - 913

PO No	Date	Vendor No	Vendor	Description	Amount
912	01/03/2022	44361	BETSY CHEN	BEHAVIORAL COACH CONTRACT	45,000.00
913	01/03/2022	13183	PITSCO, LLC	STEM CLASSROOM SUPPLIES/JH	308.85
<b>Non-Payroll Total:</b>					<b>\$116,034.50</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$116,034.50</b>

## Purchase Order Register

Options: Year: 2021-2022, Fund: Building, Date Range: 7/1/2021 - 6/30/2022, PO Range: 352 - 367

PO No	Date	Vendor No	Vendor	Description	Amount
352	12/07/2021	14674	HOMETOWN RENTAL & FEED, INC.	TRENCHER RENTAL FOR SOFTBALL	250.00
353	12/08/2021	44635	WAXIE'S ENTERPRISES, LLC	ROLL TOWELS,TOILET TISSUE,CANLINERS,SPRAY	4,815.89
354	12/08/2021	13229	QUILL CORPORATION	DATE STAMPS	60.00
356	12/09/2021	44691	ROBERT SALLEE	ADDITIONAL ROOF REPAIRS AT FOGARTY	2,950.00
357	12/09/2021	42501	EARTHSMART CONTROLS, LLC	DISTRICT HVAC CONTROLS REPAIRS AND SERVICE	1,000.00
358	12/09/2021	44635	WAXIE'S ENTERPRISES, LLC	MED CANLINERS & FOAMING HAND SOAP	1,361.48
359	12/10/2021	44691	ROBERT SALLEE	REPAIR SCUPPER LEAKS AND WATERPROOF AT FOGARTY	1,500.00
360	12/10/2021	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER IN ROOM 516 AT GUES	650.00
361	12/13/2021	10110	HENKE & WANG PLUMBING	WATER HEATER IN ROOM 507 AT GUES	650.00
362	12/13/2021	11453	W. W. GRAINGER	T-STAT FOR JR HIGH BOILER ROOM HEATER	125.00
363	12/13/2021	11619	HOME DEPOT CREDIT SERVICES	LANDSCAPING TIMBERS FOR GUES PLAYGROUND	20.00
364	12/23/2021	17986	PERFORMANCE SURFACES LLC	GHS GOALS ELECTRONIC WINCH CONVERSION	19,517.00
365	12/23/2021	17986	PERFORMANCE SURFACES LLC	GJHS INFINITY BENCH SEATING	11,293.00
366	12/15/2021	12387	LOWE'S COMPANIES, INC.	HS- PAINT/FILTER (ATHLETIC FIELDS)	511.34
367	12/16/2021	43883	UNITED REFRIGERATION, INC.	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
<b>Non-Payroll Total:</b>					<b>\$45,703.71</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$45,703.71</b>

## Purchase Order Register

Options: Year: 2021-2022, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2021 - 6/30/2022, PO Range: 14 - 15

PO No	Date	Vendor No	Vendor	Description	Amount
14	12/17/2021	44784	AMUNDSEN COMMERCIAL KITCHENS	SOUTHBEND HD RANGE, 24", 4 OPEN BURNERS QTE 11015	5,015.00
15	12/17/2021	44784	AMUNDSEN COMMERCIAL KITCHENS	SOUTHBEND HD RANGE, 24" LABOR - QUOTE 11015	1,209.61
<b>Non-Payroll Total:</b>					<b>\$6,224.61</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$6,224.61</b>

## Change Order Listing

**Options:** Fund: GEN FUND-FOR OP, Year: 2021-2022, ReferenceDate: PO Approval Date, Date Range: 12/7/2021 - 1/3/2022, PO Range: 1 - 912, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
297	08/05/2021	15994	AMAZON CAPITAL SERVICES	TEACHER 150/COCHRANE/JH/CLASSROOM SUPPLIES	-4.04
306	08/06/2021	14207	WALMART COMMUNITY	TEACHER \$150/SUPPLIES/ WALLIS/GUES	-2.06
354	08/12/2021	14207	WALMART COMMUNITY	TEACHER 150/DAY/JH/CLASSROOM SUPPLIES	-0.57
389	08/17/2021	14207	WALMART COMMUNITY	TEACHER 150/OGLE/JH/CLASSROOM SUPPLIES	-21.96
423	08/19/2021	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/ M CROMER/COTTERAL	-0.90
424	08/19/2021	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/T BLEWETT/COTTERAL	-0.81
607	09/28/2021	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES C. PORTER HS	-28.63
638	10/05/2021	14207	WALMART COMMUNITY	LIBRARY BOOKS/FOGARTY	-3.53
705	10/25/2021	15926	DELL MARKETING L.P.	TITLE III, PART A-EL: DESKTOP FOR EL COORDINATOR	-233.48
708	10/26/2021	44636	CARL STEVEN BOWLWARE	TITLE VI: ACT PREP COURSE FEES for NA STUDENTS	-200.00
<b>Non-Payroll Total:</b>					<b>(\$495.98)</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>(\$495.98)</b>



## Change Order Listing

**Options:** Fund: Building, Year: 2021-2022, ReferenceDate: PO Approval Date, Date Range: 12/7/2021 - 1/3/2022, PO Range: 1 - 367, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
17	07/01/2021	41813	OKLAHOMA DEPARTMENT OF LABOR	STATE INSPECTIONS	-50.00
186	09/03/2021	44590	BRADFORD SUPPLY	HVAC UNIT FOR COTTERAL FOOD ROOM	-153.09
198	09/13/2021	14189	VOSS ELECTRIC CO.	HALLWAY LIGHT SWITCHES FOR JR HIGH	-62.00
258	10/06/2021	43883	UNITED REFRIGERATION, INC.	DISTRICT HVAC PARTS AND SUPPLIES	-90.18
267	10/13/2021	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS AND SERVICE	-22.70
271	10/18/2021	10110	HENKE & WANG PLUMBING	REPAIR HS DRAIN WASHOUT	-204.47
294	10/28/2021	42872	PATRICK A. COUNTESS	FENCING AT FOGARTY	-100.00
298	11/01/2021	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-25.81

**Non-Payroll Total:** (\$708.25)

**Payroll Total:** \$0.00

**Report Total:** (\$708.25)

**ACTIVITY FUND – FUND 60**  
**BANK RECONCILIATION – FARMERS & MERCHANTS BANK**  
 As of 01/03/2022

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (12/01/21)	\$664,193.08	Balance per bank statement As of (12/31/21)	\$655,474.59
Add Receipts	\$ 45,636.12	Add Deposits in Transit	\$
Less Checks Written	\$ 61,746.49	Less O/S Checks	\$ 7,391.88
Adjustments	\$	*Adjustments	\$
		Bank correction	\$
Balance per Ledger	\$648,082.71	Balance per Ledger	\$648,082.71

