

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
FEBRUARY 09, 2015
7:00 P.M.**

**TEACHER OF THE YEAR RECEPTION PRIOR TO BOARD MEETING
6:30 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Presentation of Certified and Support Employee of the Month**
- 6. Presentation of Guthrie Public Schools' Site Teachers of the Year and District Teacher of the Year for 2015-2016.....Page 5**
- 7. Comments to the Board by:**
 - A. Citizens registered to speak to the Board**
 - B. Board Members**
- 8. Superintendent's Reports**
- 9. Consent Agenda:.....Pages 6-34**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:

 - A. Minutes of regular meeting held on January 15, 2015**
 - B. Minutes of special meeting held on January 26, 2015**
 - C. Treasurer's Report**

- D. Activity Fund Fundraisers as per attached list**
- E. Activity Fund Transfers as per attached list**
- F. Fuel bid as recommended by bid committee**
- G. Encumbrances for General Fund #'s 820-894, Building Fund #'s 120-131 and listed change orders and Activity Fund Reports**
- H. Close Activity Fund Account JCLC Summer Camp #894**

Commentary:

Senior Army Instructor Mick Fredrickson has requested the closure of Activity Fund Account JCLC Summer Camp #894 and to transfer the funds to JROTC MacArthur High School in Lawton, OK. A complete explanation is in your packet. **Dennis Schulz will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

10. Business Agenda:

- A. Recommendation, consideration and action upon Guthrie High School Driver's Education Summer School 2015.....Pages 35-37**

Commentary:

This is held each summer at Guthrie High School. Class sessions are from June 1st through July 22nd and driving schedules from June 1st through July 31st. A copy of the proposed class schedule and tuition fees is enclosed in your packet. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- B. Recommendation, consideration and action upon proposed revisions to District Policies:.....Pages 38-53**
 - **D-1 Nondiscrimination**
 - **D-2 Harassment**
 - **D-3 Grievance for Discrimination or Retaliation Complaints**

Commentary:

These policies were reviewed by the Superintendent and then by our legal counsel based on the current requirements of the Office of Civil Rights. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- C. Recommendation, consideration and action upon proposed school calendars for:**
- 2015-2016 Pages 54-55
 - 2016-2017

Commentary:

The Calendar Committee consisted of a staff member from each site, a site administrator, a parent and Mr. Doug Ogle from Central Office. Committee members submitted suggestions received from other staff in their buildings. The calendars are the result of their group effort. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- D. Recommendation, consideration and action regarding possible funding mechanisms for school buildings and directing the Superintendent to meet with City of Guthrie officials to convey the Board of Education’s current thoughts and direction regarding same**

Commentary:

This will allow the Superintendent to convey the wishes of the Board of Education to the City of Guthrie with respect to a potential sales tax proposal. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

11. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports and discussion of all district level administrator’s contracts as listed for 2015-2016, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 B (1) and (7)**
 - A. **Vote to go into executive session**
 - B. **Acknowledge Board’s return to open session**
 - C. **Statement of minutes of executive session**
12. **Vote on action as set out on the Personnel Reports.....Page 56**
13. **Recommendation, consideration and action upon district level administrator’s contracts as listed for 2015-2016 without specification for salary or assignment.....Page 57**
14. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
15. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**

16. Adjourn

**Dr. Mike Simpson
Superintendent**

kg

Posted by: _____

Date: _____ **Time:** _____

Place: _____



Guthrie Public Schools

Memo

To: Dr. Simpson

From: Carmen Walters, Director of Federal Programs/Elementary Education

Date: January 21, 2015

Re: 2015 Guthrie Teachers of the Year

I am pleased to inform you that the faculty at each school site has selected a nominee for the 2015 Guthrie Teacher of the Year. The teacher nominees are:

Cotteral:	Kathleen Jensen Sarah Lausen
Central:	Jessica Owens
Fogarty:	Katie Datin Trenda Monnahan
G.U.E.S.	Kim Hinkle Tammy Adams Lisa Good
Jr. High	Bryan Dearing Sheri Stevenson
High School	Diana Meek Matt Perring Sherrie Simek Justin Stevens

All site nominees were required to submit a Teacher of the Year Portfolio to the District Professional Committee for consideration for District Teacher of the Year.

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
JANUARY 15, 2015**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON JANUARY 15, 2015

Board Members Present: Jennifer Bennett-Johnson, Gail Davis, Tom Holtz, Janna Pierson, Sharon Watts and Travis Sallee

Board Member Absent: Terry Pennington

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Dennis Schulz, Ass't Superintendent
Doug Ogle, Executive Director of Personnel/Secondary Ed
Carmen Walters, Executive Director of Federal Programs/Elementary Ed
Eldona Woodruff, Director of Special Education
Jerry Gammill, Director of Facilities
Dee Benson, Director of Technology
Steve Cordell, Director of Transportation

1. The meeting was called to order by President Sallee.
2. Members Jennifer Bennett-Johnson, Gail Davis, Tom Holtz, Janna Pierson, Sharon Watts and Travis Sallee were present for roll call.

Member Pennington was not present for roll call.
3. A quorum was established.
4. President Sallee asked everyone present to stand and join him in the Pledge of Allegiance.
5. President Sallee called for presentation of Certified and Support Employee of the Month.

Mr. Doug Ogle, Executive Director of Personnel and Secondary Education, announced the award winners for November: Ms. Lynnette Harry, Central Elementary teacher, as certified employee of the month and Mr. Chris Myrick, Head Custodian at GUES, as support employee of the month. Nomination letters were read by the staff member who submitted the nominations: Ms. Lesley Cotton, Central Elementary teacher for Ms. Harry and Ms.

Susan Davison, GUES Principal, who read the nomination letter submitted by Ms. Jana Frey, GUES Financial Secretary, for Mr. Myrick.

Mr. Ogle presented the award winners a plaque and a \$25.00 Sonic card donated by the Guthrie Lions Club.

- 6A. President Sallee asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there were no citizens registered to speak to the Board.

- 6B. President Sallee called for any comments to the Board by Board members.**

There were no comments by Board members.

- 7. President Sallee called for the Superintendent's Reports.**

Superintendent Simpson reported on the following:

Spoke of January being School Board Appreciation Month. He wanted to thank all the Board Members, on behalf of himself and the District, for all the work the Board does. He, also, acknowledged Member Davis who had achieved the Bronze Level of the Oklahoma State School Boards Education Excellence Awards and Member Pierson who had achieved the Silver Level. These awards are given to those members who have attended educational opportunities over and above the legal requirements.

Introduced Ms. Tina Smedley who was in the audience. He stated Ms. Smedley would be sworn in as our newest Board Member at the March 09, 2015 Board meeting, replacing Mr. Tom Holtz who did not run for re-election.

Gave an update on the Mid-Year meetings of the LEAD Initiative in Albuquerque, NM. Stated there were teacher leaders from each building involved, building principals and administrators from Central Office. Stated it was hard work and long hours but, felt great about the collaboration between the staff and the buildings and it reinforced how valuable the endeavor with the University of Virginia has been. Noted that Governor Mary Fallin, in her Address to the Superintendents in the State, recognized Guthrie along with Anadarko and El Reno for our work in this turnaround model and was highly praising of everything we have done and the improvements we have made in regards to education in our districts. Introduced Ms. Carmen Walters, Executive Director of Federal Programs and Elementary Education and Mr. Doug Ogle, Executive Director of Personnel and Secondary Education, who both spoke of the Mid-Year meeting.

Spoke of the completion of a lighting retrofit at GUES, Guthrie High School and the Administration Building in which more efficient ballasts and bulbs were installed. Stated this was done through a special program from OG&E designed to cut energy costs – 60% of the total cost paid by OG&E with approximately 40% being paid by the School District. The District's cost, estimated to be just over \$43,000.00, was paid through the Building Fund. OG&E has estimated our annual savings to be almost \$35,000.00 in energy costs.

Stated the Mid-Term Adjustment was released today and the State Department of Education is withholding \$20 million statewide. The District's reductions total a little over \$300,000.00 which is better than the projections we had used to account for the County Assessor lowering the assessment ratio. Stated the reductions in personnel costs have us in a fiscally responsible position going forward. The funds being withheld are due to questions being raised regarding how personal property ad valorem tax has been distributed based on a law passed in 1992 when a district assessment ratio is above 11%.

Spoke of Mr. Dennis Schulz, Assistant Superintendent, serving on a panel discussing school funding on January 22, 2015 from 7:00 – 8:30 p.m. at the Edmond Public Schools Administration Building for a meeting of the Central Oklahoma Parent Legislative Action Committee.

Announced a Special Board Meeting scheduled for Monday, January 26, 2015 at 6:00 p.m. at the American Legion Building which will be a joint meeting with the Guthrie City Council to discuss a possible sales tax election.

8. President Sallee called for action on the Consent Agenda.

A motion was made by Pierson and seconded by Watts to approve the Consent Agenda as presented.

The motion carried with 5 ayes and 1 abstention – Member Holtz abstaining.

9A. President Sallee called for recommendation, consideration and action to approve the transcription of math and science credit options taught at Meridian Technology Center.

A motion was made by Watts and seconded by Bennett-Johnson to approve the transcription of math and science credit option taught at Meridian Technology Center.

The motion carried with 6 ayes and 0 nays.

9B. President Sallee called for recommendation, consideration and action upon contractual agreement with Supplemental Health Care for Speech Therapy.

A motion was made by Holtz and seconded by Davis to approve contractual agreement with Supplemental Health Care for Speech Therapy.

The motion carried with 6 ayes and 0 nays.

9C. President Sallee called for recommendation, consideration and action upon revision to Policy C-18 *Naming New Facilities*.

A motion was made by Watts and seconded by Holtz to approve revision to Policy C-18 *Naming New Facilities*.

The motion carried with 6 ayes and 0 nays.

- 9D. President Sallee called for recommendation, consideration and action upon survey request for student dissertation.**

A motion was made by Pierson and seconded by Watts to approve survey request for student dissertation.

The motion carried with 6 ayes and 0 nays.

- 10. President Sallee called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignment for 2014-2015 and discussion of revision to Superintendent's contract, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT., Section 307 (B) 1 and 7.**

- 10A. A motion was made by Holtz and seconded by Watts to go into executive session.**

The motion carried with 6 ayes and 0 nays. Executive session began at 7:25 p.m.

- 10B. President Sallee acknowledged the Board's return to open session at 7:48 p.m.**

- 10C. President Sallee stated that in executive session only those items listed in Agenda Item 10 were discussed and no votes were taken.**

- 11. President Sallee called for a vote on action as set out on the Personnel Reports.**

A motion was made by Holtz and seconded by Watts to approve action as set out on the Personnel Reports.

The motion carried with 6 ayes and 0 nays.

- 12. President Sallee called for action upon recommendation of extra-duty assignment for Tonya Stansbury for 2014-2015.**

A motion was made by Holtz and seconded by Bennett-Johnson to approve extra-duty assignment for Tonya Stansbury for 2014-2015.

The motion carried with 6 ayes and 0 nays.

- 13. President Sallee called for recommendation, consideration and action upon revision to Superintendent's contract, to comply with the Affordable Care Act.**

A motion was made by Pierson and seconded by Watts to approve revision to Superintendent's contract, to comply with the Affordable Care Act.

The motion carried with 6 ayes and 0 nays.

- 14. President Sallee called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there were no new resignations.

- 15. President Sallee called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

- 16. A motion was made by Holtz and seconded by Watts to adjourn the meeting.**

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 7:50 p.m.

Kay Gammill, Minutes Clerk

Travis Sallee, Board President

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
SPECIAL MEETING
JANUARY 26, 2015**

MINUTES OF THE JOINT GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION AND GUTHRIE CITY COUNCIL SPECIAL MEETING HELD AT 6:00 P.M. AT THE AMERICAN LEGION POST 58, 123 N. 1ST STREET, GUTHRIE, OKLAHOMA ON JANUARY 26, 2015

Board Members Present: Jennifer Bennett-Johnson, Gail Davis, Terry Pennington, Janna Pierson and Sharon Watts

Board Member Late: Travis Sallee

Board Member Absent: Tom Holtz

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Dennis Schulz, Ass't Superintendent
Doug Ogle, Executive Director of
Personnel/Secondary Ed
Carmen Walters, Executive Director of
Federal Programs/Elementary Ed
Jerry Gammill, Director of Facilities
Dee Benson, Director of Technology

1. The meeting was called to order by Mayor Mark Spradlin for the Guthrie City Council and 1st Vice President Terry Pennington for the Board of Education.
2. Mayor Spradlin had roll call for the City Council. For the Board of Education, Members Jennifer Bennett-Johnson, Gail Davis, Terry Pennington, Janna Pierson and Sharon Watts were present for roll call.

President Sallee was not present for roll call but arrived late.

Member Tom Holtz was not present for roll call.

3. A quorum was established.
4. Mayor Spradlin asked everyone to stand and join him in the Pledge of Allegiance.
5. Mayor Spradlin and 1st Vice President Pennington called for discussion concerning potential sales tax from the City of Guthrie to Guthrie Public Schools.

Discussion followed between the Guthrie City Council and Guthrie Board of Education concerning potential sales tax from the City of Guthrie to Guthrie Public Schools.

During the discussion, President Sallee entered the meeting at 6:12 p.m.

- 6. A motion was made by Pierson and seconded by Watts to adjourn the Guthrie Board of Education meeting.**

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 7:20 p.m.

Mayor Spradlin then adjourned the Guthrie City Council meeting.

Kay Gammill, Minutes Clerk

Travis Sallee, Board President

**TREASURER'S REPORT
JANUARY 31, 2015**

BANK BALANCES

FARMERS & MERCHANTS

General Fund	\$ 5,871,852.14
Building Fund	831,411.36
Sinking Fund	81,570.92
ILR Fund	64,514.17
G&E Fund	73.69
Child Nutrition Fund	153,900.96
Activity Fund	568,985.07
School Age-Care Fund	<u>75,619.14</u>

TOTAL \$ 7,647,927.45

RECEIPTS

GENERAL FUND:

Logan County	\$ 3,052,369.26
State of Oklahoma	954,771.18
Okla. Tax Comm.	329,893.68
School Land Earn.	59,807.23
R.O.T.C.	6,544.65
Misc Receipts	9,308.01
General Acct. Int.	<u>2,759.60</u>

TOTAL \$ 4,415,453.61

SINKING FUND:

Logan County \$ 207.04

CHILD NUTRITION FUND:

January \$ 135,222.96

INS.LOSS RECOVERY FUND

January \$ 0.00

SCHOOL AGE CARE FUND

January \$ 00.00

BUILDING FUND

Logan County	\$ 384,813.02
Bldg. for Champs	<u>20.00</u>

TOTAL \$ 384,833.02

WARRANTS PAID

GENERAL FUND:

2013-2014 \$ 00.00
2014-2015 \$ 1,739,371.12

BUILDING FUND:

2013-2014 \$ 00.00
2014-2015 \$ 35,668.65

CHILD NUTRITION FUND:

2013-2014 \$ 00.00
2014-2015 \$ 119,012.23

GIFTS & ENDOWMENTS FUND:

2014-2015 \$ 00.00

INS. LOSS RECOVERY FUND:

2014-2015 \$ 00.00

SCHOOL AGE CARE:

2014-2015 \$ 00.00

SCHOLARSHIPS:

Smithson - BancFirst

C.D. \$ 744.53

Keri Fisher – F&M Bank

Balance \$ 4,956.78

Paula Bearden – F&M Bank

Balance \$ 6,262.44

Randy Biggs - F&M Bank

Balance \$ 1,036.92

Original 89ers – F&M Bank

C.D. \$ 7,085.08

Total Monies in BancFirst \$ 744.53

Total Monies in F&M Bank \$ 7,655,012.53

Pledged \$ 250,000.00 FDIC

Pledged \$ 8,140,000.00

\$ 250,000.00 FDIC

**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
February 9, 2015**

- | | |
|---------------------|-------------------|
| a. Central PTO, 803 | Spring Carnival |
| b. Soccer, 897 | Taco Dinner |
| c. Soccer, 897 | Fan Cloth apparel |

RECEIVED
1-9-15 ag



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST

All fundraiser requests must be **approved** by the Board of Education 45 days prior to the start date of the fundraiser. Requests to the BOE must be received by the Activity Fund Clerk in the Board Office no later than the Tuesday before a regularly scheduled meeting.

Site Name: Central Date of Request: 1-8-15

Account Name & Number: Central 803 PTO

Source of Revenue (type of fundraiser); BE SPECIFIC – company name, product, etc.:

Spring carnival at Central, Thursday, March 5, 2015. Tickets to get into the carnival for a movie, food and refreshments will be sold prior to and the day of the carnival. Pictures with the Cat in the Hat will be sold prior to and the day of the carnival. Silent auction baskets will be bid on. Staff and PTO will solicit for donations prior to event.

Purpose of Fundraiser (types of expenditures being funded with proceeds ; BE SPECIFIC):

Fundraiser proceeds will be used to purchase classroom instructional materials and incentives (specific items to be determined by the teachers).

Current Unobligated Account Balance (Cash Balance less Open PO's): 5000.00

Location of Sales: School Facility Community Both

Start / End Dates of Fundraiser: Feb. 23 - Mar. 6, 2015

Profit Prediction	a - b = c	a. Estimated INCOME:	5,000.00	Notes:
		b. Less Estimated EXPENSE	2,000.00	
		c. Estimated PROFIT:	\$3,000.00	

I understand that when this fundraiser is completed, an **After Sale Accountability Form** must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

	<u>1-8-15</u>	Dani Watson
Sponsor's Signature	Date	Sponsor's Name Printed
	<u>1-8-15</u>	DS
Principal's Signature	Date	Activity Fund Custodian's Signature

<hr/>	<hr/>
Athletic Director's Signature (if applicable)	Board Approval Date

b.

RECEIVED
1-28-15



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST

All fundraiser requests must be **approved** by the Board of Education 45 days prior to the start date of the fundraiser. Requests to the BOE must be received by the Activity Fund Clerk in the Board Office no later than the Tuesday before a regularly scheduled meeting.

Site Name: High School Date of Request: 1/20/ 2015

Account Name & Number: Soccer #897

Source of Revenue (type of fundraiser); BE SPECIFIC – company name, product, etc.:

Taco Dinner

Purpose of Fundraiser (types of expenditures being funded with proceeds ; BE SPECIFIC):

Equipment & Clothing

Current Unobligated Account Balance (Cash Balance less Open PO's): 302.54

Location of Sales: School Facility Community Both

Start / End Dates of Fundraiser: 2-16- 2015- 2-24- 2015

Profit Prediction	a - b = c	a. Estimated INCOME:	<u>1,100.00</u>	Notes:
		b. Less Estimated EXPENSE	<u>50.00</u>	
		c. Estimated PROFIT:	<u>\$1,050.00</u>	

I understand that when this fundraiser is completed, an **After Sale Accountability Form** must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

Sponsor's Signature

1/20/15
Date

Tina Bronk
Sponsor's Name Printed

Principal's Signature

Date

Activity Fund Custodian's Signature

Athletic Director's Signature (if applicable)

Board Approval Date

RECEIVED
JAN 28 2015
BY:
17



**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND
FUNDRAISER REQUEST**



RECEIVED
2-3-15

C.

All fundraiser requests must be **approved** by the Board of Education 45 days prior to the start date of the fundraiser. Requests to the BOE must be received by the Activity Fund Clerk in the Board Office no later than the Tuesday before a regularly scheduled meeting.

Site Name: High School Date of Request: 2/3/15

Account Name & Number: Soccer #897

Source of Revenue (type of fundraiser); BE SPECIFIC – company name, product, etc.:

Fan Cloth fundraiser selling Guthrie apparel.

Purpose of Fundraiser (types of expenditures being funded with proceeds ; BE SPECIFIC):

Equipment and clothing for team.

Current Unobligated Account Balance (Cash Balance less Open PO's): 237.⁰⁴

Location of Sales: School Facility Community Both

Start / End Dates of Fundraiser: 2/12/15-3/18/13

Profit Prediction	a - b = c	a. Estimated INCOME:	500.00	Notes:
		b. Less Estimated EXPENSE		
		c. Estimated PROFIT:	\$500.00	

I understand that when this fundraiser is completed, an **After Sale Accountability Form** must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

[Signature] 2/3/15
Sponsor's Signature Date

Tina Bronk
Sponsor's Name Printed

Principal's Signature Date

[Signature] DS
Activity Fund Custodian's Signature

[Signature]
Athletic Director's Signature (if applicable)

Board Approval Date

RECEIVED
FEB 3 2015
BY: [Signature]
18

**END OF YEAR
TRANSFERS FOR BOARD APPROVAL
February 9, 2015**

TO:	FROM:	REASON	\$AMOUNT
Fogarty PTO, 808	Fogarty, 809	Yoyo sales donation	\$168.00
Faver, 937	Tennis, 855	Uniform embroidering	\$350.00



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**



RECEIVED
1-9-15cp

Amount 168.00

Date Requested 1/7/2015

Transfer to: Fogarty PTO 808
Account Name & Number

Transfer from: Fogarty Act 809
Account Name & Number

State Reason for Transfer Below

Money from yoyo sales was donated to children who didn't have money to shop at the PTO Christmas store.

Sponsor's Signature: _____

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: Casy Anderson

Principal's Signature: Marsha R. Jodd

Transfer # _____

Board Approved _____



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**

 **RECEIVED**
1-22-15

Amount 350.00 Date Requested 1-22-2015

Transfer to: Faver #937
Account Name & Number

Transfer from: Tennis #855
Account Name & Number

State Reason for Transfer Below

Embroidery work on our tennis uniforms

Sponsor's Signature: Mary Hudson

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: [Signature]

Transfer # _____
BY: [Signature] Board Approved _____

**Transportation Department
Fuel Bids
2014-2015**

DATE: <u>01/28/15</u>	TIME BIDS BEGAN: <u>8:24 A.M</u>	AMOUNT NEEDED:
PO#:	TIME BIDS CLOSED: <u>8:36 AM</u>	DIESEL: <u>7000</u>
		UNLEADED: <u>1000</u>

COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	<u>BOREY</u> KIT, BRIAN, CODY or HARDIN	1-866-455-3835	<u>1.431197</u>	<u>1.663841</u>
PENLEY OIL COMPANY	MIKE, SCOTT or <u>GEORGEANN</u>	235-7553	<u>1.4441</u>	<u>1.6776</u>
RED ROCK	JOANIE or TRICHA	677-3373	<u>1.4039</u>	<u>1.6483</u>
TRUMAN ARNOLD COMPANIES	CASEY	1-800-808-6500	<u>1.5259</u>	<u>1.7236</u>

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: <u>Red Rock</u>	
UNLEADED FUEL: <u>1000</u>	PRICE PER GALLON: <u>1.4039</u>	TOTAL AMT: <u>1403.90</u>
DIESEL FUEL: <u>7000</u>	PRICE PER GALLON: <u>1.6483</u>	TOTAL AMT: <u>11,538.10</u>
		TOTAL PURCHASE: <u>12,942.00</u>

PER TELEPHONE BIDS RECEIVED BY: <u>Star Coddell</u> <u>Ursula Beggs</u>	COMMENTS:
---	-----------

GUTHRIE PUBLIC SCHOOLS
Purchase Order Register
GEN FUND-FOR OP 2014-2015

<i>Year</i>	<i>Fund</i>	<i>P.O. Number</i>	<i>Date</i>	<i>To Whom Issued</i>	<i>Description</i>	<i>Amount</i>
2015	11	820	01/07/2015	MIZUNI, INC	SOFTWARE RENEWAL	4,500.00
2015	11	821	01/07/2015	BARLOW EDUCATION MANAGEMENT	NEGOTIATIONS FOR 2015/16	7,500.00
2015	11	822	01/07/2015	HAMPTON INN - MIAMI	ROOMS/BB/HS	170.00
2015	11	823	01/07/2015	CORDES KEYNOTES & SEMINARS, IN	MOTIVATIONAL SPEAKER	500.00
2015	11	824	01/08/2015	WAL MART COMMUNITY	\$150.00/R. WISS/GUES	150.00
2015	11	825	01/08/2015	OFFICE DEPOT, INC.	\$150.00/K. CUNNINGHAM/GUES	150.00
2015	11	826	01/08/2015	WAL MART COMMUNITY	\$150.00/C. GUSTAFSON/GUES	150.00
2015	11	827	01/08/2015	OKLAHOMA WRITING PROJECT	REGISTRATION OWP - GUES/JR HIG	200.00
2015	11	828	01/08/2015	COUGHLAN COMPANIES, INC.	DATABASE FOR STUDENT RESEARAC	375.25
2015	11	829	01/09/2015	HOOTEN OIL COMPANY, INC	SUPPLIES/TRANSPORTATION	85.00
2015	11	830	01/09/2015	UNITED HOLDINGS LLC.	BLANKET FOR REPAIRS/TRANSPORT,	5,000.00
2015	11	831	01/09/2015	JAMES CLAYTON FIDDLER	MILEAGE REIMB/ OWP WORKSHOP/GI	100.00
2015	11	832	01/09/2015	TAMBRA LYNN ADAMS	MILEAGE REIM/ OWP WORKSHOP/GL	100.00
2015	11	833	01/09/2015	ST. MARY'S CATHOLIC SCHOOL	AIR FARE REIMB./ST. MARY'S	1,673.39
2015	11	834	01/13/2015	THE AROUND THE CLOCK FREIGHTLI	AUTOMOTIVE AND BUS SUPPLIES	2,000.00
2015	11	835	01/15/2015	DT MANAGEMENT, LLC	ROOMS FOR CONFERENCE/WOODRU	94.00
2015	11	836	01/15/2015	COOPERATIVE COUNCIL FOR OKLAH	REGISTRATION/WOODRUFF/ADMIN	128.00
2015	11	837	01/15/2015	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS/LIBRARY/COTTERAL	112.01
2015	11	838	01/15/2015	BRENDA WILKINS	REPAIRS/TRANSPORTATION	52.00
2015	11	839	01/15/2015	OFFICE DEPOT, INC.	OFFICE SUPPLIES/GRAHAM/COTTER/	323.97
2015	11	840	01/15/2015	OKLAHOMA ASSOCIATION FOR THE C	MEMBERSHIP DUES/REGISTRATION	330.00
2015	11	841	01/15/2015	OKLAHOMA ASSOCIATION FOR THE C	REGISTRATION OAGCT CONF	0.00
2015	11	842	01/15/2015	CHERYL A PRATT	MILEAGE REIMB. FOR CONFERENCE	100.00
2015	11	843	01/16/2015	WAL MART COMMUNITY	MICROWAVE/FACS/HS	100.00
2015	11	844	01/16/2015	APPLE, INC.	I PADS/TITLE I/JH	1,197.00
2015	11	845	01/16/2015	EVAN-MOOR EDUCATIONAL PUBLISH	BOOKS/TITLE I/GUES	1,669.07
2015	11	846	01/16/2015	STILLWATER MILLING COMPANY	SUPPLIES/VO-AG/HS	500.00
2015	11	847	01/16/2015	CAMBIUM LEARNING, INC.	SOFTWARE LICENSES/TITLE I/FOGA	1,280.00
2015	11	848	01/16/2015	OKLAHOMA MUSIC EDUCATORS ASS	REGISTRATION/PROF. DEV./VOGT/F	94.00
2015	11	849	01/16/2015	CONTESSA DAWN WALLRAVEN	MILEAGE REIMB/PROF DEV/WALLRAV	300.00
2015	11	850	01/20/2015	WAL MART COMMUNITY	OFFICE SUPPLIES/FAVER	200.00
2015	11	851	01/20/2015	SCHOOL SPECIALTY	INSRUCTIONAL MATERIALS/COTTERA	1,058.65
2015	11	852	01/21/2015	COUGHLAN COMPANIES, INC.	LIBRARY BOOKS/MICK/CENTRAL	1,197.38
2015	11	853	01/21/2015	ROMEO MUSIC, LLC	ELECTRONIC EQUIPMENT/VOCAL/HS	1,000.00
2015	11	854	01/22/2015	SUMMIT HOLDINGS	FUEL TANK TESTING/TRANSPORTATI	280.00
2015	11	855	01/22/2015	CAROLYN A BELL	CORRECT ERROR ON FLEX	309.73
2015	11	856	01/23/2015	CRITICAL THINKING BOOKS &	BOOKS/ SCHOOL IMPROVEMENT/HS	1,721.87
2015	11	857	01/23/2015	OFFICE DEPOT, INC.	INK CARTRIDGES/VO-AG/HS	480.00
2015	11	858	01/23/2015	WAL MART COMMUNITY	BLANKET FOR SUPPLIES/SP ED	1,000.00
2015	11	859	01/23/2015	OFFICE DEPOT, INC.	\$150.00/ M. REDUS/HS	75.00
2015	11	860	01/23/2015	WAL MART COMMUNITY	\$150.00/ M. REDUS/ HS	75.00
2015	11	861	01/23/2015	DANI LEE WATSON	MILEAGE REIMB.	33.60
2015	11	862	01/23/2015	SDE, INC.	REGISTRATION/PROF DEV/COTTERAL	776.00
2015	11	863	01/23/2015	DAWN MICHELLE REAMES	MILEAGE REIMB/PROF. DEV/COTTER	68.68
2015	11	864	01/23/2015	PROSPERITY BANK	PRINTER SUPPLIES/MILES/ADMIN	99.99
2015	11	865	01/23/2015	QUILL CORPORATION	CLASSROOM SUPPLIES/SPE ED/HS	113.02
2015	11	866	01/23/2015	JOHN A RHINEHART	BOARD MEMBER NAME PLATES/PLAC	85.00
2015	11	867	01/23/2015	SHELTON PHOTOGRAPHY & DESIGN	PHOTOS FOR BOARD MEMBER	150.00