**Adjustment/Correction explanations:**

**This information is accurate and correct to the best of my knowledge.**

  
 \_\_\_\_\_  
 Activity Fund Clerk

\_\_\_\_\_  
 1-3-22  
 Date

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2021 - 12/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$200.42	\$0.00	\$0.00	\$0.00	\$200.42	\$0.00	\$200.42
802 CENTRAL ACTIVITY	\$16,739.79	\$2,920.00	\$0.00	\$181.54	\$19,478.25	\$6,110.00	\$13,368.25
803 CENTRAL PTO	\$7,435.42	\$2,511.50	\$0.00	\$0.00	\$9,946.92	\$2,425.00	\$7,521.92
804 COTTERAL PTO	\$10,574.50	\$2,260.95	\$0.00	\$467.90	\$12,367.55	\$664.10	\$11,703.45
805 COTTERAL ACTIVITY	\$12,998.81	\$635.00	\$0.00	\$754.00	\$12,879.81	\$3,264.96	\$9,614.85
806 COTTERAL FACULTY	\$392.91	\$0.00	\$0.00	\$0.00	\$392.91	\$0.00	\$392.91
808 FOGARTY PARENTS ORG.	\$10,939.42	\$249.85	\$0.00	\$167.72	\$11,021.55	\$1,625.31	\$9,396.24
809 FOGARTY ACTIVITY	\$14,550.11	\$1,463.50	\$0.00	\$1,167.05	\$14,846.56	\$595.75	\$14,250.81
810 FOGARTY FACULTY	\$318.82	\$0.00	\$0.00	\$274.95	\$43.87	\$0.00	\$43.87
811 ELEM SNACK GRANT	\$1,318.19	\$0.00	\$0.00	\$0.00	\$1,318.19	\$0.00	\$1,318.19
812 GUES ACTIVITY	\$26,904.19	\$2,809.00	\$0.00	\$4,479.05	\$25,234.14	\$9,699.62	\$15,534.52
813 GUES FACULTY	\$1,003.54	\$0.00	\$0.00	\$605.60	\$397.94	\$0.00	\$397.94
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$100.00	\$425.83
815 GUES PARENTS ORG.	\$14,227.49	\$2,951.45	\$0.00	\$747.26	\$16,431.68	\$100.00	\$16,331.68
816 GHS SPECIAL KIDS	\$39.35	\$0.00	\$0.00	\$0.00	\$39.35	\$0.00	\$39.35
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$163.56	\$0.00	\$0.00	\$0.00	\$163.56	\$0.00	\$163.56
819 ATHLETICS JUNIOR HIGH	\$8,975.27	\$1,825.00	\$0.00	\$1,405.00	\$9,395.27	\$1,420.00	\$7,975.27
820 GOLF JUNIOR HIGH	\$3,182.69	\$0.00	\$0.00	\$0.00	\$3,182.69	\$0.00	\$3,182.69
821 FHA JUNIOR HIGH	\$2,778.56	\$40.00	\$0.00	\$0.00	\$2,818.56	\$264.16	\$2,554.40
822 HONOR SOCIETY JR HIGH	\$2,889.21	\$0.00	\$0.00	\$0.00	\$2,889.21	\$0.00	\$2,889.21
823 JR HIGH ACCOUNT	\$3,987.08	\$0.00	\$0.00	\$0.00	\$3,987.08	\$996.00	\$2,991.08
824 JR HIGH FACULTY	\$677.20	\$125.57	\$0.00	\$58.16	\$744.61	\$310.68	\$433.93
825 LIBRARY JR HIGH	\$1,745.68	\$0.00	\$0.00	\$0.00	\$1,745.68	\$0.00	\$1,745.68
826 LEARN 2 LOVE	\$23,189.55	\$1,150.00	\$0.00	\$191.01	\$24,148.54	\$5,149.30	\$18,999.24
827 CHEERLEADERS JR HIGH	\$2,998.16	\$0.00	\$0.00	\$0.00	\$2,998.16	\$378.00	\$2,620.16
830 STUCO JH	\$2,900.28	\$0.00	\$0.00	\$0.00	\$2,900.28	\$0.00	\$2,900.28
831 T.S.A. JR HIGH	\$775.69	\$0.00	\$0.00	\$0.00	\$775.69	\$156.40	\$619.29
832 YEARBOOK JR HIGH	\$5,895.00	\$107.00	\$0.00	\$0.00	\$6,002.00	\$0.00	\$6,002.00
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$35,373.18	\$44.00	\$0.00	\$917.63	\$34,499.55	\$4,151.00	\$30,348.55
841 CHARTER OAK PTO	\$16,252.85	\$4,274.20	\$0.00	\$3,484.62	\$17,042.43	\$3,947.32	\$13,095.11
842 CHARTER OAK FACULTY	\$277.71	\$0.00	\$0.00	\$99.92	\$177.79	\$0.00	\$177.79
850 ACADEMIC TEAM HS	\$132.70	\$0.00	\$0.00	\$50.00	\$82.70	\$75.00	\$7.70
851 ART CLUB HS	\$7,448.40	\$0.00	\$0.00	\$64.59	\$7,383.81	\$95.78	\$7,288.03
852 ATHLETICS HS	\$71,760.15	\$3,739.99	\$0.00	\$10,803.60	\$64,696.54	\$27,935.46	\$36,761.08
853 HS CHEER	\$4,192.39	\$0.00	\$0.00	\$104.00	\$4,088.39	\$705.00	\$3,383.39
854 FOOTBALL CAMP	\$6,438.41	\$0.00	\$0.00	\$1,055.00	\$5,383.41	\$0.00	\$5,383.41
855 TENNIS HS	\$24,738.83	\$432.00	\$0.00	\$2,090.72	\$23,080.11	\$2,007.16	\$21,072.95
856 GHS LIBRARY	\$238.57	\$0.00	\$0.00	\$0.00	\$238.57	\$0.00	\$238.57
858 GHS LINK CREW	\$155.84	\$0.00	\$0.00	\$0.00	\$155.84	\$0.00	\$155.84
859 BAND (OPERATING) HS	\$21,487.43	\$1,448.00	\$0.00	\$2,469.20	\$20,466.23	\$1,377.69	\$19,088.54
860 CLASS OF 2021 HS	\$569.28	\$0.00	\$0.00	\$0.00	\$569.28	\$0.00	\$569.28
861 CLASS OF 2023 HS	\$2,144.18	\$0.00	\$0.00	\$0.00	\$2,144.18	\$428.00	\$1,716.18
864 GHS ALUMNI ACCOUNT	\$13,359.16	\$0.00	\$0.00	\$0.00	\$13,359.16	\$0.00	\$13,359.16
865 CLASS OF 2022 HS	\$6,645.55	\$0.00	\$0.00	\$0.00	\$6,645.55	\$0.00	\$6,645.55
866 CLASS OF 2024 HS	\$2,545.98	\$0.00	\$0.00	\$0.00	\$2,545.98	\$0.00	\$2,545.98
867 CLASS OF 2025 HS	\$2,867.22	\$0.00	\$0.00	\$0.00	\$2,867.22	\$0.00	\$2,867.22
869 ENGLISH CLUB	\$839.74	\$0.00	\$0.00	\$0.00	\$839.74	\$0.00	\$839.74
870 HS FACULTY/COURTESY ACCOUNT	\$520.20	\$0.00	\$0.00	\$0.00	\$520.20	\$350.00	\$170.20
871 HS STUDENT PANTRY	\$13,256.31	\$0.00	\$0.00	\$370.00	\$12,886.31	\$2,997.89	\$9,888.42
876 FFA 4H BOOSTER CLUB HS	\$40,798.36	\$140.00	\$0.00	\$0.00	\$40,938.36	\$3,040.00	\$37,898.36
877 FFA HS	\$20,720.84	\$5,150.00	\$0.00	\$15,138.24	\$10,732.60	\$8,460.60	\$2,272.00
878 FCCLA (FHA) HS	\$4,509.95	\$210.00	\$0.00	\$215.35	\$4,504.60	\$2,748.66	\$1,755.94
879 FOREIGN LANGUAGE SPAN HS	\$5,321.35	\$0.00	\$0.00	\$320.00	\$5,001.35	\$400.00	\$4,601.35
880 XC BLUECREW	\$6,013.99	\$0.00	\$0.00	\$0.00	\$6,013.99	\$0.00	\$6,013.99
881 LADY JAYS BASKETBALL	\$9,170.42	\$615.00	\$0.00	\$0.00	\$9,785.42	\$3,317.50	\$6,467.92

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2021 - 12/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$5.80	\$0.00	\$0.00	\$0.00	\$5.80	\$0.00	\$5.80
883 HERITAGE CLUB HS	\$680.83	\$0.00	\$0.00	\$0.00	\$680.83	\$0.00	\$680.83
884 HIGH SCHOOL ACCOUNT	\$16,003.77	\$669.85	\$0.00	\$233.72	\$16,439.90	\$8,134.48	\$8,305.42
885 STUDENT SUPPORT HS	\$2,950.60	\$268.55	\$0.00	\$500.00	\$2,719.15	\$377.36	\$2,341.79
886 HONOR SOCIETY HS	\$4,594.43	\$0.00	\$0.00	\$0.00	\$4,594.43	\$385.00	\$4,209.43
889 KEY CLUB HS	\$391.01	\$0.00	\$0.00	\$0.00	\$391.01	\$0.00	\$391.01
890 SPEECH HS	\$503.25	\$0.00	\$0.00	\$0.00	\$503.25	\$0.00	\$503.25
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$7,760.91	\$115.00	\$0.00	\$0.00	\$7,875.91	\$0.00	\$7,875.91
894 HS PROM ACCOUNT	\$3,842.82	\$0.00	\$0.00	\$0.00	\$3,842.82	\$0.00	\$3,842.82
895 JROTC HS	\$3,705.18	\$20.00	\$0.00	\$597.11	\$3,128.07	\$856.35	\$2,271.72
897 SOCCER CLUB HS	\$10,108.47	\$0.00	\$0.00	\$3,088.47	\$7,020.00	\$0.00	\$7,020.00
898 SCIENCE CLUB HS	\$8,312.27	\$0.00	\$0.00	\$0.00	\$8,312.27	\$369.82	\$7,942.45
899 STUDENT COUNCIL HS	\$14,504.05	\$3,606.00	\$0.00	\$7,500.00	\$10,610.05	\$500.00	\$10,110.05
900 CAMPUS BEAUTIFICATION HS	\$5,875.22	\$75.00	\$0.00	\$0.00	\$5,950.22	\$200.00	\$5,750.22
902 VOCAL HS	\$3,729.46	\$0.00	\$0.00	\$1,474.00	\$2,255.46	\$1,155.55	\$1,099.91
904 YEARBOOK HS	\$20,474.35	\$4,957.00	\$0.00	\$0.00	\$25,431.35	\$0.00	\$25,431.35
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,412.03	\$0.00	\$0.00	\$83.80	\$2,328.23	\$0.00	\$2,328.23
913 DRAMA HS	\$1,757.67	\$248.13	\$0.00	\$410.32	\$1,595.48	\$490.60	\$1,104.88
922 COURTESY COMMITTEE ADMIN	\$224.53	\$0.00	\$0.00	\$0.00	\$224.53	\$60.00	\$164.53
925 GENERAL FUND REFUND	\$906.50	\$36.00	\$0.00	\$0.00	\$942.50	\$100.00	\$842.50
927 HALL OF FAME BANQUET	\$431.97	\$0.00	\$0.00	\$0.00	\$431.97	\$0.00	\$431.97
929 DISTRICT SPECIAL OLYMPICS	\$33,694.65	\$0.00	\$0.00	\$0.00	\$33,694.65	\$428.08	\$33,266.57
931 TECHNOLOGY INSURANCE ACCOUNT	\$2,935.37	\$300.00	\$0.00	\$0.00	\$3,235.37	\$0.00	\$3,235.37
933 FAVER C&C	\$419.21	\$0.00	\$0.00	\$0.00	\$419.21	\$0.00	\$419.21
934 TRANSPORTATION C&C	\$2,883.11	\$151.00	\$0.00	\$0.00	\$3,034.11	\$1,399.99	\$1,634.12
935 VENDING MACHINE ADMIN	\$683.12	\$0.00	\$0.00	\$0.00	\$683.12	\$252.52	\$430.60
937 FAVER ACTIVITY	\$86.27	\$0.00	\$0.00	\$0.00	\$86.27	\$0.00	\$86.27
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$17,631.87	\$87.58	\$0.00	\$176.96	\$17,542.49	\$974.53	\$16,567.96
942 C.N. CLEARING ACCT	\$36.68	\$0.00	\$0.00	\$0.00	\$36.68	\$0.00	\$36.68
<b>Total</b>	<b>\$664,193.08</b>	<b>\$45,636.12</b>	<b>\$0.00</b>	<b>\$61,746.49</b>	<b>\$648,082.71</b>	<b>\$110,980.62</b>	<b>\$537,102.09</b>