GUTHRIE PUBLIC SCHOOLS
Purchase Order Register
GEN FUND-FOR OP 2014-2015

<i>Year</i>	<i>Fund</i>	<i>P.O. Number</i>	<i>Date</i>	<i>To Whom Issued</i>	<i>Description</i>	<i>Amount</i>
2015	11	868	01/23/2015	COOPERATIVE COUNCIL FOR OKLAH	REGISTRATION/TODD/FOGARTY	110.00
2015	11	869	01/23/2015	COUGHLAN COMPANIES, INC.	PEBBLE GO ONE DATABASE/LIB/FOG	375.25
2015	11	870	01/23/2015	BMI EDUCATIONAL SERVICES	BOOKS/LIBRARY/FOGARTY	646.44
2015	11	871	01/23/2015	DEMCO, INC	LIBRARY SUPPLIES/MANN/FOGARTY	121.42
2015	11	872	01/23/2015	SHC SERVICES, INC	SPEECH SERVICES FOR 2014-15	40,000.00
2015	11	873	01/26/2015	STILLWATER MILLING COMPANY	LIVESTOCK AND FARM SUPPLIES/AG	600.00
2015	11	874	01/26/2015	CHALK'S TRUCK PARTS, INC.	BUS PARTS/TRANSPORTATION	5,000.00
2015	11	875	01/26/2015	SOUTHWESTERN STATIONERY & BAN	CUM FOLDERS/DISTRICT	521.00
2015	11	876	01/26/2015	LOVE AND LOGIC INSTITUTE	REGISTRATION/PROF. DEV/GUES	99.00
2015	11	877	01/26/2015	PATRICIA ELIZABETH CATLIN	MILEAGE REIMB/PROF. DEV/CENTRA	35.00
2015	11	878	01/26/2015	COOPERATIVE COUNCIL FOR OKLAH	REGISTRATION/PROF. DEV/GUES	110.00
2015	11	879	01/26/2015	JEFFREY A BALL	MILEAGE REIMB/PROF DEV/GUES	50.00
2015	11	880	01/26/2015	SDE,INC.	REGISTRATION/PROF. DEV/CENTRAL	220.00
2015	11	881	01/26/2015	ALEXANDRA ELIZABETH CERNIGLIAR	MILEAGE REIMB/PROF DEV/GUES	33.00
2015	11	882	01/27/2015	NEW EGG	SUPPLIES/FAVER	194.25
2015	11	883	01/28/2015	INSIGHT SYSTEMS EXCHANGE	MONITORS/TECHNOLOGY	1,825.62
2015	11	884	01/28/2015	RED ROCK DISTRIBUTING CO.	FUEL/PER BID/TRANSPORTATION	12,942.00
2015	11	885	01/28/2015	WALKER COMPANY	NOTARY STAMP AND RENEWAL FEE	77.50
2015	11	886	01/28/2015	PIRAINO CONSULTING, INC.	PROJECTORS/TECHNOLOGY	14,460.00
2015	11	887	01/30/2015	BETROLD ENTERPRISES, INC.	MUSIC FOR CHOIRS/PERRING/HS	400.00
2015	11	888	01/30/2015	HOME DEPOT/GECF	REFRIGERATOR/ADMINISTRATION	791.10
2015	11	889	01/30/2015	OSPA	REGISTRATION FOR PSYCHOLOGIST:	270.00
2015	11	890	01/30/2015	WAL MART COMMUNITY	\$150.00/ D. EDWARDS /HS	150.00
2015	11	891	01/30/2015	DESHILDS TRUCK SERVICE, INC.	BUS REPAIRS/TRANSPORTATION	750.00
2015	11	892	01/30/2015	WAL MART COMMUNITY	TV'S/ANTENNA'S/RAINWATER/JH	500.00
2015	11	893	01/30/2015	VEX ROBOTICS, INC	VEXNet KEY REPLACEMENT/TECH EN	270.00
2015	11	894	02/03/2015	NEWSELA, INC	STUDENT LICENSES/MOFFITT/HS	150.00
Report Total :						118,359.19

GUTHRIE PUBLIC SCHOOLS
Purchase Order Register
Building 2014-2015

<i>Year</i>	<i>Fund</i>	<i>P.O. Number</i>	<i>Date</i>	<i>To Whom Issued</i>	<i>Description</i>	<i>Amount</i>
2015	21	120	12/23/2014	LOGAN COUNTY ABSTRACT	PURCHASE OF LAND	250,000.00
2015	21	121	01/09/2015	AMSAN	BLANKET FOR DISTRICT SUPPLIES	10,000.00
2015	21	122	01/09/2015	HUNTER MECHANICAL & CONTROLS,	CONTROL VALVE REPAIRS/GUES	675.00
2015	21	123	01/09/2015	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS	5,000.00
2015	21	124	01/09/2015	HUNTER MECHANICAL & CONTROLS,	DISTRICT HVAC CONTROLS REPAIRS	5,000.00
2015	21	125	01/13/2015	OLEN WILLIAMS, INC.	HS- SCOREBOARD (REPAIR)	2,165.00
2015	21	126	01/16/2015	HOME DEPOT/GECF	HEATERS FOR STADIUM	648.89
2015	21	127	01/16/2015	HOBART CORPORATION/OKCY BRAN	T-STAT FOR GUES	32.00
2015	21	128	01/21/2015	MIDWEST PRINTING & PUBLISHING C	WORK ORDER FORMS/MAINTENANCE	120.00
2015	21	129	01/28/2015	BRANCH'S HEATING & AIR	HEAT & AIR REPAIRS	6,000.00
2015	21	130	01/28/2015	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS & SUPPLIES	8,000.00
2015	21	131	01/28/2015	SOUTHWEST PAPER	DISTRICT CUSTODIAL SUPPLIES	10,000.00
Report Total :						297,640.89

<i>PurOrder</i>	<i>Date</i>	To Whom Issued / Detail Description	Po Description / Classification	
136	07/01/2014	THE AROUND THE CLOCK FREIGHTLINER G	BLANKET FOR PARTS/REPAIRS/TRAN	
		BLANKET FOR PARTS OR REPAIRS FOR BUSES	018-2740-430-000-0000-000-070	-132.27
			018-2740-612-000-0000-000-070	424.25
			Total Purchase Order	291.98
451	08/22/2014	MARDEL, INC.	\$150.00/N. BRADLEY/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-1050-000-125	-50.00
			034-1000-619-100-1050-000-125	49.98
			Total Purchase Order	-0.02
458	08/22/2014	TECHNOLOGY STUDENT ASSOCIATION	CAP REGISTRATION/SIEBER/TSA/JH	
		CAP TSA CHAPTER MEMBERSHIP 2014/2015	412-1000-810-317-8700-000-610	-500.00
			412-1000-810-317-8700-000-610	420.00
			Total Purchase Order	-80.00
507	09/03/2014	JOHN VANCE AUTO GROUP	REPAIRS/TRANSPORTATION	
		REPLACE ROLLSTOP CYLINDER ON BUS #52 SPECIAL NEEDS BUS LIFT	018-2740-430-000-0000-000-070	-667.00
			018-2740-430-000-0000-000-070	655.57
			Total Purchase Order	-11.43
666	10/14/2014	CARMEN L WALTERS	TRAVEL REIMB/WALTERS/ADMIN	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT JAN 11-14, 2014 - MEALS, PARKING, GROUND TRAVEL AND BAGGAGE FEES	311-2573-580-271-0000-000-050	-250.00
			311-2573-580-271-0000-000-050	229.52
			Total Purchase Order	-20.48
667	10/14/2014	DOUGLAS ALLEN OGLE	TRAVEL REIMB/OGLE/ADMIN	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT JAN 11-14, 2014 ALBUQUERQUE - MEALS, PARKING, GROUND TRAVEL AND BAGGAGES FEES	311-2573-580-271-0000-000-050	-250.00
			311-2573-580-271-0000-000-050	205.34
			Total Purchase Order	-44.66
669	10/14/2014	MARSHA K TODD	TRAVEL REIMB/TODD/FOGARTY	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT - ALBUQUERQUE - JAN 11-14, 2014 - MEALS, PARKING, GROUND TRVAIL AND BAGGAGE FEES	511-2573-580-494-0000-000-110	-250.00
			511-2573-580-494-0000-000-110	226.16
			Total Purchase Order	-23.84
670	10/14/2014	JAMIE KAY ALEXANDER	TRAVEL REIMB/ALEXANDER/FOGARTY	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT - ALBUQUERQUE - JAN 11-14, 2014 - MEALS, PARKING, GROUND TRVAIL AND BAGGAGE FEES	511-2213-580-494-0000-000-110	-250.00
			511-2213-580-494-0000-000-110	150.00
			Total Purchase Order	-100.00
672	10/14/2014	AMANDA GAYLE PERRING	TRAVEL REIMB/PERRING/FOGARTY	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT - ALBUQUERQUE - JAN 11-14, 2014 - MEALS, PARKING, GROUND TRVAIL AND BAGGAGE FEES	511-2213-580-494-0000-000-110	-250.00
			511-2213-580-494-0000-000-110	150.00
			Total Purchase Order	-100.00
674	10/14/2014	JOAN BERNADETTE HAGY	TRAVE REIMB/HAGY/GUES	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT - ALBUQUERQUE - JAN 11-14, 2014 - MEALS, PARKING, GROUND TRVAIL AND BAGGAGE FEES	511-2213-580-494-0000-000-125	-250.00
			511-2213-580-494-0000-000-125	150.00
			Total Purchase Order	-100.00
675	10/14/2014	EMILY JESUSA TURNER	TRAVEL REIMB/TURNER/GUES	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT - ALBUQUERQUE - JAN 11-14, 2014 - MEALS, PARKING, GROUND TRVAIL AND BAGGAGE FEES	511-2213-580-494-0000-000-125	-250.00
			511-2213-580-494-0000-000-125	150.00
			Total Purchase Order	-100.00

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
676	10/14/2014	LYNDSEY RAI ANN ROLLINS	TRAVEL REIMB/ROLLINS/GUES	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT -	511-2213-580-494-0000-000-125	-250.00
		ALBUQUERQUE - JAN 11-14, 2014 - MEALS, PARKING,	511-2213-580-494-0000-000-125	150.00
		GROUND TRVAIL AND BAGGAGE FEES		
Total Purchase Order				-100.00
677	10/14/2014	ROBBIE L RAINWATER II	TRAVEL REIMB/RAINWATER/JR HIGH	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT -	511-2573-580-494-0000-000-610	-250.00
		ALBUQUERQUE - JAN 11-14, 2014 - MEALS, PARKING,	511-2573-580-494-0000-000-610	218.64
		GROUND TRVAIL AND BAGGAGE FEES		
Total Purchase Order				-31.36
678	10/14/2014	TINA DESHAYNE WILKERSON	TRAVEL REIMB/WILKERSON/JR HIG	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT -	511-2213-580-494-0000-000-610	-250.00
		ALBUQUERQUE - JAN 11-14, 2014 - MEALS, PARKING,	511-2213-580-494-0000-000-610	150.00
		GROUND TRVAIL AND BAGGAGE FEES		
Total Purchase Order				-100.00
681	10/14/2014	CHRIS M LEGRANDE	TRAVEL REIMB/C LEGRANDE/HS	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT -	511-2573-580-494-0000-000-705	-250.00
		ALBUQUERQUE - JAN 11-14, 2014 - MEALS, PARKING,	511-2573-580-494-0000-000-705	150.00
		GROUND TRVAIL AND BAGGAGE FEES		
Total Purchase Order				-100.00
682	10/14/2014	KIMBERLY ANN BARRETT	TRAVEL REIMB/BARRETT/HS	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT -	511-2213-580-494-0000-000-705	-250.00
		ALBUQUERQUE - JAN 11-14, 2014 - MEALS, PARKING,	511-2213-580-494-0000-000-705	200.00
		GROUND TRVAIL AND BAGGAGE FEES		
Total Purchase Order				-50.00
683	10/14/2014	DONNA A RUSSELL	TRAVEL REIMB/RUSSELL/HS	
		TRAVEL REIMBURSEMENT - UVA MIDYEAR RETREAT -	511-2213-580-494-0000-000-705	-250.00
		ALBUQUERQUE - JAN 11-14, 2014 - MEALS, PARKING,	511-2213-580-494-0000-000-705	178.40
		GROUND TRVAIL AND BAGGAGE FEES		
Total Purchase Order				-71.60
724	11/03/2014	WILLOBY'S FEED AND OUTFITTERS, LLC	SUPPLIES/DRAKE/VO-AG/HS	
		SHOP AND SCHOOL FARM SUPPLIES	412-1000-681-311-8000-000-705	-100.00
			412-1000-681-311-8000-000-705	122.20
			412-1000-681-311-8000-000-705	127.80
Total Purchase Order				150.00
755	11/18/2014	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS/LIBRARY/DAVIS/GUES	
		BOOKS AS PER ATTACHED	068-2220-641-000-0000-000-125	-2,839.04
			068-2220-641-000-0000-000-125	2,741.28
Total Purchase Order				-97.76
766	11/21/2014	DEMCO, INC	LIBRARY SUPPLIES/CREED/JH	
		LIBRARY SUPPLIES AS PER ATTACHED	073-2220-641-000-0000-000-610	-320.00
			073-2220-641-000-0000-000-610	314.09
Total Purchase Order				-5.91
768	11/24/2014	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY MATERIAL/MANN/FOGARTY	
		28 FICTION AND NON-FICTION BOOK ORDER AS PER	052-2220-641-000-0000-000-120	-406.00
		ATTACHED	052-2220-641-000-0000-000-120	398.20
Total Purchase Order				-7.80
771	11/25/2014	LAKESHORE LEARNING MATERIALS	\$150.00/J. DELANEY/FOGARTY	
		SUPPLIES FOR CLASSROOM AS PER ATTACHED	034-1000-619-100-1050-000-110	-47.92
			034-1000-619-100-1050-000-110	46.90
Total Purchase Order				-1.02

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
777	12/08/2014	STAPLES ADVANTAGE	\$150.00/B. NOE/JH	
		CLASSROOM SUPPLIES	034-1000-619-100-4000-000-610	-150.00
		PENCILS, PENCIL LEAD, PAPER, FOLDERS, ETC.	034-1000-619-100-4000-000-610	150.37
			Total Purchase Order	0.37
779	12/08/2014	BRENDA WILKINS	REPAIR OF S-10/TRANSPORTATION	
		REPAIRS ON CHEVY S-10	018-2650-430-000-0000-000-070	-140.00
			018-2650-430-000-0000-000-070	99.96
			Total Purchase Order	-40.04
784	12/08/2014	MARDEL, INC.	\$150.00/J. RAMBO/JH	
		SUPPLIES AS PER ATTACHED TO INCLUDE	022-1000-619-239-1050-000-610	-100.00
		FLIP CHART	022-1000-619-239-1050-000-610	54.93
		FLIP CHART MARKERS		
		FLIP CHART STAND		
		BORDERS		
		DESK CALENDAR		
			Total Purchase Order	-45.07
785	12/08/2014	WAL MART COMMUNITY	\$150.00/J. RAMBO/JH	
		SUPPLIES AS PER ATTACHED TO INCLUDE	034-1000-619-239-1050-000-610	-50.00
		COMMAND 3 M REFILL STRIPS	034-1000-619-239-1050-000-610	94.90
		DESK CALENDAR		
			Total Purchase Order	44.90
786	12/08/2014	WAL MART COMMUNITY	\$150.00/C. MITCHELL/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-2300-000-125	-100.00
			034-1000-619-100-2300-000-125	98.93
			Total Purchase Order	-1.07
791	12/11/2014	PEARSON ASSESSMENTS	TESTING MATERIALS/SPECIAL ED	
		SHIPPING	621-2140-614-239-0000-000-050	-19.75
			621-2140-614-239-0000-000-050	23.70
			Total Purchase Order	3.95
793	12/11/2014	ABDO PUBLISHING	BOOKS/LIBRARY/CREED/JH	
		BOOKS AS PER ATTACHED	073-2220-641-000-0000-000-610	-833.58
			073-2220-641-000-0000-000-610	832.92
			073-2220-641-000-0000-000-610	0.03
			Total Purchase Order	-0.63
796	12/11/2014	MARDEL, INC.	\$150.00/A. CERNIGLIA/GUES	
		CLASSROOM SUPPLIES	034-1000-619-100-1050-000-125	-75.00
			034-1000-619-100-1050-000-125	74.30
			Total Purchase Order	-0.70
802	12/11/2014	PAUL PENLEY OIL COMPANY, INC.	FUEL PER BID/TRANSPORTATION	
		PURCHASE FUEL UNLEADED AND DIESEL FUEL	019-2650-625-000-0000-000-070	-1,793.60
		1000 GALLONS UNLEADED @1.793.60	019-2650-625-000-0000-000-070	1,797.59
		7000 GALLONS DIESEL @2.0128	019-2740-623-000-0000-000-070	-14,089.60
			019-2740-623-000-0000-000-070	14,081.06
			Total Purchase Order	-4.55
804	12/11/2014	PEARSON EDUCATION	TEXTBOOKS/SPECIAL ED/JH	
		PRENTICE HALL WRITING COACH #13-9780132531412	333-1000-644-239-1050-000-610	-439.70
			333-1000-644-239-1050-000-610	394.70
		PRENTICE HALL WRITING COACH #13-9780132537216	333-1000-644-239-1050-000-610	-103.97
			333-1000-644-239-1050-000-610	94.97
		PRENTICE HALL WRITING COACH #13-9780132531412	333-1000-644-239-1050-000-610	-439.70
			333-1000-644-239-1050-000-610	394.70
		SHIPPING	333-1000-644-239-1050-000-610	-78.67
			333-1000-644-239-1050-000-610	70.76

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
804	12/11/2014	PEARSON EDUCATION	TEXTBOOKS/SPECIAL ED/JH	
			Total Purchase Order	-106.91
805	12/15/2014	LIGHTSPEED TECHNOLOGIES	REDCAT BATTERIES	
AA NIMH RECHARGEABLE BATTERY	SKU: NH2427		621-1000-658-239-1050-000-050	-90.00
			621-1000-658-239-1050-000-050	80.92
			Total Purchase Order	-9.08
806	12/15/2014	WAL MART COMMUNITY	\$150.00/C.BROWN/GUES	
CLASSROOM SUPPLIES			034-1000-619-100-1050-000-125	-150.00
			034-1000-619-100-1050-000-125	91.12
			034-1000-619-100-1050-000-125	57.70
			Total Purchase Order	-1.18
809	12/16/2014	PROSPERITY BANK	ROOMS (BB-GIRLS)/HS	
HS- ROOMS FOR (GIRLS BASKETBALL)			119-2720-515-804-0000-000-705	-1,127.84
(7) ROOMS @ \$168.70			119-2720-515-804-0000-000-705	-53.06
December 29-31			119-2720-515-804-0000-000-705	1,035.06
			119-2720-515-804-0000-000-705	0.80
			Total Purchase Order	-145.04
811	12/16/2014	MCGRAW- HILL COMPANIES	TEXTBOOKS/MATH/SP ED/JH	
SHIPPING			333-1000-644-239-1050-000-610	-253.53
			333-1000-644-239-1050-000-610	257.71
			Total Purchase Order	4.18
812	12/16/2014	PROSPERITY BANK	ROOMS (BB BOYS)/HS	
HS-(8) ROOMS FOR (BOYS BASKETBALL) (2) NIGHTS @			119-2720-515-803-0000-000-705	-72.16
\$73.50= \$588.00				
			Total Purchase Order	-72.16
814	12/17/2014	FOLLETT SCHOOL SOLUTIONS, INC	REPLACEMENT LIBRARY BOOKS/HS	
BOOKS TO REPLACE ONES LOST LAST YEAR, PLUS			136-2220-641-000-0000-000-705	-419.26
CATALOGING AND PROCESSING			136-2220-641-000-0000-000-705	383.43
			Total Purchase Order	-35.83
815	12/17/2014	OFFICE DEPOT, INC.	\$150.00/J. GEISER/JH	
1- SWINGLINE CLASSICUT@PRO SERIES TRIMMER 15"			034-1000-619-100-2200-000-610	-150.00
			034-1000-619-100-2200-000-610	150.52
89.99				
2 SWINGLINE 747 STAPLER				
2 OFFICE DEPOT BRAND STAPLE REMOVER				
2 OFFICE DEPOT SCISSORS 8" 2 PACK				
2 OFFICE DEPOT BRAND DESKTOP TAPE DISPENSER				
			Total Purchase Order	0.52
817	12/19/2014	WAL MART COMMUNITY	\$150.00/R. HOSKINS/HS	
MASKING TAPE, WHITEOUT, COLORED PENCILS, AND			034-1000-619-100-5000-000-705	-150.00
OTHER MISC. CLASSROOM SUPPLIES			034-1000-619-100-5000-000-705	145.98
			Total Purchase Order	-4.02
818	01/05/2015	BSN SPORTS, INC.	HS- BALLS, TEES (BASEBALL)	
HS- BALLS, TEES (BASEBALL)			119-1000-657-802-0000-000-705	-500.00
			119-1000-657-802-0000-000-705	486.88
			Total Purchase Order	-13.12
819	01/05/2015	QUILL CORPORATION	HS- SIGN HOLDERS (BB GYM)	
HS- SIGN HOLDER FOR (BASKETBALL GYM)			119-1000-681-828-0000-000-705	-70.00
			119-1000-681-828-0000-000-705	63.19
			Total Purchase Order	-6.81
			Total Fund	-1,136.19

<i>PurOrder</i>	<i>Date</i>	To Whom Issued / Detail Description	Po Description / Classification	
35	07/01/2014	THE PUBLIC GROUP, LLC	ONLINE AUCTION FEES FOR 2014-1	
		ONLINE AUCTION FEES	013-2490-340-000-0000-000-050	-600.00
			013-2490-340-000-0000-000-050	730.44
			Total Purchase Order	130.44
74	08/18/2014	DAKTRONICS INC.	FB SCOREBOARD/BOXLEY/HS	
		FOOTBALL SCOREBOARD REPAIRS	014-2640-430-805-0000-000-705	-2,000.00
			014-2640-430-805-0000-000-705	925.00
			Total Purchase Order	-1,075.00
87	09/17/2014	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS	
		DISTRICT ELECTRICAL REPAIRS	013-2640-430-000-0000-000-050	-2,471.16
			013-2640-430-000-0000-000-050	2,400.48
			Total Purchase Order	-70.68
97	10/22/2014	TIME SPENT LLC	DISTRICT CARPET CLEANING	
		DISTRICT CARPET CLEANING	013-2600-430-000-0000-000-050	-1,500.00
			013-2600-430-000-0000-000-050	2,167.60
			Total Purchase Order	667.60
108	12/02/2014	LIGHTING, INC	DISTRICT LIGHTING RETROFITTING	
		DISTRICT LIGHTING RETRO FITTING	014-2620-450-000-0000-000-050	-47,000.00
			014-2620-450-000-0000-000-050	41,199.15
			Total Purchase Order	-5,800.85
115	12/15/2014	BRANCH'S HEATING & AIR	DISTRICT HEAT & AIR REPAIRS	
		DISTRICT HEAT & AIR REPAIRS AND SERVICE	013-2640-430-000-0000-000-050	-14,567.00
			013-2640-430-000-0000-000-050	14,970.00
			Total Purchase Order	403.00
116	12/15/2014	LAMPTON WELDING SUPPLY COMPANY, INC	PLASMA TORCH/VO-AG/HS	
		HYPERTHERM 65 ALONG WITH CONSUMABLES AND EQUIPMENT	138-1000-653-311-8000-000-705	-2,700.00
			138-1000-653-311-8000-000-705	2,432.05
			Total Purchase Order	-267.95
117	12/15/2014	PLASMA CAM	SOFTWARE UPDATE/VO-AG/HS	
		SOFTWARE UPDATE FOR THE PLASMA CAM MACHINE	138-2230-653-311-8000-000-705	-2,100.00
			138-2230-653-311-8000-000-705	2,007.92
			Total Purchase Order	-92.08
			Total Fund	-6,105.52

ACTIVITY FUND – FUND 60
BANK RECONCILIATION – FARMERS & MERCHANTS BANK
01/31/2015

<u>GENERAL LEDGER ACCOUNT</u>		<u>BALANCE PER BANK STATEMENT</u>	
Balance (01/01/15)	\$503,093.14	Balance as of (01/31/15)	\$568,965.03
Add Receipts	\$ 184,554.83	Add Deposits in Transit	\$ 64,987.84
Less Checks Written	\$ 85,010.82	less O/S Checks	\$ 31,335.72
Adjustments	\$	*Adjustments/ Bank correction	\$
Bank Balance per	\$602,637.15	Bank Balance per	\$602,637.15

Adjustment/Correction explanations:

This information is accurate and correct to the best of my knowledge.