EMPLOYEE TRIP REQUEST

Check if Out of State

Kyle Brede  
Name of Employee

12/15/2021  
Date

Employee's Current Assignment GHS - JROTC

Title of Conference or Activity Birdville ISD - Physical Fitness & Color Guard Competition

Location Haltom City, TX Date(s) of Conference February, 19, 2022

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 2/19/2022  AM  PM (check one) Return Date 2/19/2022  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Birdville ISD consolidated JROTC programs will host a skills. Guthrie will compete in precision Color Guard, Rifle Marksmanship and Physical Fitness. GHS JROTC trains in all three events towards the opportunity to compete. The time dedicated to training fosters camaraderie among the students, esprit de corps in the JROTC program and academic dedication in the classroom in order to remain eligible to compete.

Cost for attendance - EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund? BE SPECIFIC PLEASE. General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$	<u>185.00</u>	(mileage, air, ground, parking & toll) see below
Registration	\$	<u>80.00</u>	
Lodging	\$	<u>0.00</u>	
Meals	\$	<u>40.00</u>	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	<u>0.00</u>	(calculate @ \$65 per day)
<b>Total</b>	<b>\$</b>	<b><u>305.00</u></b>	

JROTC Student Activity Fund 895

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval [Signature]  
Signature

12-16-21  
Date

Program Director's Approval \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Board of Education Approval \_\_\_\_\_  
Date

\*Refund for toll fees, parking and ground travel requires receipt.



# EMPLOYEE TRIP REQUEST

Check if Out of State

Cameron Campbell  
Name of Employee

12/15/2021  
Date

Employee's Current Assignment GHS - JROTC

Title of Conference or Activity Birdville ISD - Physical Fitness & Color Guard Competition

Location Haltom City, TX

Date(s) of Conference February, 19, 2022

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass

Departure Date 2/19/2022  AM  PM  
(check one)

Return Date 2/19/2022  AM  PM  
(check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes  
(See site financial secretary for details on Out of State transportation requests.)

### PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Birdville ISD consolidated JROTC programs will host a skills. Guthrie will compete in precision Color Guard, Rifle Marksmanship and Physical Fitness. GHS JROTC trains in all three events towards the opportunity to compete. The time dedicated to training fosters camaraderie among the students, esprit de corps in the JROTC program and academic dedication in the classroom in order to remain eligible to compete.

Cost for attendance – EMPLOYEE expenses only.  
(Give a close estimate, if necessary)

Costs are covered by which fund?  
BE SPECIFIC PLEASE.  
General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$	<u>185.00</u>	(mileage, air, ground, parking & toll) see below
Registration	\$	<u>80.00</u>	
Lodging	\$	<u>0.00</u>	
Meals	\$	<u>40.00</u>	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	<u>0.00</u>	(calculate @ \$65 per day)
<b>Total</b>	<b>\$</b>	<b><u>305.00</u></b>	

JROTC Student Activity Fund 895

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval [Signature] 12-16-21  
Signature Date

Program Director's Approval \_\_\_\_\_  
Signature Date

Board of Education Approval \_\_\_\_\_  
Date

\*Refund for toll fees, parking and ground travel requires receipt.



**GUTHRIE PUBLIC SCHOOLS  
FIELD TRIP REQUEST  
Effective 2-08**

Today's Date 12/15/2021 Date of Activity 02/05/2022

Destination Birdsville ISD, Haltom City, TX

Class & Grade Level JROTC 10-12th Grade

Teacher(s) Cameron Campbell / Kyle Brede

Names of teacher assistants or other adults attending:

Number of students 8 Number of sponsors \_\_\_\_\_

Leave Time 6 a.m. Return Time 7 p.m.

Event Beginning Time if different 10 a.m. Event Ending Time if different 3 p.m.

Emergency Phone Contact Number 703-201-9050

Cost to be paid per student 0 Due when? \_\_\_\_\_ Cost to district \_\_\_\_\_

Paid for by Activity Fund  Yes  No

Sub needed?  Yes  No (If yes, please complete sub request.)

Transportation request completed?  Yes  No

Cornel R. Hernandez  
Principal Signature

12-16-21  
Date

If special needs students are involved, the Special Education Director must approve.

\_\_\_\_\_  
Special Education Director

\_\_\_\_\_  
Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:



# EMPLOYEE TRIP REQUEST

Check if Out of State

Cameron Campbell

12/15/2021

Name of Employee

Date

Employee's Current Assignment GHS - JROTC

Title of Conference or Activity Northeast ISD Raider Challenge

Location San Antonio, TX

Date(s) of Conference February, 5, 2022

Full Legal Name (for air travel)

Submit copy of Driver's License for flights it must match the boarding pass

Departure Date 2/4/2022  AM  PM  
(check one)

Return Date 2/6/2022  AM  PM  
(check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes  
(See site financial secretary for details on Out of State transportation requests.)

### PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Northwest ISD will host a Raider Challenge Military Skills event. Guthrie will compete with a 10 man team. GHS JROTC trains in all events for Raider Challenge towards the opportunity to compete. The time dedicated to training fosters camaraderie among the students, esprit de corps in the JROTC program and academic dedication in the classroom in order to remain eligible to compete.

Cost for attendance – EMPLOYEE expenses only.  
(Give a close estimate, if necessary)

Costs are covered by which fund?  
BE SPECIFIC PLEASE.

General Fund, Title I, Staff Development, Activity Fund, etc.

Travel\* \$ 215.00 (mileage, air, ground, parking & toll) see below

Registration \$ 125.00

JROTC Activity Fund 895

Lodging \$ 0.00

Meals \$ 125.00 (overnight stay required; calculated at daily IRS per diem rate in state and out of state)

Substitute \$ 65.00 (calculate @ \$65 per day)

Total \$ 530.00

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval

Cameron Campbell  
Signature

12-16-21  
Date

Program Director's Approval

Signature

Date

Board of Education Approval

Date

\*Refund for toll fees, parking and ground travel requires receipt.





# EMPLOYEE TRIP REQUEST

Check if Out of State

Kyle Brede  
Name of Employee

12/15/2021  
Date

Employee's Current Assignment GHS - JROTC

Title of Conference or Activity Northeast ISD Raider Challenge

Location San Antonio, TX Date(s) of Conference February, 5, 2022

Full Legal Name (for air travel) \_\_\_\_\_

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 2/4/2022  AM  PM (check one) Return Date 2/6/2022  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes  
(See site financial secretary for details on Out of State transportation requests.)

### PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Northwest ISD will host a Raider Challenge Military Skills event. Guthrie will compete with a 10 man team. GHS JROTC trains in all events for Raider Challenge towards the opportunity to compete. The time dedicated to training fosters camaraderie among the students, esprit de corps in the JROTC program and academic dedication in the classroom in order to remain eligible to compete.

Cost for attendance – EMPLOYEE expenses only.  
(Give a close estimate, if necessary)

Costs are covered by which fund?  
BE SPECIFIC PLEASE.  
General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$	<u>215.00</u>	(mileage, air, ground, parking & toll) see below
Registration	\$	<u>125.00</u>	
Lodging	\$	<u>0.00</u>	
Meals	\$	<u>125.00</u>	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	<u>65.00</u>	(calculate @ \$65 per day)
<b>Total</b>	<b>\$</b>	<b><u>530.00</u></b>	

JROTC Activity Fund 045

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval [Signature] 12-16-21  
Signature Date

Program Director's Approval \_\_\_\_\_  
Signature Date

Board of Education Approval \_\_\_\_\_  
Date

\*Refund for toll fees, parking and ground travel requires receipt.



**GUTHRIE PUBLIC SCHOOLS  
FIELD TRIP REQUEST  
Effective 2-08**

Today's Date 12/15/2021 Date of Activity 02/05/2022

Destination Northeast ISD, San Antonio, TX

Class & Grade Level JROTC 10-12th Grade

Teacher(s) Cameron Campbell

Names of teacher assistants or other adults attending:

Team will travel on 4 Feb. Competition is on 5 Feb. Team will return on 6 Feb.

Number of students 10 Number of sponsors \_\_\_\_\_

Leave Time 9 a.m. Return Time 4 p.m.

Event Beginning Time if different 7 a.m. Event Ending Time if different 4 p.m.


Emergency Phone Contact Number 703-201-9050

Cost to be paid per student 0 Due when? \_\_\_\_\_ Cost to district \_\_\_\_\_

Paid for by Activity Fund  Yes  No

Sub needed?  Yes  No (If yes, please complete sub request.)