 Activity Fund Clerk

2/2/15

 Date

GUTHRIE PUBLIC SCHOOLS
Custodians Analysis
SCHOOL ACTIVITY FNDS

Report Options: As Of Date: 01/2015; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 801 CENTRAL FACULTY	\$415.77	\$19.75	\$0.00	\$134.84	\$300.68	\$0.00	\$300.68
Project 802 CENTRAL ACTIVITY	\$4,996.91	\$587.50	\$0.00	\$2,096.15	\$3,488.26	\$387.93	\$3,100.33
Project 803 CENTRAL PTO	\$5,259.28	\$1,729.62	\$0.00	\$926.71	\$6,062.19	\$678.22	\$5,383.97
Project 804 COTTERAL PTO	\$5,925.91	\$3,368.75	(\$232.00)	\$1,199.82	\$7,862.84	\$441.96	\$7,420.88
Project 805 COTTERAL ACTIVITY	\$18,134.13	\$1,156.57	\$0.00	\$2,401.29	\$16,889.41	\$831.60	\$16,057.81
Project 806 COTTERAL FACULTY	\$359.71	\$32.75	\$0.00	\$0.00	\$392.46	\$0.00	\$392.46
Project 808 FOGARTY PARENTS ORG.	\$9,839.85	\$4,257.38	\$232.00	\$4,244.80	\$10,084.43	\$1,567.00	\$8,517.43
Project 809 FOGARTY ACTIVITY	\$18,819.55	\$619.00	\$0.00	\$2,367.95	\$17,070.60	\$7,557.45	\$9,513.15
Project 810 FOGARTY FACULTY	\$682.78	\$79.00	\$0.00	\$0.00	\$761.78	\$0.00	\$761.78
Project 812 GUES ACTIVITY	\$22,522.98	\$1,721.80	\$0.00	\$7,938.14	\$16,306.64	\$9,108.99	\$7,197.65
Project 813 GUES FACULTY	\$1,507.40	\$225.75	\$0.00	\$447.82	\$1,285.33	\$140.52	\$1,144.81
Project 815 GUES PARENTS ORG.	\$13,162.71	\$1,699.46	\$0.00	\$663.08	\$14,199.09	\$3,769.92	\$10,429.17
Project 816 GHS SPECIAL KIDS	\$51.65	\$0.00	\$0.00	\$0.00	\$51.65	\$0.00	\$51.65
Project 817 ART JUNIOR HIGH	\$462.85	\$72.35	\$0.00	\$202.15	\$333.05	\$0.00	\$333.05
Project 818 JH BUILDERS CLUB	\$577.54	\$0.00	\$0.00	\$0.00	\$577.54	\$0.00	\$577.54
Project 819 ATHLETICS JUNIOR HIGH	\$14,095.02	\$2,642.60	\$0.00	\$3,334.38	\$13,403.24	\$11,706.39	\$1,696.85
Project 820 GOLF JUNIOR HIGH	\$1,687.95	\$0.00	\$0.00	\$0.00	\$1,687.95	\$0.00	\$1,687.95
Project 821 FHA JUNIOR HIGH	\$1,409.73	\$0.00	\$0.00	\$173.40	\$1,236.33	\$117.20	\$1,119.13
Project 822 HONOR SOCIETY JR HIGH	\$1,395.29	\$0.00	(\$50.00)	\$0.00	\$1,345.29	\$200.00	\$1,145.29
Project 823 JR HIGH ACCOUNT	\$6,185.87	\$13.00	\$1,225.00	\$1,529.39	\$5,894.48	\$585.30	\$5,309.18
Project 824 JR HIGH FACULTY	\$1,558.71	\$172.25	\$0.00	\$360.70	\$1,370.26	\$1,039.30	\$330.96
Project 825 LIBRARY JR HIGH	\$3,805.13	\$0.00	\$0.00	\$333.40	\$3,471.73	\$2,000.00	\$1,471.73
Project 826 NJHS STATE PRESIDENT AC	\$5,716.79	\$505.00	\$50.00	\$0.00	\$6,271.79	\$479.37	\$5,792.42
Project 827 CHEERLEADERS JR HIGH	\$3,242.73	\$40.00	\$0.00	\$0.00	\$3,282.73	\$355.95	\$2,926.78
Project 830 STUCO JH	\$4,856.06	\$0.00	\$0.00	\$0.00	\$4,856.06	\$300.00	\$4,556.06
Project 831 T.S.A. JR HIGH	\$3,489.87	\$0.00	\$0.00	\$0.00	\$3,489.87	\$0.00	\$3,489.87
Project 832 YEARBOOK JR HIGH	\$2,408.24	\$0.00	\$0.00	\$0.00	\$2,408.24	\$0.00	\$2,408.24
Project 834 JR HIGH ACADEMIC TEAM	\$514.74	\$90.00	\$0.00	\$58.80	\$545.94	\$229.20	\$316.74
Project 850 ACADEMIC TEAM HS	\$186.90	\$80.00	\$0.00	\$52.40	\$214.50	\$0.00	\$214.50
Project 851 ART CLUB HS	\$5,641.60	\$0.00	\$0.00	\$176.66	\$5,464.94	\$764.48	\$4,700.46
Project 852 ATHLETICS HS	\$64,603.85	\$15,018.78	\$0.00	\$12,976.20	\$66,646.43	\$50,299.68	\$16,346.75
Project 853 HS CHEER	\$4,416.58	\$0.00	\$0.00	\$496.00	\$3,920.58	\$300.00	\$3,620.58
Project 855 TENNIS HS	\$7,105.49	\$731.00	\$0.00	\$561.96	\$7,274.53	\$938.04	\$6,336.49
Project 856 GHS LIBRARY	\$1,266.54	\$0.00	\$0.00	\$0.00	\$1,266.54	\$0.00	\$1,266.54
Project 857 YOUTH & GOVERNMENT HS	\$1,496.35	\$262.00	\$0.00	\$0.00	\$1,758.35	\$1,220.00	\$538.35
Project 858 GHS Link Crew	\$186.29	\$0.00	\$0.00	\$0.00	\$186.29	\$0.00	\$186.29
Project 859 BAND (OPERATING) HS	\$19,179.10	\$5,585.85	\$0.00	\$1,440.86	\$23,324.09	\$3,942.70	\$19,381.39
Project 860 CLASS OF 2016 HS	\$3,407.25	\$50.00	\$0.00	\$0.00	\$3,457.25	\$500.00	\$2,957.25
Project 861 CLASS OF 2017 HS	\$3,478.49	\$0.00	\$0.00	\$0.00	\$3,478.49	\$0.00	\$3,478.49
Project 862 CLASS OF 2018 HS	\$2,394.17	\$0.00	\$0.00	\$0.00	\$2,394.17	\$0.00	\$2,394.17
Project 865 CLASS OF 2012 HS	\$428.87	\$0.00	\$0.00	\$0.00	\$428.87	\$0.00	\$428.87
Project 866 CLASS OF 2013 HS	\$1,169.15	\$0.00	\$0.00	\$0.00	\$1,169.15	\$0.00	\$1,169.15
Project 867 CLASS OF 2014 HS	\$509.26	\$0.00	\$0.00	\$0.00	\$509.26	\$0.00	\$509.26
Project 868 CLASS OF 2015	\$10,208.36	\$0.00	\$0.00	\$100.00	\$10,108.36	\$0.00	\$10,108.36
Project 869 ENGLISH CLUB	\$1,734.90	\$0.00	\$0.00	\$0.00	\$1,734.90	\$0.00	\$1,734.90
Project 870 COURTESY COMMITTEE HS	\$1,055.86	\$0.00	\$0.00	\$0.00	\$1,055.86	\$650.00	\$405.86
Project 873 SPEECH HS	\$348.15	\$481.32	\$0.00	\$0.00	\$829.47	\$0.00	\$829.47
Project 874 FACULTY LOUNGE HS	\$1,030.41	\$53.25	\$0.00	\$0.00	\$1,083.66	\$100.00	\$983.66
Project 876 FFA 4H BOOSTER CLUB HS	\$20,865.54	\$40,248.00	\$0.00	\$354.66	\$60,758.88	\$14,395.34	\$46,363.54
Project 877 FFA HS	\$18,908.85	\$4,616.70	\$0.00	\$3,227.94	\$20,297.61	\$14,679.91	\$5,617.70
Project 878 FCCLA (FHA) HS	\$2,021.63	\$0.00	\$0.00	\$74.26	\$1,947.37	\$142.00	\$1,805.37
Project 879 FOREIGN LANGUAGE SPAN	\$1,749.14	\$30.00	\$0.00	\$0.00	\$1,779.14	\$1,200.00	\$579.14
Project 882 GUTHRIE RUNNING CLUB H	\$3,997.30	\$0.00	\$0.00	\$0.00	\$3,997.30	\$1,135.00	\$2,862.30
Project 883 HERITAGE CLUB HS	\$1,248.40	\$0.00	\$0.00	\$0.00	\$1,248.40	\$125.00	\$1,123.40
Project 884 HIGH SCHOOL ACCOUNT	\$34,406.52	\$539.13	\$0.00	\$16,944.16	\$18,001.49	\$3,947.30	\$14,054.19
Project 886 HONOR SOCIETY HS	\$1,937.50	\$0.00	\$0.00	\$0.00	\$1,937.50	\$0.00	\$1,937.50
Project 888 JOURNALISM HS	\$387.30	\$0.00	\$0.00	\$0.00	\$387.30	\$0.00	\$387.30
Project 889 KEY CLUB HS	\$367.10	\$0.00	\$0.00	\$0.00	\$367.10	\$0.00	\$367.10
Project 893 MU ALPHA THETA HS	\$746.21	\$0.00	\$0.00	\$0.00	\$746.21	\$175.00	\$571.21
Project 894 JCLC SUMMER CAMP	\$12,165.58	\$0.00	\$0.00	\$12,165.58	\$0.00	\$0.00	\$0.00
Project 895 JROTC HS	\$7,665.19	\$36.00	\$0.00	\$0.00	\$7,701.19	\$200.00	\$7,501.19
Project 896 S.A.D.D. HS	\$40.02	\$0.00	\$0.00	\$0.00	\$40.02	\$0.00	\$40.02
Project 897 SOCCER CLUB HS	\$1,282.54	\$174.50	\$0.00	\$0.00	\$1,457.04	\$1,020.92	\$437.04

GUTHRIE PUBLIC SCHOOLS
Custodians Analysis
SCHOOL ACTIVITY FNDS

Report Options: As Of Date: 01/2015; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 898 SCIENCE CLUB HS	\$7,728.78	\$514.30	\$0.00	\$21.96	\$8,221.12	\$2,126.18	\$6,094.94
Project 899 STUDENT COUNCIL HS	\$10,940.41	\$2,040.00	\$0.00	\$550.00	\$12,430.41	\$1,700.00	\$10,730.41
Project 900 CAMPUS BEAUTIFICATION I	\$10,073.88	\$70.00	\$0.00	\$45.00	\$10,098.88	\$0.00	\$10,098.88
Project 902 VOCAL HS	\$3,680.54	\$1,205.00	\$0.00	\$337.22	\$4,548.32	\$5,292.58	(\$744.26)
Project 904 YEARBOOK HS	\$19,908.80	\$1,965.00	\$0.00	\$0.00	\$21,873.80	\$752.00	\$21,121.80
Project 907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
Project 908 VOCAL TRIP ACCOUNT HS	\$440.94	\$0.00	\$0.00	\$0.00	\$440.94	\$0.00	\$440.94
Project 911 FFA BUILDING FUND	\$15,000.00	\$84,700.00	\$0.00	\$0.00	\$99,700.00	\$0.00	\$99,700.00
Project 912 GHS BUSINESS PROF OF AI	\$597.44	\$0.00	\$0.00	\$0.00	\$597.44	\$0.00	\$597.44
Project 913 DRAMA HS	\$498.15	\$72.00	\$0.00	\$16.80	\$553.35	\$303.20	\$250.15
Project 921 BANQUET ACCOUNT	\$309.01	\$0.00	\$0.00	\$0.00	\$309.01	\$0.00	\$309.01
Project 922 COURTESY COMMITTEE AD	\$228.87	\$0.00	\$0.00	\$0.00	\$228.87	\$0.00	\$228.87
Project 925 GENERAL FUND REFUND	\$5,365.12	\$564.00	\$0.00	\$0.00	\$5,929.12	\$11.00	\$5,918.12
Project 927 HALL OF FAME BANQUET	\$736.17	\$0.00	\$0.00	\$0.00	\$736.17	\$0.00	\$736.17
Project 929 SPECIAL OLYMPICS	\$20,695.46	\$411.54	\$0.00	\$537.01	\$20,569.99	\$8,785.20	\$11,784.79
Project 930 DISTRICT ELEM. PTO	\$175.34	\$0.00	\$0.00	\$0.00	\$175.34	\$0.00	\$175.34
Project 932 SUMMER SCHOOL HS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
Project 933 FAVER C&C	\$449.63	\$0.00	\$0.00	\$0.00	\$449.63	\$0.00	\$449.63
Project 934 TRANSPORTATION C&C	\$3,535.49	\$689.22	\$0.00	\$478.22	\$3,746.49	\$1,321.78	\$2,424.71
Project 935 VENDING MACHINE ADMIN	\$330.50	\$49.55	\$0.00	\$52.80	\$327.25	\$198.27	\$128.98
Project 936 GUES HONOR CHOIR	\$134.00	\$72.00	\$0.00	\$72.00	\$134.00	\$2,000.00	(\$1,866.00)
Project 937 FAVER ACTIVITY	\$30.80	\$0.00	\$0.00	\$0.00	\$30.80	\$0.00	\$30.80
Project 938 NATIVE AMERICAN PARENT	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
Project 940 ADMINISTRATION MISC	\$8,664.18	\$318.76	(\$1,225.00)	\$13.46	\$7,744.48	\$210.60	\$7,533.88
Project 942 C.N. CLEARING ACCT	\$1,068.45	\$4,944.40	\$0.00	\$5,902.85	\$110.00	\$9,740.00	(\$9,630.00)
Grand Total	\$503,093.14	\$184,554.83	\$0.00	\$85,010.82	\$602,637.15	\$169,671.56	\$432,965.59



RECEIVED
1-29-15



**Hqs 5th Brigade (ROTC), U.S. Army Cadet Command
Guthrie High School
200 Crooks Drive
Guthrie, OK 73044-3327**



ATOD-HSD-GU

28 Jan 2015

Guthrie Public Schools
Board of Education
802 Vilas St
Guthrie, OK 73044

Request to close activity fund account JCLC Summer Camp #894. These funds are to be transferred to JROTC MacArthur High School, Lawton, OK.

This account was hastily established to support the camp for 19 schools in Oklahoma as the previous manager of these funds is in Wichita, KS and no longer participates in this camp with us.

MICK FREDRICKSON
MAJ (Ret), USA
Senior Army Instructor

GUTHRIE HIGH SCHOOL

200 Crooks Drive
Guthrie, Oklahoma 73044

(405) 282-5906
FAX (405) 282-8823

"Home of Champions"

DR. MIKE SIMPSON
SUPERINTENDENT

CHRIS LEGRANDE
PRINCIPAL

BRET STONE
ASSISTANT PRINCIPAL

DUSTIN THROCKMORTON
ASSISTANT PRINCIPAL

GARY BOXLEY
ATHLETIC DIRECTOR

To: Dr. Simpson and Guthrie School Board

From: Chris LeGrande

Date: February 2, 2015

Re: Summer School Dates

Attached you will find the general information sheet for Driver's Education Summer School 2015 along with a student enrollment form.

Dates for Driver's Education Class Sessions are as follows:

June 1-10 (2 classes)

June 15-24 (2 classes)

July 13-22 (1 class)

Driving schedule will be determined by the head Driver's Education instructor on an individual basis. The dates for the driving schedule will be from June 1, 2015 through July 31, 2015.

If you have any questions, please don't hesitate to contact me.

Respectfully,



Chris LeGrande
Principal

**GENERAL INFORMATION - DRIVER'S EDUCATION
GUTHRIE HS SUMMER SCHOOL 2015**

SITE: GUTHRIE HIGH SCHOOL 200 CROOKS DRIVE GUTHRIE, OKLAHOMA 73044	CLASS DATES: 1ST SESSION ~ JUNE 1-10 (2 SESSIONS) 2ND SESSION ~ JUNE 15-24 (2 SESSIONS) 3RD SESSION ~ JULY 13-22 (1 SESSION)
---	---

DRIVING TIMES FOR ALL SESSIONS WILL VARY FROM JUNE 1 THROUGH JULY 31.

<p>TUITION: GUTHRIE SCHOOL DISTRICT RESIDENTS..... \$150 OUT OF DISTRICT RESIDENTS..... \$175</p> <ul style="list-style-type: none"> ● A \$50 non-refundable deposit is required with the application. ● The remainder will be due the first day of class or scheduled driving time. ● You may pay with Visa, Mastercard, Discover, Debit, or Electronic Check on the Guthrie Public School website at Payschool. (There is a convenience fee to use Payschool.) ● Make all checks payable to: Guthrie Public Schools/Summer School ● Students will not be permitted to participate in class or to continue to drive if they are not paid in full by the end of the first week.
--

ENROLLMENT:

Guthrie High School students should pick up an enrollment form in the MAIN OFFICE. **Deadline** for enrollment in Driver's Education will be May 1, 2015. Applications must be on time to allow for appropriate teacher planning. **A \$50 non-refundable deposit MUST accompany the enrollment form along with a copy of the student's birth certificate.** (If you pay online, we will have a copy of your payment at the High School.)

Out-of-district students should obtain the Summer School Enrollment Form from Guthrie High School. The completed form, signed by your teacher, counselor, or principal, should be returned with the enrollment fee to Mrs. McPeek in the Main Office at Guthrie High School, 200 Crooks Drive, Guthrie, Oklahoma, 73044. This must be received by May 1, 2015.

Students residing in the Guthrie Public School District will have first priority. A birth certificate will be required for enrollment in Driver's Education. **THE STUDENT MUST BE 15 BY JUNE 1.** Driver's Education students must complete the class work and driving requirements set forth by the OKLAHOMA STATE DEPARTMENT OF EDUCATION. Driving time will be worked out with each student individually.

REFUNDS:

There will be a 50% refund of fees for students withdrawing properly during the first week of class. No refund will be made for those withdrawing after the first week. *Please note: a receipt will be issued for all fees paid. Keep your receipt, as it will be required for any refund to be issued.*

TRANSPORTATION:

Students are required to provide their own transportation to and from the school. Students must use the main parking lot if they drive. Students must obey all traffic and parking regulations.

RULES AND REGULATIONS:

Student will be held accountable for all policies and procedures in the Parent-Student Handbook- just as during the school year. The same attendance policies will also be in effect. If you miss more than 2 days of summer school, you may not receive credit for the class. Remember, missing one summer school day is like missing four regular school year days.

**GUTHRIE HIGH SCHOOL
2015 SUMMER DRIVER'S EDUCATION
STUDENT ENROLLMENT FORM**

DEADLINE FOR ENROLLMENT IS MAY 1, 2015

CLASS DATES: Please circle the classroom session you would like to attend. JUNE 1-10 (2 SESSIONS, IF NECESSARY) JUNE 15-24 (2 SESSIONS, IF NECESSARY) JULY 13-22 (1 SESSION)	Please list any dates you CANNOT attend! Ex. church camp, vacation, summer school, etc. _____ _____ _____
--	---

DRIVING TIMES FOR ALL SESSIONS WILL VARY FROM JUNE 1 THROUGH JULY 31

Please note any and all dates that you absolutely **CANNOT** attend.
We will try to accommodate your schedule, if we know in **ADVANCE**.
If you have any questions, please call (405)282-5906.

NAME _____
(Full name as printed on birth certificate)

ADDRESS _____

DATE OF BIRTH _____ AGE _____ MALE _____ FEMALE _____
(THE STUDENT **MUST BE 15 BY JUNE 1**)

PARENT/GUARDIAN _____ WORK PHONE _____

HOME PHONE _____ CELL PHONE _____

SCHOOL ATTENDED IN 2014-2015 _____

GRADE STUDENT WILL ENTER IN 2015-2016 _____

Name and complete mailing address of school where final grade should be sent:

(Out of District Students Only)

****CHECKED BY COUNSELOR OF HOME SCHOOL** _____

I understand that all rules and regulations related to the regular school year apply during summer school and that the handbook will be enforced. I also understand that if I miss more than two days of class I will not receive credit for the class.

PARENT SIGNATURE _____

STUDENT SIGNATURE _____

FOR OFFICE USE ONLY: RECEIVED BIRTH CERTIFICATE _____
DATE DEPOSIT PAID _____ DATE FULL PAYMENT MADE _____
AMOUNT PAID _____ CHECK # _____ CASH _____ ONLINE PAYMENT _____
BAL AMT PAID _____ CHECK # _____ CASH _____ ONLINE PAYMENT _____

NONDISCRIMINATION

~~The Guthrie Board of Education is committed to a policy of nondiscrimination in relation to race, color, religion, sex, age, national origin, alienage, handicap, or veteran status. This policy will prevail in all matters concerning staff, events, students, the public, employment, admissions, financial aid, educational programs and services, facilities access, and individuals, companies, and firms with whom the board does business.~~

~~The board directs the superintendent of schools to prepare necessary rules, regulations, and procedures to insure that all local, state and federal laws, regulations, and guidelines are followed.~~

It is the policy of the district to provide equal opportunities without regard to race, color, sex, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information in its education programs, activities, and employment. This includes, but is not limited to, admissions and educational services and programs. The district also provides equal access to the Boy Scouts of America and other designated youth groups.

The following people have been designated to handle inquiries regarding the district’s non-discrimination policies:

Section 504/Title II of the Americans with Disabilities Act Coordinators
(for questions or complaints based on disability)

Director of Special Services
Guthrie Public Schools
802 E. Vilas
Guthrie, OK 73044
405-282-8900

Title VI of the Civil Rights Act Coordinators
(for questions or complaints based on race, color and national origin)

Executive Director of Federal Programs and Elementary Education
Guthrie Public Schools
802 E. Vilas
Guthrie, OK 73044
405-282-8900

Title IX Coordinators
(for questions or complaints based on sex)

Executive Director of Personnel and Secondary Education
Guthrie Public Schools
802 E. Vilas
Guthrie, OK 73044
405-282-8900

Age Act Coordinators
(for questions or complaints based on age)

Executive Director of Federal Programs and Elementary Education
Guthrie Public Schools
802 E. Vilas
Guthrie, OK 73044
405-282-8900

Outside Assistance may be obtained from:

U.S. Department of Education
Office for Civil Rights
One Petticoat Lane
1010 Walnut Street, Suite 320
Kansas City, MO 64106
(816) 268-0550
(816) 268-0599 (Fax)
(877) 521-2172 (TTY)
E-mail: OCR.KansasCity@ed.gov.

~~POLICY ON SEXUAL HARASSMENT~~

State and federal law specifically prohibit sexual harassment of employees and students in connection with their employment by or enrollment in the Guthrie School District. This policy will set forth the rules and regulations to be followed by all students, employees and Board members of the School District with regard to the issue of sexual harassment:

1) ~~—"Employee" means any person who is authorized to act in behalf of the School District, whether that person is acting on a temporary or permanent basis, with or without being compensated, or on a full-time or part-time basis and including board members and school volunteers.~~

2) ~~—"Student" means any person who is enrolled in any school or program of the School District.~~

3) ~~—In the case of an employee of the School District, "sexual harassment" is defined as unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal or physical conduct of a sexual nature by one employee towards another employee which (a) is made an explicit or implicit term or condition of an employee's employment, or (b) is used as a basis for employment decisions affecting that employee or (c) has the purpose or effect of unreasonably interfering with an employee's work performance, or creating an intimidating, hostile or offensive working environment.~~

4) ~~—In the case of a student of the School District, "sexual harassment" is defined as unwelcome sexual advances, requests for sexual favors and other unwelcome verbal, nonverbal or physical conduct of a sexual nature by any person towards a student or conduct that denies or limits, on the basis of sex, a student's ability to participate in or to receive benefits, services or opportunities in the School District's programs. Age appropriate examples of the kinds of things that can constitute prohibited sexual harassment shall be communicated to the students.~~

5) ~~—All students, employees and Board members are strictly prohibited from engaging in any form of sexual harassment of any student, employee, applicant for employment, vendor representative or patron of the School District. Any employee engaging in sexual harassment is subject to disciplinary action, including but not limited to suspension, demotion, forfeiture of pay or benefits and termination. Such penalties shall be imposed based on the facts taken as a whole and the totality of the circumstances such as the nature, extent, context and gravity of such activities or incidents.~~

6) ~~—Any student engaging in sexual harassment is subject to any and all disciplinary action which may be imposed under the School District's Student Discipline Code.~~

7) ~~—Any employee or student who is or has been subjected to sexual harassment or knows of any student or employee who is or has been subjected to sexual harassment shall immediately report all such incidents to either the superintendent, assistant superintendent, principal, assistant principal, or any Board member of the School District. If the report of an incident needs to be made after normal school hours, the above listed individuals may be contacted at home. It is preferred that all such reports be made in person or in writing signed by the reporting party, including but not limited to a Title IX grievance form. However, in order to encourage full, complete and immediate reporting of such prohibited activities any person may report such incidents in writing and anonymously by mailing such reports to the personal attention of any of the above designated persons. All such reports should state the name of the alleged harassing student, employee or board member, the person(s) being harassed, the nature, context and extent of the prohibited activity, the dates of the prohibited activity and any other information necessary to a full report and investigation of the matter.~~

8) ~~—Any employee who is subjected to job related sexual harassment is entitled to protection under Title VII of the Civil Rights Act of 1964 and the Oklahoma Anti-Discrimination Act and may report such incidents to the United States Equal Employment Opportunity Commission or the Oklahoma Human Rights Commission.~~

9) ~~The superintendent, assistant superintendent, principal, assistant principal, and any Board member of the School District, upon receiving a report (formal or informal) of sexual harassment shall do the following as quickly as reasonably possible:~~

- ~~a) obtain a statement, oral or written, from the individual who is alleged to have been sexually harassed which contains information necessary to conduct a full investigation of the matter. This information should include, but is not limited to, the name of the alleged harasser, the person(s) being harassed, the nature, context and extent of the prohibited activity, the dates of the prohibited activity and the names of any witnesses;~~
- ~~b) take reasonable and age appropriate, effective steps to separate and protect the individual who is allegedly being sexually harassed from the alleged harasser, until the matter can be fully investigated and the appropriate remedial steps taken;~~
- ~~e) keep the individual who is allegedly being sexually harassed reasonably apprised, to the extent allowed under federal and state privacy laws and regulations, of the investigation and the actions taken as a result of the investigation;~~
- ~~d) conduct a full and complete investigation, to the extent reasonably possible and appropriate to the age of those involved, regarding the alleged sexual harassment, which would include, but not be limited to, interviewing the individual allegedly harassed, any witnesses, review of any supporting documents, and interviewing the alleged harasser;~~
- ~~e) based on good judgment, common sense and the facts, as revealed by the investigation, taken as a whole and the totality of the circumstances, such as the nature, extent, age of those involved, context and gravity of such activities or incidents, take or recommend the taking of appropriate and effective measures reasonably calculated to end the harassment and prevent a recurrence, including but not limited to, as to employees, suspension, demotion, forfeiture of pay or benefits, termination or reassignment.~~

~~10) During and after the investigation, confidentiality shall be maintained, as far as reasonably possible; provided however, nothing in this policy shall preclude public disclosure of any information of a personal or confidential nature during the course of any suspension, dismissal or nonrenewal hearing or in any litigation.~~

~~11) It is the School District's position that any person filing or complaining of sexual harassment or participating in any way in any investigation of a sexual harassment claim under this policy shall not be subjected to any form of reprisal, retaliation, intimidation or harassment. The School District will discipline or take appropriate action against any student, employee, agent or representative of the School District who is determined to have engaged in such retaliatory behavior.~~

The school district is committed to providing all students and employees with a safe school environment in which all members of the school community are treated with respect. Harassment is unlawful discrimination and will not be tolerated. Both state and federal law specifically prohibit harassment of employees and students in connection with their employment by or enrollment in schools.

It is the policy of the district to prohibit, without qualification, unlawful harassment based on real or perceived race, color, sex, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information. Students, employees and board members of the District have a duty not to harass on the above listed grounds.

This policy sets forth the rules to be followed by all students, employees and board members of the district with regard to the issue of sexual harassment. Harassment of students or employees of either sex by employees or other

students of the same or opposite sex is strictly prohibited. All students, employees and board members are strictly prohibited from engaging in any form of sexual harassment of any student, employee and applicant for employment, vendor representative, or patron of the district.

Sexual harassment is prohibited regardless of whether or not the harassment occurs inside or outside the classroom. For example, sexual harassment is prohibited during school hours, extra-curricular activities, school-sponsored events, field trips, athletic competitions, and in the cafeteria, classroom, hallways, and school buses. Harassment is prohibited in both academic and non-academic settings.

Definitions

“Employee” means any person who is authorized to act on behalf of the district, whether that person is acting on a temporary or permanent basis, regardless of whether or not the person is compensated. Employee denotes all staff of the school, both full-time and part-time, and includes board members and school volunteers.

“Student” means any person who is enrolled in any school participating in a program of the District.

“Sexual Harassment” is a form of unlawful harassment which means unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature. Sexual harassment also includes conduct that is criminal in nature such as rape, sexual assault and stalking.

A. Sexual Harassment of an Employee of the School District

“Sexual harassment” is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature by one employee toward another employee which:

1. is made an explicit or implicit term or condition of an employee’s employment; or
2. is used as a basis for employment decisions affecting that employee; or
3. has the purpose or effect of unreasonably interfering with an employee’s work performance, or creating an intimidating, hostile, or offensive working environment.

B. Sexual Harassment of a Student of School District

“Sexual harassment” is defined as unwelcome sexual advances, requests for sexual favors and other unwelcome verbal or physical conduct of a sexual nature by any person toward a student which:

1. is made a term or condition, either implicitly or explicitly, of obtaining an education; or
2. is used as a basis for decisions affecting an individual’s education; or
3. has the purpose or effect of substantially interfering with a student’s educational performance or creating an intimidating, hostile, or offensive learning environment.

In order to constitute sexual harassment, the conduct at issue must be unwelcome. Sexual conduct between an elementary age student and an adult employee will not be considered welcome. In addition, conduct between a secondary age student and an adult is presumptively unwelcome.

Examples of Sexual and Other Harassment

Examples of sexual harassment include, but are not limited to: unwelcome touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, pressure for sexual activity whether written, verbal or through physical gestures, display or sending of pornographic pictures or objects, obscene graffiti, and spreading rumors related to a person’s alleged sexual activities. For example, demeaning comments about a student’s ability to excel in a class historically considered a “boy’s” or a “girl’s” subject may constitute sexual harassment.