Transportation request completed?  Yes  No

  
Principal Signature

12-16-21  
Date

If special needs students are involved, the Special Education Director must approve.

\_\_\_\_\_  
Special Education Director

\_\_\_\_\_  
Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:



# EMPLOYEE TRIP REQUEST

Check if Out of State

Ronnie Phillips  
Name of Employee

1/6/2022  
Date

Employee's Current Assignment Energy Specialist

Title of Conference or Activity C 1 Cenergistic Foundation Training

Location Dallas Texas Date(s) of Conference Feb. 15 -19, 2022

Full Legal Name (for air travel) Ronald Jason Phillips

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date Feb. 15, 22  AM  PM (check one) Return Date Feb. 19, 22  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes (See site financial secretary for details on Out of State transportation requests.)

### PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Required Training per contract with Cenergistic

Cost for attendance - EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund? BE SPECIFIC PLEASE. General Fund, Title I, Staff Development, Activity Fund, etc. General

Travel*	\$ 500.00	(mileage, air, ground, parking & toll) see below	_____
Registration	\$ 0.00		_____
Lodging	\$ 900.00		General
Meals	\$ 300.00	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)	General
Substitute	\$ _____	(calculate @ \$65 per day)	_____
<b>Total</b>	<b>\$ 1,700.00</b>		

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Program Director's Approval 1 [Signature] \_\_\_\_\_ Signature \_\_\_\_\_ Date 1/6/2022

Board of Education Approval \_\_\_\_\_ Date \_\_\_\_\_

\*Refund for toll fees, parking and ground travel requires receipt.

Interquest Detection Canines®  
(Oklahoma)

Guthrie Public Schools  
(the District)

This shall serve as an agreement by and between Interquest Detection Canines® and the DISTRICT for substance awareness and detection services for the period of August 1, 2022 through June 30, 2023. It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST agrees to provide **6 full day** visits for the contract period. The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. The cost for each visit will be **\$490.00 per team**. Required court testimony on behalf of the DISTRICT will be charged at the same rate. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The District will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and other state regulatory agencies as required.

INTERQUEST DETECTION CANINES®

FOR THE SCHOOL:

\_\_\_\_\_

Printed: \_\_\_\_\_

Misty Carson  
President

DATE: \_\_\_\_\_

Please return one (1) copy of this Agreement and your District calendar. Retain the another copy for school files.



## STORAGE TANK OVERSIGHT PROGRAM (STOP) RETAINERSHIP AGREEMENT

This agreement of retainership sets forth the services to be provided by Oklahoma Environmental Services (OES) to Guthrie Public Schools (CLIENT) concerning regulated petroleum storage tank facilities, as identified in Appendix I.

- I. General Purpose It is OES's intent to assist the Client in achieving and maintaining compliance with the Oklahoma Corporation Commission "General Rules and Regulations Governing Underground and Aboveground Storage Tanks in Oklahoma."
- II. Scope of Services
  - A. Notifications
    1. OES shall notify Client in writing of pertinent changes in federal and state underground storage tank (UST) regulations in a timely manner.
  - B. Record Keeping
    1. Client shall establish and maintain on-site document files at each Location identified in Appendix I and assist in compiling all required compliance documentation as required by the above regulations.
  - C. Monthly Site Inspection
    1. Where vapor or groundwater monitoring wells have been installed to fulfill leak detection requirements, OES shall monitor the wells for the presence of hydrocarbon vapors or liquids on a monthly basis and document these findings in the on-site file.
    2. OES shall document any unusual conditions and tank system abnormalities, report the findings to Client and advise Client of Client's reporting and notification obligations under the associated AST/UST regulations. Client remains responsible for the actual notifications and no agency is conferred upon or accepted by OES.
- III. Term of Agreement
  - A. This agreement shall become effective upon signature of authorized representatives of both Client and OES and shall remain in force until terminated in accordance with Section III Part B.
  - B. Either party may terminate this agreement without cause at the end of a calendar quarter with at least 30 days advance notice; or with cause upon written notice. For the purposes of this Agreement, "cause" shall mean: (1) a breach of this Agreement that has not been cured to the satisfaction of the non-breaching party within 15 days after notification; (2) the breaching party's willful misconduct or gross or persistent negligence in the performance of its obligations under this Agreement, or (3) the breaching party's commission of an Act of dishonesty detrimental to the non-breaching party.
  - C. In the event of termination, OES shall be paid for services performed to the termination date.

IV. Fees and Payment

A. Client agrees to pay a monthly maintenance fee based on the fee schedule presented and shall be invoiced and payable quarterly or annually, in advance. The initial quarterly fee shall be prorated based on the effective date of this Agreement. Payments shall be directed to:  
Oklahoma Environmental Services, Inc.  
2424 North Kelley Avenue  
Oklahoma City, OK 73111

V. Indemnification

A. OES shall save, defend, indemnify, and hold harmless Client and its directors, officers, shareholders, and employees from and against any and all suits, actions, legal or administrative proceedings, claims, demands, actual damages, fines, attorneys' fees, in an amount not to exceed the limitation of liability set forth in Section VI, which results from, arises out of, or is in any way connected with (1) breach of any obligation of OES under this Agreement, or (2) damages or injuries to persons or property solely caused by the negligent acts of OES or any of its agents, subcontractors, or employees in performance of the Services.

B. Client shall save, defend, indemnify, and hold harmless OES and its directors, officers, shareholders, and employees from and against any and all suits, actions, legal or administrative proceedings, claims, demands, actual damages, fines, punitive damages, losses, costs, liabilities, interest, and attorneys' fees, which (1) exceed the limitation of liability provided for in Section VI, or (2) which results from, arises out of, or is in any way connected with (a) breach of any obligation of Client under this Agreement, or (b) negligent acts, errors, or omissions of Client, or Client's agents, (c) existing conditions, or any aggravation of Existing conditions not solely caused by negligent acts of OES (d) any interpretation, materials furnished, or services provided or performed by Client or a third party in connection with Services, or (e) claims and lawsuits made or filed by any person not a party to this Agreement relating to the Services performed in compliance with this Agreement.

VI. Limitation of Liability All claims for indemnification from OES shall be limited to an amount not to exceed \$5,000.00. Neither party will be responsible for any incidental, indirect, or consequential damages.

IN WITNESS WHEREOF, the authorized representatives of both parties have executed this Agreement, which supersedes any previous STOP Retainership Agreement between the parties.

Oklahoma Environmental Services, Inc.

Client Billing Information:

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: **Deanna Atkinson, President**

Name: **Dr. Mike Simpson**

Date: 12/17/2021

Date: \_\_\_\_\_

Please Review Your Name and Information  
Correct Invalid Entries

Address: 802 E. Villas

City, State, Zip: Guthrie, OK 73044

Phone: 405-282-8900

Email/Fax: mike.simpson@guthrieeps.net

## APPENDIX I

The following identifies the underground storage tank (UST) facilities included in the STOP Retainership

Agreement dated 01/04/2021 between Guthrie Public Schools  
and Oklahoma Environmental Services. (Company name)

**IMPORTANT: PLEASE COMPLETE THE TANK PROFILE FORM AND ATTACH ALL TANK CHARTS IN USE TO VERIFY TANK DIAMETER AND LENGTH, IDENTIFY ANY MANIFOLDED TANKS. INCLUDE ANY AVAILABLE TANK TIGHTNESS TESTS.**

<b><u>Facility Name/Location</u></b>	<b><u>Number of Tanks</u></b>
<u>Guthrie Public Schools</u>	<u>2 on monthly vapor monitoring</u>
<u>520 Crooks Dr, Guthrie, OK</u>	

Acknowledgement:

\_\_\_\_\_  
Client

\_\_\_\_\_  
OES

### Monthly Fee Schedule

Set up Fee	\$25.00 per location
Vapor or GW monitoring of wells:	\$15.00/tank, minimum of \$40/visit
Statistical Inventory Reconciliation (SIR):	\$15.00/tank/month fax, mail service
Statistical Inventory Reconciliation (SIR):	\$11.00/tank/month email, online portal
Statistical Inventory Reconciliation (SIR):	\$9.00/tank/month with > 50 tanks

**Oklahoma Environmental Services**  
**2424 North Kelley Avenue**  
**Oklahoma City, OK 73111**  
**Office: 888-584-3386 ext. 7025**  
**Email: STOP@OEServices.net**  
[www.OEServices.net](http://www.OEServices.net)  
**Miranda Lenocker, Program Coordinator**

**MEMORANDUM OF UNDERSTANDING**  
**Mercy in Schools**

This Memorandum of Understanding (“MOU”) is entered as of February 1, 2022 (“Effective Date”) by and between Guthrie Public School District (“School”), and Mercy Clinic Oklahoma Communities, Inc. (“Mercy”), regarding the implementation of the Mercy in Schools program. The parties agree that this MOU is a valid and binding obligation as of the Effective Date and that the parties will commence the provision of services under this MOU on February 1, 2022 (“Commencement Date”).

WHEREAS, through Mercy in Schools, Mercy provides the resources and programs described in Exhibit A to this MOU (the “Programs”), to School students, faculty and family members (“Client Users”); and

WHEREAS, School desires for Mercy to provide the Programs in accordance with the terms of the MOU.