Examples of harassment because of race, national origin, religion or disability include, but are not limited to: slurs, epithets, insults, jokes or derogatory comments; verbal or physical abuse of a person; intimidation (physical, verbal or psychological); or impeding or blocking movement of a person.

This prohibition against sexual harassment does not preclude legitimate, nonsexual physical contact such as the use of necessary interventions to avoid physical harm to persons or property.

Penalties

Penalties shall be imposed based on the facts taken as a whole and the totality of the circumstances such as the nature, extent, context and gravity of such activities or incidents.

Any employee engaging in sexual or other harassment will be subject to disciplinary action, including but not limited to suspension, demotion, forfeiture of pay or benefits (as permitted by law) and termination.

Any student engaging in sexual or other harassment is subject to any and all disciplinary action which may be imposed under the school district’s student discipline policy.

Reporting to School District

A. By Students

The District encourages students who have been sexually or otherwise harassed or who know of sexual or other harassment to report the claim. Students should report any incident of sexual or other harassment to any teacher, guidance counselor, school administrator, superintendent, or board member.

B. By Employees

Any employee of the district who witnesses, overhears, suspects or receives a report of harassment *shall* immediately report the incident to either the superintendent or any board member of the District. If the report of the incident occurs after normal school hours, an employee should contact the superintendent or any school board member at home.

C. The Report

If possible, the report should be made in person or in writing, signed by the reporting party.

However, in order to encourage full, complete and immediate reporting of such prohibited activities, any person may report such incidents anonymously in writing by mailing the reports to the personal attention of either the superintendent or a board member.

All reports should state:

1. the name of the alleged harassing student, employee, board member, or other person;

2. the person(s) being harassed;
3. the nature, context and extent of the prohibited activity;
4. the dates of the prohibited activity, and;
5. any other information necessary to a full report and investigation of the matter.

Reports to Outside Officials

Any employee who is subjected to job related sexual harassment is entitled to protection under Title VII of the Civil Rights Act of 1964 and the Oklahoma Anti-Discrimination Act. Likewise, a concerned employee may report an allegation to both school officials and to the United States Equal Employment Opportunity Commission, or the Oklahoma Human Rights Commission.

Good faith reporting of charges of sexual or other harassment will not result in reprisals or retaliation. Reprisals and retaliation, due to a sexual harassment allegation, are prohibited.

Administrative Responsibility and Action

The district is committed to promptly and thoroughly investigating all reports of harassing conduct. When a report is received, the District will conduct a thorough and impartial investigation. To ensure impartiality, no person who is the subject of a complaint shall conduct the investigation.

During and after the investigation, confidentiality shall be maintained, as far as reasonably possible; provided however, nothing in this policy shall preclude public disclosure of any information of a personal or confidential nature during the course of any suspension, dismissal, non-renewal hearing or resulting litigation.

After all facts and circumstances are reviewed, the District shall take any and all disciplinary actions to prevent further harassment. Possible disciplinary or remedial actions include, but are not limited to: education, training and counseling, transfer, and/or suspension of a student, and education, training, counseling, transfer, suspension and / or termination of an employee.

Upon receipt of a formal or informal report of sexual or other harassment, the superintendent shall do the following as quickly as possible:

1. Obtain an oral or written statement from the individual who allegedly was sexually harassed. The statement should contain information necessary to conduct a full investigation of the matter. Relevant information includes, but is not limited to: the name of the alleged harassing student, employee or board member; the person(s) being harassed; the nature, context and extent of prohibited activity; the dates of the prohibited activity; and the names of any witnesses;
2. Take appropriate and reasonable steps to separate and protect the individual who is allegedly being sexually harassed from the alleged harasser, until the matter can be fully investigated and the appropriate remedial steps taken;
3. Keep the individual who is allegedly being sexual harassed reasonably apprised, to the extent allowed under federal and state privacy laws and regulations, of the investigation and the actions taken as a result of the investigation;
4. Conduct a full and complete investigation, to the extent reasonably possible, regarding the alleged sexual harassment. This investigation includes, but is not limited to: interviewing the allegedly

harassed individual, interviewing any witnesses, interviewing the alleged harasser, and reviewing supporting documents;

5. Review the facts of the investigation and take into account the totality of the circumstances. Nature, extent, context and gravity of activities must be taken into account. Based on both the facts of the investigation and the surrounding circumstances, the superintendent or board member shall take or recommend the taking of appropriate measures. Appropriate measures include but are not limited to: suspension, demotion, forfeiture of pay or benefits (as permitted by law), termination, or reassignment;
6. Report the allegations to appropriate authorities, including law enforcement and the Department of Human Services.

In instances where the report is received by a school official or board member, the report shall be promptly relayed to the superintendent for investigation except in instances where the report names the superintendent as a person responsible for harassment. In any instance in which the superintendent is deemed to have a conflict with regard to the investigation of a report of harassment, the report may be conveyed to the school's legal counsel for investigation or for designation of an appropriate investigator.

**GRIEVANCE FOR DISCRIMINATION OR RETALIATION COMPLAINTS:
DEFINITIONS, PRE-FILING, FILING PROCEDURES, AND GENERAL PROVISIONS**
GRIEVANCE PROCEDURE FOR
FILING, PROCESSING AND RESOLVING COMPLAINTS
ALLEGING DISCRIMINATION, HARASSMENT AND RETALIATION

I. Definitions

A. **Discrimination Complaint:** A written complaint alleging any policy, procedure or practice which discriminates on the basis of race, color, national origin, religion, sex (including sexual harassment), age or disability.

B. **Grievant:** Any person enrolled in School District or employed by the District who submits a complaint alleging discrimination based on sex (including sexual harassment), race, color, national origin, religion, age or disability. Sexual harassment is a prohibited type of sexual discrimination under Title IX for which a grievance under this policy can be filed with the Title IX Coordinator. For purposes of any complaint alleging a violation of Section 504, in addition to those identified as possible grievants in this paragraph, members of the public may also be potential grievants. For purposes of this policy, a parent's or legal guardian's complaint or grievance shall be handled in the same manner as a student's complaint.

C. **Title IX, ADA, Title VII and 504 Coordinator(s):** The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, the Americans with Disabilities Act of 1990 and the ADA Amendments Act of 2008, Title VII of the Civil Rights Act of 1964, as amended, Section 504 of the Rehabilitation Act of 1973 and any other state and federal laws addressing equal educational opportunity. The Coordinator under Title IX, ADA, Title VII and 504 is responsible for processing complaints and serves as moderator and recorder during hearings. The Coordinator of each statutory scheme may be the same person or different persons. The Board of Education designates the Title IX/504 Coordinator.

D. **Respondent:** The person alleged to be responsible for the violation contained in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.

E. **Day:** Day means a working day when the District's main administrative offices are open. The calculation of days in complaint processing shall exclude Saturdays, Sundays and legal holidays.

H. Pre-Filing Procedures

A. Prior to the filing of a written complaint, the student or employee is encouraged to visit with the applicable Coordinator, and reasonable effort should be made to resolve the problem or complaint.

III. Filing and Processing Discrimination Complaints

A. **Grievant:** Submits written complaint to the applicable Coordinator, stating name, nature and date of alleged violation; names of persons responsible (where known) and requested action. If the applicable Coordinator is the person alleged to have committed the discriminatory act(s), then the complaint should be submitted to the president of the Board of Education for assignment. Complaints must be submitted within 10 days of alleged violation. A Complaint form is available from the Superintendent's office.

~~B. — Applicable Coordinator or Board President: Conducts an investigation within 10 days to the extent reasonably possible, which would include but not be limited to, interviewing the complainant, any witnesses, review of any supporting documents and interviewing the respondent; and asks respondent to:~~

- ~~— i) — Confirm or deny facts;~~
- ~~— ii) — Indicate acceptance or rejection of student or employee's requested action;~~
- ~~— iii) — Outline alternatives; or~~
- ~~— iv) — Other action as may be indicated by the specifics of the Complaint.~~

~~C. — Respondent: — Submits written answer within 10 days to the applicable Coordinator.~~

~~D. — Applicable Coordinator: — Within 5 days after receiving respondent's answer, applicable Coordinator schedules a hearing.~~

~~E. — Grievant, Respondent and Applicable Coordinator: — Hearing is conducted. In circumstances involving allegations of sexual harassment, the applicable Coordinator may determine that it is appropriate and reasonable to separate the individual who is allegedly being sexually harassed from the alleged harasser in the hearing.~~

~~F. — Applicable Coordinator: — Issues within 5 days after the hearing a written decision to the Grievant and Respondent.~~

~~G. — Grievant or Respondent: — If the Grievant or Respondent is not satisfied with the decision, he or she must notify the applicable Coordinator within 5 days and request, in writing, a hearing with the District's Superintendent. This step is applicable only to situations in which a Coordinator other than the Superintendent conducted the initial hearing.~~

~~H. — Superintendent: — Schedules within 10 days of request a hearing with the Grievant and Respondent~~

~~I. — Superintendent, Grievant and Respondent: — Hearing is conducted.~~

~~J. — Superintendent: — Issues a written decision within 5 days following the hearing.~~

~~K. — Grievant or Respondent: — If the Grievant or Respondent is not satisfied with the decision, they must notify the Superintendent, in writing, within 5 days and request a hearing before the Board of Education.~~

~~L. — Superintendent: — Notifies Board of Education, in writing, within 5 days after receiving request. Superintendent schedules hearing with the Board of Education. Hearing is to be conducted within 30 days from the date of the Superintendent's notification to the Board of Education.~~

~~M. — Board, Grievant, Respondent, Superintendent and Applicable Coordinator: Hearing is conducted. Board issues a final decision at the hearing regarding the validity of the grievance and any action to be taken.~~

IV. — General Provisions

~~A. — Extension of time: — Any time limits set by these procedures may be extended by mutual consent of the parties involved. The total number of days from date that complaint is filed until complaint is resolved shall be no more than 120 days.~~

~~B. — Access to Regulations: — Upon request, the District shall provide copies of any policies or rules prohibiting discrimination on the basis of race, color, national origin, religion, sex, age, disability or veteran status.~~

~~C. — Confidentiality of Records: — Complaint records will remain confidential, to the extent allowed by law, unless permission is given by the parties involved to release such information. All complaint records will be~~

kept separate from any other records of the District. No complaint record shall be entered in any personnel file unless adverse employment action is taken against an employee. Complaint records shall be maintained on file for four years after complaint resolution.

D. Representation: The Grievant and the Respondent may have a representative assist them through the grievance process and accompany them to any hearing.

E. Retaliation: No reprisals or retaliation will be allowed to occur as the result of the good faith reporting of a discrimination complaint. In the event an individual believes he or she has been retaliated against as a result of the exercise of rights protected by the Acts identified in I(C) of this policy the individual may utilize this grievance procedure to pursue their claim of retaliation.

F. Basis of Decision: At each step in the grievance procedure, the decision maker will take or recommend the taking of appropriate measures based on the facts, as revealed by the investigation and hearing, taken as a whole, and the totality of the circumstances, such as the nature, extent, context and gravity of the activities or incidents.

G. Section 504 Due Process Procedures: For information concerning due process procedures under Section 504, the Grievant should contact the Superintendent.

Definitions

Complaint: A written complaint alleging any action, policy, procedure or practice that discriminates on the basis of race, color, sex, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information (including harassment and retaliation).

Grievant: Any person enrolled in or employed by the district or a parent, guardian, or member of the public who submits a complaint alleging discrimination based on race, color, sex, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information (including harassment or retaliation). For purposes of this policy, a parent or guardian's complaint or grievance shall be handled in the same manner as a student's complaint would be.

Title VI, Title IX, 504/Title II, and Age Act Coordinator(s): The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title VI of the Civil Rights Act, Title IX of the Education Amendments of 1972, Title II of the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act and any other state and federal laws addressing equal educational opportunity. The Coordinator under Title VI, IX, Section 504/Title II and the Age Act is responsible for processing complaints and serves as moderator and recorder during hearings. The Coordinator of each statutory scheme may be the same person or different persons.

Section 504/Title II Coordinators
(for questions or complaints based on disability)

Director of Special Services
Guthrie Public Schools
802 E. Vilas
Guthrie, OK 73044
405-282-8900

Title VI Coordinators
(for questions or complaints based on race, color and national origin)

Executive Director of Federal Programs and Elementary Education
Guthrie Public Schools
802 E. Vilas
Guthrie, OK 73044
405-282-8900

Title IX Coordinators
(for questions or complaints based on sex)

Executive Director of Personnel and Secondary Education
Guthrie Public Schools
802 E. Vilas
Guthrie, OK 73044
405-282-8900

Age Act Coordinators
(for questions or complaints based on age)

Executive Director of Federal Programs and Elementary Education
Guthrie Public Schools
802 E. Vilas
Guthrie, OK 73044
405-282-8900

Respondent: The person alleged to be responsible for the alleged discrimination contained in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.

Day: Day means a working day when the district's main administrative offices are open. The calculation of days in complaint processing shall exclude Saturdays, Sundays and legal holidays.

Pre-Filing Procedures

Prior to the filing of a written complaint, the student, parent or guardian, employee or patron is encouraged to visit with the building principal or the Coordinator, as applicable, and reasonable effort should be made by the district at this level to resolve the problem or complaint.

Filing, Investigation, Hearing and Review Procedures

The Grievant submits a written complaint to one of the Coordinators, as applicable, stating the basis, nature and date of the alleged discrimination, harassment or retaliation, the names of persons responsible (where known) and requested action. If the applicable Coordinator is the person alleged to have committed the discriminatory act(s), then the complaint should be submitted to the superintendent for assignment. Complaint forms are available from the offices of the district's Coordinators.

The Coordinator conducts a complete and impartial investigation within 10 days of receiving the complaint, to the extent reasonably possible, which shall include but not be limited to, interviewing the Grievant and any witnesses, review of documents and interviewing the Respondent. The Coordinator will ask the Respondent to (a) confirm or deny facts; (b) indicate acceptance or rejection of the Grievant's requested action; and (c) outline alternatives.

As to complaints of discrimination by students, parents or guardians and school employees, the Coordinator will disclose the complaint, the identity of the Grievant and information regarding the person who allegedly committed the discriminatory act only to the extent necessary to fully investigate the complaint and only when the disclosure is required or permitted by law. If a Grievant wishes to remain anonymous, the Coordinator will advise him or her that such confidentiality may limit the district's ability to fully respond to the complaint. If a Grievant asks to remain anonymous, the Coordinator will still proceed with the investigation.