NOW, THEREFORE, in consideration of the mutual covenants contained herein the parties agree as follows:

1. Mercy and School shall cooperate on the promotion and marketing of Programs to Client Users.
2. School agrees to take part in the following Programs, as further described on Exhibit A:
  - MercyConnect
  - Healthy Lifestyles
  - Student Assistance by Mercy (“Call SAM”)
3. Mercy and School representatives will meet as needed for effective implementation and evaluation of Programs. At such meetings, the parties will decide on the specific content of each Program.
4. Mercy shall employ and/or contract with behavioral health providers and other appropriate personnel trained and (where appropriate) certified or licensed in relevant Program topics, and cause them to provide the services to School contemplated by this MOU. The parties acknowledge and agree that the services contemplated by this MOU do not include the provision of mental health services to Client Users by Mercy or its social workers, health care providers or other personnel.
5. The parties acknowledge and agree that Mercy will provide services only to those Client Users who request it.
6. Mercy will maintain appropriate records and provide monthly aggregate information related to Call SAM Program utilization, types of referral and other related information to



School. School acknowledges and agrees that all information provided by Mercy pursuant to this Section 6 will be de-identified.

7. Mercy will comply with all applicable laws in the provision of the Programs, including those governing confidentiality of healthcare information. Mercy shall be liable for its actions and those of its agents and employees, and will carry professional and general liability insurance in commercially reasonable and customary amounts.
8. Mercy shall perform the services at no charge to School or Client Users.
9. School will provide support, including appropriate space at School as applicable, so that Mercy may satisfy its obligations under this MOU.
10. This MOU shall not constitute the formation of a partnership, joint venture, employment or master/service relationship. School and Mercy are solely independent contractors with no power or authority to bind each other in any manner.
11. The MOU shall commence on the Commencement Date and continue until terminated as provided herein. Either party may terminate their participation in the MOU with thirty (30) days' written notice to the other party. This MOU may be also be terminated upon mutual agreement of the parties.
12. This MOU contains the entire understanding between and among the parties and supersedes any prior understanding and agreements among them respecting the subject matter of this MOU. This MOU may be amended only in a written document executed by both of the parties hereto.
13. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma
14. This MOU may be executed in multiple counterparts, each of which shall be considered an original, but all of which together shall constitute one and the same instrument. Counterparts may be delivered via facsimile, electronic mail (including pdf or any electronic signature complying with the U.S. federal ESIGN Act of 2000, e.g., [www.docusign.com](http://www.docusign.com)) or other transmission method and any counterpart so delivered shall be deemed to have been duly and validly delivered and be valid and effective for all purposes.

*[Signature Page Follows]*

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first written above.

**Mercy Clinic Oklahoma  
Communities, Inc.**

**Guthrie Public School District**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Matthew Wright

Name: \_\_\_\_\_

Title: Chief Operating Officer

Title: \_\_\_\_\_

## **Exhibit A**

### **Programs**

#### **MERCYCONNECT**

MercyConnect is a program that connects Client Users with medical and wellness support. Current services include recommendations for and coordination of certain clinical care and athletic support, medical career exploration, provision of certain medical supplies, as well as health and wellness education and training.

#### **HEALTHY LIFESTYLES**

Healthy Lifestyles is a program that connects Client Users with nutritional health and wellness education programs and support. Appropriate grade level and parent/staff programs have been created for nutrition, mental wellness, activity recommendations, healthy lunches, how to nutritionally shop or eat out, nutrition for sports, etc.

#### **CALL SAM**

Call SAM is a program where Mercy provides oversight and management of a toll-free referral and access telephone number and helpline, available 24 hours per day, 365 days a year. Clarification of safety and in-the-moment support is provided in urgent situations. Following a call to the helpline, as appropriate, Mercy may meet (in person or virtually) with the Client User, his/her parent/guardian (as applicable), and School to provide guidance and coordination of Client User's next steps of care, including recommendations for school and community support services.

# Guthrie Public Schools

## School Calendar 2022-2023

### AUGUST

August						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	<b>15</b>	<b>16</b>	<b>17</b>	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September						
S	M	T	W	T	F	S
				1	2	3
4	<b>5</b>	6	7	8	9	10
11	12	13	14	15	16	17
18	<b>19</b>	20	21	22	23	24
25	26	27	28	29	30	

October						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	<b>13</b>	<b>14</b>	15
16	17	18	19	<b>20</b>	21	22
23	24	<b>25</b>	26	27	28	29
30	31					

November						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	26
27	28	29	30			

December						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	24
25	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	31

**15,16, & 17 Teacher In-Service**  
**18 - First Day of Classes**

**SEPTEMBER**  
**5 - Labor Day**  
**9 - Homecoming (2:10 PM Dismissal)**  
**19 - Teacher In-Service**

**OCTOBER**  
**12 - End of First Quarter**  
**13 and 14 Fall Break**  
**20- P/T Conf (All Sites)**  
**25 - P/T Conf (All Sites)**

**NOVEMBER**  
**21-25 Thanksgiving Break**

**DECEMBER**  
**16- End of 2nd Quarter**  
**Dec 19 - Jan. 2 Winter Break**

**JANUARY**  
**3 - Classes Resume**  
**16 - Martin Luther King Day**

**FEBRUARY**  
**20 - Teacher In-Service**

**MARCH**  
**7 and 9 - P/T Conf (All Sites)**  
**10 - End of 3rd Quarter**  
**13-17 Spring Break**

**April**  
**7 - Snow Make-Up Day 1\***  
**21 - Snow Make-Up Day 2\***

**MAY**  
**26 - Last Day of Classes**  
**29 - Memorial Day**

- Administration - 282-8900
- High School - 282-5906
- Faver Alternative - 282-5941
- Junior High - 282-5936
- Upper Elementary - 282-5924
- Fogarty Elementary - 282-5932
- Charter Oak Elementary - 282-5964
- Cottler Elementary - 282-5928
- Central Elementary - 282-0352
- Child Nutrition - 282-5952
- Maintenance - 282-5944
- Technology - 282-5959
- Transportation - 282-5919

January						
S	M	T	W	T	F	S
1	<b>2</b>	3	4	5	6	7
8	9	10	11	12	13	14
15	<b>16</b>	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	<b>20</b>	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	<b>7</b>	8	<b>9</b>	10	11
12	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	<b>[7]</b>	8
9	10	11	12	13	14	15
16	17	18	19	20	<b>[21]</b>	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	<b>29</b>	30	31			

- 1st Quarter **38+4**
- 2nd Quarter **41**
- 3rd Quarter **48+1**
- 4th Quarter **48**

175 Days Taught  
5 Professional Days  
180 Days Total

\*School will be dismissed  
if not used for bad weather

Professional Day

Vacation Day

Parent/Teacher Conferences  
(4:00 p.m. - 7:00 p.m.)

Snow Make-Up Day  
(To be used in numbered order  
if days are needed)

**NOTE: Any additional inclement weather days will be made up at the end of the school year**

**STUDENT TRANSFERS**

A request for a transfer into this district initiated by or on behalf of a nonresident student will be approved or refused in accordance with this policy.

**A. Transfer Application Requests**

Applications for transfer shall be completed by the parent of a student on an application form specified by the State Board of Education. The term “parent” means the parent of a student or person having custody of the student as provided for in Okla. Stat. tit. 70, § 1-113(A)(1). The application shall be filed with the superintendent of the receiving school district if the receiving school district is within this state or with the State Board of Education for transfers to school districts in another state.

1. Applications for transfer shall be completed by the parent of a student on a properly completed application form specified by the State Board of Education. The term “parent” means the parent of a student or person having custody of the student as provided for in OKLA. STAT. tit. 70, § 1-113(A)(1). Upon receipt of the application, the District shall stamp the application with the time and date on which it was received to ensure that the District can review applications in the order in which they are received. The application shall also be filed with the superintendent of the District if the receiving school district is within this state or with the State Board of Education for transfers to school districts in another state.
2. Subject to the special considerations applicable to a student on an Individualized Education Program (“IEP”) pursuant to the Individuals with Disabilities Education Act (20 U.S.C. §§ 1400 et seq.) (“IDEA”) as set forth below, a transfer shall be automatically approved if a student’s resident district does not offer the grade level the student is entitled to pursue.
3. A transfer shall be automatically approved if a student’s parent or legal guardian is employed as a teacher in the District as defined by OKLA. STAT. tit. 70, § 1-116.
4. A transferring student from another school district that offers the grade the student is entitled to pursue may seek a transfer to the same grade offered by the District. The transferring student will be allowed to attend a District school site that has not exceeded its capacity of the transferring student’s grade level. If there are more than one District school sites available for the transferring student, the District retains the sole discretion to determine the school site the transferring student will attend.
5. **Any brother or sister of a student who transfers may attend the District as long as the District has capacity, and the brother or sister of the transferred student does not meet a basis for denial as set forth in this policy.**

~~Nothing by way of this policy prevents the transfer of a sibling of a transfer student so long as the sibling meets the same criteria as the transfer student for attendance in the District.~~

6. **Any child** ~~A sibling of a transferred student, who is in the custody of the Oklahoma Department of Human Services in foster care~~ **who is living in the home of a student who transfers**, may attend the District of the transferred student as long as the District has capacity and the sibling does not meet a basis for denial as set forth in this policy. Except for a student in the custody of the Oklahoma Department of Human Services in foster care, a student shall not transfer more than two (2) times per school year to one or more school districts in which the student does not reside, provided that the student may always reenroll at any time in his or her school district of residence.
7. A student who is deaf or hearing-impaired and who wishes to transfer to a school district with a specialized deaf education program may submit a transfer application at any time and may transfer to the receiving school district at any time during the school year.
8. In the event the District exceeds its capacity at all school sites for the grade level sought by the transferring student, transfer requests shall be awarded to those students whose properly completed transfer request applications were received by the District in the order in which they were received.