Within 5 days after completing the investigation, the applicable coordinator will issue a written decision to the Grievant and Respondent.

If the Grievant or Respondent is not satisfied with the decision, he or she must notify the applicable Coordinator, in writing, within 5 days and request an appeal to the superintendent. The written appeal shall contain a specific statement explaining the basis for the appeal.

Within 5 days after receiving the appeal request, the applicable Coordinator will refer the matter to the superintendent for a hearing. If the superintendent is the person alleged to have committed the discriminatory act(s), then a different decision maker will be appointed to maintain impartiality. The Coordinator will schedule the hearing with the Grievant, the Respondent and the superintendent. The hearing will be conducted within 10 days after the Coordinator refers the matter to the superintendent for hearing.

At the hearing, the superintendent will review the information collected through the investigation and may ask for additional oral or written evidence from the parties and any other individual he or she deems relevant. The applicable Coordinator will make arrangements to audiotape any oral evidence presented. In circumstances involving allegations of sexual harassment, the Coordinator may determine that it is appropriate and reasonable to separate the individual who is allegedly being sexually harassed from the alleged harasser in the hearing.

Within 5 days after completing the investigation the superintendent will issue a written decision to the Grievant and Respondent.

If the Grievant or Respondent is not happy with the decision, he or she must notify the superintendent, in writing, within 5 days, and request an appeal to the board of education. The written appeal shall contain a specific statement explaining the basis of the appeal.

The superintendent will notify the board of education, in writing, within 5 days after receiving the appeal. The clerk will place the appeal on a board agenda within 30 days from the date of notification to the board of education.

The board will act as an appellate body by reviewing the decisions and the oral and written evidence presented below and making a decision. At the board meeting, the board may ask for oral or written evidence from the parties and any other individual it deems relevant. The clerk will make arrangements to audiotape any oral evidence presented. Within 5 days of the meeting, the board will issue a final decision in writing to all parties involved.

General Provisions

Extension of time: Any time limits set by these procedures may be extended by mutual consent of the parties involved. The total number of days from the date the complaint is filed until the board of education issues a final decision shall be no more than 120 days.

Access to Regulations: Upon request, the Coordinator shall provide copies of any regulations prohibiting discrimination on the basis of race, color, sex, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information.

Confidentiality of Records: Complaint records will remain confidential, to the extent allowed by law, unless permission is given by the parties involved to release such information. All complaint records will be kept separate

from any other records of the district. No complaint record shall be entered in any personnel file unless adverse employment action is taken against an employee. Complaint records shall be maintained on file for three years after complaint resolution.

Representation: The Grievant and the Respondent may have a representative assist them through the grievance process and accompany them to any hearing.

Corrective Action: After all facts and circumstances are reviewed, the district shall take any and all disciplinary actions to prevent further harassment or discrimination. Possible disciplinary or remedial actions include, but are not limited to: education, training and counseling, transfer, and/or suspension of a student, and education, training, counseling, transfer, suspension and/or termination of an employee.

Retaliation: The district prohibits retaliation, intimidation, threats, or coercion of any person for opposing discrimination or for participating in the district's discrimination complaint process or making a complaint, testifying, assisting, appealing, or participating in any other discrimination complaint proceeding or hearing. The district will take steps to prevent the alleged perpetrator or anyone else at the district from retaliating against the alleged victim or any person who acts to oppose discrimination or participates in the complaint process. These steps include notifying students and employees that they are protected from retaliation, making sure that victims know how to report future problems and making follow-up inquiries to see if there have been any new incidents. If retaliation occurs, the district will take strong responsive action.

Basis of Decision: At each step in the grievance procedure, the decision maker will take or recommend the taking of appropriate measures based on the facts, as revealed by the investigation and hearing, taken as a whole, and the totality of the circumstances, such as the nature, extent, context and gravity of the activities or incidents.

Section 504 Due Process Procedures: For information concerning the impartial hearing and review procedures under Section 504, the Grievant should contact:

Director of Special Services
Guthrie Public Schools
802 E. Vilas
Guthrie, OK 73044
405-282-8900

Notice: The district will notify all students, parents or guardians, members of the public and employees of the name, office and telephone number of each Coordinator and this Grievance Procedure in writing via school publications and/or postings at each school site to which employees or students are assigned.

Outside Assistance: Individuals may also file complaints alleging discrimination, harassment or retaliation with the Office of Civil Rights. The OCR may be contacted at:

U.S. Department of Education
Office for Civil Rights
One Petticoat Lane
1010 Walnut Street, Suite 320
Kansas City, MO 64106
(816) 268-0550
(816) 268-0599 (Fax)
(877) 521-2172 (TTY)
E-mail: OCR.KansasCity@ed.gov.

**GUTHRIE SCHOOL DISTRICT
DISCRIMINATION GRIEVANCE COMPLAINT FORM**

Name of Charging Party (Grievant):

Address: _____

Date: _____

Contact information for Grievant:

Home: _____ Office: _____

Cell: _____ Other: _____

Email: _____

Statement of grievance (please provide as detailed a statement as is possible and attach supplemental pages so that we may have a complete understanding of your concerns):

Please identify any documents or other materials which support your grievance. If documents or materials are in your possession, please attach copies to this grievance. If documents are not in your possession, please indicate where they are located.

Please identify what action or relief you are seeking as a result of this grievance.

Signature of Grievant

If, as a result of a disability, you need assistance in completing this form, please contact the District's ADA Coordinator or Superintendent for assistance or accommodation. If you are filing a Title IX grievance please contact the District's Title IX Coordinator: _____.

Guthrie Public Schools

School Calendar 2015-2016

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1st Quarter **40+4**
 2nd Quarter **42**
 3rd Quarter **43+1**
 4th Quarter **50**

175 Days Taught
 5 Professional Days
 180 Days Total

*School will be dismissed
 if not used for bad weather

AUGUST
 14,17,18,19 Teacher In-Service
 20 - First Day of Classes

SEPTEMBER
 7 - Labor Day

OCTOBER
 15 - End of First Quarter
 16 and 19 Fall Break
 22 - P/T Conf (All Schools)
 27 - P/T Conf (Elementaries)
 29 - P/T Conf (GHS and GJHS)

NOVEMBER
 25-27 Thanksgiving Break

DECEMBER
 18 - End of 2nd Quarter
 Dec 21- Jan 1 Christmas Break

JANUARY
 4 - Professional Day
 5 - Classes Resume
 18 - Martin Luther King Day
 21 and 26 - P/T Conf (Elementaries)

MARCH
 4 - End of 3rd Quarter
 10 and 15 - P/T Conf (GHS and GJHS)
 21-25 Spring Break

APRIL
 22 - Snow Make-Up Day #1*

MAY
 20 - Last Day of Classes
 23 - Snow Make-Up Day #2*
 30 - Memorial Day

Administration - 282-8900
 High School - 282-5906
 Faver Alternative - 282-5941
 Junior High - 282-5936
 Upper Elementary - 282-5924
 Fogarty Elementary - 282-5932
 Cotteral Elementary - 282-5928
 Central Elementary - 282-0352
 Child Nutrition - 282-5952
 Maintenance - 282-5944
 Technology - 282-5959
 Transportation - 282-5919

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Professional Day

Vacation Day

Parent/Teacher Conferences
 (4:00 p.m. - 7:00 p.m.)

Snow Make-Up Day
 (To be used in numbered order
 if days are needed)

NOTE: Any additional inclement weather days will be made up at the end of the school year

Guthrie Public Schools

School Calendar 2016-2017

August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1st Quarter **39+4**
 2nd Quarter **44**
 3rd Quarter **46+1**
 4th Quarter **46**

175 Days Taught
 5 Professional Days
 180 Days Total

*School will be dismissed
 if not used for bad weather

AUGUST
16-17-18 Teacher In-Service
19 - First Day of Classes

SEPTEMBER
5 - Labor Day
26 - Professional Day

OCTOBER
14 - End of First Quarter
18 - P/T Conf (All Schools)
21 and 24 Fall Break
25 - P/T Conf (Elementaries)
27 - P/T Conf (GHS and GJHS)

NOVEMBER
23-25 Thanksgiving Break

DECEMBER
21 - End of 2nd Quarter
Dec 22 - Jan 3 Christmas Break

JANUARY
4 - Classes Resume
16 - Martin Luther King Day
19 and 24 - P/T Conf (Elementaries)

FEBRUARY
20 - Professional Day

MARCH
10 - End of 3rd Quarter
14 and 16 - P/T Conf (GHS and GJHS)
17 - Snow Make-Up Day #1*
20-24 Spring Break

APRIL
21 - Snow Make-Up Day #2*

MAY
23 - Last Day of Classes
29 - Memorial Day

Administration - 282-8900
 High School - 282-5906
 Faver Alternative - 282-5941
 Junior High - 282-5936
 Upper Elementary - 282-5924
 Fogarty Elementary - 282-5932
 Cotteral Elementary - 282-5928
 Central Elementary - 282-0352
 Child Nutrition - 282-5952
 Maintenance - 282-5944
 Technology - 282-5959
 Transportation - 282-5919

January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Professional Day

Vacation Day

Parent/Teacher Conferences
 (4:00 p.m. - 7:00 p.m.)

Snow Make-Up Day
 (To be used in numbered order
 if days are needed)

NOTE: Any additional inclement weather days will be made up at the end of the school year



Board of Education Personnel Reports

Employment Request

Classification							
Support							
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing	
Noe, Leona	Central	Sp Ed Paraprofessional	01/12/15	3	7.5	Anthony Bowie	
Stout, Skylar	Maintenance	Full Time Sub Custodian	01/26/15	3	8	Samuel Heird	
Travis, Toni	Maintenance	Full Time Sub Custodian	01/26/15	3	8	Chad LaFerry	
Wright, Rogina	Fogarty	Sp Ed Paraprofessional	01/20/15	3	7.5	Whitney Marsh	

FMLA Request

Support: 0

Certified: 1

Transfer of Position Report

Classification					
Support					
Name	Transferred From	Transferred To	Replacing	Transfer Date	
Frey, Jana	Financial Secretary GUE	Adm. Asst. to Supt.	Kay Gammill	3/1/2015	
Kroth, Natasha	Cafeteria JH 6.5 Hrs	Cafeteria GUES 6.5 Hrs	Teresa Wendt	1/15/2015	

Separation of Employment

Classification					
Support					
Name	Site	Teaching Assignment	Reason for Separation	Effective Date	
Dean, Deborah	Junior High	Sp Ed Paraprofessional	Terminated	2/2/2015	
Lockett, Terrance	High School	Sp Ed Paraprofessional	Terminated	2/2/2015	

Guthrie Public Schools District Level Administrators

<i>LastName</i>	<i>FirstName</i>	<i>Assignment</i>	<i>Site</i>	<i>Total Experience</i>
Benson	James	Director of Technology	Technology	26
Gammill	Jerry	Director of Facilities	Maintenance	26
Ogle	Douglas	Ex Dir Personnel/Sec Ed	Administration	18
Schulz	Dennis	Assistant Superintendent	Administration	23
Walters	Carmen	Ex Dir of Fed Prog/Elem Ed	Administration	17
Woodruff	Eldona	Director of Special Ed	Administration	32

Guthrie Public Schools
Property Committee Meeting
February 2, 2015
5:00 p.m.

Members present: Dr. Mike Simpson, Dennis Schulz, Jerry Gammill, Tom Holtz, Jennifer Bennett-Johnson, Terry Pennington, and Linda Skinner.

Mr. Gammill spoke on the following items:

Expenditure Reports:

- Summarized the expenses for January
- Outlined new Purchase Orders for January

Completed Projects:

- 210 Work Orders in January
- OG&E Energy Efficiency Program
- Cotteral classrooms' heat/air unit replacement

Projects in Progress:

- Currently have 87 Work Orders
- High School FFA: 1) Counter tops-waiting for installation
2) Shop insulation-obtaining quotes
- High School ADA playground
- Surplus items listed to be sold
- Faver heater replacement near completion
- Tornado shelter study by The Stacy Group
- Donated furniture being picked up Thursday

New Projects:

- Summer Projects:
 - Fogarty: Classroom closet
 - Remove shrubs and vines on west side of building
- Transportation:
 - Install sliding window and shelving in office

Dr. Simpson discussed the Land Purchase update.

**Guthrie Public Schools
Finance Committee Meeting
Minutes
February 3, 2015
4:00 P.M.**

In Attendance: Dr. Mike Simpson, Dennis Schulz, Carmen Walters, Doug Ogle, Sharon Watts, Janna Pierson, Gail Davis and Vicki Biggs.

Mr. Schulz opened the meeting by informing the committee the first pages were routine financial reports and if they had questions to please call or e-mail him.

Mr. Schulz spoke on the following:

Interest Rates

Still receiving best rate in the Demand Deposit accounts at Farmers and Merchants Bank.

Mid Term Allocation

New allocation is \$9,019,562 which is down \$150,000 from the July allocation and \$300,000 down from last year.

Mr. Ogle spoke on the following:

School Calendars for 2015-2016 and 2016-2017

Explained the reasons for the many changes in start dates, snow days, Fall Break, Spring Break and Parent/Teacher Conferences. Stated the Calendar Committee consisted of a staff member from each building, a site administrator, a parent and himself.

Guthrie Public Schools
Curriculum Committee Meeting
February 3, 2015
5:00 P.M.

Members Present: Dr. Mike Simpson, Carmen Walters, Doug Ogle, Eldona Woodruff, Janna Pierson and Gail Davis.

Member Absent: Travis Sallee

Discussion Items:

Ms. Carmen Walters:

Middle of the Year (MOY) Bottom 25% Growth

- Every site showed significant growth in math and reading from the beginning of the year on the MAP growth assessment

Ms. Eldona Woodruff:

District Data Profile and District Determination

- Mrs. Woodruff shared the 2013-2014 Oklahoma State Performance Plan Data Indicators as pertained to students with disabilities

Mr. Doug Ogle:

2015-2016 and 2016-2017 Proposed School Calendars

- The proposed calendars were presented with explanations of the process by Mr. Ogle

Dr. Mike Simpson:

TLE

- Dr. Simpson asked the committee members to read the Focus Group Findings from the Southern Regional Education Board as it pertained to the TLE