B. Special Considerations as to Transferring Student on an IEP

Prior to approving an application for a transfer student who is a child with a disability, as defined in 34 C.F.R. § 300.8, the District will establish (a) the availability of the appropriate program, staff, and services for the transferring student, and (b) conduct a joint conference with the IEP team at the transferring student's current school. The purpose of conducting these activities is to determine whether—at the time the transferring student's application is received—the District can provide the transferring student with a free appropriate public education in the least restrictive environment as required by the IDEA. In the event the District exceeds its capacity at all school sites for the grade level of a transferring child with a disability, the District shall “hold” a place for the transferring student in the order in which the transferring student submitted his or her properly completed application, pending the District's determination in this section.

C. Special Considerations as to Transferring Student who are Dependent Children of an Active U.S. Military Member

1. For purposes of this Section (C):

- a. "Active military duty" means full-time military duty status in the active uniformed service of the United States including members of the National Guard and Military Reserve on active duty orders; and
  - b. "Military installation" means a base, camp, post, station, yard, center, homeport facility for any ship or other installation under the jurisdiction of the Department of Defense or the United States Coast Guard.
2. Students who are dependent children of a member of the active uniformed military services of the United States on full-time active duty status and for whom Oklahoma is the home of record and students who are the dependent children of a member of the military reserve on active duty orders and for whom Oklahoma is the home of record, shall be approved for transfer into the District regardless of capacity if:
- a. At least one parent of the student has a Department of Defense-issued identification card;
  - b. At least one parent can provide evidence that he or she will be on active duty status or active duty orders, meaning the parent will be temporarily transferred in compliance with the official orders to another location in support of combat, contingency operation or a natural disaster requiring the use of orders for more than thirty (30) consecutive days; and
  - c. The student will be residing with a relative of the student who lives in the District or who will be living in the District within six (6) months of the filing of the application for the transfer.
3. A student is in compliance with the residency provisions of this policy if he or she is a student whose parent or legal guardian is transferred or is pending transfer to a military installation within Oklahoma while on active military duty pursuant to an official military order. A parent or legal guardian of such student must provide proof of residency in the District within ten (10) days after the published arrival date provided on official documentation. A parent or legal guardian may use the following addresses as proof of residence:
- a. A temporary on-base billeting facility,
  - b. A purchased or leased home or apartment, or
  - c. Federal government or public-private venture off-base military housing.

## D. Denial of a Transfer Request

1. A transferring student's application ~~will~~ **may** be denied if the transferring student is ~~currently~~ **or has been** subject to discipline from the transferring student's current school for any of the acts and reasons outlined in Okla. Stat. tit. 70, § 24-101.3(A)-(C) & (E). A transferring student's application shall be denied for any of the acts and reasons outlined in Okla. Stat. tit. 70, § 24-101.3(F)(1) until such time as the District determines that the transferring student no longer poses a threat to self, other students, or District faculty or employees.
2. A transferring student's application ~~will~~ **may** be denied if the transferring student has ten or more absences in the last full school semester that are not excused due to illness or for the reasons provided for in Okla. Stat. tit. 70, § 10-105(B).
3. An IDEA-qualified transferring student's application will be denied if—as of the time of the transferring student's application is received—the District determines that it cannot provide the transferring student with a free appropriate public education in the least restrictive environment as required by the IDEA.
4. A student may be granted a one-year transfer and may continue to attend the District each school year with the approval of the District. At the end of each school year, the District may deny the continued transfer of the student for the reasons outlined in Okla. Stat. tit. 70, § 24-101.3(A)-(C) & (E), or if the student has ten or more absences in ~~the last full school~~ **one** semester that are not excused due to illness or for the reasons provided for in Okla. Stat. tit. 70, § 10-105(B).
5. A transferring student's application will not be considered if incomplete and will be denied if the parent makes a fraudulent, intentional, or material misrepresentation on the application.
6. The denial of a transfer request from a student seeking a transfer shall be communicated in writing to the parent, as defined in Okla. Stat. tit. 70, § 1-113(A)(1). Proof of the date of mailing or transmission of the denial by electronic means shall constitute proof of communication of the denial to the parent.
7. The District shall not accept or deny any transfer application based on the student's race, color, sex, pregnancy, gender, gender expression, national origin, religion, disability, veteran status, sexual orientation, age, genetic information, income level, disabling condition, proficiency in the English language, measure of achievement, aptitude, or athletic ability. Failure to be approved for a transfer as set forth in this policy shall not be deemed to be rejection for a discriminatory reason.

## E. Determination of Grade Level Capacity



The superintendent of schools, or his/her designee, shall determine the criteria to be used in determining grade capacity for each school site. The District's capacity determinations are attached hereto as Exhibit A. Each school site's grade level capacity shall be (a) approved by the board of education prior to the first day of January, April, July and October of each school year, and (b) published in a prominent place on the District's website and reported to the State Department of Education.

**F. District Level Appeal of Denial of Transfer**

A parent may appeal the denial of a transfer request so long as the appeal is made within ten (10) calendar days of the notification of the written denial. If a timely appeal is made, the appeal shall be considered by the District's board of education at its next regularly scheduled meeting. The appeal shall be considered by the board of education upon the written submissions of the District and the parent, and a verbal presentation by the District and the parent, each not to exceed ten (10) minutes of length. Any written submissions shall state, at the minimum, the following in a statement not exceeding two pages in length:

- a. The date of the parent's transfer request application;
- b. The reasons for the denial by the District of the transfer request;
- c. The factual reason(s) of the District or parent as to why the transfer request was/was not properly denied; and
- d. The criteria set forth in this policy as to propriety of the denial of the transfer request.

If the District denies the parent's appeal, the parent may appeal the board of education's decision to the Oklahoma State Board of Education within ten (10) calendar days of notification of the denial. The parent shall submit to the State Board of Education and the superintendent of the District a notice of appeal on a form prescribed by the State Board of Education. The appeal shall be considered by the State Board of Education at its next regularly scheduled meeting, where the parent and a representative from the District may address the Board. The State Board of Education shall promulgate rules to establish the appeals process authorized by this subsection.

**G. District Reporting to the Oklahoma State Department of Education**

1. Prior to the first day of January, April, July and October of each school year, the District shall report to the State Department of Education the capacity of the grade level of each District school site.
2. Prior to the first day of January, April, July and October of each school year, the superintendent of schools of the District shall report to the State Department of

Education a statement showing the names of the students granted transfers to the District, the resident school district of the transferred students, and the transfer student's grade level.

3. At the frequency required by the Oklahoma State Department of Education, the District shall also submit to it (a) the number of student transfers approved and denied, and (b) whether each denial was based on capacity, the acts and reasons outlined in Okla. Stat. 70, § 24-101.3, or a history of absences in the last full school semester that were not excused due to illness or for the reasons provided for in Okla. Stat. 70, § 10-105(B).

#### Athletic and Other Competition

A transfer student granted enrollment in a school district in which the student is not a resident shall not be eligible to participate in school-related interscholastic competition governed by the Oklahoma Secondary School Activities Association ("Association") for a period of one (1) year from the first day of attendance at this district, unless the transfer is from a school district not offering the grade the student is entitled to pursue. Whether a student granted an open transfer will be eligible to participate in school-related interscholastic competition shall be determined by the Association.

#### Transfer Application Acceptance Date

The District will prominently post on its website the dates the District will begin accepting transfer applications for the current and upcoming school year.

**EXHIBIT A****CAPACITIES TO ACCEPT TRANSFER STUDENTS BY GRADE**

The following capacity determinations will be reviewed and approved by the Guthrie Board of Education prior to the first day of January, April, July and October of each school year, published on the district website and reported to the Oklahoma State Department of Education.

For grades PK through grade 6, student capacity is set at 20 students per classroom. These class size limits are set in accordance with 70 O.S. § 18-113.1. The district will multiply those limits times the number of regular classroom teachers employed by the school district at each grade level for each school site. If classroom space is not sufficient to accommodate that number of students due to a classroom being disproportionately sized, the district's capacity numbers will reflect a lesser amount based upon that classroom size.

For grades 7-12, capacity is set based on the total number of students who are enrolled for in-person and virtual instruction. To be able to plan for in-district growth, provide adequate staffing, and ensure that teachers do not exceed class size limits set forth in 70 O.S. § 18-113.3, the current capacity of students per grade level is set at 250 students.

**PROHIBITION ON RACE AND SEX DISCRIMINATION  
IN CURRICULUM AND INSTRUCTION**

SBOE Emergency Rule: OKLA. ADMIN. CODE § 210: 10-1-23

*The Board has approved this policy to address the requirements of HB 1775 (codified as OKLA. Stat. tit. 70, § 24-157) and the State Board of Education’s Emergency Rule: (codified as OKLA. ADMIN. CODE § 210:10-1-23), issued pursuant to legislative direction. Because this policy is based on a combination of a new law effective July 1, 2021 and the State Board’s Emergency Rule that is, at the time of the Board’s consideration and approval of this policy, temporary and unsigned by the governor, it is possible that changes will occur in the policy and its application. Accordingly, the Board authorizes the Superintendent and the Superintendent’s designees to take those actions, pending further action of the district’s Board, that are necessary to interpret and apply legal requirements to best meet the intent of the law to support and affirm Oklahoma Academic Standards while prohibiting race and sex discrimination.*

Race and Sex Discrimination Prohibited

The district does not engage in and prohibits discrimination on the basis of race or sex in the form of bias, stereotyping, scapegoating, classification, or the categorical assignment of traits, morals, values, or characteristics based solely on race or sex. The district does not and shall not engage in race or sex-based discriminatory acts through utilizing these methods which can result in treating individuals differently on the basis of race or sex or can result in the creation of a hostile environment.

As an accredited State of Oklahoma public school, the district is required to teach students history, social studies, English language arts, biology, and other subject matter areas consistent with the Oklahoma Academic Standards as adopted and approved by the State Board of Education and Oklahoma Legislature. In the performance of this obligation, no teacher, administrator, or other employee of the district shall require, or make part of a course, the following concepts or principles (the “Prohibited Concepts”):

- One race or sex is inherently superior to another race or sex.
- An individual, by virtue of his or her sex, is inherently racist, sexist, or oppressive, whether consciously or unconsciously.
- An individual should be discriminated against or receive adverse treatment solely or partly because of his or her race or sex.
- Members of one race or sex cannot and should not attempt to treat others without respect due to race or sex.
- An individual’s moral character is necessarily determined by his or her race or sex.
- An individual, by virtue of his or her race or sex, bears responsibility for actions committed in the past by other members of the same race or sex.

- An individual should feel discomfort, guilt, anguish, or any other form of psychological distress on account of his or her race or sex.
- Meritocracy or traits, such as a hard work ethic, (a) are racist or sexist, or (b) were created by members of a particular race to oppress members of another race.

Importantly, none of the Prohibited Concepts shall prevent the teaching of principles that align to the Oklahoma Academic Standards.

#### Further Prohibitions to Ensure Compliance

Additionally, the district does not and shall not:

- Provide, contract to provide, or sponsor any course<sup>1</sup> that includes, incorporates, or is based on any of the Prohibited Concepts.
- Use any public funds, property, or other assets or resources to engage in race or sex-based discrimination, including the Prohibited Concepts.
- Adopt programs or utilize textbooks, instructional material, curriculum, classroom assignments, orientation, interventions, or counseling that include, incorporate, or are based on the Prohibited Concepts.
- Execute contracts or agreements with internal or external entities, persons, companies, or businesses to provide services, training, professional development, or any other assistance that includes, incorporates, or is based on the Prohibited Concepts.
- Receive or apply to receive monies that require, as a condition of receipt, the adoption of courses, policies, curriculum, or any other instructional material that includes, incorporates, or is based on the Prohibited Concepts.
- Adopt diversity, equity, or inclusion plans that incorporate Prohibited Concepts. Diversity officers are prohibited from providing any service or performing duties that include, incorporate, or are based on discriminatory practices identified in the Prohibited Concepts.
- Mandate diversity training that includes, incorporates, or is based on discriminatory practices identified in the Prohibited Concepts. This includes providing such training to employees, contractors, staff members, parents, students, or any other individual or group.
- Adopt policies, including grading or admissions policies, or provide any other benefit or service that applies to students or any school employee differently on the basis of race or sex, unless specifically permitted by Title IX of the Education Amendments of 1972. Except as permitted by Title IX in specific circumstances, this prohibition includes segregated classes, programs, training sessions, extracurricular activities, or affinity groups.

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<sup>1</sup> For the purposes of this policy, “course” means any forum where instruction or activities tied to the instruction are provided, including courses, training, seminars, professional development, lectures, sessions, coaching, tutoring, or any other class.

Parent Right to View and Inspect Instructional Materials

Parents and legal guardians of students shall have the right to inspect curriculum, instructional materials, classroom assignments, and lesson plans to ensure compliance with this Policy. This right of inspection is subject to any applicable limitations contained in existing law, including Oklahoma's Open Records Act (OKLA. STAT. tit. 51, §§ 24A.1-24A.32).

Reporting and Complaint Procedure

Any parent, student, teacher, district employee, or member of the public may file a Complaint alleging a violation of this Policy, which addresses the provisions of OKLA. STAT. tit. 70, § 24-157, and regulations regarding it adopted by the State Department of Education. To be accepted for investigation, the Complaint must:

- (1) be submitted in writing;
- (2) be dated;
- (3) contain the handwritten or electronic signature of the complainant;
- (4) identify the date(s) the alleged discriminatory act occurred; and
- (5) explain the alleged violation(s) / discriminatory conduct and how Section 24-157 or an administrative regulation thereto has been violated.

While not mandatory, a complainant is encouraged to also identify witnesses to the alleged violation(s) / discriminatory conduct so that such witness(es) can be interviewed by the district.

The district has designated the following individual(s) to receive reports of alleged violation(s) / discriminatory conduct (referred to as the Section 24-157 Coordinator”):

Carmen Walters  
Sec. 24-157 Lead Coordinator  
Executive Director of Federal Programs and Elementary Education  
Guthrie Public Schools  
802 East Vilas  
Guthrie, OK 73044  
405.282.8900  
carmen.walters@guthrieps.net

Doug Ogle  
Deputy Sec. 24-157 Coordinator  
Assistant Superintendent  
Guthrie Public Schools  
802 East Vilas  
Guthrie, OK 73044  
405.282.8900  
doug.ogle@guthrieps.net

The Section 24-157 Lead or Deputy Coordinator shall, within 10 days of receipt of the Complaint, notify the complainant that the Complaint has been received, whether it is legally sufficient (i.e., contains the mandatory information set forth above) and whether it will be investigated.

#### Investigation and Determination of Complaint

Within ninety (90) days of receipt of a Complaint accepted for investigation, the Section 24-157 Lead or Deputy Coordinator will be responsible for ensuring that the district investigates and makes a determination as to whether a violation has occurred. The complainant will be notified of the district's determination of the Complaint, as well as the district's findings of whether a violation occurred.

#### Options for Filing Complaint

In lieu of filing a Complaint with the district, a complainant may file a Complaint directly with the State Department of Education. A complainant may not file a Complaint simultaneously with the district and State Department of Education. Additionally, a complainant who believes that the district has incorrectly refused to investigate a Complaint or has evidence that the district has reached an incorrect determination may file a Complaint with the State Department of Education upon conclusion of the district-based complaint process.

With regard to Complaints made to the district, the Section 24-157 Lead or Deputy Coordinator is required to report each Complaint to the State Department of Education within thirty (30) days of resolution of the Complaint.

#### Anti-Retaliation

No individual shall be retaliated against for (1) filing a Complaint alleging a violation / discriminatory conduct prohibited by Section 24-157 or any regulation related to it with the district or the State Department of Education, or (2) the purpose of interfering with any right or privilege secured by federal civil rights laws and regulations. Any school employee who retaliates against a complainant shall be subject to disciplinary action by the district, in accordance with district employee disciplinary policies, and the State Department of Education and State Board of Education.

#### Whistleblower Protection

Any teacher who files a complaint alleging a violation / discriminatory conduct prohibited by Section 24-157 or any regulation related to it with the district or the State Board of Education, or otherwise discloses information the teacher reasonably believes evidences a violation of Section 24-157 or any regulation related thereto shall be entitled to the Whistleblower Protections in applicable laws, including those at OKLA. STAT. tit. 70, § 6-101.6b.

False Reporting

Any teacher who willfully, knowingly and without probable cause makes a false complaint alleging a violation / discriminatory conduct prohibited by Section 24-157 or any regulation related thereto with the district or the State Board of Education shall be subject to disciplinary action in accord with the district's employee conduct policies and by the State Department of Education and State Board of Education.

Complaints by School Staff

Any school employee who is discriminated against by the district in the form of race or sex-based harassment, bias, stereotyping, scapegoating, classification, or the categorical assignment of traits, morals, values, or characteristics based solely on race or sex in violation Section 24-157, may file an employment discrimination complaint with the Oklahoma Attorney General's Office of Civil Rights Enforcement.

References: OKLA. STAT. tit. 70, § 24-157 (effective July 1, 2021)  
OKLA. ADMIN. CODE § 210: 10-1-23 (emergency rule)  
OKLA. STAT. tit. 70, § 24A.16(A).





**Board of Education Personnel Reports  
January 10, 2022**

**Employment Request**

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
Guin, Brenda	GUES	SpEd/Autism	01-03-22	6	Jennifer Case

<u>Classification Support</u> Name	Site	Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
Carrera, Frank	Cotteral	Custodian	01-10-22	3	8	Phillip Bishop
Steiner, Sabrina	JH	SpEd Para	12-13-21	6	7.5	Molly McCabe

**FMLA Requests**

**Certified:**

**Support:**

**Transfer of Position Report**

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
-----------------------------------------	---------------------	-------------------	-----------

<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
------------------------------------------	---------------------	-------------------	-----------

**Separation of Employment**

<u>Classification Certified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
-----------------------------------------	------	------------------------	--------------------------	----------------

<u>Classification Classified</u> Name	Site	Position	Reason for Separation	Effective Date
Causley, Fred	Maintenance	Cert. HVAC Tech.	resignation	01-03-22
Mays, Lindsay	HS	Financial Secretary	resignation	01-14-22
Walls, Amanda	JH	Cafeteria (6.5 hrs)	resignation	12-17-21



**REQUEST FOR EXTRA-DUTY POSITION**

Dr. Simpson & Guthrie Board of Education:

Recommendation for the following employee for an extra-duty position with the Guthrie Public School District:

Crockett

Corbin

Last Name

First Name

Middle Initial

HS Assistant Baseball

HS

Extra-Duty Position

Site

If hired by the Board of Education, would this be a replacement?  Yes  No

If yes, whom would this employee replace? Hayden Seifert

If this is an extra-duty position for athletics, has this person had *Care and Prevention of Athletic Injuries*?  Yes  No

Start Date 1/3/22

Extra-Duty Compensation \$2,300

Submitted By: Jon Chappell  
Principal or Program Director

1/3/2022  
Date

  
\_\_\_\_\_  
Doug Ogle, Executive Director  
Personnel/Secondary Education

1/4/22  
\_\_\_\_\_  
Date



Staking A Claim in Our Students' Future

Telephone: 405-282-8900

**REQUEST FOR EXTRA-DUTY POSITION**

Dr. Simpson & Guthrie Board of Education:

Recommendation for the following employee for an extra-duty position with the Guthrie Public School District:

Stevens

Justin

Last Name

First Name

Middle Initial

Head 8th Baseball

JH

Extra-Duty Position

Site

If hired by the Board of Education, would this be a replacement?  Yes  No

If yes, whom would this employee replace? Corbin Crockett

If this is an extra-duty position for athletics, has this person had *Care and Prevention of Athletic Injuries*?  Yes  No

Start Date 1/3/22 Extra-Duty Compensation \$1,800

Submitted By: Jon Chappell 1/3/2022  
Principal or Program Director Date



1/4/22  
Doug Ogle, Executive Director Date  
Personnel/Secondary Education

Guthrie Public Schools  
Property Committee Meeting  
January 3, 2022 5:00 p.m.

Attending Members: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Tina Smedley, Gail Davis, Jennifer Bennett-Johnson, and Linda Skinner.

**Cody Thompson spoke on the following items:**

**Expenditure Reports:**

- Summarized December expenses for Maintenance and Transportation
- Comparison of 2020/21 expenditures to 2019/20
- 19 new December Purchase Orders for Maintenance and 21 for Transportation

**Completed Projects:**

- Completed 139 Maintenance work orders, 62 Transportation work orders and handled 31 Activity trips work orders for the month.
- Completed the winter break energy shutdown audits with Ronnie.
- Put down epoxy paint in the BOC shower area and the concrete floors in office suite at Operations.
- OG&E was out and did repairs at Faver on Dec 10<sup>th</sup> which solved the power outages and surges they have experienced over the past couple of months
- OSIG completed the annual facilities safety inspections at all of our sites. The inspector spent 3 days and said this was the best report he has done at GPS and appreciated our efforts.
- Replaced carpet in the Executive Directors of Elementary office and in the Transportation office suite over winter break
- Deep cleaned carpets at the Administration and Operations buildings
- Registered 1,289 students to our buses for this school year

**Future Projects:**

- Continue the floor work at the HS to the north and south part of the building and the floor work at GUES to the main and gym hallways
- Install fencing to the HVAC units at the HS Annex and Fogarty gym
- Remove stumps from trees that were removed due to the ice storm
- Paint HS annex exterior doors and the classroom doors & gym at the JH
- Replace the sidewalk going from the teacher parking lot to the building at Fogarty
- Pour concrete pads for the dumpsters at GUES and the HS
- Replace a 30' section of the dry system fire suppression line at the HS
- Continue oil and transmission fluid changes to the white and yellow fleet
- Make major repairs to the roof drain system on the north side of the HS
- Paint/stain the concrete floors in the south building halls at Central
- Install plumbing shut-off valves at strategic areas at each School
- Continue to make significant repairs to our fleet
- Replace main entry doors at Fogarty
- Replace the HVAC units at the Softball locker room
- Continue to hire & train new bus drivers

- Remove the existing curb and reset a different curb for the Central cafeteria HVAC unit
- Install new curb and HVAC unit to classroom 51 at the HS
- Replace the doors to the boys bb locker room that were vandalized

**Bond/Building Fund Projects:**

**HVAC Project** – Fogarty Gym 20-ton package unit – **in progress**  
 Central Cafetorium – 20-ton unit – **completed**  
 Cotteral Gym – 12.5-ton unit  
 2.5-ton unit – **completed**

**2021 Bond Projects – ESSER/Cares Act Funding**

GUES	Building Automatic System Replacement, replace air handler units, exhaust fans in restrooms and other system controls – <b>in progress</b> Replace the two boilers – <b>completed</b>
Central	Replace the boiler and chiller
HS	Replace five boilers
Sev. sites	Replace package units
JH Gym	Install new package HVAC units
JH	Tuckpointing to the exterior of the main building – <b>in progress</b> Installation of outside windows

**2021 Building Fund Summer Projects:**

HS – North gym bleachers - **completed**  
 Fogarty – Install new carpet in the Quad building classrooms-**completed**  
 Central – Install new carpet in the South building classrooms-**completed**  
 HS – new scoreboard for the North Gym – **completed**  
 HS – main gym scoreboard - **completed**  
 HS Softball – new scoreboard has been delivered and poles have been set  
 Jelsma Stadium – new scoreboard for the football field - **completed**  
 Junior High – install new carpet in the Library and Band rooms - **completed**  
 IT/CN – install new generator – **completed2**

Doug Ogle discussed the proposed school calendar for 2022-2023 and differences from last years.

Dr. Simpson discussed the guidelines regarding student transfers to the District. He also discussed COVID and how it is effecting the District.

**Guthrie Public Schools**

**Finance Committee meeting**

**January 4, 2022**

**4:00 p.m.**

In Attendance: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Carmen Walters, Angie Young, Gail Davis, Janna Pierson, Travis Sallee, and Brandi Brown

**Mrs. Chapple** opened the meeting informing the committee the first items were routine financial reports, speaking briefly on the budget.

**Comparative Financial Report as of December 31, 2021**

Budget information was given.

**Fund Balance Projections as of December 31, 2021**

**Mrs. Chapple** presented the projections.

**Discussion-Mid-term State Aid Allocation**

**Mrs. Chapple** said the allocation notice will be released in the first week in January.

**Approval of Agreement with Oklahoma Environmental Services 2021-2022**

Mrs. Chapple presented the agreement for the district's annual fuel tank checks and no price increase.

**Mr. Ogle** presented the following:

**Approval of 2022-2023 school Calendar**

**Mr. Ogle** presented the school calendar and the holiday breaks will be the same.

**Approval of Agreement with Interquest Detection Canines 2021-2022**

**Mr. Ogle** presented the agreement and there will be a slight price increase of \$150 annually.

**Dr. Simpson** presented the following:

**Approval of Agreement of MOU with Mercy Clinic OK Communities for Mercy in school Programs.**

**Dr. Simpson** presented this agreement which is free to the school district and will benefit students.

**District Updates**

**Dr. Simpson** said there will be a tab on the school website for the new transfer law that went into effect on January 1, 2022.

## Curriculum Committee Meeting Minutes

January 4, 2022

5:00 PM

GPS Administration Board Room

### In Attendance:

Dr. Mike Simpson, Doug Ogle, Carmen Walters, Angie Young, Janna Pierson, Travis Sallee, Chris Schroder, and Kary Jarred

### Agenda Items Discussed:

#### Ms. Walters

- **School-Based Services Specialists:**  
Presentation of schedule and site assignments for 2<sup>nd</sup> semester for school-based services specialists. Ms. Walters and Mr. Ogle are meeting with specialists periodically to facilitate processes and address any concerns that arise.
- **Ana Salas-Ocampo Updated Schedule:**  
Presentation of schedule for Ms. Salas-Ocampo for 2<sup>nd</sup> semester and discussion of present duties at each site.
- **Waterford Implementation:**  
Ms. Walters presented updates on implementation of Waterford program, including discussion of Meredith Spruiell, Senior Implementation Specialist assigned to the district.

#### Mr. Ogle

- **2022-2023 School Calendar Draft:**  
Mr. Ogle presented the proposed school calendar for 2022-2023. Discussion of calendar committee meetings, including calendar committee members and possible calendar options discussed by committee. Proposed 2022-2023 calendar will go to board for approval at January board meeting.
- **Interquest Detection:**  
Presentation of annual agreement with Interquest Detection for drug dog visits at GUES, Junior High, High School and Faver. This agreement includes an increase of \$25 per visit from last year.

- **Staffing Update for 2<sup>nd</sup> Semester:**

Mr. Ogle provided updates on staffing for 2<sup>nd</sup> semester, including resignation of English teachers at Guthrie High School and plans for filling those positions. Also discussed was resignation of certified HVAC technician and plan for Mark Bronk to complete journeyman's licensing.

**Mrs. Young**

- **Special Ed District Data Profile:**

Mrs. Young presented annual Special Ed District Data Profile. Guthrie Public Schools received a Tier I rating for 2020-2021, which is the highest possible rating.

**Dr. Simpson**

- **MOU with Mercy:**

Dr. Simpson presented Memorandum of Understanding with Mercy Clinic Oklahoma Communities, Inc for Mercy In Schools Program. This program is provided at no cost to the district.

- **District Updates**